

**Minutes of the First Meeting of Senate  
Friday, September 14, 2018  
3:00 – 5:00 pm  
618 University Avenue**

**Present:** A. Abd-El-Aziz (Chair), R. Bissessur, K. Bonamy, M. Buote, D. Coll, Etienne Côté, D. Dahn, R. Dennis, L. Doiron, M. Doyle, E. Drake, N. Etkin, A. Fenech, K. Gottschall-Pass, S. Grant, L. Hammell, G. Irvine, G. Jiwani, R. Kays, G. Keefe, N. Krouglicof, N. Kujundzic, R. MacDonald, A. MacFarlane, W. McGuigan, D. Moses, C. Murray, M. Murray, J. Podger, R. Raiswell, C. Ryan, D. Sutton, and C. Thorne

**Regrets:** B. Campbell, R. Gilmour, L. Heider, A. Hsiao and J. Moran

**Absent:** A. Braithwaite, C. Kamunde, J. Krause, and B. O’Keefe

**Recorder:** D. MacLean, Administrative Assistant to Senate

President Alaa Abd-El-Aziz called the meeting to order at 3:06 p.m.

1. **Approval of Agenda**  
**MOTION (L. Doiron/D. Dahn) to approve the agenda as presented. CARRIED**
2. **Approval of Minutes – May 4, 2018**  
**MOTION (D. Dahn/C. Ryan) to approve the minutes of May 4, 2018 as presented. CARRIED**
3. **Introduction of New Senate Members**  
President Abd-El-Aziz welcomed the following new members to Senate:

**Dr. Nicholas Krouglicof, Dean, Faculty of Sustainable Design Engineering (Ex Officio)**

**FACULTY, 3-YEAR-TERM TO JUNE 30, 2021**

**Melanie Buote, Pathology/Microbiology, AVC**

**Doreley Coll, Modern Languages, Faculty of Arts**

**Etienne Côté, Companion Animals, AVC**

**Robert Dennis, Religious Studies, Faculty of Arts**

**Louis Doiron, Math & Computational Sciences, Faculty of Science**

**Adam Fenech, Biology/Environmental Studies, Faculty of Science**

**Christina Murray, Faculty of Nursing – back from a one-year sabbatical leave**

**STUDENT REPRESENTATIVE**

**Keyshawn Bonamy**

4. **Business Arising**

a. **Update on the 2018 Graduating Class**

President Abd-El-Aziz reported the following information to Senators:

**Class of 2018**

- Senate approved 945 graduates on May 4<sup>th</sup>
- Following May 4th, an additional 10 graduates were confirmed
- Senate had previously approved 2 graduates on March 2<sup>nd</sup>

**Total Graduates - 957**

5. **President's Report**

a. **Preliminary Enrolment Overview**

President Abd-El-Aziz reported we currently have 4,644 students enrolled at UPEI, which is reflective of a 2% increase in undergraduate students from this time last year. We also have a 3.5% increase in graduate students - 121 students in total.

The President also congratulated Adam Fenech and the School of Climate Change and Adaptation in securing \$1M in ACOA funding. This will be mainly used to purchase a drone to be used in the field of Precision Agriculture and coastal erosion research.

President Abd-El-Aziz informed Senators that the Search for a University Librarian is ongoing. As well, a search for the Dean of Science and the Dean of Graduate Studies and Research will be underway soon and a list of nominees to establish Search Committees will be brought forward to a future next Senate meeting for approval.

Given that the government of Saudi Arabia has cut short the education of Saudi students studying in Canada, the President requested Senate consider authoring a special statement to Saudi Arabian students inviting them to graduate from UPEI provided they have taken the majority of their courses here. Some discussion ensued and although this is already understood and is reflected in our rules and regulations, the following motion was proposed:

**MOTION (L. Hammell/R. MacDonald) that UPEI Senate extends a special invitation to the students from Saudi Arabia who have met the minimum residency requirements for their degree, and who have met the degree requirements through a combination of UPEI Course credits and approved transfer credits, to contact the Registrar's Office to apply to receive their degree from UPEI during the Spring Convocation. This offer is consistent with the UPEI Academic Regulations as outlined in the University Calendar. CARRIED**

President Abd-El-Aziz noted that a letter will be issued to each Saudi Arabian student indicating the support of Senate in this regard.

