

Minutes of the First Meeting of Senate
Friday, September 22, 2017
3:00 – 5:00 pm
618 University Avenue

- Present:** A. Abd-El-Aziz (Chair), H. Ahmed, R. Bissessur, A. Braithwaite, L. Chilton, P. Drake, R. Gilmour, K. Gottschall-Pass, L. Hammell, A. Hsiao, G. Jiwani, G. Keefe, K. Khayyat, N. Kujundzic, S. Lee, G. Lindsay, R. MacDonald, A. MacFarlane, E. MacNeill, T. Mady, R. Morin Chasse, T. Nabuurs, B. O’Keefe, J. Podger (via conference call), R. Raiswell, C. Ryan, N. Saad, D. Sutton, C. Thorne, M. van den Heuvel and Grace Wedlake
- Regrets:** P. Courtney-Hall, M. Doyle, L. Heider, J. Krause and D. Moses
- Absent:** G. Conboy, N. Etkin, P. Foley, and C. Kamunde
- Recorder:** D. MacLean, Administrative Assistant to Senate

President Alaa Abd-El-Aziz called the meeting to order at 3:05 p.m.

3. **Introduction of New Registrar and New Senators**

The President introduced the new Registrar, Ms. Donna Sutton and welcomed her to her first Senate meeting. He also welcomed all new senate members and they are noted below:

FACULTY, 3-YEAR TERM TO JUNE 30, 2020

Richard Raiswell, History Department, Faculty of Arts
Remi Morin Chasse, Economics Department, Faculty of Arts
Amy Hsiao, Engineering, Faculty of Science

SABBATICAL REPLACEMENTS

Pamela Courtney-Hall, Philosophy, Faculty of Arts – replacing Malcolm Murray for sabbatical leave – July 1-Dec 31, 2017
Patrice Drake, Faculty of Nursing – replacing Christina Murray for sabbatical leave – August 1, 2017 – July 31, 2017

LEAVE OF ABSENCE REPLACEMENT

Luke Heider, Health Management, Faculty of Veterinary Medicine – replacing Sophie St. Hilaire who is on a leave of absence from August 25, 2017 to August 15, 2018

Senate Meeting Minutes of September 22, 2017

RESIGNATION REPLACEMENT

Carolyn Thorne, Faculty of Education – replacing Jane Preston (resigned) from Sept 1, 2017 – June 30, 2019

1. **Approval of Agenda**

MOTION (K. Gottschall-Pass, G. Keefe) to approve the agenda as presented. CARRIED

2. **Approval of Minutes**

MOTION (C. Ryan/G. Jiwani) to approve the minutes of May 5, 2017 as presented. CARRIED

4. **Business Arising**

a. **Update on the 2017 Graduate Class**

President Abd-El-Aziz reported that the total number of graduates in the 2017 Graduating Class was 951.

b. **Project Beacon Update – Presentation by Dana Sanderson and Kelly Dawson**

Ms. Dawson reported that a number of issues were brought forward from faculty, staff and students related to the use of Project Beacon, and these issues have been a priority for the Project Beacon Team. Other issues were brought forward which the team will address. The Student Union President, Hammad Ahmed, indicated that while students had concerns, the function of the system appears to be improving.

c. **Storm Closure Procedures Update**

Ms. Jackie Podger informed Senators that the Storm Closure Policy was approved in January 2017. She has since been working on a procedures document and has received comments as to whether we could entertain the idea of re-opening should the weather improve throughout the day. She noted there are issues with doing that such as snow clearing staff needing time to make the campus safe to enter as well as clearing sidewalks and walkways. As well, although the weather may appear improved in the Charlottetown area, it may be unsafe to travel on the roads due to issues with visibility and road conditions in the rural areas. Some suggestions were brought forward such as incorporating multiple announcements which would be issued throughout the day and reflect specific class times. It was agreed that a note be put in the Calendar about how storm days would be made up. Clear communication with these changes is imperative for faculty, staff and students. Ms. Podger indicated that a draft procedures document will be circulated to Senate at the meeting in October.

Senate Meeting Minutes of September 22, 2017

5. **President's Report**

The President reported that the UPEI Donor Picnic was held at noon today and was well attended. Founder's Day followed the picnic with 5 amazing people being recognized. Those receiving awards were:

- 1) **Rev. Francis W. P. Bolger**
- 2) **Dr. Brendan O'Grady**
- 3) **Dr. Glenn Palmer**
- 4) **Ms. Glenda Clements-Smith**
- 5) **Jewell Dale Farm – AVC Green Hat Award**

President Abd-El-Aziz also noted that Dr. Kate Scarth has been hired as a professor and Chair in L.M. Montgomery Studies and Applied Communication, Leadership, and Culture program. An event to welcome her was held earlier today. The President informed senators that a new program in Clinical Psychology is being developed.

a. **Preliminary Enrolment Overview**

The President shared the latest enrolment numbers with senators. Enrolment is up 2.9% overall. Full-time student enrolments are doing very well with more than last year at this time; however, part-time student enrolments are down. Enrolment for international students is up 15% and domestic student enrolment is down 4%.

