

Minutes of the Fourth Meeting of Senate

Present: G. Keefe (Chair), K. Mears (Vice-Chair), A. Trowbridge (Secretary to Senate), P. Bernard, A. Braithwaite, L. Brinklow, O. Brown, A. Campbell, T. Carroll, S. Connolly, E. Côté, N. Etkin, S. Fitzpatrick, R. Gauthier, D. Griffon, S. Hamilton, A. Hsiao, T. Judson, B. Linkletter, S. Lloyd, A. MacKenzie, A. MacLaren, C. Mady, T. Mady, N. Mannholland, W. Montelpare, D. Moses, S. Myers, S. Nandlal, G. Naterer, W. Peters, R. Raiswell, E. Reid, C. Ryan, T. Saunders, J. Sentance, M. Sweeney-Nixon, M. Turnbull, M. von Eccher, B. Waterman

Regrets: C. Adeyanju, P. Augustine, M. Buote, D. Coll, C. Murray, S. Reijers, B. Stoughton

Guests: Dr. Preston Smith and Mr. Paul Young

Recorder: K. Porter

President Keefe called the meeting to order at 3:02 pm. He gave a land acknowledgement and welcomed Interim Dean of IKERAS, Erin Reid, and Dean of AVC, Dominique Griffon, as new Senators. President Keefe also noted regrets from Dean Christina Murray.

President Keefe reported Andy Trivett has offered his resignation due to his teaching schedule and Amy Hsiao was invited to attend the meeting in his absence. He asked if there were objections, and none were noted. An election will be held to fill that seat for the remainder of the term.

1. Approval of Agenda

a) **MOTION: (B. Waterman/J. Sentance) to approve the agenda as presented. CARRIED.**

2. Approval of Minutes

a) **MOTION: (J. Sentance/T. Saunders) to approve the minutes of November 24, 2023 as amended. CARRIED**

i) Amendments to the minutes include indicating A. MacLaren was absent at the last meeting and the incorrect spelling of J. Sentance's last name on page 5.

A. Braithwaite and D. Griffon abstained from the vote.

3. Business Arising

There was no business arising from the minutes.

4. President's Report and Question Period

a) **President's Report**

i) **Faculty of Medicine Update**

President Keefe welcomed incoming Dean of the Faculty of Medicine, Dr. Preston Smith, on Zoom and Chief Operating Officer, Paul Young, attending in person in the gallery, to the Senate meeting as guests.

President Keefe provided an update on the Faculty of Medicine. At the September 2021 meeting, Senate supported the creation of the new Faculty of Medicine with a proposed

start date of 2023. In 2022, the start date was moved to 2024 and then upon review of the construction timelines and accreditation feedback, it was changed to 2025. Since 2022, there have been regular updates given at Senate meetings, regarding infrastructure, accreditation and hiring of the Dean, among others.

Infrastructure - The 130,000 square foot new building on UPEI's north campus will host the new Faculty of Medicine as well as several others including the PsyD program, ADHD Clinic, Nursing, Paramedicine, and an interprofessional simulation centre. The UPEI simulation facility is about twice as large as Memorial University's (MUN) facility, with a quarter of the number of medical students that MUN has and that is because it will accommodate a variety of students among different health related programs at UPEI. The timelines for infrastructure remain tight for a 2025 start.

Budget - The Capital budget which includes the building and equipment, is approximately \$91 million with \$10M to be raised from fundraising, Approximately \$20M will come from the Federal Government, and the Provincial Government will provide the balance, by assuming financial responsibility for the capital cost. The operating budget for the Faculty of Medicine is separate from the budgets for the rest of campus, similar to how the AVC operates, which is a model that benefits the university.

Accreditation – There are three bodies involved with approval of the Faculty of Medicine. The national accreditation body is the Committee on Accreditation of Canadian Medical Schools (CACMS), the Maritime Provinces Higher Education Commission (MPHEC) and the Advisory Committee on Health Research (ACHR).

The third and final pillar is integration into the health system. A strategic health system integration system committee Was formed early in 2022. The committee includes UPEI (President, Chief Operating Officer and now Dean) Health PEI (CEO and Chief Medical Officer), Memorial (Dean of Medicine and Executive Director of UPEI program development), and the Medical Society of PEI (President and Executive Director), as well as representation from various government departments. The UPEI FoM COO and HPEI CEO have led an engagement with the consultant group (Spindle strategy).

Dr. Preston Smith and Paul Young provided Senators with their backgrounds and past work experiences.

T. Saunders asked when the Spindle report would be completed and would it be provided to Senate. President Keefe responded that the report will be made available to Senators and more broadly.

K. Mears asked for the timeline for the Spindle report to be ready. P. Young responded that the report is expected to be available by mid-February.

K. Mears mentioned a letter released from 45 doctors who are concerned that Stats Canada says PEI is the worst province for healthcare. How do we resolve that? P. Young responded that already started that by building a new medical school. We're working with Health PEI to understand where the challenges and opportunities are and the partnership with MUN is key. We're not doing this alone. MUN also has a role to work with us and guide.

K. Mears questioned how our health system can support this program? P. Young responded that there will be challenges, Spindle's report gives us a point of understanding, and it's a baseline understanding, not a feasibility study. P. Smith indicated that these challenges aren't unique to PEI. What you're seeing is what we see every time province expands medical education. There are two things that drive a medical school, one is a need for doctors, and the second is a community that believes it's time to train doctors.

E Côté asked who has the oversight jurisdictionally? President Keefe responded that MUN is responsible for the curriculum and the CACMS requirements while under their accreditation. As we move to a joint program with MUN, it will be coming to this Senate as curriculum that this Senate needs to approve.

A. Braithwaite raised concern about the requirement to know hands-on curriculum in an online learning model and raised concerns that she didn't have enough specific information. P. Smith responded that regional campuses operating under this type of model exist across Canada. Regarding approvals, President Keefe indicated that additional information will be provided to Senate as we move through the process as with any other program that has been approved.

The item will be added to the agenda for continued discussion at next Senate.

MOTION: (K. Mears/A. Braithwaite) to hold a special meeting of Senate to discuss the Faculty of Medicine in more detail. CARRIED.

It was suggested a town hall could be organized after the Spindle report is available and the information has been analyzed. The information could be presented and there would be an opportunity for questions.

ii) Action Plan Review

President Keefe reported the Action Plan Review is underway and an important part of moving forward. The process to date is that the RT Report was released on June 23, 2023. Several town halls were held in June and July and 16 listening sessions were held across campus in September and October. An Action Plan Advisory Group was established and provided feedback to create the draft Action Plan which was posted on the UPEI website on January 3, 2024 and was open for feedback until January 17, 2024. Responses were solicited from over 20,000 individuals.

The draft Action Plan is to be reviewed and discussed at this Senate meeting, as well as the Senate meeting in February. It will also be reviewed and discussed at the Campus Culture Committee meeting next week and at the Board of Governors meeting in February. It is anticipated that the Action Plan will be finalized in late March and launched in May 2024.

A. Braithwaite raised concern that there was not enough time to respond in January. The town halls held in the summer were very productive. It was requested that another town hall be held to provide feedback on the draft Action Plan.

K. Mears raised concern that the Board of Governors' website does not include the names of the members on the Committees nor the dates of the meetings. President Keefe

acknowledged that the membership of each of the Committees was recently finalized and the membership will be added to the Board of Governor's webpage. However the meeting dates are fluid and will be difficult to add these to the website.

- b) **Campus Achievements and Recognitions** – moved to the end of the meeting in the interest of time.

5. Centres Policy

Dr. Greg Naterer presented a proposed revision of the Centres Policy, which was previously a policy of the Board, however it is now a joint policy of Senate and the Board of Governors. The policy has been reviewed by RAC and APCC with a number of changes to the prior version of the policy.

MOTION: (G. Naterer/M. Sweeney-Nixon) that Senate approves the revised Centres Policy as amended. CARRIED

Amendments to the policy include: a number of typos in the document to be corrected and Section 4.3 in the policy should include librarians and sessional instructors.

A question was asked if the hiring of directors is an academic appointment. The response was it could be a faculty or staff position.

A question was asked if the University can terminate a centre for academic reasons and for an example. The response was if the mission of a centre is no longer relevant or applicable or if a researcher has moved on to other areas, the centre could be terminated. An example of this is the University used to have a tourism research centre that closed because the faculty member was no longer with UPEI.

For future policies, there will be two versions provided to Senators – a clean version as well as a version with tracked changes.

6. Provisional Guidelines on the use of Generative AI for Teaching and Learning

Dr. Greg Naterer explained the Teaching and Learning Centre developed guidelines based on similar guidelines developed by McMaster University. A Task Force (co-chaired by Drs. Scott Cassidy and John McIntyre) was formed to explore the issues in more detail and it invited input from the University community.

MOTION: (G. Naterer/B. Waterman) that Senate approves the Provisional Guidelines on the use of Generative AI for Teaching and Learning as amended.

Discussion from the Senators indicated this while this is a useful document, they are guidelines rather than a policy so it was decided that this document would be for information only. As a result, the mover and seconder withdrew their motion.

MOTION: (B. Waterman/N. Etkin) to extend this Senate meeting for an additional 15 minutes. CARRIED.

7. Senate Reports

a) Academic Planning and Curriculum Committee

i) Fourth Curriculum Report

FACULTY OF ARTS

OMNIBUS MOTION (G. Naterer/S. Myers) that motions 1-23 be approved as noted below: CARRIED

1) To delete PSY 2041 from the Academic Calendar.

(See details in the attached Curriculum Report – Pages 5-6)

2) To delete the PSY 2780 from the Academic Calendar.

(See details in the attached Curriculum Report – Page 7)

3) To delete the PSY 2790 from the Academic Calendar.

(See details in the attached Curriculum Report – Pages 8-9)

4) To delete PSY-3010 Psych. Ancient to Modern World.

(See details in the attached Curriculum Report – Page 10)

5) to delete PSY 3041 from the Academic Calendar.

(See details in the attached Curriculum Report – Page 11-12)

6) To delete PSY 4041 from the Academic Calendar.

(See details in the attached Curriculum Report – Pages 13-14)

7) To approve course description change for PSY 2510.

(See details in the attached Curriculum Report – Pages 15-16)

8) To approve course description change for PSY 4310 Directed Studies.

(See details in the attached Curriculum Report – Pages 17-18)

9) To have the change in prerequisite for English 1210 approved as proposed.

(See details in the attached Curriculum Report – Page 19)

10) To have the course description change for English 1220 approved as proposed.

(See details in the attached Curriculum Report – Page 20)

11) To have the course description change for English 1920 approved as proposed.

(See details in the attached Curriculum Report – Page 21)

12) To have the course description change for English 2120 approved as proposed.

(See details in the attached Curriculum Report – Page 22)

13) To have course description change for English 2220 approved as proposed.

(See details in the attached Curriculum Report – Page 23)

14) To have the course description change for English 3030 approved as proposed.
(See details in the attached Curriculum Report – Page 24)

15) To have the course description change for English 2450 approved as proposed.
(See details in the attached Curriculum Report – Page 25)

16) To have the course description change for English 2550 approved as proposed.
(See details in the attached Curriculum Report – Page 26)

17) To have the course description change for English 2560 approved as proposed.
(See details in the attached Curriculum Report – Page 27)

18) To have the course description change for English 3310 approved as proposed.
(See details in the attached Curriculum Report – Page 28)

19) To have the course description change for English 3580 approved as proposed.
(See details in the attached Curriculum Report – Page 29)

20) To have the course description change for English 3670 approved as proposed.
(See details in the attached Curriculum Report – Page 30)

21) To have English 3790 change to English 2790 as proposed.
(See details in the attached Curriculum Report – Page 31)

22) That the prerequisite requirement for POLS 2620 be approved as proposed.
(See details in the attached Curriculum Report – Page 32)

23) That the requirement that students must have permission of the instructor to enroll in POLS 2820 Introduction to International Politics be removed.
(See details in the attached Curriculum Report – Page 33)

REGISTRAR'S OFFICE

OMNIBUS MOTION (G. Naterer/T. Mady) that motions 24-25 be approved as noted below: CARRIED

24) To update Academic Regulation 19, Degree Standing, to reflect grade point thresholds as being calculated to two decimal points.
(See details in the attached Curriculum Report – Pages 35-36)

25) To update Academic Regulation #18 Dean's Honours List to make the designation, how it is determined and who is eligible for it more clear.
(See details in the attached Curriculum Report – Pages 37-38)

FACULTY OF SCIENCE

OMNIBUS MOTION (G. Naterer/N. Etkin) that motions 26-41 be approved as noted below: CARRIED

26) To Change prerequisites for KINE 2510 (replace BIO 1220 with BIO 1210).

(See details in the attached Curriculum Report – Pages 41-42)

27) To Change prerequisites for KINE 2620 (remove Soc. cross listing)

(See details in the attached Curriculum Report – Pages 43-44)

28) To add Required Courses for Kinesiology Major - Add KINE 2620 as required course.

(See details in the attached Curriculum Report – Pages 45-46)

29) To Update Kinesiology Majors course sequence to reflect KINE 2620 requirement.

(See details in the attached Curriculum Report – Pages 47-49)

30) To Update Kinesiology Honours course sequence to reflect KINE 2620 requirement.

(See details in the attached Curriculum Report – Pages 50-52)

31) That KINE 3420 Intro to Physical Activity and Chronic Disease Epidemiology change title to KINE 4450 Physical Activity and Chronic Disease, course description and prereq change.

(See details in the attached Curriculum Report – Pages 53-54)

32) That a new course, AHS 6012 “Big Data Research and Analytics in Health Care” be approved as proposed.

(See details in the attached Curriculum Report – Pages 55-59)

33) That a new course, AHS 6009 “Capstone Project” be approved as proposed.

(See details in the attached Curriculum Report – Pages 60-64)

34) That a Title Change and Course Description Change of AHS 6110 “Directed Studies” be approved as proposed.

(See details in the attached Curriculum Report – Pages 65-66)

35) To approve the course credit change for AHS 6120 as proposed.

(See details in the attached Curriculum Report – Page 67)

36) To approve the course credit change for AHS 6010

‘Thesis as proposed.

(See details in the attached Curriculum Report – Pages 68-69)

37) To approve the course description change for “AHS 6004 Determinants of Health: Healthy Public Policy” as proposed.

(See details in the attached Curriculum Report – Pages 70-71)

38) To approve the course description change for “AHS 6009 Introduction to Health Services Research” as proposed.

(See details in the attached Curriculum Report – Pages 72-73)

39) To approve the Academic Regulation Change to “Program Regulations-Graduate Studies, Master of Applied Health Services Research” as proposed.

(See details in the attached Curriculum Report – Pages 74-87)

40) To approve the calendar entry change for the ‘Master of Applied Health Services Research Program’ as proposed.

(See details in the attached Curriculum Report – Pages 88-96)

41) To approve the Calendar Entry Change to ‘Graduate Admissions-Master of Applied Health Services Research Program’ as proposed.

(See details in the attached Curriculum Report – Pages 97-101)

B. Waterman noted that motions 4 and 8 are missing the Dean’s approval and that motion 33 indicates 6099 in the Summary of Changes document as well as on page 62, this should be 6009.

N. Etkin noted that motions 22 and 23 on the Summary of Changes document should be for Political Science not Political Studies as indicated.

It was noted that A. Braithwaite and S. Nandlal are opposed to motion 25.

ii) Review of academic appeals process

This agenda item will be moved to a future meeting.

b) Senate Steering and Nominations Committee

i) APCC Structure

Interim President Keefe provided some background information for this item. The University received the MPHEC quality assurance review last year. There was a recommendation to examine the Academic Planning and Curriculum Committee (APCC) membership which currently consists of all Deans, in addition to students, the University Librarian and the Registrar. An environmental scan was completed to see compare structures in other universities and most have a broader range of balance among deans and faculty representatives.

In consultation with the current APCC and the SSNC, interim President Keefe proposed that a new APCC structure include three (3) Deans, three (3) Faculty members, two (2) students, Registrar, University Librarian and the Vice President, Academic and Research, to remain as Chair. It is recommended that the Deans and the Faculty Members represent different faculties and that while the members are elected by Senate, the members are not necessarily Senators. It is proposed that the new structure would come into effect in the next academic year. The Terms of Reference for the committee will need to be updated at a future Senate meeting.

MOTION: (K. Mears/N. Etkin) that Senate adopt the new membership structure for the Academic Planning and Curriculum Committee as proposed. CARRIED

A. Braithwaite asked how the Deans will be selected for the committee. The Deans will be appointed by the Chair.

B. Linkletter asked if there would be course release for participation on the committee. Course release would not be granted.

T. Mady offered that this is long overdue and applauded the process and the changes.

R. Raiswell asked how to ensure representation is maintained across the disciplines when proposals involving a Faculty not represented are being considered. President Keefe indicated that it will be important to ensure there is coordination regarding curriculum changes. The Dean's Council could ensure there is sufficient consultation. As well there is an opportunity for guests to attend APCC, so the Deans or others that are not on the committee can be invited to attend as a guest if subject matter expertise is required.

MEETING MOVED TO IN CAMERA

8. Adjournment

MOTION: (T. Mady) that the meeting be adjourned at 5:18 pm. CARRIED.

SUMMARY OF CHANGES

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SUMMARY OF CHANGES

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Summary of Motions

Faculty of Arts

#	Type of Motion	Motion
1.	Course deletion	To delete PSY 2041 from the Academic Calendar
2.	Course deletion	To delete the PSY 2780 from the Academic Calendar
3.	Course deletion	To delete the PSY 2790 from the Academic Calendar
4.	Course deletion	To delete PSY-3010 Psych. Ancient to Modern World.
5.	Course deletion	To delete PSY 3041 from the Academic Calendar
6.	Course deletion	To delete PSY 4041 from the Academic Calendar
7.	Course description change	To accept PSY 2510 changes to the course description in the calendar as indicated
8.	Prerequisite addition/change	To approve PSY 4310the changes to the Directed Studies course description.
9.	Description change	To have the change in prerequisite for English 1210 approved.
10.	Course description change	To have the change in prerequisite for English 1220 approved.
11.	Course description change	To have the change in the description for English 1920 approved as proposed.
12.	Course description change	To have the changes to English 2120 description approved as proposed.
13.	Course description change	To have course description for English 2220 approved as proposed.
14.	Course description change	To have the course description change for English 3030 approved as proposed.
15.	Course description change	To have the change in the course description for English 2450 approved as proposed.
16.	Course description change	To have the course description change for English 2550 approved as proposed.
17.	Course description change	To have the course description change for English 2560 approved as proposed.
18.	Description change	To have the changes in English 3310's description approved as proposed.
19.	Number change	To have the course description change for English 3580 approved as proposed.
20.	Prerequisite change	To have the change in the course description for English 3670 approved as proposed.

