Minutes of the Second Meeting of Senate
Friday, October 20th, 2023
3:00 – 5:00 pm
Faculty of Sustainable Design Engineering and via Zoom

Present*:*   G. Keefe (Chair), K. Mears (Vice-Chair), A. Trowbridge (Secretary to Senate),
P. Bernard, L. Brinklow, O. Brown, M. Buote, T. Carroll, D. Coll, S. Connolly, E. Côté,
N. Etkin, G. Evans, S. Fitzpatrick, R. Gauthier, S. Hamilton, A. Hsiao, T. Judson,
B. Linkletter, S. Lloyd, J. MacFadyen, A. MacLaren, C. Mady, N. Mannholland,
W. Montelpare, D. Moses, C. Murray, S. Myers, S. Nandlal, G. F. Naterer, W. Peters,
R. Raiswell, C. Ryan, T. Saunders, M. Sweeney-Nixon, M. Turnbull,
J. VanLeeuwen, M. von Eccher, B. Waterman

Regrets: C. Adeyanju, M. Arfken, P. Augustine, A. Campbell, T. Mady, S. Reijers, J. Sentance,
B. Stoughton

Recorder: S. O'Connor

President Keefe called the meeting to order at 3:03 pm.

1. **Approval of Agenda**
   a. **MOTION (B. Waterman/B. Montelpare) to approve the agenda as amended. CARRIED.**

2. **Approval of Minutes**
   a. **September 15, 2023**
      MOTION (M. Turnbull/G. Evans) to approve the minutes of September 15, 2023 as presented. CARRIED.

3. **Business Arising from the Minutes**
   As presented in the President's Report.

4. **President's Report and Question Period**
   President Keefe highlighted recent campus events, including the Truth and Reconciliation KAIROS Mass Blanket Exercise, the celebration of Southern Indian (Kerala) culture, the opening of the UPEI Performing Arts Centre and renovated Dr. Steel Recital Hall, the Distinguished Alumni Awards, and the Inspiring Young Alumni Awards. Additionally, with the assistance of the Alumni Association and a generous donor, UPEI facilitated the participation of two busloads of students in an inspiring event in Halifax featuring Michelle Obama.

   President Keefe mentioned the rescheduled Board of Governors/Senate meeting on November 17th and highlighted the interest expressed by IKERAS faculty members in having faculty representation on the Board of Governors. He also mentioned his presentation to the Standing Committee on Education and Economic Growth of the provincial government, focusing on UPEI's initiatives in response to the Rubin Thomlinson recommendations. Addressing priorities in the sexual violence prevention office and EDI will require collaboration with the province.

Also, the President's listening sessions continue on campus—having met with nine faculties to date. Themes that are surfacing from these sessions are being shared with the Action Plan Advisory Group.

President Keefe provided an update on official enrollment numbers, citing a 5% increase overall with significant growth in Graduate Studies, and the Faculty of Arts.

In response to a question asked at the last meeting, President Keefe shared that UPEI by the numbers reports that by April 2023, the number of UPEI faculty will be up by 11 permanent faculty members compared to the previous year. B. Waterman requested a breakdown specifying which faculties are represented amongst these 11 new members.

B. Linkletter asked for clarification on the policy pertaining to faculty members who hold an administrative role and are on administrative leave. President Keefe indicated that the former president resigned in Dec 2021 and was therefore not included in calendar for subsequent year.

G. Naterer shared that UPEI received over $1.6M in NSERC Discovery Grant and RTI funding earlier this year, a 60% increase over the previous year and highest ever annually for these two programs. UPEI's total research funding for 2022-23 is $14.1M, a 30% increase over last year. Congratulations to faculty researchers and special thanks to staff support in the research office especially Leslie Cudmore.

Additionally, UPEI Business students have recently excelled in national and regional case competitions including first place at the Travel and Tourism Research Association Annual Conference in Kingston, and annual ASB (Atlantic Schools of Business) competition.

Two new Canada Research Chairs have been announced: the first being "Children, Youth and their Educational Geographies," a collaboration between the Faculties of Education; Indigenous Knowledge, Education, Research, and Applied Studies; Nursing; and Arts. The second is "Equity in Nutrition, Physical Activity, and Health," in the Department of Applied Human Sciences.

