

Minutes of the Third Meeting of Senate
Friday, November 22, 2024
3:00 – 5:00 pm
Alumni Hall and via Zoom

Present: W. Rodgers (Chair), K. Mears (Vice-Chair), A. Trowbridge (Secretary to Senate), C. Adeyanju, N. R. Agunbiade, S. Brown, M. Buote, A. Campbell, M. Clapson, S. Connolly, A. Doyle, P. Drake, N. Etkin, S. Fitzpatrick, P. Foley, R. Gauthier, K. Gottschall-Pass, D. Griffon, R. Hoersting, A. Hsiao, G. Jiang, T. Judson, B. Linkletter, A. MacKenzie, A. MacLaren, N. Mannholland, M. McMahan, R. McPhee, D. Moses, S. Murray, S. Myers, Y. Rashchupkina, F. Sadat, J. Sentance, M. Sweeney-Nixon, M. von Eccher, H. Wang, W. Waterman, A. Weenie, W. Whalen

Regrets: P. Augustine, P. Bernard, A. Bourque, R. Dennis, S. Hamilton, S. Kresta, T. Mady, W. Montelpare, G. Naterer, P. Smith, M. Turnbull

Recorder: K. Porter

1. Call to Order, Welcome, Land Acknowledgment and Opening Remarks from Chair and Vice-Chair

W. Rodgers called the meeting to order at 3:03 pm and gave a land acknowledgment.

2. Approval of Agenda

MOTION: (P. Drake/R. Gauthier) to approve the agenda as presented. CARRIED.

3. Approval of Minutes

MOTION: (M. A. McMahan/J. Sentance) to approve the September 13, 2024 minutes as presented. CARRIED.

MOTION: (A. Doyle/M. Sweeney-Nixon) to approve the October 18, 2024 minutes as amended. CARRIED.

4. Business Arising from Minutes

There was no business arising from the minutes.

5. President's Report

W. Rodgers gave a verbal report on the following items:

- The searches for Vice-Presidents are underway and good progress has been made.
- Congratulations to the Athletics and Recreation department for successfully hosting the national championships in women's rugby and to the Panthers field hockey team that competed in the national championship.
- Attendance at a Mawi'omi at MacMillan Hall on October 25, 2024.
- Attendance at a Universities Canada meeting in Ottawa. Topics covered include Canadian and American politics and the impact of the IRCC changes to international students. Federal Minister Mark Miller was also present for a fire-side chat with the President of Universities Canada.

- International student enrollment is down approximately 172 students which results in a \$3M negative budget impact. Savings were found in January 2024 to help with the enrollment shortfall. A further decline in international student enrollment is expected in 2025/2026. The University has been trying to recapture interest from international students as well as developing an enrollment and marketing strategy to attract more domestic students. Additional revenue generating strategies are being identified.
- The Universities Canada Egypt Chair of the Board and President, along with the Provost and Dean of Engineering from UPEI Cairo recently visited UPEI Charlottetown and met with all the Deans. UPEI Cairo campus's goal is to ensure that UPEI Cairo is successful, and high-quality programming is being delivered to the students at Cairo campus. Presentations on the UPEI Cairo campus will be delivered to governance bodies.
- Development of the UPEI 2025-2030 Strategic Plan is well underway. Consultation sessions are being held across the Island as well as a few on campus town halls. Consultation will continue until January when the steering committee will review the feedback and compile it into themes.
- We are looking into planning a joint session with Board & Senate in the form of a Budget Café. The purpose is to present the structure and the content of the University budget.

a. Vice-President Academic and Research Report

N. Etkin, in G. Naterer's absence, gave the Vice-President Academic and Research Report. Recognition was given to the numerous successes and awards of the following colleagues: Marc Richard, Thomas Larkin, Jean Mitchell, Terri Jackson, Ken MacKinnon, Nima Germitsch, Alyson Campbell, Jennifer Taylor, Sarah Hewko and Gaoliang Fang.

During the October 18, 2024 Senate meeting, a motion was made to create a Senate Committee on Teaching Evaluation. The next steps include the creation of a Terms of Reference for the committee which will be submitted to the Senate Steering and Nominating Committee to review and then to the Senate for approval.

Organizational changes are underway in the portfolios of the Associate Vice President (AVP) Students and the Registrar with the original position being split into two positions. An internal search is underway for an interim AVP Students. A search committee is being formed to hire the AVP Students and the Registrar.

UPEI is expecting a further reduction of international student Provincial Attestation Letters (PAL) next year, with approximately 1170 PAL being issued. In a change from last year, graduate students will now be included in the 1170 PAL. Due to this, UPEI is reviewing the tuition deposit rates to try to find a balance between too high of a deposit which may deter some students from applying for a PAL to too low which would increase the number of students applying for a PAL who might not commit to attending UPEI.

The Timetable Policy is under review. The purpose of the policy is to deliver Academic Calendar programs effectively to admitted and registered students in a manner that provides maximum student access to programs, while making efficient use of limited

instructional and space resources. If anyone has any feedback on the policy, please contact the Registrar.

Congratulations were offered to the brand new UPEI Ringette team who won their first two home games.

b. Vice-President People and Culture Report

S. Connolly gave a verbal report on the following items:

- The 24 implementation leads for the UPEI Action Plan have been working on the actions from the implementation plans, which is in the first year of the five-year plan. Preparation is underway for an audit of year 0 and year 1 activities. Year 2 will begin in May 2025.
- An employee engagement survey was launched on November 4, 2024 for a two-week period. The survey has been extended for an additional week and will close today at 6:00 pm. To date the response rate has been 34%.
- A recognition series for campus leaders has been launched.
- A “Get to Know Your Benefits” newsletter has been launched.
- CUPE 1870 and UPEI have agreed to extend the collective agreement for an additional year.
- New staff in the EDI and HR offices are being onboarded with multiple education opportunities.

6. Question Period

Senators asked for clarification on the PAL and if graduate students are included in the numbers. While the numbers haven’t been confirmed yet, it is estimated UPEI will receive 1170 PAL in total and graduate students will be included in that number. UPEI will be allowed to give PALs designated for undergraduate students to graduate students, however not allowed to give PALs designated for graduate students to undergraduate students.

Continuing with the international student discussion, it was asked if there are statistics on success rates of thesis-based research graduate students where there is a direct connection between the supervisor who's going to provide funding and the students, to try to achieve better conversion rates. The Registrar’s office has provided funnel data to M. Sweeney-Nixon to be analyzed. In the last few years, the thesis-based programs at the Faculty of Science and the AVC have been almost 100% conversion, and the Faculty of Sustainable Design Engineering has been approximately 70%. The conversion rates for course-based programs are not as high.

It was asked that more advance notice be given for campus events such as the Action Plan Check-in, as it can be difficult to adjust schedules on short notice to be able to attend. This was acknowledged and more notice will be given for future events.

Senators discussed having a presentation on the UPEI Cairo Campus at a future Senate meeting as well as having a joint session with the Senate and the Board of Governors. The joint session would be in a Budget Café format.

It was asked if the Cairo campus is officially UPEI Cairo or Universities Canada Egypt. It is UPEI Cairo supported by Universities Canada Egypt. The students are UPEI students, the programs offered at the Charlottetown campus are the same programs that are offered at the Cairo campus and everyone follows the UPEI rules and regulations.

7. Senate Standing Committee Reports

a. Academic Planning and Curriculum Committee

i. Third Curriculum Report

FACULTY OF VETERINARY MEDICINE

1. MOTION: (N. Etkin/D. Griffon) To approve changes to DVM admission requirements as presented. CARRIED.

(See details in the attached Curriculum Report – Pages 3-20)

FACULTY OF SCIENCE

OMNIBUS MOTION: (N. Etkin/ P. Drake) that motions 2-15 be approved as noted below. CARRIED.

2. To modify the credit hours for AHS 6099 Capstone Project as proposed.

(See details in the attached Curriculum Report – Page 22)

3. Revise the admissions entry for Masters of Applied Health Services Research

(See details in the attached Curriculum Report – Pages 23-28)

4. Revise the course description for FN 1010 Concepts and Controversies in Nutrition as proposed.

(See details in the attached Curriculum Report – Page 29)

5. Revise the prerequisite for FN 2110 Introductory Nutrition as proposed.

(See details in the attached Curriculum Report – Page 30)

6. Revise the course number and add a corequisite/prerequisite to FN 2810 Introductory Foods as proposed.

(See details in the attached Curriculum Report – Page 31)

7. Change the course number, revise the course description, and change the prerequisite to FN 2820 Food Systems: Food Production and Processing as proposed

(See details in the attached Curriculum Report – Pages 32)

8. Revise the prerequisite for FN 3020 Advanced Foods as proposed.

(See details in the attached Curriculum Report – Pages 33)

9. Revise the course description and add a laboratory component to FN 4340 Community and Public Health Nutrition as proposed.

(See details in the attached Curriculum Report – Page 34)

10. Revise the calendar entry for Major in Foods and Nutrition as proposed.

(See details in the attached Curriculum Report – Page 35-38)

11. Revise the calendar entry for Honours in Foods and Nutrition as proposed.

(See details in the attached Curriculum Report – Page 39-41)

12. Revise the calendar entry for the Co-op option in Foods and Nutrition as proposed.

(See details in the attached Curriculum Report – Page 42-45)

13. Revise the calendar entry for Major in Foods and Nutrition with Dietetics Option as proposed.

(See details in the attached Curriculum Report – Page 46-48)

14. Revise the calendar entry for the Integrated Dietetic Internship program as proposed.

(See details in the attached Curriculum Report – Page 49-56)

15. Revise the calendar entry titled “Requirements for a Minor in Foods & Nutrition” as proposed.

(See details in the attached Curriculum Report – Page 57-58)

Senators noted errors in motions 5 and 6 on the version that was sent to Senators as well as consistency in the prerequisite/corequisite language.

ii. Master of Nursing Program

N. Etkin informed Senators that the Master of Nursing program aims to create a new course-based stream with seven courses (21 credits) plus a capstone course (six credits), in addition to the existing thesis stream. The thesis stream will change to seven courses (21 credits) plus a thesis (nine credits). Six existing Master of Nursing courses are being modified and two new courses added. The changes are proposed to align with recommendations by Canadian Association of Schools of Nursing for graduate studies, including learning outcomes of Nursing practice, professionalism and leadership that would be covered effectively through course-based program and modified courses.

MOTION: (N. Etkin/P. Drake) that Senate approves in principle, the Master of Nursing Program modification at the University of Prince Edward Island as outlined in the Atlantic Advisory Committee on Health Human Resources (AACHHR) and Maritime Provinces Higher Education Committee (MPHEC) proposals that were circulated in advance of the meeting. CARRIED.

After discussion, it was decided that if AACHHR requested changes to the proposal, the updated proposal would return to Senate for approval before being submitted to MPHEC.

b. Senate Research Advisory Committee – Annual Report – For Information Only

c. Senate Committee on Scholarships and Awards – Annual Report - For Information Only

d. Senate Steering and Nominating Committee

i. Reporting Template for Senate Committees

SSNC has developed a reporting template for Senate Committees to prepare and submit so that Senators receive timely information on the work of the committees. The draft template was circulated in advance to Senators.

MOTION: (K. Mears /S. Fitzpatrick) that Senate approve the Senate Committee Reporting Template and that the Senate Committees be required to submit committee reports following each committee meeting to senate@upei.ca two weeks prior to the Senate meeting, using the Senate Committee Reporting Template.

Senators discussed the reporting template, and concerns were raised that the template would require a lot more time and administrative work especially if the annual report also needed to be completed.

Following the discussion, the motion was withdrawn and this item will be returned to SSNC for more discussion using the suggestions provided at the Senate meeting.

A second item from SSNC is the creation of a placemat which holds helpful information for Senators. The placemats will be laminated and provided at each Senate meeting. Senators were asked to give some thought to additional items to be added to the placemats and provide feedback.

ii. Academic and Administrative Unit Naming Conventions

While not in the purview of Senate, Senators had a discussion on the naming conventions of academic and administrative units and potential confusion for students when units have similar names. The University will review this in the future to address the situation, however it will not be a priority given the 240 action items from the Action Plan that need to be completed.

iii. Senate and Senate Committee Vacancies – For Information

- *Committee for Emerita/us Status:*
 - One Faculty member – IKERAS
- *Senate Academic and Student Discipline Appeals Committee:*
 - One graduate student appointed by the Graduate Student Association
- *Senate Committee on Admissions and Degrees:*
 - One Faculty member temporary replacement – Nursing
- *Senate Library Committee:*
 - One student appointed by the SU President and elected by Senate
- *Scholarly Integrity Committee:*
 - Not less than seven Faculty members and Librarians elected by the Senate, but not necessarily from the Senate, no two members from the same Faculty

iv. Senate and Senate Committee Appointments – For Information

- *Senate:*

- Barry Linkletter (temporarily replacing Adam Fenech until August 2026)
- *Graduate Studies Advisory Committee:*
- Raheleh Malekian – Post-Doctorate Representative
- *Senate Research Advisory Committee:*
- Rachelle Gauthier - Education
- Margie Burns – Nursing (temporarily replacing Brianna Hughes until June 30, 2026)
- Cezar Alexandru Campeanu – Undergraduate Student Representative
- *Senate Academic and Student Discipline Appeals Committee:*
- George Jiang - Undergraduate Student Representative
- Adam MacKenzie – Undergraduate Student Representative
- *Senate Committee on Admissions and Degrees:*
- George Jiang – Undergraduate Student Representative
- *Senate Committee on the Enhancement of Teaching:*
- Hexi Wang – Undergraduate Student Representative
- Fatima Sadat – Undergraduate Student Representative
- *Senate Library Committee:*
- Prantor Kumar Mondal – Graduate Student Representative
- *Senate Committee on Scholarships and Awards:*
- Hadiqa Sulman – Undergraduate Student Representative

8. Board Report to Senate

W. Waterman provided a verbal update on Board activities since the October Senate meeting. It was noted that the full board had not met since the last Senate meeting. However, individual committee meetings were held during this period.

9. Strategic Research Plan – M. Sweeney-Nixon – For Information

M. Sweeney-Nixon spoke to the progress report that was circulated in advance to Senators. The Strategic Research Plan was implemented two years ago and the report is a snapshot of the progress. The main part of the Plan is fostering and celebrating research excellence. Good progress has been made on many of the goals, however there are still some that haven't been started yet. Senators were invited to ask questions.

It was asked if there was a discussion with the Provincial Government on a provincial program for graduate stipends. This has been discussed however it wasn't included in the Strategic Research Plan.

Has UPEI considered an open access grant program? This type of program is important and has been asked for. Models at other universities have been reviewed. Historically, UPEI had funding for internal research grants, but it has been depleted. The Robertson Library and the IT Department have been very supportive to promote research, given that scholarly publishing is broken. There are very few academic publishers, which means much of the work is being completed internally.

Robertson Library is a member of the Canadian Research College network, which is a consortium of libraries in Canada, research libraries, academic libraries and others who have been negotiating with all the publishers to either achieve savings discounts or waiving

the requirement to pay fees for those services. There's a page on the library website which lists the agreements established with publishers. Your liaison librarian can help.