SUMMARY OF FACULTY OF ARTS**MOTION'S # 1-28**

21.	New course	To have English 3790 change to English 2790 as proposed.
22.	Calendar entry change	That the current prerequisite requirement for POLS 2620 be changed from "POLS 2010" to "any UPEI political science course"
23.	Cross-level listing	That the requirement that students must have permission of the instructor in order to enrol in POLS 2820 Introduction to International Politics be removed

CIRRICULUM CHANGE

MOTION #1

Revision is for a: **Course Deletion**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

MOTION: To delete PSY 2041 from the Academic Calendar

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2041 CAREER AND COMMUNITY APPLICATIONS OF PSYCHOLOGY I</p> <p>This is the first in a series of three one-semester-hour courses, spread over three years, in which psychology majors explore interactions between themselves, psychological theory and research, and their opportunities for education, career, and community engagement. Core concepts in developmental psychology, emerging adulthood, and identity are considered. Students investigate the relevance of their personal strengths, challenges, values, and goals for: success as a psychology major; effective preparation for possible post-degree education; employment opportunities following the Bachelor's degree; careers in related fields requiring further study; careers requiring graduate study in psychology; and, applying psychology to make a positive difference in their communities and the broader world.</p> <p>PREREQUISITE: Psychology 1010-1020 One hour a week</p> <p>NOTE: Equivalent of one class hour per week, normally clustered into longer, less frequent classes.</p>	<p>2041 CAREER AND COMMUNITY APPLICATIONS OF PSYCHOLOGY I</p> <p>This is the first in a series of three one-semester-hour courses, spread over three years, in which psychology majors explore interactions between themselves, psychological theory and research, and their opportunities for education, career, and community engagement. Core concepts in developmental psychology, emerging adulthood, and identity are considered. Students investigate the relevance of their personal strengths, challenges, values, and goals for: success as a psychology major; effective preparation for possible post-degree education; employment opportunities following the Bachelor's degree; careers in related fields requiring further study; careers requiring graduate study in psychology; and, applying psychology to make a positive difference in their communities and the broader world.</p> <p>PREREQUISITE: Psychology 1010-1020 One hour a week</p> <p>NOTE: Equivalent of one class hour per week, normally clustered into longer, less frequent classes.</p>

Rationale for Change: This course is no longer being offered.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Nia Phillips	December 1, 2023
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CIRRICULUM CHANGE**MOTION #1**

Faculty/School Approval: ACC	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

CIRRICULUM CHANGE

MOTION # 2

Revision is for a: **Course Deletion**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

MOTION: To delete the PSY 2780 from the Academic Calendar

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2780 STATISTICS AND RESEARCH DESIGN I (offered in first semester) The first in a two-part series, this course considers paradigms of knowledge and research, introducing students to skills in interpreting and applying descriptive statistics and in basic quantitative and qualitative research design. Students learn how to find and evaluate reports of psychological research. Statistical concepts and applications addressed include frequency tables, graphs, measures of central tendency and variability, z scores, correlation, and probability. Students explore research methods of interviews, observation, and questionnaires. Ethical issues in research are introduced. Laboratory and field projects introduce students to SPSS and to research methodologies. PREREQUISITE: Psychology 1010-1020 Three hours a week class; one hour a week laboratory</p>	<p>2780 STATISTICS AND RESEARCH DESIGN I (offered in first semester) The first in a two-part series, this course considers paradigms of knowledge and research, introducing students to skills in interpreting and applying descriptive statistics and in basic quantitative and qualitative research design. Students learn how to find and evaluate reports of psychological research. Statistical concepts and applications addressed include frequency tables, graphs, measures of central tendency and variability, z scores, correlation, and probability. Students explore research methods of interviews, observation, and questionnaires. Ethical issues in research are introduced. Laboratory and field projects introduce students to SPSS and to research methodologies. PREREQUISITE: Psychology 1010-1020 Three hours a week class; one hour a week laboratory</p>

Rationale for Change: PSY 2700, 2730, and 2750 (approved in 2023) replace existing second year courses.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Nia Phillips	December 1, 2023
Faculty/School Approval: ACC	December 2, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

Revision is for a: **Course Deletion**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

MOTION: To delete the PSY 2790 from the Academic Calendar

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2790 STATISTICS AND RESEARCH DESIGN II (offered second semester) Building on Psychology 2780, this course further explores paradigms of knowledge and research, introducing students to skills in interpreting and applying inferential statistics and in research design. Students learn about framing research questions and developing hypotheses. Statistical concepts and applications include significance, confidence intervals, regression, t tests, analysis of variance, and chi square. Students consider research methods in quasi-experimental and experimental design. Approaches to collecting and analyzing data from qualitative designs are investigated. Students develop skills in written and oral presentation of research, and ethical issues are further explored. Laboratory and field projects further apply SPSS and various research methodologies. PREREQUISITE: Psychology 1010-1020, 2780 with a minimum grade of 60% required Three hours a week class; one hour a week laboratory</p>	<p>2790 STATISTICS AND RESEARCH DESIGN II (offered second semester) Building on Psychology 2780, this course further explores paradigms of knowledge and research, introducing students to skills in interpreting and applying inferential statistics and in research design. Students learn about framing research questions and developing hypotheses. Statistical concepts and applications include significance, confidence intervals, regression, t tests, analysis of variance, and chi square. Students consider research methods in quasi-experimental and experimental design. Approaches to collecting and analyzing data from qualitative designs are investigated. Students develop skills in written and oral presentation of research, and ethical issues are further explored. Laboratory and field projects further apply SPSS and various research methodologies. PREREQUISITE: Psychology 1010-1020, 2780 with a minimum grade of 60% required Three hours a week class; one hour a week laboratory</p>

Rationale for Change: PSY 2700, 2730, and 2750 (approved in 2023) replace existing second year courses.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Nia Phillips	December 1, 2023
Faculty/School Approval: ACC	December 1, 2023

CIRRICULUM CHANGE

MOTION #3

Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Revision is for a: **Course Deletion**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

MOTION: To delete PSY-3010 Psych. Ancient to Modern World.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>PSY-3010 Psych. Ancient to Modern World Students begin by considering the question "What is history?" and the issues of historiography. Special attention is paid to the early Greek philosophers and the foundational ideas of Socrates, Plato, and Aristotle. The emphasis on a 'soul' by early Christian writers is examined, and various philosophies of mind from the seventeenth and eighteenth centuries are discussed. Emphasis is placed on the social and political context in the construction of knowledge, and an appreciation of this context is fostered through the reading of original texts. Three hours a week</p> <p>Requisites: Psychology 1010-1020 and Psychology 2780-2790 or Psychology 2510 - Must be completed prior to taking this course.</p>	<p>PSY-3010 Psych. Ancient to Modern World Students begin by considering the question "What is history?" and the issues of historiography. <u>Special attention is paid to the early Greek philosophers and the foundational ideas of Socrates, Plato, and Aristotle. The emphasis on a 'soul' by early Christian writers is examined, and various philosophies of mind from the seventeenth and eighteenth centuries are discussed. Emphasis is placed on the social and political context in the construction of knowledge, and an appreciation of this context is fostered through the reading of original texts. Three hours a week</u> Requisites: Psychology 1010-1020 and Psychology 2780-2790-2700-2730-2750 or Psychology 2510 <u>— Must be completed prior to taking this course.</u></p>

Rationale for Change: Course has not been taught in a couple years.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Dr. Nia Phillips	September 12, 2023
Faculty/School Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR & CIRRICULUM CHANGE

MOTION # 5

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

MOTION: To delete PSY 3041 from the Academic Calendar

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3041 CAREER AND COMMUNITY APPLICATIONS OF PSYCHOLOGY II</p> <p>This is the second in a series of three one-semester-hour courses, spread over three years, in which psychology majors explore interactions between themselves, psychological theory and research, and their opportunities for education, career, and community engagement. Core concepts in developmental psychology, emerging adulthood, and identity are considered. Students investigate the relevance of their personal strengths, challenges, values, and goals for: success as a psychology major; effective preparation for possible post-degree education; employment opportunities following the Bachelor's degree; careers in related fields requiring further study; careers requiring graduate study in psychology; and, applying psychology to make a positive difference in their communities and the broader world.</p> <p>PREREQUISITE: Psychology 1010-1021, 2041</p> <p>One hour a week</p> <p>NOTE: Equivalent of one class hour per week, normally clustered into longer, less frequent classes This course does not count toward requirements for competing courses at the 3000-level or above.</p>	<p>3041 CAREER AND COMMUNITY APPLICATIONS OF PSYCHOLOGY II</p> <p>This is the second in a series of three one-semester-hour courses, spread over three years, in which psychology majors explore interactions between themselves, psychological theory and research, and their opportunities for education, career, and community engagement. Core concepts in developmental psychology, emerging adulthood, and identity are considered. Students investigate the relevance of their personal strengths, challenges, values, and goals for: success as a psychology major; effective preparation for possible post-degree education; employment opportunities following the Bachelor's degree; careers in related fields requiring further study; careers requiring graduate study in psychology; and, applying psychology to make a positive difference in their communities and the broader world.</p> <p>PREREQUISITE: Psychology 1010-1021, 2041</p> <p>One hour a week</p> <p>NOTE: Equivalent of one class hour per week, normally clustered into longer, less frequent classes This course does not count toward requirements for competing courses at the 3000-level or above.</p>

Rationale for Change: This course is no longer being offered.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

CALENDAR & CIRRICULUM CHANGE

MOTION # 5

Departmental Approval: Nia Phillips	December 1, 2023
Faculty/School Approval: ACC	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 6

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

MOTION: To delete PSY 4041 from the Academic Calendar

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4041 CAREER AND COMMUNITY APPLICATIONS OF PSYCHOLOGY III</p> <p>This is the third in a series of three one-semester-hour courses, spread over three years, in which psychology majors explore interactions between themselves, psychological theory and research, and their opportunities for education, career, and community engagement. Core concepts in developmental psychology, emerging adulthood, and identity are considered. Students investigate the relevance of their personal strengths, challenges, values, and goals for: success as a psychology major; effective preparation for possible post-degree education; employment opportunities following the Bachelor's degree; careers in related fields requiring further study; careers requiring graduate study in psychology; and, applying psychology to make a positive difference in their communities and the broader world.</p> <p>PREREQUISITE: Psychology 1010-1020, 2041, 3041</p> <p>One hour a week</p> <p>NOTE: Equivalent of one class hour per week, normally clustered into longer, less frequent classes</p>	<p>4041 CAREER AND COMMUNITY APPLICATIONS OF PSYCHOLOGY III</p> <p>This is the third in a series of three one-semester-hour courses, spread over three years, in which psychology majors explore interactions between themselves, psychological theory and research, and their opportunities for education, career, and community engagement. Core concepts in developmental psychology, emerging adulthood, and identity are considered. Students investigate the relevance of their personal strengths, challenges, values, and goals for: success as a psychology major; effective preparation for possible post-degree education; employment opportunities following the Bachelor's degree; careers in related fields requiring further study; careers requiring graduate study in psychology; and, applying psychology to make a positive difference in their communities and the broader world.</p> <p>PREREQUISITE: Psychology 1010-1020, 2041, 3041</p> <p>One hour a week</p> <p>NOTE: Equivalent of one class hour per week, normally clustered into longer, less frequent classes.</p>

Rationale for Change: This course is no longer being offered.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

CALENDAR ENTRY CHANGE

MOTION # 6

Authorization

Date:

Departmental Approval: Nia Phillips	December 1, 2023
Faculty/School Approval: ACC	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CANLENDAR ENTRY CHANGE

MOTION # 7

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

MOTION: To accept the changes to the course description in the calendar as indicated

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2510 THINKING CRITICALLY ABOUT PSYCHOLOGICAL RESEARCH</p> <p>Designed for non-Psychology majors, this course develops their abilities as consumers of psychological research. Students learn about paradigms of research and knowledge, consider key assumptions in both quantitative and qualitative research, and explore how quantitative and qualitative perspectives influence the construction of knowledge. Students apply critical thinking strategies within the context of psychological research and develop skills to evaluate claims made about psychological phenomena in the popular media and professional literature. Concepts explored include understanding and prediction, description and inference, biases in research conduct and communication, representativeness, evaluating testimonials, correlation and causation, multiple causation, operational definitions, placebo effects, experimental control, and probability. PREREQUISITES: Psychology 1010-1020. This course is not open to students who already have earned credit for Psychology 2780 or 2790, who are currently enrolled in Psychology 2780 or 2790</p> <p>NOTE: This course cannot be counted as one of the 14 courses required to earn a major in Psychology.</p>	<p>2510 THINKING CRITICALLY ABOUT PSYCHOLOGICAL RESEARCH</p> <p>Designed for <u>Designed for non-Psychology majors only.</u> This <u>This</u> course develops their <u>students'</u> abilities as consumers of psychological research. Students learn about paradigms of research and knowledge, consider key assumptions in both quantitative and qualitative research, and explore how quantitative and qualitative perspectives influence the construction of knowledge. Students apply critical thinking strategies within the context of psychological research and develop skills to evaluate claims made about psychological phenomena in the popular media and professional literature. Concepts explored include understanding and prediction, description and inference, biases in research conduct and communication, representativeness, evaluating testimonials, correlation and causation, multiple causation, operational definitions, placebo effects, experimental control, and probability. PREREQUISITES: Psychology 1010-1020 <u>1010 and 1020.</u></p> <p>NOTE: This course is not open to students who have already have <u>have already</u> earned credit for Psychology 2780, or 2790, or 2700, or 2730 or 2750; or for <u>2780, or 2790, or 2700, or 2730 or 2750; or for</u> those who are currently enrolled in Psychology <u>those who are currently enrolled in Psychology</u> 2780, or 2790 <u>2780, or 2790</u> Psychology 2700, 2730, or 2750. <u>Psychology 2700, 2730, or 2750.</u></p> <p>NOTE: This course cannot be counted as one of the 14-courses required to earn a major in Psychology.</p>

Rationale for Change: This reflects a clarification of the role of this course in the curriculum and includes updates based on the new core course requirements in Psychology.

Effective Term: FALL 2024

CANLENDAR ENTRY CHANGE

MOTION # 7

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Dr. Nia Phillips	September 12, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: N/A	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 8

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Psychology**

MOTION: To approve the changes to the Directed Studies course description.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4310 DIRECTED STUDIES</p> <p>These courses may take at least two different forms: (1) Directed Readings in Psychology, (2) Directed Research in Psychology.</p> <p>PREREQUISITE: Psychology 1010-1020, 2780-2790 and permission of instructor</p> <p>Three hours a week</p> <p><i>Directed Readings</i> is a course of supervised readings for individual students on advanced or specialized topics. Selected topics in the student's area of interest are submitted to and discussed with a faculty member. Reading will involve critical evaluation of the literature. Students will be evaluated on the basis of either oral or written performance.</p> <p><i>Directed Research</i> provides an opportunity for students, with the help of a faculty supervisor, to design and carry out research in Psychology. Students will be expected to write up their study according to the accepted format for publication. This course is recommended for students who intend to do post-graduate work in Psychology.</p> <p>NOTE: Students should meet with a professor in the Psychology Department well in advance of registration to discuss the nature, design and content of the course. No one will be allowed to register for the course unless he/she has made arrangements with a professor in the Department. In accordance with present Senate regulations, no student shall take a total of more than 12 semester hours of Directed Studies courses in any one Department. (See Academic Regulation #9 for regulations governing Directed Studies).</p>	<p>4310 DIRECTED STUDIES</p> <p>These courses may take at least two different forms: (1) Directed Readings in Psychology, (2) Directed Research in Psychology.</p> <p>PREREQUISITE: Psychology 4040-4020 <u>1010 and 1020;-and either-2780 and 2790 or 2700,2730 and 2750</u>, and permission of instructor</p> <p>Three hours a week</p> <p><i>Directed Readings</i> is a course of supervised readings for individual students on advanced or specialized topics. Selected topics in the student's area of interest are submitted to and discussed with a faculty member. Reading will involve critical evaluation of the literature. Students will be evaluated on the basis of either oral or written performance.</p> <p><i>Directed Research</i> provides an opportunity for students, with the help of a faculty supervisor, to design and carry out research in Psychology. Students will be expected to write up their study according to the accepted format for publication. This course is recommended for students who intend to do post-graduate work in Psychology.</p> <p>NOTE: Students should meet with a professor in the Psychology Department well in advance of registration to discuss the nature, design and content of the course. No one will be allowed to register for the course unless he/she has made arrangements with a professor in the Department. In accordance with present Senate regulations, no student shall take a total of more than 12 semester hours of Directed Studies courses in any one Department. (See Academic Regulation #9 for regulations governing Directed Studies).</p> <p><u>PSY 4310 cannot be used to fulfill the 4000-level Psychology Major requirement.</u></p>

Rationale for Change: To reflect changes in the second-year core courses. Additionally, to clarify the limitations of Directed Studies in fulfilling one's degree requirements.