The President has formulated the Strategic Planning Committee and they met earlier today. The committee will be meeting with various stakeholders and hope to have a draft plan available for the April Senate meeting. Town hall meetings will be arranged as part of the process as well.

6. **Senate Reports**

a) **Senate Steering and Nominating Committee Report**

The Senate Steering and Nominating Committee report was presented for information:

SECTION A:

1. **Board-Senate Liaison Committee**

Patrice Drake, Nursing - acclaimed to replace S. St. Hilaire August 25/17 – June 30/18

2. **Committee for Emerita/us Status**

Doreley Coll, Faculty of Arts – acclaimed for a three year term, to June 30, 2020

Blake Jelley, Faculty of Business – acclaimed for a three year term, to June 30, 2020

Adam Fenech, Faculty of Science – acclaimed as sabbatical replacement for S. Islam, July 1, 2017 to June 30, 2018

Senate Meeting Minutes of September 22, 2017

3. **Honorary Degree Committee**

Melissa James, Faculty of Business – acclaimed for a three year term, to June 30, 2020

Walter Bradley, Alumni Rep – acclaimed for a three year term, to June 30, 2020

Lori Pendleton, Alumni Rep – acclaimed for a three year term, to June 30, 2020

4. **Senate Academic and Student Discipline Appeals Committee**

Richard Raiswell, Faculty of Arts – acclaimed as sabbatical replacement for C. Murray, August 1, 2017 to July 31, 2018

5. **Senate Committee on Admissions and Degrees**

Amy MacFarlane, Faculty of Business -acclaimed for a three year term, to June 30, 2020

6. **Senate Committee on the Enhancement of Teaching**

Amy MacFarlane, Faculty of Business - acclaimed for a three year term, to June 30, 2020

Greg Doran, Faculty of Arts - acclaimed for a three year term, to June 30, 2020

Andrew Trivett, Faculty of Science - acclaimed for a three year term, to June 30, 2020

Shawn McKenna, Faculty of Veterinary Medicine – acclaimed as sabbatical replacement for J. Sanchez, July 1, 2017 to December 31, 2017

7. **Senate Research Advisory Committee**

Trung Ngo, Faculty of Science - acclaimed for a three year term, to June 30, 2020

Russell Kerr, Faculty of Science - acclaimed for a three year term, to June 30, 2020

Gary Evans, Faculty of Business - acclaimed for a three year term, to June 30, 2020

James Randall, Faculty of Arts - acclaimed for a three year term, to June 30, 2020

Carlo Lavoie, Faculty of Arts - acclaimed for a three year term, to June 30, 2020

Janet MacIntyre, Faculty of Nursing – acclaimed as a sabbatical replacement for C. Murray, August 1, 2017 to July 31, 2018

Crawford Revie, Faculty of Veterinary Medicine – acclaimed as a leave-of-absence replacement for S. St. Hilaire from August 25, 2017 to August 15, 2018

SECTION B:

FOR INFORMATION OF SENATE

1. **Academic Planning and Curriculum Committee**
Student Representative
Taya Nabuurs
Graduate Student Representative
Lili Liu
2. **Board-Senate Liaison Committee**
Student Representative
Hammad Ahmed
3. **Senate Academic and Student Discipline Appeals Committee**
Student Representatives
Erin MacNeill
Grace Wedlake
4. **Senate Committee on Admissions and Degrees**
Student representative
Tanya Nabuurs
5. **Senate Committee on Enhancement of Teaching**
Student representatives
Grace Wedlake
Ammar Khayyat
Graduate Student Representative
Charlene VanLeeuwen
6. **Senate Committee on Scholarships and Awards**
Student representative
Megan Rix
7. **Senate Library Committee**
Student representative
Taya Nabuurs
8. **Senate Research Advisory Committee**
Graduate Student representative
Logan MacIntyre

9. **Senate Steering and Nominating Committee**
Student representative
Hammad Ahmed

SECTION C:

Approval to amend the “terms of reference” for the Committee on Emerita/us Status

MOTION (G. Keefe/K. Gottschall-Pass) to amend the Terms of Reference for the Committee for Emerita/us Status. Carried

- b) **Senate Committee on Scholarships and Awards Report**
The report was circulated to Senators for information.