**6. Students Applying to Graduate before Convocation**

A total of 63 students applied over the summer to graduate before Convocation 2019. The following motions were presented to Senate for approval:

**FACULTY OF ARTS**

**MOTION (K. Gottschall-Pass/N. Kujundzic) that Senate approve the credentials for the 15 candidates listed as having completed the requirements for the Faculty of Arts.**

Bachelor of Arts	14
Master of Arts	1
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Total – Faculty of Arts	15

**FACULTY OF BUSINESS**

**MOTION (K. Gottschall-Pass/A. MacFarlane) that Senate approve the credentials for the 14 candidates listed as having completed the requirements for the Faculty of Business.**

Certificate in Accounting	2
Bachelor of Business Studies	1
Bachelor of Business Administration	11
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Total – Faculty of Business	15

**FACULTY OF EDUCATION**

**MOTION (K. Gottschall-Pass/R. MacDonald) that Senate approve the credentials for the 25 candidates listed as having completed the requirements for the Faculty of Education.**

Master of Education	25
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Total - Faculty of Education	25

**FACULTY OF SCIENCE**

**MOTION (K. Gottschall-Pass/L. Doiron) that Senate approve the credentials for the 8 candidates listed as having completed the requirements for the Faculty of Science.**

Bachelor of Science	7
Master of Science	1
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Total - Faculty of Science	8

**FACULTY OF VETERINARY MEDICINE**

**MOTION (K. Gottschall-Pass/G. Keefe) that Senate approve the credentials for the 1 candidate listed as having completed the requirements for the Faculty of Veterinary Medicine.**

Master of Science	1
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Total - Faculty of Veterinary Medicine	1

<b>TOTAL</b>	<b>63</b>
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6. **Senate Reports**

a. **Senate Steering and Nominating Committee Report**

**SECTION A**

i) **BOARD-SENATE LIAISON COMMITTEE**

**Require 2 faculty members from different Faculties, elected by and from Senate, to serve only while members of Senate (3-year term, initially staggered)**

**Nominations**

- 1) Louis Doiron, Math & Computational Sciences, Faculty of Science (2-year term) - Acclaimed
- 2) Cathy Ryan, Psychology, Faculty of Arts (3-year term) - Acclaimed

ii) **COMMITTEE FOR EMERITA/US STATUS**

**Require 2 faculty members, one from AVC and one from Science, at the rank of Associate or Full Professor.**

**Nominations**

- 1) Javier Sanchez, Health Management, Faculty of Veterinary Medicine - acclaimed
- 2) Shafiquil Islam, Math and Computational Sciences, Faculty of Science - acclaimed

iii) **HONORARY DEGREE COMMITTEE**

**Require 2 faculty members from different Faculties (except Business), elected by Senate (3-year term, initially staggered)**

**Nominations**

- 1) Larry Hale, Biology, Faculty of Science - acclaimed
- 2) Richard Raiswell, History, Faculty of Arts - acclaimed

- iv) **SENATE ACADEMIC AND STUDENT DISCIPLINE APPEALS COMMITTEE**  
Require 3 faculty members, elected by and from Senate, reflecting the diversity of faculty membership in Senate and to serve only while members of Senate (3year term, initially staggered)  
**Nominations**  
1) Richard Raiswell (three-year term, to June 30, 2021) - acclaimed  
2) Amy Hsiao (three-year term, to June 30, 2021) - acclaimed  
3) Doreley Coll (two-year term, to June 30, 2020) - acclaimed  
4) Luke Heider (one-year replacement to June 30, 2019) - acclaimed
- v) **SENATE COMMITTEE ON THE ENHANCEMENT OF TEACHING**  
Require 3 faculty members, any faculty (3-year term);  
**Nominations:**  
1) Derek Lawther - acclaimed  
2) Stacey MacKinnon - acclaimed  
3) Etienne Côté - acclaimed
- vi) **SENATE COMMITTEE ON SCHOLARSHIPS AND AWARDS**  
Require 1 faculty member (not Science or AVC), elected by Senate, 2 year term, staggered)  
**Nominations**  
1) Pamela Bastante - acclaimed
- vii) **SENATE LIBRARY COMMITTEE**  
Require 2 faculty members (from any faculty), elected by Senate, for a two- year term, non-renewable  
**Nominations**  
1) Ed MacDonald - acclaimed  
2) Susan Brown - acclaimed  
  
Require 1 librarian (elected by Senate, 2 year term ,non-renewable)  
**Nominations**  
1) Kim Mears – acclaimed
- viii) **SENATE RESEARCH ADVISORY COMMITTEE**  
Require 2 faculty members (one from AVC and one from Nursing), actively engaged in and representing a range of research activities and disciplines (elected by, but not necessarily from Senate, for 3-year terms).  
**Nominations:**  
1) Juan Carlos Rodriguez, Faculty of Veterinary Medicine - acclaimed  
2) Janet McIntyre, Faculty of Nursing - acclaimed

- ix) **SENATE STEERING AND NOMINATING COMMITTEE**  
**Require 2 faculty members elected by and from Senate**

**Nominations:**

- 1) Greg Irvine, Faculty of Arts - acclaimed
- 2) Kathy Gottschall-Pass, Faculty of Science - acclaimed

A question arose about the interim Dean of Science being nominated for this committee. Discussion ensued and it was agreed that it is acceptable for the interim Dean to serve on this committee.