CALENDAR ENTRY CHANGE

MOTION # 8

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty/School Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 202

CALENDAR & CURRICULUM CHANGE

MOTION # 9

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the change in prerequisite for English 1210 approved.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>1210 HEROES, LOVERS, GODS, AND MONSTERS: SURVEY OF LITERATURE FROM ITS BEGINNINGS TO 1789</p> <p>This course uses the idea of the hero to explore the literature of England from its beginning to 1789. The course will introduce such texts as Beowulf (the Anglo-Saxon epic hero), Sir Gawain and the Green Knight (the romance hero), The Faerie Queene (the allegorical hero), Paradise Lost (the biblical epic hero) and Gulliver's Travels (the satiric hero). Along the way, students will meet other characters, including lovers, gods, and monsters, who challenge and support the hero. This is a course in reading, appreciation, and critical analysis within an historical framework.</p> <p>Three hours a week.</p>	<p>1210 HEROES, LOVERS, GODS, AND MONSTERS: SURVEY OF LITERATURE FROM ITS BEGINNINGS TO 1789</p> <p>This course uses the idea of the hero to explore the literature of England from its beginning to 1789. The course will introduce such texts as Beowulf (the Anglo-Saxon epic hero), Sir Gawain and the Green Knight (the romance hero), <i>The</i> Faerie Queene (the allegorical hero), Paradise Lost (the biblical epic hero) and Gulliver's Travels (the satiric hero). Along the way, students will meet other characters, including lovers, gods, and monsters, who challenge and support the hero. This is a course in reading, appreciation, and critical analysis within an historical framework.</p> <p><u>Prerequisite: Students must be a declared English Major or English Minor; or permission of the instructor</u></p> <p>Three hours a week</p>

Rationale for Change: Due to the reduced complement in the Department, we are attempting to better utilize our resources. By limiting the enrollment to students who require the course, we need only offer one section, thereby increasing the number of other courses that our members can offer.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	November 1, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CANLENDAR ENTRY CHANGE

MOTION # 10

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the change in prerequisite for English 1220 approved.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>1220 VISIONARIES, REBELS, EXILES, AND REFORMERS: SURVEY OF LITERATURE FROM 1785 TO THE PRESENT</p> <p>This course introduces students to British literature from the onset of the Industrial Revolution in the 1780s to the multicultural, high-tech, globalized twenty-first century. The course investigates how Romantic, Victorian, Modern, and Contemporary writers responded to the profound social, psychological, economic, and political upheavals of their times in poems, short stories, novels, plays, and manifestos, which themselves revolutionized human experience. This is a course in reading, appreciation, and critical analysis within an historical framework. Three hours a week.</p>	<p>1220 VISIONARIES, REBELS, EXILES, AND REFORMERS: SURVEY OF LITERATURE FROM 1785 TO THE PRESENT</p> <p>This course introduces students to British literature from the onset of the Industrial Revolution in the 1780s to the multicultural, high-tech, globalized twenty-first century. The course investigates how Romantic, Victorian, Modern, and Contemporary writers responded to the profound social, psychological, economic, and political upheavals of their times in poems, short stories, novels, plays, and manifestos, which themselves revolutionized human experience. This is a course in reading, appreciation, and critical analysis within an historical framework. <u>Prerequisite: Students must be a declared English Major or English Minor; or permission of the instructor</u> Three hours a week</p>

Rationale for Change: Due to the reduced complement in the Department, we are attempting to better utilize our resources. By limiting the enrollment to students who require the course, we need only offer one section, thereby increasing the number of other courses that our members can offer.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	November 1, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CANLENDAR ENTRY CHANGE

MOTION # 11

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the change in the course description for English 1920 approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>1920 INTRODUCTION TO LITERATURE (Offered every semester) This course introduces the major literary genres and focuses upon a selection of representative works. Students explore and discuss the elements of poetry, fiction, and drama. Class work involves lectures and discussions, with a special emphasis on writing assignments. Three hours a week.</p>	<p>1920 INTRODUCTION TO LITERATURE (Offered every semester) This course introduces the major literary genres and focuses upon a selection of representative works. Students explore and discuss the elements of poetry, fiction, and drama. Class work involves lectures and discussions, with a special emphasis on writing assignments. Three hours a week</p>

Rationale for Change: The course is no longer offered every semester.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	September 12, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	December 1, 2023
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CANLENDAR ENTRY CHANGE

MOTION # 12

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the changes to English 2120 course description approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2120 CREATIVE WRITING I</p> <p>This workshop in creative writing provides students with the opportunity to develop their proficiency in writing fiction, poetry, drama, or creative non-fiction. Students produce and revise new material and present these manuscripts to the work-shop. Class time is devoted to discussion of students' manuscripts and published texts and to strategies and structures involved in writing them.</p> <p>PREREQUISITE: Submission of a portfolio (e.g., 5-10 pages of poetry, 10-20 pages of fiction or scriptwriting, or 10-20 pages of creative non-fiction); and permission of the instructor</p> <p>Three hours a week.</p>	<p>2120 CREATIVE WRITING I</p> <p>This workshop in creative writing provides students with the opportunity to develop their proficiency in writing fiction, poetry, drama, or creative non-fiction. Students produce and revise new material and present these manuscripts to the <u>workshop</u> work-shop. Class time is devoted to discussion of students' manuscripts and published texts and to strategies and structures involved in <u>writing them</u> creative writing.</p> <p>PREREQUISITE: Submission of a portfolio (e.g., 5-10 pages of poetry, 10-20 pages of fiction or scriptwriting, or 10-20 pages of creative non-fiction); and permission of the instructor</p> <p>Three hours a week</p>

Rationale for Change: Editorial clean up and clarity of entry

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	September 26, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: N/A	December 1, 2023
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CANLENDAR ENTRY CHANGE

MOTION # 13

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have course description for English 2220 approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2220 READING FILM: INTRODUCTION TO FILM STUDIES</p> <p>This course introduces students to the basic elements used in the construction of films, such as narrative structure, editing, and mise en scène. Through the exploration of techniques specific to film, as well as other more general narrative strategies, students develop visual literacy skills. They learn how to understand and write about the medium of film and the particular films studied. The films screened cover a variety of styles and come from a variety of periods. Three lecture hours a week and one screening every two week.</p>	<p>2220 READING FILM: INTRODUCTION TO FILM STUDIES</p> <p>This course introduces students to the basic elements used in the construction of films, such as narrative structure, editing, and mise en scène. Through the exploration of techniques specific to film, as well as other more general narrative strategies, students develop visual literacy skills. They learn how to understand and write about the medium of film and the particular films studied. The films screened cover a variety of styles and come from a variety of periods. Three lecture hours a week and one screening every two weeks</p>

Rationale for Change: Brings the description in line with how the course is being taught.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	September 26, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CANLENDAR ENTRY CHANGE

MOTION # 14

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the course description change for English 3030 approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3030 LATE TWENTIETH CENTURY DRAMA This course introduces students to a variety of significant late Twentieth Century dramatists. The course examines the plays in relationship to preceding dramatic periods and the variety of influences on them. The course examines a variety of styles, such as Absurdism, and a variety of themes. The course explores the work of a variety of dramatists, such as Beckett, Albee, Ionesco, Walcott and Stoppard. Three hours a week.</p>	<p>3030 LATE TWENTIETH CENTURY DRAMA This course introduces students to a variety of significant late Twentieth Century dramatists. The course examines the plays in relationship to preceding dramatic periods and the variety of influences on them. The course examines a variety of styles, such as Absurdism, and a variety of themes. The course explores the work of a variety of dramatists, such as Beckett, Albee, Ionesco, Walcott and Stoppard. Three hours a week</p>

Rationale for Change: To better reflect the changes in the course content.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	September 26, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: N/A	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 15

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the change in the course description for English 2450 approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2450 INTRODUCTION TO CHILDREN'S LITERATURE</p> <p>This course traces the development of literature for children, including the folktale tradition, a survey of children's literature before 1850, and some examples of children's literature after Alice's Adventures in Wonderland.</p> <p>Three hours a week.</p>	<p>2450 INTRODUCTION TO CHILDREN'S LITERATURE</p> <p>This course traces the development of literature for children, including the folktale tradition, a survey of children's literature before 1850, and some examples of children's literature after Alice's Adventures in Wonderland. <u>This course is an introduction to the history and genres of Children's literature in English. Along with a survey of folk tales, nursery rhymes, and picture books, the course offers an intensive examination of a wide variety of children's and young adult novels, such as Alice's Adventures in Wonderland, Charlotte's Web, and Harry Potter and the Philosopher's Stone.</u></p> <p>Three hours a week.</p>

Rationale for Change: To more accurately reflect the course approach and description.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	November 1, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 16

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the course description change for English 2550 approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2550 INTRODUCTION TO SHAKESPEARE</p> <p>This course introduces students to the study of Shakespeare's plays through a focus on his comedies and tragedies. This course is a good choice for students who intend to teach high school English.</p> <p>Three hours a week.</p>	<p>2550 INTRODUCTION TO SHAKESPEARE</p> <p>This course introduces students to the study a <u>selection</u> of Shakespeare's plays through a focus on his comedies and tragedies <u>four genres: tragedy, comedy, history, and romance</u>. <u>Because it includes frequently taught plays such as Macbeth and Midsummer Night's Dream,</u> ¶ <u>this course is a good choice for students who intend to teach high school English.</u></p> <p>Three hours a week.</p>

Rationale for Change: To more accurately reflect the course content.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	November 1, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 17

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the course description change for English 2560 approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2560 SHAKESPEARE IN FILM AND MEDIA This course explores a selection of Shakespeare's plays through their performance in film, television, and multimedia adaptations. The course includes a film lab. Three hours a week.</p>	<p>2560 SHAKESPEARE IN-ON FILM AND MEDIA This course explores a selection <u>the works</u> of Shakespeare's plays through their performance in film, television, and multimedia adaptations. <u>by comparing filmed performances and performance history of a selection of his plays, such as Hamlet, Much Ado about Nothing, and Henry V.</u> The course includes a film lab. Three hours a week.</p>

Rationale for Change: To more clearly reflect how the course is taught.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	November 1, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 18

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the changes in English 3310's course description approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3310 THE LITERATURE OF ATLANTIC CANADA</p> <p>This course studies works by the major writers of Atlantic Canada. It includes a consideration of the socioeconomic and geographic factors that have influenced them and an exploration of the character of the region as depicted in their works.</p> <p>Three hours a week.</p>	<p>3310 THE LITERATURE OF ATLANTIC CANADA</p> <p>This course studies works by the major writers of Atlantic Canada. It includes a consideration of the socioeconomic and geographic factors that have influenced them <u>the region's literary authors and texts</u> and an exploration of the character of the region as depicted in their works.</p> <p>Three hours a week.</p>

Rationale for Change: Description clean up for clarity

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Greg Doran, Chair	September 26, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 19

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the course description change for English 3580 approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3580 MILTON This course offers a thorough reading of Paradise Lost and Paradise Regained, as well as a representative sample of John Milton's early poetry and prose. PREREQUISITE: English 1210 or permission of the instructor Three hours a week.</p>	<p>3580 MILTON This course offers a thorough reading of <u>John Milton's epic poem, Paradise Lost, and Paradise Regained</u>, as well as <u>a representative sample of John Milton's early poetry and prose</u>. <u>a retelling of the story of Adam, Eve, and the serpent.</u> PREREQUISITE: English 1210 or permission of the instructor Three hours a week.</p>

Rationale for Change: To reflect how the course is being taught.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

Departmental Approval: Greg Doran, Chair	November 1, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 20

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have the change in the course description for English 3670 approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3670 RESTORATION AND EIGHTEENTH-CENTURY DRAMA</p> <p>This course explores British drama from the reopening of the theatres in 1660 through the eighteenth century. Students study a representative selection of plays, with particular attention to the ways they are embedded in contemporary culture. Students also read contemporary culture through the drama and the drama within a larger cultural context. Playwrights considered may include Wycherley, Behn, Congreve, Pix, Centlivre, Gay, and Sheridan.</p> <p>Three hours a week.</p>	<p>3670 RESTORATION AND EIGHTEENTH-CENTURY DRAMA</p> <p>This course explores British drama from the reopening of the theatres in 1660 through the eighteenth century. Students study a representative selection of plays, with particular attention to the ways they are embedded in contemporary culture the culture of the time. Students will also read contemporary culture through the drama and the drama within a larger cultural context. Playwrights considered may include Wycherley, Behn, Congreve, Pix, Centlivre, Gay, and Sheridan.</p> <p>Three hours a week.</p>

Rationale for Change: To better reflect how the course is offered.

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

Departmental Approval: Greg Doran, Chair	September 26, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 21

Revision is for a: **Course Number Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **English**

MOTION: To have English 3790 change to English 2790 as proposed and update course prerequisites.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3790 UNDERSTANDING COMICS: READING GRAPHIC NOVELS</p> <p>This course introduces students to the elements of the graphic novel. Through the exploration of techniques specific to the graphic novel, as well as other general narrative and literary strategies, students will learn to read, interpret and write about graphic novels. Additionally, students will learn about the development of this literary genre.</p> <p>PREREQUISITE: One 2000-level English course or permission of the instructor</p> <p>Three hours per week in a combination with lecture/discussion.</p>	<p>3790 <u>2790</u> UNDERSTANDING COMICS: READING GRAPHIC NOVELS</p> <p>This course introduces students to the elements of the graphic novel. Through the exploration of techniques specific to the graphic novel, as well as other general narrative and literary strategies, students will learn to read, interpret and write about graphic novels. Additionally, students will learn about the development of this literary genre.</p> <p>PREREQUISITE: One 2000-level English course or permission of the instructor</p> <p>Three hours per week in a combination with lecture/discussion.</p>

Rationale for Change: To bring the course in line with the other genre courses in the Department and to make the course open to more students..

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

Departmental Approval: Greg Doran, Chair	September 12, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 22

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Political Science**

MOTION: That the current prerequisite requirement for POLS 2620 be changed from “POLS 2010” to “any UPEI political science course”

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2620 CANADIAN POLITICS II: ENVIRONMENT AND PROCESSES</p> <p>This course introduces non-constitutional aspects of Canadian politics: political culture, nationalism, regionalism, and biculturalism. It also treats electoral politics, interest group activities and the role of the mass media.</p> <p>PREREQUISITE: Political Science 2010 or permission of the instructor</p> <p>Lecture: Three hours a week</p>	<p>2620 CANADIAN POLITICS II: ENVIRONMENT AND PROCESSES</p> <p>This course introduces non-constitutional aspects of Canadian politics: political culture, nationalism, regionalism, and biculturalism. It also treats electoral politics, interest group activities and the role of the mass media.</p> <p>PREREQUISITE: Political Science 2010 <u>Any UPEI Political Science course</u> or permission of the instructor.</p> <p>Lecture: Three hours a week</p>

Rationale for Change: This will give students greater flexibility in navigating the requirements for a Political Science major. POLS 2620 is a required course for the major but having POLS 2010 as a prereq means that that course is a de facto requirement as well. Over the years, many students have been allowed to take POLS 2620 without having completed POLS 2010 and we have not noticed any problems. This will also allow students to use POLS 1010 as a prereq if they wish.

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

Departmental Approval: Henry Srebrnik	September 29, 2023
Faculty/School Approval: Arts Curriculum Committee	December 1, 2023
Faculty Dean's Approval: Sharon Myers	December 1, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 15, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

MOTION # 23

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **POLITICAL SCIENCE**

MOTION: That the requirement that students must have permission of the instructor in order to enroll in POLS 2820 Introduction to International Politics be removed

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2820 INTRODUCTION TO INTERNATIONAL POLITICS</p> <p>This course examines the evolution and structure of the contemporary global system and considers the perennial questions of peace and stability in a world of independent polities. It treats the diverse capabilities, roles and relationships of state and non-state actors, and considers major patterns of change in the post-war world. Principal attention is directed to recurring theoretical concerns in the study of international politics. Both lectures and readings make generous use of case studies and contemporary issues.</p> <p>PREREQUISITE: Permission of the instructor</p> <p>Lecture: Three hours a week</p>	<p>2820 INTRODUCTION TO INTERNATIONAL POLITICS</p> <p>This course examines the evolution and structure of the contemporary global system and considers the perennial questions of peace and stability in a world of independent polities. It treats the diverse capabilities, roles and relationships of state and non-state actors, and considers major patterns of change in the post-war world. Principal attention is directed to recurring theoretical concerns in the study of international politics. Both lectures and readings make generous use of case studies and contemporary issues.</p> <p>PREREQUISITE: Permission of the instructor</p> <p>Lecture: Three hours a week</p>

Rationale for Change: Follows the recommendation of the Quality Assurance external review.

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

Departmental Approval: Henry Srebrinik	July 18, 2023
Faculty/School Approval: Arts curriculum Committee	December 1, 2022
Faculty Dean's Approval: Sharon Myers	December 1, 2022
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	December 4, 2023

Form Version: September 2023

Summary of Motions
Registrar's Office

#	Type of Motion	Motion
1.	Calendar Entry Change	To update Academic Regulation 19, Degree Standing, to reflect grade point thresholds as being calculated to two decimal points.
2.	Calendar Entry Change	To update Academic Regulation #18 to make the designation, how it is determined and who is eligible for it more clear.

CALENDAR ENTRY CHANGE

Motion # 24

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To update Academic Regulation 19, Degree Standing, to reflect grade point thresholds as being calculated to two decimal points.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>19. Degree Standing</p> <p>When it has been certified that a student has met all of the requirements for a degree, the degree standing is determined on the basis of academic performance in the final 60 semester hours of credit. The GPA for the final 60 semester hours of credit completed at UPEI is calculated, with degree standing accorded as follows:</p> <p>3.7 GPA or higher: first-class standing</p> <p>2.7 – 3.69 GPA second-class standing</p> <p>0.7 – 2.69 GPA pass standing</p> <p>First and second-class degree standing are recorded on a student transcript.</p>	<p>19. Degree Standing</p> <p>When it has been certified that a student has met all of the requirements for a degree, the degree standing is determined on the basis of academic performance in the final 60 semester hours of credit. The GPA for the final 60 semester hours of credit completed at UPEI is calculated, with degree standing accorded as follows:</p> <p>3.70 GPA or higher: first-class standing</p> <p>2.70 – 3.69 GPA second-class standing</p> <p>0.70 – 2.69 GPA pass standing</p> <p>First and second-class degree standing are recorded on a student transcript.</p>

Rationale for Change: To reflect the grade point thresholds as being calculated to two decimal places.

Effective Term: WINTER 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A.



CALENDAR ENTRY CHANGE

Motion # 24

Authorization

Date:

Departmental Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty/School Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	November 29, 2023

Form Version: September 2023

CALENDAR ENTRY CHANGE

Motion #25

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To update Academic Regulation #18 to make the designation, how it is determined and who is eligible for it more clear.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>18. Deans' Honours List</p> <p>Deans' Honours is a non-monetary distinction awarded to students enrolled in a degree program in the Faculties of Arts, Science, Business, Nursing and Engineering. Standing for inclusion on the Deans' Honours List is calculated annually at the end of the academic year based on courses completed at UPEI (or a combination of courses completed at UPEI and courses completed on exchange at a recognized Exchange Partner institution) between September 1 and August 31. Eligibility for this distinction is based on completion of a minimum of 30 semester-hours of credit, with a grade point average of 3.7 or higher, with no courses failed. Transcript notations will state Deans' Honours List.</p>	<p>18. Deans' Honours List</p> <p>Deans' Honours is a non-monetary distinction awarded to students enrolled in <u>any undergraduate degree program (except for Education and Veterinary Medicine)</u> in the Faculties of Arts, Science, Business, Nursing and Engineering. Standing for inclusion on the Deans' Honours List is calculated annually at the end of the academic year based on courses completed at UPEI (or a combination of courses completed at UPEI and courses completed on exchange at a recognized Exchange Partner institution. <u>Exchange course grades are not used in the grade point average calculation)</u> between September 1 and August 31. Eligibility for this distinction is based on completion of a minimum of 30 semester-hours of credit, with a grade point average of <u>3.70</u> or higher, with no courses failed. Transcript notations will state Deans' Honours List.</p>

Rationale for Change: To update and clarify language and to appropriately reflect grade point minimums at two decimal places.

Effective Term: SUMMER 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

Departmental Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty/School Approval: Click here to enter name of approver.	Click here to select approval date.