- c) **Academic Planning and Curriculum Report**
i. **First Curriculum Report**

Registrar’s Office

- 1) **Motion (R. Gilmour/C. Ryan) to confirm the Academic Dates for 2018-2019 – all programs except Veterinary Medicine.**
(See details on the Curriculum Report Attached – Page 2-4)

Faculty of Arts

English Department

OMNIBUS Motion (R. Gilmour/N. Kujundzic) that motions 2-3 be approved as noted below :

- 2) **That the changes to the degree requirements for a Major in English be approved as proposed.**
(See details on the Curriculum Report Attached – Page 5-6)
- 3) **That the changes to the degree requirements for Honours in English be approved as proposed.**
(See details on the Curriculum Report Attached – Page 7-8)

Faculty of Education

OMNIBUS Motion (R. Gilmour/R. MacDonald) that motions 4-5 be approved as noted below:

- 4) **That a new 3 credit course, Multi-literacies and New Literacies, be create.**
(See details on the Curriculum Report Attached – Page 9-10)

- 5) **That the calendar entry be updated to reflect the four-year completion date requirement for post-degree certificates.**
(See details on the Curriculum Report Attached – Page 11-12)

Faculty of Science

Biology Department

OMNIBUS Motion (R. Gilmour/R. MacDonald) that motions 6-9 be approved as noted below:

- 6) **That the prerequisite for BIO-2220, Ecology, be modified to admit Bachelor of Wildlife Conservation students.**
(See details on the Curriculum Report Attached – Page 14)
- 7) **That the description for BIO-2250, Human Biochemistry, be modified to reflect that students will not get credit for this course and CHEM-3530, Biochemistry.**
(See details on the Curriculum Report Attached – Page 15)
- 8) **That the prerequisite for BIO-3310 be modified to allow entry for upper level Biology majors and minors, as well as students in three articulated degrees in the Biology Department (BWC, Biotechnology and Paramedicine).**
(See details on the Curriculum Report Attached – Page 16)
- 9) **To revise the course description for MMS-8010 PhD Thesis.**
(See details on the Curriculum Report Attached – Page 17)

7. **Other Business**

No other business.

8. **Adjournment**

MOTION (K. Gottschall-Pass/C. Ryan) at 4:45 p.m. that the meeting be adjourned.

Respectfully Submitted

Donna Sutton
Secretary of Senate



REGISTRAR'S OFFICE			
1	Academic Calendar Dates 2018-2019	Calendar Entry Change	Pg 2-4
FACULTY OF ARTS			
English			
2	Major in English	Requirements Change	Pg 5-6
3	Honours in English	Requirements Change	Pg 7-8
FACULTY OF EDUCATION			
Master of Education			
4	ED-6330	New Course Proposal	Pg 9-10
5	Faculty of Education	Calendar Entry Change: Completion Requirements for Post-Degree Certificates	Pg 11-12
FACULTY OF SCIENCE			
Summary of Motions 8-11			Pg 13
Biology			
6	BIO-2220	Prerequisite Change	Pg 14
7	BIO-2250	Course Description Change	Pg 15
8	BIO-3310	Prerequisite Change	Pg 16
Master of Science			
9	MMS-8010	Course Description Change	Pg 17



CALENDAR & CURRICULUM CHANGE

Motion #1

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **All programs except Veterinary Medicine**

MOTION: To confirm the Academic Dates for 2018-2019 – all programs except Veterinary Medicine.

UPEI Calendar Dates (First Semester)	
1 st Academic Semester – September – December 2018	
All programs except Veterinary Medicine	
September 2018	
5 Wednesday	Classes Begin
14 Friday	FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All September Semester Fees Due.
October 2018	
8 Monday	Thanksgiving Day. No classes
31 Wednesday	Final date to apply to graduate Last day for discontinuing courses – 50% tuition refund. No discontinuation after this date.
November 2018	
12 Monday	No classes in lieu of Remembrance Day
13 Tuesday	Student Development Day. No Classes
30 Friday	Final Day of First Semester Classes
December 2018	
5-15 (Wed-Sat)	EXAMINATIONS. No examinations will be held during the period 19 November to 30 November inclusive without the permission of the Chair and Dean. Note: Please see Academic Regulation #13.
19 Wednesday	End of first semester. Course grades to be submitted to Registrar's Office by noon on this date.
60 teaching days	
2 nd Academic Semester January – May 2019	
All programs except Veterinary Medicine	
January 2019	
3 Thursday	Classes Begin
11 Friday	FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All January Semester Fees Due.
February 2019	
18-22 (Mon-Fri)	Islander Day and Mid-semester break. No classes
19 Tuesday	Registration begins for SUMMER SESSIONS 2019
25 Monday	Classes resume
28 Thursday	Last day for discontinuing courses – 50% tuition refund. No discontinuations after this date.



CALENDAR & CURRICULUM CHANGE

Motion #1

April 2019

3 Wednesday Final day of classes
8-18 (Mon-Thurs) **EXAMINATIONS.** No examinations will be held during the period 21 March to 3 April inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.
19 Friday Good Friday. No classes/exams
22 Monday Easter Monday. No classes/exams
24 Wednesday End of Second Semester. Course grades for fourth year students to be submitted to the Registrar’s Office by noon on this date.

