

Minutes of the Sixth Meeting of Senate
Friday, February 14, 2025
3:00 – 5:00 pm
Alumni Hall and via Zoom

Present: W. Rodgers (Chair), K. Mears (Vice-Chair), A. Trowbridge (Secretary to Senate), P. Bernard, A. Braithwaite, M. Buote, N. Clark, S. Connolly, R. Dennis, P. Drake, N. Etkin, P. Foley, R. Gauthier, K. Gottschall-Pass, D. Griffon, A. Hsiao, G. Jiang, T. Judson, S. Kresta, B. Linkletter, A. MacKenzie, N. Mannholland, J. McClure, J. McIntyre, M. A. McMahon, W. Montelpare, D. Moses, S. Myers, G. Naterer, R. Raiswell, Y. Rashchupkina, F. Sadat, J. Sentance, M. Turnbull, M. von Eccher, H. Wang, W. Waterman, A. Weenie, W. Whalen

Regrets: C. Adeyanju, N. R. Agunbiade, P. Augustine, A. Bourque, M. Clapson, S. Fitzpatrick, S. Hamilton, A. MacLaren, R. McPhee, T. Mady, P. Smith, M. Sweeney-Nixon

Secretariat: P. Robichaud, K. Porter, W. Anderson

1. Call to Order, Welcome, Land Acknowledgment and Opening Remarks from Chair and Vice-Chair

W. Rodgers called the meeting to order at 3:02 pm and acknowledged the land.

2. Approval of Agenda

MOTION: (W. Waterman/W. Montelpare) to approve the agenda as presented. CARRIED.

3. Approval of Minutes

MOTION: (P. Bernard/M. A. McMahon) to approve January 17, 2025, minutes as presented. CARRIED.

4. Business Arising from Minutes

At the January Senate meeting, the following placemat question was received:

Q: Would the President, VPAR and VPPC provide a brief written report to accompany the oral report?

A: Yes, the President, VPAR and VPPC will provide a summary of the points in advance of the meeting, beginning for the March Senate meeting.

At the December meeting, it was requested that Senate receive a summary financial report on the University of Canada Egypt. This document was circulated with today's meeting material.

5. President's Report

W. Rodgers provided a verbal update on the following:

- Introduction of Pascal Robichaud, University Secretary, and welcome to his first meeting of Senate. The role of the University Secretary will be to oversee all university governance, including the Board of Governors, the Senate, and Board and University policies.
- Congratulations to Senator Sharon Myers on her appointment as Dean of Arts.
- Tim Walker has been hired as the Vice-President of Administration and Finance with a start date of April 14, 2025, and Jane Ngobia has been hired as the Vice-President of People and

Culture with a start date of May 1, 2025. T. Judson and S. Connolly were thanked for taking on the interim roles.

- The search for a Vice-President of Information Technology and Chief Information Officer (CIO) was not successful and has been paused. The President will identify an interim CIO.
- The President met with the new Deputy Minister of the *Department of Workforce, Advanced Learning and Population*, Mary Hunter .
- A committee was struck to develop policies to replace the *Fair Treatment Policy*. The President dispelled a rumour that the outcome of the committee's work is predetermined . The Committee proceeds from a clean slate, setting aside all previous drafts of policies, with a mandate to proceed with all due consultation, and receive all pertinent input . A second rumour regarding the committee is that confidential information is being improperly shared, which is also not true. She also indicated that committee members have signed a confidentiality agreement ensuring that no confidential information is improperly shared.
- The 2025-2030 UPEI Strategic Plan is in the drafting phase, as the last few consultation sessions have been scheduled. The draft strategic plan will be available for feedback and additional consultation.
- Senators have been invited to a governance training session with Cheryl Foy on February 25, 2025.
- A reminder to Senators to please RSVP to Senate meeting invitations in advance of the meeting to ensure we have quorum.
- A recent town hall had a "hearts and flowers" theme. The hearts represent things that we are proud of and things we like. Flowers represent gestures to show people that you care. Hearts and flowers to Senators for continuing to work to make UPEI a better place. All the tiny decisions made every day contribute to building the university that we want.

a. Vice-President Academic and Research Report

G. Naterer recognized recent successes and achievements of colleagues and students: UPEI business students for earning second place at a recent Schlesinger Global Family Enterprise Case Competition; UPEI engineering students that competed at a recent Atlantic Engineering competition; the UPEI Health and Wellness Centre for receiving accreditation with commendation from Accreditation Canada; Dr. Javier Sanchez; Dr. Nina Germitsch; Dr. Mark Fast; Dr. Krishna Thakur; and Dr. Kate Scarth.

The next leadership development retreat for academic administrators, is planned for June 5, 2025. UPEI is trying to build a community of colleagues with shared interests in developing leadership skills. Senators are encouraged to share this with colleagues. For additional information, please contact Shara Clow, Faculty Relations Officer, for more information.

International student enrollment numbers have decreased significantly. The recruitment office has been working hard on this issue, which continues to be a challenge. UPEI is open to ideas and suggestions on how to increase enrollment numbers.

A preliminary draft of the Strategic Enrollment Plan has been developed by the Strategic Enrollment Steering Committee. For additional information, please contact Dr. Melissa James, chair of the SEM Steering Committee.

The Teaching and Learning Centre has organized a Teaching Community Conference on April 28, 2025, and a Faculty Development Summer Institute May 26-29, 2025. The Teaching and Learning Centre put a lot of effort into organizing seminars and workshops, however, continues to face the challenge of low enrollments for sessions. Feedback is sought on how to address the challenge of low participation.

b. Vice-President People and Culture Report

S. Connolly gave a verbal report on the following items:

- The focus is now on developing the Year 2 implementation plans, while integrating the themes and feedback from the employee engagement survey into the implementation plans.
- Preparation is underway for the audit of Years 0 and 1, which will begin on May 1, 2025.
- HR is working on benefit renewals, with the benefit year turning over on May 1, 2025.
- Work is underway to amend the fiscal year pension as well as this is an evaluation year for the pension.
- T4s are being worked on and will be available by the end of the month.
- The employee engagement survey results are being reviewed and will be distributed to the University Community in March.
- Nominations are open for the University Awards of Excellence. Senators are encouraged to think about their colleagues and consider submitting a nomination.
- The EDI and Human Rights office are providing education through workshops, social media and posters. A Black History Month educational display has been created in the Murphy Student Centre.
- The SVPRO office is hosting and participating in love and sex week activities. The Office has hosted a couple of students, including a social work student, who is working on accessibility awareness.

6. Question Period

- a. W. Rodgers encouraged Senators to submit questions in advance of the meeting, particularly questions that require background detail.

- b. From the floor, it was noted that there was a reduction in hours in food and coffee service on campus for reading week. It was requested that UPEI consider that there are many faculty members that remain on the campus, as well as graduate students who would appreciate having this service. It was acknowledged that administration is aware, and a plan is being developed for the summer.

Are the students working in the SVPRO working in the community or directly within the Department and are they from across faculties? Students are working directly within the Office.

7. Senate Standing Committee Reports

- a. **Academic Planning and Curriculum Committee**
 - i. **Fifth Curriculum Report**

McDOUGALL FACULTY OF BUSINESS

OMNIBUS MOTION: (W. Waterman /A. MacKenzie) that motions 1-6 be approved as noted below. CARRIED.

1. To approve the changes as submitted for the Accelerated Bachelor of Business Administration Program.

(See details in the attached Curriculum Report – Pages 3-6)

2. To approve the proposed changes to the Accounting Certificate to coordinate with changes to the BBA program.

(See details in the attached Curriculum Report – Pages 7-9)

3. To approve the changes as submitted for the Bachelor of Business Administration Program.

(See details in the attached Curriculum Report – Pages 10-14)

4. To approve the changes as submitted for the Bachelor of Business Studies Program.

(See details in the attached Curriculum Report – Pages 15-18)

5. To approve the changes as submitted for the Bachelor of Business in Tourism and Hospitality Program.

(See details in the attached Curriculum Report – Pages 19-21)

6. To approve the removal of ENG 3810 as a required course for the Certificate in Public Administration.

(See details in the attached Curriculum Report – Pages 22-27)

Question: A Senator asked if those students that have already taken the course, will it be credited a Business elective or a non-Business elective? Answer: The intention is that the Faculty will offer a similar course through Business, not through English. The course is in development.

FACULTY OF EDUCATION

OMNIBUS MOTION: (M. Turnbull/R. Gauthier) that motions 7-9 be approved as noted below. CARRIED.

7. That pre-requisite requirements for ED-4230 be approved as proposed.

(See details in the attached Curriculum Report – Pages 28-29)

8. That the Regulation 10e on incomplete courses be updated to include the Bachelor of Education and Bachelor of Education (français langue seconde) programs.

(See details in the attached Curriculum Report – Pages 30-31)

9. That the Admission Requirements for the Bachelor of Education (français langue seconde) program be updated to include English as a possible teachable area for students entering the Intermediate/Senior cohort.

(See details in the attached Curriculum Report – Pages 32-35)

FACULTY OF SCIENCE

OMNIBUS MOTION: (W. Montelpare/N. Etkin) that motions 10-18 be approved as noted below. CARRIED.

10. That the new course proposal FN 4760 Applied Data Analysis and Interpretation be approved as proposed.

(See details in the attached Curriculum Report – Pages 37-40)

11. That the new course proposal KINE 4760 Applied Data Analysis and Interpretation be approved as proposed.

(See details in the attached Curriculum Report – Pages 41-44)

12. That the calendar entry change for the section titled “Requirements for Honours Program in Kinesiology” be approved as proposed.

(See details in the attached Curriculum Report – Pages 45-48)

13. That the calendar entry change for the section titled “Requirements for a major in Kinesiology” be approved as proposed.

(See details in the attached Curriculum Report – Pages 49-53)

14. That the course description change for KINE 4430 Advanced Physiology of Exercise Adaption and Performance be approved as presented.

(See details in the attached Curriculum Report – Pages 54-55)

15. That the course description change for HB 8430 Advanced Physiology of Exercise Adaptation and Performance be approved as proposed.

(See details in the attached Curriculum Report – Pages 56-57)

16. That the course description change for KINE 2320 Introduction to Motor Learning and Control be approved as proposed.

(See details in the attached Curriculum Report – Pages 58-59)

17. That the course description change for KINE 2510 Anatomical Kinesiology be approved as proposed.

(See details in the attached Curriculum Report – Pages 60-61)

18. That the course description change for KINE 3440 Active Living Practicum be approved as proposed.

(See details in the attached Curriculum Report – Pages 62-63)

b. Senate Steering and Nominating Committee

i. W. Rodgers welcomed John McIntyre as a new Senator. Reports of the last two meetings of the Senate Steering and Nominating Committee were provided for information.

ii. Senate and Senate Committee Vacancies

1. Senate:

- One faculty member from the Faculty of Arts to replace Raquel Hoerstring from

Jan. 1 to June 30, 2025

2. Senate Library Committee:
 - Two faculty members elected by Senate for a 2-year term
3. Senate Committee on Enhancement of Teaching:
Three faculty members no more than two from any faculty for a 3-year term
4. Academic Planning & Curriculum Committee
 - One graduate student
5. Ad Hoc Senate Committee on Teaching Evaluation:
 - Three faculty/librarians;
 - Two undergraduate students;
 - One graduate student needed
6. Committee for Emerita/Emeritus/Emeriti Status:
 - One Faculty member – IKERAS

iii. **Senate and Senate Committee Appointments**

1. Senate Academic and Student Discipline Appeals Committee:
 - Peter Foley
 - Owen Brown, Graduate Student Representative
2. Senate Research Advisory Committee:
 - Atif Zahoor, Graduate Student Representative
3. Senate Committee on Scholarships and Awards:
 - Prantor Kr Mondal, Graduate Student Representative
4. Senate Library Committee
 - Synthia MacEachern, Graduate Student Representative
5. Senate Committee on the Enhancement of Teaching
 - Osagie Atomon, Graduate Student Representative

iv. **2025-2026 Senate Meeting Dates**

A. Trowbridge reported that the Senate Steering and Nominating Committee has approved the 2025-2026 Senate Meeting dates. The dates were circulated with the meeting material.

v. **Annual Elections – A. Trowbridge**

A. Trowbridge stated that nominations are now open for the annual election. The deadline to submit nominations is February 28, 2025.