CALENDAR ENTRY CHANGE

Motion #25

Faculty Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	November 29, 2023

Form Version: September 2023

Summary of Motions

Faculty of Science

#	Type of Motion	Motion
1.	Prerequisite Addition / Change	Change prerequisites for KINE 2510 (replace BIO 1220 with BIO 1210)
2.	Prerequisite Addition / Change	Change prerequisites for KINE 2620 (remove Soc. cross listing)
3.	Calendar Entry Change	Required Courses for Kinesiology Major - Add KINE 2620 as required course
4.	Calendar Entry Change	Update Kinesiology Majors course sequence to reflect KINE 2620 requirement
5.	Calendar Entry Change	Update Kinesiology Honours course sequence to reflect KINE 2620 requirement
6.	Course Title & Course Description Change	KINE 3420 Intro to Physical Activity and Chronic Disease Epidemiology change title to KINE 4450 Physical Activity and Chronic Disease, course description and prereq change
7.	New Course Proposal	AHS 6012 Big Data Research and Analytics in Health Care” be approved as proposed.
8.	New Course Proposal	AHS 6099 Capstone Project” be approved as proposed.
9.	Course Title & Course Description Change	Title Change and Course Description Change of “AHS 6110 Directed Studies” as proposed.
10.	Credit Change	To approve the course credit change for AHS 6120 as proposed.

CALENDAR ENTRY CHANGE

Motion #'s 26-41

11.	Credit Change	To approve the course credit change for “AHS 6010 Thesis” as proposed.
12.	Course Title & Course Description Change	To approve the course description change for “AHS 6004 Determinants of Health: Healthy Public Policy” as proposed.
13.	Course Title & Course Description Change	To approve the course description change for “AHS 6000 Introduction to Health Services Research” as proposed.
14.	Prerequisite Addition / Change	To approve the Academic Regulation Change to “Program Regulations-Graduate Studies, Master of Applied Health Services Research” as proposed.
15.	Calendar Entry Change	111 Master of Applied Health services Research (MAHSR)
16.	Calendar Entry Change	Master of Applied Health Services Research (MAHSR)

CALENDAR & CURRICULUM CHANGE

Motion # 26

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences/ Kinesiology**

MOTION: To change the prerequisites for KINE 2510 Anatomical Kinesiology as proposed.

2510 ANATOMICAL KINESIOLOGY	2510 ANATOMICAL KINESIOLOGY
This course introduces kinesiology students to the science of human movement with special consideration given to skeletal, muscular and neural contributions. Topics include: anatomical directional terminology; basic biomechanical factors and concepts; muscular analysis of trunk, upper/lower extremities with reference to sport performance/technique/training; and neuromuscular fundamentals.	This course introduces kinesiology students to the science of human movement with special consideration given to skeletal, muscular and neural contributions. Topics include: anatomical directional terminology; basic biomechanical factors and concepts; muscular analysis of trunk, upper/lower extremities with reference to sport performance/technique/training; and neuromuscular fundamentals.
PREREQUISITE: Biology 1220 and admission to BSc Kinesiology program	PREREQUISITE: Biology 1220 <u>Biology 1210</u> and admission to BSc Kinesiology program
Three lecture hours	Three lecture hours

Rationale for Change: We recently identified a gap in the prerequisites for KINE 2510 (Anatomical Kinesiology). The information in BIO 1210 (Human Anatomy) is vital for KINE 2510, and students would generally take BIO 1210 in fall year 1, BIO 1220 in winter year 1, and KINE 2510 in fall year 2. However, we are now noticing that students can take BIO 1310 as a prerequisite for BIO 1220 and skip the information in BIO 1210 prior to taking KINE 2510. Changing the prerequisite from BIO 1220 to BIO 1210 will fill this gap and ensure students have the appropriate prior knowledge to be successful in KINE 2510.

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

CALENDAR & CURRICULUM CHANGE

Motion # 26

Authorization

Date:

Departmental Approval: Mike MacLellan	October 6, 2023
Faculty/School Approval: Science Council	October 24, 2023
Faculty Dean's Approval: Nola Etkin	October 24, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 27

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences/ Kinesiology**

MOTION: To change the prerequisites for KINE 2620 Instruction to the Sociology of Sport and Exercise as proposed.

<p>2620 INTRODUCTION TO THE SOCIOLOGY OF SPORT AND EXERCISE</p> <p>This course will explore the significance of sport across society and culture. Students will gain an understanding of the role of sport in culture and how sport is structured within society. Different sociological theories will be presented and discussed throughout the class to explain the intersection of sport and society.</p> <p>Cross-listed with Sociology 2210.</p> <p>PREREQUISITES: Kinesiology 1010 and admission to the Kinesiology program, or Sociology 1010</p> <p>Three lecture hours</p>	<p>2620 INTRODUCTION TO THE SOCIOLOGY OF SPORT AND EXERCISE</p> <p>This course will explore the significance of sport across society and culture. Students will gain an understanding of the role of sport in culture and how sport is structured within society. Different sociological theories will be presented and discussed throughout the class to explain the intersection of sport and society.</p> <p>Cross-listed with Sociology 2210.</p> <p>PREREQUISITES: Kinesiology 1010 and admission to the Kinesiology program, or Sociology 1010</p> <p>Three lecture hours</p>
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Rationale for Change: With the movement-related aspects of KINE 2620, having a prerequisite of only SOC 1010 is insufficient to prepare students for success. This prerequisite will be removed and only Kinesiology students will be allowed to register for the course. The cross listing with SOC 2210 has been removed in order to save registration space for kinesiology students.

Effective Term: FALL 2024

CALENDAR & CURRICULUM CHANGE

Motion # 27

Implications for Other Programs: The removal of the cross listing does affect the Sociology Department, but I have received approval from Dr. Charles Adeyanju, Chair of Sociology, to remove the cross listing as minimal sociology students choose to take the class.

Impact on Students Currently Enrolled: N/A.

Authorization Date:

Departmental Approval: Mike MacLellan	October 6, 2023
Faculty/School Approval: Science Council	October 24, 2023
Faculty Dean's Approval: Nola Etkin	October 24, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 28

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences/ Kinesiology**

MOTION: To have the calendar entry change for 'required Courses for the Kinesiology Major' approved as proposed.

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
REQUIRED COURSES FOR THE KINESIOLOGY MAJOR Kinesiology courses 1010 – Introduction to Kinesiology 2020 – Introduction to Sport and Exercise Psychology 2210 – Introduction to Exercise Physiology 2320 – Introduction to Motor Learning and Control 2510 – Anatomical Kinesiology 3120 – Introduction to Biomechanics 3310 – Introduction to Research Methods 3410 – Human Motor Development 3430 – Physiological Assessment and Training 3530 – Exercise Techniques and Prescription for Resistance Training 4810 – Analysis of Human Movement Eight Kinesiology electives at the 3000 or 4000 level	REQUIRED COURSES FOR THE KINESIOLOGY MAJOR Kinesiology courses 1010 – Introduction to Kinesiology 2020 – Introduction to Sport and Exercise Psychology 2210 – Introduction to Exercise Physiology 2320 – Introduction to Motor Learning and Control 2510 – Anatomical Kinesiology <u>2620 – Introduction to the Sociology of Sport and Exercise</u> 3120 – Introduction to Biomechanics 3310 – Introduction to Research Methods 3410 – Human Motor Development 3430 – Physiological Assessment and Training 3530 – Exercise Techniques and Prescription for Resistance Training 4810 – Analysis of Human Movement Eight Kinesiology electives at the 3000 or 4000 level

Rationale for Change: The Kinesiology faculty in AHS has recently decided to pursue full accreditation with our national society (Canadian Council of University Physical Education and Kinesiology Administrators - CCUPEKA). To meet the standards of accreditation, we must include movement-related

CALENDAR & CURRICULUM CHANGE

Motion # 28

sociology course requirements to our program. The addition of KINE 2620 (Introduction to the Sociology of Sport and Exercise) to our program requirements will be the first step to meeting this standard. This course will replace a Humanities Elective in our current program requirements.

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

Departmental Approval: Mike MacLellan	October 6, 2023
Faculty/School Approval: Science Council	October 24, 2023
Faculty Dean's Approval: Nola Etkin	October 24, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 29

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences/ Kinesiology**

MOTION: To approve the Calendar entry change to ‘Major in Kinesiology - Course Sequence’ as approved.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>COURSE SEQUENCE</p> <p>Following is the usual sequence for completion of courses.</p> <p>Year One</p> <p>Kinesiology 1010 – Introduction to Kinesiology</p> <p>Biology 1210 – Human Anatomy</p> <p>Biology 1220 – Human Physiology</p> <p>Chemistry 1110 – General Chemistry I</p> <p>Chemistry 1120 – General Chemistry II</p> <p>One of UPEI 1010, 1020 or 1030</p> <p>Math 1120 – Calculus for the Managerial, Social and Life Sciences</p> <p>Psychology 1010 – Introductory Psychology I</p> <p>Psychology 1020 – Introductory Psychology II</p> <p>IKE 1040 – Indigenous Teachings</p> <p>Year Two</p> <p>Kinesiology 2020 – Introduction to Sport and Exercise Psychology</p> <p>Kinesiology 2210 – Introduction to Exercise Physiology</p> <p>Kinesiology 2320 – Introduction to Motor Learning and Control</p> <p>Kinesiology 2510 – Anatomical Kinesiology</p> <p>Foods and Nutrition 2110 – Introductory Nutrition I</p> <p>Foods and Nutrition 2120 – Introductory Nutrition II</p>	<p>COURSE SEQUENCE</p> <p>Following is the usual sequence for completion of courses.</p> <p>Year One</p> <p>Kinesiology 1010 – Introduction to Kinesiology</p> <p>Biology 1210 – Human Anatomy</p> <p>Biology 1220 – Human Physiology</p> <p>Chemistry 1110 – General Chemistry I</p> <p>Chemistry 1120 – General Chemistry II</p> <p>One of UPEI 1010, 1020 or 1030</p> <p>Math 1120 – Calculus for the Managerial, Social and Life Sciences</p> <p>Psychology 1010 – Introductory Psychology I</p> <p>Psychology 1020 – Introductory Psychology II</p> <p>IKE 1040 – Indigenous Teachings</p> <p>Year Two</p> <p>Kinesiology 2020 – Introduction to Sport and Exercise Psychology</p> <p>Kinesiology 2210 – Introduction to Exercise Physiology</p> <p>Kinesiology 2320 – Introduction to Motor Learning and Control</p> <p>Kinesiology 2510 – Anatomical Kinesiology</p> <p><u>Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise</u></p>

CALENDAR & CURRICULUM CHANGE

Motion # 29

<p>Biology 1310 – Introduction to Cell and Molecular Biology</p> <p>Statistics 1210 – Introductory Statistics</p> <p>Physics 1210 – Physics for Life Sciences I</p> <p>One free elective</p> <p>Year Three</p> <p>Kinesiology 3120 – Introduction to Biomechanics</p> <p>Kinesiology 3310 – Introduction to Research Methods</p> <p>Kinesiology 3410 – Human Motor Development</p> <p>Kinesiology 3430 – Physiological Assessment and Training</p> <p>Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training</p> <p>Two Kinesiology electives at the 3000 or 4000 level</p> <p>One Humanities elective</p> <p>Two free electives</p> <p>Year Four</p> <p>Kinesiology 4810 – Analysis of Human Movement</p> <p>Six Kinesiology electives at the 3000 or 4000 level</p> <p>One Humanities elective</p> <p>Two free electives</p>	<p>Foods and Nutrition 2110 – Introductory Nutrition I</p> <p>Foods and Nutrition 2120 – Introductory Nutrition II</p> <p>Biology 1310 – Introduction to Cell and Molecular Biology</p> <p>Statistics 1210 – Introductory Statistics</p> <p>Physics 1210 – Physics for Life Sciences I</p> <p>One free elective</p> <p>Year Three</p> <p>Kinesiology 3120 – Introduction to Biomechanics</p> <p>Kinesiology 3310 – Introduction to Research Methods</p> <p>Kinesiology 3410 – Human Motor Development</p> <p>Kinesiology 3430 – Physiological Assessment and Training</p> <p>Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training</p> <p>Two Kinesiology electives at the 3000 or 4000 level</p> <p>One Humanities elective</p> <p>Two free electives</p> <p>Year Four</p> <p>Kinesiology 4810 – Analysis of Human Movement</p> <p>Six Kinesiology electives at the 3000 or 4000 level</p> <p>One Humanities elective</p> <p>Two free electives</p> <p><u>Three free electives</u></p> <p>.</p>
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Rationale for Change: KINE 2620 will be added as a required course in Year Two of the Kinesiology program, and one Humanities elective will be removed from the program requirements. To facilitate this change, a free elective will be moved from Year Two to Year Four, and KINE 2620 will take the place of the free elective in Year Two.

Effective Term: FALL 2024

CALENDAR & CURRICULUM CHANGE

Motion # 29

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

Departmental Approval: Mike MacLellan	October 6, 2023
Faculty/School Approval: Science Council	October 24, 2023
Faculty Dean's Approval: Nola Etkin	October 24, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 30

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences/ Kinesiology**

MOTION: To approve the calendar entry change for ‘Requirements for Honors Program in Kinesiology’ as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>REQUIREMENTS FOR HONOURS PROGRAM IN KINESIOLOGY</p> <p>The Honours program in Kinesiology is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic background who intend to continue studies at the post graduate level in Kinesiology or related field, or to students who intend to pursue a career where research experience would be an asset.</p> <p>The Honours program differs from the major in requiring a two-semester research course with thesis report for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program through completion of Kinesiology 4900: Advanced Research and Thesis.</p> <p>The following are the course requirements for the Honours program in Kinesiology.</p> <p>Year One</p> <p>Kinesiology 1010 – Introduction to Kinesiology</p> <p>Biology 1210 – Human Anatomy</p> <p>Biology 1220 – Human Physiology</p> <p>Chemistry 1110 – General Chemistry I</p> <p>Chemistry 1120 – General Chemistry II</p> <p>One of UPEI 1010, 1020 or 1030, AND IKE 1040</p>	<p>REQUIREMENTS FOR HONOURS PROGRAM IN KINESIOLOGY</p> <p>The Honours program in Kinesiology is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic background who intend to continue studies at the post graduate level in Kinesiology or related field, or to students who intend to pursue a career where research experience would be an asset.</p> <p>The Honours program differs from the major in requiring a two-semester research course with thesis report for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program through completion of Kinesiology 4900: Advanced Research and Thesis.</p> <p>The following are the course requirements for the Honours program in Kinesiology.</p> <p>Year One</p> <p>Kinesiology 1010 – Introduction to Kinesiology</p> <p>Biology 1210 – Human Anatomy</p> <p>Biology 1220 – Human Physiology</p> <p>Chemistry 1110 – General Chemistry I</p> <p>Chemistry 1120 – General Chemistry II</p>

CALENDAR & CURRICULUM CHANGE

Motion # 30

<p>Math 1120 – Calculus for the Managerial, Social and Life Sciences</p> <p>Psychology 1010 – Introductory Psychology I</p> <p>Psychology 1020 – Introductory Psychology II</p> <p>IKE 1040 – Indigenous Teachings</p> <p>Year Two</p> <p>Kinesiology 2020 – Introduction to Sport and Exercise Psychology</p> <p>Kinesiology 2210 – Introduction to Exercise Physiology</p> <p>Kinesiology 2320 – Introduction to Motor Learning and Control</p> <p>Kinesiology 2510 – Anatomical Kinesiology</p> <p>Foods and Nutrition 2110 – Introductory Nutrition I</p> <p>Foods and Nutrition 2120 – Introductory Nutrition II</p> <p>Biology 1310 – Introduction to Cell and Molecular Biology</p> <p>Statistics 1210 – Introductory Statistics</p> <p>Physics 1210 – Physics for Life Sciences I</p> <p>One free elective</p> <p>Year Three</p> <p>Kinesiology 3120 – Introduction to Biomechanics</p> <p>Kinesiology 3310 – Introduction to Research Methods</p> <p>Kinesiology 3410 – Human Motor Development</p> <p>Kinesiology 3430 – Physiological Assessment and Training</p> <p>Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training</p> <p>Two Kinesiology electives at the 3000 or 4000 level</p> <p>One Humanities elective</p> <p>Two free electives</p>	<p>One of UPEI 1010, 1020 or 1030, AND IKE 1040</p> <p>Math 1120 – Calculus for the Managerial, Social and Life Sciences</p> <p>Psychology 1010 – Introductory Psychology I</p> <p>Psychology 1020 – Introductory Psychology II</p> <p>IKE 1040 – Indigenous Teachings</p> <p>Year Two</p> <p>Kinesiology 2020 – Introduction to Sport and Exercise Psychology</p> <p>Kinesiology 2210 – Introduction to Exercise Physiology</p> <p>Kinesiology 2320 – Introduction to Motor Learning and Control</p> <p>Kinesiology 2510 – Anatomical Kinesiology</p> <p><u>Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise</u></p> <p>Foods and Nutrition 2110 – Introductory Nutrition I</p> <p>Foods and Nutrition 2120 – Introductory Nutrition II</p> <p>Biology 1310 – Introduction to Cell and Molecular Biology</p> <p>Statistics 1210 – Introductory Statistics</p> <p>Physics 1210 – Physics for Life Sciences I</p> <p>One free elective</p> <p>Year Three</p> <p>Kinesiology 3120 – Introduction to Biomechanics</p> <p>Kinesiology 3310 – Introduction to Research Methods</p> <p>Kinesiology 3410 – Human Motor Development</p> <p>Kinesiology 3430 – Physiological Assessment and Training</p> <p>Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training</p> <p>Two Kinesiology electives at the 3000 or 4000 level</p>
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CALENDAR & CURRICULUM CHANGE

Motion # 30

Year Four Kinesiology 4810 – Analysis of Human Movement Kinesiology 4900 – Advanced Research and Thesis Four Kinesiology electives at the 3000 or 4000 level One Humanities elective Two free electives	One Humanities elective Two free electives Year Four Kinesiology 4810 – Analysis of Human Movement Kinesiology 4900 – Advanced Research and Thesis Four Kinesiology electives at the 3000 or 4000 level One Humanities elective Two free electives <u>Three free electives</u>
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Rationale for Change: KINE 2620 will be added as a required course in Year Two of the Kinesiology Honours program, and one Humanities elective will be removed from the program requirements. To facilitate this change, a free elective will be moved from Year Two to Year Four, and KINE 2620 will take the place of the free elective in Year Two.