- x) **BOARD OF GOVERNORS**  
**Require 2 Senate representatives – 3 year term (July 1, 2018 – June 30, 2021)**

**Nominations:**

- 1) Dr. Rabin Bissessur - acclaimed
- 2) Dr. Adam Fenech - acclaimed

**SECTION B**

**STUDENT MEMBERSHIP UPDATES - FOR INFORMATION OF SENATE**

- i) **Academic Planning and Curriculum Committee**  
*Student Representative*  
Emma Drake
- Graduate Student Representative*  
Laura Young
- ii) **Board-Senate Liaison Committee**  
*Student Representative*  
Will McGuigan
- iii) **Honorary Degree Committee**  
*Student Representatives*  
Will McGuigan  
Sarah MacEachern
- iv) **Senate Academic and Student Discipline Appeals Committee**  
*Student Representatives*  
Keyshawn Bonamy  
Rachel Kays

v) **Senate Committee on Enhancement of Teaching**

*Student representatives*

**Will McGuigan**

**Emma Drake**

*Graduate Student Representative*

**Emerald Naylor**

vi) **Senate Committee on Scholarships and Awards**

*Student representative*

**Sarah MacEachern**

vii) **Senate Library Committee**

*Student representative*

**Scott Grant**

vii) **Senate Research Advisory Committee**

*Senior Undergraduate Student representative*

**Keyshawn Bonamy**

**Graduate Student:**

**Ashley McKibbon**

viii) **Senate Steering and Nominating Committee**

*Student representative*

**Will McGuigan**

**SECTION C**

**SENATE COMMITTEE REVISIONS – FOR APPROVAL**

As a result of the addition of the new Faculty of Sustainable Design Engineering, the composition of the following Committees must be revised:

- 1) Committee for Emerita/us Status
- 2) Honorary Degree Committee
- 3) Senate Committee on Admissions and Degrees
- 4) Senate Committee on the Enhancement of Teaching
- 5) Senate Committee on Scholarships and Awards
- 6) Senate Library Committee
- 7) Senate Research Advisory Committee

**MOTION (G. Irvine/L. Doiron) that the Faculty of Sustainable Design Engineering be added to the list of Faculties (Arts, Business, Education, Nursing, Science and Veterinary Medicine) from which nominees are named when vacancies need to be filled on the following Senate Committees:**

- 1) **Committee for Emerita/us Status**
  - 2) **Honorary Degree Committee**
  - 3) **Senate Committee on Admissions and Degrees**
  - 4) **Senate Committee on the Enhancement of Teaching**
  - 5) **Senate Committee on Scholarships and Awards**
  - 6) **Senate Library Committee**
  - 7) **Senate Research Advisory Committee**
- b. **Senate Committee on Scholarships and Awards Report (for information)**  
The report was circulated to Senators for information.
- c. **Academic Planning and Curriculum Committee Report**  
i) **First Curriculum Report**

**Faculty of Arts**

**OMNIBUS Motion (K. Gottschall-Pass/R. Kays) that motions 1-12 be approved as noted below:**

**Modern Languages**

- 1) **To remove the laboratory portion from SPAN 2010 & SPAN 2020.**  
(See details on the Curriculum Report Attached – Page 2)

**Music**

- 2) **To approves a new course MUS 1770, Recognized Ensemble I.**  
(See details on the Curriculum Report Attached – Pages3-4)
- 3) **To approves a new course MUS 1780, Recognized Ensemble II.**  
(See details on the Curriculum Report Attached – Pages 5-6)
- 4) **To approves a new course MUS 2770, Recognized Ensemble III.**  
(See details on the Curriculum Report Attached – Pages 7-8)
- 5) **To approves a new course MUS 2780, Recognized Ensemble IV.**  
(See details on the Curriculum Report Attached – Pages 9-10)
- 6) **To approves a new course MUS 3770, Recognized Ensemble V.**  
(See details on the Curriculum Report Attached – Pages 11-12)
- 7) **To approves new course MUS 3780, Recognized Ensemble VI.**  
(See details on the Curriculum Report Attached – Pages 13-14)