May 2019

1 Wednesday Course grades for third year, second year, and first year students to be submitted to Registrar’s Office by noon on this date.
11 Saturday **Convocation**
13 Monday First day of classes for Summer Session

60 teaching days

SUMMER SESSION DATES 2019

FIRST SUMMER SESSION 2019

FEBRUARY 2019

19 Tuesday **REGISTRATION** begins for Summer Sessions 2019

MAY 2019

13 Monday First Summer Session classes begin
17 Friday Last day to register for First Summer Session courses; last day to cancel registration for full refund; last day for changing courses or sections
20 Monday Victoria Day – No classes

JUNE 2019

6 Thursday Last day to discontinue from First Summer session courses*
20 Thursday Last day of First Summer Session classes
24-25 (Mon-Tue) Exams for First Summer Session
28 Friday First Summer Session grades must be submitted to Registrar’s Office by noon
28 Teaching Days

SECOND SUMMER SESSION 2019

JULY 2019

2 Tuesday Second Summer Session classes begin
5 Friday Last day to register for Second Summer Session courses; last day to cancel registration for full refund; last day for changing courses or sections
25 Thursday Last day to discontinue from Second Summer Session courses*

AUGUST 2019

8 Thursday Last day of Second Summer Session classes
12-13 (Mon-Tue) Exams for Second Summer Session courses
19 Monday Second Summer Session grades must be submitted to the Registrar’s Office by noon
28 Teaching Days



CALENDAR & CURRICULUM CHANGE

Motion #1

*For courses that begin on the dates prior to the regularly scheduled Summer Session dates, and for regularly scheduled summer session courses, please contact the Registrar’s Office for refund schedule.

Senate Dates for 2018 – 2019
Fridays at 3:00 p.m.

- September 14
- October 12
- November 23
- January 11
- February 8
- March 8
- April 5
- May 3

Effective Date: September 2018

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization	Date:
Departmental Approval: Donna Sutton	August 25, 2017
Faculty/School Approval:	
Dean’s Approval:	
Registrar’s Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017

CALENDAR & CURRICULUM CHANGE

Motion #2

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: That the changes to the degree requirements for a Major in English be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>												
<p><u>Reproduction</u></p> <p>REQUIREMENTS FOR A MAJOR IN ENGLISH</p> <p>PREREQUISITES: English 121, 122, 204 and 296</p> <p>I. Required Courses Students must take at least 3 semester hours from each of the following areas: Medieval Literature Renaissance Literature other than Shakespeare Shakespeare Eighteenth-Century Literature Nineteenth-Century Literature Twentieth-Century Literature or Contemporary Literary Theory (Canadian Literature is strongly recommended) English Language and Linguistics</p> <p>II. English Electives (18 semester hours) In addition to the required courses, students choose six other English courses, at least two of which must be at the 300 level and two at the 400 level. For guidance in the choice of electives, please consult the Department's Calendar Supplement or the Department Chair.</p>	<p>Revised</p> <p>REQUIREMENTS FOR A MAJOR IN ENGLISH</p> <p><u>PREREQUISITES: English 121, 122, 204 and 296</u></p> <p><u>The completion of English/UPEI 1010 in the first year of study is strongly recommended. This course also meets the UPEI requirement of taking UPEI-1010, 1020 or 1030.</u></p> <p><u>51 Credits are required for a Major in English</u></p> <p><u>I. Required Courses</u> <u>Students must take at least 3 semester hours from each of the following areas:</u> <u>Medieval Literature</u> <u>Renaissance Literature other than Shakespeare</u> <u>Shakespeare</u> <u>Eighteenth-Century Literature</u> <u>Nineteenth-Century Literature</u> <u>Twentieth-Century Literature or Contemporary Literary Theory (Canadian Literature is strongly recommended)</u> <u>English Language and Linguistics</u></p> <p><u>II. English Electives (18 semester hours)</u> <u>In addition to the required courses, students choose six other English courses, at least two of which must be at the 300 level and two at the 400 level. For guidance in the choice of electives, please consult the Department's Calendar Supplement or the Department Chair.</u></p> <table data-bbox="784 1680 1461 1848"> <tr> <td><u>English 1210, 1220, 2040 and 2960</u></td> <td><u>12 credits</u></td> </tr> <tr> <td><u>Four Pre-1900 English courses*</u></td> <td><u>12 credits</u></td> </tr> <tr> <td><u>English Language and Linguistics or Literary Theory</u></td> <td><u>3 credits</u></td> </tr> <tr> <td><u>Two 4000 Level English Courses</u></td> <td><u>6 credits</u></td> </tr> <tr> <td><u>Six English Electives</u></td> <td><u>18 credits</u></td> </tr> <tr> <td></td> <td><u>51 credits</u></td> </tr> </table> <p><u>* One of the courses must be a Shakespeare course.</u></p>	<u>English 1210, 1220, 2040 and 2960</u>	<u>12 credits</u>	<u>Four Pre-1900 English courses*</u>	<u>12 credits</u>	<u>English Language and Linguistics or Literary Theory</u>	<u>3 credits</u>	<u>Two 4000 Level English Courses</u>	<u>6 credits</u>	<u>Six English Electives</u>	<u>18 credits</u>		<u>51 credits</u>
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CALENDAR & CURRICULUM CHANGE