A question was asked if the infrastructure funding is being tracked. Everything is being tracked.

It was asked if developing resources to engage undergraduate students, research projects, is engaging more students because students already had to be researchers in order to be part of this program. This program hasn't helped to get more students but it has helped with engagement. What is UPEI doing to get more resources? Skills PEI with the Province has been approached and it has been cut back this year. OCII and research services have been pounding the pavement to find funding, however the only funding so far has been in the human health endowment area.

It was suggested research that uses open access to publish, is bad research. This is a common misconception.

It was suggested a link on the UPEI webpage to the Robertson Library webpage, to help researchers understand the resources available.

A strategy for how scholarship is represented at UPEI is needed.

Senators recognized M. Sweeney-Nixon for the effort in advocating for research and students at UPEI.

10. Adjournment

MOTION: (A. MacKenzie) to adjourn the Senate meeting at 4:42 pm. CARRIED.

Respectfully submitted,

Andrea Trowbridge
Secretary to Senate

SUMMARY OF MOTION'S

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Summary of Motions
Faculty of Veterinary Medicine

#	Type of Motion	Motion
1.	Calendar Entry Change	AVC Admissions update

CALENDAR & CURRICULUM CHANGE

Motion # 1

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **DVM Program**

MOTION: To approve changes to DVM admission requirements as described

<p>Reproduction of Current Calendar Entry</p>	<p>Proposed revision with changes underlined and deletions indicated clearly</p>
<p>Click here to enter text.</p>	<p>Click here to enter text. Please note maximum allowance of 40 characters for course titles & 100 words for course descriptions.</p>

Given the extent of revisions and the length of the calendar entry, the proposed revision is provided below. Deletions are indicated by ~~strike through~~, and proposed revisions/changes are underlined and highlighted.

34. Doctor of Veterinary Medicine

DVM program admissions information is organized into five (5) sections:

1. Admissions Overview
2. ~~DVM Academic Requirements~~ Phase One DVM Admissions Requirements
3. ~~DVM Non-Academic Requirements~~ Phase Two DVM Admissions Requirements
4. DVM Application Procedure/Documents Required
5. General DVM Applicant Information

1. Admissions Overview

The Atlantic Veterinary College (AVC) at the University of Prince Edward Island (UPEI) is a regional institution that serves the needs of Atlantic Canada. The college is funded by the four Atlantic provinces, Prince Edward Island, Nova Scotia, New Brunswick, and Newfoundland and Labrador, and approximately three quarters of the seats in the program are reserved for Atlantic Canadian residents. These seats are divided into four distinct applicant pools – one for each province. Each province determines their number of subsidized seats and conditional eligibility requirements. The remaining seats are allocated to international applicants (including those from the United States), constituting a fifth applicant pool.

The admissions process strives to select applicants most likely to succeed in the veterinary curriculum with the potential to become competent, responsible veterinarians dedicated to a lifetime of productive public service and continued learning.

Eligibility to Apply

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Atlantic Canadian Applicant Pools:

Only those Canadian citizens or permanent residents who meet the Atlantic Canadian residency requirements for Prince Edward Island, Nova Scotia, New Brunswick, or Newfoundland and Labrador can apply to these pools. See the Determining your Atlantic Canadian Province of Residence section for more information.

Indigenous applicants with PEI residency are eligible for further consideration for a dedicated seat. Please see additional information below.

International Applicant Pool:

Anyone who is a citizen or permanent resident of a country other than Canada can apply to the International pool.

Canadians with dual citizenship are eligible to apply to the international applicant pool but, if accepted, must remit international student tuition and fees for the duration of their program.

Canadian citizens or permanent residents that do not meet the Atlantic Canadian residency requirements and are not dual citizens are not eligible to apply to our program and should contact the Canadian veterinary college that serves their region.

Indigenous Applicants: Designated PEI Seat

The Atlantic Veterinary College has one seat per year designated for Indigenous applicants who meet PEI residency requirements.

Indigenous applicants who choose to apply and be considered for admission through PEI’s designated Indigenous seat must indicate this on their application and will be asked to provide documentation for verification of Indigenous Identity.

Verification of Indigenous identity will be completed by an Indigenous Verification Committee, with representation from the Epekwitk Assembly of Councils, Abegweit First Nation, Lennox Island First Nation, the Native Council of Prince Edward Island, and the UPEI Faculty of Indigenous Knowledge, Education, Research and Applied Studies.

Documentation can include a Status card, Membership in a First Nation Band, or other documentation of kinship as accepted by the Indigenous Verification Committee (outlined below).

Applicants with verified Indigenous Identity will be considered for admission in the PEI provincial pool as well as for the designated Indigenous seat.

Accepted Documentation of Indigenous Identity²

	Category	Supporting Evidence
1	First Nation person registered under the <i>Indian Act</i> (Status Indian)	- Copy of a status card issued by the government of Canada

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2	First Nation person entitled to be registered under the Indian Act	<ul style="list-style-type: none"> - Copy of application materials submitted to the government of Canada for status. - Failing the above, a reasonable explanation about why materials are not submitted and corroborating documents of eligibility for status.
3	First Nation person born after 1985 affected by the Indian Act second-generation cut-off rule	<ul style="list-style-type: none"> - Date of birth after April 1, 1985 and evidence that a descendent was a section 6(2) Status Indian (e.g., copy of parent's or grandparent's, etc, status card, community membership list etc.)
4	A person recognized under the membership or citizenship rules of a recognized First Nation band	<ul style="list-style-type: none"> - Copy of membership card issued by a First Nation recognized by the government of Canada - Written confirmation of membership with a federally recognized band or tribal authority in in the US or Canada
5	An person recognized under the membership or citizenship rules of a modern Inuit treaty organization or government	<ul style="list-style-type: none"> - A copy of an Inuit enrolment or beneficiary card issued by a modern Inuit treaty organization or government (Inuvialuit Regional Corporation, Nunavut Tunngavik Incorporated, Makivik Corporation, Nunatsiavut Government) - Written confirmation of Inuit identity provided by any of the aforementioned Inuit bodies
6	A person recognized under the membership or citizenship rules of one of the established Métis organizations	<ul style="list-style-type: none"> - A copy of a card provided by one of the Métis National Council governing members (Métis Nation - Saskatchewan, Métis Nation of Alberta, Métis Nation British Columbia, and Métis Nation of Ontario) - A copy of a card provided by the Manitoba Métis Federation or one of the Métis Settlements of Alberta - Written confirmation of Métis identity provided by any of the aforementioned Métis bodies
7	A person recognized under the membership or citizenship rules of any other Indigenous people (not noted in categories 4-6) that have a credible claim to being section 35 Aboriginal rightsholders	<ul style="list-style-type: none"> - Evidence of membership in a group that can demonstrate legitimate forms of recognition as a section 35 rights-holding group, including: <ul style="list-style-type: none"> a. Court rulings of having Aboriginal / treaty rights; b. Recognition by other Indigenous groups c. Recognition by human rights and international bodies; d. Evidence of the group being targeted by assimilative policies such as residential schools; e. Evidence of historical treaties (oral or written) with colonial governments; f. Evidence the group is in negotiations with settler governments over section 35 rights

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8	A person recognized by an Indigenous people (per categories 4-7), or a subset of such peoples, as belonging to them accordance with the customs or traditions of that Indigenous people	- Evidence of adoption or acceptance into the group based on the group's Indigenous laws, customs and traditions.
9	A person who has Indigenous ancestry, but who has become disconnected from their Indigenous people (per categories 4-7) due to colonial policies and laws	- Provide a narrative of claims to Indigeneity and how specific colonial policies impacted this (e.g., Residential and Day Schools, Sixties and Millennial Scoops, Incarceration, Enfranchisement and discriminatory membership rules, etc), providing any supporting or corroborating evidence, or explaining why such evidence is not available.

²Adapted from Metallic, N., & Simon, C. (n.d.). *Schulich law scholars*.
<https://digitalcommons.schulichlaw.dal.ca/cgi/viewcontent.cgi?article=1085&context=reports>

Selection Criteria

Applicants to AVC's DVM Program are evaluated on both academic achievement and non-academic achievement and aptitude through two phases of admissions as follows:

Phase One (60% of overall admissions score):

- 20% = CASPer 2 (CSP-10211) test score
- 40% = Academic Achievement (~~60% of overall admissions score~~)
- 60% = Academic Average

~~Non-academic Aptitude (40% of overall admissions score)~~

- ~~20% = Interview based on animal and veterinary experiences~~
- ~~20% = Work and School Approach and Behaviour test score~~

Phase Two (40% of overall admissions score):

- 30% = Interview based on animal and veterinary experiences
- 10% = Personal essay

Determining your Atlantic Canadian Province of Residence

Residency Requirements

Canadian citizens or permanent residents who qualify as residents of one of the four Atlantic Canadian provinces (Prince Edward Island, Nova Scotia, New Brunswick, or Newfoundland and Labrador) according to criteria defined by the Maritime Provinces Higher Education Commission (MPHEC) are eligible to apply as domestic students. The full MPHEC Definition of Resident is provided here:

DEFINITION OF RESIDENT

A resident of the Province is an individual lawfully entitled to be or remain in Canada, who makes his-or

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her ~~their~~ home and is ordinarily present in New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland for twelve consecutive months prior to the student's request for admission, including a student living out of Province for the purpose of furthering his or her education, but not including a tourist, transient or visitor to the Province.

Independent Students

An independent student meets, at minimum, one of the following criteria:

- has been out of high school for four years or more
- has had two periods of 12 consecutive months (each) when not a full-time student
- is or was married or common-law
- has a dependent living with them
- has no parent or legal guardian

An independent student is considered a resident of New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland by living in the Province for twelve consecutive months prior to the student's request for admission, excluding time spent as a full-time student at a post-secondary institution.

Dependent Students

A dependent student is a student who does not meet any of the criteria of an independent student. A dependent student is considered a resident of New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland whose parents, guardian or sponsors resided in the Province for twelve consecutive months prior to the student's request for admission:

- If one of the parents works in another province, the student is a resident of New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland if the family home was in the Province for twelve consecutive months prior to the student's request for admission;
- If the parents are separated or divorced, the province of residence is the province where resides the parent with whom the student normally lives or receives principal support for twelve consecutive months prior to the student's request for admission. If there is no custody agreement, the province of residence is that of the parent with whom the student has normally resided for twelve consecutive months prior to the student's request for admission, or if the student lives with neither parent, the province of residence is that of the parent who has been the student's principal support for twelve consecutive months prior to the student's request for admission;
- If the parents leave New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland after having resided there for twelve consecutive months prior to the student's request for admission but the student remains in New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland to begin or continue post-secondary studies, New Brunswick/Nova Scotia/Prince Edward Island/Newfoundland will continue to be the province of residence;
- If the parents reside outside Canada, the province of residence will be that where the parents last resided during the twelve consecutive months prior to the student's request for admission prior to their departure from Canada.



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** Independent or dependent student status is determined by an individual's status at the time of the start of the academic program for which they are applying.

*** MPHEC has made the following clarification in regards to students moving from dependent to independent student status;

Once a student has established residency in an Atlantic province as a dependent student, they maintain residency in that province when they become an independent student as long as they have not lived for 12 consecutive months in another province (excluding time as a full-time student).

Atlantic Canadian applicants must meet the residency requirements at the time of submission of their application and at the time they are admitted.

Determination of the province of residency for admission to the DVM program is a two-step process.

1. Determine if you are an independent or dependent student according to the criteria given below:

You are an independent student if you meet **ANY** of the following criteria:

- have been out of high school for at least 4 years
- have had at least two 12 consecutive month periods, or one 24 consecutive month period where you were not a full-time student at a post-secondary institution
- are or have been married or in a common-law relationship
- have a dependent living with you
- have no parent or legal guardian

**Once a student has met the criteria to be an independent student, he/she will remain an independent student for the purposes of residency determination.

You are a dependent student if you do not meet at least one of the criteria to be an independent student (listed above).

2. Provide information about your address or your parents'/guardians' address according to the criteria below.

- A dependent student's provincial residency is determined by the home address of the parent/guardian during the 12 consecutive month period prior to the application deadline.
- An independent student's provincial residency is determined by the student's home address during the most recent 12 consecutive month period prior to the application deadline in which he/she was not a full-time student at a post-secondary institution.

To facilitate determination of residency, all Atlantic Canadian applicants will be required to submit the following documents:

- Official finalized post-secondary institution transcript



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- Official finalized secondary/high school transcript
- Photocopy of your current driver's license
- Complete the Atlantic Canadian Residency form

In addition, dependent Atlantic Canadian students must also provide the following additional document:

- Photocopy of your parents' or guardians' driver's license(s)

Definitions:

A "full-time student" is defined as having a course load of at least three courses (nine semester hours of credit) per semester, excluding laboratories.

A "post-secondary institution" is defined as an institution authorized to confer post-secondary certificates, diplomas, or degrees.

2. DVM Academic Requirements Phase One DVM Admissions Requirements

CASPer 2 (CSP-10211) test score

All applicants must complete the CASPer 2 (CSP-10211) – English test as part of the current Acuity Insights testing cycle.

The CASPer test, administered by Acuity Insights, evaluates important non-cognitive skills through an online situational judgment test lasting 100-120 minutes. The test utilizes open-response questions.

Please note that CASPer test results are only valid for one admissions cycle and may take up to three weeks to process. It is important that applicants schedule their test early enough to ensure the results are submitted before the application deadline. Test dates and availability can be found on the Acuity Insights website.

Applicants having taken the CASPer test in a previous admissions cycle, will need to retake it.

International applicants who have taken a different version of the CASPer test in the past, must complete the CASPer 2 (CSP-10211) – English test to be considered for admission to the DVM program at the Atlantic Veterinary College.

To learn more about CASPer, visit this link: [<https://acuityinsights.app/faq/#prepare> embed link,]

To view test dates and register, visit this link: [<https://my.acuityinsights.app/dates-times> embed link,]

Please direct any inquiries on the test to the CASPer provider, Acuity Insights.

Academic Requirements

Secondary/High School Requirements

The Admissions Committee does not specifically evaluate high school course work. Students typically

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work towards a degree while completing prerequisite course requirements for DVM admission. Applicants are encouraged to contact the Registrar's Office at the post-secondary institution which they plan to attend to inquire about specific high school prerequisites for their intended degree program.

Post-Secondary Academic Requirements

Consideration for admission to the DVM Program requires completion of at least 20 prerequisite courses. In general, these prerequisites can be completed within two years (four semesters) in the context of an undergraduate Bachelor's degree program. Applicants are encouraged to work toward a degree in a field of study that is of particular interest to them in the event that they are not accepted into the DVM program. No preference is given to those who have completed a first degree, or who have completed the prerequisite courses within a pre-veterinary medicine program.

All applicants are advised to complete course work within an undergraduate degree program at an institution that has rigorous entrance requirements and a reputation for academic quality. Applicants must be in good academic standing at and be eligible to return to their home institution(s) without any restrictions in order to be considered.