8. Update on Working Group – Academic Regulation 12: Academic Appeals

A report was circulated in advance of the meeting. A subcommittee of APCC was struck two years ago to review academic appeals and academic integrity for undergraduate and graduate students. Wayne Peters and N. Etkin chaired the Committee with an update presented to in May 2024. The committee proposes substantive changes, including:

- clear allowable grounds for an appeal;
- a simple process with a consistent approach across all faculties, where the faculty would have the first review,
- timelines for investigation and response,
- the Registrar role in the documentation and the keeping of records of outcomes
- student and the instructor to be heard by the appeals committee,

- a separate appeals process to review academic integrity violations,
- clear sanctions for violations, and
- harmonized the Graduate and Undergraduate Regulations.

The committee will conduct a final review of the amendments, and seek feedback from both the Senate Academic and Student Discipline Appeals Committee and the Graduate Studies Advisory Committee, before submitting a proposal to Senate through APCC.

Question: where will the information be stored and how can there be more transparency?

Answer: The committee has not discussed this, however the University has an obligation to protect students' privacy . Sharing the object of the appeal could identify the parties involved; which could be a breach of our statutory obligation to protect private information.

9. Review and Approval of Scholarly Integrity Committee Terms of Reference

K. Mears spoke to the draft Terms of Reference (TOR) for the Scholarly Integrity Committee which was provided in advance of the meeting. The TOR was created directly from the policy with the additions of:

- to review the scholarly integrity procedures within the University, and as needed, to make recommendations to Senate; and
- to provide a summary report of activities to Senate annually.

The membership of the committee is directly from the policy with the addition of the VPAR. To not unduly burden smaller Faculties, it is recommended that the terms stipulate that the terms provide that the committee will include “up to two” faculty members from any Faculty. This change to the TOR, requires a corollary amendment to the *Policy on Responsible Conduct of Research, Scholarly and Creative Work*.

MOTION: (K. Mears/R. Gauthier) that Senate approve the Scholarly Integrity Committee Terms of Reference as presented. Corollary to the approval of Terms of Reference of the Scholarly Integrity Committee (SIC), that the Policy on Responsible Conduct of Research, Scholarly and Creative Work be concordantly amended to replace in the third sentence of section 7.1.2 the words “no two” by “up to two”.

Concern was raised that the VPAR is a member of the Scholarly Integrity Committee (SIC) while they are responsible to draw from the SIC to constitute the Complaint Investigation Committee (CIC), which, in turn, will submit an Investigation Report to the VPAR for review.

Following discussion the following motion was made:

MOTION: (W. Montelpare/J. Sentance) that the motion to approve the Terms of Reference of the Scholarly Integrity Committee be referred to the Senate Steering and Nominating Committee for further consideration and be brought back for consideration at the next meeting of Senate. CARRIED.

10. Board Report to Senate

W. Montelpare gave a verbal report on recent Board of Governors activities. At the February 6, 2025 Board meeting,

The Board received:

- Reports were received from the Board Chair, the President and the Student Union President.
- A presentation from Student Union Executive representatives on the supports and services that the Student Union provides.
- A presentation on the complexity of the audio visual and information technology requirements at the Faculty of Medicine building.

The Board approved:

- The Terms of Reference for each Board Standing Committee - which included changing the name of three committees: Property and Environmental Sustainability Committee, Finance, Audit and Risk Committee and Governance and Nominating Committee. The Terms of Reference for each committee will be posted on the UPEI website under Board Standing Committees.
- An upgrade to the ventilation system at the Steel Building.
- An increase to the capital budget for the Faculty of Medicine.
- The appointment of Adewale Alaba as the new Student member of the Campus Culture Oversight Committee.
- New By-laws of the Board of Governors. They will be added to the UPEI website on the Board of Governors webpage and to the list of University Policies.

A joint Board of Governors/Senate Budget Café session was held on February 7, 2025

11. Shout Outs

W. Montelpare gave a shout out to the facilities employees who clear the snow at UPEI.

12. Adjournment

MOTION: (W. Montelpare) to adjourn the Senate meeting at 4:09 pm. CARRIED.

Respectfully submitted,

Andrea Trowbridge
Secretary to Senate

SUMMARY OF MOTION'S

McDougall Faculty of Business Summary of Changes

2

1. Accelerated BBA	Calendar Entry Change	3-6
2. Accounting Certificate	Calendar Entry Change	7-9
3. BBA	Calendar Entry Change	10-14
4. BBST	Calendar Entry Change	15-18
5. BBTH	Calendar Entry Change	19-21
6. Certificate in Public Administration	Calendar Entry Change	22-26

Faculty of Education Summary of Changes

27

7. ED-4230	Pre-requisite Addition/Change	28-29
8. Regulation 10	Calendar Entry Change	30-31
9. Admission Requirements (BEd (français langue seconde))	Calendar Entry Change	32-35

Faculty of Science Summary of Changes

36

10. FN 4760	New Course Proposal	37-40
11. KINE 4760	New Course Proposal	41-44
12. KINE 3510 (Honours)	Calendar Entry Change	45-48
13. KINE 3510 (Minor)	Calendar Entry Change	49-53
14. KINE 4430	Course Description Change	54-55
15. HB 8430	Course Description Change	56-57
16. KINE 2320	Course Description Change	58-59
17. KINE 2510	Course Description Change	60-61
18. KINE 3440	Course Description Change	62-63



SUMMARY OF CHANGES FACULTY OF BUSINESS

Motion #'s 1-6

Summary of Motions
Faculty of Business

#	Type of Motion	Motion
1.	Calendar Entry Change	Accelerated BBA
2.	Calendar Entry Change	Accounting Certificate
3.	Calendar Entry Change	BBA
4.	Calendar Entry Change	BBST
5.	Calendar Entry Change	BBTH
6.	Calendar Entry Change	Certificate in Public Administration



CALENDAR & CURRICULUM CHANGE

Motion # 1

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Accelerated Bachelor of Business Administration Program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Accelerated Bachelor of Business Administration Program</p> <p>Graduates of two year college diploma programs can gain access to the Bachelor of Business Administration degree (BBA) by way of the Accelerated Bachelor of Business Administration Program.</p> <p>The Accelerated Bachelor of Business Administration program is available to students who have a two-year diploma from Holland College (or a similar college). They must satisfy general UPEI and Faculty of Business entrance requirements. Applicants must demonstrate a minimum average of 70% in their college program. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES:</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p> <p>Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2410 – Management Information Systems Business 2880 – Research and Evidence-Based Management Economics 1010 – Introductory Microeconomics</p>	<p>Accelerated Bachelor of Business Administration Program</p> <p>Graduates of two year college diploma programs can gain access to the Bachelor of Business Administration degree (BBA) by way of the Accelerated Bachelor of Business Administration Program.</p> <p>The Accelerated Bachelor of Business Administration program is available to students who have a two-year diploma from Holland College (or a similar college). They must satisfy general UPEI and <u>McDougall</u> Faculty of Business entrance requirements. Applicants must demonstrate a minimum average of 70% in their college program. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES:</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p> <p>Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2410 – Management Information Systems Business 2880 – Research and Evidence-Based Management Economics 1010 – Introductory Microeconomics</p>

CALENDAR & CURRICULUM CHANGE

Motion # 1

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Economics 1020 – Introductory Macroeconomics Math 1110 – Finite Mathematics UPEI 1010 – Writing Studies (see <u>note 3</u>) IKE 1040 – Indigenous Teachings Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see <u>note 1</u>)</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2120 – Business Presentations and Communications Business 2310 – Corporate Finance Business 2510 – Introduction to Management Science Business 2720 – Human Resource Management Business 3010 – Business Law – Part I Business 3430 – Integrated Cases in Marketing Accounting 2210 – Managerial Accounting</p> <p>Required courses recommended to be taken in a student’s THIRD year at UPEI:</p> <p>Business 3330 – Integrated Cases in Corporate Finance OR Business 334 – Personal Finance Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills Business 4950 – Business Research I</p> <p>ELECTIVE COURSES:</p> <p>For students whose college diploma was in Accounting:</p> <p>In addition to the 22 required courses, students must take eight elective courses. At least three electives must be business courses, and at least four electives must be non-business courses.</p>	<p>Economics 1020 – Introductory Macroeconomics Math 1110 – Finite Mathematics UPEI 1010 – Writing Studies (see <u>note 3</u>) IKE 1040 – Indigenous Teachings Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see <u>note 1</u>)</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2120 – Business Presentations and Communications Business 2310 – Corporate Finance Business 2510 – Introduction to Management Science Business 2720 – Human Resource Management Business 3010 – Business Law – Part I Business 3430 – Integrated Cases in Marketing Accounting 2210 – Managerial Accounting (<u>except students whose college diploma was in Accounting; see note 1</u>)</p> <p>Required courses recommended to be taken in a student’s THIRD year at UPEI:</p> <p>Business 3330 – Integrated Cases in Corporate Finance OR Business 334 – Personal Finance Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills Business 4950 – Business Research I</p> <p>ELECTIVE COURSES:</p> <p>For students whose college diploma was in Accounting:</p> <p>In addition to the 22 <u>21</u> required courses, students must take eight <u>nine</u> elective courses. At least three electives must be business courses, and at</p>



CALENDAR & CURRICULUM CHANGE

Motion # 1

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>For students whose college diploma was not in Accounting:</p> <p>In addition to the 23 required courses, students must take seven elective courses. At least two electives must be business courses, and at least four electives must be non-business courses. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>Students must obtain at least 60% in at least 14 of the 18 required business courses in order to qualify for the Bachelor of Business Administration degree.</p> <p>NOTES:</p> <ol style="list-style-type: none"> 1. Students whose college diploma was in Accounting will substitute a business elective for ACCT 1010. 2. Students in this program are eligible for the Business Co–op option. 3. The completion of UPEI 1010 is a required course for the Accelerated BBA, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. 	<p>least four electives must be non-business courses. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>For students whose college diploma was not in Accounting:</p> <p>In addition to the 23 required courses, students must take seven elective courses. <u>At least two electives must be business courses, and at least four electives must be non-business courses.</u> The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>Students must obtain at least 60% in at least 14 of the 18 required business courses in order to qualify for the Bachelor of Business Administration degree.</p> <p>NOTES:</p> <ol style="list-style-type: none"> 1. Students whose college diploma was in Accounting will substitute <u>a two business elective electives</u> for ACCT 1010 <u>and ACCT 2210.</u> 2. Students in this program are eligible for the Business Co–op option. 3. The completion of UPEI 1010 is a required course for the Accelerated BBA, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.

Rationale for Change: Students who have completed a diploma in Accounting Technology would have completed courses in their diploma similar to Accounting 2210 in terms of content and learning outcomes. To avoid duplication, it would be beneficial for these students to be able to substitute a different business course in place of the required Accounting 2210 course. Regarding the change to the elective requirement, this is to provide more flexibility to students with respect to course selections and agency over their own decision-making For example, the change would make it easier for students who are pursuing a Bachelor of Business Administration degree to pursue multiple minors in disciplines outside the Faculty of Business. The change would also enable students who are pursuing a Bachelor of Business Administration with a



CALENDAR & CURRICULUM CHANGE

Motion # 1

specialization to also pursue a minor in a discipline outside the Faculty of Business. The change would make it possible students who are pursuing a Bachelor of Business Administration degree with a specialization in accounting to take a business course as an elective that is not an accounting course. Currently this is not possible within the confines of a 120-semester hour degree.

