

Minutes of the Fifth Meeting of Senate
Friday, September 15, 2023
3:00 – 5:00 pm
Faculty of Sustainable Design Engineering and via Zoom

Present: G. Keefe (Chair), K. Mears (Vice-Chair), A. Trowbridge (Secretary to Senate), C. Adeyanju, P. Augustine, P. Bernard, L. Brinklow, O. Brown, M. Buote, A. Campbell, T. Carroll, D. Coll, S. Connolly, E. Côté, R. Dennis, A. Doyle, N. Etkin, G. Evans, S. Fitzpatrick, R. Gauthier, S. Hamilton, A. Hsiao, B. Linkletter, S. Lloyd, J. MacFadyen, A. MacLaren, C. Mady, T. Mady, N. Mannholland, W. Montelpare, D. Moses, C. Murray, S. Myers, S. Nandlal, G. F. Naterer, W. Peters, R. Raiswell, S. Reijers, T. Saunders, J. Sentance, B. Stoughton, M. Sweeney-Nixon, M. Turnbull, M. von Eccher, B. Waterman

Regrets: M. Arfken, T. Judson, C. Ryan, J. VanLeeuwen

Recorder: S. O'Connor

President Keefe called the meeting to order at 3:03 pm and provided a land acknowledgement.

1. Approval of Agenda

a. **MOTION (B. Montelpare/K. Mears) to approve the agenda as amended. CARRIED.**

2. Approval of Minutes

a. **May 12, 2023**

MOTION (T. Mady/L. Brinklow) to approve the minutes of May 12, 2023 as presented. CARRIED.

Friendly amendments to the May 12th minutes included the inclusion of names as attendees, the spelling correction of J. Sentance's last name throughout, and the addition of K. Mear's question regarding Dean searchers (In Camera item).

3. President's Report and Question Period

President Keefe acknowledged the recent challenges and successes at UPEI. Notable highlights include enrollment growth of approximately 4-5%, driven largely by international students.

The University continues to prioritize reconciliation and Indigenization efforts. President Keefe noted the meaningful experience of receiving the Eagle Feather from the Native Council of PEI on behalf of UPEI, in recognition of achievements in Indigenous curriculum development. He applauded faculty and staff contributions in the Faculty of Indigenous Knowledge, Education, Research and Applied Studies. He added that Elder Judy Clark recently received an extremely prestigious honor by being named Knowledge Keeper and member of the Assembly of First Nations Council of Elders.

Convocation 2023, the Summer Reunion Weekend, and Alumni Weekend were all successful events. Selecting and celebrating our honorary degree recipients is a very important function of Senate, a process which we should engage as our recipients are pillars of the community and great mentors to our students.

Since the last meeting of Senate, the UPEI community has actively participated in various events, including the PEI Pride Parade, academic conferences, and climate-related discussions. The International Asian Studies conference was organized by Edward Chung and Climate Forum 2023 was hosted by Xander Wang at the Canadian Centre for Climate Change and Adaptation (CCCCA). The Governor General, her Excellency Mary Simon and her husband, former journalist Whit Fraser, toured the CCCCCA with the President, noting it worthy of a documentary. Additionally, the Faculty of Arts hosted the Inaugural Shannon K Murray Lecture on Hope and the Academy.

Several faculty members received honors including Bill Whelan who was elected President of Canadian Association of Physicists. Ed MacDonald received the 2023 Paul Bator Memorial Prize for the best article published over the past four years in the journal, Historical Studies.

The loss of prominent UPEI community members was noted; former Dean of Arts Richard Kurial, Honorary Degree recipients Jim MacAulay and Marion Reid (a member of PEI's famous five) and former NHLer and PEI hockey legend Billy MacMillan who was a Saint Dunstan's University alumnus and former UPEI Men's Hockey coach. And more recently Leo Cheverie – a pillar of the University community and leader in the PEI labor, social justice, and arts communities.

A joint Board of Governors and Senate meeting was announced to be held on September 29th. It is intended to be a facilitated session explore collaboration between the Senate and the Board to advance the University. Senators and Board members will focus on governance responsibilities, as well as the terms of reference of the Board Senate Liaison Committee.

President Keefe expressed appreciation for the support and collaboration of the University community during challenging times.

L. Brinklow commented that the soon approaching date for the joint meeting of Senate and the Board of Governors provides limited notice, especially for those with busy schedules.

President Keefe recognized this and specified that a Friday afternoon was chosen due to it being conducive to a time when many Senators are available. He included that there may be opportunity to access the meeting remotely. K. Mears, while happy to see student enrollment numbers increase, asked how many new full-time permanent faculty positions will become available to match the increase in enrollment.

President Keefe confirmed that there is a University commitment to grow faculty numbers, assuring its fulfillment. He acknowledged the time that is required for new faculty recruitment and added that Dr. Naterer is leading a strategic enrollment plan which will be presented to Senate for further discussion. He added that there may be cases where enrollment limits are necessary.

K. Mears asked if an estimate of numbers could be brought to Senate, which President Keefe affirmed.

4. Rubin Thomlinson Report

President Keefe provided an update on both the immediate actions as well as the ongoing priorities of the University which address the recommendations outlined in the Rubin Thomlinson Report.

Following allegations against the former President Alaa Abd-El-Aziz, the University commissioned an investigation by Rubin Thomlinson to review workplace policies and practices. The Rubin

Thomlinson (RT) Report, with necessary redactions, was made public on June 14, 2023, and information is accessible on a dedicated website linked from the University's homepage.

The report highlighted discrepancies in upholding University values, leading to actions taken, including severing all association with the former president. The University is committed to carrying out the report recommendations.

Immediate actions included creating a Vice-President, People and Culture role focusing on HR, Sexual Violence Prevention and Response, and Equity, Diversity, and Inclusion. Confidential counseling and disclosure processes were introduced. Resources are being allocated to enhance Equity, Diversity, and Inclusion (EDI) and Sexual Violence Prevention and Response Office (SVPRO) support.

Efforts to separate privacy and EDI roles, replace the Fair Treatment Policy with a Harassment and Discrimination Policy, and develop a comprehensive SVPRO policy are underway. Mandatory SVPRO training has been implemented for students and there is a plan to include administrative staff as well.

A culture of listening was initiated through town halls and will include smaller-scale moderated sessions with individual Faculties. Recommendations also call for an action plan, which will involve multi-stakeholder perspectives. An advisory group will be facilitated by Sara Roach Lewis, who has a strong background in strategy, not for profit women's organizations and has been recognized for her expertise in gender equity. Subsequently, a draft action plan will be shared with the community for additional input prior to being reviewed by both Board and Senate.

B. Linkletter asked why Alaa Abd-El-Aziz's name was removed retroactively from the 2022-2023 academic calendar.

President Keefe indicated that he would follow up with this inquiry.

S. Lloyd asked if it is possible to hold a special meeting of Senate regarding the Rubin Thomlinson report.

President Keefe indicated that Senate will play an extremely important role in the development of the action plan. Because Senate is a body that focusses solely on the work of academic standards, the decision was made to hear from faculty members in the listening sessions held on campus in order to broaden the scope of the conversation.

K. Mears inquired about the government's response to the report, asking if the University Act will be opened. She also requested information regarding the responsibilities of Pam Trainor, including her reporting structure.

President Keefe responded that as far as the University knows, the provincial government has only indicated consideration of reviewing the University Act, beyond this nothing more has developed. He added that this will be a discussion point at that joint Board and Senate meeting.

Regarding the role of Pam Trainor, the Chair of the Board of Governors, Shannon MacDonald initiated contact with the provincial government to request assistance considering the University's extensive agenda of initiatives. The government responded by seconding Pam Trainor to assist

with strategic endeavors. Ms. Trainor brings a wealth of experience in policy matters, having previously served as the Deputy Clerk for the Cabinet. Her current responsibilities encompass various facets of Board needs, including support for governance review led by external consultants and coordinated by the University internal auditor. Furthermore, she is actively involved in the development of a more comprehensive skills matrix for Board members in order to enhance overall representation.

K. Mears asked for more details on the review of governance.

President Keefe shared that the current review of governance is exclusive to the Board of Governors.

T. Saunders noted that certain recommendations from the report seem to have straightforward solutions. He inquired if, for example, it would be feasible to establish a process addressing consensual relationships between faculty members and students.

President Keefe acknowledged the merit of this suggestion but emphasized the significance of awaiting input from the action plan advisory group regarding the matrix, considering the possibility that they may introduce supplementary items and addendums. He added that it is important to bear in mind that Rubin Thomlinson acknowledged the potential incompleteness of their list of recommendations.

L. Brinklow asked who was responsible for the redactions in the report.

President Keefe explained that the redactions were overseen by two legal counsels. One possessed expertise in the PEI Freedom of Information Policy, ensuring compliance with privacy regulations. The other specialized in defamation law. He added that the redactions were limited to identifiable information, in adherence to the individuals' right to due process. They were hired by the Board of Governors.

L. Brinklow asked who has been able to read the report without redactions.

President Keefe conveyed that he, along with the Executive Committee of the Board of Governors, have read the report in its entirety.

L. Brinklow asked if others will be able to read the entire report, especially the advisory group.

President Keefe responded that, due to privacy law, no others will be able to read it with the redactions removed. Regarding the advisory group, they are focusing on the recommendations more so than the testimonials, so they have enough information to work with.

L. Brinklow asked if UPEI will completely sever its relationship with the former VP, Administration and Finance, Jackie Podger.

President Keefe responded that there are contractual obligations to which UPEI must adhere.

K. Mears asked if the advisory group for the current Fair Treatment plan has been formed.

President Keefe committed to ensuring appropriate process is being followed in this instance.

B. Linkletter asked if the floor will be opened to questions and answers at the joint meeting of the Board of Governors and Senate.

President Keefe confirmed the opportunity for questions and answers. He added that it will be a facilitated session, fostering an open dialogue to enhance the relationship between the two groups. An individual well-versed in the University Act will provide an overview and clarify the groups' responsibilities under it. Additionally, the terms of reference for the Board Senate Liaison Committee will be reviewed for everyone's understanding.

B. Linkletter asked if questions will reference both the past and future.

President Keefe reiterated that the focus of discussion is to be on how the relationship can grow.

B. Stoughton referenced the underfunded Human Resources department which President Keefe had mentioned earlier. He asked what it would look like to have an adequately funded Human Resources department.

President Keefe explained that currently, UPEI's Human Resources department primarily handles transactional tasks, such as document processing and policy enforcement. It is not actively engaged in initiatives like employee engagement surveys or addressing campus challenges. Developing this infrastructure will be a gradual process, but it is necessary.

5. Senate Reports

a. Academic Planning and Curriculum Committee

i. First Curriculum Report

FACULTY OF EDUCATION

OMNIBUS MOTION (G. Naterer/R. Gauthier) that motions 1-6 be approved as noted below: CARRIED (S. Nandlal abstained)

- 1) To amend the course description for ED 4961 as submitted.**
(See details in the attached Curriculum Report—Page 3)
- 2) To amend the course description for ED 4971 as submitted.**
(See details in the attached Curriculum Report—Page 4)
- 3) To amend the course description and prerequisite for ED 4972 as submitted.**
(See details in the attached Curriculum Report—Page 5)
- 4) To update the Admission requirements by revising the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.**
(See details in the attached Curriculum Report—Page 6)
- 5) To update the Admission requirements by revising the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.**
(See details in the attached Curriculum Report—Page 7)
- 6) To remove the requirement for reference letters in the Master of Education admissions as proposed.**
(See details in the attached Curriculum Report—Pages 8-10)

S. Nandal asked for more information regarding the removal of references from the Faculty of Education's master's program.

M. Turnbull highlighted challenges faced by students, particularly international, in securing reference letters for applications to the master's program. This issue, along with concerns about the colonial nature of reference letters, was reviewed by the Graduate Studies Advisory Committee before the decision was finalized.

M. Sweeney-Nixon added that there were consultations with Admissions and the Registrar's office. She added that the recurrence of nearly identical letters has raised concerns about their integrity.

S. Fitzpatrick inquired about the language "other math related courses" in Motion #4. She asked which math course would fall into that category.

M. Turnbull stated that the Department of Education was consulted about the math proficiency necessary for high school teaching.

S. Fitzpatrick asked if faculty members within the School of Computational Math and Science were consulted regarding this.

M. Turnbull was not certain but indicated he would investigate the matter.

D. Coll asked if there will be an alternative source of information supporting student applications to the Master of Education now that reference letters are no longer mandatory.

M. Turnbull responded that assessment is based primarily on transcripts.

D. Coll inquired about measures to ensure that applications from lesser-known universities are acceptable.

S. Nandlal hoped that accreditation would be considered on an international level.

D. McCardle spoke to policy surrounding international universities, stating that UPEI relies upon professional organizations who supply credential assessments and that the graduate admissions officer would be aware of verified recognized institutions.

B. Linkletter asked if there will be an addition of resources to the Registrar's office who can interpret the variety of transcript metrics that come from different countries.

M. Sweeney-Nixon shared that there is a graduate program officer in Graduate Studies as a pilot project and 30% of that role is to help with admissions. She mentioned the potential of this becoming a long-term position.

FACULTY OF VETERINARY MEDICINE

OMNIBUS MOTION (G. Naterer/M. Buote) that motions -18 be approved as noted below: CARRIED

- 7) That the proposal for a new elective course entitled VCA 4830 Advanced Zoo, Exotic Animal & Wildlife Medicine be approved as proposed.**
(See details in the attached Curriculum Report—Pages 12-14)
- 8) That VHM 4680 International Small Holder Dairy Health Management be renamed and the course description changed to reflect the evolving content of the course.**
(See details in the attached Curriculum Report—Page 15)
- 9) To approve the 2023-2024 Academic Calendar Dates for the Veterinary Medicine**

Program as proposed.

(See details in the attached Curriculum Report—Pages 16-17)

10) To approve the tentative 2024-2025 Academic Calendar Dates for the Veterinary Medicine Program as proposed.

(See details in the attached Curriculum Report—Pages 18-19)

11) To approve the tentative 2025-2026 Academic Calendar Dates for the Veterinary Medicine Program as proposed.

(See details in the attached Curriculum Report—Pages 20-21)

12) That the proposal for a new graduate course entitled VCA 8425 Zoological Clinical Medicine I be approved as proposed.

(See details in the attached Curriculum Report—Pages 22-24)

13) That the proposal for a new graduate course entitled VCA 8426 Zoological Clinical Medicine II be approved as proposed.

(See details in the attached Curriculum Report—Pages 25-27)

14) That the proposal for a new graduate course entitled VCA 8427 Zoological Clinical Medicine III be approved as proposed.

(See details in the attached Curriculum Report—Pages 28-31)

15) That the proposal for a new graduate course entitled VCA 8333 Recent Advances in Zoological Medicine I be approved as proposed.