**8) To approves a new course MUS 3790, Recognized Ensemble VII.**

(See details on the Curriculum Report Attached – Pages 15-16)

**9) To approves a new course MUS 4770, Recognized Ensemble VIII.**

(See details on the Curriculum Report Attached – Pages 17-18)

**10) To approves a new course MUS 4780, Recognized Ensemble IX.**

(See details on the Curriculum Report Attached – Pages 18-20)

**11) To approves a new course MUS 4790, Recognized Ensemble X.**

(See details on the Curriculum Report Attached – Pages 21-22)

**Psychology**

**12) To remove the laboratory portion from PSY 3330 and PSY 3820.**

(See details on the Curriculum Report Attached – Page 23)

**Faculty of Business**

**OMNIBUS Motion (K. Gottschall-Pass/W. McGuigan) that motions 13-15 be approved as noted below:**

**13) To approves a new course BUS 2540, Canadian Business Culture.**

(See details on the Curriculum Report Attached – Pages 24-26)

**14) To update the prerequisite requirements for BUS 4850 as outlined below.**

(See details on the Curriculum Report Attached – Page 27)

**15) That the changes to the Finance Specialization be approved as proposed.**

(See details on the Curriculum Report Attached – Pages 28-29)

**Faculty of Science**

**16) Motion (K. Gottschall-Pass/D. Dahn) to remove the laboratory portion from PHYS 4140.**

(See details on the Curriculum Report Attached – Page 30)

**Faculty of Sustainable Design Engineering**

**17) Motion (K. Gottschall-Pass/N. Kroulicof) to remove the laboratory portion from ENGN 2120, Geology for Engineers.**

(See details on the Curriculum Report Attached – Page 31)

**8. Other Business**

There was no other business.

9. **Adjournment**

Motion (L. Doiron/C. Murray) that the meeting be adjourned at 4:04 p.m.

Respectfully submitted,

Donna Sutton  
Secretary of Senate

**Attachment: First Curriculum Report – September 14, 2018**

## **FACULTY OF ARTS**

### **Modern Languages**

- |   |                  |  |    |   |
|---|------------------|--|----|---|
| 1 | SPAN 2010 & 2020 | Calendar & Curriculum Change – To Remove Lab Component | Pg | 2 |
|---|------------------|--|----|---|

### **Music**

- |    |          |                     |    |       |
|----|----------|---------------------|----|-------|
| 2  | MUS 1770 | New Course Proposal | Pg | 3-4   |
| 3  | MUS 1780 | New Course Proposal | Pg | 5-6   |
| 4  | MUS 2770 | New Course Proposal | Pg | 7-8   |
| 5  | MUS 2780 | New Course Proposal | Pg | 9-10  |
| 6  | MUS 3770 | New Course Proposal | Pg | 11-12 |
| 7  | MUS 3780 | New Course Proposal | Pg | 13-14 |
| 8  | MUS 3790 | New Course Proposal | Pg | 15-16 |
| 9  | MUS 4770 | New Course Proposal | Pg | 17-18 |
| 10 | MUS 4780 | New Course Proposal | Pg | 19-20 |
| 11 | MUS 4790 | New Course Proposal | Pg | 21-22 |

### **Psychology**

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|----|-----------------|--|----|----|
| 12 | PSY 3330 & 3820 | Calendar & Curriculum Change – To Remove Lab Component | Pg | 23 |
|----|-----------------|--|----|----|

## **FACULTY OF BUSINESS**

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|----|------------------------|--|----|-------|
| 13 | BUS 2540               | New Course Proposal                                  | Pg | 24-26 |
| 14 | BUS 4850               | Calendar & Curriculum Change - Pre-requisite Change  | Pg | 27    |
| 15 | Finance Specialization | Calendar Entry Change re Specialization Requirements | Pg | 28-29 |

## **FACULTY OF SCIENCE**

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|----|-----------|--|----|----|
| 16 | PHYS 4140 | Calendar & Curriculum Change – To Remove Lab Component | Pg | 30 |
|----|-----------|--|----|----|

## **FACULTY OF SUSTAINABLE DESIGN ENGINEERING**

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|----|-----------|--|----|----|
| 17 | ENGN 2120 | Calendar & Curriculum Change – To Remove Lab Component | Pg | 31 |
|----|-----------|--|----|----|