5. **Senate Reports**
    a. **Academic Planning and Curriculum Committee**
        i. **Second Curriculum Report**

        FACULTY OF GRADUATE STUDIES

        1) **MOTION (G. Naterer/E. Cote) To have Dermatology and Zoo, Exotics & Wildlife Animal Medicine added to the designated areas of specialization for an MSc Program (Faculty of Veterinary Medicine) in the Department of Companion Animals. CARRIED**
        (See details in the attached Curriculum Report—Page 3)

        FACULTY OF SCIENCE

        OMNIBUS MOTION (G. Naterer/N. Etkin) that motions 2-5 be approved as noted below: CARRIED

        2) **To have the change in course description of RAD 2010/2020 be approved as proposed.**
        (See details in the attached Curriculum Report—Page 5)

        3) **To have the change in course title and description for RAD 2820 Apparatus be approved as proposed.**
        (See details in the attached Curriculum Report—Page 6)

4) **To have the change in course title and description for RAD 3530 Computed Tomography be approved as proposed.**
    (See details in the attached Curriculum Report—Page 7)

5) **To have the change in the Calendar entry for the Radiography Program be approved as proposed.**
    (See details in the attached Curriculum Report—Pages 8-9)

OFFICE OF THE REGISTRAR

  OMNIBUS MOTION (G. Naterer/R. Raiswell) that motions 6-8 be approved as noted below: CARRIED

6) **To update Undergraduate Academic Regulation #10 - Grading to reflect two decimal points for all Grade Point Averages as proposed.**
    (See details in the attached Curriculum Report—Pages 11-12)

7) **To update Undergraduate Academic Regulation #20 - Academic Integrity to identify use of generative AI software as proposed.**
    (See details in the attached Curriculum Report—Pages 13-16)

8) **To update Graduate Academic Regulation #6 - Academic Dishonesty to better align with Undergraduate Academic Regulation #20 - Academic Integrity as proposed.**
    (See details in the attached Curriculum Report—Pages 17-20)

  Concerns were raised around regulations discouraging the potential beneficial use of generative artificial intelligence (AI) in courses. It was explained that the intention of the motion is to address potential academic integrity issues related to AI use. Specific wording adjustments were proposed to address proper use. The motion remains as is however and a working group on generative AI will further examine this area and consider student use of AI in view of academic integrity.

ii.   **Teaching and Learning Centre 2022-2025 Strategic Plan**
    MOTION: (G. Naterer/S. Myers) that Senate endorse the Teaching and Learning Centre, 2022-2025 Strategic Plan as presented. CARRIED

  It was decided that strategic plans with university-wide scope are to be submitted to Senate for review / approval. But strategic plans of individual academic units within UPEI should be presented to Senate for information purposes only.

iii. **UPEI Centre for Entrepreneurship with Work-Integrated Learning**
    G. Naterer presented this outreach centre as endorsed by the APCC committee as an initiative to support student entrepreneurship and make these experiential learning opportunities more broadly accessible to all students across campus. Financial support was provided by the Atlantic Canada Opportunities Agency and Innovation PEI, in partnership with the Startup Zone. Special thanks to Dr. Tarek Mady, Dr. Reuben Domike and Megan MacLean. Renovation work in the Pit (across from the entrance to the Robertson Library) will begin in December.

  Questions were raised about sustainability after two years of ACOA / IPEI funding, use of space, reporting structure, naming, and the need for Senate approval when the funded project is already underway.

The initiative will benefit students by creating new entrepreneurial experiential learning opportunities through the Experiential Education Department at UPEI. A Manager of Entrepreneurship will lead the implementation of student programming activities and plan to grow the student entrepreneurial culture on campus. They will manage the space and allow other groups to share space when not used for student entrepreneurship. Senate feedback and suggestions will be taken back to APCC to address questions raised with the proposal.

MOTION (B. Waterman/M. Sweeney-Nixon) that the UPEI Centre for Entrepreneurship be approved by Senate as proposed. TABLED (G. Naterer/A. Hsiao)

iv. **Retention and Removal of Digital Course Materials Procedure**
Senate discussed this new procedure which addresses the retention and removal of old course materials and digital recordings from UPEI's learning management systems. It was noted that in order to manage storage space costs, course material is archived after three years and permanently deleted after seven. Faculty access to archived material during sabbaticals, as well as a communication strategy to faculty members, were raised. A process to request access to archived material is available. Costs of multiple platforms and the need for a university-wide records management policy were noted.

6. **Annual Reports – For Information Only**
   a. **Academic Planning and Curriculum Committee**
   b. **Student Academic and Student Discipline Appeals Committee**

MEETING MOVED TO IN CAMERA

7. **Other Business**
   a. **Dean Searches**

8. **Adjournment**
MOTION (C. Ryan) that the meeting be adjourned at 4:47 pm. CARRIED.