For Atlantic Canadian applicants, prerequisite courses must be completed at an institution that is a member of the Association of Universities and Colleges of Canada (AUCC) and must meet the requirements outlined below. Course work completed at a non-AUCC member institution will require review by the Admissions Committee to determine acceptability. In some cases, applicants may be required to provide documentation confirming that their home institution is affiliated with or recognized by one of the primary science degree-granting institutions in that province and/or provide independent confirmation that one or more courses taken to satisfy the DVM Program requirements qualify for direct transfer credit as a core science course at such an institution. Applicants may also be asked to provide additional independent information to facilitate grade comparison.

For United States applicants, prerequisite courses must be completed at an institution that is accredited by the United States Department of Education and must meet the requirements outlined below. In some cases, applicants may also be required to provide documentation confirming that their home institution is affiliated with or recognized by one of the primary science degree-granting institutions in that state and/or provide independent confirmation that one or more courses taken to satisfy the DVM Program requirements qualify for direct transfer credit as a core science course at such an institution. Applicants may also be asked to provide additional independent information to facilitate grade comparison.

Applicants outside of North America will be evaluated on a case-by-case basis to determine acceptability of both the institution and individual courses. A foreign transcript evaluation report may be required. Fees associated with this service are the responsibility of the applicant. For applicants whose first language is not English, the UPEI English Language Proficiency Requirement must be satisfied for admission consideration.

Course Work

At least 20 prerequisite courses must be completed or in progress at the time of application in order to be considered and course work must include at least one course satisfying each of the following requirements:

- Animal Biology 1
- Animal Biology 2
- Animal Biology 3

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Genetics
Mathematics 1
Mathematics 2 (Statistics)
Chemistry 1
Chemistry 2
Chemistry 3 (Organic Chemistry)
English (Composition)
10 Electives

Academic achievement will be evaluated based on performance in the 10 prescribed courses, performance in all courses taken during the most recent full time academic year (September – April).

Course Work Criteria

Applicants must ensure that all 10 prescribed courses, as well as all courses taken during the most recent full time academic year, meet the following criteria.

1. Courses must be at the undergraduate degree level at a post-secondary institution. Course work will not be acceptable if taken during graduate programs.
2. Courses must be completed while taking a course load of at least 3 courses and 9 credit hours, excluding laboratories, during any fall or winter semester, or in any two consecutive summer semesters.
3. Courses will not be acceptable if they are repeats of previously passed courses taken within the last ten years, or if they cover similar material to previously passed courses taken within the last ten years.
4. Courses reporting grades as Honours, Pass-Fail, or Satisfactory-Unsatisfactory cannot normally be evaluated.
5. Courses completed in the context of International Baccalaureate (IB) or Advanced Placement (AP) programs will only be accepted if credit has been granted from the home post-secondary institution and in situations where the applicant would not otherwise meet the prerequisites for the DVM program.
6. Any of the prescribed courses will not normally be acceptable if they were completed more than ten full academic years before the date of application.
7. All of the prescribed science courses must be considered “core” science courses and be eligible to fulfill requirements for an undergraduate science degree at the home post-secondary institution in order to be accepted.
8. The following prescribed Science courses must have a laboratory component in order to be accepted: Animal Biology 1, Animal Biology 2, Animal Biology 3, Chemistry 1, Chemistry 2, Chemistry 3 (Organic Chemistry).
9. Courses may be completed via distance education online, but only if they comply with all of the other regulations stated above.

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10. Examples of acceptable prescribed Animal Biology courses include the following: general first year biology, animal diversity, vertebrate anatomy, vertebrate histology, vertebrate physiology, vertebrate zoology, microbiology, molecular biology, cell biology, developmental biology, ornithology, biology of fishes, mammalogy, and wildlife biology. Please note that Animal Behaviour courses are not acceptable.

Applicants who have completed the course prerequisites but, due to exceptional circumstances, do not meet all of the criteria specified above must submit a detailed letter outlining these circumstances and providing just cause as to why their application should be considered by the Admissions Committee.

Academic Average (60% ~~60%~~ 40% of overall admissions score)

All applicants will have an academic average calculated based on their prerequisite course work. When more than one course is available to satisfy a particular requirement, the highest eligible graded course will be used to calculate the academic average.

Academic Average Calculation = 50% (Average of 10 prescribed courses) + 50% (Average of most recent two full time semesters; September through April)

A minimum cumulative average of 75% across the 10 prescribed courses is required for further consideration and acceptance into the DVM Program. Please note, this is an average across all the prescribed courses, not a requirement for each individual course. Applicants may have individual course grades below 75% as long as their overall average meets the 75% minimum. ~~While there is no minimum academic average that is required for acceptance into the DVM program,~~ Applicants should note that competition is intense and significant academic achievement must be demonstrated.

AVC Class	Mean Academic Average	Range of Academic Averages
2024	86.7	78.3 – 93
2023	85.2	75 – 93
2022	85.7	74 – 93
2021	85.1	72.9 – 93
2020	86.0	76.3 – 92.6
2019	85.3	74.1 – 92.7

3. Phase Two DVM Admissions Requirements

Only those applicants who rank highly based on the CASPer 2 (CSP-10211) – English test and academic requirements will be invited to interview and submit a personal essay.

Interview (30% of overall admissions score)

Interviews will be conducted virtually and will draw on the applicant's veterinary and animal experiences. All applicants are required to submit structured descriptions of their veterinary and animal experiences prior to application to the DVM program. These may be paid or voluntary. The goal of these experiences is to provide applicants with insight into the breadth of the veterinary profession and assist them in making an informed career choice.

Veterinary experience must be obtained under the supervision of a qualified veterinarian working in the clinical practice and/or provision of veterinary care to animals in research laboratories, zoos, animal shelters, and animal rehabilitation facilities. Experience with veterinarians working in non-clinical

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capacities including regulatory or public health agencies is also acceptable. Veterinary experience should involve direct interactions with one or more veterinarians working in the field and should not be restricted to reception or administrative duties only. Applicants should be advised that there is no minimum number of hours required for application; however, it is advised to attain as many hours with as many different species (e.g., swine, cows, horses, exotic pets, dogs, cats, etc.) as possible. In most cases, veterinary experience within North America is recommended.

Animal experience may involve working with livestock, breeding or showing animals, working in a pet store, participating in equestrian activities, or any other animal related hobby or experience where a veterinarian is not always present and/or does not provide direct supervision. Please note that animal experience for the purposes of application to the DVM program does not include pet ownership.

During the interview, applicants will be asked to expand upon the details they provided regarding their experiences and discuss how they have contributed to their understanding of the veterinary profession. Applicants should be advised that a failing score (less than 50%) in the interview will result in their removal from further consideration in the admissions process.

Essay (10% of overall admissions score)

Applicants receiving an interview invitation will also be presented with an essay prompt designed to assess their understanding and/or experience with Equity, Diversity and Inclusion in Veterinary Medicine. Applicants will be expected to submit a well-structured, thoughtful response in the form of a 500-word essay. Essays will be evaluated separately from the interviews, and an applicant's essay will be scored by different members of the admissions team than those who conducted their interview.

All applicants are required to submit structured descriptions of their veterinary and animal experiences prior to application to the DVM program. The goal of these experiences is to provide applicants with insight into the breadth of the veterinary profession and assist them in making an informed career choice.

Veterinary experience must be obtained under the supervision of a qualified veterinarian working in the field of veterinary medicine. It may be paid or voluntary. Experiences may involve general or referral clinical practice and/or provision of veterinary care to animals in research laboratories, zoos, animal shelters, and animal rehabilitation facilities. Experience with veterinarians working in non-clinical capacities including regulatory or public health agencies is also acceptable. Veterinary experience should involve direct interactions with one or more veterinarians working in the field and should not be restricted to reception or administrative duties only. Applicants should be advised that there is no minimum number of hours required for application; however, it is advised to attain as many hours with as many different species (e.g., swine, cows, horses, exotic pets, dogs, cats, etc.) as possible. In most cases, veterinary experience within North America is recommended.

Animal experience may involve working with livestock, breeding or showing animals, working in a pet store, participating in equestrian activities, or any other animal related hobby or experience where a veterinarian is not always present and/or does not provide direct supervision. It may be paid or voluntary. Please note that animal experience for the purposes of application to the DVM program does not include pet ownership.

Selection Criteria

As the number of applicants exceeds the number of seats available, completion of the academic

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requirements is no guarantee of admission to the DVM Program. In addition to academic achievement, the Admissions Committee also assesses non-academic achievement and aptitude. Information for this assessment will be obtained from an interview and the Work and School Approach and Behaviour Test (W-SAB Test). Only those applicants who rank highly based on academic requirements will be invited to interview and complete the W-SAB test on-site at the Atlantic Veterinary College.

Interview (20% of overall admissions score)

The interview will draw on the applicant's veterinary and animal experiences submitted as part of the application process. Applicants will be asked to expand upon the details they provided regarding their experiences and discuss how they have contributed to their understanding of the veterinary profession. Applicants should be advised that a failing score (less than 50%) in the interview will result in their removal from further consideration in the admissions process.

Work and School Approach and Behaviour Test (20% of overall admissions score)

The Work and School Approach and Behaviour Test (W-SAB Test) is a personality inventory that has been designed, validated and standardized with a population of candidates applying to professional academic programs. Each scale in the test was designed to evaluate critical approaches and behaviours found in daily academic and professional situations. Applicants should be advised that it is not possible to study or prepare for the W-SAB.

Essential Skills and Abilities Required for the Study of Veterinary Medicine

Applicants must be aware that, in addition to the requirements outlined above, there are a number of attributes that are necessary for admission to the DVM Program. These are presented below to assist prospective students preparing for admission.

Observation: Students must be able to participate in learning situations that require observational skills. In particular, students must be able to accurately observe animals of all common domestic species and acquire visual, auditory and tactile information.

Communication: Students must be able to adequately speak, hear, and observe patients and clients to effectively and efficiently elicit information, describe activity and posture, and perceive non-verbal communication. Students must be able to communicate effectively and sensitively with clients and other members of the veterinary health care team. Students must be able to coherently summarize an animal patient's condition and treatment plan verbally and in writing.

Motor Skills: Students must demonstrate sufficient motor function to safely perform a physical examination on patients of all common domestic species including palpation, auscultation, and percussion. Examinations must be done independently and in a timely fashion. Students must be able to use common diagnostic aids or instruments including a stethoscope, otoscope, and ophthalmoscope. Students must be able to execute motor movements required to provide general and emergency medical and surgical care to animal patients in a variety of settings.

Intellectual Conceptual, Integrative and Quantitative Abilities: Students must demonstrate the cognitive skills and memory necessary to measure, calculate, analyze, integrate and synthesize large quantities of information from various sources. Students must be able to comprehend dimensional and spatial relationships. Students must be able to execute complex problem-solving activities in a timely fashion.

Behavioural and Social Attributes: Students must manage the intellectual challenges of the program. Students must apply good judgment and promptly complete all responsibilities attendant to the diagnosis

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and care of animal patients. Students must cultivate mature, sensitive, and effective relationships with clients and other members of the veterinary health care team. Students must be able to tolerate the physical, emotional, and psychological demands of the program and function effectively under stress. Adaptability to changing environments and the ability to function in the face of uncertainties inherent in the care of animal patients are necessary skills. Personal qualities exemplified by members of the veterinary profession such as compassion, integrity, concern for others, effective interpersonal skills, initiative, and motivation are also expected of students.

The AVC is committed to facilitating the integration of students with disabilities. Students with a disability will receive reasonable accommodation that will assist them in meeting the requirements for graduation from the DVM program. Such accommodations, however cannot compromise animal well-being or the safety of people involved. Consequently, it may not be possible to accommodate all disabilities and facilitate successful completion of the DVM program. For additional information regarding support, contact UPEI Accessibility Services.

4. DVM Application Procedure/Documents Required

International Applicants

International Applicants (including applicants from the United States) must first apply online through the Veterinary Medical College Application Service (VMCAS) operated by the American Association of Veterinary Medical Colleges at here [<http://www.aavmc.org/Students-Applicants-and-Advisors/Veterinary-Medical-College-Application-Service.aspx> embed link,] by the VMCAS deadline (September 15). Applicants will be contacted to remit the processing fee. Fall and winter transcripts must be received by February 1 and June 1, respectively, where applicable.

International Applicant Requirements and Deadlines:

September 15, 2024

- completion of VMCAS application
- applicants will be contacted by UPEI regarding payment of the processing fee

November 20, 2024

- Virtual interview and essay submission for applicants ranking highly based on CASPer-2 test results and academic achievement
- ~~interview and W-SAB testing for applicants ranking highly based on academic achievement occurs onsite at the Atlantic Veterinary College~~

February 1, 2025

- receipt of fall semester transcripts for courses in progress, if applicable

June 1, 2025

- receipt of winter semester transcripts for courses in progress, if applicable

International Applicant Contact DVM Program Applicant Coordinator: Tracy Carmichael,
tcarmichael@upe.ca dvmadmissions@upe.ca – (902)-894-2836

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Atlantic Canadian Applicant Requirements and Deadlines:

October 15, 2025 ~~November 15, 2024~~

- creation of online account (if not previously done) and submission of online application and fee
- submission of the Atlantic Canadian Residency form (and supporting documents)
- submission of the Animal/Veterinary Related Experience form
- final official transcripts of courses taken and/or confirmation of courses currently enrolled in
- applicants applying for the PEI designated Indigenous seat must also provide documentation for verification of Indigenous Identity as outlined above

February 1, 2025

- receipt of fall semester transcripts for courses in progress, if applicable

May 2, 2025

- Virtual interview and essay submission for applicants ranking highly based on CASPer-2 test results and academic achievement
- ~~interview and W-SAB testing for applicants ranking highly based on academic achievement occurs onsite at the Atlantic Veterinary College~~

June 1, 2025

- receipt of winter semester transcripts for courses in progress (only those invited to interview)

~~Atlantic Canadian Applicant Contact~~ DVM Program Applicant Coordinator: Tracy Carmichael,
~~tcarmichael@upepei.ca~~ — dvmadmissions@upepei.ca; (902)-894-2836

All applicants are responsible to ensure that required materials are on file by the appropriate deadline; incomplete applications will not be reviewed. While the provisions of this document will ordinarily be applied as stated, UPEI reserves the right to change any provision listed herein, including but not limited to residency and academic requirements for admission, without notice to individual applicants. Every effort will be made to inform applicants of any changes.

Submit all materials postmarked by the dates indicated above to:

Professional Schools Admissions, Office of the Registrar
University of Prince Edward Island
550 University Avenue, Charlottetown, PE
C1A 4P3

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Please be aware that materials submitted after these deadlines will not be accepted. If you anticipate a problem in meeting a deadline, please contact the UPEI Registrar's Office as soon as possible.

Please be aware that materials submitted after these deadlines will not be accepted. If you anticipate a problem in meeting a deadline, please contact the UPEI Registrar's Office as soon as possible.

