



**Agenda of the meeting Senate of the University of Prince Edward Island held on
Friday, October 24, 2025, at 3:00 p.m. at Alumni Hall in Room 102.**

Number	Title	Lead/Support	Type	Time
1.	Call to Order, Welcome, Land Acknowledgement and Opening Remark from Chair and Vice-Chair	W. Rodgers, K. Mears	Information	3:00 – 3:05
2.	Approval of Agenda MOTION: That the agenda of Senate for October 24, 2025, be approved.	W. Rodgers	Decision	3:05 – 3:07
3.	Approval of minutes of September 26, 2025 MOTION: That Senate approve the open minutes of September 26, 2025, as circulated.	W. Rodgers	Decision	3:07 – 3:09
4.	Business Arising from the Minutes on September 26, 2025	W. Rodgers	Discussion	3:09 – 3:10
5.	Senior Administration Reports a) President's Report b) Vice-President Academic and Research Report c) Vice-President People and Culture Report	a) W. Rodgers b) G. Naterer c) J. Ngobia	a) Information b) Information c) Information	3:10 – 3:30
6.	Question Period a) Questions and Answers Received from Placemats b) Questions Received in Advance c) Questions Received from the Floor	W. Rodgers	Discussion	3:30 – 3:40
7.	Reports from Standing Committees a) Update on committee business b) Senate Steering and Nominating Committee c) Academic Planning and Curriculum Committee MOTION: That Senate approve new course proposals, deletions and listings, changes to course titles, descriptions and pre-requisites and Calendar entries as presented. d) Admissions and Degrees Committee MOTION: That UPEI includes the name of the major on graduation parchments.	a) G. Naterer b) W. Rodgers c) G. Naterer d) G. Naterer	a) Information b) Information c) Decision d) Decision	3:40 – 4:00
8.	Policies a) Policy on Course Materials b) Policy on Academic Accommodation for Students with Disabilities MOTION: That the Policy on Academic Accommodations for Students with Disabilities be repealed and replaced.	a) G. Naterer b) G. Naterer	a) Discussion b) Decision	4:00 – 4:30
9.	Senate Training Survey results and Plan MOTION: That the training Plan of Senate be approved.	P. Trainor	Decision	4:30 – 4:40
10.	Transfer of Role of the Secretary of Senate MOTION: That the Processes and Procedure of Senate be amended to transfer the responsibilities of the Secretary of Senate to the University	A. Trowbridge	Decision	4:40 – 4:45

Agenda
First Senate Meeting – September 26, 2025

	<i>Secretary.</i>			
11.	Report of the Board of Governors to Senate	W. Montelpare	Information	4:45 – 4:50
12.	Shout outs	W. Rodgers	Information	4:50 – 5:00
13.	Adjournment <i>MOTION: That the Senate meeting be adjourned.</i>	W. Rodgers	Procedure	5:00

Circulated to Senators on October 17, 2025

Andrea Trowbridge, Secretary of Senate

**Minutes of the Academic Senate of the University of Prince Edward Island
Friday, September 26, 2025, 3:00 – 5:00pm
Alumni Hall and via Zoom**

- Present:** A. Hsiao, A. Trowbridge, A. Weenie, A. Braithwaite, B. Linkletter, D. Magbanua, E. Reid, G. Naterer, H. Sulman, I. Bhalesha, J. Trenton McClure, J. Ngobia, J. McIntyre, K. Mears, L. Paredes, M. von Eccher, M. Clapson, M. Sweeny-Nixon, M. A. McMahon, M. Buote, M. Turnbull, N. Clark, N. Etkin, P. Drake, P. Bernard, R. Hoersting, S. Cassidy, S. Myers, S. Lloyd, T. Jackson, T. Mady, T. Walker, W. Rodgers, W. Montelpare, W. Whelan
- Regrets:** A. Bourque, C. Campeau, D. Griffon, J. Sentence, P. Foley, P. Smith, R. Deziel, R.A. Dalton, S. Hamilton, S. Kresta, Y. Rashchupkina
- Guests:** T. Ferguson, Deloitte, M. James, Senior Advisor for Strategic Enrolment Management.
- Secretariat:** P. Robichaud, W. Anderson, Gloria Tsoi, K. Raisha Anwar

OPEN SESSION

1. Call to Order, Welcome, Land Acknowledgement and Opening Remarks from Chair and Vice-Chair

W. Rodgers called the meeting to order, welcome members at 3:03 pm and acknowledged the land.

President Rodgers reminded Senators that next Tuesday marks the 10th anniversary of the Truth and Reconciliation commission report. The National Day of Truth and Reconciliation, also known as Orange Shirt Day; a day that honours the children who never returned home and survivors of residential schools, as well as their families and communities. The purpose of the day to reveal the truth of what happened because of the colonization of Canada and the imposition of the residential school system. One of the University's important roles is to uplift truth and deliver a more peaceful and respectful society. Senators are invited to consult the University's webpage on events planned to mark the day on campus.

As the agenda of this session is quite packed, we will move swiftly but will provide due opportunity for full discussion. Some regular items of business have been truncated to provide sufficient time to discussion important topics, such as the Audit of the Action Plan, the Strategic Enrolment Management Plan, the Policies on Harassment, Discrimination and Sexual violence and the University's Strategic Plan.

Vice Chair Mears Welcomed Senators to a new academic year and wished everyone a good semester.

2. Approval of Agenda

MOTION: MOVED by M. Turnbull and SECONDED by N. Clark that the agenda of Senate of May 2, 2025, be approved. CARRIED.

3. Information Session on Action Plan Audit

The Chair notes the presence of representatives of Deloitte; the auditors retained by the Board of Governors to audit the implementation of the Action Plan. The Auditors' Plain Language Report, a Reasonable Assurance Report, and a Recommendations Report were included in the meeting materials and are considered read.

T. Furgeson from Deloitte is invited by the Chair of Senate to speak and present to Senate a Report on the Audit of the University's Action Plan.

Furgeson indicates that the University has done a lot to get to this point, while stressing that institutional change at this scale takes time. He noted the University's organizational strength, commitment, and community engagement as elements of success in implementing the Plan. Auditors do have some recommendations to enhance the Plan's impact and note that the University should be proud of what has been accomplished. It is stated that Year 0 and 1 were implemented as planned. The Auditors therefore provide a clean audit opinion. To carry out the Audit, 68 criteria were developed and have formed the basis of their opinion. Of those criteria, none were not met, a few were partially met, and five were untested as they relate to the policies on Harassment, Discrimination and Sexual Violence, which are tracking towards approval by the Board of Governors in October.

The ambitious nature of the plan was noted, with auditors being uncertain that the University can fully deliver the plan over five years.

4. Approval of Minutes

a. September 26, 2025, Open Minutes

MOTION: MOVED by N. Etkin and SECONDED by M. Sweeny-Nixon that Senate approve the minutes of the open session of Senate of May 2, 2025. CARRIED.

Some discrepancies in attendance at the May 2 meeting were noted, with Senators invited to write to the Secretary with any required revisions.

5. Business Arising from Minutes of May 2, 2025

None

6. Senior Administration Reports

a. President's Report

President Rodgers stated that the University has entered the "bring-it-on" phase of development of several key initiatives, some being on this meeting's agenda, as she marks the one-year anniversary of her coming to UPEI. She notes that once these initiatives are formally approved, the process of renewal doesn't end, that the University intends to regularly review its work, such that as the University moves important projects

over the line, we keep in mind that there will be opportunity to revisit them. As the University is moving forward, we are building resiliency, as we communicate better on how we are managing change. This is a time when we need to come together for the development of students, as we prepare them to meet the challenges of our times. Many have worked hard to get us here and deserve our thanks.

b. Vice-President Academic and Research Report

A written report from the Vice President Academic and Research was circulated with meeting materials and is considered read.

c. Vice-President People and Culture Report

As part of her listening tour, J. Nobia has completed 27 of 38 scheduled meetings and met 62 members of the University Community one-on-one. Meetings with students start in November and will continue in January. May comments received relate to cultural change. We are exploring in a shared way how we will change our institutional culture.

The University is now knee deep in the Year-2 of the Actin Plan with many important things to do. The *Harassment and Discrimination Policy* and the *Sexual Violence Policy* are key elements on our path forwards that must be brought to conclusion.

Many have expressed frustration with cumbersome processes that are getting in the way of good work. J. Nobia and T. Walker are reviewing core processes whose improvement would yield greater benefit. Nola Etkin has been appointed special advisor to help us in this process.

To address the harm caused and the resulting trauma in the University Community and help us move ahead together, we are hiring an expert in restorative practices.

New staff in the Sexual Balance and Prevention office are hired to prepare to deliver on the new Harassment, Discrimination and Sexual Violence policies.

7. Strategic Enrolment Management

Vice President Naderer presents a draft Strategic Enrolment Plan for 2025 to 2030 titled: *Roadmap to Student Success and Institutional Sustainability*. It is included in the meeting materials. The plan is meant to be a comprehensive effort to achieve our goals for enrolment, retention, and graduation.

The plan is predicated on:

- A student-centered roadmap that ensures enrolment growth is sustainable and that students have access to the advising, supports, and learning opportunities needed to experience an engaged learning journey, persist, and flourish in society when they graduate.

- Data-informed decision-making by using consistent dashboards, retention metrics, and enrolment projections, where SEM gives us the tools to better utilize evidence-based planning.
- Cross-campus collaboration and coordination across Faculties, Units, the Registrar's Office, Recruitment, Admissions, Institutional Research, ITSS, and Student Affairs.
- Each unit contributes to a shared accountability framework that keeps student success at the center of our daily work.
- Sustainability and growth that stabilizes international enrolments, expands graduate programs, improves domestic recruitment, and ensures revenue sustainability to support the University's mission.

The Plan is being developed through broad consultations, including this presentation to Senate, including workshops, subcommittee work, meetings of Dean's Council, etc., since 2024.

Thanks to members of the Steering Committee, to M. James as Chair of the Steering Committee, to Miles Turnbull as Chair of the Resource Planning Subcommittee and to Johnathn Hewitt as Chair of Student Success Subcommittee.

Plus speaks to projections in enrolment for coming years, given that we can deliver on the interventions outlined in the Plan.

M. Janes provides an update on the process to develop the SEM plan, current activities and opportunities for input and reminds members that SEM is about coordinating the strengths and capacities of the University to particular goals.

Questions:

Q1: Do the goals related to graduate studies also apply to the creation of second undergraduate programs, i.e.: undergraduates that require a graduate degree at admission? **A1:** Nothing is off the table.

Q2: What are the areas of recruitment? Are we looking at the American market? **A2:** Investment in markets where we have a strong presence. Yes, the American market is part of the plan.

Q3: Can there be an information session in each unit about what degrees? **A3:** Yes, this would be an opportunity to discuss clear pathways for student success.

Q4: Can there be more information for professors on the students they teach? **A4:** **Some** of that would come up in data governance, within the bounds of what can be shared in compliance with privacy requirements.

Q5: Are the numbers related to our capacity? Is some of the projected growth beyond our capacity? **A5:** We need resources to be able to deliver on the plan. Some areas have room to grow; others will need development to welcome it.

Q6: Some students drop out in the first year of their studies because of lack of preparation. Are we looking at remediation? **A6:** Yes, we are looking into that. There is a group looking at coordination of academic advising with an understanding of areas with greater attrition.

Q7: Where are we going to house these extra students? I'm curious as to what we have stopped doing to do all the things we are taking on. **A7:** We must do things in quality, and it may be that some choice will have to be made about what we must continue. The Steering Committee will look at how much there is to do. It is noted that the University currently has a lot of room in its current housing capacity. The enrolment of 6000 students sounds scary, but we were almost there in 2023. The UPEISU's study on student housing is noted as an important source of good recommendations regarding the improvement of housing at UPEI.

8. Question Period

a. Questions and answers received from Placemats
None received

b. Questions Received in Advance

Two questions were received in advance of the meeting from Senator Linkletter.

Q8: The calendar published this year organizes the table of contents differently than in the past. The current calendar does not have these sections and presents all 116 chapters sequentially. Was this reorganization of the table of contents intentional or an oversight? **A1:** This is a known issue that occurred when we cloned the calendar from a previous version. We are working to resolve that.

Q9: It seems we have transferred the review and approval of all transfer course equivalents for UCE to the main campus at UPEI. What is the reason for this policy or decision? **A2:** There have been some inconsistencies between UCE and UPEI in awarding credits. We are moving this into the hands of the associate Dean in Cairo.

c. Questions Received from the Floor

Q10: Is the University planning on posting the new position of Special Advisory on student engagement? **A10:** The position has been posted and applications received. We are evaluating candidates.

Q11: Why are new positions in the EDI office not unionized? **A11:** We are in the process of reviewing everything about those roles. We will keep that in mind. Those roles may deal with confidential content and could handle cases related to their own union, which could be problematic.

Q12: As it comes to data governance under the SEM Plan, there may be a role for the library as it has been looking to records management. **A12:** Noted.

Q13: Are we tracking where our graduates are? Are we sharing that information? **A13:**

We stay in touch with graduates to have information about where they are and what they do. We are working on better collection of data. The MPHEC has a lot of data about graduates that could be a place to start.