Respectfully Submitted,

Andrea Trowbridge
Secretary of Senate

UNIVERSITY of Prince Edward ISLAND

SUMMARY OF FACULTY OF GRADUATE STUDIES MOTION #1

Master of Science - Department of Companion Animals

Calendar Entry Change – Area of Specialization

CALENDAR & CURRICULUM CHANGE   Motion #1

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **Department of Companion Animals**

MOTION: To have Dermatology and Zoo, Exotics & Wildlife Animal Medicine added to the designated areas of specialization for an MSc Program (Faculty of Veterinary Medicine) in the Department of Companion Animals.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
MSc Program (Faculty of Veterinary Medicine) The graduate students will register in one of the four academic departments listed below and in one of the designated areas of specialization: Department of Companion Animals Anesthesiology Cardiology Clinical Sciences Diagnostic Imaging Small Animal Medicine Small Animal Surgery	**MSc Program (Faculty of Veterinary Medicine)** The graduate students will register in one of the four academic departments listed below and in one of the designated areas of specialization: Department of Companion Animals Anesthesiology Cardiology Clinical Sciences <u>Dermatology</u> Diagnostic Imaging Small Animal Medicine Small Animal Surgery <u>Zoo, Exotics & Wildlife Animal Medicine</u>

Rationale for Change: To add additional specialties under the Department of Companions designated areas of specialization for an MSc Program (Faculty of Veterinary Medicine).

Effective Term: FALL 2023

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization   *Date:*

Departmental Approval: Dr. Katie Hoddinott, Chair	July 6, 2023
Faculty/School Approval: C. Martin, Interim Associate Dean GSR	August 25, 2023
Faculty Dean's Approval: J. VanLeeuwen, Interim Dean	September 5, 2023
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 11, 2023
Registrar's Office Approval: Darcy McCardle	September 19, 2023

Form Version: September 2023

SUMMARY OF FACULTY OF SCIENCE MOTION #'S 2-5

Summary

RAD	RAD	Course Description Change	RAD 2010 & RAD 2020 - course description change
RAD	RAD	Course Title Change & Course Description Change	RAD 2820 - course title change and course description change
RAD	RAD	Course Title Change & Course Description Change	RAD 3530 - course title change and course description change
RAD	RAD	Calendar Entry Change	Course Sequencing to reflect course title changes for RAD 2820 and RAD 3530 and addition of IKE 1040

CALENDAR & CURRICULUM CHANGE   Motion #2

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Radiography**

MOTION: To have the change in course description of RAD 2010/2020 be approved as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
2010/2020 ANATOMY AND PHYSIOLOGY I & II These courses provide students with a comprehensive review of skeletal anatomy, and with a review of the organ systems involved with the regulation, control and the continuity of the human organism. LECTURES/DEMONSTRATIONS: 3 hours Three hours of credit	2010/2020 ANATOMY AND PHYSIOLOGY I & II These courses ~~provide students with a comprehensive review of skeletal anatomy, and with a review of the organ systems involved with the regulation, control and the continuity of the human organism.~~ introduce students to the study of human anatomy. There is a strong focus on organ systems commonly imaged in radiography. The use of proper medical terminology while describing the location of anatomical structures is emphasized as well as identifying structures on both radiographs and CT images. LECTURES/DEMONSTRATIONS: 3 hours Three hours of credit

Rationale for Change: Previous course descriptions were overly simplified and did not reference Radiography. The revised course descriptions are more detailed and better reflect the curriculum's emphasis on Radiography and Computed Tomography.

Effective Term: FALL 2024

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	*Date:*
Departmental Approval: Radiography Advisory Committee	December 20, 2022
Faculty/School Approval: Science Council	August 29, 2023
Faculty Dean's Approval: Nola Etkin, Dean of Science	August 29, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	September 19, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #3

Revision is for a: **Course Title Change & Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Radiography**

MOTION: To have the change in course title and description for RAD 2820 Apparatus be approved as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
2820 APPARATUS This course builds on knowledge acquired in Digital imaging 242 and Radiographic Physics 231. This course further explores the x-ray tube and circuitry and their relationships to automatic exposure controls and digital imaging receptors including digital fluoroscopy, mammography, nuclear medicine, Ultrasonography, and Bone Mineral Densitometry. A brief overview of SPECT, PET, MRI and hybrid imaging is also covered. Several guest speakers from each modality will be utilized. Three hours of credit	2820 ~~APPARATUS~~ COMPUTER TOMOGRAPHY I This course ~~builds on knowledge acquired in Digital imaging 242 and Radiographic Physics 231. This course further explores the x-ray tube and circuitry and their relationships to automatic exposure controls and digital imaging receptors including digital fluoroscopy, mammography, nuclear medicine, Ultrasonography, and Bone Mineral Densitometry. A brief overview of SPECT, PET, MRI and hybrid imaging is also covered. Several guest speakers from each modality will be utilized.~~ focuses on Computed Tomography (CT) and provides students with an in-depth knowledge of the principles and instrumentation of CT. Major components, image reconstruction and image display in CT are discussed. The role other imaging modalities play in the diagnostic imaging chain are briefly covered as well as future technological developments. Three hours of credit

Rationale for Change: The course title and description for RAD 2820 use broad terminology and do not reflect the actual course content effectively. This course focuses primarily on Computed Tomography and the current title "Apparatus" is non-specific. The new title and description will give students a better understanding of the actual course content and focus.