Advanced Standing and Transfer Applicants

Advanced Standing applicants are students who have completed all of a veterinary medical program from a school not accredited by the Canadian Veterinary Medical Association and/or the American Veterinary Medical Association but "listed" by the American Veterinary Medical Association. Transfer applicants are students who have completed at least one year of a veterinary medical program at a college accredited by the Canadian Veterinary Medical Association and/or the American Veterinary Medical Association or "listed" by the American Veterinary Medical Association.

Colleges "listed" by the American Veterinary Medical Association include foreign colleges recognized by the World Health Organization and colleges officially recognized by their national governments as professional schools of veterinary medicine. Graduates of "listed" colleges are eligible to practice veterinary medicine in their home country and may qualify for entrance into the Educational Commission for Foreign Veterinary Graduates (ECFVG) certification program in the United States or the Clinical Proficiency Exam (CPE) in Canada.

Advanced standing or transfer applicants may apply to the second or third year of the DVM program. Places for advanced standing or transfer applicants are limited and depend on vacancies. Advanced standing applicants normally must have graduated from a veterinary program within six years of the date of application. Transfer applicants normally must have completed at least the first year of a veterinary program immediately preceding acceptance to the second year of the AVC DVM program.

Advanced standing or transfer applicants who do not meet the requirements mentioned in the previous paragraph are invited to submit a letter explaining why the Admissions Committee should consider their application. For advanced standing applicants the explanation must provide details of further veterinary-related study or work.

Applicants are considered for admission on a competitive basis. The deadline for applications is January 1 for classes that would begin in September. Those offered a seat in the second year of the program may need to complete program requirements that were not taken at the institution previously attended to ensure that students successfully transferring into the program are as equally well prepared as their peers starting the second-year cohort of the program.

International students will be assessed International Student fees, if accepted. Canadian citizens or permanent residents will be assessed Regional Student fees, if accepted. Please contact the Accounting office for current information on tuition and fees.

Please note that the transfer/advanced standing admission policy only allows for an offer of admission to the second or third year of the program if the Admissions committee deems the program can accommodate any additional students.

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Transfer Applicants must contact Tracy Carmichael, Professional Programs Coordinator at tcarmichael@upei.ca or dvmadmissions@upei.ca for direction on how to submit a DVM transfer application. Other requirements are listed below:

- \$75 application fee to UPEI
- Three (3) reference letters from individuals with whom the applicant has been associated within the last five years to be sent directly in a sealed, signed envelope. Suggested sources for letters include veterinarians, teaching faculty, or other employers. Letters should emphasize veterinary-related studies or work-experience. Foreign trained veterinarians who are applying for advanced standing are encouraged to request references from relevant Canadian referees where possible.
- Documentation of English language proficiency scores if English is not first language
- Documentation of citizenship or residence status.
- Program Calendar and full course outlines (in English) for all DVM studies completed
- Current Curriculum Vitae
- Personal statement explaining why you wish to complete your veterinary medicine training at UPEI
- Official transcripts from all academic institutions attended or currently attending; those in a language other than English must be accompanied by a certified, official translation. For those currently enrolled, please send a list of courses which you are or will be taking. Once there are any updated grades available, please have your University send these results to us immediately. Your file cannot be assessed without these updated marks.
- Letter of explanation (if required)

Applications will not be processed until ALL supporting materials have been received by the Registrar's Office. It is the responsibility of the applicant to ensure all materials are submitted by the deadline. If you have any questions, please contact Tracy Carmichael by email at tcarmichael@upei.ca or dvmadmissions@upei.ca, or by telephone at 902-894-2836.

Requests for Deferrals

Requests for deferral of admission to the DVM program will be considered by the Admissions Committee on a case-by-case basis.

5. General DVM Applicant Information

Rabies Immunization Program

Admission to the DVM program is contingent upon agreeing to participate in a rabies immunization program including blood titre evaluation. Exemption from this condition may be granted in exceptional circumstances if the student concerned provides compelling reasons as to why they are unable to participate and signs a waiver absolving UPEI and AVC of further liability.

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Role of Teaching Animals in the DVM Curriculum

The humane use of animals in teaching is an integral part of the DVM program at the AVC and a necessary component of veterinary medical education. All students admitted to the DVM program must accept and agree to this tenet. All teaching animal use at the AVC is approved by the UPEI Animal Care Committee and conforms to the principles and guidelines of the Canadian Council on Animal Care.

Tuition and Fees

Tuition costs vary depending on whether the seat is for an Atlantic Canadian student or an International student. For current DVM program tuition and fees, please visit the UPEI Accounting Office webpage. Select “Veterinary Medicine”, “Canadian” or “International”, “Full-Time”, “Undergraduate”, and then filter. International students should note that all tuition and fees are posted in Canadian dollars.

Financial Aid

UPEI’s Financial Aid Office can assist you in finding the best way to finance your education. For US DVM students, UPEI is able to offer Direct Stafford Loans and Direct Plus Loans using the Direct Loan Program. For more information regarding financial aid for both Canadian and US students please contact the UPEI Financial Aid Office at 902-628-4382.

Student Health Insurance

All full time students at UPEI, including international students, are automatically enrolled in the UPEI Student Health Plan when they register for classes. If you already have an extended health plan, you may choose to opt out of the UPEI Student Health Plan and receive a refund of the premium cost. For more information regarding the UPEI Student Health Insurance Plan for both Canadian and international students please contact the UPEI Student Union at 902-566-0530.

Student Visas for International Students

International students will need to obtain a Canada Study Permit (Student Visa) in order to attend UPEI. Accepted applicants can apply for Study Permits once they have received their letters of offer. A Temporary Resident Visa (TRV) may also be required depending on your citizenship. A Temporary Resident Visa is not required for citizens of visa exempt countries, including the United States. For more information about Study Permits please visit the Citizenship and Immigration Canada website or contact the UPEI International Relations Office at 902-566-0443 or an International Student Advisor at UPEI.

Online Payment of Tuition and Fees

Canadian students can pay fees and tuition online through their financial institution and international students can pay directly through the UPEI website using StudentPay. For more information about online payment options, contact the UPEI Accounting Office at 902-566-0534.

Rationale for Change: These changes reflect an effort to enhance equity in the admissions process, ensuring that non-academic qualities are evaluated throughout every stage. The shift towards a more holistic admissions approach aligns with the requirements of the American Veterinary Medical Association Council on Education, our accrediting body. These modifications come after a comprehensive two-year review of our admissions process, which included evaluations of other professional programs and veterinary schools, detailed statistical analyses, literature reviews, and substantial input from the AVC EDI Advisory Committee. This proposal also upholds the academic performance standards and rigor that are correlated with success within the DVM Program.

Effective Term: FALL 2025



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Motion # 1

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: AVC Admissions Subcommittee	March 15, 2024
Faculty/School Approval: AVC Admissions Committee	April 26, 2024
Faculty Dean's Approval: Dr. Dominique Griffon	June 11, 2024
Grad. Studies Dean's Approval: N/A	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	October 16, 2024

SUMMARY OF CHANGES FACULTY OF SCIENCE

Motion #'s 2-15

Summary of Motions

Faculty of Science

#	Type of Motion	Motion
1.	Credit Change	AHS 6009 Capstone - correct an error in credit hours
2.	Calendar Entry Change	Revision to MAHSR Admissions - revise application deadline to be consistent with all MAHSR unis
3.	Course Description Change	FN 1010 Concepts and Controversies in Nutrition - course description change
4.	Prereq Addition / Change	FN 2110 Introductory Nutrition - change prereq from CHEM 1120 to CHEM 1110
5.	Course Code and Prereq Addition/Change	FN 2810 Introductory Foods - change course code to FN 1110 and add coreq/prereq CHEM 1110
6.	Course Code, Course Desc and Prereq Change	FN 2820 Food Systems: Food Production and Processing - change to FN 1120 Food Systems and Planetary Health
7.	Prereq Addition / Change	FN 3020 Advanced Foods - update prereqs to reflect revised course codes
8.	Course Description Change	FN 4340 Community and Public Health Nutrition, revise course description plus add a Lab Component
9.	Calendar Entry Change	Major in FN - revise course sequence and reflect course code/name changes as above
10.	Calendar Entry Change	Honours in FN - revise course sequence and reflect course code/name changes as above
11.	Calendar Entry Change	Coop in FN - remove FN1010 as a requirement, revise course sequence and reflect course code/name changes as above
12.	Calendar Entry Change	Major in FN with Dietetics Option - - revise course sequence and reflect course code/name changes as above
13.	Calendar Entry Change	Integrated Dietetic Internship - - revise course sequence and reflect course code/name changes as above
14.	Calendar Entry Change	Minor in FN - remove FN 1010 as a required course and reflect course numbering changes as above

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Motion # 2

Revision is for a: **Credit Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Master of Applied Health Services Research**

MOTION: To modify the credit hours for AHS 6099 Capstone Project as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>AHS 6099 Capstone Project</p> <p>Students will undertake a supervised semester long project by developing and addressing a research question through a limited scoping review or analyses of available secondary data to produce a research report in an appropriate format. PREREQUISITE: AHS 6000 and 6004 HOURS OF CREDIT: 3</p>	<p>AHS 6099 Capstone Project</p> <p>Students will undertake a supervised semester long project by developing and addressing a research question through a limited scoping review or analyses of available secondary data to produce a research report in an appropriate format. PREREQUISITE: AHS 6000 and 6004 HOURS OF CREDIT: <u>3</u> 6</p>

Rationale for Change: This corrects an error in a previous calendar submission (2023-2024). AHS 6009 is an alternative to AHS 6120 MAHSR Practicum and should have the same credit hours assigned, which is six.

Effective Term: WINTER 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: This will ensure that students enrolling in AHS 6009 will receive the correct number of credit hours.

Authorization

Date:

Departmental Approval: n/a	n/a
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: Marva Sweeney Nixon	October 11, 2024
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 3

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Master of Applied Health Services Research**

MOTION: Revise the admissions entry for Masters of Applied Health Services Research

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Reproduction of Current Calendar Entry Master of Applied Health Services Research (MAHSR)</p> <p>Candidates for admission to the Masters of Applied Health Services Research programs (MAHSR-Thesis and MAHSR-Professional) must have demonstrated high academic standing.</p> <p>MAHSR-Thesis (MAHSR-T) program:</p> <p>This program is best suited for those with potential for self-directed, sustained research. Normally, the basic requirements are:</p> <ul style="list-style-type: none"> i. a Bachelor's degree of four years or a Bachelor's with honours, or equivalent professional degree, from an approved university, with a minimum GPA of 3.0 or an average of 75% or higher in the last 20 courses; ii. two references; iii. a statement of interest, including research interests. <p>APPLICATION FOR ADMISSION</p> <p>All documents pertaining to application for admission are to be submitted through the application process. All application materials must be received no later than is March 1 of the year in which admission is sought. Late applications are reviewed only if seats are still</p>	<p>Reproduction of Current Calendar Entry <u>Master of Applied Health Services Research (MAHSR)</u></p> <p>Candidates for admission to the Masters of Applied Health Services Research programs (MAHSR-Thesis and MAHSR-Professional) must have demonstrated high academic standing.</p> <p>MAHSR-Thesis (MAHSR-T) program:</p> <p>This program is best suited for those with potential for self-directed, sustained research. Normally, the basic requirements are:</p> <ul style="list-style-type: none"> i. a Bachelor's degree of four years or a Bachelor's with honours, or equivalent professional degree, from an approved university, with a minimum GPA of 3.0 or an average of 75% or higher in the last 20 courses; ii. two references; iii. a statement of interest, including research interests. <p>APPLICATION FOR ADMISSION</p> <p>All documents pertaining to application for admission are to be submitted through the application process. All application materials must be received no later than is March 1 of the year in which admission is sought. Late applications are reviewed only if seats are still available after all</p>

CALENDAR & CURRICULUM CHANGE

Motion # 3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>available after all those meeting the deadline have been considered.</p> <p>APPLICATION FORM</p> <p>Application forms for admission to the MAHSR-T program can be completed on line.</p> <p>TRANSCRIPTS</p> <p>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar.</p> <p>CONFIRMED SUPERVISOR</p> <p>A confirmed supervisor must be established before completing an application to the MAHSR-T program stream.</p> <p>International Applicants to the MAHSR-T program stream are eligible for study permits but must complete their thesis research in person at UPEI.</p> <p>REFERENCE LETTERS</p> <p>Letters of reference from two professors familiar with the applicant's work are to be sent by the professors directly to the Office of the Registrar and can be uploaded to the applicant's file. An acceptable alternative to one such letter is a letter from a Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.</p> <p>ENGLISH PROFICIENCY</p> <p>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that</p>	<p>those meeting the deadline have been considered.</p> <p>APPLICATION FORM</p> <p>Application forms for admission to the MAHSR-T program can be completed on line.</p> <p>TRANSCRIPTS</p> <p>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar.</p> <p>CONFIRMED SUPERVISOR</p> <p>A confirmed supervisor must be established before completing an application to the MAHSR-T program stream.</p> <p>International Applicants to the MAHSR-T program stream are eligible for study permits but must complete their thesis research in person at UPEI.</p> <p>REFERENCE LETTERS</p> <p>Letters of reference from two professors familiar with the applicant's work are to be sent by the professors directly to the Office of the Registrar and can be uploaded to the applicant's file. An acceptable alternative to one such letter is a letter from a Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.</p> <p>ENGLISH PROFICIENCY</p> <p>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants</p>

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<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>certification of such proficiency be presented by applicants whose first language is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs. Such students should make arrangements to take the test in time to have the results available for the application deadline.</p> <p>REFUSAL OF ADMISSION</p> <p>Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.</p> <p>ADMISSION AND FINANCIAL ASSISTANCE</p> <p>For MAHSR-T, only those students who have a confirmed research supervisor who can provide the student with funding over the course of the degree (two years) will be admitted to the program.</p> <p>MAHSR- Professional Program (MAHSR-P):</p> <p>This program prepares graduates for employment in a health-related setting and provides an avenue for current employees to strengthen their skills.</p> <p>Normally, the basic requirements are:</p> <p>i. a Bachelor’s degree of four years or a Bachelor’s with honours, or equivalent professional degree, from an approved university, with a minimum GPA of 3.0 or an average of 75% or higher in the last 20 courses;</p>	<p>whose first language is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs. Such students should make arrangements to take the test in time to have the results available for the application deadline.</p> <p>REFUSAL OF ADMISSION</p> <p>Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.</p> <p>ADMISSION AND FINANCIAL ASSISTANCE</p> <p>For MAHSR-T, only those students who have a confirmed research supervisor who can provide the student with funding over the course of the degree (two years) will be admitted to the program.</p> <p>MAHSR- Professional Program (MAHSR-P):</p> <p>This program prepares graduates for employment in a health-related setting and provides an avenue for current employees to strengthen their skills.</p> <p>Normally, the basic requirements are:</p> <p>i. a Bachelor’s degree of four years or a Bachelor’s with honours, or equivalent professional degree, from an approved university, with a minimum GPA of 3.0 or an average of 75% or higher in the last 20 courses;</p> <p>ii. two references;</p>