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization Date:

Departmental Approval: Mike MacLellan	October 6, 2023
Faculty/School Approval: Science Council	October 24, 2023
Faculty Dean's Approval: Nola Etkin	October 24, 2023
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 31

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences / Kinesiology**

MOTION: To approve the Course Title Change and Course Description Change of 'KINE 3420 Introduction to Physical Activity and Chronic Disease Epidemiology' as proposed.

<p>3420 INTRODUCTION TO PHYSICAL ACTIVITY AND CHRONIC DISEASE EPIDEMIOLOGY</p> <p>This course will explore the relationship between physical activity, sedentary behaviour, and chronic disease. Students will be introduced to epidemiological concepts as they relate to physical activity and chronic disease, and will discuss other important modifiable and non-modifiable risk factors that influence the prevention of common chronic diseases.</p> <p>PREREQUISITE: Kinesiology 2210, Kinesiology 3310</p> <p>Three lecture hours</p>	<p>3420 <u>4450</u> INTRODUCTION TO PHYSICAL ACTIVITY AND CHRONIC DISEASE EPIDEMIOLOGY</p> <p>This course will explore the relationship between physical activity, sedentary behaviour, and chronic disease. Students will be introduced to <u>the pathophysiology of prevalent chronic conditions, as well as modifiable and non-modifiable risk factors. The impact of common medications and key considerations for developing safe and effective exercise programs for these populations will also be examined.</u> epidemiological concepts as they relate to physical activity and chronic disease, and will discuss other important modifiable and non-modifiable risk factors that influence the prevention of common chronic diseases.</p> <p>PREREQUISITE: Kinesiology 2210, Kinesiology 3310 <u>Kinesiology 3430</u></p> <p>Three lecture hours</p>
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Rationale for Change: Common fitness certifications require that students understand the relationship between disease pathophysiology, pharmacology, and physical activity. These changes will build on introductory content provided in KINE 2210 and KINE 3430, address a gap in our current programming, and better prepare students for future work.

Effective Term: FALL 2024.

CALENDAR & CURRICULUM CHANGE

Motion # 31

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization**Date:**

Departmental Approval: Mike MacLellan	November 3, 2023
Faculty/School Approval: Science Council	November 21, 2023
Faculty Dean's Approval: Nola Etkin	November 21, 2023
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

NEW COURSE PROPOSAL

Motion # 32

Faculty/School: **Science**

Department/Program(s): **Master of Applied Health Services Research (MAHSR)**

MOTION: That a new course entitled “AHS 6012 Big Data Research and Analytics in Health Care” be approved as proposed.

Course Number and Title	AHS 6012 BIG DATA RESEARCH AND ANALYTICS IN HEALTH CARE
Description	Upon completion of this course students will have foundational knowledge on what is meant by ‘big data’ and how it can be used to advance research and clinical practice in health care. Students will be introduced to a variety of research methods using big data and will explore potential future uses of big data for health system improvement.
Cross-Listing	None
Prerequisite/Co-Requisite	AHS 6009 or permission of instructor
Credit(s)	3
Notation	

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 15

Is there an Enrolment Cap: No

If there is an enrolment limit, please explain.

Rationale for New Course: There is a broad and growing trend towards using the best available evidence to inform decision making in most facets of life. Businesses are increasingly using large volumes of data from customers, clients and suppliers to inform business-critical decisions. The nature of the health care system, particularly in Canada, requires the collection and storage of a great deal of data and the appropriate use of this data can be a valuable tool to generate research and provide evidence in decision making. Understanding how to approach these kinds of datasets is an important competence in applied research in health care.

Effective Term: FALL 2024.

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: This will be an additional elective that students can choose from.

Resources Required: None- this will be part of the regular teaching load of a full-time faculty member at one of the four university partners in the MAHSR program.

In offering this course will UPEI require facilities or staff at other institutions: Yes

NEW COURSE PROPOSAL

Motion # 32

If yes, please explain. The MAHSR program includes four partnering universities with each contributing the equivalent of instructor resources for two courses. This course will be taught by a full-time faculty member as part of their course load.

Authorization

Date:

Departmental Approval: n/a	n/a
Faculty/School Approval: Nola Etkin	November 21 st , 2023
Faculty Dean's Approval: Science Council	November 21 st , 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	November 24 th , 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

NEW COURSE PROPOSAL

Motion # 32

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

AHS 6012 Big Data Research and Analytics in Health Care

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Books
 - Relevant subject searches include:
 - [Big data](#) (6,901)
 - [Big data analytics](#) (340)
 - [Big data in healthcare](#) (6)
 - [Big data research methods](#) (45)
 - [Data analytics](#) (2,571)
 - [Data analytics in healthcare](#) (164)
 - [Healthcare analytics](#) (17)
 - [Healthcare research methods](#) (154)
 - [Research methods](#) (12,690)
 - [Smart healthcare](#) (461)
- Databases
 - [Scopus](#)
 - [Sage Research Methods Foundations](#)
 - [Human Kinetics Library](#)
 - [Gale OneFile: Physical Therapy and Sports Medicine](#)
 - [Gale OneFile: Health and Medicine](#)
 - [PEDro: Physiotherapy Evidence Database](#)
 - [ScienceDirect](#)
 - [Web of Science \(Backfile\)](#)
 - [Wiley Online](#)
 - [SocINDEX with Full Text](#)
 - [SPORTDiscus with Full Text](#)
 - [PubMed](#)
 - [PsycINFO](#)
 - [PEN Nutrition](#)
 - [JSTOR Arts & Sciences I - VIII Complement Collections and Life Sciences](#)
 - [MEDLINE \(via EBSCOhost\)](#)
 - [ERIC \(EBSCOhost\)](#)
 - [CINAHL](#)
 - [CBCA Complete \(Proquest\)](#)
 - [Academic Search Complete](#)
 - [Statista](#)
- Selected Journal Subscriptions
 - [Big Data & Society](#)

NEW COURSE PROPOSAL

Motion # 32

- [BioData Mining](#)
- [BMC Genomic Data](#)
- [Data](#)
- [EPJ Data Science](#)
- [Health Data Science](#)
- [Health Data Management \(USA\)](#)
- [International Journal of Big Data & Analytics in Healthcare](#)
- [International Journal of Rough Sets and Data Analysis \(IJRSDA\)](#)
- [Journal on Big Data](#)
- [Lifetime data analysis](#)
- [National health data dictionary](#)
- [Open Health Data](#)
- [Statistical Analysis and Data Mining: The ASA Data Science Journal](#)
- [The VLDB Journal - The International Journal on Very Large Data Bases](#)
- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - [Sage Research Methods Video: Practical Research and Academic Skills](#)
 - [Data Liberation Initiative](#)
 - The Data Liberation Initiative (DLI) is a subscription service that provide students, faculty and staff access to numerous Statistics Canada datasets. Specifically, it is a plan providing unlimited access to Statistics Canada Public Use Microdata files (PUMFs), databases and geographic files to students and faculty at UPEI.
- Interdisciplinary packages that include content that support this course
 - The library subscribes to interdisciplinary eBook packages with Ebsco, ProQuest, JStor, Wiley, Cambridge, Elsevier, IGI Global, Scopus Springer, and Project Muse.
- Physical Space in Library (other than collections, explain)
 - None
- Library Administrative/Research Support
 - Liaison Librarians provide reference and instruction support to both students and faculty as needed. They monitor publication lists for new titles in the subject area and purchase appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- None

Summary of additional budget allocation required:

- None

Does the budget allocation for library resources in this proposal meet the requirement?

- Our existing holdings can support this course, so long as we can maintain access to our subscription-based resources with continued sustainable funding.

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there will be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	September 5, 2023
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NEW COURSE PROPOSAL**Motion # 32**

Name of Librarian to be Contacted with Questions	Courtney Matthews
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	Sept. 16, 2023

Form Version 2023

CALENDAR & CURRICULUM CHANGE

Motion # 33

Faculty/School: **Science**

Department/Program(s): **Master of Applied Health Services Research**

MOTION: That a new course entitled “AHS 6099 Capstone Project” be approved as proposed.

Course Number and Title	AHS 6099 CAPSTONE PROJECT
Description	Students will undertake a supervised semester long project by developing and addressing a research question through a limited scoping review or analyses of available secondary data to produce a research report in an appropriate format. Prerequisites: Permission of instructor.
Cross-Listing	None
Prerequisite/Co-Requisite	AHS 6000 and 6004
Credit(s)	3
Notation	

This is: An Elective Course.

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 15

Is there an Enrolment Cap: No

If there is an enrolment limit, please explain.

Rationale for New Course: This course will provide an opportunity for students to take on an applied health services research project investigating a policy-related topic. Students in the MAHSR Professional program are required to take either AHS 6120 MAHSR Practicum or AHS 6099 Capstone Project. Those who choose AHS 6009 will, in conjunction with an appropriate faculty member, develop a research question and address this research question by: a) analyzing published material or b) using readily available secondary data sources (e.g. data housed in the University Research Data Centre). The course syllabi will be reviewed and approved by the MAHSR Management Committee.

Effective Term: FALL 2024.

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: This provides students with more flexibility: they can choose to complete a practicum (AHS 6120) or the capstone project (AHS 6009).

Resources Required: None- this will be part of the regular teaching load of a full-time faculty member in the MAHSR program.

In offering this course will UPEI require facilities or staff at other institutions: Yes

If yes, please explain.

CALENDAR & CURRICULUM CHANGE

Motion # 33

The MAHSR program includes four partnering universities with each contributing resources to teach two courses. This course will be taught by a full-time faculty member at one of the partnering universities.

Authorization

Date:

Departmental Approval: n/a	n/a
Faculty/School Approval: Nola Etkin	November 21 st , 2023
Faculty Dean's Approval: Science Council	November 21 st , 2023
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	November 24 th , 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

AHS 6099 Capstone Project

Existing resources:

- Books
 - Relevant subject searches include:
 - [Diet & nutrition](#) (2,989)
 - [Diet, nutrition, exercise](#) (96)
 - [Dietetics](#) (480)
 - [Kinesiology](#) (667)
 - [Nutrition and Dietetics](#) (268)
 - [Physical education and training](#) (2,573)
 - ["Health Policy" or "Health Policies"](#) (15,665)
- Databases
 - [Scopus](#)
 - [Sage Research Methods Foundations](#)
 - [Human Kinetics Library](#)
 - [Gale OneFile: Physical Therapy and Sports Medicine](#)
 - [Gale OneFile: Health and Medicine](#)
 - [PEDro: Physiotherapy Evidence Database](#)
 - [ScienceDirect](#)
 - [Web of Science \(Backfile\)](#)
 - [Wiley Online](#)
 - [SocINDEX with Full Text](#)
 - [SPORTDiscus with Full Text](#)
 - [PubMed](#)
 - [PsycINFO](#)
 - [PEN Nutrition](#)
 - [JSTOR Arts & Sciences I - VIII Complement Collections and Life Sciences](#)
 - [MEDLINE \(via EBSCOhost\)](#)
 - [ERIC \(EBSCOhost\)](#)
 - [CINAHL](#)
 - [CBCA Complete \(Proquest\)](#)
 - [Academic Search Complete](#)
 - [Statista](#)
 - [CANSIM](#)
 - [Canada Commons](#)
 - [EconLit with Fulltext](#)
- Selected Journal Subscriptions
 - [British Journal of Sports Medicine](#)
 - [Qualitative Research in Sport, Exercise and Health](#)
 - [Sports Medicine](#)
 - [American Journal of Sports Medicine](#)

- Bone & Joint Journal
- International Journal of Behavioral Nutrition and Physical Activity
- Annual Review of Nutrition
- Advances in Nutrition
- The American Journal of Clinical Nutrition
- Obesity
- Health Policy
- Health policy and planning
- Harvard Health Policy Review
- Journal of Public Health Policy
- International Journal of Health Policy and Management
- Health Policy OPEN
- Collections – Print books, eBooks, other physical media, other online media, subscriptions, other
 - Sage Research Methods Video: Practical Research and Academic Skills
 - Data Liberation Initiative
 - The Data Liberation Initiative (DLI) is a subscription service that provide students, faculty and staff access to numerous Statistics Canada datasets. Specifically, it is a plan providing unlimited access to Statistics Canada Public Use Microdata files (PUMFs), databases and geographic files to students and faculty at UPEI.
- Interdisciplinary packages that include content that support this course
 - The library subscribes to interdisciplinary eBook packages with EBSCO, ProQuest, JSTOR, Wiley, Cambridge, Elsevier, IGI Global, Scopus Springer, and Project Muse.
- Physical Space in Library (other than collections, explain)
 - None
- Library Administrative/Research Support
 - Liaison Librarians provide reference and instruction support to both students and faculty as needed. They monitor publication lists for new titles in the subject area and purchase appropriate titles as existing budgetary resources permit.

New resources needed to support this proposal:

- None

Summary of additional budget allocation required:

- None

Does the budget allocation for library resources in this proposal meet the requirement?

- Our existing holdings can support this course, so long as we can maintain access to our subscription-based resources with continued sustainable funding.

Note that if future budget constraints require the library to cancel interdisciplinary packages listed above, there will be a loss of resources needed for this course.

Authorization

Date:

Date Received by Liaison/Collections Librarian	October 10, 2022
Name of Librarian to be Contacted with Questions	Courtney Matthews
Approved by University Librarian or Designate	Donald Moses

CALENDAR & CURRICULUM CHANGE**Motion # 33**

Date Approved by UL or Designate	October 23, 2023
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Form Version 2023

Revision is for a: **Course Title Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Master of Applied Health Services Research**

MOTION: To approve the Course Title Change and Course Description Change of “AHS 6110 Directed Studies” as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>AHS 6110 DIRECTED STUDIES</p> <p>Students independently pursue an area of interest under the supervision of a faculty member. This study can include an extensive review of literature, the collection of new data, and/or analysis of existing data. Expected outcomes include a written report and seminar in the subject area. Topics must not be a part of the student's thesis research although they may be in a complementary area.</p>	<p>AHS 6110 DIRECTED STUDIES <u>SPECIAL TOPICS</u></p> <p>Students independently pursue an area of interest under the supervision of a faculty member. This study can include an extensive review of literature, the collection of new data, and/or analysis of existing data. Expected outcomes include a written report and seminar in the subject area. Topics must not be a part of the student's thesis research although they may be in a complementary area.</p> <p><u>The purpose of this course is to focus on a timely and significant issue related to applied health services research, examining the issue and its implications from multiple perspectives, including research, policy, and key stakeholders.</u></p> <p><u>PREREQUISITE: Permission of instructor.</u></p> <p><u>HOURS OF CREDIT: 3</u></p>

Rationale for Change: The MPHEC review of the MAHSR program identified the need for more electives for students. This course will provide an opportunity for students to study a timely topic in Applied Health Services Research in more depth. It also provides an additional elective for students. Since AHS 6110 Directed Studies has not been offered to any MAHSR students and there is a need to have consistent numbering across MAHSR programs at the four partner universities, we are proposing that AHS 6110 Directed Studies will be modified to AHS 6110 Special Topics.

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: Students will no longer have the option of taking a Directed Studies course. However, no students have taken this course. They will now be able to take a Special Topics elective.

CALENDAR & CURRICULUM CHANGE**Motion # 34****Authorization****Date:**

Departmental Approval: n/a	n/a
Faculty/School Approval: Nola Etkin	November 21 st , 2023
Faculty Dean's Approval: Nola Etkin	November 21 st , 2023
Grad. Studies Dean's Approval: Marva Sweeney Nixon	November 24 th , 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 35

Revision is for a: **Credit Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Master of Applied Health Services Research**

MOTION: To approve the Credit Change and Course Name change to AHS 6120 Residency as proposed.

<p>AHS 6120 RESIDENCY</p> <p>Students undertake a 240 hour research residency with a decision-making organization. The residency is designed to provide hands-on research and decision-making experience, and to develop an understanding of how knowledge is transferred between the academic community and decision-makers.</p> <p>PREREQUISITE: AHS 6000 and AHS 6004</p> <p>HOURS OF CREDIT: 3</p>	<p>AHS 6120 MAHSR PRACTICUM RESIDENCY</p> <p>Students undertake a 240 hour research <u>practicum residency</u> with a decision-making organization. The <u>practicum residency</u> is designed to provide hands-on research and decision-making experience, and to develop an understanding of how knowledge is transferred between the academic community and decision-makers.</p> <p>PREREQUISITE: AHS 6000 and AHS 6004</p> <p>HOURS OF CREDIT: <u>3</u><u>6</u></p>
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Rationale for Change: The MPHEC review of the MAHSR program recommended that credit hours for AHS 6120 Practicum be consistent across the four partnering universities offering the MAHSR program. A meeting with the MAHSR program leads and the Deans responsible for the MAHSR program at each university agreed that six credit hours was acceptable to all universities and reflected appropriately the amount of work involved in the practicum. The name of the course better reflects the content of the course and current terminology.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: Courses are unchanged. Current students will graduate with a higher number of credits.

Authorization

Date:

Departmental Approval: n/a	n/a
Faculty/School Approval: Science Council	November 21, 2023
Faculty Dean's Approval: Nola Etkin	November 21, 2023
Grad. Studies Dean's Approval: Marva Sweeney Nixon	November 24, 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 202

CALENDAR & CURRICULUM CHANGE

Motion # 36

Revision is for a: **Credit Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Master of Applied Health Services Research**

MOTION: To approve the course credit change for “AHS 6010 Thesis” as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>AHS 6010 THESIS</p> <p>Each student in the Master of Applied Health Services Research program is required, under the supervision of a Faculty Advisor and Supervisory Committee, to write a thesis based on research into an approved topic. It must demonstrate the candidate's ability to conduct original independent work, and include a critical evaluation of the principal works published on the subject of the thesis. It should make an original contribution to the body of knowledge in that field of study.</p> <p>PREREQUISITE: Admission to the Master of Applied Health Services Research program</p> <p>HOURS OF CREDIT: 6</p>	<p>AHS 6010 THESIS</p> <p>Each student in the Master of Applied Health Services Research program <u>Thesis Stream</u> is required, under the supervision of a Faculty Advisor <u>Supervisor</u> and Supervisory Committee, to write a thesis based on research into an approved topic. It must demonstrate the candidate's ability to conduct original independent work and include a critical evaluation of the principal works published on the subject of the thesis. It should make an original contribution to the body of knowledge in that field of study.</p> <p>PREREQUISITE: Admission to the Master of Applied Health Services Research program <u>(Thesis Stream)</u></p> <p>HOURS OF CREDIT: 6 <u>12</u></p>

Rationale for Change: The MPHEC review of the MAHSR program recommended that credit hours for AHS 6010 Thesis be consistent across the four partner universities offering the program. The MAHSR program leads and the Deans responsible for the MAHSR program at each university agreed that 12 credit hours was acceptable to all universities and better reflected the time and effort that students put into their thesis over the 24-month program period.