Motion #2

Rationale for Change: The changes are intended to streamline the requirements to ensure successful student completion of the program in a timely manner. The changes provide students with more flexibility in how they complete their degree, while maintaining the core values of the Department. The changes are also designed to accommodate the current Faculty complement in the Department, while also allowing for growth in the future.

Effective Date: September 2018

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: The English Department	November 8, 2016
Faculty/School Approval: Arts Curriculum Cttee	December 12, 2016
Dean's Approval: Neb Kujundzic	December 12, 2016
Registrar's Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017

CALENDAR & CURRICULUM CHANGE

Motion #3

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: That the changes to the degree requirements for Honours in English be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p><u>Reproduction</u></p> <p>REQUIREMENTS FOR HONOURS IN ENGLISH ADMISSION</p> <p>The permission of the English Department is required before a student enrolls in Honours English. The admission requirement is an overall average of at least 75% in all prior English courses. Admission to the program will be competitive, and because the demand for the program will likely exceed the resources available at the Department, not all applicants who meet the formal admission requirements will be accepted into the Honours program.</p> <p>PREREQUISITES English 121, 122, 204 and 296</p> <p>COURSE REQUIREMENTS An Honours English student must complete 126 semester hours of credit, including the prerequisite courses and the following minimal requirements in English:</p> <p>Medieval Literature 3 hours Shakespeare and one other Renaissance course 6 hours Eighteenth-Century Literature 3 hours Nineteenth-Century British Literature 3 hours Modern and Contemporary Literature 3 hours Canadian Literature 3 hours American Literature 3 hours English Language and Linguistics 3 hours Literary Theory 3 hours Two 400 level courses 6 hours Graduating Essay (see below) 6 hours Three additional English courses, at least one of which must be in British Literature before 1900 and the other two must be at the 300-level 9 hours</p>	<p><u>Revised</u></p> <p>REQUIREMENTS FOR HONOURS IN ENGLISH ADMISSION</p> <p>The permission of the English Department is required before a student enrolls in Honours English. The admission requirement is an overall average of at least 75% in all prior English courses. Admission to the program will be competitive, and because the demand for the program will likely exceed the resources available at the Department, not all applicants who meet the formal admission requirements will be accepted into the Honours program.</p> <p><u>It is strongly recommended that students take English/ UPEI 1010 in their first year.</u></p> <p><u>PREREQUISITES</u> <u>English 121, 122, 204 and 296</u></p> <p>COURSE REQUIREMENTS An Honours English student must complete 126 <u>semester hours of credits</u>, including <u>the prerequisite courses and</u> the following minimal requirements in English:</p> <p><u>Medieval Literature</u> _____ <u>3 hours</u> <u>Shakespeare and one other Renaissance course</u> _____ <u>6 hours</u> <u>Eighteenth-Century Literature</u> 3 hours <u>Nineteenth-Century British Literature</u> 3 hours <u>Modern and Contemporary Literature</u> 3 hours <u>Canadian Literature</u> 3 hours <u>American Literature</u> 3 hours <u>English Language and Linguistics</u> 3 hours <u>Literary Theory</u> 3 hours <u>Two 400 level courses</u> 6 hours <u>Graduating Essay (see below)</u> 6 hours <u>Three additional English courses, at least one of which must be in British Literature before 1900 and the</u></p>

CALENDAR & CURRICULUM CHANGE

Motion #3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>																		
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Effective Date: September 2018

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: The English Department	November 8, 2016
Faculty/School Approval: Arts Curriculum Cttee	December 12, 2016
Dean's Approval: Neb Kujundzic	December 12, 2016
Registrar's Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017

NEW COURSE PROPOSAL

Motion #4

Faculty/School: **Education**

Department/Program(s): **Master of Education**

MOTION: That a new 3 credit course, Multiliteracies and New Literacies, be created.

Course Number and Title	ED-6330 Multiliteracies and New Literacies
Description	This course introduces students to theories of literacy as situated social practice. Drawing on theories of Multiliteracies and New Literacies as developed in classic and current readings, students will be given the opportunity to consider how such theories connect to issues of school, work, and leisure. Students will also be encouraged to experiment with using a variety of Multiliteracies as they work through the course material.
Cross-Listing	
Prerequisite/Co-Requisite	
Credit(s)	3
Notation	

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 25

Is there an Enrolment Cap: Yes

The enrolment cap is in place as this is standard practice across the country for MEd cohorts. We offer courses on a cohort model, and intake for each of those courses would be approximately 25 students.