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<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>ii. two references;</p> <p>iii. a statement of interest.</p> <p>All documents pertaining to application for admission are to be submitted through the application process. Application deadline is March 1. Late applications will be reviewed only if seats are still available after those meeting the deadline have been considered; they will be accepted until the program has reached its full complement of students or the program begins. Applicants are encouraged to apply early to be considered for the program.</p> <p>International Applicants: If a student plans to come to Canada on a study permit, the MAHSR-P program does not meet IRCC regulations for long-term study permits. There is therefore no option to get a study permit to take an online program in Canada under IRCC regulations.</p> <p>APPLICATION FORM</p> <p>Application forms for admission to the MAHSR-P program stream can be completed on line.</p> <p>TRANSCRIPTS</p> <p>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included.</p> <p>REFERENCE LETTERS</p> <p>Letters of reference from two professors familiar with the applicant's work are to be submitted directly by the professors. An acceptable alternative to one such letter is a letter from a Chair or Dean on behalf of the Department or</p>	<p>iii. a statement of interest.</p> <p>All documents pertaining to application for admission are to be submitted through the application process. Application deadline is March 1. Late applications will be reviewed only if seats are still available after those meeting the deadline have been considered; they will be accepted until the program has reached its full complement of students or the program begins. Applicants are encouraged to apply early to be considered for the program.</p> <p>International Applicants: If a student plans to come to Canada on a study permit, the MAHSR-P program does not meet IRCC regulations for long-term study permits. There is therefore no option to get a study permit to take an online program in Canada under IRCC regulations.</p> <p>APPLICATION FORM</p> <p>Application forms for admission to the MAHSR-P program stream can be completed on line.</p> <p>TRANSCRIPTS</p> <p>Official transcripts of the applicant's complete undergraduate and graduate (if any) record to date are to be sent to the Office of the Registrar. Applicants from outside North America are strongly urged to attach official statements of the grades obtained and the subject matter included.</p> <p>REFERENCE LETTERS</p> <p>Letters of reference from two professors familiar with the applicant's work are to be submitted directly by the professors. An acceptable alternative to one such letter is a letter from a Chair or Dean on behalf of the Department or Faculty in which the applicant has studied, or from</p>

CALENDAR & CURRICULUM CHANGE

Motion # 3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Faculty in which the applicant has studied, or from the employer where the applicant has recently been employed.</p> <p>ENGLISH PROFICIENCY</p> <p>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose first language is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs. Such students should make arrangements to take the test in time to have the results available for the application deadline.</p> <p>REFUSAL OF ADMISSION</p> <p>Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.</p>	<p>the employer where the applicant has recently been employed.</p> <p>ENGLISH PROFICIENCY</p> <p>Students are expected to be proficient in the use of English, both written and oral, when they begin their studies at the University of Prince Edward Island. The University requires that certification of such proficiency be presented by applicants whose first language is not English or whose normal language of instruction throughout their education (as recognized by UPEI) was not English. Tests of proficiency acceptable to the University, and the minimum scores that must be obtained, are listed under the Admission requirements for All Graduate Programs. Such students should make arrangements to take the test in time to have the results available for the application deadline.</p> <p>REFUSAL OF ADMISSION</p> <p>Limitations of funds, space, facilities, or personnel may make it necessary for the University, at its discretion, to refuse admission to an otherwise acceptable applicant.</p>

Rationale for Change: This change is to harmonize UPEI’s calendar entry regarding admissions with of the other three universities providing the program (SMU, MUN, UNB), which no longer include an admissions date in their calendar. Rather, it is included on the website. This streamlines information and avoids duplication.

Effective Term: WINTER 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: Students will now get information regarding admission deadlines on the program website.



CALENDAR & CURRICULUM CHANGE

Motion # 3

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: n/a	n/a
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: Marva Sweeney Nixon	October 11, 2024
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 4

Course Revision is for a: **Course Description**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the course description for FN 1010 Concepts and Controversies in Nutrition as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>FN 1010 CONCEPTS AND CONTROVERSIES IN NUTRITION</p> <p>This course introduces students to the science of nutrition through an exploration of contemporary issues relevant to nutrition and health. Emphasis will be placed on health promotion and disease prevention using an evidence-based approach to understand and evaluate current nutrition controversies.</p> <p>Three lecture hours</p>	<p>FN 1010 CONCEPTS AND CONTROVERSIES IN NUTRITION</p> <p>This course introduces <u>enables non-Foods and Nutrition</u> students to the science of nutrition <u>through an exploration of contemporary issues relevant to nutrition and health.</u> Emphasis will be placed on health promotion and disease prevention using an evidence-based approach to understand and evaluate current nutrition controversies. <u>understand how food impacts their current and future health. Students will learn about current dietary recommendations and how to apply these to create a healthy eating pattern. They will also learn how to detect online nutrition misinformation.</u></p> <p>Three lecture hours</p> <p><u>NOTE: Credit will not be allowed for FN 1010 if completed after FN 2110 or after FN 1020.</u></p>

Rationale for Change: This course was introduced as a requirement for Foods & Nutrition majors to enhance their first-year experience. Student feedback identified overlap with FN 2110 and FN 2120. To better orient and engage students, two required courses (FN 2810, 2820) will move into first year. FN 1010 will revert to an elective for non-Foods & Nutrition majors.

Effective Term: Fall 2025

Implications for Other Programs: N/A.

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 5

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the prerequisite for FN 2110 Introductory Nutrition as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2110 INTRODUCTORY NUTRITION I This course is a study of applied human nutrition with a focus on carbohydrates, lipids, proteins, and select micronutrients; requirements and food sources of these nutrients and their role in chronic disease prevention; digestion, absorption and metabolism; and assessment of nutritional status. PREREQUISITE: Chemistry 1120, or permission of instructor Three lecture hours</p>	<p>2110 INTRODUCTORY NUTRITION I This course is a study of applied human nutrition with a focus on carbohydrates, lipids, proteins, and select micronutrients; requirements and food sources of these nutrients and their role in chronic disease prevention; digestion, absorption, and metabolism; and assessment of nutritional status. <u>PREREQUISITE</u> Chemistry <u>4420-1110</u>, or permission of instructor Three lecture hours</p>

Rationale for Change: Chemistry 1110 is an appropriate prerequisite for FN 2110; this change will provide increased flexibility for students who require FN 2110. Students will continue to take Chemistry 1120 as a requirement for the Foods & Nutrition degree.

Effective Term: Fall 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 6

Revision is for a: **Course Description**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the course number and add a corequisite/prerequisite to FN 2810 Introductory Foods as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly.</u>
<p>2810 INTRODUCTORY FOODS This course is a study of the physical, chemical, and nutritive properties of food; the changes that occur during food preparation, storage, and handling; the factors affecting food acceptability and quality. Three lecture hours, three-hour laboratory Restricted to Foods and Nutrition Major or Minor students.</p>	<p>2810 <u>1110</u> (Previously 2810) INTRODUCTORY FOODS This course is a study of the physical, chemical, and nutritive properties of food; the changes that occur during food preparation, storage, and handling; the factors affecting food acceptability and quality. Three lecture hours, three-hour laboratory Restricted to Foods and Nutrition Major or Minor students. <u>PREREQUISITE/COREQUISITE Chemistry 1110 must be completed or taken concurrently.</u></p>

Rationale for Change: This creates a sequence of first year courses to better orient and engage students in the Foods & Nutrition program. The change in corequisite/prerequisite opens the course to allow students outside of the Foods & Nutrition program to take this course.

Effective Term: Fall 2025.

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: None; this change impacts incoming foods and nutrition students only.

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 7

Revision is for a: **Course Description**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Change the course number, revise the course description, and change the prerequisite to FN 2820 Food Systems: Food Production and Processing as proposed

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly.</u>
<p>2820 FOOD SYSTEMS: FOOD PRODUCTION AND PROCESSING This course will introduce students to the concept of food systems at the local, regional, and global levels with special focus on food production and food processing. The current mode of global food production, postharvest management, sustainable food production, traditional and emerging food processing techniques will be discussed. Students will examine and reflect on critical issues influencing food production and processing. PREREQUISITE: FN 2810 or permission of the instructor Three lecture hours</p>	<p>2820 <u>1120</u> (Previously 2820) <u>FOOD SYSTEMS AND PLANETARY HEALTH :FOOD PRODUCTION AND PROCESSING</u> This course will introduce students to the concept of food systems at the local, regional, and global levels, <u>with special focus on food production and food processing.</u> The current mode of global food production, postharvest management, sustainable food production, traditional and emerging food processing techniques will be discussed. Students will examine and reflect on critical <u>food system</u> issues, <u>including challenges with food production, processing, marketing, food consumption and waste, with a focus on sustainable food systems and the planetary health eating pattern.</u> influencing food production and processing. PREREQUISITE: FN <u>1110</u> 2810 or permission of the instructor Three lecture hours</p>

Rationale for Change: The changes better articulate course content and are consistent with the competencies required for students studying Foods and Nutrition.

Effective Term: Fall 2025.

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: None; this change impacts incoming foods and nutrition students only.

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean’s Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean’s Approval: n/a	n/a
Registrar’s Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 8

Revision is for a: **Prerequisite Addition/Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the prerequisite for FN 3020 Advanced Foods as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly.</u>
<p>3020 ADVANCED FOODS This course is an advanced study of the physical, chemical, and biological properties of foods through food experimentation; objective and subjective testing of food attributes with emphasis on sensory analysis; and principles of research methodology as applied to foods. Current trends are discussed. A product development project is required. PREREQUISITES: Chemistry 1120, Foods and Nutrition 2810, and Foods and Nutrition 3310 or permission of instructor Three lecture hours, three-hour laboratory</p>	<p>3020 ADVANCED FOODS This course is an advanced study of the physical, chemical, and biological properties of foods through food experimentation; objective and subjective testing of food attributes with emphasis on sensory analysis; and principles of research methodology as applied to foods. Current trends are discussed. A product development project is required. PREREQUISITES: Chemistry 1120, Foods and Nutrition 2810 <u>1110</u>, and Foods and Nutrition 3310 or permission of instructor Three lecture hours, three-hour laboratory</p>

Rationale for Change: Creation of a sequence of first year courses to better orient and engage students in the Foods & Nutrition program resulted in a change in prerequisite course number for FN 3020.

Effective Term: Fall 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: None; this change impacts incoming foods and nutrition students only

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 9

Revision is for a: **Course Description**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the course description and add a laboratory component to FN 4340 Community and Public Health Nutrition as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly.</u>
<p>4340 COMMUNITY AND PUBLIC HEALTH NUTRITION</p> <p>This course is an introduction to the field of community and public health nutrition. Students develop an increased awareness of the theory and practice of community and public health nutrition, using a critical approach to nutrition programs and policies at the provincial, national and international levels. Topics include population health, food insecurity, nutrition education; food literacy and working with diversity. Students participate in an experiential learning project.</p> <p>PREREQUISITES: Foods and Nutrition 3820 or permission of instructor</p> <p>Three lecture hours</p>	<p>4340 COMMUNITY AND PUBLIC HEALTH NUTRITION</p> <p>This course is an introduction to the field of community and public health nutrition. Students develop an increased awareness of the theory and practice of community and public health nutrition, using a critical approach to nutrition programs and policies at the provincial, national and international levels. Topics include population health, food insecurity, nutrition education; food literacy; <u>advocacy</u> and working with diverse <u>populations</u>. Students participate in an experiential learning project.</p> <p>PREREQUISITES: Foods and Nutrition 3820 or permission of instructor</p> <p>Three lecture hours, <u>three-hour laboratory</u></p>

Rationale for Change: Addition of advocacy as a topic will ensure dietetic interns meet this required professional competency as part of a required course rather than as part of their internship placements which is not always feasible. Addition of a laboratory is in response to student feedback and will allow time to apply concepts and plan and implement their experiential learning project. Addition of the laboratory component has no new resource implications.

Effective Term: Fall 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 10

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the calendar entry for Major in Foods and Nutrition as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Foods and Nutrition</p> <p>REQUIREMENTS FOR A MAJOR IN FOODS & NUTRITION</p> <p>Students following this degree program must complete 45 semester hours of required courses in Foods and Nutrition.</p> <p>REQUIRED COURSES FOR FOODS AND NUTRITION MAJOR</p> <p>Foods and Nutrition 1010 – Concepts and Controversies in Nutrition 2110 – Introductory Nutrition I 2120 – Introductory Nutrition II 2230 – Determinants of Dietary Behaviour 2610 – Communications 2810 – Introductory Foods 2820 – Food Systems: Food Production and Processing 3020 – Advanced Foods 3310 – Introduction to Research Methods 3510 – Nutritional Assessment 3520 – Clinical Nutrition I 3820 – Program Planning & Evaluation 4120 – Human Metabolism 4340 – Community Nutrition One Foods and Nutrition elective at the 3000 or 4000 level</p> <p>REQUIRED COURSES FROM OTHER DEPARTMENTS</p> <p>Mathematics 1110 – Finite Mathematics or 1120 Calculus for the Managerial, Social and Life Sciences</p> <p>Statistics 1210 – Introductory Statistics</p> <p>Chemistry 1110 – General Chemistry I</p>	<p>Foods and Nutrition</p> <p>REQUIREMENTS FOR A MAJOR IN FOODS & NUTRITION</p> <p>Students following this degree program must complete 45 semester hours of required courses in Foods and Nutrition</p> <p>REQUIRED COURSES FOR FOODS AND NUTRITION MAJOR</p> <p>Foods and Nutrition 1010 – Concepts and Controversies in Nutrition 2110 – Introductory Nutrition I 2120 – Introductory Nutrition II 2230 – Determinants of Dietary Behaviour 2610 – Communications 2810 – Introductory Foods 2820 – Food Systems: Food Production and Processing 3020 – Advanced Foods 3310 – Introduction to Research Methods 3510 – Nutritional Assessment 3520 – Clinical Nutrition I 3820 – Program Planning & Evaluation 4120 – Human Metabolism 4340 – Community Nutrition One Foods and Nutrition electives at the 3000 or 4000 level</p> <p>REQUIRED COURSES FROM OTHER DEPARTMENTS</p> <p>Mathematics 1110 – Finite Mathematics or 1120 Calculus for the Managerial, Social and Life Sciences</p> <p>Statistics 1210 – Introductory Statistics</p>