Effective Term: FALL 2025

Implications for Other Programs: This change may or may not affect enrollment in other programs but will provide more flexibility for students wishing to pursue a Minor outside the McDougall Faculty of Business.

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion # 2

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the proposed changes to the Accounting Certificate to coordinate with changes to the BBA program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Certificate in Accounting</p> <p>The Accounting Certificate is intended for non-business students who satisfy the entrance requirements of the Business program. Generally, students must have successfully completed Grade 12 in a University Preparatory program with an overall average of at least 70% in English, Mathematics, any two Social Studies, Languages, or Sciences, and one other academic course. Applicants with the appropriate work experience may also be accepted into the program.</p> <p>Students who graduated with a BBA, BBST or BBTH, without the Accounting Specialization, are also eligible to return to complete the Accounting Certificate.</p> <p>The Certificate provides some of the foundation courses for the Chartered Professional Accountant designation. To be eligible to receive the Certificate, students must obtain a minimum average of 60% in each of the courses taken.</p> <p>REQUIRED COURSES</p> <p>Accounting 1010 – Introduction to Financial Accounting</p> <p>Accounting 2020 – Introductory Financial Accounting – Part II</p> <p>Business 2310 – Corporate Finance</p>	<p>Certificate in Accounting</p> <p>The Accounting Certificate is intended for non-business students who satisfy the entrance requirements of the Business program. Generally, students must have successfully completed Grade 12 in a University Preparatory program with an overall average of at least 70% in English, Mathematics, any two Social Studies, Languages, or Sciences, and one other academic course. Applicants with the appropriate work experience may also be accepted into the program.</p> <p>Students who graduated with a BBA, BBST or BBTH, without the Accounting Specialization, are also eligible to return to complete the Accounting Certificate.</p> <p>The Certificate provides some of the foundation courses for the Chartered Professional Accountant designation. To be eligible to receive the Certificate, students must obtain a minimum average of 60% in each of the courses taken.</p> <p>REQUIRED COURSES</p> <p>Accounting 1010 – Introduction to Financial Accounting</p> <p>Accounting 2020 – Introductory Financial Accounting – Part II</p> <p>Business 2310 – Corporate Finance</p> <p>Business 2410 – Management Information Systems</p> <p>Accounting 3010 – Intermediate Accounting – Part I</p>



CALENDAR & CURRICULUM CHANGE

Motion # 2

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Business 2410 – Management Information Systems</p> <p>Accounting 3010 – Intermediate Accounting – Part I</p> <p>Accounting 3020 – Intermediate Accounting – Part II</p> <p>FOUR of the following courses:</p> <p>Accounting 2210 – Managerial Accounting</p> <p>Accounting 3120 – Cost Accounting</p> <p>Accounting 4010 – Advanced Financial Accounting – Part I</p> <p>Accounting 4020 – Advanced Financial Accounting – Part II</p> <p>Accounting 4150 – Auditing</p> <p>Accounting 4160 – Auditing, Accounting, and Society</p> <p>Business 3330 – Integrated Cases in Corporate Finance</p> <p>English 3810 – Professional Writing</p> <p>Students who have earned a specialization in accounting in the Bachelor of Business Administration program are not eligible for the Certificate in Accounting.</p>	<p>Accounting 3020 – Intermediate Accounting – Part II</p> <p>FOUR of the following courses:</p> <p>Accounting 2210 – Managerial Accounting</p> <p>Accounting 3120 – Cost Accounting</p> <p>Accounting 4010 – Advanced Financial Accounting – Part I</p> <p>Accounting 4020 – Advanced Financial Accounting – Part II</p> <p>Accounting 4150 – Auditing</p> <p>Accounting 4160 – Auditing, Accounting, and Society</p> <p>Business 3330 – Integrated Cases in Corporate Finance</p> <p>English 3810 – Professional Writing</p> <p>Students who have earned a specialization in accounting in the Bachelor of Business Administration program are not eligible for the Certificate in Accounting.</p>

Rationale for Change: The Accounting Certificate is updated to reflect changes to the BBA program.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 2

Authorization	Date:
Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 3

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Bachelor of Business Administration Program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>The Faculty of Business is committed to providing students with a high quality, integrated business education in a personalized learning environment. It is structured to provide the broad-based, cross-functional business education required for leaders of business, government, and not-for-profit organizations. The Faculty’s personalized learning environment provides opportunities for extensive interaction between students, faculty and practitioners.</p> <p>The Faculty of Business holds a unique position within the province’s education system. It is committed to intellectual leadership, and to excellence in developing new knowledge and conveying that knowledge to its students and to the public. In order to attract, develop and retain students, faculty and staff, the Faculty recognizes that it must sustain an intellectually stimulating environment.</p> <p>The Faculty views its students not as customers, but rather as partners in the development of a high quality business education. Graduates are expected to have developed competency in integrating the core functional business disciplines; ethical, social, historical and global awareness; critical thinking and problem solving; quantitative analysis; communication skills and leadership; team work as well as personal initiative; technological application in business; and using business research to support evidence-informed practice.</p> <p>The degree program in the Faculty of Business is designed to fulfill this mission and to provide the</p>	<p>The <u>McDougall</u> Faculty of Business is committed to providing students with a high quality, integrated business education in a personalized learning environment. It is structured to provide the broad-based, cross-functional business education required for leaders of business, government, and not-for-profit organizations. The Faculty’s personalized learning environment provides opportunities for extensive interaction between students, faculty and practitioners.</p> <p>The <u>McDougall</u> Faculty of Business holds a unique position within the province’s education system. It is committed to intellectual leadership, and to excellence in developing new knowledge and conveying that knowledge to its students and to the public. In order to attract, develop and retain students, faculty and staff, the Faculty recognizes that it must sustain an intellectually stimulating environment.</p> <p>The Faculty views its students not as customers, but rather as partners in the development of a high quality business education. Graduates are expected to have developed competency in integrating the core functional business disciplines; ethical, social, historical and global awareness; critical thinking and problem solving; quantitative analysis; communication skills and leadership; team work as well as personal initiative; technological application in business; and using business research to support evidence-informed practice.</p> <p>The degree program in the <u>McDougall</u> Faculty of Business is designed to fulfill this mission and to</p>

CALENDAR & CURRICULUM CHANGE

Motion # 3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>educational breadth and depth needed by business leaders.</p> <p>ACCOUNTING AND BUSINESS ADMINISTRATION</p> <p>The Faculty of Business maintains a close liaison with the Chartered Professional Accountants of Prince Edward Island, and students who satisfactorily complete designated university courses are given broad exemptions by this professional organization. Students interested in pursuing a professional accounting designation should contact the Dean's office prior to enrolling in their third year. These students should not enrol in Business electives other than those that are designated as accounting exemptions. Students not pursuing a Bachelor of Business Administration degree may register for the Certificate in Accounting.</p> <p>Bachelor of Business Administration</p> <p>The Bachelor of Business Administration degree (BBA) is a four-year degree consisting of 120 semester hours. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>1000-Level Courses: Accounting 1010 (Introduction to Financial Accounting) Business 1410 (Marketing) Business 1710 (Organizational Behaviour) Economics 1010 (Introductory Microeconomics) Economics 1020 (Introductory Macroeconomics) Math 1110 (Finite Mathematics) UPEI 1010 (Writing Studies) (see note 3) IKE 1040 (Indigenous Teaching)</p> <p>2000-Level Courses:</p>	<p>provide the educational breadth and depth needed by business leaders.</p> <p>ACCOUNTING AND BUSINESS ADMINISTRATION</p> <p>The <u>McDougall</u> Faculty of Business maintains a close liaison with the Chartered Professional Accountants of Prince Edward Island, and students who satisfactorily complete designated university courses are given broad exemptions by this professional organization. Students interested in pursuing a professional accounting designation should contact the Dean's office prior to enrolling in their third year. These students should not enrol in Business electives other than those that are designated as accounting exemptions. Students not pursuing a Bachelor of Business Administration degree may register for the Certificate in Accounting.</p> <p>Bachelor of Business Administration</p> <p>The Bachelor of Business Administration degree (BBA) is a four-year degree consisting of 120 semester hours. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>1000-Level Courses: Accounting 1010 (Introduction to Financial Accounting) Business 1410 (Marketing) Business 1710 (Organizational Behaviour) Economics 1010 (Introductory Microeconomics) Economics 1020 (Introductory Macroeconomics) Math 1110 (Finite Mathematics) UPEI 1010 (Writing Studies) (see note 3) IKE 1040 (Indigenous Teaching)</p> <p>2000-Level Courses:</p>



CALENDAR & CURRICULUM CHANGE

Motion # 3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Accounting 2210 (Managerial Accounting) Business 2120 (Business Presentations and Communications) Business 2310 (Corporate Finance) Business 2410 (Management Information Systems) Business 2510 (Introduction to Management Science) Business 2720 (Human Resource Management) Business 2880 (Research and Evidence-Based Management)</p> <p>3000-Level Courses:</p> <p>Business 3010 (Business Law – Part I) Business 3330 (Integrated Cases in Corporate Finance) OR Business 3340 (Personal Finance) Business 3430 (Integrated Cases in Marketing) Business 3510 (Operations Management) Business 3710 (Entrepreneurship and New Ventures) Business 3910 (Strategic Management)</p> <p>4000-Level Courses:</p> <p>Business 4850 (Developing Management Skills) Business 4950 (Business Research I)</p> <p>ELECTIVE COURSES</p> <p>In addition to the 23 required courses, students must take 17 elective courses. At least three electives must be business courses and at least eight electives must be non-business courses. The other six electives (“free electives”) may be either business or non-business courses.</p> <p>For students pursuing one of the seven specializations, the courses prescribed for the particular specialization will fulfill electives on the degree.</p> <p>Students must obtain at least 60% in at least 14 of the 18 required business courses in order to</p>	<p>Accounting 2210 (Managerial Accounting) Business 2120 (Business Presentations and Communications) Business 2310 (Corporate Finance) Business 2410 (Management Information Systems) Business 2510 (Introduction to Management Science) Business 2720 (Human Resource Management) Business 2880 (Research and Evidence-Based Management)</p> <p>3000-Level Courses:</p> <p>Business 3010 (Business Law – Part I) Business 3330 (Integrated Cases in Corporate Finance) OR Business 3340 (Personal Finance) Business 3430 (Integrated Cases in Marketing) Business 3510 (Operations Management) Business 3710 (Entrepreneurship and New Ventures) Business 3910 (Strategic Management)</p> <p>4000-Level Courses:</p> <p>Business 4850 (Developing Management Skills) Business 4950 (Business Research I)</p> <p>ELECTIVE COURSES</p> <p>In addition to the 23 required courses, students must take 17 elective courses. At least three electives must be business courses and at least eight electives must be non-business courses. The other six electives (“free electives”) may be either business or non-business courses.</p> <p>For students pursuing one of the seven specializations, the courses prescribed for the particular specialization will fulfill electives on the degree.</p> <p>Students must obtain at least 60% in at least 14 of the 18 required business courses in order to qualify for the degree of Bachelor of Business Administration.</p>



CALENDAR & CURRICULUM CHANGE

Motion # 3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>qualify for the degree of Bachelor of Business Administration.</p> <p>NOTES:</p> <ul style="list-style-type: none"> Accounting courses are considered to be business courses. All courses will not necessarily be offered each year. Students should consult the current timetable before registration. The completion of UPEI 1010 is a required course for the BBA, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. <p>SPECIALIZATIONS</p> <p>The specializations in the BBA Program are designed to provide students with a deeper level of expertise within a discipline, to improve students' competitiveness upon entering the workforce.</p>	<p>NOTES:</p> <ul style="list-style-type: none"> Accounting courses are considered to be business courses. All courses will not necessarily be offered each year. Students should consult the current timetable before registration. The completion of UPEI 1010 is a required course for the BBA, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. <p>SPECIALIZATIONS</p> <p>The specializations in the BBA Program are designed to provide students with a deeper level of expertise within a discipline, to improve students' competitiveness upon entering the workforce.</p>

Rationale for Change: : The change to the elective requirement is to provide more flexibility to students with respect to course selections and agency over their own decision-making For example, the change would make it easier for students who are pursuing a Bachelor of Business Administration degree to pursue multiple minors in disciplines outside the Faculty of Business. The change would also enable students who are pursuing a Bachelor of Business Administration with a specialization to also pursue a minor in a discipline outside the Faculty of Business. The change would make it possible students who are pursuing a Bachelor of Business Administration degree with a specialization in accounting to take a business course as an elective that is not an accounting course. Currently this is not possible within the confines of a 120-semester hour degree.