Rationale for New Course: A pilot of this course has been offered three times over the past few years as a Special Topics course with enrollment of 25-30 students each time. The above course description is the same, with some minor amendments following consultations with the instructors. In the MEd program a variety of core and elective courses are offered but there is no elective with a focus on theory/practice related to multi-literacies. This course will fulfill that gap and is offered online.

Effective Date: January 2018

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Resources Required: No new resources are required.

In offering this course will UPEI require facilities or staff at other institutions: No

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Graduate Studies Committee	April 24, 2017
Faculty/School Approval: Faculty of Education Council	April 28, 2017
Dean's Approval: Dr. Ron MacDonald, Dean	April 28, 2017
Dean of Graduate Studies' Approval: Dr. Larry Hammell	August 28, 2017
Registrar's Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017

NEW COURSE PROPOSAL

Motion #4

**LIBRARY RESOURCE REQUIREMENTS
FOR A NEW COURSE PROPOSAL**

ED-6330 Multiliteracies and New Literacies

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

Existing resources are sufficient to support this course, including the Education Resource Complete database currently paid for by the Faculty of Education, as well as numerous subscribed ebook packages and “Big Deal” multidisciplinary journal publisher packages.

New resources needed to support this proposal:

No new resources are needed to support this proposal. It should be noted that if future budget constraints force the library to cancel subscriptions to one or more major multidisciplinary journal or ebook packages, access to resources useful to this course may be lost.

Summary of additional budget allocation required: \$0.00

Does the budget allocation for library resources in this proposal meet the requirement? Yes

Date Received by Liaison/Collections Librarian	April 25, 2017
Name of Librarian to be Contacted for Questions	Melissa Belvadi
Approved by University Librarian or Designate - Name	Melissa Belvadi
Date Approved by UL or Designate	May 2, 2017

CALENDAR & CURRICULUM CHANGE

Motion #5

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s): **Post-Degree Certificates**

MOTION: That the calendar entry be updated to reflect the four-year completion date requirement for post-degree certificates.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p><u>Reproduction</u></p> <p>PhD in Educational Studies and Master of Education (Leadership in Learning)</p> <p>2. Enrolment and Registration</p> <p>c) Continuity of Registration</p> <p>Graduate students must be registered in each semester in which they are actively engaged in course work or in the research program; that is, whenever they are making use of University facilities or personnel, in connection with their work.</p> <p>Once admitted to the program, normally each student is required to register for, and complete, at least one course in each semester as defined in Regulation 1g above. Registration could include ongoing work on a Master thesis or PhD dissertation. In exceptional circumstances this requirement may be waived by the Dean. A student who fails to register as required will be considered to have withdrawn from the MEd program and will be required to apply formally for readmission.</p> <p>Notwithstanding the foregoing, a regular student may make prior arrangements, with the approval of the Faculty and of the Coordinator of Graduate Studies, and after consultation with the Registrar's Office, to pursue full-time studies at another approved university for a period of time. A student may also make application to the Coordinator of Graduate Studies and obtain approval from the Graduate Studies Committee and the Dean of the Faculty for a leave of absence from the program in which the student is enrolled. Normally, up to one year (three</p>	<p><u>Revised</u></p> <p>PhD in Educational Studies and Master of Education (Leadership in Learning)</p> <p><u>PhD in Educational Studies, Master of Education (Leadership in Learning), and Post-Degree Certificates in Education</u></p> <p>2. Enrolment and Registration</p> <p>c) Continuity of Registration</p> <p>Graduate students must be registered in each semester in which they are actively engaged in course work or in the research program; that is, whenever they are making use of University facilities or personnel, in connection with their work.</p> <p>Once admitted to the program, normally each student is required to register for, and complete, at least one course in each semester as defined in Regulation 1g above. Registration could include ongoing work on a Master thesis or PhD dissertation. In exceptional circumstances this requirement may be waived by the Dean. A student who fails to register as required will be considered to have withdrawn from the MEd program and will be required to apply formally for readmission.</p> <p>Notwithstanding the foregoing, a regular student may make prior arrangements, with the approval of the Faculty and of the Coordinator of Graduate Studies, and after consultation with the Registrar's Office, to pursue full-time studies at another approved university</p>