**CALENDAR & CURRICULUM CHANGE**

**Motion # 1**

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Modern Languages**

**MOTION: To remove the laboratory portion from SPAN 2010 & SPAN 2020.**

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<b><u>Reproduction</u></b>  2010 INTERMEDIATE SPANISH I Three hours a week plus lab  2020 INTERMEDIATE SPANISH II Three hours a week plus lab	<b><u>Revised</u></b>  2010 INTERMEDIATE SPANISH I Three hours a week <del>plus lab</del>  2020 INTERMEDIATE SPANISH II Three hours a week <del>plus lab</del>

**Rationale for Change:** This course no longer has a lab component.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: N/A	N/A
Faculty/School Approval: C. Lavoie	June 15, 2018
Faculty Dean's Approval: N. Kujundzic	June 15, 2018
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	June 15, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

Form Version: September 2017

**NEW COURSE PROPOSAL**

**Motion # 2**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 1770, Recognized Ensemble I.**

Course Number and Title	MUS 1770 Recognized Ensemble I
Description	<b>Ensemble elective for any music major in BA Music; BMus and BMusEd program. Non-credit course.</b>
Cross-Listing	N/A
Prerequisite/Co-Requisite	Permission of the Department Chair and any audition procedures as outlined by the community ensemble.
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10

**Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None.

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 2**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 1770, Recognized Ensemble I to be attached to BA Music, BMus and BMusEd**

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required: N/A

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017

**NEW COURSE PROPOSAL**

**Motion # 3**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 1780, Recognized Ensemble II.**

Course Number and Title	MUS 1480 Recognized Ensemble II
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble I.
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10

**Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 3**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 1780, Recognized Ensemble II to be attached to BA Music, BMus and BMusEd**

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required: N/A

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017



**NEW COURSE PROPOSAL**

**Motion # 4**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 2770, Recognized Ensemble III.**

Course Number and Title	MUS 2770 Recognized Ensemble III
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble II.
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10 **Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None.

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan`	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 4**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 2770, Recognized Ensemble III to be attached to BA Music, BMus and BMusEd**

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required: N/A

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017

**NEW COURSE PROPOSAL**

**Motion # 5**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 2780, Recognized Ensemble IV.**

Course Number and Title	MUS 2780 Recognized Ensemble IV
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble III.
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10 **Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None.

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 5**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 2780, Recognized Ensemble IV to be attached to BA Music, BMus and BMusEd**

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required: N/A

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017

**NEW COURSE PROPOSAL**

**Motion # 6**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 3770, Recognized Ensemble V.**

Course Number and Title	MUS 3770 Recognized Ensemble V
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble IV.
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10

**Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 6**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 3770, Recognized Ensemble V to be attached to BA Music, BMus and BMusEd**

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required: N/A

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017

**NEW COURSE PROPOSAL**

**Motion # 7**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve new course MUS 3780, Recognized Ensemble VI.**

Course Number and Title	MUS 3780 Recognized Ensemble VI
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble V.
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10

**Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None.

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL**

**Motion # 7**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL**

**MUS 3780, Recognized Ensemble VI to be attached to BA Music, BMus and BMusEd**

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required: N/A

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 1, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017



**NEW COURSE PROPOSAL**

**Motion # 8**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 3790, Recognized Ensemble VII.**

Course Number and Title	MUS 3790 Recognized Ensemble VII
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble VI.
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10

**Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None.

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 8**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 3790 Recognized Ensemble VII to be attached to BA Music, BMus and BMusEd**

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required: N/A

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017

**NEW COURSE PROPOSAL**

**Motion # 9**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 4770, Recognized Ensemble VIII.**

Course Number and Title	MUS 4770 Recognized Ensemble VIII
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble VII.
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10

**Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None.

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 9**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 4770 Recognized Ensemble VIII to be attached to BA Music, BMus and BMusEd**

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required: N/A

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017

**NEW COURSE PROPOSAL**

**Motion # 10**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 4780, Recognized Ensemble IX.**

Course Number and Title	MUS 4780 Recognized Ensemble IX
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble VIII
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10

**Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

**Authorization**

**Date:**

Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 10**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 4780 Recognized Ensemble IX to be attached to BA Music; BMus; BMusEd**Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required:

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017

**NEW COURSE PROPOSAL**

**Motion # 11**

Faculty/School: **Arts**

Department/Program(s): **Music**

**MOTION: To approve a new course MUS 4790, Recognized Ensemble X.**

Course Number and Title	MUS 4790 Recognized Ensemble X
Description	Ensemble elective for BA Music; BMus and BMusEd program. Non-credit course.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Recognized Ensemble IX
Credit(s)	0
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Pass/Fail

**Anticipated Enrolment:** 5-10

**Is there an Enrolment Cap:** No

**Rationale for New Course:** The department would like to track the students' ensemble requirements, as they are graduation requirements. Also, the students would benefit by having the ensembles listed on their transcripts when they apply to graduate schools. This ensemble should not incur tuition fees for the students.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