Effective Term: FALL 2025

Implications for Other Programs: This change may or may not affect enrollment in other programs but will provide more flexibility for students wishing to pursue a Minor outside the McDougall Faculty of Business.

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 3

Authorization	Date:
Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion # 4

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Bachelor of Business Studies Program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Bachelor of Business Studies</p> <p>The Bachelor of Business Studies (BBST) program is a post-diploma degree. It will require a minimum of two years of academic study at UPEI, the curriculum of which will consist primarily of core courses and a few electives.</p> <p>To be eligible for program admission, students must have already completed a two-year business diploma in specified programs at a recognized college and have achieved an overall average of 70%. Students must meet the UPEI admission requirements for this degree. In the BBST, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p> <p>Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications</p>	<p>Bachelor of Business Studies</p> <p>The Bachelor of Business Studies (BBST) program is a post-diploma degree. It will require a minimum of two years of academic study at UPEI, the curriculum of which will consist primarily of core courses and a few electives.</p> <p>To be eligible for program admission, students must have already completed a two-year business diploma in specified programs at a recognized college and have achieved an overall average of 70%. Students must meet the UPEI admission requirements for this degree. In the BBST, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p> <p>Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications</p>



CALENDAR & CURRICULUM CHANGE

Motion # 4

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see <u>note 1</u>) Accounting 2210 – Managerial Accounting UPEI 1010 – Writing Studies (see <u>note 7</u>) IKE 1040 – Indigenous Teachings</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills</p> <p>ELECTIVE COURSES</p> <p>For students whose college diploma was in Accounting:</p> <p>In addition to the 17 required courses, students must take 3 elective courses. At least one elective must be a business course and at least one elective must be a non-business elective. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>For students whose college diploma was in Business or Retail Management:</p> <p>In addition to the 18 required courses, students must take 2 elective courses. At least one elective must be a non-business course at the 2000 level or higher. The other elective (“a free elective”) may be either a business or a non-business course.</p>	<p>Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see <u>note 1</u>) Accounting 2210 – Managerial Accounting (<u>except students whose college diploma was in Accounting; see note 1</u>) UPEI 1010 – Writing Studies (see <u>note 7</u> <u>note 6.</u>) IKE 1040 – Indigenous Teachings</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills</p> <p>ELECTIVE COURSES</p> <p>For students whose college diploma was in Accounting:</p> <p>In addition to the 17 <u>16</u> required courses, students must take 3 <u>4</u> elective courses. At least one elective must be a business course and at least one elective must be a non-business elective. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>For students whose college diploma was in Business or Retail Management:</p> <p>In addition to the 18 required courses, students must take 2 elective courses. At least one elective</p>

CALENDAR & CURRICULUM CHANGE

Motion # 4

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>NOTES:</p> <ol style="list-style-type: none"> 1. Students who have completed a diploma in Accounting Technology must take a business elective in place of Accounting 1010. 2. Accounting courses are considered to be Business electives. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration. 3. Political Science 2010 (Canadian Politics I: Government) and 3110 (Canadian Public Administration) are recommended as potential non-business electives. 4. Recommended Business electives include Business 2650 (Introduction to Small Business and Entrepreneurship), Business 4650 (Project Management), Business 4710 (Org. Development), and Business 4760 (Intercultural Management). 5. Students are eligible to apply to the Co-operative Education program upon entrance to the university. 6. Unless specified, the following courses are not eligible as electives for the BBST program: Math 1110/1120, Economics 1010/1020, and Business 1010. 7. The completion of UPEI 1010 is a required course for the BBST, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. 	<p>must be a non-business course at the 2000 level or higher. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>NOTES:</p> <ol style="list-style-type: none"> 1. <u>1.</u> Students who have completed a diploma in Accounting Technology must take a <u>two</u> business elective <u>electives</u> in place of Accounting 1010 <u>and Accounting 2210.</u> 2. <u>2.</u> Accounting courses are considered to be Business electives. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration. 3. Political Science 2010 (Canadian Politics I: Government) and 3110 (Canadian Public Administration) are recommended as potential non-business electives. 4. <u>3.</u> Recommended Business electives include Business 2650 (Introduction to Small Business and Entrepreneurship), Business 4650 (Project Management), Business 4710 (Org. Development), and Business 4760 (Intercultural Management). 5. <u>4.</u> Students are eligible to apply to the Co-operative Education program upon entrance to the university. 6. <u>5.</u> Unless specified, the following courses are not eligible as electives for the BBST program: Math 1110/1120, Economics 1010/1020, and Business 1010. 7. <u>6.</u> The completion of UPEI 1010 is a required course for the BBST, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.



CALENDAR & CURRICULUM CHANGE

Motion # 4

Rationale for Change: : Students who have completed a diploma in Accounting Technology would have completed courses in their diploma similar to Accounting 2210 in terms of content and learning outcomes. To avoid duplication, it would be beneficial for these students to be able to substitute a different business course in place of the required Accounting 2210 course. Regarding the change to the elective requirement, this is to provide more flexibility to students with respect to course selections and agency over their own decision-making For example, the change would make it easier for students who are pursuing a Bachelor of Business Administration degree to pursue multiple minors in disciplines outside the Faculty of Business. The change would also enable students who are pursuing a Bachelor of Business Administration with a specialization to also pursue a minor in a discipline outside the Faculty of Business. The change would make it possible students who are pursuing a Bachelor of Business Administration degree with a specialization in accounting to take a business course as an elective that is not an accounting course. Currently this is not possible within the confines of a 120-semester hour degree.

Effective Term: FALL 2025

Implications for Other Programs: This change may or may not affect enrollment in other programs but will provide more flexibility for students wishing to pursue a Minor outside the McDougall Faculty of Business.

Impact on Students Currently Enrolled: N/A

Authorization	Date:
Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean’s Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean’s Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar’s Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 5

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Bachelor of Business in Tourism and Hospitality Program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Bachelor of Business in Tourism and Hospitality</p> <p>The Bachelor of Business in Tourism and Hospitality (BBTH) is a two-year post-diploma degree available only to graduates of diploma programs at the Atlantic Tourism and Hospitality Institute (ATHI) or of similar programs at similar post-secondary institutions. This post-diploma degree provides the opportunity for students to continue their education through a concentration in Business Administration.</p> <p>Students must meet the UPEI admission requirements for this degree by completing the ATHI diploma, including economics, or equivalent course work at a university or college, with a minimum overall average of 70%. In the BBTH program, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p>	<p>Bachelor of Business in Tourism and Hospitality</p> <p>The Bachelor of Business in Tourism and Hospitality (BBTH) is a two-year post-diploma degree available only to graduates of diploma programs at the Atlantic Tourism and Hospitality Institute (ATHI) or of similar programs at similar post-secondary institutions. This post-diploma degree provides the opportunity for students to continue their education through a concentration in Business Administration.</p> <p>Students must meet the UPEI admission requirements for this degree by completing the ATHI diploma, including economics, or equivalent course work at a university or college, with a minimum overall average of 70%. In the BBTH program, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.) (See <u>note-4 note 3</u>)</p> <p>REQUIRED COURSES</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p>



CALENDAR & CURRICULUM CHANGE

Motion # 5

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Accounting 1010 – Introduction to Financial Accounting Accounting 2210 – Managerial Accounting Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I UPEI 1010 – Writing Studies (see <u>note 4</u>) IKE 1040 – Indigenous Teachings</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills</p> <p>ELECTIVE COURSES</p> <p>In addition to the 18 required courses, students must take 2 elective courses. At least one elective must be a non-business course. The other elective (“a free elective”) may be either a business or a non-business course at the 2000 level or higher. For the non-business elective, Island Studies 2110 (Island Tourism: The Search for Paradise) is highly recommended.</p> <p>NOTES:</p> <p>1. Accounting courses are considered to be Business electives.</p>	<p>Accounting 1010 – Introduction to Financial Accounting Accounting 2210 – Managerial Accounting Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I UPEI 1010 – Writing Studies (see <u>note 4</u> <u>note 3</u>) IKE 1040 – Indigenous Teachings</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910– Strategic Management Business 4850 – Developing Management Skills</p> <p>ELECTIVE COURSES</p> <p>In addition to the 18 required courses, students must take 2 elective courses. At least one elective must be a non-business course. The other elective (“a free elective”) may be either a business or a non-business course <u>One of these electives must be at the 2000 level or higher. For the non-business elective,</u> Island Studies 2110 (Island Tourism: The Search for Paradise) is highly recommended.</p> <p>NOTES:</p> <p>1. Accounting courses are considered to be Business electives.</p>



CALENDAR & CURRICULUM CHANGE

Motion # 5

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration.</p> <p>3. Business 3730 (Tourism Management) or Business 4540 (Tourism and Hospitality management) is recommended for the free elective.</p> <p>4. The completion of UPEI 1010 is a required course for the BBTH, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.</p> <p>5. Students are eligible to apply to the Cooperative Education program upon entrance to the University.</p> <p>6. The following courses are not eligible as electives for the BBTH program: Math 1110/1120, and Economics 1010/1020.</p>	<p>2. <u>1.</u> Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration.</p> <p>3. <u>2.</u> Business 3730 (Tourism Management) or Business 4540 (Tourism and Hospitality management) is recommended for the free elective.</p> <p>4. <u>3.</u> The completion of UPEI 1010 is a required course for the BBTH, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.</p> <p>5. <u>4.</u> Students are eligible to apply to the Cooperative Education program upon entrance to the University.</p> <p>6. <u>5.</u> The following courses are not eligible as electives for the BBTH program: Math 1110/1120, and Economics 1010/1020.</p>

Rationale for Change: The change to the elective requirement is to provide more flexibility to students with respect to course selections and agency over their own decision-making.

Effective Term: FALL 2025

Implications for Other Programs: This change may or may not affect enrollment in other programs but will provide more flexibility for students wishing to pursue a Minor outside the McDougall Faculty of Business.