CALENDAR & CURRICULUM CHANGE

Motion #5

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
<p>semesters) of leave may be granted.</p> <p>Candidates must be registered in the semester in which they complete the requirements for the degree. Normally, students must complete the Master degree within four years of first registering in the program. Normally, students must complete the PhD degree within seven years of first registering in the program.</p>	<p>for a period of time. A student may also make application to the Coordinator of Graduate Studies and obtain approval from the Graduate Studies Committee and the Dean of the Faculty for a leave of absence from the program in which the student is enrolled. Normally, up to one year (three semesters) of leave may be granted.</p> <p>Candidates must be registered in the semester in which they complete the requirements for the degree. Normally, students must complete the Master degree within four years of first registering in the program. Normally, students must complete the PhD degree within seven years of first registering in the program. <u>Normally, students must complete the:</u></p> <ul style="list-style-type: none"> • <u>Post-degree certificates within four years of first registering in the program;</u> • <u>Master degree within four years of first registering in the program;</u> • <u>PhD degree within seven years of first registering in the program</u>

Rationale for Change: The post-degree certificate completion times, proposed for addition within the Continuity of Registration section, has not previously been documented. As well, this proposed timeline is aligned with current MEd program regulations.

Effective Date: September 2018

Implications for Other Programs: None

Impact on Students Currently Enrolled: Students currently enrolled in Post-Degree Certificates will not be affected, as they will fall under the current 10-year time to complete. These students will be advised of this time to complete. New students will be alerted of this 4-year time to complete.

Authorization	Date:
Departmental Approval: Graduate Studies Committee	June 16, 2017
Faculty/School Approval: Faculty of Education Council (e-vote)	July 24, 2017
Faculty Dean's Approval: Dr. Ron MacDonald, Dean	July 24, 2017
Dean of Graduate Studies' Approval: Dr. Larry Hammell	August 28, 2017
Registrar's Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017



SUMMARY OF MOTION #'S 6-9

Summary of Calendar & Curriculum Changes for Science As of June 30, 2017

Biology

The prerequisite for BIO 2220 Ecology be modified to admit Bachelor of Wildlife Conservation students; the description for BIO 2250 Human Biochemistry be modified to reflect that students will not get credit for this course and CHEM 3530 Biochemistry; the prerequisite for BIO 3310 be modified to allow entry to all students in different programs in the Biology Department.

Master of Science (Chemistry Department)

The course description for MMS 8010 PhD Thesis be revised to be more accurate.



CALENDAR & CURRICULUM CHANGE

Motion #6

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: That the prerequisite for BIO-2220, Ecology, be modified to admit Bachelor of Wildlife Conservation students.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>222 ECOLOGY This course introduces and discusses the basic themes and concepts of Ecology. Students examine the hierarchy of Ecology by investigating individual organisms, populations, communities, and ecosystems. Topics covered in the course include: natural selection, energy flow, nutrient cycling, population growth, plant/animal interactions and biodiversity. The course involves reading and discussion of current and classical literature in the field. Laboratories will primarily consist of field investigations and analysis of field data. PREREQUISITE: A combined average of at least 60% in Biology 131-132 Three hours lecture, three hours laboratory a week</p>	<p>2220 ECOLOGY This course introduces and discusses the basic themes and concepts of Ecology. Students examine the hierarchy of Ecology by investigating individual organisms, populations, communities, and ecosystems. Topics covered in the course include: natural selection, energy flow, nutrient cycling, population growth, plant/animal interactions and biodiversity. The course involves reading and discussion of current and classical literature in the field. Laboratories will primarily consist of field investigations and analysis of field data. PREREQUISITE: A combined average of at least 60% in Biology 1310-1320 <u>or registration in the Bachelor of Wildlife Conservation Program or permission of the instructor.</u> Three hours lecture, three hours laboratory a week</p>

Rationale for Change: This allows students in the Bachelor of Wildlife Conservation program (BWC) to access the course which is a requirement of their program. These students enter our department with 2 years of post-secondary education, including some ecology background. The language is consistent with other 2000 level Biology courses.

Effective Date: May 2018

Implications for Other Programs: None

Impact on Students Currently Enrolled: Students who need the course for Fall 2017 have been given prerequisite waivers and will not be affected.

Authorization	Date:
Departmental Approval: Biology Department	June 6, 2017
Faculty/School Approval: Science Council	June 15, 2017
Dean's Approval: Kathy Gottschall-Pass, Interim Dean	June 15, 2017
Registrar's Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017

CALENDAR & CURRICULUM CHANGE

Motion #7

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: That the description for **BIO-2250, Human Biochemistry**, be modified to reflect that students will not get credit for this course and **CHEM-3530, Biochemistry**.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>225 HUMAN BIOCHEMISTRY This course is an introduction to the major classes of biomolecules and their main metabolic pathways. Special attention is paid to biochemistry in the context of human metabolism, nutrition and disease. PREREQUISITE: Biology 131, Chemistry 111 Three hours lecture a week</p>	<p>225<u>0</u> HUMAN BIOCHEMISTRY This course is an introduction to the major classes of biomolecules and their main metabolic pathways. Special attention is paid to biochemistry in the context of human metabolism, nutrition and disease. PREREQUISITE: Biology 131<u>0</u>, Chemistry 111<u>0</u> Three hours lecture a week <u>NOTES: Students will not get credit for both BIO-2250 and CHEM-3530.</u></p>

Rationale for Change: BIO-2250 is designed for students in Paramedicine who do not have organic chemistry background and is an introduction to basic biochemistry while CHEM-3530 is a more rigorous biochemistry course. There is overlap in the course materials and so students should not receive credit for both courses. This clarification was inadvertently missed when BIO-2250 was first introduced.