(See details in the attached Curriculum Report—Pages 32-34)

16) That the proposal for a new graduate course entitled VCA 8334 Recent Advances in Zoological Medicine II be approved as proposed.

(See details in the attached Curriculum Report—Pages 35-37)

17) To change both the course title and the course description for VCA 8250 to better reflect the course content.

(See details in the attached Curriculum Report—Page 38)

18) To revise the language of the requirements as they are documented in the Calendar to align more with the PhD programs at UPEI and other universities.

(See details in the attached Curriculum Report—Pages 39-49)

OFFICE OF THE REGISTRAR

OMNIBUS MOTION (G. Naterer/N. Etkin) that motions 19-24 be approved as noted below: CARRIED

19) To approve Academic Dates for 2023-2024 – all programs except Doctor of Veterinary Medicine.

(See details in the attached Curriculum Report—Pages 51-53)

20) To approve the tentative Academic Dates for 2024-2025 – all programs except Doctor of Veterinary Medicine.

(See details in the attached Curriculum Report—Pages 54-56)

21) To approve the tentative Academic Dates for 2025-2026 – all programs except Doctor of Veterinary Medicine.

(See details in the attached Curriculum Report—Pages 57-59)

22) To update Academic Regulation #3 Year of Standing to reflect programs that have distinct progress markers for Year Standing.

(See details in the attached Curriculum Report—Pages 60-61)

23) To update the Mature Applicants section to more accurately reflect the intentions of this admission pathway to undergraduate studies.

(See details in the attached Curriculum Report—Pages 62-64)

24) To update the language in the Readmission section to reflect long standing practices and intentions for returning undergraduate UPEI students.

(See details in the attached Curriculum Report—Pages 65-66)

FACULTY OF SCIENCE

OMNIBUS MOTION (G. Naterer/N. Etkin) that motions 25-27 be approved as noted below: CARRIED

25) To delete CS 4840 Prototype Systems Development as proposed.

(See details in the attached Curriculum Report—Page 68)

26) To change the Requirements for a Major in Computer Science as proposed.

(See details in the attached Curriculum Report—Pages 69-70)

27) To revise the prerequisite for CS 4820 Software Systems Development Project as proposed.

(See details in the attached Curriculum Report—Pages 69-70)

R. Raiswell shared that in a recent student appeal, a student interpreted “end of semester” to mean that they were able to submit their work on the last day of the semester. He asked if it could be made clear that this deadline does not apply to students but to faculty. This affects motions 19 to 21. He recommended removing “end of fall semester” and “end of winter semester.”

It was agreed that there should be a thorough search of any other possible mention of this phrase and to be cautious of possible implications.

G. Naterer stated that this will go back to APCC for further consideration.

ii. Draft UPEI QAM Plan

G. Naterer presented the recent Quality Assessment Monitoring review by MPHEC, which predominantly yielded positive feedback. Reviewers found three focal points that are of increasing importance to UPEI as an institution: experiential learning; EDI; and expansion of research and scholarship.

Seven areas of improvement were noted: follow-up on review and action plans, communication/awareness across campus, composition of APCC, reviews at UPEI Cairo campus, review of academic support units, clarity around accredited programs, and articulation of student learning outcomes.

There were 23 recommendations given, most related to process and procedural items as opposed to larger fundamental/structural aspects. This number is similar to those provided to local universities.

G. Naterer acknowledged the four programs involved with more detailed reviews; History, Business, Nursing and Science Graduate Programs, as well as the members of the APCC for their role.

President Keefe added that this was a multi-year contribution of Kathy Gottschall-Pass as the previous VPAR—thank you to her and Charlotte McCardle for their dedicated support of the process and for putting UPEI in good shape. Progress has clearly been made over the past five years, thanks to everyone who has contributed.

K. Mears asked why the recommendations went only to APCC and not to Senate as a whole.

G. Naterer responded that APCC is required to report to Senate, where there is further discussion and engagement of all at Senate.

R. Raiswell noted that there is less expertise in the room to talk about programs other than a member's own unit. If the Faculty of Education is saying they want something, how can someone from a different Faculty deny that if they do not have the expertise.

N. Etkin noted the importance of reading the QAM report in its entirety.

S. Nandlal inquired as to when the next review will be. G. Naterer responded that the schedule is set by MPHEC. Normally QA reviews take place every seven years.

MOTION: (M. Turnbull/T. Mady) To extend the length of the meeting by 15 minutes. CARRIED.

b. Senate Steering and Nominating Committee

i. Vice Chair, Senate – Election

President Keefe asked for nominations for the vice-chair of Senate. L. Brinklow nominated K. Mears. The Chair called for further nominations, there being none, declared K. Mears elected by acclamation.

ii. Annual Report from the Senate Steering & Nominating Committee
For information only.

iii. Annual Report from the Senate Committee on Admissions and Degrees
For information only.

MEETING MOVED TO IN CAMERA

6. Adjournment

MOTION (B. Linkletter) that the meeting be adjourned at 5:02 pm. CARRIED.

Respectfully Submitted,

Andrea Trowbridge
Secretary of Senate

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SUMMARY OF FACULTY OF EDUCATION MOTION #'S 1-6

Summary of Motions

Faculty of Education

#	Type of Motion	Motion
1	Course Description Change	To amend the course description for ED 4961 as submitted.
2	Course Description Change	To amend the course description for ED 4971 as submitted.
3	Pre-requisite Addition/Change	To amend the course description and prerequisite courses for ED 4972 as submitted.
4	Calendar Entry Change (BEd)	To revise the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.
5	Calendar Entry Change [BEd (français langue seconde)]	To revise the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.
6	Calendar Entry Change (Education Graduate Program Admissions)	Remove the requirement for reference letters in Master of Education admissions

CALENDAR & CURRICULUM CHANGE

Motion #1

Revision is for a: **Course Description Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: To amend the course description for ED 4961 as submitted.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4961 PREPARATION FOR THE TEACHING PROFESSION I</p> <p>Through a series of seminars and in-school observation, students will prepare for the role for a professional career. Topics will include teaching philosophy, classroom management and organization, teacher resilience, legal and ethical responsibilities, e-portfolio preparation, preparation for in-school experience, teacher certification, resume writing, questioning and presentation skills.</p> <p>Three credit hours</p>	<p>4961 PREPARATION FOR THE TEACHING PROFESSION I</p> <p>Through a series of seminars and in-school observation, students will prepare for the role for a professional career. Topics will include teaching philosophy, classroom management and organization, teacher resilience, legal and ethical responsibilities, e-portfolio preparation, preparation for in-school experience, teacher certification, resume writing, questioning and presentation skills.</p> <p>Three credit hours</p>

Rationale for Change: In-school observations we piloted but the timing within the program was not well received by either schools or students. As E-portfolios are an antiquated practice, these are also no longer an integral component of the course. The proposed amendment aligns with current education practice.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

CALENDAR & CURRICULUM CHANGE

Motion #2

Revision is for a: **Course Description Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: To amend the course description for ED 4971 as submitted.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4971 PREPARATION FOR THE TEACHING PROFESSION II</p> <p>Through a series of seminars, students will continue preparing for a professional career in education. Topics from ED 4961 will continue to be developed and will also include job interviews, student referrals and supports, relationships within schools and community, and final preparations and submissions of an e-portfolio.</p> <p>Three credit hours</p>	<p>4971 PREPARATION FOR THE TEACHING PROFESSION II</p> <p>Through a series of seminars, students will continue preparing for a professional career in education. Topics from ED 4961 will continue to be developed and will also include job interviews, student referrals and supports, <u>and</u> relationships within schools and community, <u>and final preparations and submissions of an e-portfolio.</u></p> <p>Three credit hours</p>

Rationale for Change: As E-portfolios are an antiquated education practice they are no longer an integral component of this course.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

CALENDAR & CURRICULUM CHANGE

Motion #3

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: To amend the course description and prerequisite for ED 4972 as submitted.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4972 PRACTICUM II</p> <p>Students will complete a 10 week teaching placement with the guidance of a Faculty practicum advisor and a host mentor. Students will further develop planning and teaching effective lessons, themes and unit plans, personal classroom management skills, and assessment. Professional growth will be demonstrated through the presentation of an e-portfolio.</p> <p>PREREQUISITE: Education 4960</p> <p>Three credit hours</p>	<p>4972 PRACTICUM II</p> <p>Students will complete a 10 week teaching placement with the guidance of a Faculty practicum advisor and a host mentor. Students will further develop planning and teaching effective lessons, themes and unit plans, personal classroom management skills, and assessment. Professional growth will be demonstrated through the presentation of an e-portfolio.</p> <p>PREREQUISITE: Education 4960 <u>4961, Education 4962, and Education 4971, or permission from the Dean.</u></p> <p>Three credit hours</p>

Rationale for Change: The incorrect prerequisite course was indicated as a pre-requisite for Practicum II. BEd students do not take ED 4960. As this course is the final practicum of the degree, both practicum seminar sections (ED-4961 and ED-4962) and a successful first practicum (ED-4962) are required before the final practicum placement. Additionally, as e-portfolios are no longer a relevant part of the pre-requisite courses (ED-4961 and ED-4971), this should be removed from the course description.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE

Motion #4

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education**

MOTION: To update the Admission requirements by revising the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, and Diversity and Social Justice Studies);</p> <p>Science (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, and Physics);</p> <p>Mathematics (includes Mathematics, Physics, Statistics, and Computer Science);</p>	<p>Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, <u>International and</u> Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, and Diversity and Social Justice Studies, <u>Classics, International Development, Humanities, and Women's Studies</u>);</p> <p>Science (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, and Physics, <u>and Engineering</u>);</p> <p>Mathematics (includes Mathematics, Physics, Statistics, and Computer Science. <u>Other math-related courses may be accepted on a case-by-case basis based on course outcomes</u>);</p>

Rationale for Change: This is to update the website and Academic Calendar as these course subjects have been accepted as meeting the criteria for teachable subject areas.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE

Motion #5

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education (français langue seconde)**

MOTION: To update the Admission requirements by revising the accepted courses related to teachable areas, Social Studies, Science and Math, as submitted.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>The following courses* relate to teachable areas:</p> <p>Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, and Diversity and Social Justice Studies);</p> <p>Science (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, and Physics);</p> <p>Mathematics (includes Mathematics, Physics, Statistics, and Computer Science);</p>	<p>The following courses* relate to teachable areas:</p> <p>Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, <u>International and</u> Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, and Diversity and Social Justice Studies, <u>Classics, International Development, Humanities, and Women's Studies</u>);</p> <p>Science (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, and Physics, <u>and Engineering</u>);</p> <p>Mathematics (includes Mathematics, Physics, Statistics, and Computer Science. <u>Other math-related courses may be accepted on a case-by-case basis based on course outcomes</u>);</p>

Rationale for Change: As the additional course subjects have been accepted in the admissions process as meeting the criteria for teachable subject areas, these should be included on the website and Academic Calendar.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: Bachelor of Education Committee	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

CALENDAR & CURRICULUM CHANGE

Motion #6

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Graduate program Admissions**

MOTION: To remove the requirement for reference letters in the Master of Education admissions as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Master of Education (MEd)</p> <p>Candidates for admission to the MEd program must have demonstrated high academic standing and potential for self-directed, sustained research. Normally, the basic requirement is:</p> <p>i. An undergraduate or graduate degree from an approved university with an average of 70% or higher in the last 20 courses (60 credit hours). An applicant lacking a degree, or an applicant possessing a degree with an academic average under 70%, may be considered for admission under exceptional circumstances. In such cases the Graduate Studies Committee must be satisfied that the student has the capacity to complete graduate work. This capacity could be demonstrated through extensive and relevant professional experiences, leadership, research and publications;</p> <p>ii. at least two years of education-related experience.</p> <p>APPLICATION FOR ADMISSION</p> <p>All documents pertaining to application for admission are to be sent to the Office of the Registrar. Applications will be accepted up to two weeks prior to the beginning of the program or until the program has reached the full complement of students. Please make sure to check the start date of the particular Master of Education cohort in which you are interested.</p> <ul style="list-style-type: none"> • Application Checklist • Graduate Application Form • Personal Statement Form • Reference Forms (Professional) & (Academic) 	<p>Master of Education (MEd)</p> <p>Candidates for admission to the MEd program must have demonstrated high academic standing and potential for self-directed, sustained research. Normally, the basic requirement is:</p> <p>i. An undergraduate or graduate degree from an approved university with an average of 70% or higher in the last 20 courses (60 credit hours). An applicant lacking a degree, or an applicant possessing a degree with an academic average under 70%, may be considered for admission under exceptional circumstances. In such cases the Graduate Studies Committee must be satisfied that the student has the capacity to complete graduate work. This capacity could be demonstrated through extensive and relevant professional experiences, leadership, research and publications;</p> <p>ii. at least two years of education-related experience.</p> <p>APPLICATION FOR ADMISSION</p> <p>All documents pertaining to application for admission are to be sent to the Office of the Registrar. Applications will be accepted up to two weeks prior to the beginning of the program or until the program has reached the full complement of students. Please make sure to check the start date of the particular Master of Education cohort in which you are interested.</p> <ul style="list-style-type: none"> • Application Checklist • Graduate Application Form • Personal Statement Form • Reference Forms (Professional) & (Academic)

CALENDAR & CURRICULUM CHANGE

Motion #6

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>TRANSCRIPTS</p> <p>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. When such transcripts or statements are in a language other than English, a notarized translation of the document must be submitted, in addition to the original document.</p> <p>REFERENCE LETTERS</p> <p>Letters of reference from two professors, under at least one of whom the applicant has taken a significant proportion of academic work, are to be sent by the professors directly to the Office of the Registrar. An acceptable alternative to one such letter is a letter from the Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.</p> <p>ENGLISH PROFICIENCY</p> <p>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose mother tongue is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs and for Graduate Student Status section of the Calendar. Such students should make arrangements to take the test at least three months before the semester opening date.</p> <p>REFUSAL OF ADMISSION</p> <p>Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its</p>	<p>TRANSCRIPTS</p> <p>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included. When such transcripts or statements are in a language other than English, a notarized translation of the document must be submitted, in addition to the original document.</p> <p>REFERENCE LETTERS</p> <p>Letters of reference from two professors, under at least one of whom the applicant has taken a significant proportion of academic work, are to be sent by the professors directly to the Office of the Registrar. An acceptable alternative to one such letter is a letter from the Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.</p> <p>ENGLISH PROFICIENCY</p> <p>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose mother tongue is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs and for Graduate Student Status section of the Calendar. Such students should make arrangements to take the test at least three months before the semester opening date.</p> <p>REFUSAL OF ADMISSION</p>

CALENDAR & CURRICULUM CHANGE

Motion #6

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
discretion, to refuse admission to an otherwise acceptable applicant.	Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.
TENTATIVE ADMISSION	TENTATIVE ADMISSION
Tentative Admission may be granted an applicant whose record to date is acceptable but whose application is incomplete. If the documents are satisfactory when received, the student's admission is confirmed. If unsatisfactory, admission is denied.	Tentative Admission may be granted <u>to</u> an applicant whose record to date is acceptable but whose application is incomplete. If the documents are satisfactory when received, the student's admission is confirmed. If unsatisfactory, admission is denied.