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 6

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the removal of ENG 3810 as a required course for the Certificate in Public Administration.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Public Administration</p> <p>The University of Prince Edward Island, through the Faculty of Business, offers an interdisciplinary program of studies leading to a Certificate and a Diploma in Public Administration. The program is intended for working federal, provincial, and municipal public servants who wish to prepare themselves for higher administrative and management positions. Others with similar interests may apply. Every effort is made to schedule the compulsory and elective courses for the program at times convenient for those employed.</p> <p>ADMISSION: Admission requirements to the Certificate and Diploma Programs are as for the Faculty of Business.</p> <p>OBJECTIVES The UPEI Public Administration program has three basic objectives: -to develop, along with specific skills, an understanding of the interpersonal and interorganizational roles of an individual within the public service; -to assist in the training and development of</p>	<p>Public Administration</p> <p>The University of Prince Edward Island, through the <u>McDougall</u> Faculty of Business, offers an interdisciplinary program of studies leading to a Certificate and a Diploma in Public Administration. The program is intended for working federal, provincial, and municipal public servants who wish to prepare themselves for higher administrative and management positions. Others with similar interests may apply. Every effort is made to schedule the compulsory and elective courses for the program at times convenient for those employed.</p> <p>ADMISSION: Admission requirements to the Certificate and Diploma Programs are as for the <u>McDougall</u> Faculty of Business.</p> <p>OBJECTIVES The UPEI Public Administration program has three basic objectives: -to develop, along with specific skills, an understanding of the interpersonal and interorganizational roles of an individual within the public service; -to assist in the training and development of</p>

CALENDAR & CURRICULUM CHANGE

Motion # 6

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>individuals for policy and administrative positions in the public service; and -to equip individuals with knowledge and techniques for efficient and effective decision making.</p>	<p>individuals for policy and administrative positions in the public service; and -to equip individuals with knowledge and techniques for efficient and effective decision making.</p>
<p>CERTIFICATE PROGRAM</p>	<p>CERTIFICATE PROGRAM</p>
<p>The Certificate program is designed and intended for advancement to the middle management in the public service. To qualify for a Certificate, a student must complete ten (10) three semester-hour courses for a total of thirty (30) semester hours. Eight (8) of the three semester hour courses are compulsory and two (2) are chosen from the list of approved electives.</p>	<p>The Certificate program is designed and intended for advancement to the middle management in the public service. To qualify for a Certificate, a student must complete ten (10) three semester-hour courses for a total of thirty (30) semester hours. Eight (8) of the three semester hour courses are compulsory and two (2) are chosen from the list of approved electives.</p>
<p>COMPULSORY CERTIFICATE COURSES</p>	<p>COMPULSORY CERTIFICATE COURSES</p>
<p>Organizational Behaviour – Business 1710 Introductory Microeconomics- Economics 1010 Introductory Macroeconomics – Economics 1020 UPEI 1010 AND a writing intensive course Professional Writing – English 3810 Canadian Politics I: Government – Political Science 2010 Law Politics and the Judicial Process I – Political Science 2110 Canadian Public Administration – Political Science 3110</p>	<p>Organizational Behaviour – Business 1710 Introductory Microeconomics- Economics 1010 Introductory Macroeconomics – Economics 1020 UPEI 1010 AND a writing intensive course Professional Writing – English 3810 <u>A writing intensive course</u> Canadian Politics I: Government – Political Science 2010 Law Politics and the Judicial Process I – Political Science 2110 Canadian Public Administration – Political Science 3110</p>
<p>DIPLOMA PROGRAM</p>	<p>DIPLOMA PROGRAM</p>
<p>The Diploma program is designed and intended for more advanced Public Administration education. To qualify for a Diploma, a student must complete an additional ten (10) three semester hour courses beyond the Certificate.</p>	<p>The Diploma program is designed and intended for more advanced Public Administration education. To qualify for a Diploma, a student must complete an additional ten (10) three semester hour courses</p>

CALENDAR & CURRICULUM CHANGE

Motion # 6

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Six (6) of the additional three semester hour courses are compulsory and four (4) are chosen from the list of approved electives. In addition, candidates for the Diploma in Public Administration must satisfy the coordinator that they have completed a public service work experience of four months, full-time, in a public administration environment.</p> <p>COMPULSORY DIPLOMA COURSES Human Resource Management – Business 2720 Communications – Business 4610 Organizational Development and Change – Business 4710 Canadian Economic Problems – Economics 3040 Canadian Federalism – Political Science 3020 Canadian Public Policy – Political Science 3140</p> <p>APPROVED ELECTIVES Electives from the following list may be selected for either the Certificate or the Diploma requirement but an elective cannot be used for both Certificate and Diploma.</p> <p>Certificate and Diploma Electives Management Information Systems – Business 2410 Industrial Relations – Business 3720 Business Law I– Business 3010 Business Law II – Business 3020 Postwar Prince Edward Island – History 4890 The Canadian Experience – Canadian Studies 3010 and 3020 Public Finance – Economics 4120 Politics and Government of Prince Edward Island – Political Science 2020 Law, Politics and the Judicial Process II –</p>	<p>beyond the Certificate. Six (6) of the additional three semester hour courses are compulsory and four (4) are chosen from the list of approved electives. In addition, candidates for the Diploma in Public Administration must satisfy the coordinator that they have completed a public service work experience of four months, full-time, in a public administration environment.</p> <p>COMPULSORY DIPLOMA COURSES Human Resource Management – Business 2720 Communications – Business 4610 Organizational Development and Change – Business 4710 Canadian Economic Problems – Economics 3040 Canadian Federalism – Political Science 3020 Canadian Public Policy – Political Science 3140</p> <p>APPROVED ELECTIVES Electives from the following list may be selected for either the Certificate or the Diploma requirement but an elective cannot be used for both Certificate and Diploma.</p> <p>Certificate and Diploma Electives Management Information Systems – Business 2410 Industrial Relations – Business 3720 Business Law I– Business 3010 Business Law II – Business 3020 Postwar Prince Edward Island – History 4890 The Canadian Experience – Canadian Studies 3010 and 3020 Public Finance – Economics 4120 Politics and Government of Prince Edward Island – Political Science 2020 Law, Politics and the Judicial Process II – Political</p>



CALENDAR & CURRICULUM CHANGE

Motion # 6

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Political Science 2120 Canadian Provincial Politics: A Comparative Perspective – Political Science 3220 Public Policy in Small Island Jurisdictions – Political Science 4140</p> <p>Any one of the following statistics courses: Introductory Statistics – Statistics 1210 Statistics and Research Design I – Psychology 2780 Methodology and Research I – Sociology 3310 Introduction to Management Science – Business 2510</p> <p>The substitution of one university credit course not now in the listing of elective courses which is directly related to the present work of the applicant may be permitted with the approval of the program coordinator.</p>	<p>Science 2120 Canadian Provincial Politics: A Comparative Perspective – Political Science 3220 Public Policy in Small Island Jurisdictions – Political Science 4140</p> <p>Any one of the following statistics courses: Introductory Statistics – Statistics 1210 Statistics and Research Design I – Psychology 2780 Methodology and Research I – Sociology 3310 Introduction to Management Science – Business 2510</p> <p>The substitution of one university credit course not now in the listing of elective courses which is directly related to the present work of the applicant may be permitted with the approval of the program coordinator.</p>

Rationale for Change: The Certificate in Public Administration is updated to reflect changes to the BBA program..

Effective Term: FALL 2025

Implications for Other Programs: Manageable registrations in ENG 3810

Impact on Students Currently Enrolled: Students are provided a substitution. With the addition of IKE 1040 there is no change to the number of electives students can take.



CALENDAR & CURRICULUM CHANGE

Motion # 6

Authorization	Date:
Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



Summary of Motions
Faculty of Education

#	Type of Motion	Motion
1.	Pre-requisite Addition/Change	That pre-requisite requirements for ED-4230 be approved as proposed
2.	Calendar Entry Change	That the Regulation 10e on incomplete courses be updated to include the Bachelor of Education and Bachelor of Education (français langue seconde) programs
3.	Calendar Entry Change	That the Admission Requirements for the Bachelor of Education (français langue seconde) program be updated to include English as a possible teachable area for students entering the Intermediate/Senior cohort

CALENDAR & CURRICULUM CHANGE

Motion # 7

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education Program**

MOTION: THAT PRE-REQUISITE REQUIREMENTS FOR ED-4230 BE APPROVED AS PROPOSED

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4230 PRIMARY/ELEMENTARY MATHEMATICS This course examines the pedagogy of Primary/Elementary mathematics. Instruction focuses on how children learn mathematics, what it means to engage children in doing mathematics, teaching mathematics through problem solving, and curriculum sequencing. Underlying these foundational ideas for teaching, students will have the opportunity to re-learn key areas of mathematics in a twenty-first century approach to teaching and learning. Three hours a week</p>	<p>4230 PRIMARY/ELEMENTARY MATHEMATICS This course examines the pedagogy of Primary/Elementary mathematics. Instruction focuses on how children learn mathematics, what it means to engage children in doing mathematics, teaching mathematics through problem solving, and curriculum sequencing. Underlying these foundational ideas for teaching, students will have the opportunity to re-learn key areas of mathematics in a twenty-first century approach to teaching and learning. <u>PREREQUISITE: Education 4220</u> Three hours a week</p>

Rationale for Change: The content of ED-4220 Math for Teachers is designed to support students who take Primary/Elementary Mathematics 1 & 2. There is a sequence and consecutive knowledge engaged in ED-4220 and ED-4230 and ED-4280. This is to enhance the learning experience and the coherence of courses, and to achieve the learning outcomes.

Effective Term: SUMMER 2025

Implications for Other Programs: This prerequisite change will help to eliminate the learning hardship to students in the Bachelor of Music Education programs who choose to take these Primary/Elementary Mathematics 1 & 2 courses. This change also increases the number of Education courses the Bachelor of Music Education students take.

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 7

Authorization	Date:
Departmental Approval: Bachelor of Education Committee	September 20, 2024
Faculty/School Approval: Faculty of Education Council	October 4, 2024
Faculty Dean's Approval: Dr. Miles Turnbull	October 4, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 8

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education and Bachelor of Education (français langue seconde) programs**

MOTION: That the Regulation 10e on incomplete courses be updated to include the Bachelor of Education and Bachelor of Education (français langue seconde) programs

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p><u>(from Academic Regulation #10 Grading)</u></p> <p>e) Incomplete courses: under exceptional circumstances, students may request temporary “Incomplete” standing in a course for which they have not completed all requirements. If the instructor approves the request, an Incomplete (INC) will be submitted as an interim final grade, and the student will be given until the last day of classes in the following semester to complete the course work (some program requirements, such as DVM, would dictate shorter extension periods). A request for an extension of up to six months must be approved by the Dean. “Incompletes” automatically become “0” at the end of the approved extension period, if the work is not completed and a grade submitted.</p>	<p><u>(from Academic Regulation #10 Grading)</u></p> <p>e) Incomplete courses: under exceptional circumstances, students may request temporary “Incomplete” standing in a course for which they have not completed all requirements. If the instructor approves the request, an Incomplete (INC) will be submitted as an interim final grade, and the student will be given until the last day of classes in the following semester to complete the course work (some program requirements, such as DVM <u>and Education</u>, would dictate shorter extension periods). A request for an extension of up to six months must be approved by the Dean. “Incompletes” automatically become “0” at the end of the approved extension period, if the work is not completed and a grade submitted.</p>

Rationale for Change: Given the compressed nature of the BEd and BEd (fls) programs, a number of course blocks can occur in a single semester. As one course can build on the learning from the previous course, having until the last day of classes in the following semester to resolve an incomplete grade does not ensure a student is ready for the upcoming courses. As such, there may be times when shorter extension times are appropriate.