Effective Term: FALL 2024.

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A.

Authorization

Date:

CALENDAR & CURRICULUM CHANGE

Motion # 36

Departmental Approval: n/a	n/a
Faculty/School Approval: Nola Etkin	November 21 st , 2023
Faculty Dean's Approval: Nola Etkin	November 21 st , 2023
Grad. Studies Dean's Approval: Marva Sweeney Nixon	November 24 th , 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 37

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Master of Applied Health Services Research**

MOTION: To approve the course description change for “AHS 6004 Determinants of Health: Healthy Public Policy” as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>AHS 6004 DETERMINANTS OF HEALTH: HEALTHY PUBLIC POLICY</p> <p>This course will explore the development of the philosophy of the determinants of health, and identify the determinants of health and their relationship with health status. As the course unfolds, students will gain an understanding of the philosophical underpinnings, as well as understanding their inter-relationships. An understanding of the complexity of developing healthy public policy that addresses multiple determinants of health will be developed by students, as well as the consideration of the implications of policy from the perspective of the determinants of health.</p> <p>HOURS OF CREDIT: 3</p>	<p>AHS 6004 DETERMINANTS OF HEALTH: HEALTHY PUBLIC POLICY</p> <p>This course will explore the development of the philosophy of the determinants of health, and identify the determinants of health and their relationship with health status. As the course unfolds, students will gain an understanding of the philosophical underpinnings, as well as understanding their inter-relationships. An understanding of the complexity of developing healthy public policy that addresses multiple determinants of health will be developed by students, as well as the consideration of the implications of policy from the perspective of the determinants of health. <u>Determinants of Indigenous health will also be discussed.</u></p> <p>HOURS OF CREDIT: 3</p>

Rationale for Change: The MPHEC review of the MAHSR program suggested that, since the Indigenous Health course is an elective in the MAHSR program, content on Indigenous health should be added to two required courses, AHS 6004 Determinants of Health and AHS 6000 Introduction to Health Services Research. This will ensure that all students are provided with the opportunity to increase their understanding of Indigenous health issues.

Effective Term: FALL 2024.

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: This will ensure students taking the course will be exposed to content on Indigenous Health

CALENDAR & CURRICULUM CHANGE

Motion # 37

Authorization

Date:

Departmental Approval: n/a	n/a
Faculty/School Approval: Nola Etkin	November 21 st , 2023
Faculty Dean's Approval: Nola Etkin	November 21 st , 2023
Grad. Studies Dean's Approval: Marva Sweeney Nixon	November 24 th , 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 38

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Master of Applied Health Services Research**

MOTION: To approve the course description change for “AHS 6000 Introduction to Health Services Research” as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>AHS 6000 INTRODUCTION TO HEALTH SERVICES RESEARCH</p> <p>This course provides students an introduction and overview of Applied Health Services Research. It provides an overview of what we mean by health and health services, describes the broad research paradigms, the role of health research ethics and how these approaches fit into decision making in health.</p> <p>NOTE: Credit will not be allowed for AHS 6000 if a student has already received credit for AHS 6002 or AHS 6003.</p> <p>HOURS OF CREDIT: 3</p>	<p>AHS 6000 INTRODUCTION TO HEALTH SERVICES RESEARCH</p> <p>This course provides students an introduction and overview of Applied Health Services Research. It provides an overview of what we mean by health and health services, describes the broad research paradigms, the role of health research ethics and how these approaches fit into decision making in health. <u>Determinants of Indigenous health will also be discussed.</u></p> <p>NOTE: Credit will not be allowed for AHS 6000 if a student has already received credit for AHS 6002 or AHS 6003.</p> <p>HOURS OF CREDIT: 3</p>

Rationale for Change: The MPHEC review of the MAHSR program suggested that, since the Indigenous Health course is an elective in the MAHSR program, content on Indigenous health should be added to two required courses, AHS 6004 Determinants of Health and AHS 6000 Introduction to Health Services Research. This will ensure that all students are provided with the opportunity to increase their understanding of Indigenous health issues. We have removed the reference to AHS 6002, 6003 since these courses are no longer offered.

Effective Term: FALL 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: This will ensure students taking the course will have additional content on Indigenous Health.

Authorization

Date:

Departmental Approval: n/a	n/a
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CALENDAR & CURRICULUM CHANGE

Motion # 38

Faculty/School Approval: Nola Etkin	November 21 st , 2023
Faculty Dean's Approval: Nola Etkin	November 21 st , 2023
Grad. Studies Dean's Approval: Marva Sweeney Nixon	November 24 th , 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

Revision is for a: **Academic Regulation Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Master of Applied Health Services Research**

MOTION: To approve the Academic Regulation Change to “Program Regulations-Graduate Studies, Master of Applied Health Services Research” as proposed.

103 Program Regulations – Graduate Studies	103 Program Regulations – Graduate Studies
<h2>Master of Applied Health Services Research</h2> <p>The Master of Applied Health Services Research program is designed to prepare graduates from diverse disciplines and backgrounds with the necessary skills to tackle the complex health policy issues facing us today and in the future. The overall aim of the program is to promote and support health services scholarship and research capacity.</p> <p>Graduates from this interdisciplinary Master's program are expected to achieve the following learning objectives:</p> <ul style="list-style-type: none"> • independently undertake health services research; • design, supervise, and evaluate projects; • critically evaluate health services research literature; • employ innovative approaches in health services research through understanding diversity in decision- making environments and processes; • communicate health research issues and results clearly and responsibly to decision-makers, academics, professionals, and to the general public; and • integrate and synthesize health services research results across all disciplines. 	<h2>Master of Applied Health Services Research</h2> <p>The Master of Applied Health Services Research program is designed to prepare graduates from diverse disciplines and backgrounds with the necessary skills to tackle the complex health policy issues facing us today and in the future. The overall aim of the program is to promote and support health services scholarship and research capacity.</p> <p>Graduates from this interdisciplinary Master's program are expected to achieve the following learning objectives:</p> <ul style="list-style-type: none"> • independently undertake health services research; • design, supervise, and evaluate projects; • critically evaluate health services research literature; • employ innovative approaches in health services research through understanding diversity in decision- making environments and processes; • communicate health research issues and results clearly and responsibly to decision-makers, academics, professionals, and to the general public; and • integrate and synthesize health services research results across all disciplines.

<p>1. GLOSSARY OF TERMS</p> <p>a. Master of Applied Health Services Research: degree granted for successful completion of the requirements for the Master of Applied Health Services Research degree as listed in the regulations.</p> <p>b. Graduate Studies Committee: a committee of two faculty members appointed to oversee the student's research by the Children's Health Applied Research Team (CHART).</p> <p>c. Children's Health Applied Research Team (CHART): a multi-disciplinary group of researchers who are researching children's health issues whose mandate it is:</p> <p>i. To establish and periodically to review the goals and objectives of the graduate students' studies and research;</p> <p>ii. To review all applications from prospective graduate students and recommend acceptance or rejection;</p> <p>iii. To make recommendations to the Senate concerning creation, deletion, or modification of graduate program and courses;</p> <p>iv. To review academic records of graduate students and recommend to the Senate the award of a degree or courses of action in the event of substandard performance.</p>	<p><u>There are two program streams: a Thesis Stream (MAHSR-T) and a Professional Stream (MAHSR-P).</u></p> <p>1. GLOSSARY OF TERMS</p> <p>a. Master of Applied Health Services Research: degree granted for successful completion of the requirements for the Master of Applied Health Services Research degree as listed in the regulations. <u>There are two streams: MAHSR Thesis (MAHSR-T) and MAHSR Professional (MAHSR-P)</u></p> <p>b. Graduate Studies Committee: a committee of two faculty members appointed to oversee the student's research by the Children's Health Applied Research Team (CHART).</p> <p><u>b. Science Graduate Studies Coordinator: a faculty member appointed by the Dean of Science to chair the Science Graduate Studies Committee.</u></p> <p>c. MAHSR Program Lead: a person appointed by the Dean of Science Children's Health Applied Research Team (CHART): a multi-disciplinary group of researchers who are researching children's health issues whose mandate it is:</p> <p>i. To establish and periodically to review the goals and objectives of the graduate students' studies and research;</p> <p>ii. i. In collaboration with the Science Graduate Studies Coordinator, To review all applications from prospective graduate students and recommend acceptance or rejection;</p> <p>iii. ii. To make recommendations to the Senate concerning creation, deletion, or modification of graduate program and courses;</p> <p>iv. To review academic records of graduate students and recommend to the Senate the award of a degree or courses of action in the event of substandard performance.</p>
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CALENDAR & CURRICULUM CHANGE

Motion # 39

<p>d. Graduate faculty Members of CHART who participate in the graduate program are described herein as graduate faculty.</p> <p>Adjunct Professors may serve on graduate student Supervisory Committees as a result of particular expertise related to a particular project. Normally, graduate faculty will have a Doctorate degree.</p> <p>i. Supervisory Committee: A committee of two faculty responsible for the supervision of a student's research. Normally, the committee for each student consists of two faculty members, one of whom serves as the student's supervisor.</p> <p>e. For the purpose of these regulations, the term "semester" includes, in addition to first and second semester as defined in the calendar, the period from May to August in each year as a third semester.</p> <p>f. Description of Graduate Students</p> <p>Regular Student An applicant who has met the admission requirements set out above.</p>	<p>d. Graduate faculty Members of CHART who participate in the graduate program are described herein as graduate faculty.</p> <p>Adjunct Professors may serve on graduate student Supervisory Committees as a result of particular expertise related to a particular project. Normally, graduate faculty will have a Doctorate degree.</p> <p><u>d. Science Graduate Studies Committee: The Faculty of Science Graduate Studies Committee, chaired by the Science Graduate Studies Coordinator, is responsible for developing and implementing policies and procedures for all graduate programs in the Faculty of Science.</u></p> <p>i. e. Supervisory Committee: A committee of two faculty responsible for the supervision of a MAHSR-T student's research. Normally, the committee for each student consists of two three faculty members, one of whom serves as the student's supervisor. The supervisor, or one co-supervisor, must be a faculty member in the Faculty of Science. All members of the Supervisory Committee must have graduate faculty status.</p> <p>e. For the purpose of these regulations, the term "semester" includes, in addition to first and second semester as defined in the calendar, the period from May to August in each year as a third semester.</p> <p>f. Description of Graduate Students</p> <p>Regular Student An applicant who has met the admission requirements set out above.</p> <p><u>MAHSR-THESIS STREAM (MAHSR-T)</u></p> <p><u>The overall aim of the MAHSR-T program stream is to promote and support health services scholarship and research capacity.</u></p> <p><u>Graduates from the MAHSR-T program stream are expected to achieve the following learning objectives:</u></p>
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<p>2. ENROLMENT AND REGISTRATION</p> <p>Procedures</p> <p>Applicants must receive formal notification from the Office of the Registrar that they have been accepted into the program before registering as graduate students. Before the beginning of the semester, each student shall file in the Office of the Registrar an Academic Registration setting out the program of studies for that semester. The form must be approved by the Children's Health Applied Research Team before it is submitted.</p> <p>Student identification cards, which are used for library purposes, are obtained upon initial registration, and are validated at the Robertson Library at the beginning of each subsequent semester. Loss or theft of an identification card must be reported. The registration procedure must be completed within the dates set in the Calendar.</p> <p>Students taking undergraduate courses must have completed their registration by the date of registration for undergraduate students.</p>	<ul style="list-style-type: none"> • <u>independently undertake health services research;</u> • <u>design, supervise, and evaluate projects;</u> • <u>critically evaluate health services research literature;</u> • <u>employ innovative approaches in health services research through understanding diversity in decision- making environments and processes;</u> • <u>communicate health research issues and results clearly and responsibly to decision-makers, academics, professionals, and to the general public; and</u> • <u>integrate and synthesize health services research results across all disciplines.</u> <p>21. ENROLMENT AND REGISTRATION</p> <p>Procedures</p> <p>Applicants must receive formal notification from the Office of the Registrar that they have been accepted into the program before registering as graduate students. Before the beginning of the semester, each student shall file in the Office of the Registrar an Academic Registration setting out the program of studies for that semester. The form must be approved by the MAHSR Program Lead Children's Health Applied Research Team before it is submitted.</p> <p>Student identification cards, which are used for library purposes, are obtained upon initial registration, and are validated at the Robertson Library at the beginning of each subsequent semester. Loss or theft of an identification card must be reported. The registration procedure must be completed within the dates set in the Calendar.</p> <p>Students taking undergraduate courses must have completed their registration by the date of registration for undergraduate students.</p> <p>Registration Changes</p>
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Registration Changes

Changes in registration (deletion or addition of courses) must be approved by the Children's Health Applied Research Team. A proposal to add a course must bear the signature of the instructor concerned.

Continuity of Registration

Graduate students must be registered in each semester in which they are actively engaged in course work or in the research program; that is, whenever they are making use of University facilities or personnel, in connection with their work.

Once admitted to the program, normally each student is required to register for, and complete, at least one course in each semester of the academic year. A student who fails to register as required will be considered to have withdrawn from the Master of Applied Health Services Research program and will be required to apply formally for readmission.

Notwithstanding the foregoing, a regular student may make prior arrangements, with the approval of the Children's Health Applied Research Team, and after consultation with the Registrar's Office, to pursue full-time studies at another approved university for a period of time.

A student who has not completed all the requirements for the degree by the due date for the thesis submission in a particular semester must reregister. Candidates must be registered in the semester in which they qualify for the degree. Normally, students must complete the degree within six years of first registering in the program.

In the case of conjoint or cooperative graduate programs within UPEI or with other universities, arrangements will be made to ensure that the students involved are not placed at a

Changes in registration (deletion or addition of courses) must be approved by the MAHSR Program Lead and processed according to registration deadlines. Children's Health Applied Research Team. A proposal to add a course must bear the signature of the instructor concerned.

Continuity of Registration

Graduate students must be registered in each semester in which they are actively engaged in course work or in the research program; that is, whenever they are making use of University facilities or personnel, in connection with their work.

Once admitted to the program, normally each student is required to register for, and complete, at least one course in each semester of the academic year. A student who fails to register as required will be considered to have withdrawn from the Master of Applied Health Services Research program and will be required to apply formally for readmission.

~~Notwithstanding the foregoing, a regular student may make prior arrangements, with the approval of the Children's Health Applied Research Team, and after consultation with the Registrar's Office, to pursue full-time studies at another approved university for a period of time.~~

A student who has not completed all the requirements for the degree by the due date for the thesis submission in a particular semester must re-register. Candidates must be registered in the semester in which they qualify for the degree. ~~Normally, students must complete the degree within six years of first registering in the program.~~

In the case of conjoint or cooperative graduate programs within UPEI or with other universities, arrangements will be made to ensure that the students involved are not placed at a disadvantage in respect of continuity of registration.

Time Limit to Complete

<p>disadvantage in respect of continuity of registration.</p> <p>Cancellation of Registration</p> <p>A student who wishes to withdraw from the program is expected to consult with the Children's Health Applied Research Team prior to completing the "withdrawal form" at the Office of the Registrar. In the event that a student fails to obtain satisfactory standings or to make satisfactory progress either in course work or in research, the Children's Health Applied Research Team may require the student to withdraw. Registration will be cancelled as of a date set by the Children's Health Applied Research Team, and an appropriate refund of fees made.</p> <p>A student who withdraws from the University must return all outstanding loans from the Robertson Library prior to withdrawal, regardless of the due date. Any items not returned will be declared "lost," and will be charged to the student's account. This procedure is required practice even though in his or her new capacity as an outside borrower the ex-student may wish to borrow the same or other books.</p> <p>3. SUPERVISION</p> <p>Faculty Supervision</p> <p>The student's program is established and progress kept under review by the Children's Health Applied Research Team. The day-to-day responsibility for overseeing the student's program will rest with the student's supervisor.</p> <p>Establishment of Program</p>	<p><u>Normally, students must complete the degree within six years of first registering in the program.</u></p> <p><u>Cancellation of Registration-Withdrawal from the Program</u></p> <p>A student who wishes to withdraw from the program is expected to consult with the Children's Health Applied Research Team prior to completing the <u>should complete a</u> "withdrawal form" at the Office of the Registrar. In the event that a student fails to obtain satisfactory standings or to make satisfactory progress either in course work or in research, the Children's Health Applied Research Team <u>MAHSR Program Lead will</u> communicate this to the Science Graduate Studies Coordinator and the student may be required the student to withdraw. Registration will be cancelled as of a date set by the <u>Registrar</u> Children's Health Applied Research Team, and an appropriate refund of fees made.</p> <p>A student who withdraws from the University must return all outstanding loans from the Robertson Library prior to withdrawal, regardless of the due date. Any items not returned will be declared "lost," and will be charged to the student's account. This procedure is required practice even though in his or her new capacity as an outside borrower the ex-student may wish to borrow the same or other books.</p> <p>32. SUPERVISION</p> <p>Faculty Supervision</p> <p>The student's program is established and progress kept under review by the <u>MAHSR Program Lead in consultation with the Science Graduate Studies Coordinator.</u> Children's Health Applied Research Team. The day-to-day responsibility for overseeing the student's program will rest with the student's supervisor.</p>
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After examining the student's academic record, due account being taken of all relevant courses passed at any recognized university or college, the Children's Health Applied Research Team will establish a program appropriate for the degree. The program will include prescribed studies on the basis of which the candidate's final standing will be determined, and it may include additional courses either chosen by the student or specified by the Children's Health Applied Research Team.

Program

Once the program of courses is established, changes may be made subject to the approval of the Children's Health Applied Research Team.

In the first semester, students gain a broad range of applied health services research through course work in the Canadian Health System; Ethical Foundations of Applied Health Research; and an introductory course in Research and Evaluation Design and Methods. The second semester focuses on health care research through course work in Qualitative and Quantitative research methods, Health Policy, and the Determinants of Health.

Between the second and third semesters, students undertake a four-month research residency with a decision-making organization. The residency is designed to provide hands-on research and decision-making experience; to develop an understanding of how knowledge is transferred between the academic community and decision-makers; and to discover whether projects undertaken are of sufficient interest to the student and the host organization to merit further investigation as a thesis research topic.

In the fourth semester, students learn about knowledge transfer and research uptake and continue to develop research skills by

Establishment of Program

After examining the student's academic record, due account being taken of all relevant courses passed at any recognized university or college, the MAHSR Program Lead Children's Health Applied Research Team will establish a program appropriate for the degree. The program will include prescribed studies on the basis of which the candidate's final standing will be determined, and it may include additional courses either chosen by the student or specified by the MAHSR Program Lead Children's Health Applied Research Team.

Program

Once the program of courses is established, changes may be made subject to the approval of the MAHSR Program Lead Children's Health Applied Research Team.