9. Reports from Standing Committee

a. Senate Steering and Nominating Committee

The Chair reports verbally that the Committee's only decision since the last meeting of the Senate is the approval of today's agenda.

b. Academic Planning and Curriculum Committee

Vice President Naterer brings to Senate three recommendations from the *Academic Planning and Curriculum Committee*, the first two regarding a change to English Language Proficiency (ELP) requirements and the corresponding Calendar entries and the third being a change in the title of a course delivered at the Atlantic Veterinary College (AVC): VBS 8030.

Changes to English Language Proficiency Requirements

The Changes to ELP requirements are in response to changes in English Language Program delivery and the introduction of new tests.

MOTION: MOVED by G. Naterer and SECONDED by B. Montelpare, that the English Language Proficiency requirements for Graduate Studies and the concordant Calendar entries be modified as presented. CARRIED

MOTION: MOVED by G. Naterer and SECONDED by M. Turnbull, that the English Language Proficiency requirements for Undergraduate studies and the concordant Calendar entries be modified as presented. CARRIED

Change in the title of a course at the AVC

MOTION: MOVED BY G. Naterer and SECONDED by P. Bernard that the title of course VBS 8030 be modified to add the words "and professional skills." CARRIED

10. Appointment of a Senator to the Board of Governors

The University Secretary indicates that, as prescribed by the University Act and the Processes and Procedures of Senate, a Senator is to be elected by Senate to a three-year term on the Board of Governors, with immediate effect. The elected members will attend their first meeting on October 7, 2025. The election is done from the floor of Senate with the candidate receiving the most votes being elected.

After a call for nominations and election by Senators, Senator John McIntyre was elected.

11. Report of the Board of Governors to Senate

Senator Montelpare reports on the business of the Board that has transacted since the

Senate last met. The Board has held a special meeting to approve the purchase of a property on Belvedere Avenue and approve the renewal of the Debt Facility for the Faculty of Medicine. The Board also held a joint information session with the Senate on the University's Strategic Plan.

12. University Strategic Plan

President Rodgers indicates that the final version of the University Strategic Plan has been circulated with the meeting materials. The plan was developed through a rigorous and consultative process, that included a joint session of the Senate and the Board of Governors on August 25. The Plan now goes on to the Board on October 7 for approval.

Thanks to Charlotte McCardle who headed the process, to members of the Steering Committee and to the Marketing and Promotion Unit, who have formatted the plan.

The shift towards the pursuit of excellence was noted as a positive move.

13. Policies on Harassment and Discrimination and Sexual Violence

President Rodgers presents the final version of two policies, the Policy on Harassment and Discrimination and the Sexual Violence Policy. These policies were developed in response to the Independent Review with an aim to replace the Fair Treatment Policy, under which some members of the University Community were hurt. The intent is to provide a safer and more respectful environment for members of faculty, students, and staff. Although the Policies are to be enacted by the Board of Governors, in a spirit of transparency and accountability, they are brought before the Senate for information.

The Chair invited questions or comments. There were none.

14. Shout Outs

Shout outs were sent to:

- Andrew Zinck from the Department of Music, who has received the Distinguished Teaching Award from the Association of Atlantic Universities.
- Julie Vanleeuwen produced the University's first research magazine.
- Colleagues of Nursing for receiving temporary accreditation for nursing programs.
- Those who organized a welcome week this year, with Johnathan Hewitt leading the charge. It was Bigger and better than ever!

15. Motion to Move to a Closed Agenda

MOTION: MOVED by M. Turnbull and SEDCONDED by T. Jackson that Senate move to a closed session. CARRIED

MOTION: MOVED by M. Clapton and SECONDED by P. Drake that the minutes of the closed session of May 2, 2025, be approved. CARRIED

MOTION: MOVED by N. Etkin and SECONDED by P. Drake that Senate approves the credentials for the candidates listed as having completed the requirements of their degree. CARRIED

MOTION: MOVED by S. Myers and SECONDED by M. Turnbull that Senate empower the President, relevant Deans and Registrar acting together in full agreement to approve any degrees, diplomas or certificates that may surface as unexpected cases. CARRIED

MOTION: MOVED by P. Bernad and SECONDED by A. Braithwaite that Senate returns to open session. CARRIED

16. Adjournment

MOTION: W. Whelan that the Senate meeting be adjourned.

Pascal Robichaud,
University Secretary



Committee Report to Senate

Committee Name: Senate Steering and Nominating Committee

Committee Meeting Date: 9/18/2025

Attendance: Wendy Rodgers, Kim Mears, Andrea Trowbridge, Pam Trainor, Pascal Robichaud, Willow Anderson, Sannu Lawt

Regrets: None

Senate Meeting Date: 9/26/2025

Items Discussed

- At the September 26 meeting of Senate, Trevor Ferguson of Deloitte will present the Report of the Audit of the Action Plan for years 0 and 1. Sufficient time has been allocated to welcome questions. The Plan is on its way to the Board for final presentation on October 7, 2025.
- The VPAR will present a draft of the Strategic Enrollment Management Plan, with the intent to receive comments and suggestions from Senators for the final draft of the plan.
- The University's Strategic Plan for 2025 -2030 will be presented to Senate for information as a final draft on its way to the Board for approval on October 7, 2025.
- The Policies on Harassment and Discrimination and Sexual Violence have been finalized by the Steering Committee and will be presented to Senate on September 26 for information and discussion. The policies are on the agenda of the Open Session of the Board on October 7, 2025. This will be the ultimate opportunity to provide feedback before the policies are up for approval.
- Pam Trainor spoke to the need to develop a training plan for Senators under the Governance Review. A survey of Senators will collect information regarding Senator's training needs, which will form the basis of a plan to be presented for consideration at the next meeting of SSNC.

Report due to senate@upei.ca at least two weeks prior to Senate meeting

- The Registrar and University Secretary presented for discussion a briefing note outlining the process for the transfer of responsibilities of the Secretary of Senate from the Registrar to the University Secretary. This will come back for discussion at the next meeting of SSNC, with consideration of a recommendation to Senate to amend the Processes and Procedures of Senate.
- The Committee received an update on vacancies and elections, with note of election of a Senator to the Board of Governors to proceed from the floor. Notice of this election will be given to Senators along with the notice of meeting and publication of materials.

Decisions Made

- The September 26, 2025, agenda of Senate was approved

Recommendations to Senate

- N/A

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SUMMARY OF CHANGES

Registrar's Office

Summary of Changes

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SUMMARY OF CHANGES

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SUMMARY OF FACULTY OF ARTS

Motion #'s 1-9

Summary of Motions

Faculty of Arts

#	Type of Motion	Motion
1.	New Course Proposal	DSJS 2140
2.	New Course Proposal	DSJS 2160
3.	New Course Proposal	DSJS 2170
4.	New Course Proposal	DSJS 3150
5.	New Course Proposal	DSJS 3160
6.	Title/Course Description Change	HIST 3950
7.	New Course Proposal	MUS 3155
8.	New Course Proposal	MUS 4155
9.	Calendar Entry Change	POLS SCIENCE Academic Regulation Required Course Change

NEW COURSE PROPOSAL

Motion # 1

Faculty/School: **Arts**

Department/Program(s): **DSJS**

MOTION: That a new course entitled **DSJS 2140 Bodies, Health, and Disease** be approved as proposed

Course Number and Title	DSJS 2140 Bodies, Health, and Disease
Description	This course examines how concepts of health and disease are socially constructed and investigates the implications of their changing definitions. It explores how terms such as “normal” and “pathological” have been used to define and regulate identities and experiences related to gender, race, disability, and national belonging in particular. It investigates how concepts such as contagion, healthism, risk, fear, and eugenics have been mobilized to reinforce differences and perpetuate inequalities among social groups.
Cross-Listing	None
Prerequisite/Co-Requisite	No prerequisite
Credit(s)	3
Notation	n/a

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 65

Rationale for New Course: To introduce a new course to the current DSJS course offerings, given that there are now two full-time faculty members. This course has previously been offered as a special topics course

Effective Term: **WINTER 2026**

Implications for Other Programs: None

Impact on Students Currently Enrolled: None – more options for DSJS courses

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. n/a

NEW COURSE PROPOSAL

Motion # 1

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Ann Braithwaite, Coordinator	February 14, 2025
Faculty/School Approval: Arts Curriculum Committee	September 14, 2025
Faculty Dean's Approval: Sharon Myers	September 14, 2025
Graduate Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

NEW COURSE PROPOSAL

Motion # 1

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

DSJS 2140 Bodies, Health, and Disease

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections (including Interdisciplinary packages)
 - Print Books
 - **Subject heading terms: (Disease - social aspects): 54 records**
 - **If looking for case studies, our new Graphic Novel collection contains multiple memoirs about experiences with disease. As well, a subject heading search for (disease AND biography) brings back 19 results.**
 - Ebooks
 - **SU (Disease social aspects): 2070 records**
 - **(feminis* or queer or gender or "disability justice" or trans or "social construction") AND (SU (disease or illness or sickness or health) or (healthism or pathological)) NOT ("trans fats") NOT "mental health" NOT "mental illness" : 9862 results**

These results come from a mix of subscriptions and perpetual holdings; it is not possible at this time to determine how the results relate to our purchases or subscription packages.
 - Other physical media
 - **None**
 - Other online media
 - **AVON (Academic Video Online) - over 60,000 academic videos that may provide additional case studies or discourse**
 - **Audio Cine films and Criterion on Demand - blockbuster films available to stream, for additional case studies or portrayals in media**
 - **NFB and Curio.ca - Canadian video content including documentaries, news, and biographical films.**
 - Subscriptions

NEW COURSE PROPOSAL**Motion # 1**

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- Journals
 - *Wiley Online Journals*
 - *Taylor & Francis SSH journals*
 - *Sage Premier*
 - *JSTOR Archive Subscription*
 - *Cambridge Journals*
 - *Oxford Journals*
 - E-book "Big" subscription packages
 - *EBSCO Academic North America*
 - "EBA" (large subscription, with a small selection becoming perpetual access)
 - *JSTOR*
 - *Sage*
 - *Springer*
 - *Taylor & Francis*
 - *Cambridge*
 - Indexing Databases
 - *Women's Health International*
 - *Gale OneFile: Diversity Studies*
 - *Gale OneFile: Contemporary Women's Issues*
 - *SocINDEX*
 - *Academic Search Complete*
 - *OneSearch*
 - *Canada Commons*
 - Physical Space in Library (other than collections, explain) - **none**
 - Library Administrative/Research Support

NEW COURSE PROPOSAL

Motion # 1

-
- ***Subject librarian Rosie Le Faive is available for consultation.***

New resources needed to support this proposal:

- Collections:
 - Monographs - ***none, though a few monographs of interest may be purchased with existing funds.***
 - Subscriptions/Databases - ***none***
 - Other including potential Open Educational Resources (OERs)
 - The following OERs may be of interest:*
 - **Module: [The Social Construction of Health](#) (Rice University, via OER Commons)**
 - **Module 14 : [Health and Medicine](#). In Introduction to Sociology (NSCC, via Pressbooks)**
- Physical Space in Library (other than collections, explain) - ***none***
- Library Administrative/Research Support - ***none***
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - ***none***

Summary of additional budget allocation required:

- First year startup: \$ 0 in first fiscal year the course/program is offered
- Additional startup years: \$ 0 in second year, \$ 0 in third year....
- Annual: \$ 0 in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: 0

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	February 19, 2025
Name of Librarian to be Contacted with Questions	Rosie Le Faive
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	March 19, 2025

NEW COURSE PROPOSAL

Motion # 2

Faculty/School: **Arts**

Department/Program(s): **DSJS**

MOTION: That a new course entitled DSJS 2160 Rebel Kids and Wild Futures be approved as proposed

Course Number and Title	DSJS 2160 Rebel Kids and Wild Futures
Description	This course explores how children and youth are challenging conventional norms and envisioning new futures amid turbulent socio-political and environmental shifts. Drawing on insights from child and youth studies as well as scholarship in social and environmental justice, the course revisits the historical notion of the “wild” child to examine how contemporary “rebel kids” are transforming precarious conditions into opportunities for creativity, social change, and a more just world.
Cross-Listing	No
Prerequisite/Co-Requisite	None
Credit(s)	3
Notation	n/a

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 65

Rationale for New Course: To introduce a new course to the current DSJS course offerings, given that there are now two full-time faculty members. This course has previously been offered as a special topics

Effective Term: **WINTER 2026**

Implications for Other Programs: None

Impact on Students Currently Enrolled: None – more options for DSJS courses

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. n/a

NEW COURSE PROPOSAL

Motion # 2

Authorization**Date:**

Departmental Approval: Ann Braithwaite, Coordinator	February 14, 2025
Faculty/School Approval: Arts Curriculum Committee	September 14, 2025
Faculty Dean's Approval: Sharon Myers	September 14, 2025
Graduate Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL

Motion # 2

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

DSJS 2160 Rebel Kids and Wild Futures

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections (including Interdisciplinary packages)
 - Print Books
 - By keyword search:
 - ***(child or youth) and ("social justice" or "environmental justice") and (activis*)*: 8 results**
 - E-books
 - By keyword search:
 - ***(child or youth) and ("social justice" or "environmental justice") and (activis*)*: 1583 results**