Effective Term: SUMMER 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 8

Authorization

Date:

Departmental Approval: BEd Committee	November 22, 2024
Faculty/School Approval: Faculty of Education Council	December 6, 2024
Faculty Dean's Approval: Dr. Miles Turnbull, Dean of Education	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 9

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education (français langue seconde)**

MOTION: That the Admission Requirements for the Bachelor of Education (français langue seconde) program be updated to include English as a possible teachable area for students entering the Intermediate/Senior cohort.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>(ii) Admission Requirements</p> <ul style="list-style-type: none"> • Applicants must have completed the requirements for their undergraduate degree from an approved registered university and have the degree conferred before June 30. • Applicants must have an overall average of not less than 70% (at least between C+ and B-) computed on the 20 highest grades of the last 22 courses (3 semester hours of credit each). Applicants who have an average of less than 70% may be considered on a case-by-case basis. Graduate study may be taken into consideration for admission requirements. • Applicants who have completed a degree where the language of instruction was not French must have at least 6 semester hours in French (at least 3 semester hours in a writing-intensive course in any discipline). However, applicants who receive, in the last year, a level B2 (at least 70% in all categories) on DELF are not required to complete 6 semester hours in French. • Applicants whose first language is not English must also satisfy the UPEI English Language Proficiency requirements. • Applicants must pass an oral and written proficiency test in French before admission to the specialization is confirmed. 	<p>(ii) Admission Requirements</p> <ul style="list-style-type: none"> • Applicants must have completed the requirements for their undergraduate degree from an approved registered university and have the degree conferred before June 30. • Applicants must have an overall average of not less than 70% (at least between C+ and B-) computed on the 20 highest grades of the last 22 courses (3 semester hours of credit each). Applicants who have an average of less than 70% may be considered on a case-by-case basis. Graduate study may be taken into consideration for admission requirements. • Applicants who have completed a degree where the language of instruction was not French must have at least 6 semester hours in French (at least 3 semester hours in a writing-intensive course in any discipline). However, applicants who receive, in the last year, a level B2 (at least 70% in all categories) on DELF are not required to complete 6 semester hours in French. • Applicants whose first language is not English must also satisfy the UPEI English Language Proficiency requirements. • Applicants must pass an oral and written proficiency test in French before admission to the specialization is confirmed. • Applicants must have completed academic courses in subjects taught in the school system which satisfy the



CALENDAR & CURRICULUM CHANGE

Motion # 9

<p><u>Reproduction of Current Calendar Entry</u></p>	<p><u>Proposed revision with changes underlined and deletions indicated clearly</u></p>
<ul style="list-style-type: none"> Applicants must have completed academic courses in subjects taught in the school system which satisfy the requirements for the program level (Primary/Elementary or Intermediate/Senior) into which they seek admission, as follows: <p>Primary/Elementary (grades K-6)</p> <ul style="list-style-type: none"> 3 credit hours in Math 6 credit hours in Social Studies (as listed below); 6 credit hours in Science (as listed below) (3 of which must be a lab-based science); and a course in Developmental Psychology or equivalent. <p>Note 1: Applicants are strongly encouraged to take Education 2130 (Introduction to Education) at UPEI (or equivalent at other universities) prior to beginning the BEd program. Courses in Fine Arts or Music will also be considered assets.</p> <p>Intermediate/Senior (grades 7-12)</p> <p>Applicants must have appropriate coursework in two defined teachable areas as outlined below:</p> <ul style="list-style-type: none"> at least 42 credit hours of university coursework in a first teachable area as listed below; and at least 18 credit hours of university coursework in a second teachable area as listed below, preferably in a teachable area different from the first. <p>The following courses* relate to teachable areas:</p> <p>Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, International and Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, Diversity and Social Justice Studies, Classics, International Development, Humanities, and Women’s Studies);</p> <p>Science (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography,</p>	<p>requirements for the program level (Primary/Elementary or Intermediate/Senior) into which they seek admission, as follows:</p> <p>Primary/Elementary (grades K-6)</p> <ul style="list-style-type: none"> 3 credit hours in Math 6 credit hours in Social Studies (as listed below); 6 credit hours in Science (as listed below) (3 of which must be a lab-based science); and a course in Developmental Psychology or equivalent. <p>Note 1: Applicants are strongly encouraged to take Education 2130 (Introduction to Education) at UPEI (or equivalent at other universities) prior to beginning the BEd program. Courses in Fine Arts or Music will also be considered assets.</p> <p>Intermediate/Senior (grades 7-12)</p> <p>Applicants must have appropriate coursework in two defined teachable areas as outlined below:</p> <ul style="list-style-type: none"> at least 42 credit hours of university coursework in a first teachable area as listed below; and at least 18 credit hours of university coursework in a second teachable area as listed below, preferably in a teachable area different from the first. <p>The following courses* relate to teachable areas:</p> <p>Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, International and Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, Diversity and Social Justice Studies, Classics, International Development, Humanities, and Women’s Studies);</p> <p>Science (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, Physics, and Engineering);</p> <p>Mathematics (includes Mathematics, Physics, Statistics, and Computer Science). Other math-</p>



CALENDAR & CURRICULUM CHANGE

Motion # 9

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Environmental Science, Agriculture, Physics, and Engineering); Mathematics (includes Mathematics, Physics, Statistics, and Computer Science). Other math-related courses may be accepted on a case-by-case basis based on course outcomes; French; and Music (offered through the Bachelor of Music Education program in the Faculty of Arts). *Courses not listed may be evaluated on a case-by-case basis. Please note: Preference will be given to:</p> <ul style="list-style-type: none"> • Candidates who have completed a first degree in any relevant discipline from a French language university; • Candidates who have completed a major in French from an English university; • Candidates who have at least a minor in French studies at a recognized university; • Applicants who have significant professional and or life experiences in a French environment are also encouraged to apply. Successful applicants may be required to complete French language course requirements during the two year education program. 	<p>related courses may be accepted on a case-by-case basis based on course outcomes; French; and Music (offered through the Bachelor of Music Education program in the Faculty of Arts). <u>English (includes Communications, Creative Writing, Drama, Journalism, Linguistics, Media Studies, and Theatre);</u> *Courses not listed may be evaluated on a case-by-case basis. Please note: Preference will be given to:</p> <ul style="list-style-type: none"> • Candidates who have completed a first degree in any relevant discipline from a French language university; • Candidates who have completed a major in French from an English university; • Candidates who have at least a minor in French studies at a recognized university; • Applicants who have significant professional and or life experiences in a French environment are also encouraged to apply. Successful applicants may be required to complete French language course requirements during the two year education program.

Rationale for Change: Adding English as a teachable subject broadens the potential applicant pool for this under-subscribed program. Moreover, French teachers often teach English in k-12 schools as part of their workload.

Effective Term: SUMMER 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 9

Authorization	Date:
Departmental Approval: BEd (fls) Committee	November 22, 2024
Faculty/School Approval: Faculty of Education Council	December 6, 2024
Faculty Dean's Approval: Dr. Miles Turnbull, Dean of Education	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



SUMMARY OF CHANGES FACULTY OF SCIENCE

Motion #'s 10-18

Summary of Motions
Faculty of Science

#	Type of Motion	Motion
1.	New Course Proposal	FN 4760 Applied Data Analysis and Interpretation
2.	New Course Proposal	KINE 4760 Applied Data Analysis and Interpretation
3.	Calendar Entry Change	Requirements for Honours Program in Kinesiology adding KINE 3510
4.	Calendar Entry Change	Requirements for a major in Kinesiology adding KINE 3510
5.	Course Description Change	KINE 4430 Advanced Physiology of Exercise Adaptation and Performance add a lab
6.	Course Description Change	HB 8430 Advanced Physiology of Exercise Adaptation and Performance (Cross-level listed with KINE 4430) Adding a lab for HB 8430
7.	Course Description Change	KINE 2320 Intro to Motor Learning and Control add a lab
8.	Course Description Change	KINE 2510 Anatomical Kinesiology add a lab
9.	Course Description Change	Changing KINE 3440 Active Living Practicum to be a lab only

NEW COURSE PROPOSAL

Motion #10

Faculty/School: **Science**

Department/Program(s): **Applied Human Sciences / Foods & Nutrition and Kinesiology**

MOTION: That the new course proposal FN 4760 Applied Data Analysis and Interpretation be approved as proposed.

Course Number and Title	FN 4760 APPLIED DATA ANALYSIS AND INTERPRETATION
Description	The purpose of this course is to build on the material discussed in KINE/FN 3310. The course will explore more complex methodological and statistical approaches to data. The emphasis will be on understanding the process of data analysis and engage in applied manipulation and interpretation of data. In addition, the course will delve into the role that statistics play in shaping how we consume and develop knowledge.
Cross-Listing	KINE 4760
Prerequisite/Co-Requisite	KINE 3310 OR FN 3310
Credit(s)	3
Notation	3 hours lecture

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 20 students/year
If there is an enrolment limit, please explain.

Is there an Enrolment Cap: No

Rationale for New Course: This course provides upper year students with more complex methodological approaches to data, which is especially useful for students completing Honours programs or directed studies, as well as those interested in graduate programs. The course has been offered for the past 2 years as a Special Topics course.

Effective Term: FALL 2025

Implications for Other Programs: We do not anticipate that this change will have implications for other programs.

Impact on Students Currently Enrolled: KINE students often struggle to get sufficient numbers of upper year electives, and this change will provide an additional elective option for KINE and FN students. We do not anticipate other impacts on currently enrolled students

Resources Required: This course will be taught by existing tenure track faculty. We do not anticipate any additional required resources.

In offering this course will UPEI require facilities or staff at other institutions: No
If yes, please explain.



NEW COURSE PROPOSAL

Motion #10

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Graduate Studies Dean's Approval: n/a	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

NEW COURSE PROPOSAL

Motion #10

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

FN 4760 APPLIED DATA ANALYSIS AND INTERPRETATION

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Books
 - Print
 - A subject search for Statistics or Data = 2507 results
 - eBooks
 - A subject search for Data - 4936 results
 - A subject search for Statistics - 5307 results
- Journals
 - Subject: Statistics – 69 peer reviewed journals (119 total)
 - Subject: Data – 105 peer reviewed journals (179 total)
- Databases
 - CAB Abstracts (via CAB Direct or EBSCOhost)
 - PEN Nutrition
 - SPORTDiscus with Full Text
 - Gale Health & Wellness
- Media
 - AVON
 - A subject search for Statistics or data = 1917 videos
- Interdisciplinary packages that include content that support this course
 - Databases
 - Academic Search Complete
 - OneSearch
 - CINAHL with Full Text
 - Cochrane Library
 - MEDLINE Ultimate
 - PsycINFO
 - PubMed
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
 - Statista
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journal Packages
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - Media
 - Human Kinetics Library



NEW COURSE PROPOSAL

Motion #10

- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support
 - A Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
 - Monographs - N/A
 - Subscriptions/Databases - N/A
 - Other including potential Open Educational Resources (OERs)
 - Social Data Analysis: Qualitative and Quantitative Approaches by Mikaila Mariel, Lemonik Arthur, and Roger Clark
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support - N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - N/A

Summary of additional budget allocation required:

- First year startup: \$ 0 in first fiscal year the course/program is offered
- Annual: \$ 0 in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: 0

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	October 30, 2024
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	November 12, 2024

Form Version: September 2024

NEW COURSE PROPOSAL

Motion # 11

Faculty/School: **Science**

Department/Program(s): **Applied Human Sciences / Foods & Nutrition and Kinesiology**

MOTION: That the new course proposal KINE 4760 Applied Data Analysis and Interpretation be approved as proposed.

Course Number and Title	KINE 4760 APPLIED DATA ANALYSIS AND INTERPRETATION
Description	The purpose of this course is to build on the material discussed in KINE/FN 3310. The course will explore more complex methodological and statistical approaches to data. The emphasis will be on understanding the process of data analysis and engage in applied manipulation and interpretation of data. In addition, the course will delve into the role that statistics play in shaping how we consume and develop knowledge.
Cross-Listing	FN 4760
Prerequisite/Co-Requisite	KINE 3310 OR FN 3310
Credit(s)	3
Notation	3 hours lecture

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 20 students/year
If there is an enrolment limit, please explain.

Is there an Enrolment Cap: No

Rationale for New Course: This course provides upper year students with more complex methodological approaches to data, which is especially useful for students completing Honours programs or directed studies, as well as those interested in graduate programs. The course has been offered for the past 2 years as a Special Topics course.

Effective Term: FALL 2025

Implications for Other Programs: We do not anticipate that this change will have implications for other programs.

Impact on Students Currently Enrolled: KINE students often struggle to get sufficient numbers of upper year electives, and this change will provide an additional elective option for KINE and FN students. We do not anticipate other impacts on currently enrolled students

Resources Required: This course will be taught by existing tenure track faculty. We do not anticipate any additional required resources.