Rationale for Change: The reference letters do not significantly impact application decisions and add a layer of complexity for students and those writing references. In addition, reference letters are a colonial construct, that as we seek to decolonize, we wish to remove to support equity.

Effective Term: FALL 2023

Implications for Other Programs: None that we are aware of.

Impact on Students Currently Enrolled: None that we are aware of.

Authorization

Date:

Departmental Approval: Kathy Snow, Faculty of Education Graduate studies	June 9, 2023
Faculty/School Approval: Faculty of Education Council	June 16, 2023
Faculty Dean's Approval: Dr. Miles Turnbull, Dean	August 6, 2023
Grad. Studies Dean's Approval: Dr. Marva Sweeney-Nixon	July 14, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2022

SUMMARY OF FACULTY OF VETERINARY MEDICINE MOTION #'S 7-18

Faculty of Veterinary Medicine

August 2023

Companion Animals

New Course Proposal – VCA 4830 Advanced Zoo Exotic Animal & Wildlife Medicine

Health Management

Course Title and Course Description Change - VHM 4680 International Small Holder Dairy Health Management

DVM Academic Calendar Dates

2023-2024

2024-2025

2025-2026

Companion Animals (Graduate Studies)

New Course Proposals – VCA 8425, 8426, 8427, 8333, 8334

Course Title and Description Change – VCA 8250

Doctor of Philosophy Program

Calendar Entry Change

NEW COURSE PROPOSAL

Motion #7

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new elective course entitled VCA 4830 Advanced Zoo, Exotic Animal & Wildlife Medicine be approved as proposed.

Course Number and Title	VCA 4830 ADVANCED ZOO, EXOTIC ANIMAL & WILDLIFE MEDICINE
Description	In this second rotation in the Zoo, Exotic Animal & Wildlife Medicine Service of the Veterinary Teaching Hospital, students will have the opportunity to develop a more detailed knowledge of the principles and techniques of zoo, exotic animal and wildlife medicine.
Cross-Listing	None
Prerequisite/Co-Requisite	VCA 4810 and fourth year standing in the DVM program
Credit(s)	1
Notation	Clinical rotation. Enrollment is limited.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 1 to 3 students

Is there an Enrolment Cap:

Yes

If there is an enrolment limit, please explain. Based on space limitations and in order to optimize student learning opportunities, no more than 3 students can be accommodated at a time.

Rationale for New Course: This course will offer students the opportunity for advanced training in zoo, exotics, and wildlife medicine which is not available elsewhere in the DVM curriculum program.

Effective Term: FALL 2023

Implications for Other Programs: None anticipated.

Impact on Students Currently Enrolled: This will have a positive impact for students currently enrolled in the DVM program as it will be a new elective rotation offering available to them.

Resources Required: No resources required.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization

Date:

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: AVC Curriculum Committee	June 7, 2023
Faculty Dean's Approval: Dr. John Vanleeuwen, Acting Dean	June 13, 2023
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL

Motion #7

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

VCA 4830 Advanced Zoo, Exotic Animal & Wildlife Medicine

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books (catalogue searches for print and online titles published within the last 10 years)
 - A search for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
 - Journals
 - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
 - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
 - Title: Zoo – 455 peer reviewed journals (675 total)
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost)
 - VetMed Resource
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geostrophysical Abstracts)
 - PubMed
 - Plumb's Veterinary Drugs
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
 -
- Interdisciplinary packages that include content that support this course
 - Subscription Dependencies (in interdisciplinary packages)
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journals
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - Databases (interdisciplinary)
 - Academic Search Complete
 - GreenFile
 - OneSearch
 - Statista
 - Media
 - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support

NEW COURSE PROPOSAL

Motion #7

- AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions/Databases – Sufficient, but dependencies
 - Other including potential Open Educational Resources (OERs)
 - Teaching the connection between wildlife co-management and Indigenous health and well-being.
 - OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year
- Annual: \$ __0__ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

CALENDAR & CURRICULUM CHANGE

Motion #8

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **Health Management/DVM Program**

MOTION: That VHM 4680 International Small Holder Dairy Health Management be renamed and the course description changed to reflect the evolving content of the course.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>VHM 4680 INTERNATIONAL SMALL HOLDER DAIRY HEALTH MANAGEMENT</p> <p>This course provides 3 weeks of practical experience, in the context of an international development project, for veterinary students from AVC on management of small holder dairy farming in Africa, and on the diagnosis, treatment and prevention of common animal diseases and dairy management problems encountered in East Africa.</p> <p>PREREQUISITE: 4th year standing in the DVM Program</p> <p>Enrolment is limited with a selection process</p> <p>Three weeks in duration</p>	<p>VHM 4680 INTERNATIONAL SMALL HOLDER <u>DAIRY LIVESTOCK</u> HEALTH MANAGEMENT</p> <p>This course provides 3 weeks of practical experience, in the context of an international development project, for veterinary students from AVC on management of small holder dairy <u>livestock</u> farming in Africa, and on the diagnosis, treatment and prevention of common animal <u>dairy health</u> management problems <u>in livestock</u> encountered in East Africa.</p> <p>PREREQUISITE: 4th year standing in the DVM Program</p> <p>Enrolment is limited with a selection process</p> <p>Three weeks in duration</p>

Rationale for Change: This course started out focused on dairy cattle but is morphing to include other livestock species. Therefore, the proposed name change, and description change more accurately reflect the course.

Effective Term: WINTER 2024

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: J T. McClure	June 21, 2023
Faculty/School Approval: AVC Curriculum Committee	June 29, 2023
Faculty Dean's Approval: Dr. John Vanleeuwen, Acting Dean	July 4, 2023
Grad. Studies Dean's Approval: NA	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE

Motion #9

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **2023-2024 Academic Calendar Dates- AVC**

MOTION: To approve the 2023-2024 Academic Calendar Dates for the Veterinary Medicine Program as proposed.

1st Academic Semester (May- December 2023)
(66 Teaching Days)

May 2023

1 Monday First day of Fourth Year Rotations - Summer Semester
22 Monday *Victoria Day - no classes*

August 2023

14 Monday First day of Fourth Year Rotations - Fall Semester
25 Friday First Year Orientation
28 Monday Pre-Clinical Classes begin

September 2023

4 Monday *Labour Day - No classes*
30 Saturday National Day for Truth and Reconciliation

October 2023

2 Monday *Holiday In lieu of National Day for Truth and Reconciliation - No classes*
9 Monday *Thanksgiving Day – No classes*

November 2023

11 Saturday Remembrance Day
13 Monday *Holiday In lieu of Remembrance Day - No classes*

December 2023

1 Friday Final Day of Fall Semester Classes
2-16(Sat-Sat) Final Examinations
22 Friday End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.
31 Sunday Final date to apply to graduate

NOTE: The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December. For further information, please refer to www.icva.net/navle

2nd Academic Semester (January- May 2024)
(69 Teaching Days)

January 2024

2 Tuesday First day of Fourth Year Rotations - Winter Semester
3 Wednesday Pre-Clinical Classes begin - Winter Semester

CALENDAR & CURRICULUM CHANGE

Motion #9

February 2024

15-16 (Thurs-Fri) Mid-semester break (except 4th year rotations)
19 Monday *Islander Day. No classes.*

March 2024

29 Friday *Good Friday. No classes*

April 2024

1 Monday *Easter Monday. No classes*
12 Friday Final day of Winter semester classes
13-27 (Sat-Sat) Final Exams

14 Sunday Final day of fourth year rotations
25 Thursday End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon.
29 Monday Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.
First day of Fourth Year Rotation – Summer Semester

May 2024

14 Tuesday Convocation

NOTE: The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to www.icva.net/navle

Rationale for Change: N/A

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: AVC Curriculum Committee	October 20, 2022
Faculty Dean's Approval: Dr. John Vanleeuwen	October 25, 2022
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE**Motion #10**

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **2024-2025 Academic Calendar Dates- AVC**

MOTION: To approve the tentative 2024-2025 Academic Calendar Dates for the Veterinary Medicine Program as proposed.

1st Academic Semester (May- December 2024)**(66 Teaching Days)****April 2024**

29 Monday First day of Fourth Year Rotations - Summer Semester

May 2024

20 Monday *Victoria Day - no classes*

August 2024

12 Monday First day of Fourth Year Rotations - Fall Semester

22 Thursday First Year Orientation

26 Monday Pre-Clinical Classes begin

September 2024

2 Monday *Labour Day - no classes*

30 Monday *National Day for Truth and Reconciliation - No classes*

October 2024

14 Monday *Thanksgiving Day – No classes*

November 2024

11 Monday *Remembrance Day - No classes*

29 Friday Final Day of Fall Semester Classes

30-Dec 14(Sat-Sat) *Final Examinations*

December 2024

23 Monday End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.

31 Tuesday Final date to apply to graduate.

NOTE: The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December. For further information, please refer to www.icva.net/navle

CALENDAR & CURRICULUM CHANGE

Motion #10

2nd Academic Semester (January- May 2025)
(71 Teaching Days)

January 2025

6 Monday First day of Fourth Year Rotations - Winter Semester
6 Monday Pre-Clinical Classes begin - Winter Semester

February 2025

13-14 (Thurs-Fri) Mid-semester break (except 4th year rotations)
17 Monday *Islander Day. No classes.*

April 2025

17 Thursday Final day of Winter semester classes
18 Friday *Good Friday. No classes*
20 Sunday Final day of fourth year rotations
21 Monday *Easter Monday. No classes*
22-May 1(Tues-Thurs) Final Exams
28 Monday End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon.

May 2025

5 Monday Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.
5 Monday First day of Fourth Year Rotation – Summer Semester
13 Tuesday Convocation

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to www.icva.net/navle*

Rationale for Change: N/A

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: AVC Curriculum Committee	October 20, 2022
Faculty Dean's Approval: Dr. John Vanleeuwen	October 25, 2022
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE

Motion #11

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **2025-2026 Academic Calendar Dates-AVC**

MOTION: To approve the tentative 2025-2026 Academic Calendar Dates for the Veterinary Medicine Program as proposed.

1st Academic Semester (May-December 2025) (66 Teaching Days)

May 2025

5 Monday	First day of Fourth Year Rotations - Summer Semester
19 Monday	Victoria Day - no classes

August 2025

11 Monday	First day of Fourth Year Rotations - Fall Semester
21 Thursday	First Year Orientation
25 Monday	Pre-Clinical Classes begin

September 2025

1 Monday	Labour Day - no classes
30 Tuesday	National Day for Truth and Reconciliation - No classes

October 2025

13 Monday	Thanksgiving Day – No classes
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November 2025

11 Tuesday	Remembrance Day - No classes
28 Friday	Final Day of Fall Semester Classes
29-Dec 13(Sat-Sat)	Final Examinations

December 2025

23 Tuesday	End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.
31 Wednesday	Final date to apply to graduate.

NOTE: The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December. For further information, please refer to www.icva.net/navle

CALENDAR & CURRICULUM CHANGE

Motion #11

2nd Academic Semester (January-May 2026)
(70 Teaching Days)

January 2026

5 Monday First day of Fourth Year Rotations - Winter Semester
5 Monday Pre-Clinical Classes begin - Winter Semester

February 2026

12-13 (Thurs-Fri) Mid-semester break (except 4th year rotations)
16 Monday *Islander Day. No classes.*

April 2026

3 Friday *Good Friday. No classes*
5 Sunday Final day of fourth year rotations
6 Monday *Easter Monday. No classes*
17 Friday Final day of Winter semester classes
18-April-May 1(Sat-Fri) Final Exams
30 Thursday End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon

May 2026

4 Monday Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.
4 Monday First day of Fourth Year Rotation – Summer Semester
12 Tuesday Convocation

NOTE: The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to www.icva.net/navle

Rationale for Change: N/A

Effective Term: FALL 2026

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: AVC Curriculum Committee	July 24, 2023
Faculty Dean's Approval: Dr. John Vanleeuwen, Acting Dean	July 25, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL

Motion #12

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new graduate course entitled VCA 8425 Zoological Clinical Medicine I be approved as proposed.

Course Number and Title	VCA 8425 ZOOLOGICAL CLINICAL MEDICINE I
Description	This course provides advanced training in zoological medicine and is offered in any academic semester based on student enrolment. Under close supervision of a DACZM diplomate, students spend 8 weeks in zoo, exotic, and wildlife clinical services at the AVC. Students may spend some of this time under the supervision of other diplomates (ACVIM, ACVS) learning complimentary and comparative medicine in other companion animals. Using the problem-oriented approach, students examine patients, perform diagnostic procedures, interpret diagnostic tests, and diagnose and treat patients. Topics discussed in rounds include medical and surgical techniques, anatomy, preventive medicine, infectious disease, husbandry, pharmacology, etc.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, and permission of the instructor.
Credit(s)	2
Notation	Clinical rotation for interns

This is: A Core Course

Grade Mode: Pass/Fail

Anticipated Enrolment: One to three students

Is there an Enrolment Cap: No

Rationale for New Course: Requirement for clinical graduate students in Zoological Medicine.

Effective Term: FALL 2023

Implications for Other Programs: None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization

Date:

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C.Martin, Interim Asso. Dean, AVC GSR	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL**Motion #12****LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****VCA 8425 ZOOLOGICAL CLINICAL MEDICINE I**

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books (catalogue searches for print and online titles published within the last 10 years)
 - A search for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
 - Journals
 - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
 - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
 - Title: Zoo – 455 peer reviewed journals (675 total)
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost)
 - VetMed Resource
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geostrophysical Abstracts)
 - PubMed
 - Plumb's Veterinary Drugs
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
- Interdisciplinary packages that include content that support this course
 - Subscription Dependencies (in interdisciplinary packages)
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journals
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - Databases (interdisciplinary)
 - Academic Search Complete
 - GreenFile
 - OneSearch
 - Statista
 - Media
 - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support
 - AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

NEW COURSE PROPOSAL

Motion #12

New resources needed to support this proposal:

- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions/Databases – Sufficient, but dependencies
 - Other including potential Open Educational Resources (OERs)
 - Teaching the connection between wildlife co-management and Indigenous health and well-being.
 - OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year
- Annual: \$ __0__ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

NEW COURSE PROPOSAL

Motion #13

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new graduate course entitled VCA 8426 Zoological Clinical Medicine II be approved as proposed.