These results come from a mix of subscriptions and perpetual holdings; it is not possible at this time to determine how the results line up against our purchases or subscription packages.
 - Other physical media
 - ***None***
 - Other online media
 - ***AVON (Academic Video Online) - over 60,000 academic videos that may provide additional case studies or discourse***
 - ***NFB and Curio.ca - Canadian video content including documentaries, news, and biographical films. May feature/discuss famous youth activists.***
 - Subscriptions
 - Journals
 - ***Taylor & Francis SSH journals***
 - ***ScienceDirect (Elsevier)***
 - ***Springer Nature***

NEW COURSE PROPOSAL

Motion # 2

-
- *Wiley Online Journals*
 - *Sage Premier*
 - *Oxford Journals*
 - eBook "Big" subscription packages
 - *EBSCO Academic North America*
 - "EBA" (large subscription, with a small selection becoming perpetual access)
 - *JSTOR*
 - *Sage*
 - *Springer*
 - *Taylor & Francis*
 - *Cambridge*
 - Indexing
 - *Gale OneFile: Diversity Studies*
 - *Gale OneFile: Environmental Studies and Policy*
 - *Sustainability Reference Centre*
 - *SocINDEX*
 - *Academic Search Complete*
 - *OneSearch*
 - Physical Space in Library (other than collections, explain) - **none**
 - Library Administrative/Research Support
 - *Subject librarian Rosie Le Faive is available for consultation.*

New resources needed to support this proposal:

- Collections:
 - Monographs - **none, though a few monographs of interest may be purchased with existing funds.**

NEW COURSE PROPOSAL

Motion # 2

-
- Subscriptions/Databases - **none**
 - Other including potential Open Educational Resources (OERs) - **none**
 - Physical Space in Library (other than collections, explain) - **none**
 - Library Administrative/Research Support - **none**
 - Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - **none**

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year, \$ __0__ in third year....
- Annual: \$ _____0_____ in addition to the startup figure(s) above starting in the fiscal year
AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	February 19, 2025
Name of Librarian to be Contacted with Questions	Rosie Le Faive
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	March 19, 2025

NEW COURSE PROPOSAL

Motion # 3

Faculty/School: **Arts**

Department/Program(s): **DSJS**

MOTION: That a new course entitled DSJS 2170 Critical Media Studies be approved as proposed

Course Number and Title	DSJS 2170 Critical Media Studies
Description	This course examines media power and its influence on democratic societies and communities. It explores diverse media representations—from the superhero phenomenon and Disney princess narratives to TikTok trends and the gamification of social interactions—that mirror and shape our collective values. It analyzes how media practices are designed to connect, influence, and monetize users, swaying political outcomes and shaping public opinion. The course showcases art's ability—from film, television, literature, and visual arts—to spark dialogue, challenge dominant narratives, and transform cultural landscapes. Ultimately, students will learn to decode media messages and apply their insights to help build more knowledgeable and just communities.
Cross-Listing	No
Prerequisite/Co-Requisite	None
Credit(s)	3
Notation	n/a

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 65

Rationale for New Course: To introduce a new course to the current DSJS course offerings, given that there are now two full-time faculty members. This course (has previously been offered as a special topics (and called Kid Media: Superheroes, in fall 2024)

Effective Term: **WINTER 2026**

Implications for Other Programs: None

Impact on Students Currently Enrolled: None – more options for DSJS courses

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. n/a

Authorization

Date:

NEW COURSE PROPOSAL**Motion # 3**

Departmental Approval: Ann Braithwaite, Coordinator	February 14, 2025
Faculty/School Approval: Arts Curriculum Committee	September 14, 2025
Faculty Dean's Approval: Sharon Myers	September 14, 2025
Graduate Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL**Motion # 3**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

n/a

Existing resources:

- Collections (including Interdisciplinary packages)
 - Print Books
 - By subject headings:
 - ***"Mass media -- Influence": 15 records***
 - ***"Mass media -- Political aspects": 18 records (many overlap)***
 - ***"Mass media – Social aspects": 34 records***
 - ***"Social media" - 8 records***
 - ***"Media literacy": 5 records***
 - By keyword phrases:
 - ***"critical discourse analysis": 11 records***
 - ***critical discourse analysis [without quotes]: 50 records***
 - ***"critical media": 5 records***
 - ***critical media [without quotes]: 154 records***
 -
 - Ebooks
 - By subject phrase search:
 - ***"Mass media–Influence": 111 results***
 - ***"Mass media–Political aspects": 283 results***
 - ***"Mass media–Social aspects": 417 results***
 - ***"Social media": 10768 results***
 - ***"Media literacy": 862 results***
 - Combination searches:

NEW COURSE PROPOSAL**Motion # 3**

- *[subject] "social media" and (analysis or relationship or society or influence): 2975 results*
- *[subject] "media literacy" and (analysis or relationship or society or influence): 181 results*
- *"critical discourse analysis": 5,504 results*
- *"critical media": 961 results*

These results come from a mix of subscriptions and perpetual holdings; it is not possible at this time to determine how the results line up against our purchases or subscription packages.

- Other physical media
 - **None**
- Other online media
 - **AVON (Academic Video ONline) - over 60,000 academic videos that may provide additional case studies or discourse**
 - **Audio Cine films and Criterion on Demand - blockbuster films available to stream, for examples of narratives and representation in media.**
 - **NFB and Curio.ca - Canadian video content including documentaries, news, and biographical films.**
 - **CBC has a series called "Media Literacy 101" within their [Media and Communications](#) section and while on CBC Kids, is marked as for both children and adults. They also have 2 videos specifically discussing TikTok.**
- Subscriptions
 - Journals
 - **Sage Premier**
 - **Taylor & Francis SSH journals**
 - **Oxford Journals**
 - **Wiley Online Journals**
 - **ScienceDirect (Elsevier)**
 - eBook "Big" subscription packages

NEW COURSE PROPOSAL

Motion # 3

-
- **EBSCO Academic North America**
 - "EBA" (large subscription, with a small selection becoming perpetual access)
 - **JSTOR**
 - **Sage**
 - **Springer**
 - **Taylor & Francis**
 - **Cambridge**
 - Indexing
 - **SocINDEX**
 - **Academic Search Complete**
 - **Gale OneFile: Communications and Mass Media**
 - Physical Space in Library (other than collections, explain) - **none**
 - Library Administrative/Research Support
 - **Subject librarian Rosie Le Faive is available for consultation.**

New resources needed to support this proposal:

- Collections:
 - Monographs - **none, though a few monographs of interest may be purchased with existing funds.**
 - Subscriptions/Databases - **none**
 - Other including potential Open Educational Resources (OERs)
 - The following OERs may be of interest:
 - **Textbook: [Introduction to Communication and Media Studies](#). by J.J. Sylvia IV, Fitchburg State University. Via the Rotel Project (Pressbooks).**
 - **Textbook: [Media & Society: Critical Approaches](#). By Nighols, Randy, Alexandra Nutter and Ellen Moore. Via University of Washington Pressbooks.**

NEW COURSE PROPOSAL

Motion # 3

-
- Chapter: [Critical Media Literacy](#) by Malik, Sabrina. In *Global Citizenship: From Social Analysis to Social Action* (GNED 500). Centennial College.
 - Course: [Introduction to Media Studies](#) (21L.015) (Fall 2003). by Walsh, Andrea. Via MIT OpenCourseWare
 - Course (later version of the above): [Introduction to Media Studies](#) (21L.015) (Fall 2005). By Coleman, Beth. Via MIT OpenCourseWare
 - Course: [Introduction to Media Studies](#) (CMS.100) (Fall 2014). By Klink, Flouris and Kim Vaeth. Via MIT OpenCourseWare
 - Course: [Introduction to Civic Media](#) (CMS.360) (Fall 2012). by Costanza-Chock, Sasha and Rebecca Hurwitz. Via MIT OpenCourseWare
 - Course: [PHI 110 Critical Thinking in a Digital Age](#). Via OER Commons.
- Physical Space in Library (other than collections, explain) - **none**
 - Library Administrative/Research Support - **none**
 - Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - **none**

Summary of additional budget allocation required:

- First year startup: \$ 0 in first fiscal year the course/program is offered
- Additional startup years: \$ 0 in second year, \$ 0 in third year....
- Annual: \$ 0 in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: 0

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	February 19, 2025
Name of Librarian to be Contacted with Questions	Rosie Le Faive
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	March 19, 2025

NEW COURSE PROPOSAL

Motion # 4

Faculty/School: **Arts**

Department/Program(s): **DSJS**

MOTION: That a new course entitled DSJS 3150 Prison Abolition be approved as proposed

Course Number and Title	DSJS 3150 Prison Abolition
Description	This course examines the prison abolition movement and its challenge to envision a society free from carceral politics, surveillance, and control. By investigating prisons and policing alongside intersecting areas such as education, social work, immigration, and border politics, it explores how these work to reinforce ideas about gender, race, indigeneity, and other identities. The aim of this course is to re-imagine “what kinds of futures we want,” and to rethink assumptions about harm and justice that underlie current systems of incarceration and control.
Cross-Listing	None
Prerequisite/Co-Requisite	Second year standing or higher, or permission of the instructor
Credit(s)	3
Notation	n/a

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 35

Rationale for New Course: To introduce a new course to the current DSJS course offerings, given that there are now two full-time faculty members. This course has previously been offered as a special topics course

Effective Term: **WINTER 2026**

Implications for Other Programs: None

Impact on Students Currently Enrolled: None – more options for DSJS courses

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. n/a

NEW COURSE PROPOSAL**Motion # 4****Authorization****Date:**

Departmental Approval: Ann Braithwaite, Coordinator	February 14, 2025
Faculty/School Approval: Arts Curriculum Committee	September 14, 2025
Faculty Dean's Approval: Sharon Myers	September 14, 2025
Graduate Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL**Motion # 4**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

DSJS 3150 Prison Abolition

Existing resources:

- Collections (including Interdisciplinary packages)

- Print Books

- By keyword search:

- ***(prison abolition): 9 results***
- ***"restorative justice": 41 results***

- E-books

- By keyword search:

- ***(prison abolition): 1449 results***
- ***"restorative justice": 6121 results***

These results come from a mix of subscriptions and perpetual holdings; it is not possible at this time to determine how the results line up against our purchases or subscription packages.

- Other physical media

- ***None***

- Other online media

- ***AVON (Academic Video Online) - over 60,000 academic videos that may provide additional case studies or discourse***
- ***NFB and Curio.ca - Canadian video content including documentaries, news, and biographical films.***

- Subscriptions

- Journals

- ***Taylor & Francis SSH journals***
- ***ScienceDirect (Elsevier)***
- ***Springer Nature***

NEW COURSE PROPOSAL

Motion # 4

-
- *Wiley Online Journals*
 - *Sage Premier*
 - *Oxford Journals*
 - eBook "Big" subscription packages
 - *EBSCO Academic North America*
 - "EBA" (large subscription, with a small selection becoming perpetual access)
 - *JSTOR*
 - *Sage*
 - *Springer*
 - *Taylor & Francis*
 - *Cambridge*
 - Indexing
 - *SocINDEX*
 - *Independent Voices*
 - *Exploring Race in Society*
 - *Gale OneFile: Diversity Studies*
 - *Academic Search Complete*
 - *OneSearch*
 - Physical Space in Library (other than collections, explain) - **none**
 - Library Administrative/Research Support
 - ***Subject librarian Rosie Le Faive is available for consultation.***

New resources needed to support this proposal:

- Collections:

NEW COURSE PROPOSAL

Motion # 4

- Monographs - **none, though a few monographs of interest may be purchased with existing funds.**
- Subscriptions/Databases - **none**
- Other including potential Open Educational Resources (OERs)
 - **Syllabus: [Prison Abolition Syllabus 2.0](#) (2018) by "Guest Poster" on Black Perspectives. AAIHS.**
 - **Syllabus: [AAST 250.50: Human Rights and Mass Incarceration](#). (2021) Conteh, Alhaji. University of Montana.**
- Physical Space in Library (other than collections, explain) - **none**
- Library Administrative/Research Support - **none**
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - **none**

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year, \$ __0__ in third year....
- Annual: \$ __0__ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	February 19, 2025
Name of Librarian to be Contacted with Questions	Rosie Le Faive
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	March 19, 2025

NEW COURSE PROPOSAL

Motion # 5

Faculty/School: **Arts**

Department/Program(s): **DSJS**

MOTION: That a new course entitled **DSJS 3160 Climate Apocalypse, Climate Justice** be approved
as proposed

Course Number and Title	DSJS 3160 Climate Apocalypse, Climate Justice
Description	This course explores key texts from the emerging field of environmental humanities to examine two central questions: How do approaches to environmental problems, including the way they are understood and storied, influence responses to environmental crises? And how are interdisciplinary thinkers—from queer, feminist, anti/post-colonial, critical disability, and critical death studies—crafting alternative pathways, beyond despair and inaction and towards more just, resilient, and joyful communities?
Cross-Listing	No
Prerequisite/Co-Requisite	Second year standing or above, or permission of the instructor
Credit(s)	3
Notation	n/a