CALENDAR & CURRICULUM CHANGE

Motion # 10

<p>1120 – General Chemistry II 2430 – Organic Chemistry for the Life Sciences 3530 – Biochemistry</p> <p>Biology 1220 – Human Physiology 1310 – Introduction to Cell and Molecular Biology 2060 – Microbiology</p> <p>Business 1710 – Organizational Behaviour</p> <p>Social Sciences Two 3 semester hour courses</p> <p>Indigenous Studies 1040 – Indigenous Teachings of Turtle Island</p> <p>UPEI courses and Writing Intensive Course One of: UPEI 1010 – Writing Studies – Engaging Writing, Rhetoric, and Communication, UPEI 1020 – Inquiry Studies – Engaging Ideas and Cultural Contexts, OR UPEI 1030 – University Studies – Engaging University Contexts and Experience; AND One writing intensive course</p> <p>COURSE SEQUENCE Following is the usual sequence for completion of courses:</p> <p>First Year Foods and Nutrition 1010 – Concepts and Controversies in Nutrition Biology 1220 – Human physiology Biology 1310 – Introduction to Cell and Molecular Biology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1110 – Finite Mathematics OR Math 1120 – Calculus for the Managerial, Social and Life Sciences Business 1710 – Organizational Behaviour One 3 semester hour Social Science IKE 1040 – Indigenous Teachings of Turtle Island</p>	<p>Chemistry 1110 – General Chemistry I 1120 – General Chemistry II 2430 – Organic Chemistry for the Life Sciences 3530 – Biochemistry</p> <p>Biology 1220 – Human Physiology 1310 – Introduction to Cell and Molecular Biology 2060 – Microbiology</p> <p>Business 1710 – Organizational Behaviour</p> <p>Social Sciences Two 3 semester hour course One 3 semester hour course</p> <p>Indigenous Studies 1040 – Indigenous Teachings of Turtle Island</p> <p>UPEI courses and Writing Intensive Course One of: UPEI 1010 – Writing Studies – Engaging Writing, Rhetoric, and Communication, UPEI 1020 – Inquiry Studies – Engaging Ideas and Cultural Contexts, OR UPEI 1030 – University Studies – Engaging University Contexts and Experience; AND One writing intensive course</p> <p>COURSE SEQUENCE The following are the usual sequence course requirements for completion of courses the Major in Foods and Nutrition:</p> <p>First Year Foods and Nutrition 1010 – Concepts and Controversies in Nutrition Foods and Nutrition 1110 – Introductory Foods Foods and Nutrition 1120 – Food Systems and Planetary Health Biology 1220 – Human Physiology Biology 1310 – Introduction to Cell and Molecular Biology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1110 – Finite Mathematics OR Math 1120 – Calculus for the Managerial, Social and Life Sciences Business 1710 – Organizational Behaviour One 3 semester hour Social Science IKE 1040 – Indigenous Teachings of Turtle Island One of UPEI 1010, 1020 or 1030 One 3 semester hour Social Science elective</p>
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CALENDAR & CURRICULUM CHANGE

Motion # 10

<p>Second Year Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Foods and Nutrition 2230 – Determinants of Dietary Behaviour Foods and Nutrition 2610 – Communications Foods and Nutrition 2810 – Introductory Foods Foods and Nutrition 2820 – Food Systems: Food Production and Food Processing Biology 2060 – Microbiology Chemistry 2430 – Organic Chemistry for the Life Sciences Statistics 1210 – Introductory Statistics One 3 semester hour Social Science</p> <p>Third Year Foods and Nutrition 3020 – Advanced Foods Foods and Nutrition 3310 – Introduction to Research Methods Foods and Nutrition 3510 – Nutritional Assessment Foods and Nutrition 3520 – Clinical Nutrition I Foods and Nutrition 3820 – Program Planning & Evaluation Chemistry 3530 – Biochemistry Four free electives</p> <p>Fourth Year Foods and Nutrition 4120 – Human Metabolism Foods and Nutrition 4340 – Community Nutrition One Foods and Nutrition elective at the 3000 or 4000 level Seven free electives</p>	<p>Second Year Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Foods and Nutrition 2230 – Determinants of Dietary Behaviour Foods and Nutrition 2610 – Communications Foods and Nutrition 2810 – Introductory Foods Foods and Nutrition 2820 – Food Systems: Food Production and Food Processing Biology 2060 – Microbiology Chemistry 2430 – Organic Chemistry for the Life Sciences Statistics 1210 – Introductory Statistics <u>Business 1710 – Organizational Behaviour</u> One 3 semester hour Humanities elective <u>One free elective</u></p> <p>Third Year Foods and Nutrition 3020 – Advanced Foods Foods and Nutrition 3310 – Introduction to Research Methods Foods and Nutrition 3510 – Nutritional Assessment Foods and Nutrition 3520 – Clinical Nutrition I Foods and Nutrition 3820 – Program Planning & Evaluation Chemistry 3530 – Biochemistry Four free electives</p> <p>Fourth Year Foods and Nutrition 4120 – Human Metabolism Foods and Nutrition 4340 – Community Nutrition <u>One Two</u> Foods and Nutrition electives at the 3000 or 4000 level Seven <u>Six</u> free electives</p>
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Rationale for Change: Changes made to reflect removal of FN 1010 as a requirement, and renumbering of FN 2810 and 2820 as first year courses. Minor reordering of sequence for consistency between programs. Since FN 1010 is removed as a requirement for FN majors, one additional FN elective is added in fourth year to maintain the same total number of foods and nutrition courses.

Effective Term: Fall 2025

Implications for Other Programs: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 10

Impact on Students Currently Enrolled: Changes come into effect for students entering the Foods & Nutrition program in fall 2025; students entering prior to Fall 2025 who have not taken FN 2810 and 2820 will take the courses as FN 1110 and 1120.

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 11

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the calendar entry for Honours in Foods and Nutrition as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>REQUIREMENTS FOR HONOURS PROGRAM IN FOODS AND NUTRITION</p> <p>The Honours program in Foods and Nutrition is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic background who intend to continue studies at the post graduate level in Foods and Nutrition or related field, or to students who intend to pursue a career where research experience would be an asset.</p> <p>The Honours program differs from the major in requiring a two-semester research course with thesis report for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program and may require one summer (four months) preceding the graduating year. Evaluation of the research data and writing of the thesis would normally be done during the fall and/or spring session in Foods and Nutrition 4900: Advanced Research and Thesis.</p> <p>The following are the course requirements for the Honours program in Foods and Nutrition.</p> <p>First Year Foods and Nutrition 1010 – Concepts and Controversies in Nutrition Chemistry 1110-1120 – General Chemistry I and II Math 1110 OR 1120 – Finite Mathematics or Calculus for the Managerial, Social and Life Sciences Biology 1220 – Human Physiology</p>	<p>REQUIREMENTS FOR HONOURS PROGRAM IN FOODS AND NUTRITION</p> <p>The Honours program in Foods and Nutrition is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic background who intend to continue studies at the post graduate level in Foods and Nutrition or related field, or to students who intend to pursue a career where research experience would be an asset.</p> <p>The Honours program differs from the major in requiring a two-semester research course with thesis report for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program and may require one summer (four months) preceding the graduating year. Evaluation of the research data and writing of the thesis would normally be done during the fall and/or spring session in Foods and Nutrition 4900: Advanced Research and Thesis.</p> <p>The following are the course requirements for the Honours program in Foods and Nutrition.</p> <p>First Year Foods and Nutrition 1010 – Concepts and Controversies in Nutrition Foods and Nutrition 1110 – <u>Introductory Foods</u> Foods and Nutrition 1120 – <u>Food Systems and Planetary Health: Food Production and Food Processing</u> Biology 1220 – Human Physiology Biology 1310 – Introduction to Cell and Molecular</p>

CALENDAR & CURRICULUM CHANGE

Motion # 11

<p>Biology 1310 – Introduction to Cell and Molecular Biology One of UPEI 1010, 1020 or 1030 Two 3 semester hours Social Science IKE 1040 – Indigenous Teachings of Turtle Island</p>	<p>Biology Chemistry 1110-1120 – General Chemistry I and II Chemistry 1120 – General Chemistry II Math 1110 - Finite Mathematics OR Math 1120 – Finite Mathematics or Calculus for the Managerial, Social and Life Sciences Biology 1220 – Human Physiology Biology 1310 – Introduction to Cell and Molecular Biology IKE 1040 – Indigenous Teachings of Turtle Island One of UPEI 1010, 1020 or 1030 Two One 3 semester hour Social Science elective IKE 1040 – Indigenous Teachings of Turtle Island</p>
<p>Second Year Foods and Nutrition 2110-2120 – Introductory Nutrition I and II Foods and Nutrition 2230 – Determinants of Dietary Behaviour Foods and Nutrition 2610 – Communications Foods and Nutrition 2810 – Introductory Foods Chemistry 2430 – Organic Chemistry for the Life Sciences Biology 2060 – Microbiology Statistics 1210 – Introductory Statistics Business 1710 – Organizational Behaviour One free elective</p>	<p>Second Year Foods and Nutrition 2110-2120 – Introductory Nutrition I and II Foods and Nutrition 2120 – Introductory Nutrition II Foods and Nutrition 2230 – Determinants of Dietary Behaviour Foods and Nutrition 2610 – Communications Foods and Nutrition 2810 – Introductory Foods <u>Biology 2060 – Microbiology</u> Chemistry 2430 – Organic Chemistry for the Life Sciences Biology 2060 – Microbiology Statistics 1210 – Introductory Statistics Business 1710 – Organizational Behaviour One 3 semester hour Humanities elective One free elective</p>
<p>Third Year Foods and Nutrition 3020 – Advanced Foods Foods and Nutrition 3310 – Introduction in Research Methods Foods and Nutrition 3510 – Nutritional Assessment Foods and Nutrition 3520 – Clinical Nutrition I Foods and Nutrition 3820 – Program Planning and Evaluation Chemistry 3530 – Biochemistry Four free electives</p>	<p>Third Year Foods and Nutrition 3020 – Advanced Foods Foods and Nutrition 3310 – Introduction in Research Methods Foods and Nutrition 3510 – Nutritional Assessment Foods and Nutrition 3520 – Clinical Nutrition I Foods and Nutrition 3820 – Program Planning and Evaluation Chemistry 3530 – Biochemistry Four free electives</p>
<p>Fourth Year Foods and Nutrition 4120 – Human Metabolism</p>	<p>Fourth Year Foods and Nutrition 4120 – Human Metabolism</p>

CALENDAR & CURRICULUM CHANGE

Motion # 11

<p>Foods and Nutrition 4340 – Community Nutrition Foods and Nutrition 4900 – Advanced Research and Thesis One Foods and Nutrition electives at the 3000 or 4000 level Four free electives</p> <p>NOTE: Honours students are advised to take an advanced statistics course and consult with their advisor for assistance in choosing electives that will support their research projects.</p> <p>ENTRANCE REQUIREMENTS</p> <p>For admission to the Honours program, students must have a minimum GPA of 3.0 in all Foods and Nutrition courses combined and a CGPA of 2.7 in all previous courses. Permission of the Department is also required and is contingent on the student finding an advisor and on acceptance of the research project by the Department of Applied Human Sciences. Students interested in completing an honours should consult with the Department Chair as early as possible and not later than March 31st of the student’s third year.</p> <p>To graduate with Honours in Foods and Nutrition, students must maintain a GPA of 3.0 in all Foods and Nutrition courses combined and a CGPA of 2.7.</p>	<p>Foods and Nutrition 4340 – Community Nutrition Foods and Nutrition 4900 – Advanced Research and Thesis One <u>Two</u> Foods and Nutrition electives at the 3000 or 4000 level Four free electives</p> <p>NOTE: Honours students are advised to take an advanced statistics course and consult with their advisor for assistance in choosing electives that will support their research projects.</p> <p>ENTRANCE REQUIREMENTS</p> <p>For admission to the Honours program, students must have a minimum GPA of 3.0 in all Foods and Nutrition courses combined and a CGPA of 2.7 in all previous courses. Permission of the Department is also required and is contingent on the student finding an advisor and on acceptance of the research project by the Department of Applied Human Sciences. Students interested in completing an honours should consult with the Department Chair as early as possible and not later than March 31st of the student’s third year.</p> <p>To graduate with Honours in Foods and Nutrition, students must maintain a GPA of 3.0 in all Foods and Nutrition courses combined and a CGPA of 2.7.</p>
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Rationale for Change: Changes to first year sequence of courses necessitated a change to the calendar entry and allowed the opportunity to ensure consistency between foods and nutrition options.

Effective Term: Fall 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: None; revised calendar entry in effect for students entering the program in 2025 and forward.

Authorization	Date:
Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean’s Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean’s Approval: n/a	n/a
Registrar’s Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 12

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the calendar entry for the Co-op option in Foods and Nutrition as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>CO-OPERATIVE EDUCATION IN APPLIED HUMAN SCIENCES</p> <p>The UPEI Co-operative Program is an integrated approach to university education which enables students to alternate academic terms on campus with work terms in suitable employment. The success of such programs is founded on the principle that students are able to apply theoretical knowledge from course studies in the workplace and return to the classroom with practical workplace experience. Students who successfully complete all the requirements of the program will have the notation entered on their transcripts and on the graduation parchment.</p> <p>In addition to the courses required for the Foods and Nutrition major, students enrolled in the Foods and Nutrition Co-operative Education Program must successfully complete Foods and Nutrition 3210 Food Service Systems Management, Foods and Nutrition 4020 Advanced Foods II and Business 1410 Marketing, as well as the required minimum number of Co-op courses to be eligible for the Co-op designation</p> <p>Students accepted into the program complete at least three paid work terms of normally 14 weeks duration, and three professional development courses. Credits earned through completion of work terms are counted as general electives.</p> <p>The Co-operative Education Program option is available to full-time students in the Foods and Nutrition program (excluding dietetic option). Applications to the Co-operative Education</p>	<p>CO-OPERATIVE EDUCATION IN APPLIED HUMAN SCIENCES</p> <p>The UPEI Co-operative <u>Education</u> Program is an integrated approach to university education which enables students to alternate academic terms on campus with work terms in suitable employment. The success of such programs is founded on the principle that students are able to apply theoretical knowledge from course studies in the workplace and return to the classroom with practical workplace experience. Students who successfully complete all the requirements of the program will have the notation entered on their transcripts and on the graduation parchment.</p> <p>In addition to the courses required for the Foods and Nutrition major, students enrolled in the Foods and Nutrition Co-operative Education Program must successfully complete Foods and Nutrition 3210 Food Service Systems Management, Foods and Nutrition 4020 Advanced Foods II and Business 1410 Marketing, as well as the required minimum number of Co-op courses to be eligible for the Co-op designation.</p> <p>Students accepted into the program complete at least three paid work terms of normally 14 weeks duration, and three professional development courses. Credits earned through completion of work terms are counted as general electives.</p> <p>The Co-operative Education Program option is available to full-time students in the Foods and Nutrition program (excluding dietetic option). Applications to the Co-operative Education Program are normally made after completion of the first year of study.</p>