Course Number and Title	VCA 8426 ZOOLOGICAL CLINICAL MEDICINE II
Description	This course provides advanced training in zoological medicine & is offered in any academic semester based on student enrolment. Under close supervision of a DACZM diplomate, students spend 12 weeks in zoo, exotic & wildlife clinical services at the AVC. Students may spend some of this time under the supervision of other diplomates (ACVIM, ACVS) learning complimentary & comparative medicine in other companion animals. Using the problem-oriented approach, students examine patients, perform diagnostic procedures, interpret diagnostic tests & diagnose and treat patients. Topics discussed in rounds include medical & surgical techniques, anatomy, preventive medicine, infectious disease, husbandry, pharmacology, etc. This course will be offered in a different semester than ZCM I & ZCM III and will provide exposure to, and training on, different species and clinical presentations based on seasonal and time of year differences.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, and permission of the instructor.
Credit(s)	3
Notation	Clinical rotation for interns

This is: A Core Course

Grade Mode: Pass/Fail

Anticipated Enrolment: One to three students

Is there an Enrolment Cap: No

Rationale for New Course: Requirement for clinical graduate students in Zoological Medicine.

Effective Term: FALL 2023

Implications for Other Programs: None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization

Date:

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C. Martin, Interim Asso. Dean, AVC GSR	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL**Motion #13****LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****VCA 8426 ZOOLOGICAL CLINICAL MEDICINE II**

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books (catalogue searches for print and online titles published within the last 10 years)
 - A search for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
 - Journals
 - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
 - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
 - Title: Zoo – 455 peer reviewed journals (675 total)
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost)
 - VetMed Resource
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geostrophysical Abstracts)
 - PubMed
 - Plumb's Veterinary Drugs
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
- Interdisciplinary packages that include content that support this course
 - Subscription Dependencies (in interdisciplinary packages)
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journals
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - Databases (interdisciplinary)
 - Academic Search Complete
 - GreenFile
 - OneSearch
 - Statista
 - Media
 - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support
 - AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

NEW COURSE PROPOSAL**Motion #13**

New resources needed to support this proposal:

- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions/Databases – Sufficient, but dependencies
 - Other including potential Open Educational Resources (OERs)
 - Teaching the connection between wildlife co-management and Indigenous health and well-being.
 - OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year
- Annual: \$ __0__ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

NEW COURSE PROPOSAL

Motion #14

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new graduate course entitled VCA 8427 Zoological Clinical Medicine III be approved as proposed.

Course Number and Title	VCA 8427 ZOOLOGICAL CLINICAL MEDICINE III
Description	This course provides advanced training in zoological medicine & is offered in any academic semester based on student enrolment. Under close supervision of a DACZM diplomate, students spend 12 weeks in zoo, exotic & wildlife clinical services at the AVC. Students may spend some of this time under the supervision of other diplomates (ACVIM, ACVS) learning complimentary & comparative medicine in other companion animals. Using the problem-oriented approach, students examine patients, perform diagnostic procedures, interpret diagnostic tests & diagnose and treat patients. Topics discussed in rounds include medical & surgical techniques, anatomy, preventive medicine, infectious disease, husbandry, pharmacology, etc. This course will be offered in a different semester than ZCM I & ZCM II and will provide exposure to, and training on, different species and clinical presentations based on seasonal and time of year differences.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, and permission of the instructor.
Credit(s)	3
Notation	Clinical rotation for interns

This is: A Core Course

Grade Mode: Pass/Fail

Anticipated Enrolment: One to three students.

Is there an Enrolment Cap: No

Rationale for New Course: Requirement for clinical graduate students in Zoological Medicine.

Effective Term: FALL 2023

Implications for Other Programs: None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

NEW COURSE PROPOSAL**Motion #14*****Authorization******Date:***

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C. Martin, Interim Asso. Dean, AVC GSR	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL**Motion #14**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL**VCA 8427 ZOOLOGICAL CLINICAL MEDICINE III**

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books (catalogue searches for print and online titles published within the last 10 years)
 - A search for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
 - Journals
 - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
 - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
 - Title: Zoo – 455 peer reviewed journals (675 total)
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost)
 - VetMed Resource
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geostrophysical Abstracts)
 - PubMed
 - Plumb's Veterinary Drugs
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
- Interdisciplinary packages that include content that support this course
 - Subscription Dependencies (in interdisciplinary packages)
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journals
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - Databases (interdisciplinary)
 - Academic Search Complete
 - GreenFile
 - OneSearch
 - Statista
 - Media
 - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support

NEW COURSE PROPOSAL**Motion #14**

- AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions/Databases – Sufficient, but dependencies
 - Other including potential Open Educational Resources (OERs)
 - Teaching the connection between wildlife co-management and Indigenous health and well-being.
 - OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year
- Annual: \$ __0__ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

NEW COURSE PROPOSAL

Motion #15

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new graduate course entitled VCA 8333 Recent Advances in Zoological Medicine I be approved as proposed.

Course Number and Title	VCA 8333 RECENT ADVANCES IN ZOOLOGICAL MEDICINE I
Description	This is a lecture/seminar course designed to review recent advances in zoological medicine and the physiologic mechanisms underlying health and disease of zoo, exotics, and wildlife species, at a level appropriate for a zoological medicine MSc/MVSc or Residency program. The course will meet for one contact hour per week for the fall and winter semesters, and the first summer session, and will involve in-depth discussions of the relevant current literature or recently published texts. Considerable out-of-class preparation is required.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, and permission of the instructor.
Credit(s)	3
Notation	Lecture or seminar 1 hour per week

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: One to three students

Is there an Enrolment Cap: No

Rationale for New Course: This course is intended to keep students up to date on the current literature in preparation for their specialty board examination in Zoological Medicine.

Effective Term: FALL 2023

Implications for Other Programs: None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization

Date:

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C. Martin, Interim Asso. Dean AVC	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL**Motion #15****LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****VCA 8333 RECENT ADVANCES IN ZOOLOGICAL MEDICINE I**

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books (catalogue searches for print and online titles published within the last 10 years)
 - A search for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
 - Journals
 - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
 - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
 - Title: Zoo – 455 peer reviewed journals (675 total)
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost)
 - VetMed Resource
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geostrophysical Abstracts)
 - PubMed
 - Plumb's Veterinary Drugs
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
 -
- Interdisciplinary packages that include content that support this course
 - Subscription Dependencies (in interdisciplinary packages)
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journals
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - Databases (interdisciplinary)
 - Academic Search Complete
 - GreenFile
 - OneSearch
 - Statista
 - Media
 - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support

NEW COURSE PROPOSAL

Motion #15

- AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions/Databases – Sufficient, but dependencies
 - Other including potential Open Educational Resources (OERs)
 - Teaching the connection between wildlife co-management and Indigenous health and well-being.
 - OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year
- Annual: \$ __0__ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

NEW COURSE PROPOSAL

Motion #16

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Companion Animals**

MOTION: That the proposal for a new graduate course entitled VCA 8334 Recent Advances in Zoological Medicine II be approved as proposed.

Course Number and Title	VCA 8334 RECENT ADVANCES IN ZOOLOGICAL MEDICINE II
Description	This is an advanced lecture/seminar course designed to review recent advances in zoological medicine and the physiologic mechanisms underlying health and disease of zoo, exotics, and wildlife species, at a level appropriate for a zoological medicine MSc/MVSc or Residency program. The course will meet for one contact hour per week for the fall and winter semesters, and the first summer session, and will involve in-depth discussions of the relevant current literature or recently published texts. This course will build upon material covered in VCA 8333 Recent Advances in Zoological Medicine I and is directed at preparation for the American College of Zoological Medicine board exam. Considerable out-of-class preparation is required.
Cross-Listing	None
Prerequisite/Co-Requisite	DVM, or equivalent, VCA 8333, permission of the instructor.
Credit(s)	3
Notation	Lecture or seminar 1 hour per week

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: One to three students

Is there an Enrolment Cap: No

Rationale for New Course: This course is intended to keep students up to date on the current literature in preparation for their specialty board examination in Zoological Medicine and will build upon material covered in Recent Advances in Zoological Medicine I.

Effective Term: FALL 2023

Implications for Other Programs: None anticipated.

Impact on Students Currently Enrolled: No negative impacts anticipated.

Resources Required: Part of workload for existing faculty member.

In offering this course will UPEI require facilities or staff at other institutions: No

Authorization

Date:

Departmental Approval: Dr. Katie Hoddinott, Chair	May 8, 2023
Faculty/School Approval: C. Martin, Interim AssoDean, AVC	June 19, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean AVC	June 27, 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	August 2, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

NEW COURSE PROPOSAL**Motion #16**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL**VCA 8334 RECENT ADVANCES IN ZOOLOGICAL MEDICINE II**

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books (catalogue searches for print and online titles published within the last 10 years)
 - A search for (zoo or exotic or wildlife or "wild life") AND ("health care" or management or medicine or healthcare) = 8,268 results
 - Journals
 - Subject: Veterinary Medicine – 276 peer reviewed journals (394 total)
 - Subject: Animal Culture – 323 peer reviewed journals (2554 total)
 - Title: Zoo – 455 peer reviewed journals (675 total)
 - Databases
 - CAB Abstracts (via CAB Direct & EBSCOhost)
 - VetMed Resource
 - Earth, Atmospheric & Aquatic Science Database (includes Aquatic Sciences & Fisheries Abstracts, Oceanic Abstracts, and Meteorological & Geostrophysical Abstracts)
 - PubMed
 - Plumb's Veterinary Drugs
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
 -
- Interdisciplinary packages that include content that support this course
 - Subscription Dependencies (in interdisciplinary packages)
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 - Journals
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - Databases (interdisciplinary)
 - Academic Search Complete
 - GreenFile
 - OneSearch
 - Statista
 - Media
 - Academic Videos Online (AVON, Alexander Street Press)
- Physical Space in Library (other than collections, explain) - N/A

NEW COURSE PROPOSAL

Motion #16

- Library Administrative/Research Support
 - AVC Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
 - Monographs – Sufficient, but dependencies
 - Subscriptions/Databases – Sufficient, but dependencies
 - Other including potential Open Educational Resources (OERs)
 - Teaching the connection between wildlife co-management and Indigenous health and well-being.
 - OERs are sparse in this subject.
- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support – N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year
- Annual: \$ __0__ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	June 19, 2023
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	June 23, 2023

CALENDAR & CURRICULUM CHANGE

Motion #17

Revision is for a: **Course Description Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **Companion Animals**

MOTION: To change both the course title and the course description for VCA 8250 to better reflect the course content.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>VCA 8250 Companion Animal Anesthesia, Radiology & Cardiology This course provides advanced training in companion animal anesthesiology, radiology, and cardiology and is offered in any academic semester based on student enrolment. Under close supervision of diplomates (ACVAA, ACVR, ACVIM – cardiology), students spend 4 weeks in companion animal clinical anesthesia, radiology, and cardiology at the AVC. Using the problem-oriented approach, students examine patients, perform diagnostic procedures (e.g. radiography) interpret diagnostic tests, and anesthetize companion animal patients. Topics discussed in rounds include radiographic and anesthetic techniques, anatomy, physiology, pharmacology, pathophysiology etc. Students receive formal mid-course and final evaluations. This course is graded Pass/Fail. PREREQUISITE: DVM or equivalent degree, acceptance as a graduate student in a clinical discipline, permission of instructor HOURS OF CREDIT: 1</p>	<p>VCA 8250 <u>Clinics in Companion Animal Anesthesia, Radiology & Cardiology Specialty Service</u> This course provides advanced training in companion animal anesthesiology, radiology and cardiology <u>available specialty services</u> and is offered in any academic semester based on student enrolment. Under close supervision of diplomates (ACVAA, ACVIM-cardiology, <u>ACVD</u>, ACVR, <u>other</u>), students spend 4 weeks in companion animal clinical anesthesia, radiology and cardiology <u>specialty services</u> at AVC. Using the problem-oriented approach, students examine patients, perform diagnostic procedures (e.g. radiography), interpret diagnostic tests and anesthetize companion animal patients. Topics discussed in rounds include radiographic and anesthetic diagnostic and procedural techniques, anatomy, physiology, pharmacology and pathophysiology etc. <u>specific to the specialty service</u>. Students receive formal mid-course & final evaluations. This course is graded Pass/Fail. PREREQUISITE: DVM or equivalent degree, acceptance as a graduate student in a clinical discipline, and permission of instructor. HOURS OF CREDIT: 1</p>

Rationale for Change: Students are required to participate in 4 weeks of specialty veterinary medicine outside of core internal medicine and surgery rotations. As there are a variety of specialty services, the combination of services may vary based on availability and student preference. A formal change to the calendar course title and course description will better reflect the flexibility of course content.

Effective Term: FALL 2023

Implications for Other Programs: NONE

Impact on Students Currently Enrolled: NONE

Authorization

Date:

Departmental Approval: Dr. Katie Hoddinott	May 8, 2023
Faculty/School Approval: Dr. Chelsea Martin	July 14, 2023
Faculty Dean's Approval: Dr. John VanLeeuwen	July 25, 2023
Grad. Studies Dean's Approval: Dr. Marva Sweeney-Nixon	August 1, 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE

Motion #18

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **PhD Program/Faculty of Veterinary Medicine**

MOTION: To revise the language of the requirements as they are documented in the Calendar to align more with the PhD programs at UPEI and other universities.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Doctor of Philosophy Program (PhD) – Veterinary Medicine</p> <p>A) STRUCTURE OF THE PROGRAM</p> <p>The purpose of the PhD degree program is to educate individuals to become independent, reliable, and competent research scientists. The PhD degree of the University of Prince Edward Island requires the demonstration of a reasonable mastery of a concentrated field of study. The latter is attested to by the achieving of satisfactory standings in each of a minimum of five graduate courses, the completion of a research project, and the writing of a thesis based upon the research.</p> <p>The graduate students will register in one of the academic departments of the Faculty of Veterinary Medicine and in one of the areas of specialization listed:</p> <p>Department of Biomedical Sciences Animal Behaviour Physiology, Pharmacology and Toxicology Cell Biology Neuroscience Endocrinology</p> <p>Department of Health Management Animal Science and Animal Nutrition Epidemiology/Health Management Clinical Sciences Aquatic Animal Health Biostatistics</p>	<p>Doctor of Philosophy Program (PhD) – Veterinary Medicine</p> <p>A) STRUCTURE OF THE PROGRAM</p> <p>The purpose of the PhD degree program is to educate individuals to become independent, reliable, and competent research scientists. The PhD degree of the University of Prince Edward Island requires the demonstration of <u>independent research and</u> a reasonable mastery of a concentrated field of study. <u>The research should comprise an extensive body of original research in the student's field, making a true contribution exemplifying the student's depth of knowledge, creativity, innovation, and proven ability to make significant scientific research contributions.</u> The latter is attested to by the achieving of satisfactory standings in <u>the approved program of each of a minimum of five</u> graduate courses, the completion of a research project, and the writing of a <u>defensible</u> thesis based upon the research.</p> <p>The graduate students will register in one of the academic departments of the Faculty of Veterinary Medicine and in one of the areas of specialization listed:</p> <p>Department of Biomedical Sciences Animal Behaviour Physiology, Pharmacology and Toxicology Cell Biology Neuroscience Endocrinology</p> <p>Department of Health Management Animal Science and Animal Nutrition Epidemiology/Health Management Clinical Sciences Aquatic Animal Health Biostatistics</p>