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 35

Rationale for New Course: To introduce a new course to the current DSJS course offerings, given that there are now two full-time faculty members. This course (has previously been offered as a special topics course

Effective Term: **WINTER 2026**

Implications for Other Programs: None

Impact on Students Currently Enrolled: None – more options for DSJS courses

Resources Required: None

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. n/a

NEW COURSE PROPOSAL**Motion # 5**

Authorization***Date:***

Departmental Approval: Ann Braithwaite, Coordinator	February 14, 2025
Faculty/School Approval: Arts Curriculum Committee	September 14, 2025
Faculty Dean's Approval: Sharon Myers	September 14, 2025
Graduate Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL**Motion # 5****LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL**

DSJS 3160 Climate Apocalypse, Climate Justice

Existing resources:

- Collections (including Interdisciplinary packages)
 - Print Books
 - By subject headings:
 - ***"Environmental justice": 6 records***
 - By keyword:
 - ***climate apocalypse: 2 records***
 - E-books
 - By subject phrase search:
 - ***"Environmental justice": 2641 results***
 - By keyword:
 - ***climate apocalypse: 692 results***

These results come from a mix of subscriptions and perpetual holdings; it is not possible at this time to determine how the results line up against our purchases or subscription packages.
 - Other physical media
 - ***None***
 - Other online media
 - ***AVON (Academic Video Online) - over 60,000 academic videos that may provide additional case studies or discourse***
 - ***NFB and Curio.ca - Canadian video content including documentaries, news, and biographical films. May provide narratives of community resilience and resistance.***
 - Subscriptions
 - Journals

NEW COURSE PROPOSAL

Motion # 5

-
- *Taylor & Francis SSH journals*
 - *ScienceDirect (Elsevier)*
 - *Springer Nature*
 - *Wiley Online Journals*
 - *Sage Premier*
 - *Oxford Journals*
 - eBook "Big" subscription packages
 - *EBSCO Academic North America*
 - "EBA" (large subscription, with a small selection becoming perpetual access)
 - *JSTOR*
 - *Sage*
 - *Springer*
 - *Taylor & Francis*
 - *Cambridge*
 - Indexing
 - *Gale OneFile: Diversity Studies*
 - *Gale OneFile: Environmental Studies and Policy*
 - *Sustainability Reference Center*
 - *SocINDEX*
 - *Independent Voices*
 - *Academic Search Complete*
 - *OneSearch*
 - Physical Space in Library (other than collections, explain) - **none**
 - Library Administrative/Research Support

NEW COURSE PROPOSAL

Motion # 5

- ***Subject librarian Rosie Le Faive is available for consultation.***

New resources needed to support this proposal:

- Collections:
 - Monographs - ***none, though a few monographs of interest may be purchased with existing funds.***
 - Subscriptions/Databases - ***none***
 - Other including potential Open Educational Resources (OERs)

The following OERs may be of interest:

- ***OER's in [Libguide for Climate Justice](#) - Spokane Community College***
 - ***(includes OER resources recommended by faculty - see also suggested books, films, and other guides)***
- ***Video (interview/webinars) [resources for Climate Justice](#) - York University Open Educational Resources***

- Physical Space in Library (other than collections, explain) - ***none***
- Library Administrative/Research Support - ***none***
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - ***none***

Summary of additional budget allocation required:

- First year startup: \$ __0__ in first fiscal year the course/program is offered
- Additional startup years: \$ __0__ in second year, \$ __0__ in third year....
- Annual: \$ ____0____ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: __0__

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	February 19, 2025
Name of Librarian to be Contacted with Questions	Rosie Le Faive
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	March 19, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 6

Revision is for a: **Course Description Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **History**

MOTION: ☐ To have the change in the course description for HIST3950, American Immigration History be approved as proposed. Also to have the change in the course's name be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
3950 Race & Ethnicity in American Life: A History of Immigration The history of immigration focuses on the voluntary movement of peoples from Europe and Asia to the United States from the colonial era to the present. Topics include early settlement and migration, indentured servitude, the European origins and American destinations of the successive waves of immigrants, rural and urban immigrant life, Asian immigration, changing immigration law, and the new ethnicity. Through an examination of the immigrant experience in America, this course develops an understanding of the multiplicity and diversity of American society. PREREQUISITES: History 2410/2420 or permission of the instructor Lecture/Seminar: Three hours a week	3950 Race & Ethnicity in American Life: A History of Immigration <u>Migration in United States History</u> The history of immigration migration focuses on the voluntary free and forced movement of peoples from Europe, and Asia, and Africa to (and from) the United States from the colonial era to the present. Topics <u>Case Studies</u> include early settlement, and migration, <u>immigration and emigration</u>; the transatlantic slave trade; <u>Indigenous Displacement</u>; indentured servitude & <u>Chinese exclusion</u>; transpacific networks; the European origins and American destinations of the successive waves of immigrants; <u>refugee experiences and immigration law</u>; 'illegal' <u>immigration</u>; nativism; and islamophobia. <u>Through this course, students will encounter diverse migrant experiences and cultivate a critical vocabulary of migration within the United States context</u> rural and urban immigrant life, Asian immigration, changing immigration law, and the new ethnicity. Through an examination of the immigrant experience in America, this course develops an understanding of the multiplicity and diversity of American society. PREREQUISITES: History 2410/2420 or permission of the instructor Lecture/Seminar: Three hours a week.

CALENDAR & CURRICULUM CHANGE

Motion # 6

Rationale for Change: The new description reflects efforts taken to acknowledge the multiple ways people move and the circumstances of said mobility, whether it be free or coerced. It emphasises that the course will be looking also at the forced migration and Indigenous displacement implicit in settler colonialism, and that it will be considering a more contemporary suite of topics that relate to how migration is conceived of in the American news cycle today.

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: n/a

Authorization

Date:

Departmental Approval: Richard Raiswell	September 14, 2025
Faculty/School Approval: Arts Curriculum Committee	September 14, 2025
Faculty Dean's Approval: Sharon Myers	September 14, 2025
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2024

NEW COURSE PROPOSAL

Motion # 7

Faculty/School: **Arts**

Department/Program(s): **Music**

MOTION: That a new course entitled MUS-3155 Songwriting Workshop I be approved as proposed.

Course Number and Title	MUS-3155 SONGWRITING WORKSHOP I
Description	This intensive workshop-oriented course offers students the opportunity to practice writing both lyrics and music within common contemporary song frameworks. Particular attention will be placed on developing effective creative habits and processes, including idea generation, revision of work, self-assessment, and maintenance of an artist's journal. The course will explore song as both a musical and literary genre, employing both lyrics-first and music-first writing strategies. Students will share works-in-progress in class for peer feedback and will present completed songs in the form of standard lead sheets and through in-class performances.
Cross-Listing	N/a
Pre-requisite/Co-requisite	Music 2130 and 2150
Credit(s)	3
Notation	Lecture, not offered every year

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 12

Rationale for New Course: This course has been offered twice before (Fall 2021 & Winter 2024) using the course number MUS-3150 Composition. However, we have also been offering MUS-3150 in its original form as a classical composition course (i.e., completely different content). Creating a new dedicated course number for Songwriting will better serve students who want to take both Songwriting and Composition, so as not to limit their elective options. Both courses are popular (and very relevant) options for our students, and align with our updated mission to develop creativity and evolve our curriculum beyond the Eurocentric classical canon.

Effective Term: WINTER 2026

Implications for Other Programs: None.

Impact on Students Currently Enrolled: Only positive. Allows us to provide a wider variety of Music electives in rotation.

NEW COURSE PROPOSAL

Motion # 7

Resources Required: None. This course is already being taught by a full-time faculty member in their regular rotation of electives – we are simply looking for a dedicated course number.

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. [n/a](#)

Authorization

Date:

Departmental Approval: Dale Sorensen, Chair	July 10, 2025
Faculty/School Approval: Arts Curriculum Committee	September 14 ,2025.
Faculty Dean's Approval: Sharon Myers	September 14 ,2025.
Graduate Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL**Motion # 7****LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS-3155 SONGWRITING WORKSHOP I**

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - We have relatively few print materials that directly support this course. Materials in our print collection include Bob Snider's *On Songwriting*, some biographical materials about songwriters, a few songbooks, and Morley Pinsent's *Songwriter's Resource Guidebook* (in Special Collections).
 - Our ebook holdings include *Songwriting for Dummies* (2020), *Great Songwriting Techniques* (2018), *The Art of Songwriting* (2016), and *The Complete Singer-Songwriter* (2016). We also have some biographical, historical, and therapeutic materials about songwriting and songwriters. As in the print collection, these materials are relatively few.
 - We have some related collections that might be of interest depending on the instructor's approach, including our poetry collection and some artists' journals/information about artists' creative processes.
 - Our physical media collection includes recorded music across genres, mostly from the 20th century, on both vinyl records and compact discs.
 - We have an online subscription to Naxos Music, a streaming music collection that has an emphasis on instrumental music but also includes some music (including songs) performed by vocal ensembles, some film and television music, some pop/rock music, and some "world" music.
 - We provide access to, and reference assistance with, the Canadian Music Periodical Index, a freely-available resource from Library and Archives Canada. When a student or instructor has found index entries for materials of interest in CMPI, we can often provide access to the full text via our own periodical subscriptions or through Interlibrary Loan.
- Interdisciplinary packages that include content that support this course
 - Project MUSE
 - Gale OneFile (particularly the Fine Arts package)
 - O'Reilly includes some books about songwriting and composition, music production, and music distribution, particularly where computers are involved.
 - Eureka and NewsBank (newspaper databases, useful for news coverage of music topics, including interviews)

NEW COURSE PROPOSAL

Motion # 7

- Physical Space in Library (other than collections, explain)
 - The Collaboratory space includes both software and hardware for listening to music in physical and digital formats, editing recorded music, and other functions that might be relevant to students in this course
- Library Administrative/Research Support
 - The Music liaison librarian, interlibrary loan staff, and others are available to support students with requests for information; while information needed for this course might fall outside the stereotypical “research” sources, we do consider those requests relevant to library services.

New resources needed to support this proposal:

Based on the nature of this course and its previous life as a version of the Composition course, **I am not requesting any new resources to support this proposal.** I encourage instructors and students to be in touch with the library if there are information needs that we might be able to support.

Summary of additional budget allocation required: **N/A**

- First year startup: \$ ____ in first fiscal year the course/program is offered
- Additional startup years: \$ ____ in second year, \$ ____ in third year....
- Annual: \$ _____ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: _____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	July 10, 2025
Name of Librarian to be Contacted with Questions	Katelyn Browne
Approved by University Librarian or Designate	Simon Lloyd
Date Approved by UL or Designate	July 15, 2025

NEW COURSE PROPOSAL

Motion # 8

Faculty/School: **Arts**

Department/Program(s): **Music**

MOTION: That a new course entitled MUS-4155 Songwriting Workshop II be approved as proposed.

Course Number and Title	MUS – 4155 SONGWRITING WORKSHOP II
Description	This course continues the development of songwriting skills introduced in Music 3155. Attention will be placed on deepening effective creative habits and processes, including idea generation, revision of work, self-assessment, and the maintenance of an artist's journal. Students will share works-in-progress in class for peer feedback and will present completed songs in the form of standard lead sheets and through in-class performances.
Cross-Listing	N/a
Pre-requisite/Co-requisite	Music 3155 and permission of the instructor
Credit(s)	3
Notation	Lecture, not offered every year

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 12

Rationale for New Course: This course has been offered twice before (Fall 2021 & Winter 2024) using the course number MUS-4150 Composition. However, we have also been offering MUS-4150 in its original form as a classical composition course (i.e., completely different content). Creating a new dedicated course number for Songwriting will better serve students who want to take both Songwriting and Composition, so as not to limit their elective options. Both courses are popular (and very relevant) options for our students, and align with our updated mission to develop creativity and evolve our curriculum beyond the Eurocentric classical canon. This course would be taught concurrently with MUS-3155 (see companion new course proposal).

Effective Term: WINTER 2026

Implications for Other Programs: None.

Impact on Students Currently Enrolled: Only positive. Allows us to provide a wider variety of Music electives in rotation.

Resources Required: None. This course is already being taught by a full-time faculty member in their regular rotation of electives – we are simply looking for a dedicated course number.