Effective Term: WINTER 2024

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	*Date:*
Departmental Approval: Radiography Advisory Committee	December 20, 2022
Faculty/School Approval: Science Council	August 29, 2023
Faculty Dean's Approval: Nola Etkin, Dean of Science	August 29, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	September 19, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #4

Revision is for a: **Course Title Change & Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Radiography**

MOTION: To have the change in course title and description for RAD 3530 Computed Tomography be approved as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
3530 COMPUTED TOMOGRAPHY This course provides students with a good foundational knowledge in the physics, apparatus, protocols and applications of Computed Tomography and its ancillary equipment. LECTURES/LABORATORIES: 3 hours Three hours of credit	3530 COMPUTED TOMOGRAPHY <u>II</u> ~~This course provides students with a good foundational knowledge in the physics, apparatus, protocols and applications of Computed Tomography and its ancillary equipment.~~ <u>Computed Tomography II is a continuation of Computed Tomography I. Topics include; image quality considerations, post processing of images, radiation dose, quality control and selection/manipulation of imaging parameters in CT. Routine procedures & protocols of the head & neck, thorax, and abdomen are thoroughly covered.</u> LECTURES/LABORATORIES: 3 hours Three hours of credit

Rationale for Change: The current course description and title do not fully detail the course content. This is the second RAD course that focuses on Computed Tomography; RAD 2820 is also CT focused. The revised course title and description more accurately reflect the content of this course.

Effective Term: FALL 2024

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	Date:
Departmental Approval: Radiography Advisory Committee	December 20, 2022
Faculty/School Approval: Science Council	August 29, 2023
Faculty Dean's Approval: Nola Etkin, Dean of Science	August 29, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	September 19, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #5

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Radiography**

MOTION: To have the change in the Calendar entry for the Radiography Program be approved as proposed.

COURSE SEQUENCING NOTES: 1. Radiography courses must be taken in the prescribed sequence. 2. Students are required to maintain satisfactory certification in CPR, as required by the QEH, throughout their program. **3. As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.** **First Year (recommended first year course schedule – see *Admissions Criteria* for details)** Biology 1310/1320 Introduction to Organisms /Introduction to Cell & Molecular Biology Physics 1110/1120 General Physics OR Physics 1210/1220 Physics for Life Sciences Chemistry 1110/1120 General Chemistry Mathematics 1120 Calculus for Life Sciences **OR** Math 1910 Single Variable Calculus I UPEI 1010 or 1020 Psychology 1010/1020 Introduction to Psychology I & II **Total Credit Hours = 31** **Second Year (after admission to the program)** FN 2610 Communications RAD 2010/2020 Anatomy & Physiology I & II RAD 2110/2120 Radiographic Technique I & II RAD 2210 Patient Care I RAD 2310 Radiography Physics RAD 2420 Digital Imaging RAD 2510 Clinical Experience I RAD 2520 Clinical Experience II RAD 2720 Image Quality RAD 2820 Apparatus RAD 2920 Clinical Rotation 1 Free Elective **Total Credit Hours = 33**	**COURSE SEQUENCING NOTES:** 1. Radiography courses must be taken in the prescribed sequence. 2. Students are required to maintain satisfactory certification in CPR, as required by the QEH, throughout their program. **3. As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.** **First Year (recommended first year course schedule – see *Admissions Criteria* for details)** Biology 1310/1320 Introduction to Organisms /Introduction to Cell & Molecular Biology Physics 1110/1120 ~~General~~ Physics <u>for</u> ~~the~~ <u>Physical Sciences</u> OR Physics 1210/1220 Physics for Life Sciences Chemistry 1110/1120 General Chemistry Mathematics 1120 Calculus for Life Sciences **OR** Math 1910 Single Variable Calculus I UPEI 1010 or 1020 Psychology 1010/1020 Introduction to Psychology I & II **Total Credit Hours = <u>30 or</u> 31** **Second Year (after admission to the program)** FN 2610 Communications RAD 2010/2020 Anatomy & Physiology I & II RAD 2110/2120 Radiographic Technique I & II RAD 2210 Patient Care I RAD 2310 Radiography Physics RAD 2420 Digital Imaging RAD 2510 Clinical Experience I RAD 2520 Clinical Experience II RAD 2720 Image Quality RAD 2820 ~~Apparatus~~ <u>Computed Tomography I</u> RAD 2920 Clinical Rotation ~~1 Free Elective~~ **Total Credit Hours = 3~~3~~<u>0</u>**