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<p>Public Health Animal Welfare</p> <p>Department of Pathology and Microbiology Bacteriology Clinical Pathology Immunology Morphologic Pathology Parasitology Virology Wildlife Pathology Public Health Aquatic Animal Health Biosecurity</p> <p>Depending on the individual thesis topic, projects could involve one or more of several species of animals. There will be considerable interaction and co-operation among the departments, with other universities in the region, and with government research laboratories to provide courses and research facilities to meet the needs of individual students and their research projects.</p> <p>In addition to the “General Regulations for Graduate Programs” described earlier, the following regulations apply specifically to the Doctor of Philosophy degree:</p> <p>Admission Requirements</p> <p>The normal basis for admission to PhD studies as a regular or a provisional student is a recognized thesis-based MSc degree obtained with an average of at least second class (B level 70% to 79.9%) academic standing.</p> <p>Transfer from MSc to PhD</p> <p>An applicant enrolled in an MSc program who achieves a superior record (normally at least first class [80% or higher] academic standing in graduate course work) and shows a particular aptitude for research may, with recommendation of the Supervisory Committee and Department, apply to the Graduate Studies and Research Committee for transfer from the MSc to a PhD program without the requirement for completion of the MSc degree. Transfers are normally made within the same department. However, inter-departmental transfers will be considered by the Graduate Studies and Research Committee on a case-by-case basis, on the recommendation of both Departments. The application for transfer must be made no sooner than the end of the second semester and normally no later than the end of the sixth semester, and is effective in the semester following approval. All regulations relating to the PhD</p>	<p>Public Health Animal Welfare</p> <p>Department of Pathology and Microbiology Bacteriology Clinical Pathology Immunology Morphologic Pathology Parasitology Virology Wildlife Pathology Public Health Aquatic Animal Health Biosecurity</p> <p>Depending on the individual thesis topic, projects could involve one or more of several species of animals. There will be considerable interaction and co-operation among the departments, with other universities in the region, and with government research laboratories to provide courses and research facilities to meet the needs of individual students and their research projects.</p> <p>In addition to the “General Regulations for Graduate Programs” described earlier, the following regulations apply specifically to the Doctor of Philosophy degree:</p> <p>Admission Requirements</p> <p>The normal basis for admission to PhD studies as a regular or a provisional student is a recognized thesis-based MSc degree obtained with an average of at least second class (B level 70% to 79.9%) academic standing.</p> <p>Transfer from MSc to PhD</p> <p>An applicant enrolled in an MSc program who achieves a superior record (normally at least first class [80% or higher] academic standing in graduate course work) and shows a particular aptitude for research may, with recommendation of the Supervisory Committee and Department, apply to the <u>AVC</u> Graduate Studies and Research Committee for transfer from the MSc to a PhD program without the requirement for completion of the MSc degree. Transfers are normally made within the same department. However, inter-departmental transfers will be considered by the <u>AVC</u> Graduate Studies and Research Committee on a case-by-case basis, on the recommendation of both Departments. The application for transfer must be made no sooner than the end of the second semester and normally no later than the end of the sixth semester, and is effective in the semester following approval. All regulations relating to the PhD</p>
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program apply from the effective date. However, admission to the doctoral program will be considered provisional until such time as the candidate passes the PhD Comprehensive Examination, as governed by departmental regulations. If the Comprehensive Examination is passed, the student will be transferred from provisional to regular PhD student status. Two failed attempts of the Comprehensive Examination will result in the provisional PhD student status being revoked and immediate reversion to MSc student status. All regulations relating the MSc degree apply from the date of reversion. There will be no refund of program fees.

Residency Requirements

Normally, at least six semesters of full-time study in-residency at the University must be devoted to the doctoral program following completion of a recognized Master's degree. In cases in which a student transfers from a Master's to a PhD program, eight semesters of full-time study would be the minimum residency requirement after completion of the Bachelor's degree.

Normally, the thesis must be formally submitted within 48 months of the completion of the residency requirement. Departure from these normal requirements requires approval from the Graduate Studies and Research Committee.

B) SUPERVISION

The student's program is established and progress kept under review by the appropriate department. At the discretion of the academic unit, the day-to-day responsibility for overseeing the student's program will rest with the Supervisor or jointly with the Supervisory Committee of five graduate faculty, one of whom must

program apply from the effective date. However, ~~admission to status in~~ the doctoral program will be considered provisional until such time as the candidate passes the PhD Comprehensive Examination, as governed by ~~departmental~~ the academic unit's regulations. If the Comprehensive Examination is passed, the student will be transferred from provisional to regular PhD student status. Two failed attempts of the Comprehensive Examination will result in the provisional PhD student status being revoked and immediate reversion to MSc student status. All regulations relating the MSc degree apply from the date of reversion. There will be no refund of program fees.

Residency Requirements

Normally, at least six semesters of full-time study in-residency at the University must be devoted to the doctoral program following completion of a recognized Master's degree. In cases in which a student transfers from a Master's to a PhD program, eight semesters of full-time study would be the minimum residency requirement after completion of the Bachelor's degree. Residency is defined as having direct and frequent contact with the student's Supervisor and Supervisory Committee. This residency is normally in-person, unless otherwise approved by the AVC Graduate Studies and Research Committee.

Time limit to complete degree

Normally, For students who are full-time throughout their program, the PhD is expected to be complete within 15 semesters. The duration limits for when the thesis must be formally submitted or the program otherwise complete within 48 months of the completion of the residency requirement is 21 semesters after first registration. Departure from the 21 semester limit these normal requirements requires a program extension approval from the AVC Graduate Studies and Research Committee and Faculty of Graduate Studies, and the decision is submitted to the Registrar's Office.

B) SUPERVISION

The student's program is established and progress kept under review by the appropriate department with approval of the AVC Graduate Studies and Research Committee twice annually. At the discretion of the academic unit, the day-to-day responsibility for overseeing the student's program will rest with the Supervisor or jointly with the Supervisory Committee of five graduate faculty, one of whom must be from a

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<p>be from a department other than that in which the student is registered.</p> <p>The Chair of the Supervisory Committee is normally the Department Chair. The graduate student's Supervisor shall not be the Chair of the Supervisory Committee. The Supervisor will normally have the degree for which the student is registered and be from the Department in which the student is enrolled.</p> <p>C) COURSES</p> <p>The PhD degree is primarily a research degree; for that reason course work commonly comprises a smaller proportion of the total than is the case at the level of the Master's degree.</p> <p>Prescribed Studies</p> <p>In the Faculty of Veterinary Medicine, substantive courses are graduate level courses assigned a minimum of two credit hours. In the PhD program students are required to complete courses totalling a minimum of 12 credit hours. Within this course complement there must be at least four substantive courses and the appropriate departmental Seminar course (one credit).</p> <p>Only one of the substantive courses may be a Directed Studies course.</p>	<p>department other than that in which the student is registered.</p> <p>The Chair of the Supervisory Committee is normally the Department Chair. The graduate student's Supervisor shall not be the Chair of the Supervisory Committee. The Supervisor <u>and Supervisory Committee members must maintain Graduate Faculty status appropriate for the degree will normally have the degree for which the student is registered and be from the Department in which the student is enrolled.</u></p> <p>C) COURSES</p> <p>The PhD degree is primarily a research degree; for that reason, course work commonly comprises a smaller proportion of the total than is the case at the level of the Master's degree. <u>The graduate program of each graduate student is specific to the student's research requirements and as such relies on the student's Supervisory Committee to identify the optimal set of courses unique to the student's program.</u></p> <p>Prescribed Studies</p> <p>In the Faculty of Veterinary Medicine, substantive courses are graduate level courses assigned a minimum of two credit hours. In the PhD program students are required to complete courses totalling a minimum of 12 credit hours. Within this course complement there must be at least four substantive courses and the appropriate departmental Seminar course (one <u>total</u> credit <u>for the course that is completed over the first 9 semesters</u>). <u>Recognizing that it is the responsibility of the student and their supervisor, with input from their Supervisory Committee, to propose courses that best support the development of the student's research skills proficiency, the AVC Graduate Studies and Research Committee may approve a justified reduction in the requirement of four substantive courses, twelve total credits, or both. Approval for taking fewer than six total credits would be granted only under exceptional circumstances.</u></p> <p><u>Normally, Only one of the substantive courses may be a Directed Studies course unless the Supervisory Committee and the AVC Graduate Studies and Research Committee agree that it is in the best interests of the student to take more than one Directed Studies to ensure appropriate skills development in the field of study to complete their degree.</u></p> <p>All students are expected to complete VHM 8010 (Veterinary Biostatistics) unless comparable training has</p>
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All students are expected to complete VHM 8010 (Veterinary Biostatistics) unless comparable training has been completed prior to entry into the program.

In some cases, on the recommendation of the Supervisory Committee and with the approval of the Graduate Studies and Research Committee, exemptions may be granted for some of the course requirement in recognition of previous academic work.

For graduate credit, the courses selected must be acceptable to the department and the Graduate Studies and Research Committee. These “substantive” courses and/ or general examinations comprise the candidate’s prescribed studies, in which the student must obtain an overall average grade of at least second-class standing (see Grades in General Regulations section).

A department may require examinations (oral and/or written), from time to time, to evaluate the student’s progress in their overall program.

Additional Courses

In addition to these prescribed studies, the candidate may undertake to achieve satisfactory standings in courses supportive of the special discipline. These courses may be at either the undergraduate or the graduate level. The standings obtained in them will not affect the average grade of the prescribed studies. When a student is required to register in a seminar or colloquium course in more than one semester, the record will show a grade or a designation of “In Progress” for semesters prior to completion of the course and “Pass” or “Fail” for the final semester.

been completed prior to entry into the program or a more appropriate alternative statistics is proposed by the Supervisory Committee and approved by the AVC Graduate Studies and Research Committee. Approved waivers of biostatistics courses may lower the total number of graduate level credits during the PhD program at UPEI if supported by the student’s Supervisory Committee and approved by the AVC Graduate Studies and Research Committee. In the case of a waiver, it will not be necessary to replace a statistics course with a non-statistics course unless the student’s Supervisory Committee deems the student deficient in another important field. In some cases, on the recommendation of the Supervisory Committee and with the approval of the AVC Graduate Studies and Research Committee, exemptions may be granted for some of the course requirements in recognition of previous academic work, as would be the case for students who enter the PhD program with a MSc if the previous degree program provided graduate-level courses applicable to their current PhD research.

For graduate credit, the courses selected must be acceptable to the department and the overall graduate program approved by and the AVC Graduate Studies and Research Committee as early as feasible in the program and not later than the end of the first full semester of study. These substantive courses and/ or general examinations comprise the candidate’s prescribed studies, in which the student must obtain an overall average grade of at least second-class standing (see Grades in General Regulations section)

A department may require examinations (oral and/or written), from time to time, to evaluate the student’s progress in their overall program.

Additional Courses

In addition to these prescribed studies, the candidate may undertake to achieve satisfactory standings in courses supportive of the special discipline. These courses may be at either the undergraduate or the graduate level. The standings obtained in them will not affect the average grade of the prescribed studies. When a student is required to register in a seminar or colloquium course in more than one semester, the record will show a grade or a designation of “In Progress” for semesters prior to completion of the course and “Pass” or “Fail” for the final semester. The student will register in the seminar course every semester until all other PhD degree requirements have been met or nine semesters, whichever occurs first. With the consent of the

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With the consent of the Supervisory Committee, and of the instructor and the Department Chair concerned, a student may register for, and audit, all or part of a course. It is understood that the student will attend lectures as prescribed, but will not write any examination or receive any grade. Such a course may be recorded as an additional course, identified by AUD.

D) THE THESIS

Research

In the total program of a doctoral student it is expected that the major part of the time be devoted to research in fulfilment of the thesis requirement. The research proposal should be formulated at as early a date as possible and be presented to the Supervisory Committee for approval. Research involving the use of animals must follow the Guidelines of the Canadian Council on Animal Care.

When it is necessary for the research, or some of it, to be conducted off-campus, the arrangements are subject to the prior approval of the Chair of the Department in which the student is registered.

Comprehensive Examination

At as early a date as may be feasible in each case, and in all cases no later than the final semester of the residency requirement (i.e., the 6th semester after the Master's degree or the 8th semester after the honours baccalaureate), the student is required to take an examination to assess his or her knowledge in that branch of learning embracing the subject. The examination will ordinarily be in two parts, one written and one oral.

The Comprehensive Examination is an examination by the academic unit in which the student is enrolled (as

Supervisory Committee, and of the instructor and the Department Chair concerned, a student may register for, and audit, all or part of a course. It is understood that the student will attend lectures as prescribed, but will not write any examination or receive any grade. Such a course may be recorded as an additional course, identified by AUD.

D) THE THESIS

Research

In the total program of a doctoral student it is expected that the major part of the time be devoted to research in fulfilment of the thesis requirement. The research proposal should be formulated at as early a date as possible and be presented to the Supervisory Committee for approval. Research must meet all compliance approval requirements, including (but not limited to) involving the use of animals must follow the Guidelines of the Canadian Council on Animal Care, monitored by the UPEI Animal Care Committee (ACC), all legislation related to biohazards and the UPEI Biosafety Policy, monitored by the UPEI Institutional Biosafety Committee (IBC), and the Tri-Council Policy Statement on Ethical Conduct for Research Involving Humans, monitored by the UPEI Research Ethics Board. ~~When it is necessary for the~~ For research, or some of it, to be conducted off-campus, direct and frequent contact with the student's Supervisor and Supervisory Committee must be maintained and the arrangements are subject to the prior approval of the Chair of the Department in which the student is registered and the Associate Dean of AVC Graduate Studies and Research.

Comprehensive Examination

At as early a date as may be feasible ~~in each case, and in all cases,~~ no later than ~~the final semester of the residency requirement (i.e., the 6th semester after~~ first registration following the Master's degree or the 8th semester after first registration following the honours baccalaureate), the student is required to take their comprehensive examination. Deviation from this schedule must be approved by the AVC Graduate Studies and Research Committee. The comprehensive examination is an examination to assess ~~his or her~~ the student's knowledge in that branch of learning embracing the subject and. ~~The examination will ordinarily occur~~ be in two parts, one written and one oral.