NEW COURSE PROPOSAL

Motion # 8

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. [Click here to enter text.](#)

Authorization**Date:**

Departmental Approval: Dale Sorensen, Chair	July 10, 2025
Faculty/School Approval: Arts Curriculum Committee	September 14, 2025
Faculty Dean's Approval: Sharon Myers	September 14, 2025
Graduate Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL**Motion # 8****LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL****MUS-4155 SONGWRITING WORKSHOP II**

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - We have relatively few print materials that directly support this course. Materials in our print collection include Bob Snider's *On Songwriting*, some biographical materials about songwriters, a few songbooks, and Morley Pinsent's *Songwriter's Resource Guidebook* (in Special Collections).
 - Our ebook holdings include *Songwriting for Dummies* (2020), *Great Songwriting Techniques* (2018), *The Art of Songwriting* (2016), and *The Complete Singer-Songwriter* (2016). We also have some biographical, historical, and therapeutic materials about songwriting and songwriters. As in the print collection, these materials are relatively few.
 - We have some related collections that might be of interest depending on the instructor's approach, including our poetry collection and some artists' journals/information about artists' creative processes.
 - Our physical media collection includes recorded music across genres, mostly from the 20th century, on both vinyl records and compact discs.
 - We have an online subscription to Naxos Music, a streaming music collection that has an emphasis on instrumental music but also includes some music (including songs) performed by vocal ensembles, some film and television music, some pop/rock music, and some "world" music.
 - We provide access to, and reference assistance with, the Canadian Music Periodical Index, a freely-available resource from Library and Archives Canada. When a student or instructor has found index entries for materials of interest in CMPI, we can often provide access to the full text via our own periodical subscriptions or through Interlibrary Loan.
- Interdisciplinary packages that include content that support this course
 - Project MUSE
 - Gale OneFile (particularly the Fine Arts package)
 - O'Reilly includes some books about songwriting and composition, music production, and music distribution, particularly where computers are involved.
 - Eureka and NewsBank (newspaper databases, useful for news coverage of music topics, including interviews)

NEW COURSE PROPOSAL

Motion # 8

- Physical Space in Library (other than collections, explain)
 - The Collaboratory space includes both software and hardware for listening to music in physical and digital formats, editing recorded music, and other functions that might be relevant to students in this course
- Library Administrative/Research Support
 - The Music liaison librarian, interlibrary loan staff, and others are available to support students with requests for information; while information needed for this course might fall outside the stereotypical “research” sources, we do consider those requests relevant to library services.

New resources needed to support this proposal:

Based on the nature of this course and its previous life as a version of the Composition course, **I am not requesting any new resources to support this proposal.** I encourage instructors and students to be in touch with the library if there are information needs that we might be able to support.

Summary of additional budget allocation required: **N/A**

- First year startup: \$ ____ in first fiscal year the course/program is offered
- Additional startup years: \$ ____ in second year, \$ ____ in third year....
- Annual: \$ _____ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: _____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	July 10, 2025
Name of Librarian to be Contacted with Questions	Katelyn Browne
Approved by University Librarian or Designate	Simon Lloyd
Date Approved by UL or Designate	July 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 9

Revision is for a: **Academic Regulation Change**

Faculty/School/Department: **Arts**

Department/Program(s)/Academic Regulations: **Political Science**

MOTION: That the requirements for a major in Political Science be revised to allow students to count either POLS 2530 or POLS 2220 as a core course.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
REQUIREMENTS FOR A MAJOR IN POLITICAL SCIENCE To obtain a major in Political Science, students must complete a minimum of 42 semester hours (14 courses) in Political Science, with must include the following core courses: NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course. 2530 Introduction to Political Theory, 2620 Canadian Politics, 2820 International Politics, and either 4220 Comparative Ethnic Nationalism or 4510 Comparative Politics; one further course from each of the following fields: Canadian Politics, Comparative Politics, and International Politics; and an additional seven electives in the discipline. Majors will normally complete Political Science 2530 (Introduction to Political Theory) by the end of their second year of study; they must do so no later than the end of their third year of studies. A major program must contain a minimum of six courses at the 3000 or 4000 level. The four required core courses cover four areas in the discipline: Introduction to Political Theory (2530), Canadian Politics (2620), International Politics (2820), and Comparative Politics (4510).	REQUIREMENTS FOR A MAJOR IN POLITICAL SCIENCE To obtain a major in Political Science, students must complete a minimum of 42 semester hours (14 courses) in Political Science, with must include the following core courses: NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course. <u>One of 2220 Political Ideologies or</u> 2530 Introduction to Political Theory, 2620 Canadian Politics, 2820 International Politics, and either 4220 Comparative Ethnic Nationalism or 4510 Comparative Politics; one further course from each of the following fields: Canadian Politics, Comparative Politics, and International Politics; and an additional seven electives in the discipline. Majors will normally complete <u>Political Science 2220 (Political Ideologies) or</u> Political Science 2530 (Introduction to Political Theory) by the end of their second year of study; they must do so no later than the end of their third year of studies. A major program must contain a minimum of six courses at the 3000 or 4000 level. The four required core courses cover four areas in the discipline: <u>Political Ideologies (2220) or</u> Introduction to Political Theory (2530), Canadian Politics (2620), International Politics (2820), and Comparative Politics (4510) <u>or Comparative Ethnic Nationalism (4220).</u>

CALENDAR & CURRICULUM CHANGE

Motion # 9

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
The purpose of the core-course requirement is to ensure that every graduate of the Department has a solid grounding in fields integral to the discipline. In addition, the core courses promote the development of analytical skills and lay the foundations for more effective work in advanced-level courses. All majors and prospective majors are advised to consult with the Department Chair at the beginning of each term. This consultation is intended to ensure that each student's program satisfies the Department's requirements and satisfies the student's needs.	The purpose of the core-course requirement is to ensure that every graduate of the Department has a solid grounding in fields integral to the discipline. In addition, the core courses promote the development of analytical skills and lay the foundations for more effective work in advanced-level courses. All majors and prospective majors are advised to consult with the Department Chair at the beginning of each term. This consultation is intended to ensure that each student's program satisfies the Department's requirements and satisfies the student's needs.

Rationale for Change: By allowing students to fulfill the major requirement by taking either 2530 or 2220, we provide greater flexibility for students and allow the Department to offer these courses in alternate years. *Note that the previous calendar change that was approved, and which allowed students to also choose between 4510 and 4220, neglected to add that option to the description (last sentence). This has also been corrected in the text above.*

Effective Term: FALL 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: Students currently enrolled as political science majors will have greater flexibility in their course selections. Students already enrolled in, or who have already taken POLS 2530 will not be affected. Students who have taken POLS 2220 in Winter 2026 but who might not have taken POLS 2530 will also now be able to count this course as fulfilling one of the requirements for their major

Authorization

Date:

Departmental Approval: Don Desserud	August 11, 2025
Faculty/School Approval: Arts Curriculum Committee.	September 14, 2025
Faculty Dean's Approval: Sharon Myers	September 14, 2025
Grad. Studies Dean's Approval: n/a	n/a
Registrar's Office Approval: Darcy McCardle	September 15, 2025

SUMMARY OF FACULTY OF BUSINESS**Motion #'s 10-15****Summary of Motions**
Faculty of Business

#	Type of Motion	Motion
10.	Pre-req Addition/Change	BUS 2310
11.	Pre-req Addition/Change	BUS 2880
12.	Pre-req Addition/Change	BUS 4950
13.	Calendar Entry Change	BUS 4850
14.	Calendar Entry Change	To approve the changes for the Bachelor of Tourism and Hospitality Program
15.	Calendar Entry Change	To approve changes for the Bachelor of Business Studies Program

CALENDAR & CURRICULUM CHANGE

Motion # 10

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To update prerequisites for BUS-2310 in Academic Calendar

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
2310 CORPORATE FINANCE Finance is concerned with the planning for, acquisition, and utilization of funds. The major topics discussed in this course include the time value of money, analysis of financial projections, of financial markets, sources of corporate financing, cost of capital, capital budgeting, and working capital management. PREREQUISITE: Accounting 1010 Three hours a week	2310 CORPORATE FINANCE Finance is concerned with the planning for, acquisition, and utilization of funds. The major topics discussed in this course include the time value of money, analysis of financial projections, of financial markets, sources of corporate financing, cost of capital, capital budgeting, and working capital management. PREREQUISITE: Accounting 1010, <u>or admitted to ABBA from Accounting Tech diploma, or admitted to BBST from Accounting Tech diploma.</u> Three hours a week

Rationale for Change: The prerequisite wording is currently inconsistent between the Academic Calendar and Colleague. This change eliminates the inconsistency as the wording in Colleague is correct (since students admitted to either the ABBA or BBST from Accounting Tech diploma at Holland College do not take Accounting 1010 at UPEI but do need to take 2310 Corporate Finance).

Effective Term: SUMMER 2026

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	July 8, 2025
Faculty/School Approval: MFoB Faculty	August 15, 2025
Faculty Dean's Approval: Tarek Mady	August 18, 2025
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 11

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To update prerequisites for BUS-2880 in Academic Calendar

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
2880 RESEARCH AND EVIDENCE-BASED MANAGEMENT Evidence-based management considers ethics and stakeholder concerns, practitioner judgment and expertise, local data and experimentation, and principles derived through formal research to inform decision-making. This course introduces students to qualitative and quantitative perspectives and methods for conducting and evaluating business research. Students develop information literacy as they learn to question assumptions and think critically about the nature of evidence and claims made about organizational phenomena. Problems in and prospects for improved managerial decision-making are included. PREREQUISITE: Minimum of second year standing in an undergraduate program or permission of the instructor Three hours a week	2880 RESEARCH AND EVIDENCE-BASED MANAGEMENT Evidence-based management considers ethics and stakeholder concerns, practitioner judgment and expertise, local data and experimentation, and principles derived through formal research to inform decision-making. This course introduces students to qualitative and quantitative perspectives and methods for conducting and evaluating business research. Students develop information literacy as they learn to question assumptions and think critically about the nature of evidence and claims made about organizational phenomena. Problems in and prospects for improved managerial decision-making are included. PREREQUISITE: Minimum of second year standing in an undergraduate program or permission of the instructor <u>or admitted to BBST, BBTH or ABBA</u> Three hours a week

Rationale for Change: Students do not have 2nd year standing until they receive their transfer credits (late May) which occurs after registration opens leaving them unable to register because courses are already full.

Effective Term: SUMMER 2026

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	July 8, 2025
Faculty/School Approval: MFoB Faculty	August 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 11

Faculty Dean's Approval: Tarek Mady	August 18, 2025
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 12

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the removal of BUS 1410 and BUS 2310 as prerequisites for BUS 4950

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
4950 BUSINESS RESEARCH I This required course examines the general methodology of conducting business research. The student will use the principles acquired in class to prepare and present a substantial paper on a research topic chosen in consultation with a faculty supervisor. PREREQUISITE: Business 1410, Business 2310, and Business 2880 and Business 3910 or permission of the instructor Three hours a week 4960 BUSINESS RESEARCH II This course allows students to pursue a research project in further depth. PREREQUISITE: Business 4950 and permission of the instructor Three hours a week	4950 BUSINESS RESEARCH I This required course examines the general methodology of conducting business research. The student will use the principles acquired in class to prepare and present a substantial paper on a research topic chosen in consultation with a faculty supervisor. PREREQUISITE: Business 1410, Business 2310, and Business 2880 and Business 3910 or permission of the instructor Three hours a week 4960 BUSINESS RESEARCH II This course allows students to pursue a research project in further depth. PREREQUISITE: Business 4950 and permission of the instructor Three hours a week

Rationale for Change: Simplify Calendar entry because BUS1410 and 2310 are already prerequisites for BUS-3910

Effective Term: SUMMER 2026

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	July 8, 2025
Faculty/School Approval: MFoB Faculty	August 15, 2025
Faculty Dean's Approval: Tarek Mady	August 18, 2025
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.

CALENDAR & CURRICULUM CHANGE**Motion # 12**

Registrar's Office Approval: Darcy McCardle	September 15, 2025
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Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 13

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Minor in Business Requirements**

MOTION: To approve changes to the Minor in Business Administration Program

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
Minor in Business Administration The Minor in Business Administration is designed for students in faculties other than Business Administration. The Minor consists of at least twenty-one semester hours. Completion of the Minor in Business Administration requires successful completion of the following courses: Required: Accounting 1010 – Introduction to Financial Accounting Business 1410 – Marketing Business 1710 – Organizational Behaviour FOUR of the following courses: Accounting 2210 – Managerial Accounting Business 2510- Introduction to Management Science Business 2650 – Introduction to Entrepreneurship and Small Business Management Business 2880 – Research and Evidence-Based Management Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3010 – Business Law – Part I Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 4850 – Developing Management Skills	Click here to enter text. Please note maximum allowance of 40 characters for course titles & 100 words for course descriptions. Minor in Business Administration The Minor in Business Administration is designed for students in faculties other than Business Administration. The Minor consists of at least twenty-one semester hours. Completion of the Minor in Business Administration requires successful completion of the following courses: Required: Accounting 1010 – Introduction to Financial Accounting Business 1410 – Marketing Business 1710 – Organizational Behaviour FOUR of the following courses: Accounting 2210 – Managerial Accounting Business 2510 – Introduction to Management Science Business 2650 – Introduction to Entrepreneurship and Small Business Management Business 2880 – Research and Evidence-Based Management Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3010 – Business Law – Part I Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 4850 – Developing Management Skills <u>FOUR 2000-level or above Business and/or Accounting courses.</u>

CALENDAR & CURRICULUM CHANGE

Motion # 13

Rationale for Change: To allow students more flexibility in course choice for their Minor in Business Administration.

Effective Term: FALL 2025

Implications for Other Programs: No implications for other programs as overall number of credit hours to obtain Minor in Business Administration remains unchanged.

Impact on Students Currently Enrolled: No impact on students currently enrolled other than increased choice for remaining courses to complete their Minor.