Effective Date: January 2018

Implications for Other Programs: None

Impact on Students Currently Enrolled: Students who have already taken CHEM 3530, Biochemistry will be contacted by the Chair of Biology and informed that the content of BIO 2250, Human Biochemistry overlaps that of CHEM 3530, and it will be suggested that they take BIO 4420M, Medical Biology & Biochemistry, which will provide more value and is offered at the same time. Biology students who enrol in BIO 2250 this coming year but who have not already taken CHEM 3530 may remain registered and will have BIO 2250 substituted for CHEM 3530 for this year only.

Authorization	Date:
Departmental Approval: Biology Department	June 6, 2017
Faculty/School Approval: Science Council	June 15, 2017
Dean's Approval: Kathy Gottschall-Pass, Interim Dean	June 15, 2017
Registrar's Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017

CALENDAR & CURRICULUM CHANGE

Motion #8

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: That the prerequisite for BIO-3310 be modified to allow entry for upper level Biology majors and minors, as well as students in three articulated degrees in the Biology Department (BWC, Biotechnology and Paramedicine).

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>331 RESEARCH METHODS AND COMMUNICATIONS IN BIOLOGY This course is an introduction to research methods and the basic principles of scientific communication, as expressed in the Biological Sciences. Lectures, exercises and assignments focus on science writing, critical reading, the principles of study design, and the analysis, interpretation, and presentation of biological data. PREREQUISITES: Biology 131 and 132, and 6 semester-hours of core Biology courses. Students registered in the Bachelor of Wildlife Conservation Program may take this course after completion of Biology 131. Three hours lecture, Two hours laboratory a week</p>	<p>3310 RESEARCH METHODS AND COMMUNICATIONS IN BIOLOGY This course is an introduction to research methods and the basic principles of scientific communication, as expressed in the Biological Sciences. Lectures, exercises and assignments focus on science writing, critical reading, the principles of study design, and the analysis, interpretation, and presentation of biological data. PREREQUISITES: <u>Biology 131 and 132, and 6</u> <u>Nine</u> semester-hours of core <u>core</u> Biology courses <u>at the 2000-level or above.</u> Students registered in the Bachelor of Wildlife Conservation Program may take this course after completion of Biology 131. Three hours lecture, Two hours laboratory a week</p>

Rationale for Change: This simplifies the language such that upper level Biology majors or minors can take this course, but it also allows students in 3 articulated degrees (BWC, Biotechnology, Paramedicine) to access the course which is a requirement of their respective program. These latter students enter our department with 2 years of post-secondary education.

Effective Date: September 2018

Implications for Other Programs: None

Impact on Students Currently Enrolled: Students who need the course for Fall 2017 have been given prerequisite waivers and will not be affected

Authorization	Date:
Departmental Approval: Biology Department	June 6, 2017
Faculty/School Approval: Science Council	June 15, 2017
Dean's Approval: Kathy Gottschall-Pass, Interim Dean	June 15, 2017
Registrar's Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017

CALENDAR & CURRICULUM CHANGE

Motion #9

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Chemistry**

MOTION: To revise the course description for MMS-8010 PhD Thesis.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p><u>Reproduction</u></p> <p>MMS 801 PHD THESIS This is a research-oriented course in which students will conduct an original research project, report orally on their work throughout the duration of the degree program, culminating in the submission and defence of a thesis. Students must register in this course each semester to maintain enrolment in the program. It embodies the research component of this program, and serves a primarily bookkeeping purpose.</p>	<p><u>Revised</u></p> <p>MMS 8010 PHD THESIS This is a research-oriented course in which students will conduct an <u>extensive</u> original research project, report orally on their work throughout the duration of the degree program, culminating in the submission and defence of a thesis. Students must register in this course each semester to maintain enrolment in the program. It embodies the research component of <u>this the PhD</u> program, and serves a primarily bookkeeping purpose.</p>

Rationale for Change: To make the course description more accurate.

Effective Date: May 2018

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

<u>Authorization</u>	<u>Date:</u>
Departmental Approval: Rabin Bissessur	April 18, 2017
Faculty/School Approval: Science	June 15, 2017
Dean's Approval: Kathy Gottschall-Pass, Interim Dean	June 15, 2017
Dean of Graduate Studies' Approval: Dr. Larry Hammell	August 29, 2017
Registrar's Office Approval: Pam McGuigan	August 25, 2017
APCC Meeting Date Approval	August 29, 2017