**Resources Required:** None

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Music Department	March 21, 2017
Faculty/School Approval: Arts Curriculum Cttee	September 18, 2017
Dean's Approval: Neb Kujundzic	September 18, 2017
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**NEW COURSE PROPOSAL****Motion # 11**

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**LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS 4790 Recognized Ensemble X to be attached to BA Music; BMus; BMusEd**Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
- Subscription Dependencies (in interdisciplinary packages)
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Capital Requirements *(other than new course-specific)*
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses)

Summary of additional budget allocation required:

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

Date Received by Liaison/Collections Librarian	June 16, 2017
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 22, 2017



## CALENDAR & CURRICULUM CHANGE

## Motion # 12

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

**MOTION: To remove the laboratory portion from PSY 3330 and PSY 3820.**

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p><b><u>Reproduction</u></b></p> <p>3330 ECOPSYCHOLOGY Three hours a week seminar, one hour a week laboratory 3820 COGNITIVE PSYCHOLOGY Three hours a week class, two hours a week laboratory</p>	<p><b><u>Revised</u></b></p> <p>3330 ECOPSYCHOLOGY Three hours a week seminar, <del>one hour a week</del> <del>laboratory</del> 3820 COGNITIVE PSYCHOLOGY Three hours a week class, <del>two hours a week</del> <del>laboratory</del></p>

**Rationale for Change:** This course no longer has a lab component.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: N/A	N/A
Faculty/School Approval: Jason Doiron	June 15, 2018
Faculty Dean's Approval: N. Kujundzic	June 15, 2018
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	June 15, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

Form Version: September 2017



**NEW COURSE PROPOSAL**

**Motion # 13**

Faculty/School: **Business**

**MOTION: To approve a new course BUS 2540, Canadian Business Culture.**

Course Number and Title	BUS 2540 Canadian Business Culture
Description	Students will be exposed to Canadian business culture through readings, individual and group assignments, conversations with guests, and class presentations. Students are required to complete all readings, attend all classes, and complete all oral and written assignments during this intensive classroom experience. This course is intended for international students in EAP Level 7 or recent EAP graduates, as well as for 1st and 2nd year international undergraduate Business students who wish to gain further understanding of the Canadian business context.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Permission of the instructor or EAP Coordinator.
Credit(s)	3
Notation	N/A

**This is:** An Elective Course

**Grade Mode:** Numeric (Standard)

**Anticipated Enrolment:** 25-40

**Is there an Enrolment Cap:** Yes

This course is restricted to eligible EAP students only as approved by the EAP Coordinator.

**Rationale for New Course:** This course has been offered as a special topics course for students completing the EAP program and will continue to be offered to EAP students in Level 7 EAP courses, and EAP graduates, 1st and 2nd year.

**Effective Date:** May 2019

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

**Resources Required:** Support from the International Office to finance the course.

**In offering this course will UPEI require facilities or staff at other institutions:** No

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: Click here to enter name of approver.	N/A
Faculty/School Approval: Faculty of Business	June 13, 2018
Faculty Dean's Approval: Tarek Mady, Acting Dean	June 13, 2018
Graduate Studies Dean's Approval: Click here to enter name of approver.	N/A
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018



## NEW COURSE PROPOSAL

## Motion # 13

### LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

#### BUS 2540 – Canadian Business Culture

Library Resource Requirements *(to be completed by the liaison and/or collections librarian)*

Existing resources:

- Collections - Holdings, Subscriptions, Other
  - A keyword search for “**canad\* AND business**” returns over 1,800 books in our Library catalog. When limiting to specific subject headings, such as “Business Enterprises – Canada” or “Small Business – Canada,” only a few hundred books are shown.
  - The Library has a few, but not many, reference sources related to Canadian Business, Culture, and Politics such as ***Canada’s Entrepreneurs: From the Fur Trade to the 1929 Stock Market Crash – Portraits from the Dictionary of Canadian Biography; Canadian Business for Social Responsibility; Canadian Encyclopedia Online; Canadian Government and Politics: Institutions and Processes.***
  - We recently obtained access to an eBook platform called the “**des Libris Canadian Electronic Library**” that provides access to over 17,000 eBooks and over 50,000 documents related to Canadian business and culture.
- Subscription Dependencies (in interdisciplinary packages)
  - ***Canadian Business & Current Affairs (CBCA)***: A database containing scholarly journals and publications related to Canadian business and education.
  - ***Business Source Complete***: A comprehensive business database for the most important scholarly business journals.
  - ***Eureka***: Covers over 5,000 Canadian newspapers.
  - ***Statista***: Integrates information from a variety of topics to provide quantitative data for business, politics, finance, and a wide variety of other markets.
  - ***ScienceDirect, Wiley Online, Academic Search Complete, SAGE, Springer Link***: Interdisciplinary databases that provide access to a number of scholarly journals on a variety of subjects.
  - ***Government resources***: CANSIM, Statistics Canada, Government Docs search engine (searches municipal, provincial and national government websites).
- Physical Space in Library (other than holdings, explain) – **N/A**
- Library Administrative/Research Support
  - The current business librarian, Meghan Landry, could provide research support and information literacy workshops to students.