CALENDAR & CURRICULUM CHANGE   Motion #5

Third Year RAD 3110 Clinical Rotation RAD 3210 Radiographic Technique III RAD 3310 Pathology I RAD 3420 Radiation Protection RAD 3530 Computed Tomography RAD 3620 Sectional Anatomy RAD 3510 Clinical Experience III RAD 3910 Clinical Radiography I Statistics 1210 Introductory Statistics Elective Philosophy 1010, 1020 or any course at the 2000 plus level in the Faculty of Arts 2 Free Electives **Total Credit Hours = 30** **Fourth Year** Writing Intensive Course 1 Free Elective An approved general elective at the 2000 plus level Foods and Nutrition 3310 Introduction to Research Methods Elective – Any Psychology course at the 2000 plus level RAD 4030 Quality Management RAD 4120 Patient Care II RAD 4320 Pathology II RAD 4520 Clinical Experience IV RAD 4920 Clinical Radiography II **Total Credit Hours = 27**	**Third Year** RAD 3110 Clinical Rotation RAD 3210 Radiographic Technique III RAD 3310 Pathology I RAD 3420 Radiation Protection RAD 3530 Computed Tomography <u>II</u> RAD 3620 Sectional Anatomy RAD 3510 Clinical Experience III RAD 3910 Clinical Radiography I Statistics 1210 Introductory Statistics <u>IKE 1040 Indigenous Teachings of Turtle Island</u> Elective<u>: (</u>Philosophy 1010, 1020 or any course at the 2000 ~~plus~~ level <u>or above</u> ~~in~~ <u>from</u> the Faculty of Arts<u>)</u> 2 Free Electives **Total Credit Hours = 3~~0~~<u>3</u>** **Fourth Year** Writing Intensive Course 1 Free Elective An approved general elective at the 2000 ~~plus~~ level <u>or above</u> Foods and Nutrition 3310 Introduction to Research Methods Elective<u>:</u> ~~–~~ Any Psychology course at the 2000 ~~plus~~ level <u>or above</u> RAD 4030 Quality Management RAD 4120 Patient Care II RAD 4320 Pathology II RAD 4520 Clinical Experience IV RAD 4920 Clinical Radiography II **Total Credit Hours = 27**

Rationale for Change: Course titles for RAD 2820 and 3530 were changed to better reflect course content and IKE 1040 was incorporated into the Radiography Program.
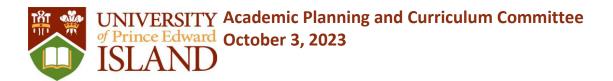
Effective Term: FALL 2024

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization   *Date:*

Departmental Approval: Radiography Advisory Committee	December 20, 2022
Faculty/School Approval: Science Council	August 29, 2023
Faculty Dean's Approval: Nola Etkin, Dean of Science	August 29, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	September 19, 2023

Form Version: September 2023

SUMMARY OF REGISTRAR'S OFFICE MOTION #'S 6-8

Undergraduate Academic Regulations #10 and #20 – Calendar Entry Change

Graduate Academic Regulation #6 – Calendar Entry Change

CALENDAR & CURRICULUM CHANGE   Motion #6

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Academic Regulation**

MOTION: To update Undergraduate Academic Regulation #10 - Grading to reflect two decimal points for all Grade Point Averages as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
10. Grading Each course taken for academic credit is assigned a final grade at the end of the semester*. The final grade for each course will be indicated by a percentage grade, and a grade point on the student's transcript. A Grade Point (GP) is a method of expressing a student's academic performance in an individual course.	**10. Grading** Each course taken for academic credit is assigned a final grade at the end of the semester*. The final grade for each course will be indicated by a percentage grade, and a grade point on the student's transcript. A Grade Point (GP) is a method of expressing a student's academic performance in an individual course.

Grade	GP	% Range		Grade	GP	% Range
A+	4.3	91-100		A+	4.3<u>0</u>	91-100
A	4.0	85-90		A	4.0<u>0</u>	85-90
A-	3.7	80-84		A-	3.7<u>0</u>	80-84
B+	3.3	77-79		B+	3.3<u>0</u>	77-79
B	3.0	74-76		B	3.0<u>0</u>	74-76
B-	2.7	70-73		B-	2.7<u>0</u>	70-73
C+	2.3	67-69		C+	2.3<u>0</u>	67-69
C	2.0	64-66		C	2.0<u>0</u>	64-66
C-	1.7	60-63		C-	1.7<u>0</u>	60-63
D+	1.3	57-59		D+	1.3<u>0</u>	57-59
D	1.0	54-56		D	1.0<u>0</u>	54-56
D-	0.7	50-53		D-	0.7<u>0</u>	50-53

CALENDAR & CURRICULUM CHANGE   Motion #6

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
F 0.0 0-49	F 0.00 0-49

Rationale for Change: To align the reflection of Grade Points with other regulations (#17 Academic Standing) and the official transcript (two decimal points).