The Comprehensive Examination is an examination by the Faculty of Veterinary Medicine academic unit in

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<p>distinct from an examination by the Supervisory Committee).</p> <p>Upon completing the Comprehensive Examination satisfactorily, the student is deemed to have met the Department standards, and then becomes a candidate for the PhD degree. The Examining Committee, appointed by the Chair of the academic unit concerned, consists of some or all of the members of the Supervisory Committee, together with two additional members of the Graduate Faculty, at least one of whom must be a member of the unit. The Chair of the academic unit concerned serves as Chair of the Examining Committee, and is responsible for making all arrangements. As a Comprehensive Examination, consideration is to be given to:</p> <ol style="list-style-type: none"> 1) the student's knowledge of the subject matter and ability to integrate the material derived from his or her studies; and, 2) to the student's ability and promise in research. The Examining Committee, therefore, will receive from the Supervisory Committee a written evaluation of the quality of the student's performance to date in research and of the student's potential as a researcher. The Examining Committee will determine the relative importance to be given to these two major components of the Comprehensive Examination. <p>The results of the Comprehensive Examination will be reported to the Associate Dean of Graduate Studies and Research through the Chair of the academic unit. The examination may be repeated once within a program, and if the student fails a second time, further registration in the PhD program will be denied.</p> <p>Thesis</p> <p>Each candidate for the degree of Doctor of Philosophy shall submit a thesis, written by the candidate, on the research carried out by the candidate on the approved topic. The thesis is expected to be a significant contribution to knowledge in its field, and the candidate must indicate in what ways it is a contribution. The thesis must demonstrate mature scholarship and critical judgement on the part of the candidate, and it must</p>	<p>which the student is enrolled (as distinct from an examination by the Supervisory Committee).</p> <p>Upon completing the Comprehensive Examination satisfactorily, the student is deemed to have met the <u>Faculty of Veterinary Medicine Department</u> standards, and then becomes a candidate for the PhD degree. The Examining Committee, <u>and its Chair will be appointed proposed by the Chair of the department academic unit concerned and approved by the Associate Dean of AVC Graduate Studies and Research.</u> – <u>The Examining Committee</u> consists of some or all of the members of the Supervisory Committee, together with two additional members of the Graduate Faculty, at least one of whom must be a member of the <u>unit department</u>. The Chair <u>of the academic unit concerned serves as Chair</u> of the Examining Committee, and is responsible for making all arrangements. As a Comprehensive Examination, consideration is to be given to:</p> <ol style="list-style-type: none"> 1) the student's knowledge of the subject matter and ability to integrate the material derived from his or her <u>their</u> studies; and, 2) the student's ability and promise in research. The <u>Associate Dean of AVC Graduate Studies and Research Examining Committee</u>, therefore, will receive from the Supervisory Committee a written evaluation of the quality of the student's performance to date in research and of the student's potential as a researcher. <u>This evaluation will be shared with the Examining Committee.</u> The Examining Committee will determine the relative importance to be given to these two major components of the Comprehensive Examination. <p>The results of the Comprehensive Examination will be reported to the Associate Dean of Graduate Studies and Research through the <u>Department Chair of the academic unit</u>. The examination may be repeated once within a program, and if the student fails a second time, further registration in the PhD program will be denied.</p> <p>Thesis</p> <p>Each candidate for the degree of Doctor of Philosophy shall submit a thesis, written by the candidate, on the research carried out by the candidate on the approved topic. The thesis is expected to be a significant contribution to knowledge in its field, and the candidate must indicate in what ways it is a contribution. The thesis must demonstrate mature scholarship and critical judgement on the part of the candidate, and it must indicate an ability to express oneself in a satisfactory</p>
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indicate an ability to express oneself in a satisfactory literary style. Approval of the thesis is taken to imply that it is judged to be sufficiently meritorious to warrant publication in reputable scholarly media in the field.

Examination and Publication

For each doctoral thesis, an External Examiner from outside the University is appointed by the Associate Dean of Graduate Studies and Research in consultation with the Supervisor and the Department Chair. Prior to the exam, the External Examiner will submit a written appraisal of the thesis to the Associate Dean of Graduate Studies and Research. This brief report will summarize their evaluation of the thesis and normally include a discussion of the scientific significance of the thesis with comments regarding its theoretical framework, methodology, findings, and interpretations. The report will consider its academic standard and quality, reflecting that the candidate meets the minimum requirements to qualify as a researcher, considering the candidate's formulation of research questions, logical and original approaches to testing stated hypotheses, and understanding of current methods and their limitations.

The External Examiner is expected to attend the Final Oral Examination. However, when an External Examiner is unable to attend the Final Oral Examination within a reasonable time frame, the Associate Dean of Graduate Studies and Research, in consultation with the Chair of the Examination Committee and the Chair of the Department, may permit examination via videoconference. Honoraria and expenses are paid as per University policy in relation to the duties involved.

Procedures

The thesis may be submitted at any time of the year, but candidates are advised to allow ample time for revision and examination. It is understood that, as the thesis is being written, the candidate is in regular communication with the Supervisory Committee. In due time, a draft emerges which is deemed to be ready for examination. The candidate then formally requests examination, endorsed by the Supervisory Committee (maximum of one dissenting committee member) and the Departmental Chair, and a copy of this final draft is sent to the External Examiner as "fair copy" of the thesis.

literary style. Approval of the thesis is taken to imply that it is judged to be sufficiently meritorious to warrant publication in reputable scholarly media in the field. The thesis style and formatting must be approved by the student's Supervisory Committee and must conform to the UPEI Faculty of Graduate Studies thesis guidelines.

Examination and Publication

For each doctoral thesis, an External Examiner from outside the University is appointed by the AVC Associate Dean of Graduate Studies and Research in consultation with the Supervisor and the Department Chair. Prior to the exam, the External Examiner will submit a written appraisal of the thesis to the Associate Dean of Graduate Studies and Research. This brief report will summarize their evaluation of the thesis and normally include a discussion of the scientific significance of the thesis with comments regarding its theoretical framework, methodology, findings, and interpretations. The report will consider its academic standard and quality, reflecting that the candidate meets the minimum requirements to qualify as a researcher, considering the candidate's formulation of research questions, logical and original approaches to testing stated hypotheses, and understanding of current methods and their limitations.

The External Examiner is expected to attend the Final Oral Examination. However, when an External Examiner is unable to attend the Final Oral Examination within a reasonable time frame, the Associate Dean of Graduate Studies and Research, in consultation with the Chair of the ~~Examination~~ Examining Committee and the Chair of the Department, may permit examination via videoconference. Honoraria and expenses are paid as per University policy in relation to the duties involved.

Procedures

The thesis may be submitted at any time of the year, but candidates are advised to allow ample time for revision and examination. It is understood that, as the thesis is being written, the candidate is in regular communication with the Supervisor and Supervisory Committee. In due time, a final draft emerges which is deemed to be ready for examination. The AVC Associate Dean of Graduate Studies and Research receives this final draft from the candidate ~~then~~ and a formally requests for the examination, endorsed by the Supervisory Committee (maximum of one dissenting committee member) and the Departmental Chair, ~~and a~~ and a copy of this final draft is sent by the AVC Associate Dean of Graduate Studies

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Normally within one week of receiving the thesis, the External Examiner will communicate to the Associate Dean GSR their opinion of the overall acceptability of the thesis going forward to examination. If the thesis is approved, at this stage, arrangements for the Final Oral Examination will be finalized by the Graduate Studies and Research Office. It is understood that as a result of the Final Oral Examination, the entire examination committee will be involved in decisions about whether the candidate satisfies the criteria for the degree which may include corrections to produce a revised final draft of the thesis.

The Final Oral Examination

The Final Oral Examination is devoted chiefly to the defence of the doctoral thesis. It is a Faculty (as distinct from a departmental) examination, for which the arrangements are the responsibility of the Office of the Associate Dean of Graduate Studies and Research. The Final Oral Examination is conducted by a Committee consisting of five members, as follows:

- a member of the graduate faculty who is not a member of the Supervisory Committee appointed to act as Chair by the Associate Dean of Graduate Studies and Research in consultation with the Department Chair;
- the External Examiner;
- a member of the graduate faculty who is not a member of the Supervisory Committee, selected by the Departmental graduate faculty;
- two members of the student's Supervisory Committee, selected by the Supervisory Committee. Normally, one member shall be from a Department other than that in which the student is registered.

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The Final Oral Examination

The Final Oral Examination is devoted chiefly to the defence of the doctoral thesis. It is a Faculty level ~~(as distinct from a departmental)~~ examination, for which the arrangements are the responsibility of the Office of the Associate Dean of AVC Graduate Studies and Research. The Final Oral Examination is conducted by an Examining Committee consisting of five members, as follows:

- a member of the graduate faculty who is not a member of the Supervisory Committee appointed to act as Chair by the Associate Dean of AVC Graduate Studies and Research in consultation with the Department Chair;
- the External Examiner;
- a member of the graduate faculty who is not a member of the Supervisory Committee, ~~selected~~ appointed by the Associate Dean of AVC Graduate Studies and Research in consultation with the Departmental graduate faculty Chair;
- two members of the student's Supervisory Committee, ~~selected~~ proposed by the Supervisory Committee and appointed by the Associate Dean of AVC Graduate Studies and Research. One Supervisor or Co-Supervisor may fill the role of the one from the Supervisory Committee, but not both. Normally, one member shall be from a Department other than that in which the student is registered.

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<p>Normally, the Associate Dean of Graduate Studies and Research or his/her designate will attend the Examination. The Examination is normally open to the public but members of the audience may question the candidate only upon invitation of the Chair of the Committee. Normally the Examination is preceded by a public presentation of the research results.</p> <p>The members of the Examination Committee, including the External Examiner, report individually on both the defence and the thesis, the candidate being deemed to have passed if not more than one of the five Examiners votes negatively. An abstention is regarded as a negative vote. Concurrently, the members sign the Certificate of Approval, to be submitted with the approved thesis in its final form to the Associate Dean of Graduate Studies and Research. The report to the Associate Dean will record the decision as “unsatisfactory,” or “satisfactory.” If “unsatisfactory,” the candidate may be given the opportunity of a second attempt. A second “unsatisfactory” will terminate candidacy at this University.</p>	<p>Normally, the Associate Dean of Graduate Studies and Research or his/her <u>their</u> designate will attend the Examination. The Examination is normally open to the public <u>except under exceptional circumstances recommended by the Associate Dean of AVC Graduate Studies and Research and approved by the Dean of UPEI Faculty of Graduate Studies.</u> but in Members of the audience may question the candidate only upon invitation of the Chair of the Committee. Normally the Examination is preceded by a public presentation of the research results.</p> <p>The members of the Examination <u>Examining</u> Committee, including the External Examiner, report individually on both the defence and the thesis, the candidate being deemed to have passed <u>and the thesis approved</u> if not more than one of the five Examiners votes negatively. An abstention is regarded as a negative vote. Concurrently, the members sign <u>The signed</u> Certificate of Approval, to be <u>is</u> submitted with the approved thesis in its final form to the Associate Dean of <u>AVC</u> Graduate Studies and Research. The report to the Associate Dean will record the decision as “unsatisfactory,” or “satisfactory.” If “unsatisfactory,” the candidate may be given the opportunity of a second attempt. A second “unsatisfactory” will terminate candidacy at this University.</p>
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Rationale for Change: The proposed revisions clarify responsibilities and recognize the current state of PhD program approvals that are administered by the AVC-GSR Office. It also standardizes previously ambiguous time limits and describes processes for extensions to be granted. The current calendar already allows a reduction in courses based on the approval of the AVC GSR Committee. These proposed changes clarify the conditions and reemphasize that it is only based on the justification put forward to the AVC-GSR Committee. Since the courses are meant to establish the conditions for success in the student’s research, we have always relied upon the Supervisory Committee to propose specific sets of courses tailored to the student’s program. The already rigorous process at AVC recognizes that each student is provided unique programming tailored to their specific research. These proposed changes clarify the conditions and reemphasize that course requirements are maintained but can be reduced only when justified and approved by the AVC-GSR Committee. It has been recognized many times that PhD students who already have a MSc are searching for graduate courses to meet the minimum quantity requirement even when it is clearly not in their best interest to add more courses. This is extending the duration of their program needlessly. The proposed revisions reemphasize that the AVC GSR Committee is the oversight body and Supervisory Committees are advisory bodies for structuring each program. Similarly, the number of courses has always been approached as three *plus* biostats, so the proposed changes recognize that if a student receives a waiver for biostats, then they would not need to replace biostats with another course *unless* the Supervisory Committee considered it beneficial to the student’s program. Lastly, other proposed changes contribute to the gradual harmonization of all graduate programs under the AVC-GSR, which is the ultimate goal agreed upon by the departments.

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Effective Term: Fall 2024

Implications for Other Programs: This section is specific to Veterinary Medicine PhD and does not impact other programs or Faculties.

Impact on Students Currently Enrolled: This has been discussed with graduate students and the proposed changes are considered helpful in clarifying the program without negatively influencing the rigor of the program.

Authorization**Date:**

Departmental Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty/School Approval: AVC Graduate Studies & Research	March 30, 2023
Faculty Dean's Approval: John VanLeeuwen	March 30, 2023
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	August 1 st , 2023
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

SUMMARY OF REGISTRAR'S OFFICE MOTION #'S 19-24

Academic Calendar Dates 2023-2024
Academic Calendar Dates 2024-2025
Academic Calendar Dates 2025-2026
Academic Regulation #3 Year of Standing
Mature Applicant
Readmission to UPEI

CALENDAR & CURRICULUM CHANGE

Motion #19

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **N/A**

MOTION: To approve Academic Dates for 2023-2024 – all programs except Doctor of Veterinary Medicine.

UPEI Calendar Dates 2023-2024

FALL SEMESTER (September–December 2023)

All programs except Doctor of Veterinary Medicine

SEPTEMBER 2023

6 Wednesday

Classes Begin

10 Sunday

Final date to apply to graduate for Fall Semester.

15 Friday

FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All Fall Semester Fees due.

30 Saturday

National Day for Truth and Reconciliation.

OCTOBER 2023

2 Monday

Holiday in lieu of National Day for Truth and Reconciliation. No Classes.

9 Monday

Thanksgiving Day. No Classes.

10-13 (Tues-Fri)

Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**

31 Tuesday

Last day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

NOVEMBER 2023

13 Monday

Holiday in lieu of Remembrance Day. No Classes

DECEMBER 2023

6 Wednesday

Final Day of Fall Semester Classes

60 Teaching Days

9-19 (Sat-Tues)

****EXAMINATIONS.** No examinations will be held during the period 23

November to 9 December inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.

10 Sunday

No Exams.

17 Sunday

Exams afternoon and evening only.

22 Friday

End of Fall Semester. Course grades to be submitted to Registrar's Office by noon on this date.

31 Sunday

Final date to apply to graduate for Winter Semester for the May Convocations.