## NEW COURSE PROPOSAL

## Motion # 13

New resources needed to support this proposal:

- Capital Requirements (*other than new course-specific*) – **N/A**
- Collections:
  - Monographs
  - Subscriptions
  - Databases
  - Other
- Physical Space in Library (other than holdings, explain) – **N/A**
- Library Administrative/Research Support – **N/A**
- Other One-Time or Ongoing Library expenses (e.g. software licenses) – **N/A**

Summary of additional budget allocation required:

- One-time: \_\_\_\_\_ For each of \_\_\_\_\_ consecutive years
- Annual: \_\_\_\_\_
  - Per-year percentage increase in annual: \_\_\_\_\_

Does the budget allocation for library resources in this proposal meet the requirement?

**I believe our current collection of Business and Canadian-related materials should be sufficient to meet the needs of a second-year undergraduate business course.**

Date Received by Liaison/Collections Librarian	June 15, 2018
Name of Librarian to be Contacted for Questions	Meghan Landry
Approved by University Librarian or Designate - Name	Donald Moses
Date Approved by UL or Designate	June 15, 2018

Form Version: September 2017

**CALENDAR & CURRICULUM CHANGE**

**Motion # 14**

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Business**

**MOTION: To update the prerequisite requirements for BUS 4850 as outlined below.**

Reproduction of Current Calendar Entry	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p><b><u>Reproduction</u></b></p> <p>4850 DEVELOPING MANAGEMENT AND LEADERSHIP SKILLS In this course, learners are provided with tools and exercises that are used to develop self-awareness, creativity, conflict resolution, and empowerment skills. Learners begin a process of self-assessment which can continue to serve their development as managers after the course is completed. PREREQUISITE: Business 141, 231, 272, or permission of the instructor</p>	<p><b><u>Revised</u></b></p> <p>4850 DEVELOPING MANAGEMENT AND LEADERSHIP SKILLS In this course, learners are provided with tools and exercises that are used to develop self-awareness, creativity, conflict resolution, and empowerment skills. Learners begin a process of self-assessment which can continue to serve their development as managers after the course is completed. PREREQUISITE: Business <del>141, 231 and</del> 2720 or permission of the instructor</p>

**Rationale for Change:** BUS 4850 does not require BUS 1410 and BUS 2310 as prerequisites.

**Effective Date:** May 2019

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: N/A	N/A
Faculty/School Approval: Faculty of Business	June 13, 2018
Faculty Dean's Approval: Tarek Mady, Acting Dean	June 13, 2018
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