Effective Term: FALL 2023

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization	*Date:*
Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	September 19, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE   Motion #7

Revision is for a: **Academic Regulation Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To update Undergraduate Academic Regulation #20 - Academic Integrity to identify use of generative AI software as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
20. Academic Integrity As a community of scholars, the University of Prince Edward Island is committed to the principle of academic integrity among all its participants. Each student is responsible for their conduct which affects the University Community and is expected to conduct themselves in an ethical manner in their academic work. Academic Dishonesty will not be tolerated and, within the constraints of this Regulation and Academic Regulation 12 (Academic Appeals), the University supports instructors in their efforts to deal effectively with cases as they may arise from time to time. A) Actions which constitute academic dishonesty are considered an offence within the University. Examples of academic dishonesty include but are not limited to the following: • plagiarism, which occurs when a student submits or presents work of another person in such a manner as to lead the reader to believe that it is the student's original work; submission of work previously submitted for academic credit without prior approval of the professor. Some examples of plagiarism include; a) quoting, paraphrasing, or summarizing text without proper citation; b) paraphrasing too closely (changing few words or simple rearrangement of text);	**20. Academic Integrity** As a community of scholars, the University of Prince Edward Island is committed to the principle of academic integrity among all its participants. Each student is responsible for their conduct which affects the University Community and is expected to conduct themselves in an ethical manner in their academic work. Academic Dishonesty will not be tolerated and, within the constraints of this Regulation and Academic Regulation 12 (Academic Appeals), the University supports instructors in their efforts to deal effectively with cases as they may arise from time to time. A) Actions which constitute academic dishonesty are considered an offence within the University. Examples of academic dishonesty include but are not limited to the following: • plagiarism, which occurs when a student submits or presents work (<u>including but not limited to written, recorded, coded or</u> <u>created</u>) of another person in such a manner as to lead the reader to believe that it is the student's original work; submission of work previously submitted for academic credit without prior approval of the ~~professor~~ <u>instructor</u>. Some examples of plagiarism include; a) quoting, paraphrasing, or summarizing text without proper citation; b) paraphrasing too closely (changing few words or simple rearrangement of text);

CALENDAR & CURRICULUM CHANGE   Motion #7

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
c) downloading and/or purchasing articles, essays, etc. and presenting it as your own work.	c) downloading and/or purchasing articles, essays, etc. and presenting it as your own work. d) utilizing generative AI (artificial intelligence) software to create content and presenting it as your own work.
• Cheating can be defined as attempting to secure a grade for yourself or others by unethical means. Some examples of cheating include:	• Cheating can be defined as attempting to secure a grade for yourself or others by unethical means. Some examples of cheating include:
a) giving false reasons for absence;	a) giving false reasons for absence;
b) impersonating someone during a test or exam;	b) impersonating someone during a test or exam;
c) copying or sharing information or unauthorized materials (eg. notes, books, calculators, etc.) during a test or exam;	c) copying or sharing information or unauthorized materials (eg. notes, books, calculators, etc.) during a test or exam;
d) unauthorized use of technology (cellphones, tablets, laptops, etc.) during a test or exam;	d) unauthorized use of technology (cellphones, tablets, laptops, generative AI, etc.) during a test or exam;
e) obtaining, copying, and/or sharing a copy of a test or exam before it is administered;	e) obtaining, copying, and/or sharing a copy of a test or exam before it is administered;
f) altering a test or exam after it has been graded and returned by the instructor;	f) altering a test or exam after it has been graded and returned by the instructor;
g) unauthorized collaboration between students when individual work is required.	g) unauthorized collaboration between students when individual work is required.
• Falsifying records or submitting false documents. Some examples of falsification include:	• Falsifying records or submitting false documents. Some examples of falsification include:
a) falsifying any research results, whether in experiments, field trip exercises, or other assignments;	a) falsifying any research results, whether in experiments, field trip exercises, or other assignments;
b) falsifying academic records, transcripts or other University documents, or misrepresenting one's credentials;	b) falsifying academic records, transcripts or other University documents, or misrepresenting one's credentials;