WINTER SEMESTER (January–May 2024)

All programs except Doctor of Veterinary Medicine

JANUARY 2024

8 Monday

Classes Begin

CALENDAR & CURRICULUM CHANGE

Motion #19

19 Friday **FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All January Semester Fees Due.**

FEBRUARY 2024

19 Monday Islander Day. No Classes.
20-23 (Tues-Fri) Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**
20 Tuesday **Registration** begins for **2024 Summer**
26 Monday Classes resume
29 Thursday Last day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

MARCH 2024

29 Friday Good Friday. No Classes.

APRIL 2024

1 Monday Easter Monday. No Classes.
9 Tuesday **Final Day** of Winter Semester Classes **60 Teaching Days**
12-22 (Fri-Mon) ****EXAMINATIONS.** No examinations will be held during the period 25 March to 9 April inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.
14 Sunday No exams.
21 Sunday Exams afternoon and evening only.
25 Thursday End of Winter Semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.
29 Monday Course grades for third year, second year, and first year students to be submitted to Registrar's Office by noon on this date.

MAY 2024

14 Tuesday **CONVOCATION MORNING (Faculty of Veterinary Medicine and Faculty of Nursing)**
15 Wednesday **CONVOCATION MORNING (Faculty of Business and Faculty of Engineering)**
16 Thursday **CONVOCATION MORNING (Faculty of Arts, Faculty of Education, and Faculty of Graduate Studies (MGA only))**
17 Friday **CONVOCATION MORNING (Faculty of Science)**
21 Tuesday **Registration** date for students with 4th year standing
23 Thursday **Registration** date for students with 3rd year standing
27 Monday **Registration** date for students with 2nd year standing
28 Tuesday **Registration** date for all other students

SUMMER SEMESTER (May-August 2024)

FEBRUARY 2024

20 Tuesday **REGISTRATION** begins for **2024 Summer Semester**

FIRST SUMMER SEMESTER 2024

MAY 2024

CALENDAR & CURRICULUM CHANGE

Motion #19

6 Monday **First Summer Semester** classes begin
 10 Friday Last day to register late for First Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections
 20 Monday Victoria Day – No classes
 30 Thursday Last day to discontinue from First Summer semester courses*

JUNE 2024

13 Thursday **Final Day of First Summer Semester Classes** **28 Teaching Days**
 17-18 (Mon-Tues) **Exams** for First Summer Semester
 21 Friday First Summer Semester grades must be submitted to Registrar's Office by noon

SECOND SUMMER SEMESTER 2024

JUNE 2024

24 Monday **Second Summer Semester** classes begin
 28 Friday Last day to register late for Second Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections;
Final date to apply to graduate for Summer Semester for the first meeting of Senate in September

JULY 2024

1 Monday Canada Day. No Classes
 18 Thursday Last day to discontinue from Second Summer Semester courses*

AUGUST 2024

1 Thursday **Final Day of Second Summer Semester Classes** **28 Teaching Days**
 5-6 (Mon-Tues) Exams for Second Summer Semester courses
 9 Friday Second Summer Semester grades must be submitted to the Registrar's Office by noon

***For courses that begin on the dates prior to the regularly scheduled Summer Semester dates, and for regularly scheduled summer semester courses, please contact the Registrar's Office for refund schedule.**

****Should a final exam, scheduled within the exam period, be cancelled due to storm conditions or other unforeseen circumstances, the Registrar's Office will reschedule the exam. Cancelled exams will be rescheduled to the earliest possible date within the exam period (normally, this would occur at the end of the exam period to avoid other previously scheduled exams). Updates will be posted to the University website.**

Rationale for Change: N/A

Effective Term: FALL 2023

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion #20

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **N/A**

MOTION: To approve the tentative Academic Dates for 2024-2025 – all programs except Doctor of Veterinary Medicine.

UPEI Calendar Dates 2024-2025

FALL SEMESTER (September–December 2024)

All programs except Doctor of Veterinary Medicine

SEPTEMBER 2024

4 Wednesday

Classes Begin

8 Sunday

Final date to apply to graduate for Fall Semester.

13 Friday

FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All Fall Semester Fees due.

30 Monday

National Truth & Reconciliation Day. No Classes.

OCTOBER 2024

14 Monday

Thanksgiving Day. No Classes.

15-18 (Tues-Fri)

Mid-semester break. No Classes. **(Does not apply to BEd and MBA)**

31 Thursday

Last day for discontinuing courses – 50% tuition refund. No discontinuations after this date.

NOVEMBER 2024

11 Monday

Remembrance Day. No Classes.

DECEMBER 2024

5 Thursday

Final Day of Fall Semester Classes

60 Teaching Days

10-19 (Tues-Thur)

****EXAMINATIONS.** No examinations will be held during the period 22

November to 5 December inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.

15 Sunday

Exams afternoon and evening only.

23 Monday

End of Fall Semester. Course grades to be submitted to Registrar's Office by noon on this date.

31 Tuesday

Final date to apply to graduate for Winter Semester for the May Convocations.

WINTER SEMESTER (January–May 2025)

All programs except Doctor of Veterinary Medicine

JANUARY 2025

6 Monday

Classes Begin

17 Friday

FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All January Semester

CALENDAR & CURRICULUM CHANGE

Motion #20

Fees Due.

FEBRUARY 2025

17 Monday	Islander Day. No Classes.
18-21 (Tues-Fri)	Mid-semester break. No Classes. (Does not apply to BEd and MBA)
18 Tuesday	Registration begins for 2025 Summer
24 Monday	Classes resume
28 Friday	Last day for discontinuing courses – 50% tuition refund. No discontinuations after this date.

APRIL 2025

4 Friday	Final Day of Winter Semester Classes	60 Teaching Days
9-23 (Wed-Wed)	**EXAMINATIONS. No examinations will be held during the period 24 March to 4 April inclusive without the permission of the Chair and Dean. Note: Please see Academic Regulation #13.	
13 Sunday	No exams.	
18 Friday	Good Friday. No Classes.	
21 Monday	Easter Monday. No Classes.	
28 Monday	End of Winter Semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.	

MAY 2025

5 Monday	Course grades for third year, second year, and first year students to be submitted to Registrar's Office by noon on this date.
13 Tuesday	CONVOCATION MORNING (Faculty of Veterinary Medicine and Faculty of Nursing)
14 Wednesday	CONVOCATION MORNING (Faculty of Business and Faculty of Engineering)
15 Thursday	CONVOCATION MORNING (Faculty of Arts, Faculty of Education, and Faculty of Graduate Studies (MGA only))
16 Friday	CONVOCATION MORNING (Faculty of Science)
20 Tuesday	Registration date for students with 4 th year standing
22 Thursday	Registration date for students with 3 rd year standing
26 Monday	Registration date for students with 2 nd year standing
27 Tuesday	Registration date for all other students

SUMMER SEMESTER (May-August 2025)

FEBRUARY 2025

18 Tuesday	REGISTRATION begins for 2025 Summer
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FIRST SUMMER SEMESTER 2025

MAY 2025

12 Monday	First Summer Semester classes begin
16 Friday	Last day to register late for First Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections
19 Monday	Victoria Day. No Classes.

CALENDAR & CURRICULUM CHANGE

Motion #20

JUNE 2025

5 Thursday	Last day to discontinue from First Summer semester courses*
19 Thursday	Final Day of First Summer Semester Classes 28 Teaching Days
23-24 (Mon-Tues)	Exams for First Summer Semester
27 Friday	First Summer Semester grades must be submitted to Registrar's Office by noon

SECOND SUMMER SEMESTER 2025

30 Monday	Second Summer Semester classes begin
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JULY 2025

1 Monday	Canada Day. No Classes.
4 Friday	Last day to register late for Second Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections.
24 Thursday	Last day to discontinue from Second Summer Semester courses*
27 Sunday	Final date to apply to graduate for Summer Semester.

AUGUST 2025

7 Thursday	Final Day of Second Summer Semester Classes 28 Teaching Days
11-12 (Mon-Tues)	Exams for Second Summer Semester courses
15 Friday	Gold Cup and Saucer Day. No classes.
18 Monday	Second Summer Semester grades must be submitted to the Registrar's Office by noon

***For courses that begin on the dates prior to the regularly scheduled Summer Semester dates, and for regularly scheduled summer session courses, please contact the Registrar's Office for refund schedule.**

****Should a final exam, scheduled within the exam period, be cancelled due to storm conditions or other unforeseen circumstances, the Registrar's Office will reschedule the exam. Cancelled exams will be rescheduled to the earliest possible date within the exam period (normally, this would occur at the end of the exam period to avoid other previously scheduled exams). Updates will be posted to the University website.**

Rationale for Change: N/A

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE

Motion #21

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **N/A**

MOTION: To approve the tentative Academic Dates for 2025-2026 – all programs except Doctor of Veterinary Medicine.

UPEI Calendar Dates 2025-2026

FALL SEMESTER (September–December 2025)

All programs except Doctor of Veterinary Medicine

SEPTEMBER 2025

3 Wednesday	Classes Begin
7 Sunday	Final date to apply to graduate for Fall Semester
12 Friday	FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All Fall Semester Fees due.
30 Tuesday	National Day for Truth and Reconciliation. No classes

OCTOBER 2025

13 Monday	Thanksgiving Day. No Classes.
14-17 (Tues-Fri)	Mid-semester break. No Classes. (Does not apply to BEd and MBA)
31 Friday	Last day for discontinuing courses – 50% tuition refund. No discontinuations after this date.

NOVEMBER 2025

11 Tuesday	Remembrance Day. No Classes.
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DECEMBER 2025

4 Wednesday	Final Day of Fall Semester Classes	60 Teaching Days
9-18 (Tues-Thurs)	**EXAMINATIONS. No examinations will be held during the period 21 November to 4 December inclusive without the permission of the Chair and Dean. Note: Please see Academic Regulation #13.	
14 Sunday	Exams afternoon and evening only.	
23 Tuesday	End of Fall Semester. Course grades to be submitted to Registrar's Office by noon on this date.	
31 Wednesday	Final date to apply to graduate for Winter Semester for the May Convocations.	

WINTER SEMESTER (January–May 2026)

All programs except Doctor of Veterinary Medicine

JANUARY 2026

12 Monday	Classes Begin
23 Friday	FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; All January Semester

CALENDAR & CURRICULUM CHANGE

Motion #21

Fees Due.

FEBRUARY 2026

16 Monday	Islander Day. No Classes.
17-20 (Tues-Fri)	Mid-semester break. No Classes. (Does not apply to BEd and MBA)
17 Tuesday	Registration begins for 2026 Summer
23 Monday	Classes resume
27 Friday	Last day for discontinuing courses – 50% tuition refund. No discontinuations after this date.

APRIL 2026

3 Friday	Good Friday. No Classes.
6 Monday	Easter Monday. No Classes.
14 Tuesday	Final Day of Winter Semester Classes 60 Teaching Days
17-27 (Fri-Mon)	**EXAMINATIONS. No examinations will be held during the period 30 March to 14 April inclusive without the permission of the Chair and Dean. Note: Please see Academic Regulation #13.
30 Thursday	End of Winter Semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.

MAY 2026

4 Monday	Course grades for third year, second year, and first year students to be submitted to Registrar's Office by noon on this date.
12 Tuesday	CONVOCATION MORNING (Faculty of Veterinary Medicine and Faculty of Nursing)
13 Wednesday	CONVOCATION MORNING (Faculty of Business and Faculty of Engineering)
14 Thursday	CONVOCATION MORNING (Faculty of Arts, Faculty of Education, and Faculty of Graduate Studies (MGA only))
15 Friday	CONVOCATION MORNING (Faculty of Science)
19 Tuesday	Registration date for students with 4 th year standing
21 Thursday	Registration date for students with 3 rd year standing
25 Monday	Registration date for students with 2 nd year standing
26 Tuesday	Registration date for all other students

SUMMER SEMESTER (May-August 2026)

FEBRUARY 2026

17 Tuesday	REGISTRATION begins for 2026 Summer
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FIRST SUMMER SEMESTER 2026

MAY 2026

11 Monday	First Summer Semester classes begin
15 Friday	Last day to register late for First Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections
18 Monday	Victoria Day. No Classes.

CALENDAR & CURRICULUM CHANGE

Motion #21

JUNE 2026

4 Thursday	Last day to discontinue from First Summer semester courses*
18 Thursday	Final Day of First Summer Semester Classes 28 Teaching Days
22-23 (Mon-Tues)	Exams for First Summer Semester
26 Friday	First Summer Semester grades must be submitted to Registrar's Office by noon

SECOND SUMMER SEMESTER 2026

JUNE 2026

29 Monday	Second Summer Semester classes begin
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JULY 2026

1 Wednesday	Canada Day. No Classes.
3 Friday	Last day to register late for Second Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections;
17 Friday	Final date to apply to graduate for Summer Semester
23 Thursday	Last day to discontinue from Second Summer Semester courses*

AUGUST 2026

6 Thursday	Final Day of Second Summer Semester Classes 28 Teaching Days
10-11(Mon-Tues)	Exams for Second Summer Semester courses
14 Friday	Second Summer Semester grades must be submitted to the Registrar's Office by noon
21 Friday	Gold Cup Saucer Day. No classes

***For courses that begin on the dates prior to the regularly scheduled Summer Semester dates, and for regularly scheduled summer semester courses, please contact the Registrar's Office for refund schedule.**

****Should a final exam, scheduled within the exam period, be cancelled due to storm conditions or other unforeseen circumstances, the Registrar's Office will reschedule the exam. Cancelled exams will be rescheduled to the earliest possible date within the exam period (normally, this would occur at the end of the exam period to avoid other previously scheduled exams). Updates will be posted to the University website.**

Rationale for Change: N/A

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

CALENDAR & CURRICULUM CHANGE

Motion #22

Revision is for a: **Academic Regulation Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Academic Regulation #3 Year Standing**

MOTION: To update Academic Regulation #3 Year of Standing to reflect programs that have distinct progress markers for Year Standing.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3. Year of Standing</p> <p>Students are categorized as First, Second, Third, or Fourth-Year students. The categories are based on completed semester-hours of study, as follows:</p> <ul style="list-style-type: none"> • First Year (0 – 20 semester hours) • Second Year (21 – 50 semester hours) • Third Year (51 – 80 semester hours) • Fourth Year (81+ semester hours) <p>This designation does not mean that all degree requirements for a given year of a program have been met; nor does it refer to the number of years a student has studied at UPEI.</p>	<p>3. Year of Standing</p> <p><u>All Undergraduate degree programs, except those Program exceptions noted below, are guided by this regulation with respect to Year Standing.</u> Students are categorized as First, Second, Third, or Fourth-Year students. The categories are based on completed semester-hours of study, as follows:</p> <ul style="list-style-type: none"> • First Year (0 – 20 semester hours) • Second Year (21 – 50 semester hours) • Third Year (51 – 80 semester hours) • Fourth Year (81+ semester hours) <p>This designation does not mean that all degree requirements for a given year of a program have been met; nor does it refer to the number of years a student has studied at UPEI.</p> <p><u>Program exceptions:</u></p> <p><u>Bachelor of Science in Nursing</u></p> <ul style="list-style-type: none"> • <u>First Year enrolled in 1000 level Nursing courses</u> • <u>Second Year = Completion of 1st Year requirements including NURS-1010 & NURS-1020</u> • <u>Third Year = Completion of all 2000-level Nursing courses</u> • <u>Fourth Year = Completion of all 3000-level Nursing courses</u> <p><u>Accelerated Bachelor of Science in Nursing</u></p> <ul style="list-style-type: none"> • <u>First Year (January to December) = Enrolled in NURS-1030 to NURS-3040</u>

CALENDAR & CURRICULUM CHANGE

Motion #22

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
	<ul style="list-style-type: none"> <u>Second Year (January to December) = Enrolled in NURS-3050 to NURS-4040</u> <p><u>Doctor of Veterinary Medicine</u></p> <ul style="list-style-type: none"> <u>First Year enrolled in 1000 level courses</u> <u>Second Year = Completion of Winter semester 1000-level courses</u> <u>Third Year = Completion of Winter semester 2000-level courses</u> <u>Fourth Year = Completion of Winter semester 3000-level courses</u> <p><u>Bachelor of Education</u></p> <ul style="list-style-type: none"> <u>First Year (throughout program)</u>

Rationale for Change: Greater clarity for how Year Standing is determined and reflected for programs that do not follow the standard structure published.