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	July 8, 2025
Faculty/School Approval: MFoB Faculty	August 15, 2025
Faculty Dean's Approval: Tarek Mady	August 18, 2025
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 14

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Bachelor of Business in Tourism and Hospitality Program

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
Bachelor of Business in Tourism and Hospitality The Bachelor of Business in Tourism and Hospitality (BBTH) is a two-year post-diploma degree available only to graduates of diploma programs at the Atlantic Tourism and Hospitality Institute (ATHI) or of similar programs at similar post-secondary institutions. This post-diploma degree provides the opportunity for students to continue their education through a concentration in Business Administration. Students must meet the UPEI admission requirements for this degree by completing the ATHI diploma, including economics, or equivalent course work at a university or college, with a minimum overall average of 70%. In the BBTH program, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.) REQUIRED COURSES Required courses recommended to be taken in a student's FIRST year at UPEI: Accounting 1010 – Introduction to Financial Accounting Accounting 2210 – Managerial Accounting Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I UPEI 1010 – Writing Studies (see note 3) IKE 1040 – Indigenous Teachings	Bachelor of Business in Tourism and Hospitality The Bachelor of Business in Tourism and Hospitality (BBTH) is a two-year post-diploma degree available only to graduates of diploma programs at the Atlantic Tourism and Hospitality Institute (ATHI) or of similar programs at similar post-secondary institutions. This post-diploma degree provides the opportunity for students to continue their education through a concentration in Business Administration. Students must meet the UPEI admission requirements for this degree by completing the ATHI diploma, including economics, or equivalent course work at a university or college, with a minimum overall average of 70%. In the BBTH program, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.) REQUIRED COURSES Required courses recommended to be taken in a student's FIRST year at UPEI: Accounting 1010 – Introduction to Financial Accounting Accounting 2210 – Managerial Accounting Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications <u>Business 2310 – Corporate Finance</u> Business 2510 – Introduction to Management Science Business 2720 – Human Resource Management Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I

CALENDAR & CURRICULUM CHANGE

Motion # 14

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
Required courses recommended to be taken in a student's SECOND year at UPEI: Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills ELECTIVE COURSES In addition to the 18 required courses, students must take 2 elective courses. One of these electives must be at the 2000 level or higher. Island Studies 2110 (Island Tourism) is highly recommended. NOTES: 1. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration. 2. Business 3730 (Tourism Management) or Business 4540 (Tourism and Hospitality management) is recommended for the free elective. 3. The completion of UPEI 1010 is a required course for the BBTH, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. 4. Students are eligible to apply to the Cooperative Education program upon entrance to the University. 5. The following courses are not eligible as electives for the BBTH program: Math 1110/1120, and Economics 1010/1020.	UPEI 1010 – Writing Studies (see note 3) IKE 1040 – Indigenous Teachings Required courses recommended to be taken in a student's SECOND year at UPEI: Business 2310 – Corporate Finance Business 2720 – Human Resource Management <u>Business 2880 – Research and Evidence-Based Management</u> <u>Business 3010 – Business Law – Part I</u> Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills ELECTIVE COURSES In addition to the 18 required courses, students must take 2 elective courses. One of these electives must be at the 2000 level or higher. Island Studies 2110 (Island Tourism) is highly recommended. NOTES: 1. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration. 2. Business 3730 (Tourism Management) or Business 4540 (Tourism and Hospitality management) is recommended for the free elective. 3. The completion of UPEI 1010 is a required course for the BBTH, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. 4. Students are eligible to apply to the Cooperative Education program upon entrance to the University. 5. The following courses are not eligible as electives for the BBTH program: Math 1110/1120, and Economics 1010/1020.

Rationale for Change: Changing the sequence/timing of courses to allow student to complete BBTH degree in two years as intended.

CALENDAR & CURRICULUM CHANGE

Motion # 14

Effective Term: FALL 2025**Implications for Other Programs:** N/A**Impact on Students Currently Enrolled:** N/A**Authorization****Date:**

Departmental Approval: MFoB Curriculum Committee	July 8, 2025
Faculty/School Approval: MFoB Faculty	August 15, 2025
Faculty Dean's Approval: Tarek Mady	August 18, 2025
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 15

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Bachelor of Business Studies Program

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
Bachelor of Business Studies The Bachelor of Business Studies (BBST) program is a post-diploma degree. It will require a minimum of two years of academic study at UPEI, the curriculum of which will consist primarily of core courses and a few electives. To be eligible for program admission, students must have already completed a two-year business diploma in specified programs at a recognized college and have achieved an overall average of 70%. Students must meet the UPEI admission requirements for this degree. In the BBST, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.) REQUIRED COURSES Required courses recommended to be taken in a student's FIRST year at UPEI: Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see note 1) Accounting 2210 – Managerial Accounting (except students whose college diploma was in Accounting; see note 1) UPEI 1010 – Writing Studies (see note 6) IKE 1040 – Indigenous Teachings Required courses recommended to be taken in a student's SECOND year at UPEI:	Bachelor of Business Studies The Bachelor of Business Studies (BBST) program is a post-diploma degree. It will require a minimum of two years of academic study at UPEI, the curriculum of which will consist primarily of core courses and a few electives. To be eligible for program admission, students must have already completed a two-year business diploma in specified programs at a recognized college and have achieved an overall average of 70%. Students must meet the UPEI admission requirements for this degree. In the BBST, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.) REQUIRED COURSES Required courses recommended to be taken in a student's FIRST year at UPEI: Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications <u>Business 2310 – Corporate Finance</u> Business 2510 – Introduction to Management Science <u>Business 2720 – Human Resource Management</u> Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see note 1) Accounting 2210 – Managerial Accounting (except students whose college diploma was in Accounting; see note 1) UPEI 1010 – Writing Studies (see note 6) IKE 1040 – Indigenous Teachings

CALENDAR & CURRICULUM CHANGE

Motion # 15

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills ELECTIVE COURSES For students whose college diploma was in Accounting: In addition to the 16 required courses, students must take 4 elective courses. For students whose college diploma was in Business or Retail Management: In addition to the 18 required courses, students must take 2 elective courses. NOTES: - Students who have completed a diploma in Accounting Technology must take two business electives in place of Accounting 1010 and Accounting 2210. - Accounting courses are considered to be Business electives. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration. - Recommended Business electives include Business 2650 (Introduction to Small Business and Entrepreneurship), Business 4650 (Project Management), Business 4710 (Org. Development), and Business 4760 (Intercultural Management). - Students are eligible to apply to the Co-operative Education program upon entrance to the university. - Unless specified, the following courses are not eligible as electives for the BBST program: Math 1110/1120, Economics 1010/1020, and Business 1010. - The completion of UPEI 1010 is a required course for the BBST, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.	Required courses recommended to be taken in a student's SECOND year at UPEI: Business 2310 – Corporate Finance Business 2720 – Human Resource Management <u>Business 2880 – Research and Evidence-Based</u> <u>Business 3010 – Business Law – Part I</u> Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills ELECTIVE COURSES For students whose college diploma was in Accounting: In addition to the 16 required courses, students must take 4 elective courses. For students whose college diploma was in Business or Retail Management: In addition to the 18 required courses, students must take 2 elective courses. NOTES: - Students who have completed a diploma in Accounting Technology must take two business electives in place of Accounting 1010 and Accounting 2210. - Accounting courses are considered to be Business electives. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration. - Recommended Business electives include Business 2650 (Introduction to Small Business and Entrepreneurship), Business 4650 (Project Management), Business 4710 (Org. Development), and Business 4760 (Intercultural Management). - Students are eligible to apply to the Co-operative Education program upon entrance to the university. - Unless specified, the following courses are not eligible as electives for the BBST program: Math 1110/1120, Economics 1010/1020, and Business 1010. - The completion of UPEI 1010 is a required course for the BBST, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.

CALENDAR & CURRICULUM CHANGE

Motion # 15

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>

Rationale for Change: Changing the sequence/timing of courses to allow student to complete BBST degree in two years as intended.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	July 8, 2025
Faculty/School Approval: MFoB Faculty	August 15, 2025
Faculty Dean's Approval: Tarek Mady	August 18, 2025
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 20

SUMMARY OF CHANGES FACULTY OF EDUCATION

Motion #

Summary of Motions

Faculty of Education

#	Type of Motion	Motion
16.	New Calendar Entry	Academic Dates for 2026-2027 for the Bachelor of Education Programs

NEW CALENDAR ENTRY

Motion # 16

Faculty/School: **Education**

Department/Program(s): **Bachelor of Education / Bachelor of Education (français langue seconde)**

MOTION: To approve Academic Dates for 2026-2027 for the Bachelor of Education programs

Proposed New Calendar Entry	
Calendar Dates 2026-2027 (Bachelor of Education)	
NB- This Calendar applies to students commencing their BEd program in 2026. For those students entering the program in 2027, please see the 2027-28 Academic Calendar.	
*Note: For courses that do not follow the regularly scheduled Summer Session dates published here, please note the unique First day, Last day, Add, Drop and Discontinuation deadlines published. Tuition and fee payment deadline matches the Add/ Drop date for each course	
SUMMER SEMESTER (May-August 2026)	
MAY 2026	
1 Friday	Mandatory Program Orientation for all incoming students
4 Monday	First day of classes in Summer Session 1
8 Friday	Last day to register late for First Summer Semester courses; last day to cancel registration for full refund; last day for changing courses or sections. For refund schedule for Summer sessions; please contact the Registrar's office or consult the following link in my UPEI
13-15 Wed – Friday	In school observation (students may attend their own UPEI convocation)
14 Thursday	Faculty of Education Convocation – No Classes
18 Monday	Victoria Day – No classes
*Note: For courses that do not follow the regularly scheduled Summer Session dates published here, please note the unique First day, Last day, Add, Drop and Discontinuation deadlines published. Tuition and fee payment deadline matches the Add/ Drop date for each course	
JUNE 2026	
26 Wednesday	Last day of classes in First Summer session

NEW CALENDAR ENTRY

Motion # 16

Proposed New Calendar Entry	
29 – July 3 (Mon-Fri)	Mid-summer Break. No classes
JULY 2026	
6 Monday	First day of Second Summer Session
9 Thursday	Last day to register for second summer session courses; last day to cancel registration for full refund; last day for changing courses or sections.*
14 Tuesday	First Summer session grades must be submitted to the Registrars Office by noon.
*Note: For courses that do not follow the regularly scheduled Summer Session dates published here, please note the unique First day, Last day, Add, Drop and Discontinuation deadlines published. Tuition and fee payment deadline matches the Add/ Drop date for each course	
AUGUST 2026	
20 Thursday	Last Day of classes in Second Summer Session
21 Friday	Gold Cup Day- No classes
24- Aug. 31	End of Summer Break
Fall Semester (September- December 2026)	
SEPTEMBER 2026	
1 Tuesday	First day of Fall Classes
1 Tuesday	In School Observation (campus classes suspended during these observation days)
3 Thursday	Faculty of Education PD Day for students
4-8 (Friday-Tuesday)	In School Observation (campus classes suspended during these observation days)
7 Monday	Labour Day. No Classes

NEW CALENDAR ENTRY

Motion # 16

Proposed New Calendar Entry	
8 Tuesday	Second Summer Session grades must be submitted to the Registrar's Office by noon.
18 Friday	Final day for registration, for cancellation of courses with full refund
22 Tuesday	All Fall semester fees due.
30 Wednesday	National Day for Truth and Reconciliation- No classes
OCTOBER 2026	
12 Monday	Thanksgiving Day- No classes.
15 Wednesday	Fall Practicum Begins
November 2026	
11 Wednesday	Remembrance Day – No classes in PEI schools
30 Monday	Final date to apply to graduate
DECEMBER 2026	
11 Friday	Last day of Fall Practicum.
23 Wednesday	End of Fall Semester. Course grades must be submitted to the Registrar's Office by noon.
Winter Semester (January- April 2027)	
JANUARY 2027	
4 Monday	First day of classes in Winter semester
22 Friday	Final day for registration, for cancellation of courses with full refund
26 Tuesday	All Winter semester fees due.

NEW CALENDAR ENTRY

Motion # 16

Proposed New Calendar Entry	
FEBRUARY 2027	
8 Monday	First day of Winter Practicum*
15 Monday	Islander Day. No classes for those doing practicum in PEI schools*
MARCH 2027	
March Break (Dates to align with those in schools where practicum takes place)	
26 Friday	Good Friday. No classes in PEI schools*
29 Monday	Easter Monday. No classes in PEI schools*
APRIL 2027	
23 Friday	Last day of Winter Practicum.
29 Thursday	Last day of Winter Semester; Course grades must be submitted to the Register's Office by noon on this date.
MAY 2027	
13 Thursday	CONVOCATION MORNING (Faculty of Education) No classes
*While in practicum in schools, students will follow the school calendars. Holidays, special days, parent-teacher interview dates and professional development days will apply to students while working in schools. These dates may differ from one school context to another.	

Rationale for New Calendar Entry: The above dates align with the programs schedule for 2026-2027.