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c) requesting the extension of a deadline citing reasons known to be false, including submitting false documentation supporting that request. • Tampering with University resources in any way which would deprive others of their use. Some examples include: a) hiding, damaging or destroying library materials or laboratory resources; b) altering or destroying university computer programs or files without authorization; c) accessing and altering official records without authorization. • Other academic misconduct such as the unauthorized use of recording devices or the unauthorized acquisition of computer software or other copyright material. B) When there is reasonable evidence to support an allegation of academic dishonesty, the matter shall be discussed with the student at the earliest opportunity. A written record of the incident and the response of the University will be sent to the student and to the appropriate Chairperson and Dean, and will be placed by the Dean on the student's file in the Registrar's Office. C) One or more of the following sanctions may be imposed, depending on the seriousness of the offence: i) the instructor, within his/her authority for assignment of course grades, may impose: a) a reprimand; b) assignment of a mark of zero or a percentage failure for the piece(s) of work under review;	c) requesting the extension of a deadline citing reasons known to be false, including submitting false documentation supporting that request. • Tampering with University resources in any way which would deprive others of their use. Some examples include: a) hiding, damaging or destroying library materials or laboratory resources; b) altering or destroying university computer programs or files without authorization; c) accessing and altering official records without authorization. • Other academic misconduct such as the unauthorized use of recording devices or the unauthorized acquisition of computer software or other copyright material. B) When there is reasonable evidence to support an allegation of academic dishonesty, the matter shall be discussed with the student at the earliest opportunity. A written record of the incident and the response of the University will be sent to the student and to the appropriate Chairperson and Dean, and will be placed by the Dean on the student's file in the Registrar's Office. C) One or more of the following sanctions may be imposed, depending on the seriousness of the offence: i) the instructor, within his/her authority for assignment of course grades, may impose: a) a reprimand; b) assignment of a mark of zero or a percentage failure for the piece(s) of work under review;

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c) assignment of a failing grade in the course. The instructor will provide the Registrar with a percentage grade for posting on the student transcript; d) suspension of privileges in cases where the offenses have involved misuse and/or abuse of the library, computer or other University Resources; ii) the Dean, in consultation with the Department where appropriate, may recommend to the President suspension or expulsion from the University; iii) the President may impose suspension or expulsion from the University; iv) the Senate may withhold or revoke a degree, diploma, or certificate. The student has the right to appeal through the provisions of Academic Regulation 12.	c) assignment of a failing grade in the course. The instructor will provide the Registrar with a percentage grade for posting on the student transcript; d) suspension of privileges in cases where the offenses have involved misuse and/or abuse of the library, computer or other University Resources; ii) the Dean, in consultation with the Department where appropriate, may recommend to the President suspension or expulsion from the University; iii) the President may impose suspension or expulsion from the University; iv) the Senate may withhold or revoke a degree, diploma, or certificate. The student has the right to appeal through the provisions of Academic Regulation 12.

Rationale for Change: To explicitly recognize new resources that could be employed and are deemed in conflict with the expectations of academic integrity.

Effective Term: FALL 2023

Implications for Other Programs: The same across all programs.

Impact on Students Currently Enrolled: None

Authorization   *Date:*

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	September 11, 2023

CALENDAR & CURRICULUM CHANGE   Motion #8

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Graduate Academic Regulations**

MOTION: To update Graduate Academic Regulation #6 - Academic Dishonesty to better align with Undergraduate Academic Regulation #20 - Academic Integrity as proposed.

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6. ACADEMIC DISHONESTY As a community of scholars, the University of Prince Edward Island is committed to the principle of academic integrity among all its participants. Academic dishonesty as defined in this Regulation will not be tolerated and, within the constraints of this Regulation and Academic Regulation 9, the University supports instructors in their efforts to deal effectively with cases as they may arise from time to time. Actions which constitute academic dishonesty are considered an offence within the University and include: (i) plagiarism, which occurs when a student submits or presents work of another person in such a manner as to lead the reader to believe that it is the student's original work; self-plagiarism is the submission of work previously submitted for academic credit without prior approval of the professor;	**6. ACADEMIC ~~DISHONESTY~~ <u>INTEGRITY</u>** As a community of scholars, the University of Prince Edward Island is committed to the principle of academic integrity among all its participants. <u>Each student is responsible for their conduct which affects the University Community and is expected to conduct themselves in an ethical manner in their academic work.</u> Academic dishonesty as defined in this Regulation will not be tolerated and, within the constraints of this Regulation and Academic Regulation <u>12 (Appeals)</u>, the University supports instructors in their efforts to deal effectively with cases as they may arise from time to time. <u>a.</u> Actions which constitute academic dishonesty are considered an offence within the University and include <u>but are not limited to the following</u>: i) plagiarism, which occurs when a student submits or presents work <u>(including but not limited to written, recorded, coded or created)</u> of another person in such a manner as to lead the reader to believe that it is the student's original work; self-plagiarism is the submission of work previously submitted for academic credit without prior approval of the ~~professor~~<u>instructor</u>. <u>Some examples of plagiarism include:</u> <u> a) quoting, paraphrasing, or summarizing text without proper citation;</u> <u> b) paraphrasing too closely (changing few words or simple rearrangement of text);</u> <u> c) downloading and/or purchasing articles, essays, etc. and presenting it as your own work.</u>