In offering this course will UPEI require facilities or staff at other institutions: No
If yes, please explain



NEW COURSE PROPOSAL

Motion # 11

Authorization

Date:

Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Graduate Studies Dean's Approval: n/a	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

NEW COURSE PROPOSAL

Motion #11

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

KINE 4760 Applied Data Analysis and Interpretation

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Books
 - Print
 - A subject search for Statistics or Data = 2507 results
 - eBooks
 - A subject search for Data - 4936 results
 - A subject search for Statistics - 5307 results
- Journals
 - Subject: Statistics – 69 peer reviewed journals (119 total)
 - Subject: Data – 105 peer reviewed journals (179 total)
- Databases
 - CAB Abstracts (via CAB Direct or EBSCOhost)
 - PEN Nutrition
 - SPORTDiscus with Full Text
 - Gale Health & Wellness
- Media
 - AVON
 - A subject search for Statistics or data = 1917 videos
- Interdisciplinary packages that include content that support this course
 - Databases
 - Academic Search Complete
 - OneSearch
 - CINAHL with Full Text
 - Cochrane Library
 - MEDLINE Ultimate
 - PsycINFO
 - PubMed
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
 - Statista
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journal Packages
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - o Media
 - Human Kinetics Library



NEW COURSE PROPOSAL

Motion #11

- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support
 - A Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
 - Monographs - N/A
 - Subscriptions/Databases - N/A
 - Other including potential Open Educational Resources (OERs)
 - Social Data Analysis: Qualitative and Quantitative Approaches by Mikaila Mariel, Lemonik Arthur, and Roger Clark
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support - N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - N/A

Summary of additional budget allocation required:

- First year startup: \$ 0 in first fiscal year the course/program is offered
- Annual: \$ 0 in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: 0

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	October 30, 2024
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	November 12, 2024

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #12

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the calendar entry change for the section titled “Requirements for Honours Program in Kinesiology” be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>REQUIREMENTS FOR HONOURS PROGRAM IN KINESIOLOGY</p> <p>The Honours program in Kinesiology is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic background who intend to continue studies at the post graduate level in Kinesiology or related field, or to students who intend to pursue a career where research experience would be an asset.</p> <p>The Honours program differs from the major in requiring a two-semester research course with thesis report for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program through completion of Kinesiology 4900: Advanced Research and Thesis.</p> <p>The following are the course requirements for the Honours program in Kinesiology.</p> <p>Year One Kinesiology 1010 – Introduction to Kinesiology Biology 1210 – Human Anatomy Biology 1220 – Human Physiology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030, AND IKE 1040 Math 1120 – Calculus for the Managerial, Social</p>	<p>REQUIREMENTS FOR HONOURS PROGRAM IN KINESIOLOGY</p> <p>The Honours program in Kinesiology is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic background who intend to continue studies at the post graduate level in Kinesiology or related field, or to students who intend to pursue a career where research experience would be an asset.</p> <p>The Honours program differs from the major in requiring a two-semester research course with thesis report for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program through completion of Kinesiology 4900: Advanced Research and Thesis.</p> <p>The following are the course requirements for the Honours program in Kinesiology.</p> <p>Year One Kinesiology 1010 – Introduction to Kinesiology Biology 1210 – Human Anatomy Biology 1220 – Human Physiology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030, AND IKE 1040 Math 1120 – Calculus for the Managerial, Social</p>

CALENDAR & CURRICULUM CHANGE

Motion #12

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>and Life Sciences Psychology 1010 – Introductory Psychology I Psychology 1020 – Introductory Psychology II IKE 1040 – Indigenous Teachings</p> <p>Year Two Kinesiology 2020 – Introduction to Sport and Exercise Psychology Kinesiology 2210 – Introduction to Exercise Physiology Kinesiology 2320 – Introduction to Motor Learning and Control Kinesiology 2510 – Anatomical Kinesiology Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Biology 1310 – Introduction to Cell and Molecular Biology Statistics 1210 – Introductory Statistics Physics 1210 – Physics for Life Sciences I</p> <p>Year Three Kinesiology 3120 – Introduction to Biomechanics Kinesiology 3310 – Introduction to Research Methods Kinesiology 3410 – Human Motor Development Kinesiology 3430 – Physiological Assessment and Training Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training Two Kinesiology electives at the 3000 or 4000 level One Humanities elective</p>	<p>and Life Sciences Psychology 1010 – Introductory Psychology I Psychology 1020 – Introductory Psychology II IKE 1040 – Indigenous Teachings</p> <p>Year Two Kinesiology 2020 – Introduction to Sport and Exercise Psychology Kinesiology 2210 – Introduction to Exercise Physiology Kinesiology 2320 – Introduction to Motor Learning and Control Kinesiology 2510 – Anatomical Kinesiology Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Biology 1310 – Introduction to Cell and Molecular Biology Statistics 1210 – Introductory Statistics Physics 1210 – Physics for Life Sciences I</p> <p>Year Three Kinesiology 3120 – Introduction to Biomechanics Kinesiology 3310 – Introduction to Research Methods Kinesiology 3410 – Human Motor Development Kinesiology 3430 – Physiological Assessment and Training <u>Kinesiology-3510 – Ethical Issues in Fitness and Health</u> Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training Two Kinesiology electives at the 3000 or 4000 level One Humanities elective Two free electives</p>

CALENDAR & CURRICULUM CHANGE

Motion #12

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Two free electives</p> <p>Year Four Kinesiology 4810 – Analysis of Human Movement Kinesiology 4900 – Advanced Research and Thesis Four Kinesiology electives at the 3000 or 4000 level Three free electives</p> <p>NOTE: Honours students are advised to consult with their advisor for assistance in choosing electives that will support their research project.</p> <p>Entrance Requirements For admission to the Honours program, students must have a minimum GPA of 3.0 in all Kinesiology courses combined and an overall GPA of 2.7 in all previous courses. Permission of the Department is also required and is contingent on the student finding an advisor and on acceptance of the research project by the Department of Applied Human Sciences. Students interested in completing the honours program should consult with the Department Chair as early as possible, no later than March 31st of the student’s third year.</p> <p>To graduate with Honours in Kinesiology, students must maintain a minimum GPA of 3.0 in all Kinesiology courses combined and an overall GPA of 2.7.</p>	<p>Year Four Kinesiology 4810 – Analysis of Human Movement Kinesiology 4900 – Advanced Research and Thesis Four Kinesiology electives at the 3000 or 4000 level Three <u>Four</u> free electives</p> <p>NOTE: Honours students are advised to consult with their advisor for assistance in choosing electives that will support their research project.</p> <p>Entrance Requirements For admission to the Honours program, students must have a minimum GPA of 3.0 in all Kinesiology courses combined and an overall GPA of 2.7 in all previous courses. Permission of the Department is also required and is contingent on the student finding an advisor and on acceptance of the research project by the Department of Applied Human Sciences. Students interested in completing the honours program should consult with the Department Chair as early as possible, no later than March 31st of the student’s third year.</p> <p>To graduate with Honours in Kinesiology, students must maintain a minimum GPA of 3.0 in all Kinesiology courses combined and an overall GPA of 2.7.</p>

Rationale for Change: Making KINE 3510 a required course will allow our program to meet the minimum number of socio-cultural courses required by Canadian Council of University Physical Education Association (CCUPEKA), our national accrediting body. To accommodate this change we have removed



CALENDAR & CURRICULUM CHANGE

Motion #12

the requirement that students take KINE 4810, which is typically not a required course at other institutions. Because students will now be required to take two socio-cultural Kinesiology courses to graduate (KINE 2620 and 3510), we are removing the Humanities Elective requirement, and replacing this with a Free Elective. This change also results in at least 50% of students' semester hours being received in courses offered within the KINE academic unit, which is the minimum requirement to meet Canadian Council of University Physical Education and Kinesiology Administrators (CCUPEKA) accreditation standards. We have also fixed an error, which listed IKE 1040 as a possible replacement for UPEI 1010, 1020, or 1030 in Year One.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization	Date:
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval: n/a	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #13

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the calendar entry change for the section titled “Requirements for a major in Kinesiology” be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Kinesiology</p> <p>REQUIREMENTS FOR A MAJOR IN KINESIOLOGY</p> <p>Students following this degree program must complete 57 semester hours of required courses in Kinesiology and 6 semester hours of required courses in Foods and Nutrition, and 6 semester hours of courses in humanities. Students are advised to consult with the Department Chair or their Faculty Advisor prior to registration. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES FOR THE KINESIOLOGY MAJOR</p> <p>Kinesiology courses 1010 – Introduction to Kinesiology 2020 – Introduction to Sport and Exercise Psychology 2210 – Introduction to Exercise Physiology 2320 – Introduction to Motor Learning and Control 2510 – Anatomical Kinesiology 2620 – Introduction to the Sociology of Sport and</p>	<p>Kinesiology</p> <p>REQUIREMENTS FOR A MAJOR IN KINESIOLOGY</p> <p>Students following this degree program must complete 57 60 semester hours of required courses in Kinesiology and 6 semester hours of required courses in Foods and Nutrition, and 6 semester hours of courses in humanities. Students are advised to consult with the Department Chair or their Faculty Advisor prior to registration. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES FOR THE KINESIOLOGY MAJOR</p> <p>Kinesiology courses 1010 – Introduction to Kinesiology 2020 – Introduction to Sport and Exercise Psychology 2210 – Introduction to Exercise Physiology 2320 – Introduction to Motor Learning and Control 2510 – Anatomical Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise</p>

CALENDAR & CURRICULUM CHANGE

Motion #13

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Exercise 3120 – Introduction to Biomechanics 3310 – Introduction to Research Methods 3410 – Human Motor Development 3430 – Physiological Assessment and Training 3530 – Exercise Techniques and Prescription for Resistance Training 4810 – Analysis of Human Movement Eight Kinesiology electives at the 3000 or 4000 level</p>	<p>3120 – Introduction to Biomechanics 3310 – Introduction to Research Methods 3410 – Human Motor Development 3430 – Physiological Assessment and Training <u>3510 -- Ethical Issues in Fitness and Health</u> 3530 – Exercise Techniques and Prescription for Resistance Training 4810 – Analysis of Human Movement Eight Kinesiology electives at the 3000 or 4000 level</p>
<p>Foods and Nutrition 2110 – Introductory Nutrition I 2120 – Introductory Nutrition II</p>	<p>Foods and Nutrition 2110 – Introductory Nutrition I 2120 – Introductory Nutrition II</p>
<p>REQUIRED COURSES FROM OTHER DEPARTMENTS</p>	<p>REQUIRED COURSES FROM OTHER DEPARTMENTS</p>
<p>Mathematics 1120 – Calculus for the Managerial, Social and Life Sciences</p>	<p>Mathematics 1120 – Calculus for the Managerial, Social and Life Sciences</p>
<p>Statistics 1210 – Introductory Statistics</p>	<p>Statistics 1210 – Introductory Statistics</p>
<p>Chemistry 1110 – General Chemistry I 1120 – General Chemistry II</p>	<p>Chemistry 1110 – General Chemistry I 1120 – General Chemistry II</p>
<p>Physics 1210 – Physics for Life Sciences I</p>	<p>Physics 1210 – Physics for Life Sciences I</p>
<p>Biology 1210 – Human Anatomy 1220 – Human Physiology 1310 – Introduction to Cell and Molecular Biology</p>	<p>Biology 1210 – Human Anatomy 1220 – Human Physiology 1310 – Introduction to Cell and Molecular Biology</p>