Effective Term: SUMMER 2026

Implications for Other Programs: n/a

Impact on Students Currently Enrolled: n/a

Resources Required: n/a

Authorization	Date:
Departmental Approval: BEd Committee	September 9, 2025
Faculty/School Approval: Faculty of Education Council	September 12, 2025

NEW CALENDAR ENTRY

Motion # 16

Faculty Dean's Approval: Dr. Miles Turnbull, Dean	September 12, 2025
Graduate Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Dary McCardle	September 15, 2025

SUMMARY OF CHANGES REGISTRAR'S OFFICE**Motion #'s 17-18****Summary of Motions****Registrar's Office**

#	Type of Motion	Motion
17.	Calendar Entry Change	To establish a minimum grading deadline prior to the last day for course discontinuation in a semester.
18.	Calendar Entry Change	Academic Calendar Dates 2025-2026

CALENDAR & CURRICULUM CHANGE

Motion # 17

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **Registrar's Office**

MOTION: To establish a minimum grading deadline prior to the last day for course discontinuation in a semester.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
6. Course Registration The registration process consists of three steps: 1. payment of tuition deposit; 2. registration in courses; and 3. payment of fees by the published deadline. Double scheduling: students are not permitted to register in two courses that are offered during the same time period or during time periods that overlap. Course changes: students may make changes to their course selections as follows: • Adding: changes are made online, up to the "last day to register"; after this date, or at any time for classes that are "closed" by the Registrar's Office, permission of the instructor and the Chair [Arts and Science] or instructor and Dean [Professional programs, Faculty of Sustainable Design Engineering and the Faculty of Business] is required. • Course Dropping: changes are made online, up to the "last day to register"; after this date, and up to the deadline for discontinuation as published in the calendar, changes must be made in person at the Registrar's Office.	Click here to enter text. Please note maximum allowance of 40 characters for course titles & 100 words for course descriptions. 6. Course Registration The registration process consists of three steps: 1. payment of tuition deposit; 2. registration in courses; and 3. payment of fees by the published deadline. Double scheduling: students are not permitted to register in two courses that are offered during the same time period or during time periods that overlap. Course changes: students may make changes to their course selections as follows: • Adding: changes are made online, up to the "last day to register"; after this date, or at any time for classes that are "closed" by the Registrar's Office, permission of the instructor and the Chair [Arts and Science] or instructor and Dean [Professional programs, Faculty of Sustainable Design Engineering and the Faculty of Business] is required. • Course Dropping: changes are made online, up to the "last day to register"; after this date, and up to the deadline for discontinuation as published in the calendar, changes must be made in person at the Registrar's Office. ○ <u>Students are entitled to make informed decisions to discontinue from courses prior to the deadline for discontinuing courses in a semester. This means that the students shall have a reasonable opportunity to assess their progress in each course and to receive feedback on</u>

CALENDAR & CURRICULUM CHANGE

Motion # 17

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
Non-Credit Status: changes from “for credit” registration to “audit” status are made in person until the “last day to register”. Note: courses taken as non-credit audits will not be changed to “for credit” status beyond this date. “Audit” Status: requires the permission of the instructor and Chair or Dean, as appropriate.	<u>their performance in each course before making a decision.</u> - Provided that students submit work by the due date outlined in the method of evaluation, instructors shall mark and return work that is worth a total of at least 20% of the final grade at least one week before the last day to discontinue courses in a semester. - This excludes practicums, placements, internships and theses. This regulation does not apply to DVM or BEd programs. This excludes Summer Session course offerings. - Exceptions may be granted by permission of the Dean. - Non-Credit Status: changes from “for credit” registration to “audit” status are made in person until the “last day to register”. Note: courses taken as non-credit audits will not be changed to “for credit” status beyond this date. “Audit” Status: requires the permission of the instructor and Chair or Dean, as appropriate.

Rationale for Change: To provide students with transparency and clear expectations for receiving an informative amount of grading before the course discontinuation deadline to support decisions regarding their progress and to inform action necessary within regular deadline guided processes.

Effective Term: WINTER 2026

Implications for Other Programs: NA

Impact on Students Currently Enrolled: Supports current students

CALENDAR & CURRICULUM CHANGE

Motion # 17

Authorization

Date:

Departmental Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty/School Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	September 12, 2025

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 18

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Registrar's Office**

Department/Program(s)/Academic Regulations: **N/A**

MOTION: To update Academic Dates for 2025-2026 – all programs except Doctor of Veterinary Medicine and Bachelor of Education.

UPEI Calendar Dates 2025-2026

FALL SEMESTER (September–December 2025)

All programs except Doctor of Veterinary Medicine and Bachelor of Education

SEPTEMBER 2025

3 Wednesday	Classes Begin
7 Sunday	Final date to apply to graduate for Fall Semester
12 Friday	FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND
16 Tuesday	All Fall Semester Fees due.
30 Tuesday	National Day for Truth and Reconciliation. No classes

OCTOBER 2025

13 Monday	Thanksgiving Day. No Classes.
14-17 (Tues-Fri)	Mid-semester break. No Classes. (Does not apply to MBA)
31 Friday	Last day for discontinuing courses – 50% tuition refund. No discontinuations after this date.

NOVEMBER 2025

11 Tuesday	Remembrance Day. No Classes.
30 Sunday	Final date to apply to graduate for Winter Semester.

DECEMBER 2025

4 Thursday	Final Day of Fall Semester Classes	60 Teaching Days
9-18 (Tues-Thurs)	**EXAMINATIONS. No examinations will be held during the period 21 November to 4 December inclusive without the permission of the Chair and Dean. Note: Please see Academic Regulation #13.	
14 Sunday	Exams afternoon and evening only.	
23 Tuesday	End of Fall Semester. Course grades to be submitted to Registrar's Office by noon on this date.	

WINTER SEMESTER (January–May 2026)

All programs except Veterinary Medicine and Bachelor of Education

CALENDAR & CURRICULUM CHANGE

Motion # 18

JANUARY 2026

12 Monday Classes Begin
23 Friday **FINAL DAY FOR REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND**

27 Tuesday All Winter Semester Fees due.

FEBRUARY 2026

16 Monday Islander Day. No Classes.
17-20 (Tues-Fri) Mid-semester break. No Classes. **(Does not apply to MBA)**
17 Tuesday **Registration begins for 2026 Summer**
23 Monday Classes resume
25 Tuesday Deadline by which coursework worth at least 20% of the final grade is to be evaluated and returned to students

MARCH 2026

4 Tuesday Last day for discontinuing courses – 50% tuition refund. **No discontinuations after this date.**

APRIL 2026

60 Teaching Days

3 Friday Good Friday. No Classes.
6 Monday Easter Monday. No Classes
14 Tuesday **Final Day** of Winter Semester Classes
17-27 (Fri-Mon) ****EXAMINATIONS.** No examinations will be held during the period 30 March to 14 April inclusive without the permission of the Chair and Dean. **Note:** Please see Academic Regulation #13.
30 Thursday End of Winter Semester. Course grades for graduating students to be submitted to the Registrar's Office by noon on this date.

MAY 2026

4 Monday Course grades for all students (not graduating) to be submitted to Registrar's Office by noon on this date.
12 Tuesday **CONVOCATION MORNING (Faculty of Veterinary Medicine and Faculty of Nursing)**
13 Wednesday **CONVOCATION MORNING (Faculty of Business and Faculty of Engineering)**
14 Thursday **CONVOCATION MORNING (Faculty of Arts, Faculty of Education)**
15 Friday **CONVOCATION MORNING (Faculty of Science)**

19 Tuesday **Registration** date for students with 4th year standing
21 Thursday **Registration** date for students with 3rd year standing
25 Monday **Registration** date for students with 2nd year standing
26 Tuesday **Registration** date for all other students

SUMMER SEMESTER (May-August 2026)

CALENDAR & CURRICULUM CHANGE

Motion # 18

FEBRUARY 2026

17 Tuesday

REGISTRATION begins for **2026 Summer Semester (Including First and Second Summer Sessions)**

FIRST SUMMER SESSION 2026

NOTE: For courses that do not follow the regularly scheduled Summer Session dates published here, please note the unique First day, Last day, Add, Drop, and Discontinuation deadlines published here: [\[link\]](#). Tuition and fee payment deadline matches the Add/Drop date for each course

MAY 2026

11 Monday

First Summer Session classes begin

15 Friday

Last day to register late for First Summer Session courses; last day to cancel registration for full refund; last day for changing courses or sections

18 Monday

Victoria Day. No Classes.

JUNE 2026

4 Thursday

Last day to discontinue from First Summer Session courses*

18 Thursday

Final Day of First Summer Session Classes 28 Teaching Days

22-23 (Mon-Tues)

Exams for First Summer Session

26 Friday

First Summer Session grades must be submitted to Registrar's Office by noon

SECOND SUMMER SESSION 2026

NOTE: For courses that do not follow the regularly scheduled Summer Session dates published here, please note the unique First day, Last day, Add, Drop, and Discontinuation deadlines published here: [\[link\]](#). Tuition and fee payment deadline matches the Add/Drop date for each course

JUNE 2026

29 Monday

Second Summer Session classes begin

JULY 2026

1 Wednesday

Canada Day. No Classes.

3 Friday

Last day to register late for Second Summer Session courses; last day to cancel registration for full refund; last day for changing courses or sections.

17 Friday

Final date to apply to graduate for Summer Semester.

23 Thursday

Last day to discontinue from Second Summer Session courses*

AUGUST 2026

6 Thursday

Final Day of Second Summer Session Classes 28 Teaching Days

10-11(Mon-Tues)

Exams for Second Summer Session courses

14 Friday

Second Summer Session grades must be submitted to the Registrar's Office by noon

21 Friday

Gold Cup Saucer Day. No classes

CALENDAR & CURRICULUM CHANGE

Motion # 18

~~30 Sunday~~ 28 Friday **Final Day of Summer Semester (for Internships, coop placements and other learning delivered over the full Summer Semester (May through August) – Grades must be submitted to the Registrar's Office by noon for these courses.**

***NOTE:** For courses that do not follow the regularly scheduled Summer Session dates published here, please note the unique First day, Last day, Add, Drop, and Discontinuation deadlines published here: [\[link\]](#). Tuition and fee payment deadline matches the Add/Drop date for each course

****Should a final exam, scheduled within the exam period, be cancelled due to storm conditions or other unforeseen circumstances, the Registrar's Office will reschedule the exam. Cancelled exams will be rescheduled to the earliest possible date within the exam period (normally, this would occur at the end of the exam period to avoid other previously scheduled exams). Updates will be posted to the University website.**

Rationale for Change: To update 2025 -2026 Academic Calendar dates and to reflect the proposed deadline for minimum grading to occur.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled:
N/A

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: N/A	N/A
Faculty Dean's Approval: N/A	N/A
Grad. Studies Dean's Approval: N/A	N/A
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

SUMMARY OF CHANGES FACULTY OF SCIENCE

Motion #'s 19-34

Summary of Motions
Faculty of Science

#	Type of Motion	Motion
19.	Course Description Change	ESC 8020
20.	New Course Proposal	ESC 8090
21.	Course Description Change	ESC 8120
22.	Course Deletion	ESC 8130
23.	New Course Proposal	ESC 8210
24.	New Course Proposal	ESC 8230
25.	Course Description Change	ESC 8620
26.	Calendar Entry Change	ESC 8650
27.	Course Description Change	ESC 8710
28.	Course Deletion	ESC 8720
29.	Course Description Change	ESC 8730
30.	Course Deletion	ESC 8750
31.	Course Deletion	ESC 8790
32.	Course Description Change	ESC 8800
33.	Cross Listing	MMS 8800

SUMMARY OF CHANGES FACULTY OF SCIENCE**Motion #'s 19-34**

34.	Calendar Entry Change	To approve name change of areas of specialization of Major in Biology program
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CALENDAR & CURRICULUM CHANGE

Motion # 19

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: to update course description for ESC 8020

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8020 COMMUNICATION STRATEGIES This course promotes the development of communication skills in the context of environmental issues and exposes students to direct interaction with representatives from industry, government, community, and the social sciences. The course will also provide broad theoretical and practical knowledge needed to resolve disputes as well as skills training in techniques of mediation, facilitation, and negotiation. The course involves weekly assigned readings, an essay on a selected topic that includes an extensive literature review, and a seminar on the researched topic. Restriction: Student must be admitted to a graduate program in Science. HOURS OF CREDIT: 3	ESC 8020 COMMUNICATION STRATEGIES This course promotes the development of communication skills in the context of environmental issues and exposes students to direct interaction with representatives from industry, government, community, and the social sciences. The course will also provide broad theoretical and practical knowledge needed to resolve disputes as well as skills training in techniques of mediation, facilitation, and negotiation. The course involves weekly assigned readings, an essay on a selected topic that includes an extensive literature review, and a seminar on the researched topic. <u>This course will help graduate students develop essential communication skills. Students will engage with the theoretical foundations of communication strategies that apply across professional fields. Course assessment will involve independent development of communications related to their graduate project in the environmental sciences and the peer-review of one another's work. Students will build a communications portfolio directly supporting their graduate project through a series of assignments designed to build confidence and increase focus on communication related aspects of their studies and professional skillset.</u> Restriction: Student must be admitted to a graduate program in Science. <u>PREREQUISITE: Admission to a graduate program in ESC or permission of the instructor</u> <u>HOURS OF CREDIT: 3</u> <u>NOTE: Responsibility for this course rests with the Department of Biology.</u>

Rationale for Change: to better reflect the broad appeal of the course and the material taught

Effective Term: WINTER 2026 [Select the effective Term.](#)

Implications for Other Programs: None

Impact on Students Currently Enrolled: None

CALENDAR & CURRICULUM CHANGE**Motion # 19*****Authorization******Date:***

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL

Motion # 20

Faculty/School: **Science**

Department/Program(s): **Biology**

MOTION: to approve a new graduate course “Special Topics in Environmental Sciences”

Course Number and Title	ESC 8090 Special Topics in Environmental Sciences
Description	A course typically designed to reflect an issue of current interest in the Environmental Sciences not covered by existing courses. The conditions under which the course may be offered will be subject to the approval of the Chair of the Department and the Dean of Science. PREREQUISITE: Admission to a graduate program in Science or permission of the instructor HOURS OF CREDIT: 3 NOTE: Responsibility for this course rests with the Department of Biology.
Cross-Listing	No
Prerequisite/Co-Requisite	Admission to a graduate program in Science or permission of the instructor
Credit(s)	3
Notation	3 hours lecture

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 5

Rationale for New Course: This course will allow more flexibility in the program to explore topics that are not covered by existing courses. Unlike a Directed Studies course which involves a single student with a targeted topic, a special topics course will group a cohort of students who have a common interest in the topic in question.