CALENDAR & CURRICULUM CHANGE

Motion # 12

<p>Program are normally made after completion of the first year of study.</p>	<p>See the <u>Co-operative Education Program</u> section of the UPEI Academic Calendar for more information.</p>
<p>See the <u>Co-operative Education Program</u> section of the UPEI Academic Calendar for more information.</p>	<p>COURSE SEQUENCE</p>
<p>COURSE SEQUENCE</p>	<p>First Year</p>
<p>First Year Foods and Nutrition 1010 – Concepts and Controversies in Nutrition Biology 1220 – Human physiology Biology 1310 – Introduction to Cell and Molecular Biology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1110 – Finite Mathematics OR Math 1120 – Calculus for the Managerial, Social and Life Sciences Business 1710 – Organizational Behaviour Two 3 semester hours Social Science</p>	<p>Foods and Nutrition 1010 – Concepts and Controversies in Nutrition <u>Foods and Nutrition 1110 – Introductory Foods</u> <u>Foods and Nutrition 1120 – Food Systems and Planetary Health</u> Biology 1220 – Human Pphysiology Biology 1310 – Introduction to Cell and Molecular Biology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1110 – Finite Mathematics OR Math 1120 – Calculus for the Managerial, Social and Life Sciences <u>IKE 1040 – Indigenous Teachings of Turtle Island</u> <u>One of UPEI 1010, 1020 or 1030</u> Business 1710 – Organizational Behaviour <u>Two One 3 semester hour Social Science elective</u></p>
<p>Second Year</p>	<p>Second Year</p>
<p>Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Foods and Nutrition 2230 – Determinants of Dietary Behaviour Foods and Nutrition 2610 – Communications Foods and Nutrition 2810 – Introductory Foods Foods and Nutrition 2820 – Food Systems: Food Production and Processing Biology 2060 – Microbiology Chemistry 2430 – Organic Chemistry for the Life Sciences Statistics 1210 – Introductory Statistics COOP 2110-2120 – Career Skills I COOP 2210 – Work term</p>	<p>Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Foods and Nutrition 2230 – Determinants of Dietary Behaviour Foods and Nutrition 2610 – Communications Foods and Nutrition 2810 – Introductory Foods Foods and Nutrition 2820 – Food Systems: Food Production and Processing Biology 2060 – Microbiology Chemistry 2430 – Organic Chemistry for the Life Sciences Statistics 1210 – Introductory Statistics Business 1710 – Organizational Behaviour One of UPEI 1010, 1020 or 1030 <u>One 3 semester hour Humanities elective</u></p>

CALENDAR & CURRICULUM CHANGE

Motion # 12

<p>Third Year Foods and Nutrition 3020 – Advanced Foods Foods and Nutrition 3210 – Food Service Systems Management Foods and Nutrition 3310 – Introduction to Research Methods Foods and Nutrition 3510 – Nutritional Assessment Foods and Nutrition 3520 – Clinical Nutrition I Foods and Nutrition 3820 – Program Planning & Evaluation Chemistry 3530 – Biochemistry Business 1410 – Marketing COOP 3110-4110 – Career Skills II and III COOP 3210 – Work term One free elective</p> <p>Fourth Year Foods and Nutrition 4020 – Advanced Foods II Foods and Nutrition 4120 – Human Metabolism Foods and Nutrition 4340 – Community Nutrition One Foods and Nutrition elective at the 3000 or 4000 level COOP 4210 – Work term Five free electives</p>	<p>COOP 2110-2120 – Career Skills I COOP 2210 – Work term</p> <p>Third Year Foods and Nutrition 3020 – Advanced Foods Foods and Nutrition 3210 – Food Service Systems Management Foods and Nutrition 3310 – Introduction to Research Methods Foods and Nutrition 3510 – Nutritional Assessment Foods and Nutrition 3520 – Clinical Nutrition I Foods and Nutrition 3820 – Program Planning & Evaluation Chemistry 3530 – Biochemistry Business 1410 – Marketing <u>One free elective</u> COOP 3110-4110 – Career Skills II and III COOP 3210 – Work term <u>One free elective</u></p> <p>Fourth Year Foods and Nutrition 4020 – Advanced Foods II Foods and Nutrition 4120 – Human Metabolism Foods and Nutrition 4340 – Community Nutrition One Foods and Nutrition elective at the 3000 or 4000 level <u>Five free electives</u> COOP 4210 – Work term <u>Five free electives</u></p>
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Rationale for Change: Changes made to reflect removal of FN 1010 as a requirement, and renumbering of FN 2810 and 2820 as first year courses.

Effective Term: Fall 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: Changes come into effect for students entering the Foods & Nutrition program in fall 2025; students entering prior to Fall 2025 who have not taken FN 2810 and 2820 will take the courses as FN 1110 and 1120.

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a



CALENDAR & CURRICULUM CHANGE

Motion # 12

Registrar's Office Approval: Darcy McCardle	October 16, 2024
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CALENDAR & CURRICULUM CHANGE

Motion # 13

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the calendar entry for Major in Foods and Nutrition with Dietetics Option

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>DIETETIC OPTION</p> <p>In addition to the courses required for the Foods and Nutrition major, students interested in applying for dietetic internship (either UPEI Integrated Dietetic Internship or a post graduate internship) must take Foods and Nutrition 3210 (Foodservice Systems Management), Foods and Nutrition 3710 (Lifespan Nutrition), Foods and Nutrition 3830 (Professional Practice in Dietetics), Foods and Nutrition 4220 (Quantity Food Production), Foods and Nutrition 4310 (Evidence-Based Practice in the Health Sciences), and Foods and Nutrition 4610 (Clinical Nutrition II).</p> <p>COURSE SEQUENCE: DIETETICS Following is the usual sequence for completion of courses:</p> <p>First Year Foods and Nutrition 1010 – Concepts and Controversies in Nutrition Biology 1220 – Human Physiology Biology 1310 – Introduction to Cell and Molecular Biology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1110 – Finite Mathematics OR Math 1120 – Calculus for the Managerial, Social and Life Sciences</p>	<p>DIETETIC OPTION</p> <p>In addition to the courses required for the Foods and Nutrition major, students interested in applying for a dietetic internship (either UPEI Integrated Dietetic Internship or a post graduate internship) must take:</p> <ul style="list-style-type: none"> • <u>Foods and Nutrition 3210 - Foodservice Systems Management</u> • <u>Foods and Nutrition 3710 - Lifespan Nutrition</u> • <u>Foods and Nutrition 3830 - Professional Practice in Dietetics</u> • <u>Foods and Nutrition 4220 -Quantity Food Production</u> • <u>Foods and Nutrition 4310 - Evidence-Based Practice in the Health Sciences, and</u> • <u>Foods and Nutrition 4610 - Clinical Nutrition II</u> <p>COURSE SEQUENCE: DIETETICS Following is the usual sequence for completion of courses:</p> <p>First Year Foods and Nutrition 1010 – Concepts and Controversies in Nutrition Biology 1220 – Human Physiology Biology 1310 – Introduction to Cell and Molecular Biology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1110 – Finite Mathematics OR Math 1120 – Calculus for the Managerial, Social and Life Sciences IKE 1040 – Indigenous Teachings of Turtle Island</p>

CALENDAR & CURRICULUM CHANGE

Motion # 13

<p>IKE 1040 – Indigenous Teachings of Turtle Island Two 3 semester hours Social Science</p> <p>Second Year Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Foods and Nutrition 2230 – Determinants of Dietary Behaviour Foods and Nutrition 2610 – Communications Foods and Nutrition 2810 – Introductory Foods Foods and Nutrition 2820 – Food Systems: Food Production and Food Processing Biology 2060 – Microbiology Chemistry 2430 – Organic Chemistry for the Life Sciences Statistics 1210 – Introductory Statistics One free elective</p> <p>Third Year Foods and Nutrition 3020 – Advanced Foods Foods and Nutrition 3210 – Foodservice Systems Management Foods and Nutrition 3310 – Introduction to Research Methods Foods and Nutrition 3510 – Nutritional Assessment Foods and Nutrition 3520 – Clinical Nutrition I Foods and Nutrition 3820 – Program Planning & Evaluation Foods and Nutrition 3830 – Professional Practice in Dietetics Business 1710 – Organizational Behaviour Chemistry 3530 – Biochemistry One free elective</p> <p>Fourth Year Foods and Nutrition 3710 – Lifespan Nutrition Foods and Nutrition 4120 – Human Metabolism Foods and Nutrition 4220 – Quantity Food</p>	<p>One of UPEI 1010, 1020 or 1030 Two <u>One</u> 3 semester hours Social Science elective</p> <p>Second Year Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Foods and Nutrition 2230 – Determinants of Dietary Behaviour Foods and Nutrition 2610 – Communications Foods and Nutrition 2810 – Introductory Foods Foods and Nutrition 2820 – Food Systems: Food Production and Food Processing Biology 2060 – Microbiology Chemistry 2430 – Organic Chemistry for the Life Sciences Statistics 1210 – Introductory Statistics Business 1710 – Organizational Behaviour One 3 semester hour Humanities elective One free elective</p> <p>Third Year Foods and Nutrition 3020 – Advanced Foods Foods and Nutrition 3210 – Foodservice Systems Management Foods and Nutrition 3310 – Introduction to Research Methods Foods and Nutrition 3510 – Nutritional Assessment Foods and Nutrition 3520 – Clinical Nutrition I Foods and Nutrition 3820 – Program Planning & Evaluation Foods and Nutrition 3830 – Professional Practice in Dietetics Business 1710 – Organizational Behaviour Chemistry 3530 – Biochemistry One <u>Two</u> free electives</p> <p>Fourth Year Foods and Nutrition 3710 – Lifespan Nutrition Foods and Nutrition 4120 – Human Metabolism Foods and Nutrition 4220 – Quantity Food Production Foods and Nutrition 4310 – Evidence-Based</p>
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CALENDAR & CURRICULUM CHANGE

Motion # 13

Production Foods and Nutrition 4310 – Evidence-Based Practice in the Health Sciences Foods and Nutrition 4340 – Community Nutrition Foods and Nutrition 4610 – Clinical Nutrition II Four free electives	Practice in the Health Sciences Foods and Nutrition 4340 – Community Nutrition Foods and Nutrition 4610 – Clinical Nutrition II Four free electives
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Rationale for Change: Changes made to clarify requirements of the Foods & Nutrition major with dietetics option. The course sequence is moved to the Integrated Dietetic Internship Program section

Effective Term: Fall 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 14

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the calendar entry for the Integrated Dietetic Internship program as proposed.

Integrated Dietetic Internship Program	Integrated Dietetic Internship Program
<p>This dietetic education program is an accredited program which meets current standards for dietetic education and practice.</p> <p>Students majoring in Foods and Nutrition may apply for admission to the optional Integrated Dietetic Internship Program. The integrated approach to professional training enables students to build upon and apply theoretical knowledge gained from their academic program. On successful completion of the Program, students will have fulfilled the competencies required to reach entry-level professional dietetic competence, and will be eligible to apply for admission to the dietetics profession.</p> <p>Internship courses and their results will be recorded on students' transcripts. Upon successful completion of both the accredited degree program and the required internship courses, students will be granted their Bachelor of Science degree majoring in Foods and Nutrition with Integrated Dietetic Internship.</p> <p>ADMISSION REQUIREMENTS</p>	<p><u>The Integrated Dietetic Internship is a 126-semester hour program that leads to a major in Foods and Nutrition with Dietetic Internship, and</u> This dietetic education program is an accredited program which meets current accreditation standards for dietetic education and practice.</p> <p>Students majoring in Foods and Nutrition may apply for admission to the optional Integrated Dietetic Internship Program. The integrated approach to professional training enables students to build upon and apply theoretical knowledge gained from their academic program. On successful completion of the <u>Internship Program</u>, students will have fulfilled the competencies required to reach entry-level professional dietetic competence, and will be eligible to apply for admission to the dietetics profession.</p> <p>Internship courses and their results will be recorded on students' transcripts. Upon successful completion of both the accredited degree program and the required internship courses, students will be granted their Bachelor of Science degree majoring in Foods and Nutrition with Integrated Dietetic Internship.</p> <p>ADMISSION REQUIREMENTS</p>

CALENDAR & CURRICULUM CHANGE

Motion # 14

<p>All students majoring in Foods and Nutrition who have achieved a minimum cumulative GPA of 3.0 with no Foods and Nutrition course below a GPA of 2.7, and have completed the following required courses will be eligible to apply for the program:</p> <p>Foods & Nutrition 1010 – Concepts and Controversies in Nutrition Foods & Nutrition 2110 – Introductory Nutrition I Foods & Nutrition 2120 – Introductory Nutrition II Foods & Nutrition 2230 – Determinants of Dietary Behaviour Foods & Nutrition 2810 – Introductory Foods Foods & Nutrition 2820 – Food Systems – Food Production and Processing Foods & Nutrition 3210 – Food Service Management Foods & Nutrition 3310 – Research Methods Foods & Nutrition 3510 – Nutritional Assessment Foods & Nutrition 3830 – Professional Practice in Dietetics</p> <p>Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II Chemistry 2430 – Organic Chemistry Biology 1220 – Human Physiology Biology 1310 – Introduction to Cell and Molecular Biology Biology 2060 – Microbiology</p> <p>Interested candidates are encouraged to consult the Director of the Foods & Nutrition Program early in their program to discuss admission and course scheduling. Students interested in</p>	<p><u>Normally, students are eligible to apply for admission in Fall of the 3rd year of the major in Foods & Nutrition program.</u></p> <p>All students majoring in Foods and Nutrition who have achieved a minimum cumulative GPA of 3.0 with no Foods and Nutrition course <u>with a grade</u> below a GPA of 2.770%, and have completed the following required courses will be eligible to apply for the program:</p> <p>Foods & Nutrition 1010 – Concepts and Controversies in Nutrition</p> <p><u>Foods & Nutrition 1110 – Introductory Foods</u> <u>Foods & Nutrition 1120 – Food Systems and Planetary Health</u> Foods & Nutrition 2110 – Introductory Nutrition I Foods & Nutrition 2120 – Introductory Nutrition II Foods & Nutrition 2230 – Determinants of Dietary Behaviour Foods & Nutrition 2810 – Introductory Foods Foods & Nutrition 2820 – Food Systems – Food Production and Processing Foods & Nutrition 3210 – Food Service Management Foods & Nutrition 3310 – Research Methods Foods & Nutrition 3510 – Nutritional Assessment Foods & Nutrition 3830 – Professional Practice in Dietetics</p> <p><u>Biology 1220 – Human Physiology</u> <u>Biology 1310 – Introduction to Cell and Molecular Biology</u> <u>Biology 2060 – Microbiology</u> Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II Chemistry 2430 – Organic Chemistry Biology 1220 – Human Physiology Biology 1310 – Introduction to Cell and Molecular Biology Biology 2060 – Microbiology</p> <p>Interested candidates are encouraged to consult the Director of the Foods & Nutrition Program early in their program to discuss admission and course scheduling. Students interested in pursuing this</p>
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CALENDAR & CURRICULUM CHANGE