CALENDAR & CURRICULUM CHANGE

Motion #13

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>UPEI courses and Writing Intensive Course One of: UPEI 1010 – Writing Studies – Engaging Writing, Rhetoric, and Communication, UPEI 1020 – Inquiry Studies – Engaging Ideas and Cultural Contexts, OR UPEI 1030 – University Studies – Engaging University Contexts and Experience; AND One writing intensive course</p> <p>Psychology 1010-1020 – Introductory Psychology I and II</p> <p>Indigenous Knowledge Education IKE 1040 – Indigenous Teachings</p> <p>Students are advised to consult with the Department Chair or their Faculty Advisor prior to registration.</p> <p>COURSE SEQUENCE</p> <p>Following is the usual sequence for completion of courses</p> <p>Year One</p> <p>Kinesiology 1010 – Introduction to Kinesiology Biology 1210 – Human Anatomy Biology 1220 – Human Physiology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1120 – Calculus for the Managerial, Social and Life Sciences Psychology 1010 – Introductory Psychology I</p>	<p>UPEI courses and Writing Intensive Course One of: UPEI 1010 – Writing Studies – Engaging Writing, Rhetoric, and Communication, UPEI 1020 – Inquiry Studies – Engaging Ideas and Cultural Contexts, OR UPEI 1030 – University Studies – Engaging University Contexts and Experience; AND One writing intensive course</p> <p>Psychology 1010-1020 – Introductory Psychology I and II</p> <p>Indigenous Knowledge Education IKE 1040 – Indigenous Teachings</p> <p>Students are advised to consult with the Department Chair or their Faculty Advisor prior to registration.</p> <p>COURSE SEQUENCE</p> <p>Following is the usual sequence for completion of courses</p> <p>Year One</p> <p>Kinesiology 1010 – Introduction to Kinesiology Biology 1210 – Human Anatomy Biology 1220 – Human Physiology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1120 – Calculus for the Managerial, Social and Life Sciences Psychology 1010 – Introductory Psychology I</p>

CALENDAR & CURRICULUM CHANGE

Motion #13

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Psychology 1020 – Introductory Psychology II IKE 1040 – Indigenous Teachings</p> <p>Year Two</p> <p>Kinesiology 2020 – Introduction to Sport and Exercise Psychology Kinesiology 2210 – Introduction to Exercise Physiology Kinesiology 2320 – Introduction to Motor Learning and Control Kinesiology 2510 – Anatomical Kinesiology Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Biology 1310 – Introduction to Cell and Molecular Biology Statistics 1210 – Introductory Statistics Physics 1210 – Physics for Life Sciences I</p> <p>Year Three</p> <p>Kinesiology 3120 – Introduction to Biomechanics Kinesiology 3310 – Introduction to Research Methods Kinesiology 3410 – Human Motor Development Kinesiology 3430 – Physiological Assessment and Training Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training Two Kinesiology electives at the 3000 or 4000 level One Humanities elective Two free electives</p>	<p>Psychology 1020 – Introductory Psychology II IKE 1040 – Indigenous Teachings</p> <p>Year Two</p> <p>Kinesiology 2020 – Introduction to Sport and Exercise Psychology Kinesiology 2210 – Introduction to Exercise Physiology Kinesiology 2320 – Introduction to Motor Learning and Control Kinesiology 2510 – Anatomical Kinesiology Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Biology 1310 – Introduction to Cell and Molecular Biology Statistics 1210 – Introductory Statistics Physics 1210 – Physics for Life Sciences I</p> <p>Year Three</p> <p>Kinesiology 3120 – Introduction to Biomechanics Kinesiology 3310 – Introduction to Research Methods Kinesiology 3410 – Human Motor Development Kinesiology 3430 – Physiological Assessment and Training Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training <u>Kinesiology 3510 Ethical Issues Fitness and Health</u> Two Kinesiology electives at the 3000 or 4000 level One Humanities elective Two free electives</p>



CALENDAR & CURRICULUM CHANGE

Motion #13

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
Year Four Kinesiology 4810 – Analysis of Human Movement Six Kinesiology electives at the 3000 or 4000 level Three free electives	Year Four Kinesiology 4810 — <u>Analysis of Human Movement</u> Six Kinesiology electives at the 3000 or 4000 level Three <u>Four</u> free electives

Rationale for Change: Making KINE 3510 a required course will allow our program to meet the minimum number of socio-cultural courses required by Canadian Council of University Physical Education Association (CCUPEKA), our national accrediting body. To accommodate this change we have removed the requirement that students take KINE 4810, which is typically not a required course at other institutions. Because students will now be required to take two socio-cultural Kinesiology courses to graduate (KINE 2620 and 3510), we are removing the Humanities Elective requirement, and replacing this with a Free Elective. This change also results in at least 50% of students’ semester hours being received in courses offered within the KINE academic unit, which is the minimum requirement to meet Canadian Council of University Physical Education and Kinesiology Administrators (CCUPEKA) accreditation standards.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean’s Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean’s Approval: n/a	
Registrar’s Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion #14

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for KINE 4430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE</p> <p>This course focuses on factors governing chronic exercise adaptations, acute exercise performance and health. Course content explores concepts such as skeletal muscle repair, genetics of sport performance and the effects of various training modalities (HIIT, resistance etc.). Students will combine theoretical background with applied learning experiences in advanced fitness appraisal methods and techniques.</p> <p>Cross-level listed with Human Biology 8430.</p> <p>PREREQUISITE: Kinesiology 2210 and Biology 1310</p> <p>Three lecture hours</p>	<p>4430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE</p> <p>This course focuses on factors governing chronic exercise adaptations, acute exercise performance and health. Course content explores concepts such as skeletal muscle repair, genetics of sport performance and the effects of various training modalities (HIIT, resistance etc.). Students will combine theoretical background with applied learning experiences in advanced fitness appraisal methods and techniques.</p> <p>Cross-level listed with Human Biology 8430. <u>Objectives, assessment and outcomes will be commensurate with the undergraduate level.</u></p> <p>PREREQUISITE: Kinesiology 2210, <u>3430</u> and <u>3530</u> Biology 1310</p> <p>Three lecture hours, <u>three laboratory hours per week</u></p>

Rationale for Change: In our recent external review it was noted that more laboratory and hands-on experiences are needed by KINE students to meet national accreditation standards. Adding a lab to KINE 4430 will build on the lecture component, and provide students with advanced fitness testing techniques not provided elsewhere in our program. Labs are common in similar courses at other institutions. AHS will be requesting an additional laboratory instructor to oversee labs in KINE 4430 and other courses. The

CALENDAR & CURRICULUM CHANGE

Motion #14

prerequisites are being updated to ensure that students have the necessary experience from 3rd year lab-based courses that will be necessary for students to succeed in the lab component moving forward.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	November 13, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion #15

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for HB 8430 Advanced Physiology of Exercise Adaption and Performance be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>HB 8430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE</p> <p>(Cross-level listed with Kinesiology 4430)</p>	<p>HB 8430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE</p> <p><u>This course focuses on factors governing chronic exercise adaptations, acute exercise performance and health. Course content explores concepts such as skeletal muscle repair, genetics of sport performance and the effects of various training modalities (HIIT, resistance etc.). Students will combine theoretical background with applied learning experiences in advanced fitness appraisal methods and techniques. A graduate-level project will be required as defined in consultation with the instructor.</u></p> <p>(Cross-level listed with Kinesiology 4430). <u>Credit cannot be received for both KINE 4430 and HB 8430.</u></p> <p><u>PREREQUISITE: Admission to the graduate program in the Faculty of Science.</u></p> <p><u>Three lecture hours, three laboratory hours per week</u></p>

Rationale for Change: These changes are being made to ensure that the calendar entry for HB 8430 matches that of the cross-listed course, KINE 4430.

Effective Term: FALL 2025



CALENDAR & CURRICULUM CHANGE

Motion #15

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	November 13, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean’s Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean’s Approval:	
Registrar’s Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #16

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for KINE 2320 Introduction to Motor Learning and Control be approved as proposed

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2320 INTRODUCTION TO MOTOR LEARNING AND CONTROL</p> <p>This course will introduce students to the basic principles of motor behaviour and motor control. Included will be considerations of the physical changes during growth and motor developmental while considering the role of feedback and practice on skilled behaviour.</p> <p>PREREQUISITE: Kinesiology 1010, Biology 1220 and admission to BSc Kinesiology program</p> <p>Three hours a week</p>	<p>2320 INTRODUCTION TO MOTOR LEARNING AND CONTROL</p> <p>This course will introduce students to the basic principles of motor behaviour and motor control. Included will be considerations of the physical changes during growth and motor developmental while considering the role of feedback and practice on skilled behaviour.</p> <p>PREREQUISITE: Kinesiology 1010, Biology 1220 and admission to BSc Kinesiology program</p> <p>Three <u>lecture</u> hours, <u>three hours laboratory</u> a week</p>

Rationale for Change: In our recent external review it was noted that more laboratory and hands-on experiences are needed by KINE students to meet national accreditation standards. Adding a lab to KINE 2320 will build on the lecture component and will use content previously developed for in-class labs. Having stand-alone labs will allow more content to be covered in class time. Labs are common in similar courses at other institutions. Applied Human Sciences (AHS) will be requesting an additional laboratory instructor to oversee labs in KINE 2320 and other courses.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion #16

Authorization	Date:
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion #17

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for KINE 2510 Anatomical Kinesiology be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2510 ANATOMICAL KINESIOLOGY</p> <p>This course introduces kinesiology students to the science of human movement with special consideration given to skeletal, muscular and neural contributions. Topics include: anatomical directional terminology; basic biomechanical factors and concepts; muscular analysis of trunk, upper/lower extremities with reference to sport performance/technique/training; and neuromuscular fundamentals.</p> <p>PREREQUISITE: Biology 1210 and admission to BSc Kinesiology program</p> <p>Three lecture hours</p>	<p>2510 ANATOMICAL KINESIOLOGY</p> <p>This course introduces kinesiology students to the science of human movement with special consideration given to skeletal, muscular and neural contributions. Topics include: anatomical directional terminology; basic biomechanical factors and concepts; muscular analysis of trunk, upper/lower extremities with reference to sport performance/technique/training; and neuromuscular fundamentals.</p> <p>PREREQUISITE: Biology 1210 and admission to BSc Kinesiology program</p> <p>Three lecture hours, <u>three hours laboratory a week.</u></p>

Rationale for Change: In our recent external review it was noted that more laboratory and hands-on experiences are needed by KINE students to meet national accreditation standards. Adding a lab to KINE 2510 will build on the lecture component and will use content previously developed for in-class labs. Having stand-alone labs will allow more content to be covered in class time. Labs are common in similar courses at other institutions. Applied Human Sciences (AHS) will be requesting an additional laboratory instructor to oversee labs in KINE 2510 and other courses.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion #17

Authorization	Date:
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion #18

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for KINE 3440 Active Living Practicum be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3440 ACTIVE LIVING PRACTICUM</p> <p>This course will provide students with in-depth experience with one-on-one personal training and client management. Students will work with community volunteers to develop and oversee progressive, personalized training programs with a focus on improving health and performance.</p> <p>PREREQUISITE: KINE 3430</p> <p>Four lecture hours per week</p>	<p>3440 ACTIVE LIVING PRACTICUM</p> <p>This course will provide students with in-depth experience with one-on-one personal training and client management. Students will work with community volunteers to develop and oversee progressive, personalized training programs with a focus on improving health and performance.</p> <p><u>This course will be graded on a pass/fail basis.</u></p> <p>PREREQUISITE: KINE 3430</p> <p>Four lecture hours per week</p> <p><u>Three lab hours per week</u></p> <p><u>3 hours credit</u></p>

Rationale for Change: This course takes place in the UPEI Fitness Centre and is entirely hands-on learning. For this reason it is more appropriate to classify it as a lab, rather than as a lecture. In order to fit within the Fitness Centre’s space constraints, we are going to offer 2 sections of the lab, each lasting 3 hours/week. The above changes will allow us to offer the course in a way that fits better within the time constraints of the Fitness Centre, while still providing students with the necessary learning. With the change of instructional method to lab, the expectation is that the course will also generate a lab fee.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion #18

Authorization	Date:
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	January 7, 2025