**CALENDAR & CURRICULUM CHANGE**

**Motion # 15**

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Finance Specialization**

**MOTION: That the changes to the Finance Specialization be approved as proposed.**

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p><b><u>Reproduction</u></b></p> <p>In addition to the core BBA program, completion of the specialization in finance requires successful completion of the following courses:</p> <p>Required:</p> <ul style="list-style-type: none"> <li>Math 1120 (Calculus for Managerial, Social and Life Sciences) <b>OR</b> Math 1910 (Single Variable Calculus</li> <li>1) (It is recommended that students take their required Math course before they begin their third year of studies.)</li> <li>Accounting 2020 (Introductory Financial Accounting – Part II)</li> <li>Business 3330 (formerly 415) (Integrated Cases in Corporate Finance) see note below</li> <li>Business 3340 (formerly 421) (Personal Finance) see note below</li> <li>Business 3660 (Entrepreneurial Finance)</li> <li>Business 4390 (International Finance)</li> </ul> <p>Any <b>FOUR</b> of the following courses:</p> <ul style="list-style-type: none"> <li>Business 2870 (International Business)</li> <li>Business 3020 (Business Law – Part II)</li> <li>Business 4320 (Applied Investment Management)</li> <li>Economics 2030 (Intermediate Microeconomics)</li> <li>Economics 2040 (Intermediate Macroeconomics)</li> <li>Economics 2310 (Mathematical Economics)</li> <li>Economics 2910 (Managerial Economics)</li> <li>Economics 3710 (Economics of Sports)</li> <li>Economics 4050 (Financial Economics)</li> <li>Economics 4120 (Public Finance)</li> <li>Math 2220 (Statistics II)</li> </ul>	<p><b><u>Revised</u></b></p> <p>In addition to the core BBA program, completion of the specialization in finance requires successful completion of the following courses:</p> <p>Required:</p> <ul style="list-style-type: none"> <li><del>Math 1120 (Calculus for Managerial, Social and Life Sciences)</del> <b>OR</b> <del>Math 1910 (Single Variable Calculus</del></li> <li><del>1) (It is recommended that students take their required Math course before they begin their third year of studies.)</del></li> <li>Accounting 2020 (Introductory Financial Accounting – Part II)</li> <li>Business 3330 (formerly 415) (Integrated Cases in Corporate Finance) see note below</li> <li>Business 3340 (formerly 421) (Personal Finance) see note below</li> <li>Business 3660 (Entrepreneurial Finance)</li> <li>Business 4390 (International Finance)</li> </ul> <p>Any <del>FOUR</del> <b>FIVE</b> of the following courses:</p> <ul style="list-style-type: none"> <li>Business 2870 (International Business)</li> <li>Business 3020 (Business Law – Part II)</li> <li>Business 4320 (Applied Investment Management)</li> <li>Economics 2030 (Intermediate Microeconomics)</li> <li>Economics 2040 (Intermediate Macroeconomics)</li> <li>Economics 2310 (Mathematical Economics)</li> <li>Economics 2910 (Managerial Economics)</li> <li>Economics 3710 (Economics of Sports)</li> <li>Economics 4050 (Financial Economics)</li> <li>Economics 4120 (Public Finance)</li> <li><del>Math 2220 (Statistics II)</del></li> </ul>

**CALENDAR & CURRICULUM CHANGE**

**Motion # 15**

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
To qualify for a specialization in finance, students are required to have an overall average of 70% in the ten courses of this specialization.	To qualify for a specialization in finance, students are required to have an overall average of 70% in the ten courses of this specialization.

**Rationale for Change:** MATH 1120 is not a prerequisite for any of the required or elective courses in the finance specialization. Knowledge of introductory calculus is not necessary to derive, understand, or use the time-value-of-money formulas. Math 2220 no longer exists.

**Effective Date:** September 2019

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** The Faculty of Business will work with students to ensure there is no impact.

***Authorization***

***Date:***

Departmental Approval: N/A	N/A
Faculty/School Approval: Faculty of Business	June 13, 2018
Faculty Dean's Approval: Tarek Mady, Acting Dean	June 13, 2018
Graduate Studies Dean's Approval: Click here to enter name of	N/A
Registrar's Office Approval: Pam McGuigan	August 16, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

Form Version: September 2017

**CALENDAR & CURRICULUM CHANGE**

**Motion # 16**

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Physics**

**MOTION: To remove the laboratory portion from PHYS 4140.**

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<b><u>Reproduction</u></b>  4140 OPTICS AND PHOTONICS Three hours lecture, three hours laboratory per week	<b><u>Revised</u></b>  4140 OPTICS AND PHOTONICS Three hours lecture, <del>three hours laboratory per week</del>

**Rationale for Change:** This course no longer has a lab component.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

<b><i>Authorization</i></b>	<b><i>Date:</i></b>
Departmental Approval: B. Whelan	June 15, 2018
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: K. Gotschall-Pass	June 15, 2018
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	June 15, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

Form Version: September 2017



**CALENDAR & CURRICULUM CHANGE**

**Motion # 17**

Revision is for a: **Course Description Change**

Faculty/School/Department: **Engineering**

Department/Program(s)/Academic Regulations: **Engineering**

**MOTION: To remove the laboratory portion from ENGN 2120, Geology for Engineers.**

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<b><u>Reproduction</u></b>  2120 GEOLOGY FOR ENGINEERS Three lecture hours and two lab hours per week	<b><u>Revised</u></b>  2120 GEOLOGY FOR ENGINEERS Three lecture hours and <del>two lab hours</del> per week

**Rationale for Change:** This course no longer has a lab component.

**Effective Date:** September 2018

**Implications for Other Programs:** None

**Impact on Students Currently Enrolled:** None

***Authorization***

***Date:***

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N. Krouglicof	June 15, 2018
Graduate Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	June 15, 2018
<b>APCC Meeting Date Approval</b>	August 28, 2018

Form Version: September 2017