Motion # 14

<p>pursuing this option are also encouraged to seek relevant paid or unpaid work experience in the summer preceding application. A formal application for admission to the Integrated Dietetic Internship Program is required. Application forms are available from the Professional Practice Coordinator.</p> <p>A selection panel will determine student admissibility based upon academic performance, work and volunteer experience as demonstrated in their e-portfolio (including resume) and the letter of intent. References will also be considered.</p> <p>Students meeting the admission criteria will be ranked and the top candidates will be interviewed. By the first week of February, the Professional Practice Coordinator will notify, in writing, all students interviewed as to the outcome of the process.</p> <p>Students accepted into the dietetic internship program must show evidence of all immunizations being up to date prior entering the program. As well, each student will be required to show proof of a completed criminal record check prior to the start date.</p>	<p>option are also encouraged to seek relevant paid or unpaid work experience in the summer preceding application. A formal application for admission to the Integrated Dietetic Internship Program is required. Application forms are available from the Professional Practice Coordinator.</p> <p>A selection panel will determine student admissibility based upon academic performance, work, and volunteer experience as demonstrated in their e-portfolio (including resume), and their letter of intent. References will also be considered.</p> <p>Students meeting the admission criteria will be ranked and the top candidates will be interviewed. By the first week of February, the Professional Practice Coordinator will notify, in writing, all students interviewed as to the outcome of the process.</p> <p>Students accepted into the dietetic internship program must show evidence of all immunizations being up to date prior entering to <u>starting</u> the program. As well, each student will be required to show proof of a completed criminal record <u>and vulnerable sector</u> checks prior to the start date.</p>
<p>CONTINUANCE REQUIREMENTS</p> <p>Once admitted to the program, students must continue in full-time enrolment between internship courses. An academic review of students' performance will take place at the end of each semester. Students are required to maintain a cumulative GPA of 3.0 with no Foods and Nutrition course below a GPA of 2.7. Students who fail to meet these standards or who fail a required course(s) will not be permitted to begin the next internship course until standards are met.</p>	<p>CONTINUANCE REQUIREMENTS</p> <p>Once admitted to the program, students must continue in full-time enrolment between internship courses. An academic review of students' performance will take place at the end of each semester. Students are required to maintain a cumulative GPA of 3.0 with no Foods and Nutrition course below a <u>grade of GPA of 2.7 70%</u>. Students who fail to meet these standards or who fail a required course(s) will not be permitted to begin the next internship course until standards are met.</p> <p>Internship students must complete all of the regular requirements for a Bachelor of Science</p>

CALENDAR & CURRICULUM CHANGE

Motion # 14

<p>Internship students must complete all of the regular requirements for a Bachelor of Science (Foods and Nutrition) degree. Foods and Nutrition 3210 (Food Service Systems Management), Foods and Nutrition 3710 (Lifespan Nutrition), Foods and Nutrition 3830 (Professional Practice in Dietetics), Foods and Nutrition 4220 (Quantity Food Production), Foods and Nutrition 4310 (Evidence Based Practice in the Health Sciences), and Foods and Nutrition 4610 (Clinical Nutrition II) must be included within their degree program.</p> <p>In addition to the above requirements, students must successfully complete three internship courses.</p> <p>INTERNSHIP SCHEDULE</p> <p>Students must complete three internship courses in the Integrated Dietetic Internship Program. The first internship course FN-3001 Integrated Dietetic Practice I is scheduled in the spring and summer months between the third and fourth academic years. The second and third internship courses FN-4001 Integrated Dietetic Practice II and FN-4002 Integrated Dietetic Practice III are completed following fourth year. One of these may count as an elective in fourth year. Dietetic interns are therefore required to complete 126 semester hours.</p> <p>The first internship course will include a one week professional practice course, followed by an eight week placement, for a total of 9 weeks. This will be followed by second and third internship courses of no less than 26 weeks, for a total of at least 35 weeks. Placements may be</p>	<p>(Foods and Nutrition) degree <u>including the courses required for the dietetic option Foods and Nutrition 3210 (Food Service Systems Management), Foods and Nutrition 3710 (Lifespan Nutrition), Foods and Nutrition 3830 (Professional Practice in Dietetics), Foods and Nutrition 4220 (Quantity Food Production), Foods and Nutrition 4310 (Evidence Based Practice in the Health Sciences), and Foods and Nutrition 4610 (Clinical Nutrition II) must be included within their degree program.</u></p> <p>In addition to the above requirements, students must successfully complete three internship courses.</p> <p>INTERNSHIP SCHEDULE</p> <p>Students must complete three internship courses in the Integrated Dietetic Internship Program. <u>The first internship course Normally FN-3001 (Integrated Dietetic Practice I) is scheduled in the spring and summer months semester between following the third and fourth academic years. The second and third internship courses Normally FN-4001 (Integrated Dietetic Practice II) is scheduled in the summer semester following completion of all academic requirements and FN-4002 (Integrated Dietetic Practice III) is scheduled in the fall semester following completion of FN 4001. are completed following fourth year. FN 3001 One of these may count as an elective in fourth year. Dietetic interns are therefore required to complete 126 semester hours. Normally completion of the Integrated Dietetic Internship is at the end of the fall semester of the fifth academic year.</u></p> <p><u>The first internship courses will consist of include a one week professional practice course, followed by an eight week placement, for a total of 9 weeks. This will be followed by second and third internship courses of no less than 26 weeks, for a total of at least 35 weeks (1250</u></p>
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<p>extended if an intern has not completed all competencies.</p> <p>Satisfactory fulfilment of the Integrated Dietetic Internship courses requires:</p> <ol style="list-style-type: none"> 1. A satisfactory evaluation from the Preceptor at the placement site. 2. Completion of the minimum number of required competencies as indicated on the appropriate evaluation form. 	<p>hours). Placements may be extended if an intern has not completed all competencies.</p> <p>Satisfactory fulfilment of the Integrated Dietetic Internship courses requires:</p> <ol style="list-style-type: none"> 1. A satisfactory evaluation from the Preceptor at the placement site. 2. Completion of the minimum number of required competencies as indicated on the appropriate evaluation form. <p><u>COURSE SEQUENCE: DIETETICS</u></p> <p><u>Following is the usual sequence for completion of courses:</u></p> <p><u>First Year</u></p> <p><u>Foods and Nutrition 1110 – Introductory Foods</u> <u>Foods and Nutrition 1120 – Food Systems and</u> <u>Biology 1220 – Human Physiology</u> <u>Biology 1310 – Introduction to Cell and Molecular</u> <u>Biology</u> <u>Chemistry 1110 – General Chemistry I</u> <u>Chemistry 1120 – General Chemistry II</u> <u>Math 1110 – Finite Mathematics OR Math 1120 –</u> <u>Calculus for the Managerial, Social and Life</u> <u>Sciences</u> <u>IKE 1040 – Indigenous Teachings of Turtle Island</u> <u>One of UPEI 1010, 1020 or 1030</u> <u>One 3 semester hour Social Science elective</u></p> <p><u>Second Year</u></p> <p><u>Foods and Nutrition 2110 – Introductory Nutrition I</u> <u>Foods and Nutrition 2120 – Introductory Nutrition II</u> <u>Foods and Nutrition 2230 – Determinants of</u> <u>Dietary Behaviour</u> <u>Foods and Nutrition 2610 – Communications</u> <u>Biology 2060 – Microbiology</u> <u>Chemistry 2430 – Organic Chemistry for the Life</u> <u>Sciences</u> <u>Statistics 1210 – Introductory Statistics</u> <u>Business 1710 – Organizational Behaviour</u> <u>One 3 semester hour Humanities elective</u> <u>One free elective</u></p>
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<p>WITHDRAWAL CONDITIONS</p> <p>Students will be required to withdraw from the Integrated Dietetic Internship Program if:</p>	<p><u>Third Year</u> <u>Foods and Nutrition 3020 – Advanced Foods</u> <u>Foods and Nutrition 3210 – Foodservice Systems Management</u> <u>Foods and Nutrition 3310 – Introduction to Research Methods</u> <u>Foods and Nutrition 3510 – Nutritional Assessment</u> <u>Foods and Nutrition 3520 – Clinical Nutrition I</u> <u>Foods and Nutrition 3820 – Program Planning & Evaluation</u> <u>Foods and Nutrition 3830 – Professional Practice in Dietetics</u> <u>Chemistry 3530 – Biochemistry</u> <u>One Two free electives</u></p> <p><u>Summer Semester</u> <u>Foods and Nutrition 3001 – Integrated Dietetic Practice I</u></p> <p><u>Fourth Year</u> <u>Foods and Nutrition 3710 – Lifespan Nutrition</u> <u>Foods and Nutrition 4120 – Human Metabolism</u> <u>Foods and Nutrition 4220 – Quantity Food Production</u> <u>Foods and Nutrition 4310 – Evidence-Based Practice in the Health Sciences</u> <u>Foods and Nutrition 4340 – Community Nutrition</u> <u>Foods and Nutrition 4610 – Clinical Nutrition II</u> <u>Four Three free electives</u></p> <p><u>Fifth Year</u> <u>Foods and Nutrition 4001 – Integrated Dietetic Practice II</u> <u>Foods and Nutrition 4002 – Integrated Dietetic Practice III</u></p> <p>WITHDRAWAL CONDITIONS</p> <p>Students will be required to withdraw from the Integrated Dietetic Internship Program if:</p>
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<p>1. They are dismissed from, resign, or fail to achieve the required competencies during the program, or</p> <p>2. They do not achieve a passing grade in required courses or do not maintain the standards for nutrition courses and overall GPA necessary for continuance in the Integrated Dietetic Internship Program, or</p> <p>3. They fail to abide by the policies and procedures set out by the Advisory Committee for the Integrated Dietetic Internship Program and/or those of the placement organization.</p> <p>Students who voluntarily withdraw from or who are required to withdraw from the Integrated Dietetic Internship Program may remain in and continue with the regular Foods and Nutrition majors program.</p> <p>REGISTRATION AND FEES</p> <p>Students are required to register for all three internship courses (FN-3001, 4001, 4002) according to normal registration procedures. Internship courses will officially be designated on students' transcripts as pass or fail. Students pay for their internship courses as they are taken. Students may take one less elective in their fourth year since FN 3001 counts as an elective. Students accepted to the Integrated Dietetic Internship Program are required to pay an Internship Fee (see Calendar section on fees). This amount is to be paid to the Accounting Office prior to the start date for the specified internship course.</p> <p>Additional information on policies and procedures related to the Integrated Dietetic Internship Program are available from the Department.</p> <p>Graduate Dietetic Internship The Foods & Nutrition program is an accredited</p>	<p>1. They are dismissed from, resign, or fail to achieve the required competencies during the program, or</p> <p>2. They do not achieve a passing grade in required courses or do not maintain the standards for nutrition courses and overall GPA necessary for continuance in the Integrated Dietetic Internship Program, or</p> <ul style="list-style-type: none"> • 3. They fail to abide by the policies and procedures set out by the Advisory Committee for the Integrated Dietetic Internship Program and/or those of the placement organization. <p>Students who voluntarily withdraw from or who are required to withdraw from the Integrated Dietetic Internship Program may remain in and continue with the regular Foods and Nutrition majors program.</p> <p>REGISTRATION AND FEES</p> <p>Students are required to register for all three internship courses (FN-3001, 4001, 4002) according to normal registration procedures. Internship courses will officially be designated on students' transcripts as pass or fail. Students pay for their internship courses as they are taken. Students may take one less elective in their fourth year since FN 3001 counts as an elective. Students accepted to the Integrated Dietetic Internship Program are required to pay an Internship Fee (see Calendar section on fees). This amount is to be paid to the Accounting Office prior to the start date for the specified internship course. Additional information on policies and procedures related to the Integrated Dietetic Internship Program are available from the Department.</p>
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<p>program and prepares students for eligibility to apply for a graduate internship.</p> <p>To apply for a position in an accredited graduate dietetic internship program, students must meet the academic requirements and should have a minimum cumulative GPA of 3.0 in their last 30 courses. In addition to the courses required for the Foods and Nutrition major, students interested in applying for a graduate dietetic internship placement must take Foods and Nutrition 3210, Foods and Nutrition 3710, Foods and Nutrition 3830, Foods and Nutrition 4220, Foods and Nutrition 4310, and Foods and Nutrition 4610.</p> <p>Students should consult with the Director of the Foods and Nutrition program for details and counselling by the end of second year</p>	<p>Graduate Dietetic Internship</p> <p>The Foods & Nutrition program is an accredited program and prepares students for eligibility to apply for a graduate internship.</p> <p>To apply for a position in an accredited graduate dietetic internship program, students must meet the academic requirements and should have a minimum cumulative GPA of 3.0 in their last 30 courses. In addition to the courses required for the Foods and Nutrition major, students interested in applying for a graduate dietetic internship placement must take Foods and Nutrition 3210, Foods and Nutrition 3710, Foods and Nutrition 3830, Foods and Nutrition 4220, Foods and Nutrition 4310, and Foods and Nutrition 4610.</p> <p>Students should consult with the Director of the Foods and Nutrition program for details and counselling by the end of second year</p>
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Rationale for Change: Changes to first year sequence of courses necessitated a change to the calendar entry. Minor reordering of requirements for consistency between programs.

Effective Term: Fall 2025.

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: None, revised calendar entry in effect for students entering the program in 2025 and forward.

Authorization	Date:
Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024

CALENDAR & CURRICULUM CHANGE

Motion # 15

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **AHS/Foods & Nutrition**

MOTION: Revise the calendar entry titled “Requirements for a Minor in Foods & Nutrition” as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>REQUIREMENTS FOR A MINOR IN FOODS AND NUTRITION</p> <p>Students in the Minor Program in Foods and Nutrition must complete a total of 21 semester hours of credit in Foods and Nutrition.</p> <p>These consist of 12 semester hours of required core courses as follows:</p> <ul style="list-style-type: none"> • Foods and Nutrition 1010 – Concepts and Controversies in Nutrition • Foods and Nutrition 2110 – Introductory Nutrition I • Foods and Nutrition 2120 – Introductory Nutrition II • Foods and Nutrition 2810 – Introductory Foods <p>Nine additional hours of electives must be chosen at the 2000, 3000 or 4000 level. Students intending to do a Minor in Foods and Nutrition are advised to consult with the Chair of the Department of Applied Human Sciences to ensure that they have the required course prerequisites.</p>	<p>REQUIREMENTS FOR A MINOR IN FOODS AND NUTRITION</p> <p>Students in the Minor Program in Foods and Nutrition must complete a total of 21 semester hours of credit in Foods and Nutrition.</p> <p>These consist of 12 <u>9</u> semester hours of required core courses as follows:</p> <ul style="list-style-type: none"> • Foods and Nutrition 1010 – Concepts and Controversies in Nutrition • Foods and Nutrition 2810 <u>1110</u> – Introductory Foods • Foods and Nutrition 2110 – Introductory Nutrition I • Foods and Nutrition 2120 – Introductory Nutrition II • Foods and Nutrition 2810 – Introductory Foods <p>Nine <u>Twelve</u> additional hours of electives must be chosen at the 2000, <u>with at least two at the 3000</u> or 4000 level. Students intending to do a Minor in Foods and Nutrition are advised to consult with the Chair of the Department of Applied Human Sciences to ensure that they have the required course prerequisites.</p>

Rationale for Change: Removal of FN 1010 as a required course and renumbering of introductory foods courses – FN 2810 and FN 2820.

Effective Term: Fall 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: None; revised minor effects students declaring a minor in 2025 and forward.



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<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Travis Saunders	August 28, 2024
Faculty/School Approval: Science Council	October 2, 2024
Faculty Dean's Approval: Nola Etkin	October 2, 2024
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	October 16, 2024