~~In the first semester, s~~In the first semester, sStudents in the MAHSR-T program gain a broad range of applied health services research through course work in the take the following required courses: Canadian Health System; Determinants of Health; Ethical Foundations of Applied Health Research; and an introductory course in Introduction to Health Services Research. Research and Evaluation Design and Methods. They complete two additional elective courses. The second semester focuses on health care research through course work in Qualitative and/or Quantitative research methods and, Health Policy, the Determinants of Health.

~~Between the second and third semesters, students undertake a four-month research residency with a decision-making organization. The residency is designed to provide hands-on research and decision-making experience; to develop an understanding of how knowledge is transferred between the academic community and decision-makers; and to discover whether projects undertaken are of sufficient interest to the student~~

specializing in either qualitative or quantitative research approaches. Preparation of a research proposal leading to the commencement of the thesis is a main course requirement of these advanced methods courses.

In the fifth and sixth semesters, students continue to work on their thesis, culminating in an academic defence. Students are also required to make a public presentation of their thesis research targeted to decision-makers.

Workshops

Twice a year, normally at the end of the Fall and Winter terms, students and Faculty will join with health services decision-makers for week-long thematic Workshops. These thematic workshops are designed to facilitate learning in a collegial environment that explores the transfer of knowledge between researchers and institutional health policy and decision-making.

Review of Progress

At the end of each semester, the academic record and progress of each student will be reviewed by the Children's Health Applied Research Team.

4. GRADES SCHEDULE

INC: A student who fails to complete all components of a course, such as assignments, examinations and fieldwork, due to circumstances beyond his/her control (such as illness), may, with the permission of the professor and the Dean, be granted an amount of time deemed reasonable for the completion of said components.

~~and the host organization to merit further investigation as a thesis research topic.~~

~~In the fourth semester, students learn about knowledge transfer and research uptake and continue to develop research skills by specializing in either qualitative or quantitative research approaches. Preparation of a research proposal leading to the commencement of the thesis is a main course requirement of these advanced methods courses.~~

~~In the fifth and sixth semesters, MAHSR-T students continue to register in, and work on their thesis throughout their program, culminating in an academic defence. Students are also required to make a public presentation of their thesis research targeted to decision-makers.~~

Workshops

~~Twice—Once a year, normally at the end of the Fall and Winter terms, students in the MAHSR-T stream and faculty will join with health services decision-makers for week-long thematic participate in a two day in person Wworkshops.~~

~~These thematic workshops are designed to facilitate learning in a collegial environment that explores the transfer of knowledge between researchers and institutional health policy and decision-making decision-makers.~~

Review of Progress

~~At the end of each semester, the academic record and progress of each student will be reviewed by the Children's Health Applied Research Team MAHSR Program Lead.~~

43. GRADES SCHEDULE

The minimum passing grade for courses in the MAHSR program is 70%.

~~INC: A student who fails to complete all components of a course, such as assignments, examinations and fieldwork, due to circumstances~~

<p>If a student does not complete all the components of a course by the agreed-upon date, normally a grade of "F" shall replace "INC" on the transcript. The Registrar will advise the Department Chair that the grade of "F" requires a percentage grade for posting on the student transcript. In cases where the component left incomplete was not a requirement for passing the course and where the student already has earned a passing grade without completing the component, the passing grade shall be submitted and shall replace INC on the transcript.</p> <p>AUD: an "audited" course (additional courses only)</p> <p>DISC: discontinued with permission</p> <p>Seminar courses are graded as letter grades. In the thesis the work is reported as either satisfactory or unsatisfactory.</p> <p>5. THE THESIS</p> <p>Thesis and Dissertation requirements are outlined in Graduate Regulation #16.</p> <p>Research</p> <p>Normally, the equivalent of 12 months of continuous study must be devoted to research in fulfilment of the thesis requirement. In order to complete the degree within a reasonable time frame, the research topic should be identified early in the student's program and approved by the Graduate Studies Committee. Research involving human subjects must be approved by the University's Research Ethics Committee.</p> <p>Retention/Maintenance of Records</p> <p>In the interest of good scholarly practice and in order to substantiate claims of intellectual property, graduate students should keep complete, dated records of their research. These records may be in the form of bound notebooks, log books, or other documentation, as appropriate to the discipline. Students should</p>	<p>beyond their his/her control (such as illness), may, with the permission of the professor, Program Lead and the Dean of Science, be granted an amount of time deemed reasonable for the completion of said components.</p> <p>If a student does not complete all the components of a course by the agreed-upon date, normally a grade of "F" shall replace "INC" on the transcript. The Registrar will advise the Department Chair that the grade of "F" requires a percentage grade for posting on the student transcript. In cases where the component left incomplete was not a requirement for passing the course and where the student already has earned a passing grade without completing the component, the passing grade shall be submitted and shall replace INC on the transcript.</p> <p>AUD: an "audited" course (additional courses only)</p> <p>DISC: discontinued with permission</p> <p>Seminar courses are graded as letter grades. In the thesis, the work is reported as either satisfactory or unsatisfactory.</p> <p>54. THE THESIS</p> <p>Thesis and Dissertation requirements are outlined in Graduate Regulation #16.</p> <p>Research</p> <p>Normally, the equivalent of <u>six semesters</u> 12 months of continuous study must be devoted to research in fulfilment of the thesis requirement. In order to complete the degree within a reasonable time frame, the research topic should be identified early in the student's program and approved by the <u>Graduate Studies Committee</u> student's Supervisory Committee. Research involving human subjects must be approved by the University's Research Ethics Board Committee.</p>
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also retain copies of significant drafts and notes, and of all material submitted for evaluation, presentation, publication, or by the way of informal contribution to collaborative research projects. They must also realize that raw data and other research results should remain accessible at all times to all other members of any collaborative research activity.

Unacceptable Thesis

If a candidate is unable to prepare an acceptable thesis, the Supervisory Committee will so report to the Graduate Studies Committee and to the Children's Health Applied Research Team (sending to the student a copy of the report).

Transcripts of Records

Official transcripts of the student's academic record are available through the Registrar's Office. Transcripts will be sent to other universities, to prospective employers, or to others outside the University only upon formal request by the student.

Retention/Maintenance of Records

In the interest of good scholarly practice and in order to substantiate claims of intellectual property, graduate students should keep complete, dated records of their research. These records may be in the form of bound notebooks, log books, or other documentation, as appropriate to the discipline. Students should also retain copies of significant drafts and notes, and of all material submitted for evaluation, presentation, publication, or by the way of informal contribution to collaborative research projects. They must also realize that raw data and other research results should remain accessible at all times to all other members of any collaborative research activity.

Unacceptable Thesis

If a candidate is unable to prepare an acceptable thesis, the Supervisory Committee will so report to the Graduate Studies Committee Science Graduate Studies Committee and to the Children's Health Applied Research Team MAHSR Program Lead (sending to the student a copy of the report).

Transcripts of Records

Official transcripts of the student's academic record are available through the Registrar's Office. Transcripts will be sent to other universities, to prospective employers, or to others outside the University only upon formal request by the student.

2) MAHSR PROFESSIONAL PROGRAM (MAHSR-P):

The MAHSR-P program stream prepares graduates for employment in a health-related setting and provides an avenue for current employees to strengthen their skills. The Professional Stream is considered a 'terminal' degree that would not normally lead students into PhD or doctoral studies.

	<p><u>Graduates from the MAHSR-P program stream are expected to achieve the following learning objectives:</u></p> <ul style="list-style-type: none"> • <u>to provide students with research-related skills and opportunities to apply them</u> • <u>to work as part of a health services research team;</u> • <u>to design, supervise, and evaluate projects;</u> • <u>to critically evaluate health services research literature;</u> • <u>to employ innovative approaches in health services research through understanding diversity in decision- making environments and processes;</u> • <u>to communicate health research issues and results clearly and responsibly to decision-makers, academics, professionals, and to the general public; and</u> • <u>to integrate and synthesize health services research results across all disciplines.</u> <p><u>1. ENROLMENT AND REGISTRATION</u></p> <p><u>Procedures</u></p> <p><u>Academic Registration must be approved by the MAHSR Program Lead.</u></p> <p><u>The registration procedure must be completed within the dates set in the Calendar.</u></p> <p><u>Registration Changes</u></p> <p><u>Changes in registration (deletion or addition of courses) must be approved by the MAHSR Program Lead and processed by the registration deadlines.</u></p> <p><u>Continuity of Registration</u></p> <p><u>Graduate students must be registered in each semester in which they are actively engaged in course work or in the research program; that is, whenever they are making use of University</u></p>
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	<p><u>facilities or personnel, in connection with their work.</u></p> <p><u>Once admitted to the program, normally each student is required to register for, and complete, at least one course in each semester of the academic year. A student who fails to register as required will be considered to have withdrawn from the Master of Applied Health Services Research program (MAHSR-P) and will be required to apply formally for readmission.</u></p> <p><u>Candidates must be registered in the semester in which they qualify for the degree.</u></p> <p><u>Time Limit to Complete</u></p> <p><u>Normally, students must complete the MAHSR-P degree within six years of first registering the program.</u></p> <p><u>Withdrawal from the Program</u></p> <p><u>A student who wishes to withdraw from the program should complete the “withdrawal form” at the Office of the Registrar. In the event that a student fails to obtain satisfactory standings or to make satisfactory progress, the MAHSR Program Lead will communicate this to the Science Graduate Studies Coordinator and may be required the student to withdraw. Registration will be cancelled as of a date set by the Registrar and an appropriate refund of fees made.</u></p> <p><u>2. SUPERVISION</u></p> <p><u>Establishment of Program</u></p> <p><u>After examining the student’s academic record, due account being taken of all relevant courses passed at any recognized university or college, the MAHSR Program Lead will establish a program appropriate for the degree. The program will include prescribed studies on the basis of which the candidate’s final standing will be determined, and it may include additional courses</u></p>
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	<p><u>either chosen by the student or specified by the MAHSR Program Lead.</u></p> <p><u>Program</u></p> <p><u>Students in the MAHSR-P program are required to take four required and four elective courses. Following the second semester, students in the MAHSR-P program undertake a 240 hour practicum with a decision-making organization. The practicum is designed to provide hands-on research, policy and decision-making experience and to develop an understanding of how knowledge is transferred between the academic community and decision-makers.</u></p> <p><u>Workshops</u></p> <p><u>Students in the MAHSR-P program stream will participate in a two-day virtual workshop, normally at the end of the Fall term of the first year of study. The workshop is designed to facilitate learning in a collegial environment that explores the transfer of knowledge between researchers and decision-makers.</u></p> <p><u>Review of Progress</u></p> <p><u>At the end of each semester, the academic record and progress of each student will be reviewed by the MAHSR Program Lead.</u></p> <p><u>43. GRADES</u></p> <p><u>The minimum passing grade for courses in the MAHSR program is 70%.</u></p>
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Rationale for Change: The proposed changes include a new professional, course based stream for the MAHSR program as well as updated language reflecting current practice.

The Glossary of Terms, as proposed to be revised, is applicable to both the continuing Thesis Stream and new Professional Stream, and as such has been moved earlier within the entry to reflect this. The revised location places this information applicable to both Streams prior to content that diverges to be applicable to only one Stream or the other.

Effective Term: WINTER 2024

CALENDAR & CURRICULUM CHANGE

Motion # 39

Implications for Other Programs: None

Impact on Students Currently Enrolled: Students currently enrolled in the MAHSR-Thesis Stream can continue with their planned program.

Authorization

Date:

Departmental Approval: N/A	
Faculty/School Approval: Science Council	November 21, 2023
Faculty Dean's Approval: Nola Etkin	November 21, 2023
Grad. Studies Dean's Approval: Marva Sweeney Nixon	November 24, 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 41

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: To approve the calendar entry change for the ‘Master of Applied Health Services Research Program’ as proposed.

