

Resource Planning Subcommittee for Strategic Enrolment Plan Terms of Reference

Purpose

The Resource Planning Subcommittee examines the physical infrastructure, space and IT resource implications associated with the aspirational goals of the enrolment plan. The subcommittee will identify the various needs associated with enrolment projections. But potential solutions to those needs are beyond the scope of the subcommittee.

Duties and Responsibilities

- Identify space and physical infrastructure constraints with continued enrolment growth.
- Identify new labs and classrooms that may be required to achieve enrolment goals.
- Consider human resources needed for academic program delivery.
- Recommend opportunities for more efficient use of available resources such as classroom utilization, work from home, and re-assignment of under-utilized spaces.
- Consider room usage data for the development of more efficient space utilization.
- Recommend how new learning spaces and revitalization of existing learning spaces on campus can facilitate and support the enrolment plan.
- Assist the University in planning for capital investments for equipment, building and technical infrastructure.

Membership

The membership of the Resource Planning Subcommittee consists of the Associate CIO; undergraduate and graduate student representatives; Faculty Member; TLC Coordinator; Associate Vice-President (Facilities Management and Construction); Comptroller; Scheduling Coordinator; Laboratory Technician; Manager, Accessibility Services; and Dean representative from the APCC Steering Committee (Chair).

Communication

Information gathered and analyzed by the Resource Planning Subcommittee will be shared with the Steering Committee on a regular basis. Written documents prepared by the subcommittee will be reviewed by the Steering Committee and used accordingly in the development of the Strategic Enrolment Plan.

October 2023