Effective Term: FALL 2023

Implications for Other Programs: None.

Impact on Students Currently Enrolled: None. Reflects process that has been followed for many years and is compliant with program requirements and progress criteria.

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	July 19, 2023

CALENDAR & CURRICULUM CHANGE

Motion #23

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Mature Applicants**

MOTION: To update the Mature Applicants section to more accurately reflect the intentions of this admission pathway to undergraduate studies.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Mature applicants</p> <p><i>Mature applicants must be:</i></p> <ul style="list-style-type: none"> • Canadian citizens or permanent residents of Canada • out of school for at least three years • 21 years of age on or before the first day of classes. <p>Students must submit transcripts of any high school and/or post-secondary work completed for the purposes of prerequisite checking and a resume outlining a) academic goals and b) academic and employment activities for the past three years.</p> <p>NOTE: Some programs require specific high school prerequisites for admission.</p>	<p>Mature aApplicants</p> <p><u>An applicant may be considered a Mature aApplicants if they fulfill the following criteria must be:</u></p> <ul style="list-style-type: none"> • <u>Be a</u> Canadian citizens or pPermanent rResidents of Canada • <u>Be</u> out of <u>secondary</u> school for at least three years • <u>At least</u> 21 years of age on or before the first day of classes. • <u>Have fewer than 12 semester hours of eligible transfer credit.</u> • <u>Do not present the 5 high school courses used for admission or do not meet the minimum admission average in the 5 high school courses used for admission.</u> • <u>Are seeking admission to an eligible undergraduate program (only those that allow direct entry from high school).</u> <p>Students must submit transcripts of any high school and/or post-secondary work completed for the purposes of prerequisite checking and a resume outlining a) academic goals and b) academic and employment activities for the past three years.</p> <p><u>Note: Mature Applicant status is not available to students applying to the Doctor of Veterinary Medicine, Bachelor of Education programs or Bachelor of Science in Nursing programs.</u></p> <p><u>NOTE: Some programs require specific high school prerequisites (or equivalent) for admission. Mature Applicants must have successfully completed an acceptable course as noted (by program) below:</u></p>

CALENDAR & CURRICULUM CHANGE

Motion #23

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
	<p><u>Bachelor of Integrated Studies:</u></p> <ul style="list-style-type: none"> • <u>No specific requirements</u> <p><u>Bachelor of Arts:</u></p> <ul style="list-style-type: none"> • <u>Academic Grade 12 English</u> <p><u>Bachelor of Business Administration</u></p> <ul style="list-style-type: none"> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> <p><u>Bachelor of Science:</u></p> <ul style="list-style-type: none"> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> • <u>2 Academic Grade 12 Science Subjects*</u> <p><u>Bachelor of Science Major in Kinesiology</u></p> <ul style="list-style-type: none"> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> • <u>Academic Grade 12 Chemistry</u> • <u>Academic Grade 12 Biology</u> <p><u>Bachelor of Science in Engineering (Sustainable Design Engineering):</u></p> <ul style="list-style-type: none"> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> • <u>2 of Academic Grade 12 Chemistry, Biology and/or Physics</u> <p><u>Bachelor of Environmental Studies</u></p> <ul style="list-style-type: none"> • <u>Academic Grade 12 English</u> <p><u>Bachelor of Science in Applied Climate Change and Adaptation</u></p> <ul style="list-style-type: none"> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u>

CALENDAR & CURRICULUM CHANGE

Motion #23

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
	<ul style="list-style-type: none"> • <u>2 Academic Grade 12 Science Subjects*</u> <p><u>Bachelor of Science in Biotechnology (Pathway 2):</u></p> <ul style="list-style-type: none"> • <u>Academic Grade 12 English</u> • <u>Academic Grade 12 Math</u> • <u>2 Academic Grade 12 Science Subjects*</u> <p><u>Note: Successful completion of Grade 12 Chemistry (or equivalent) is required as a prerequisite for permission to register in CHEM-1110.</u></p> <p><u>Mature Applicants must submit transcripts from any post-secondary studies completed and must satisfy any other general admission criteria that may apply, including English Language Proficiency.</u></p> <p><u>* acceptable science subjects: Chemistry, Biology, Physics, Computer Science, Oceanography, Animal Science, Environmental Science</u></p>

Rationale for Change: To be more clear and directive to applicants about how to fulfill the admission requirements under this admission category.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	July 11, 2023

CALENDAR & CURRICULUM CHANGE

Motion #24

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Readmission**

MOTION: To update the language in the Readmission section to reflect long standing practices and intentions for returning undergraduate UPEI students.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Readmission</p> <p>(i) To UPEI Students who have been absent from study for a period of more than 12 months are required to seek re-admission. A letter of activities, resumé, and transcripts for the time away are required for the application to be considered. Students re-admitted to the original or another program of study normally will follow the regulations in force at the time of original admission to UPEI. (See <u>Regulation #2</u> on age of credits and validity for inclusion in degrees.) In addition, the Admissions Committee may attach specific and binding conditions to a student's performance to ensure that the normal standards of the degree requirements are met.</p> <p>Students who have been required to withdraw from UPEI or any other university or college may be considered for re-admission or admission after they have spent at least 12 months away from university and can provide satisfactory letters of recommendation from employers and/or others. A student re-admitted after being required to withdraw from UPEI or any other university will automatically be on academic probation.</p> <p>(ii) Students Dismissed from Other Institutions Students who have been academically dismissed from any other university or college will not be admitted to UPEI during the year following their dismissal or, if already admitted, will have their admission cancelled. Students may reapply for admission after one year away from formal academic study.</p>	<p>Readmission</p> <p>(i) To UPEI Students who have been absent from study for a period of more than 12 months are required to seek readmission <u>through the regular application process</u>. A letter of activities, resumé, and transcripts for the time away are required for the application to be considered. Students re-admitted <u>will follow the regulations and requirements as reflected in the Academic Calendar (Catalogue Year) in force in the semester to which they are readmitted to the original or another program of study normally will follow the regulations in force at the time of original admission to UPEI.</u> (See <u>Regulation #2</u> on <u>time limit to complete</u>, age of credits and <u>validity eligibility</u> for inclusion <u>in to fulfill current degrees- requirements</u>) In addition, the Admissions Committee <u>there may be attach</u> specific and binding conditions to a student's performance to ensure that the normal standards of the degree requirements are met.</p> <p>Students who have been required to withdraw from UPEI or any other university or college may be considered for readmission or admission after they have spent at least 12 months away from university and can provide satisfactory letters of recommendation from employers and/or others. A student readmitted after being required to withdraw from UPEI or any other university will automatically be on academic probation.</p> <p>(ii) Students Dismissed from Other Institutions Students who have been academically dismissed from any other university or college will not be admitted to UPEI during the year following their dismissal or, if already admitted, will have their admission cancelled. Students may reapply for admission after <u>at least one</u> year away from formal academic study.</p>

CALENDAR & CURRICULUM CHANGE**Motion #24**

Rationale for Change: To bring this section up to date to reflect the current practice and intention to have returning students completing program/degree requirements under the “current” regulations.

Effective Term: FALL 2023

Implications for Other Programs: Standard across all programs.

Impact on Students Currently Enrolled: None

Authorization***Date:***

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean’s Approval: N/A	N/A
Grad. Studies Dean’s Approval: N/A	N/A
Registrar’s Office Approval: Darcy McCardle	July 11, 2023

Form Version: September 2023

SUMMARY OF FACULTY OF SCIENCE MOTION #'S 25-27

Summary

SMCS CS	Course Deletion	to delete CS 4840 Prototype Systems Development
SMCS CS	Calendar Entry Change	to remove reference to CS 4840
SMCS CS	Prerequisite Addition/Change	update pre-req language for CS 4820

CALENDAR & CURRICULUM CHANGE

Motion #25

Revision is for a: **Course Deletion**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **School of Mathematical and Computational Sciences**

MOTION: To delete CS 4840 Prototype Systems Development as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4840 PROTOTYPE SYSTEMS DEVELOPMENT</p> <p>This course is for student teams who wish to develop an early prototype of a product which they hope to pitch to an external start-up accelerator program post-graduation. Student teams may be inter-disciplinary, but students must register for this course (or its equivalent) within their home school/department. Entry into the course is dependent upon a pitch for the product being judged as economically viable by a team of project mentors. Pitches are made at the conclusion of CS 3840.</p> <p>PREREQUISITE: CS 3840 and permission of the instructor</p> <p>One lecture hour per week plus significant project time.</p> <p>Semester hours of credit: 6</p>	<p>4840 PROTOTYPE SYSTEMS DEVELOPMENT</p> <p>This course is for student teams who wish to develop an early prototype of a product which they hope to pitch to an external start-up accelerator program post-graduation. Student teams may be inter-disciplinary, but students must register for this course (or its equivalent) within their home school/department. Entry into the course is dependent upon a pitch for the product being judged as economically viable by a team of project mentors. Pitches are made at the conclusion of CS 3840.</p> <p>PREREQUISITE: CS 3840 and permission of the instructor</p> <p>One lecture hour per week plus significant project time.</p> <p>Semester hours of credit: 6</p>

Rationale for Change: We have never offered the course and it is not part of our current programming.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: Students will not have this option to complete their degree, though no students currently pursue this option

Authorization

Date:

Departmental Approval: Andrew Godbout	May 10, 2023
Faculty/School Approval: Science Council	May 17, 2023
Faculty Dean's Approval: Nola Etkin	May 17, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion #26

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **School of Mathematical and Computational Sciences**

MOTION: To change the Requirements for a Major in Computer Science as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
REQUIREMENTS FOR A MAJOR IN COMPUTER SCIENCE	REQUIREMENTS FOR A MAJOR IN COMPUTER SCIENCE
The Major in Computer Science requires a total of 120 semester hours of credit, as described below: (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)	The Major in Computer Science requires a total of 120 semester hours of credit, as described below: (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)
Credits	Credits
The Common Core 23	The Common Core 23
CS 2520 Computer Organization and Architecture 3	CS 2520 Computer Organization and Architecture 3
CS 2910 Computer Science III 3	CS 2910 Computer Science III 3
CS 2620 Comparative Programming Languages 3	CS 2620 Comparative Programming Languages 3
CS 2920 Data Structures and Algorithms 3	CS 2920 Data Structures and Algorithms 3
CS 2820 Programming Practices 3	CS 2820 Programming Practices 3
MATH 2420 Combinatorics I 3	MATH 2420 Combinatorics I 3
MCS 3320 Theory of Computing 3	MCS 3320 Theory of Computing 3
CS 3420 Computer Communications 3	CS 3420 Computer Communications 3
CS 3520 Operating Systems 3	CS 3520 Operating Systems 3
CS 3610 Analysis and Design of Algorithms 3	CS 3610 Analysis and Design of Algorithms 3
CS 3620 Software Design 3	CS 3620 Software Design 3
CS 3710 Database Systems 3	CS 3710 Database Systems 3
CS 4810 Software Engineering 3	CS 4810 Software Engineering 3
One of CS 4820 Software Systems Development Project 3	One of CS 4820 Software Systems Development Project 3
OR CS 4840 Prototype Systems Development 6	OR CS 4840 Prototype Systems Development 6
One elective in Mathematical and Computational Sciences (at the 2000 level or higher) 3	One elective in Mathematical and Computational Sciences (at the 2000 level or higher) 3
MCS 3050 Tutoring in Mathematical and Computational Sciences 1	MCS 3050 Tutoring in Mathematical and Computational Sciences 1
MCS 4210 Professional Communication and Practice 3	MCS 4210 Professional Communication and Practice 3
Additional general electives...if CS 4820 taken 48	Additional general electives...if CS 4820 taken 48
OR if CS 4840 taken 45	OR if CS 4840 taken 45
Total Semester Hours of Credit 120	Total Semester Hours of Credit 120

Rationale for Change: Improve clarity of program degree, remove outdated course

CALENDAR & CURRICULUM CHANGE

Motion #26

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: Students will continue to take CS 4820

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Andrew Godbout	May 10, 2023
Faculty/School Approval: Science Council	May 17, 2023
Faculty Dean's Approval: Nola Etkin	May 17, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion #27

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **School of Mathematical and Computational Sciences**

MOTION: To revise the prerequisite for CS 4820 Software Systems Development Project as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
<p>4820 SOFTWARE SYSTEMS DEVELOPMENT PROJECT</p> <p>In this course, students work in groups to complete and present a significant software project based on a project plan developed in CS 4810.</p> <p>PREREQUISITE: CS 4810 (May be taken concurrently in exceptional circumstances).</p> <p>One lecture hour per week plus significant project development time</p>	<p>4820 SOFTWARE SYSTEMS DEVELOPMENT PROJECT</p> <p>In this course, students work in groups to complete and present a significant software project based on a project plan developed in CS 4810.</p> <p>PREREQUISITE: CS 4810 (May be taken concurrently in exceptional circumstances).</p> <p>One lecture hour per week plus significant project development time</p>

Rationale for Change: Update clarity for students, CS 4810 is not offered concurrently thus this is not an option.

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: Improved clarity for course planning.

Authorization

Date:

Departmental Approval: Andrew Godbout	May 10, 2023
Faculty/School Approval: Science Council	May 17, 2023
Faculty Dean's Approval: Nola Etkin	May 17, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	August 15, 2023

Form Version: September 2023