<p>111 Master of Applied Health Services Research (MAHSR)</p> <p>This program is intended for students who are interested in pursuing a career in health research. The Master’s Degree in Applied Health Services Research is a collaborative venture of Memorial University of Newfoundland, the University of New Brunswick, St. Mary’s University, and the University of Prince Edward Island, and is coordinated through the Atlantic Research Training Centre (ARTC). The degree program provides knowledge and skills necessary to tackle complex health policy issues and contribute to the future of health services in Atlantic Canada.</p> <p>A) PROGRAM REQUIREMENTS</p> <p>Students complete three compulsory and two elective courses and a thesis, and attend one workshop and approximately 12 seminars.</p> <p>Compulsory Courses</p> <p>AHS 6000 – Introduction to Health Services Research AHS 6004 – Determinants of Health: Healthy Public Policy AHS 6008 – Advanced Qualitative Methods OR AHS 6009 – Advanced Quantitative Methods One themed workshop and approximately 12 seminars (scheduled throughout the degree program)</p>	<p>111 Master of Applied Health Services Research (MAHSR)</p> <p>This program is intended for students who are interested in pursuing a career in health research <u>or in health services</u>. The Master’s Degree in Applied Health Services Research is a collaborative venture of Memorial University of Newfoundland, the University of New Brunswick, St. Mary’s University, and the University of Prince Edward Island, and is coordinated through the Atlantic Research Training Centre (ARTC). The degree program provides knowledge and skills necessary to tackle complex health policy issues and contribute to the future of health services in Atlantic Canada. <u>There are two program streams to completing the Masters of Applied Health Services Research: 1) a research (thesis) stream (MAHSR-T) and 2) a course-based (professional) stream (MAHSR-P).</u></p> <p><u>1) MAHSR Thesis Stream (MAHSR-T):</u></p> <p>A) PROGRAM REQUIREMENTS</p> <p>Students complete three <u>required compulsory</u> and two elective courses and a thesis, and attend one workshop and approximately 12 seminars.</p> <p><u>Required Compulsory Courses:</u></p> <ul style="list-style-type: none"> • AHS 6000 – Introduction to Health Services Research • AHS 6004 – Determinants of Health: Healthy Public Policy • AHS 6008 – Advanced Qualitative Methods OR AHS 6009 – Advanced Quantitative Methods
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<p>Elective Courses</p> <p>AHS 6001 – Canadian Health System AHS 6005 – Policy and Decision Making AHS 6007 – Knowledge Transfer and Research Uptake AHS 6011 – Indigenous Health AHS 6110 – Directed Studies AHS 6120 – Residency</p> <p>Thesis AHS 6010 – Thesis</p> <p>Review of Progress</p> <p>At the end of each semester, the academic record and progress of each student will be reviewed by the Science Graduate Studies -. The candidate must maintain a minimum GPA of 3.0 or an average of 75% or higher in order to maintain registration in the program.</p> <p>B) GRADES SCHEDULE</p>	<p>• One themed workshop and approximately 12 seminars (scheduled throughout the degree program)</p> <p><u>Thesis</u></p> <ul style="list-style-type: none"> • <u>AHS 6010- Thesis</u> <p><u>Elective Courses</u> (choose two from the list below)</p> <ul style="list-style-type: none"> • AHS 6001 – Canadian Health System • AHS 6005 – Policy and Decision Making • AHS 6007 – Knowledge Transfer and Research Uptake • AHS 6008 – Advanced Qualitative Methods OR AHS 6009 – Advanced Quantitative Methods • AHS 6011 – Indigenous Health • AHS 6110 – <u>Special Topics Directed Studies</u> • AHS 6120 – <u>Practicum Residency</u> <p><u>Thesis</u> AHS 6010 – Thesis</p> <p><u>Students are required to attend the following:</u></p> <ul style="list-style-type: none"> • <u>One themed workshop</u> • <u>Approximately 12 seminars (scheduled throughout the degree program)</u> <p><u>Residency Requirements</u></p> <p><u>Normally, at least two semesters of full-time study in residence at the University must be devoted to the Master's program if the student is admitted as a regular student. Upon completion of the residency requirement, the student is then eligible to become a candidate for the MAHSR degree.</u></p> <p><u>Review of Progress</u></p> <p>At the end of each semester, the academic record and progress of each student will be reviewed by the Science Graduate Studies Coordinator MAHSR Program Lead. The candidate must</p>
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<p>In the courses which comprise a part of the student's program, standings will be reported according to the following schedule of grades:</p> <ul style="list-style-type: none"> •First class standing: 80 per cent and higher •Second class standing: 70 to 79.9 per cent inclusive •Pass standing: 60 to 69.9 per cent inclusive •F: a graduate student who receives a grade of less than 60 per cent in any course (graduate or undergraduate, prescribed or additional) is deemed to have failed the course. •INC: students who fail to complete all components of a course, such as assignments, examinations and laboratories, due to circumstances beyond their control (such as illness) may, with the permission of the Professor, Chair and Dean, be granted an amount of time deemed reasonable for the completion of said components. If a student does not complete all the components of a course by the agreed-upon date, normally a grade of F shall replace INC on the transcript. Nevertheless, in cases where the component left incomplete was not a requirement for passing the course and where the student already has earned a passing grade without completing the component, the passing grade shall be submitted and shall replace INC on the transcript. •AUD: an "audited" course (additional courses only) •DISC: discontinued with permission <p>C) THE THESIS</p> <p>Research</p> <p>Normally, the equivalent of 12 months of continuous study must be devoted to research in</p>	<p>maintain a minimum GPA of 3.0 or an average of 75% or higher in order to maintain registration in the program.</p> <p>B) GRADES SCHEDULE</p> <p><u>The minimum passing grade for courses in the MAHSR program is 70%.</u></p> <p>In the courses which comprise a part of the student's program, standings will be reported according to the following schedule of grades:</p> <ul style="list-style-type: none"> •First class standing: 80 per cent and higher •Second class standing: 70 to 79.9 per cent inclusive •Pass standing: 60 to 69.9 per cent inclusive •F: a graduate student who receives a grade of less than 60 per cent in any course (graduate or undergraduate, prescribed or additional) is deemed to have failed the course. •INC: students who fail to complete all components of a course, such as assignments, examinations and laboratories, due to circumstances beyond their control (such as illness) may, with the permission of the Professor, Chair and Dean, be granted an amount of time deemed reasonable for the completion of said components. If a student does not complete all the components of a course by the agreed-upon date, normally a grade of F shall replace INC on the transcript. Nevertheless, in cases where the component left incomplete was not a requirement for passing the course and where the student already has earned a passing grade without completing the component, the passing grade shall be submitted and shall replace INC on the transcript. •AUD: an "audited" course (additional courses only)
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<p>fulfilment of the thesis requirement. In order to complete the degree within a reasonable time frame, the research topic should be identified and approved by the Supervisory Committee by the second semester of the students' program. Research involving human subjects must be approved by the University's Research Ethics Board.</p> <p>Students will prepare a thesis proposal that outlines the particular area to be investigated. Normally this will happen during the first year of the program. An academic defence is required and, in addition, students will make a public presentation of their thesis research.</p> <p>Supervisory Committee</p> <p>The supervisory committee is composed of the supervisor (or co-supervisors) who are graduate faculty, and at least two other graduate faculty members. All members of the supervisory committee are expected to participate actively in the student program.</p> <p>Thesis</p> <p>Each candidate for the degree of Master of Applied Health Services Research is required to submit a thesis based upon research conducted under supervision as described in this section of the calendar. The thesis must demonstrate the student's mastery of skills and show potential for original and independent research.</p> <p>General specifications as to paper, format, order, and binding are available from the Science Graduate Studies Coordinator.</p> <p>The student should consult frequently with the Supervisor and the Supervisory Committee when preparing the thesis. The final draft of the thesis, after it has been approved by all members of the Supervisory Committee, is sent for examination to the members of the Master's Examination Committee (see below).</p>	<p>•DISC: discontinued with permission</p> <p>C) THE THESIS: <u>MAHSR Thesis (MAHSR-T) Program Stream</u></p> <p>Research</p> <p>Normally, the equivalent of <u>6 semesters 12 months</u> of continuous study must be devoted to research in fulfilment of the thesis requirement. In order to complete the degree within a reasonable time frame, the research topic should be identified and approved by the Supervisory Committee by the second semester of the students' program. Research involving human subjects must be approved by the University's Research Ethics Board.</p> <p>Students will prepare a thesis proposal that outlines the particular area to be investigated. Normally this will happen during the first year of the program. <u>At the end of the program, a</u>An academic defence is required and, in addition, students will make a public presentation of their thesis research.</p> <p>Supervisory Committee</p> <p>The supervisory committee is composed of the supervisor (or co-supervisors) who are graduate faculty, and at least two other graduate faculty members. All members of the supervisory committee are expected to participate actively in the student program.</p> <p>Thesis</p> <p>Each candidate for the degree of Master of Applied Health Services Research- <u>Thesis Stream (MAHSR-T)</u> is required to submit a thesis based upon research conducted under supervision as described in this section of the calendar. The thesis must demonstrate the student's mastery of skills and show potential for original and independent research.</p>
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<p>The Master's Examination</p> <p>The final oral examination, devoted chiefly to the defence of the thesis, is an examination identified as the Master's Examination and carried out by the Master's Examination Committee.</p> <p>The Science Graduate Coordinator selects the Examination Committee at the request of the Supervisor. The Examination is normally open to the public; however, members of the audience may only question the candidate upon invitation of the Chair of the Committee.</p> <p>The Examination is passed and the thesis approved if there is no more than one negative vote, an abstention being regarded as a negative vote. The Science Graduate Studies Coordinator records the result as "unsatisfactory" or "satisfactory." If the result is "unsatisfactory," the candidate may be given the opportunity by the Master's Examination Committee of a second attempt. A second "unsatisfactory" result will terminate candidacy at this university.</p> <p>The Master's Examination Committee normally consists of five members as follows:</p> <ul style="list-style-type: none"> •Three members of the Supervisory Committee, including the Supervisor of the candidate's research; •One member of the area of specialization but from a department other than that of the student's supervisor. This external examiner may be from the University of Prince Edward Island, or from another University or Research Institute, as is deemed appropriate; •The Coordinator of Graduate Studies (or designate), who will Chair the Master's Examination Committee. <p>Submission of Thesis</p> <p>Following the Master's Examination, the candidate, if successful, arranges for the</p>	<p>General specifications as to paper, format, order, and binding are available from the Science Graduate Studies Coordinator.</p> <p>The student should consult frequently with the Supervisor and the Supervisory Committee when preparing the thesis. The final draft of the thesis, after it has been approved by all members of the Supervisory Committee, is sent for examination to the members of the Master's Examination Committee (see below).</p> <p>The Master's Examination</p> <p>The final oral examination, devoted chiefly to the defence of the thesis, is an examination identified as the Master's Examination and carried out by the Master's Examination Committee.</p> <p>The Science Graduate <u>Studies</u> Coordinator selects the Examination Committee at the request of the Supervisor. The Examination is normally open to the public; however, members of the audience may only question the candidate upon invitation of the Chair of the Committee.</p> <p>The Examination is passed and the thesis approved if there is no more than one negative vote, an abstention being regarded as a negative vote. The Chair of the examination committee records the result as "unsatisfactory" or "satisfactory." If the result is "unsatisfactory," the candidate may be given the opportunity by the Master's Examination Committee of a second attempt. A second "unsatisfactory" result will terminate candidacy at this university.</p> <p>The Master's Examination Committee normally consists of five members as follows:</p> <ul style="list-style-type: none"> •Three members of the Supervisory Committee, including the Supervisor of the candidate's research; •One member of the area of specialization but from a department other than that of the student's supervisor. This external examiner may be from the University of Prince Edward Island, or from
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<p>preparation of the thesis in final form, and for its submission to the Science Graduate Studies Coordinator. The thesis in final form must include any corrections or revisions indicated during the Examination. Approval of the thesis takes the form of a Certificate of Approval, signed by the Examination Committee. The Graduate Studies Coordinator for Science must inform in writing the Registrar's Office when the student has fulfilled all requirements of the degree.</p> <p>Copyright Provision</p> <p>Copies of the thesis shall have on the title page the words, "In partial fulfilment of requirements for the degree of Master of Applied Health Services Research." The international copyright notice, which consists of three elements in the same line – the letter "C" enclosed in a circle; the name of the copyright owner (the student); and the year – should appear as a bottom line on the title page of the thesis.</p> <p>Retention/Maintenance of Records</p> <p>In the interests of good scholarly practice and in order to substantiate claims of intellectual property, graduate students should keep complete, dated records of their research. These records may be in the form of bound notebooks, log books, or other documentation, as appropriate to the discipline. Students should also retain copies of significant drafts and notes, and of all material submitted for evaluation, presentation, publication, or by the way of informal contribution to collaborative research projects. They must also ensure that raw data and other research results should remain accessible at all times to all other members of any collaborative research activity.</p> <p>Unacceptable Thesis</p> <p>If a candidate is unable to prepare an acceptable thesis, the Supervisory Committee will report this to the Science Graduate Coordinator (sending to the student a copy of the report).</p>	<p>another University or Research Institute, as is deemed appropriate;</p> <ul style="list-style-type: none"> •The <u>Science Graduate Studies</u> Coordinator of Graduate Studies (or designate), who will Chair the Master's Examination Committee. <p>Submission of Thesis</p> <p>Following the Master's Examination, the candidate, if successful, arranges for the preparation of the thesis in final form, and for its submission to the Science Graduate Studies Coordinator. <u>Please refer to Academic Regulation 16 for more detail.</u> The thesis in final form must include any corrections or revisions indicated during the Examination. Approval of the thesis takes the form of a Certificate of Approval, signed by the Examination Committee. The Graduate Studies Coordinator for Science must inform in writing the Registrar's Office when the student has fulfilled all requirements of the degree.</p> <p>Copyright Provision</p> <p>Copies of the thesis shall have on the title page the words, "In partial fulfilment of requirements for the degree of Master of Applied Health Services Research." The international copyright notice, which consists of three elements in the same line – the letter "C" enclosed in a circle; the name of the copyright owner (the student); and the year – should appear as a bottom line on the title page of the thesis.</p> <p>Retention/Maintenance of Records</p> <p>In the interests of good scholarly practice and in order to substantiate claims of intellectual property, graduate students should keep complete, dated records of their research. These records may be in the form of bound notebooks, log books, or other documentation, as appropriate to the discipline. Students should also retain copies of significant drafts and notes, and of all material submitted for evaluation, presentation, publication, or by the way of informal contribution to collaborative research projects. They must also</p>
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<p>Transcripts of Records</p> <p>Official transcripts of the student's academic record are available through the Registrar's Office. Transcripts will be sent to other universities, to prospective employers, or to others outside the University only upon formal request by the student.</p>	<p>ensure that raw data and other research results should remain accessible at all times to all other members of any collaborative research activity.</p> <p>Unacceptable Thesis</p> <p>If a candidate is unable to prepare an acceptable thesis, the Supervisory Committee will report this to the Science Graduate <u>Studies</u> Coordinator (sending to the student a copy of the report).</p> <p>Transcripts of Records</p> <p>Official transcripts of the student's academic record are available through the Registrar's Office. Transcripts will be sent to other universities, to prospective employers, or to others outside the University only upon formal request by the student.</p> <p><u>2. MAHSR Professional Stream (MAHSR-P):</u></p> <p><u>A: Program Requirements</u></p> <p><u>Students complete four required courses, four elective courses, a two-day interactive virtual workshop at the end of the Fall semester of the first year of study and a practicum or capstone project. All students are required to participate in monthly seminars throughout the Fall and Winter semesters. Students in the MAHSR-P are not required to complete a thesis.</u></p> <p><u>Required Courses:</u></p> <ul style="list-style-type: none"> • <u>AHS 6000: Introduction to Health Services Research</u> • <u>AHS 6001: Canadian Health System</u> • <u>AHS 6004: Determinants of Health</u> <p><u>At least one of the following:</u></p> <ul style="list-style-type: none"> • <u>AHS 6008: Advanced Qualitative Methods</u> • <u>AHS 6009: Advanced Quantitative Methods</u> <p><u>One of the following:</u></p> <ul style="list-style-type: none"> • <u>AHS 6120 Practicum</u> <u>AHS 6099 Capstone Project</u> <p><u>Elective Courses:</u></p>
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	<p>4 electives from the following including:</p> <ul style="list-style-type: none"> • <u>One of AHS 6005: Policy and Decision Making OR AHS 6110: Special Topics</u> • <u>AHS 6007: Knowledge Transfer and Research Uptake</u> • <u>AHS 6011: Indigenous Health</u> • <u>AHS 6012: Big Data in Healthcare</u> <p><u>Review of Progress</u></p> <p><u>At the end of each semester, the academic record and progress of each student will be reviewed by the MAHSR Program Lead in collaboration with the Science Graduate Studies Coordinator. The candidate must maintain a minimum-average of 75% or higher in order to maintain registration in the program.</u></p> <p><u>B) GRADES</u></p> <p><u>The minimum passing grade for courses in the MAHSR program is 70%.</u></p> <p><u>Transition between streams:</u></p> <p><u>Students initially registered in either the MAHSR-thesis (MAHSR-T) or MAHSR-professional (MAHSR-P) may transfer between streams with the approval of the Program Lead and the Science Graduate Studies Coordinator.</u></p> <p><u>Those students initially in the MAHSR-T stream may apply to transfer to the MAHSR-P stream and will be required to complete all of the requirements of the MAHSR-P stream, including the four required courses and four electives, the AHS 6120 Practicum, seminars and workshops or their equivalent. Students must have their courses assessed by the MAHSR Program Lead to ensure they have completed the required courses (or equivalents) successfully. Students should submit a request for program transfer to the Program Lead and the Science Graduate Coordinator.</u></p> <p><u>Those students initially in the MAHSR-P stream may apply to transfer to the MAHSR-T stream and will be required to complete all of the requirements</u></p>
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	<p>of the MAHSR-T stream. Students must have a confirmed supervisor and research project topic. Acceptance to the Thesis Stream is contingent upon availability of funding. An application consisting of a thesis proposal, a transcript of grades, an assessment of course equivalents by the MAHSR Program Lead and a letter from the proposed supervisor must be submitted to the MAHSR Program Lead and Science Graduate Coordinator for approval. Deadline for changing program streams from professional to thesis will normally be the end of the Winter term of Year 1, although student applications to change streams will be managed on a case-by-case basis.</p>
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Rationale for Change: The proposed changes include a new professional, course based stream for the MAHSR program.

Effective Term: FALL 2024

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: Students currently enrolled in the MAHSR-Thesis Stream can continue with their planned program.

Authorization	Date:
Departmental Approval: N/A	N/A
Faculty/School Approval: Science Council	November 21, 2023
Faculty Dean's Approval: Nola Etkin	November 21, 2023
Grad. Studies Dean's Approval: Marva Sweeney Nixon	November 24, 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2023

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 41

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: Science

Department/Program(s)/Academic Regulations: **Faculty of Science**

MOTION: To approved the Calendar Entry Change to ‘Graduate Admissions-Master of Applied Health Services Research Program’ as proposed.

<p>Master of Applied Health Services Research (MAHSR)</p> <p>Candidates for admission to the Masters of Applied Health Services Research program must have demonstrated high academic standing and potential for self-directed, sustained research. Normally, the basic requirements are:</p> <p>i. a Bachelor’s degree of four years or a Bachelor’s with honours, or equivalent professional degree, from an approved university, with a minimum GPA of 3.0 or an average of 75% or higher in the last 20 courses;</p> <p>ii. two references;</p> <p>iii. a statement of interest, including research interests.</p> <p>APPLICATION FOR ADMISSION</p> <p>All documents pertaining to application for admission are to be sent to the Office of the Registrar. Application deadline is March 1.</p> <p>APPLICATION FORM</p>	<p>Master of Applied Health Services Research (MAHSR)</p> <p>Candidates for admission to the Masters of Applied Health Services Research programs <u>(MAHSR-Thesis and MAHSR-Professional)</u> must have demonstrated high academic standing.</p> <p><u>MAHSR-Thesis (MAHSR-T) program:</u></p> <p><u>This program is best suited for those with and potential for self-directed, sustained research. Normally, the basic requirements are:</u></p> <p>i. a Bachelor’s degree of four years or a Bachelor’s with honours, or equivalent professional degree, from an approved university, with a minimum GPA of 3.0 or an average of 75% or higher in the last 20 courses;</p> <p>ii. two references;</p> <p>iii. a statement of interest, including research interests.</p> <p>APPLICATION FOR ADMISSION</p> <p>All documents pertaining to application for admission are to be <u>submitted through the application process sent to the Office of the Registrar. All aApplication deadline is materials must be received no later than March 1 of the year in which admission is sought.</u> <u>Late applications are reviewed only if seats are still available after all those meeting the deadline have been considered.</u></p> <p>APPLICATION FORM</p>
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<p>Application forms for admission can be completed on line for the Office of the Registrar at http://www.upei.ca/discovermore/apply with the appropriate fee and supporting documentation.</p> <p>TRANSCRIPTS</p> <p>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included.</p> <p>CONFIRMED SUPERVISOR</p> <p>A confirmed supervisor must be established before completing an application to this program.</p> <p>REFERENCE LETTERS</p> <p>Letters of reference from two professors familiar with the applicant's work are to be sent by the professors directly to the Office of the Registrar and can be uploaded to the applicant's file. An acceptable alternative to one such letter is a letter from a Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.</p> <p>ENGLISH PROFICIENCY</p> <p>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose first language is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission</p>	<p>Application forms for admission <u>to the MAHSR-T program</u> can be completed on line for the Office of the Registrar at http://www.upei.ca/discovermore/apply with the appropriate fee and supporting documentation.</p> <p>TRANSCRIPTS</p> <p>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included.</p> <p>CONFIRMED SUPERVISOR</p> <p>A confirmed supervisor must be established before completing an application to this <u>the MAHSR-T program stream</u>.</p> <p><u>International Applicants to the MAHSR-T program stream are eligible for study permits but must complete their thesis research in person at UPEI.</u></p> <p>REFERENCE LETTERS</p> <p>Letters of reference from two professors familiar with the applicant's work are to be sent by the professors directly to the Office of the Registrar. An acceptable alternative to one such letter is a letter from a Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.</p> <p>ENGLISH PROFICIENCY</p> <p>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose first language is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be</p>
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<p>requirements for All Graduate Programs. Such students should make arrangements to take the test in time to have the results available for the application deadline.</p> <p>REFUSAL OF ADMISSION</p> <p>Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.</p> <p>ADMISSION AND FINANCIAL ASSISTANCE</p> <p>Only those students who have a confirmed research supervisor who can provide the student with funding over the course of the degree (two years) will be admitted to the program.</p>	<p>obtained, are listed under the Admission requirements for All Graduate Programs. Such students should make arrangements to take the test in time to have the results available for the application deadline.</p> <p>REFUSAL OF ADMISSION</p> <p>Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.</p> <p>ADMISSION AND FINANCIAL ASSISTANCE</p> <p>For MAHSR-T, Only those students who have a confirmed research supervisor who can provide the student with funding over the course of the degree (two years) will be admitted to the program.</p> <p><u>MAHSR- Professional Program (MAHSR-P):</u></p> <p><u>This program prepares graduates for employment in a health-related setting and provides an avenue for current employees to strengthen their skills.</u></p> <p><u>Normally, the basic requirements are:</u></p> <p>i. <u>a Bachelor's degree of four years or a Bachelor's with honours, or equivalent professional degree, from an approved university, with a minimum GPA of 3.0 or an average of 75% or higher in the last 20 courses;</u></p> <p>ii. <u>two references;</u></p> <p>iii. <u>a statement of interest.</u></p> <p><u>All documents pertaining to application for admission are to be submitted through the application process. Application deadline is March 1. Late applications will be reviewed only if seats are still available after those meeting the deadline have been considered; they will be accepted until the program has reached its full complement of students or the program begins. Applicants are</u></p>
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	<p><u>encouraged to apply early to be considered for the program.</u></p> <p><u>International Applicants: If a student plans to come to Canada on a study permit, the MAHSR-P program does not meet IRCC regulations for long-term study permits. There is therefore no option to get a study permit to take an online program in Canada under IRCC regulations.</u></p> <p><u>APPLICATION FORM</u></p> <p><u>Application forms for admission to the MAHSR-P program stream can be completed on line</u></p> <p><u>TRANSCRIPTS</u></p> <p><u>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included.</u></p> <p><u>REFERENCE LETTERS</u></p> <p><u>Letters of reference from two professors familiar with the applicant's work are to be submitted directly by the professors. An acceptable alternative to one such letter is a letter from a Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.</u></p> <p><u>ENGLISH PROFICIENCY</u></p> <p><u>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose first language is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission</u></p>
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	<p><u>requirements for All Graduate Programs. Such students should make arrangements to take the test in time to have the results available for the application deadline.</u></p> <p><u>REFUSAL OF ADMISSION</u></p> <p><u>Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.</u></p>
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Rationale for Change: The proposed changes include revised admission requirements for the professional, course based stream for the MAHSR program (MAHSR-P).

Effective Term: WINTER 2024

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: Students currently enrolled in the MAHSR-Thesis Stream can continue with their planned program.

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: Science Council	November 21, 2023
Faculty Dean's Approval: Nola Etkin	November 21, 2023
Grad. Studies Dean's Approval: Marva Sweeney Nixon	November 24, 2023
Registrar's Office Approval: Darcy McCardle	November 28, 2020

Form Version: September 2023