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(ii) cheating on tests or examinations, including giving false reasons for absence;	d) utilizing generative AI (artificial intelligence) software to create content and presenting it as your own work. ii) ~~c~~Cheating can be defined as attempting to secure a grade for yourself or others by unethical means. Some examples of cheating include: a) ~~on tests or examinations, including~~ giving false reasons for absence; b) impersonating someone during a test or exam; c) copying or sharing information or unauthorized materials (e.g. notes, books, calculators, etc.) during a test or exam; d) unauthorized use of technology (cellphones, tablets, laptops, generative AI, etc.) during a test or exam; e) obtaining, copying, and/or sharing a copy of a test or exam before it is administered; f) altering a test or exam after it has been graded and returned by the instructor; g) unauthorized collaboration between students when individual work is required.
(iii) falsifying records or submitting false documents, including falsifying academic records, transcripts, or other University documents, or misrepresenting one's credentials; and	(iii) falsifying records or submitting false documents. Some examples of falsification include: a) falsifying any research results, whether in experiments, field trip exercises, or other assignments; b)~~, including~~ falsifying academic records, transcripts, or other University documents, or misrepresenting one's credentials; c) ~~and~~ requesting the extension of a deadline citing reasons known to be false, including submitting false documentation supporting that request. (iv) Tampering with University resources in any way which would deprive others of their use. Some examples include: a) hiding, damaging or destroying library materials or laboratory resources; b) altering or destroying university computer programs or files without authorization; c) accessing and altering official records without authorization.

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(iv) other academic misconduct, such as the unauthorized use of recording devices or the unauthorized acquisition of computer software or other copyright material. b. When there is reasonable evidence to support an allegation of academic dishonesty, the matter shall be discussed with the student at the earliest opportunity. A written record of the incident and the response of the University will be sent to the student and to the appropriate Chairperson and Dean and will be placed by the Dean on the student's file in the Office of the Registrar. c. One or more of the following sanctions may be imposed, depending on the seriousness of the offence: 1. the instructor, within his/her authority for assignment of course grades, may impose: i. a reprimand; ii. assignment of a mark of zero or a failure for the piece(s) of work under review; iii. assignment of a grade of "F" in the course in which the offence was committed; iv. suspension of privileges in cases where the offences have involved misuse and/or abuse of the library, computer, or other University resources; 2. the Dean, in consultation with the Department where appropriate, may recommend to the President suspension or expulsion from the University; 3. the President may impose suspension or expulsion from the University; or 4. the Senate may withhold or revoke a degree. d. The student has the right to appeal through the provisions of Academic Regulation 9.	(iv) other academic misconduct, such as the unauthorized use of recording devices or the unauthorized acquisition of computer software or other copyright material. b. When there is reasonable evidence to support an allegation of academic dishonesty, the matter shall be discussed with the student at the earliest opportunity. A written record of the incident and the response of the University will be sent to the student and to the appropriate Chairperson and Dean and will be placed ~~by the Dean~~ on the student's file in the Office of the Registrar. c. One or more of the following sanctions may be imposed, depending on the seriousness of the offence: 1. the instructor, within ~~his/her~~ their authority for assignment of course grades, may impose: i. a reprimand; ii. assignment of a mark of zero or a failure for the piece(s) of work under review; iii. assignment of a failing grade ~~of "F"~~ in the course in which the offence was committed. The instructor will provide the Registrar with a percentage grade for posting on the student transcript; iv. suspension of privileges in cases where the offences have involved misuse and/or abuse of the library, computer, or other University resources. 2. the Dean of the student's home faculty, in consultation with the Department where appropriate, may recommend to the President suspension or expulsion from the University; 3. the President may impose suspension or expulsion from the University; or 4. the Senate may withhold or revoke a degree. d. The student has the right to appeal through the provisions of Academic Regulation 9.

Rationale for Change: Changes will update Graduate Academic Regulation #6 - Academic Dishonesty to better align with Undergraduate Academic Regulation #20 - Academic Integrity.

Effective Term: FALL 2023

CALENDAR & CURRICULUM CHANGE   Motion #8

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

Authorization	*Date:*
Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	September 11, 2023

Form Version: September 2023