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none

NEW COURSE PROPOSAL

Motion # 20

Resources Required: will be taught within existing resources

In offering this course will UPEI require facilities or staff at other institutions: No
If yes, please explain.

Authorization

Date:

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL

Motion # 20

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books - published 2015 onward
 - # of hits are not necessarily mutually exclusive
 - enviro* - 1,647,590 hits
 - AND (studies OR science) - 886,070 hits
 - Journals
 - 1500 - subject Biology - 1282 peer-reviewed
 - 388 - subject Environmental Studies - 327 peer-reviewed
 - Databases
 - Interdisciplinary
 - Academic Search Complete
 - Scopus
 - BioOne
 - Subject Specific
 - CAB abstracts
 - Georef
 - Earth, Atmospheric & Aquatic Science Database
 - Federal Science Library (formerly WAVES)
 - GreenFile
 - Sustainability Reference Center (EBSCO)
- Interdisciplinary packages that include content that support this course

NEW COURSE PROPOSAL**Motion # 20**

- Journal Packages
 - SAGE Premier Collection
 - Elsevier ScienceDirect
 - Wiley Online
 - Springer
 - Oxford
 - Taylor and Francis
 - Cambridge
- eBook packages
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - EBSCO
 - Proquest
 - JSTOR
 - Cambridge
 - Wiley
 - Elsevier
 - Taylor and Francis
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support
 - Liaison Librarians at the library provide reference and instruction support for both students and faculty. They supervise the collection and ensure there are adequate resources for the program.

New resources needed to support this proposal: No new library resources are requested for this course.

NEW COURSE PROPOSAL

Motion # 20

- Collections:
 - Monographs
 - Subscriptions/Databases
 - Other including potential Open Educational Resources (OERs)
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ ____ in first fiscal year the course/program is offered
- Additional startup years: \$ ____ in second year, \$ ____ in third year....
- Annual: \$ _____ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: _____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	July 16, 2025
Name of Librarian to be Contacted with Questions	Keri McCaffrey
Approved by University Librarian or Designate	Simon Lloyd (University Librarian, Interim)
Date Approved by UL or Designate	Jul 22, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 21

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: to update course description and title for ESC 8120

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8120 ADVANCED TOPICS IN ECOLOGY AND ENVIRONMENTAL SCIENCES This course covers advances in practical and theoretical aspects of aquatic and terrestrial ecology, and represents one of the three general axes of research expertise within the Department. A combination of formal lectures, directed readings, and group discussion of journal articles is used. Students are expected to prepare written reports or present seminars. PREREQUISITE: Admission to a graduate program in Science or permission of the instructor HOURS OF CREDIT: 3 NOTE: Responsibility for this course rests with the department of Biology.	ESC 8120 ADVANCED TOPICS IN <u>ECOLOGY AND ENVIRONMENTAL SCIENCES</u> This course covers advances in practical and theoretical aspects of <u>environmental sciences, including both aquatic and terrestrial systems.</u> ecology, and represents one of the three general axes of research expertise within the Department. A combination of formal lectures, directed readings, and group discussion of journal articles is used. <u>With a focus on integrating knowledge across disciplines, students will develop an understanding of complex environmental challenges.</u> Students are expected to prepare written reports or present seminars. PREREQUISITE: Admission to a graduate program in Science or permission of the instructor HOURS OF CREDIT: 3 NOTE: Responsibility for this course rests with the Department of Biology.

Rationale for Change: to better reflect the broad appeal of the course and remove outdated information

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none

Authorization

Date:

Departmental Approval: Department of Biology	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 22

Revision is for a: **Course Deletion**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: Delete ESC 8130 from list of ESC courses

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8130 ADVANCED TOPICS IN PLANT SCIENCE This course covers current advances in botany, including plant development and morphology, anatomy and physiology, pollination biology, and biotechnology. A combination of formal lectures, directed readings, and group discussion of journal articles is used. Students are expected to prepare written reports or present seminars. PREREQUISITE: Admission to a graduate program in Science and permission of the instructor NOTE: Responsibility for this course rests with the department of Biology.	ESC 8130 ADVANCED TOPICS IN PLANT SCIENCE This course covers current advances in botany, including plant development and morphology, anatomy and physiology, pollination biology, and biotechnology. A combination of formal lectures, directed readings, and group discussion of journal articles is used. Students are expected to prepare written reports or present seminars. PREREQUISITE: Admission to a graduate program in Science and permission of the instructor NOTE: Responsibility for this course rests with the department of Biology.

Rationale for Change: content no longer consistent with expertise in the department

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none

Authorization

Date:

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: January 2022

NEW COURSE PROPOSAL

Motion # 23

Faculty/School: **Science**

Department/Program(s): **Biology**

MOTION: to approve a new graduate course “Advances in Conservation Physiology”

Course Number and Title	ESC 8210 Advances in Conservation Physiology
Description	This course will draw on theory from behavioral and physiological ecology as it applies to understanding how animals respond to human-induced environmental change. For example, birds in urban environments and fish in high- boat traffic waters are faced with anthropogenic noise that masks reproductive signals. What behavioral and/or physiological mechanisms are employed to deal with this altered environment? Students will be expected to delve into the current, primary literature to explore the responses of animals at the individual level and the consequences of these responses at the population level. PREREQUISITE: Admission to a graduate program in Science or permission of the instructor HOURS OF CREDIT: 3 NOTE: Responsibility for this course rests with the Department of Biology.
Cross-Listing	No
Prerequisite/Co-Requisite	Admission to a graduate program in Science or permission of the instructor
Credit(s)	3
Notation	3 hours lecture

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 5

Rationale for New Course: this new course is part of a revision of graduate level departmental offerings that are aligned with the expertise of faculty members and may appeal to students in other graduate level programs

NEW COURSE PROPOSAL

Motion # 23

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none

Resources Required: will be taught within existing resources

In offering this course will UPEI require facilities or staff at other institutions: No
If yes, please explain.

Authorization

Date:

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL**Motion # 23**

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books - published 2015 onward
 - # of hits are not necessarily mutually exclusive
 - Human AND ecolog* - 61, 393 hits
 - Anthropogenic - 19,807 hits
 - Conservation AND physiolog* - 2649 hits
 - Journals
 - 1500 - subject Biology - 1282 peer-reviewed
 - 388 - subject Environmental Studies - 327 peer-reviewed
 - 91 - subject Human Ecology, Anthropogeography - 81 peer-reviewed
 - 3 (within) - subject Human Influences on the Environment - 2 peer-reviewed
 - Databases
 - Interdisciplinary
 - Academic Search Complete
 - Scopus
 - BioOne
 - Subject Specific
 - CAB abstracts
 - Georef
 - Earth, Atmospheric & Aquatic Science Database

NEW COURSE PROPOSAL**Motion # 23**

- Federal Science Library (formerly WAVES)
 - GreenFile
 - Sustainability Reference Center (EBSCO)
- Interdisciplinary packages that include content that support this course
 - Journal Packages
 - SAGE Premier Collection
 - Elsevier ScienceDirect
 - Wiley Online
 - Springer
 - Oxford
 - Taylor and Francis
 - Cambridge
 - eBook packages
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - EBSCO
 - Proquest
 - JSTOR
 - Cambridge
 - Wiley
 - Elsevier
 - Taylor and Francis
- Physical Space in Library (other than collections, explain)

NEW COURSE PROPOSAL

Motion # 23

- Library Administrative/Research Support
 - Liaison Librarians at the library provide reference and instruction support for both students and faculty. They supervise the collection and ensure there are adequate resources for the program.

New resources needed to support this proposal: No new library resources are requested for this course.

- Collections:
 - Monographs
 - Subscriptions/Databases
 - Other including potential Open Educational Resources (OERs)
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ ____ in first fiscal year the course/program is offered
- Additional startup years: \$ ____ in second year, \$ ____ in third year....
- Annual: \$ _____ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: _____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	July 16, 2025
Name of Librarian to be Contacted with Questions	Keri McCaffrey
Approved by University Librarian or Designate	Simon Lloyd (University Librarian, Interim)
Date Approved by UL or Designate	Jul 22, 2025

NEW COURSE PROPOSAL

Motion # 24

Faculty/School: **Science**

Department/Program(s): **Biology**

MOTION: to approve a new graduate course “Advances in Evolutionary Ecology”

Course Number and Title	ESC 8230 Advances in Evolutionary Ecology
Description	Evolutionary Ecology is the study of how evolutionary processes interface with ecological parameters. This course will focus on understanding current theory on the interaction of evolution and ecology - how are evolutionary patterns explained by ecology and how does an animal’s ecology reflect its evolution - using both theoretical and empirical examples. PREREQUISITE: Admission to a graduate program in Science or permission of the instructor HOURS OF CREDIT: 3 NOTE: Responsibility for this course rests with the Department of Biology.
Cross-Listing	No
Prerequisite/Co-Requisite	Admission to a graduate program in Science or permission of the instructor
Credit(s)	3
Notation	3 hours lecture

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 5

Rationale for New Course: this new course is part of a revision of graduate level departmental offerings that are aligned with the expertise of faculty members and may appeal to students in other graduate level programs

Effective Term: WINTER 2026

Implications for Other Programs: none

NEW COURSE PROPOSAL

Motion # 24

Impact on Students Currently Enrolled: none

Resources Required: will be taught within existing resources

In offering this course will UPEI require facilities or staff at other institutions: No
If yes, please explain.

Authorization

Date:

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL

Motion # 24

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books - published 2015 onward
 - # of hits are not necessarily mutually exclusive
 - evolution* AND ecolog* - 34,083 hits
 - "evolutionary ecology" - 1799 hits
 - Journals
 - 1500 - subject Biology - 1282 peer-reviewed
 - 176 - subject ecology - 157 peer-reviewed
 - 22 - subject evolution - 22 peer-reviewed
 - Databases
 - Interdisciplinary
 - Academic Search Complete
 - Scopus
 - BioOne
 - Subject Specific
 - CAB abstracts
 - Georef
 - Earth, Atmospheric & Aquatic Science Database
 - Federal Science Library (formerly WAVES)
 - GreenFile
 - Sustainability Reference Center (EBSCO)

NEW COURSE PROPOSAL**Motion # 24**

- Interdisciplinary packages that include content that support this course
 - Journal Packages
 - SAGE Premier Collection
 - Elsevier ScienceDirect
 - Wiley Online
 - Springer
 - Oxford
 - Taylor and Francis
 - Cambridge
 - eBook packages
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - EBSCO
 - Proquest
 - JSTOR
 - Cambridge
 - Wiley
 - Elsevier
 - Taylor and Francis
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support
 - Liaison Librarians at the library provide reference and instruction support for both students and faculty. They supervise the collection and ensure there are adequate resources for the program.

NEW COURSE PROPOSAL

Motion # 24

New resources needed to support this proposal: No new library resources are requested for this course.

- Collections:
 - Monographs
 - Subscriptions/Databases
 - Other including potential Open Educational Resources (OERs)
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ ____ in first fiscal year the course/program is offered
- Additional startup years: \$ ____ in second year, \$ ____ in third year....
- Annual: \$ _____ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: _____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	July 16, 2025
Name of Librarian to be Contacted with Questions	Keri McCaffrey
Approved by University Librarian or Designate	Simon Lloyd (University Librarian, Interim)
Date Approved by UL or Designate	Jul 22, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 25

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: to update course description and title for ESC 8620

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
ESC 8620 ADVANCED FRESHWATER ECOLOGY This course provides advanced study in the ecology of freshwater habitats, particularly those found on Prince Edward Island. The first part of the course concentrates on the physical, chemical, and biological characteristics of fresh waters, classification of freshwater habitats, and applied limnology. A laboratory/field component includes an introduction to water analysis techniques and field equipment, field water analysis, the collection and analysis of biological samples, and the physical properties of water. The second part is a field/lab project on a limnological topic tailored to the student's individual program, and consists of an experimental or observational study coupled with a comprehensive literature review, project write-up, and oral presentation. NOTE: Credit is not given for both Biology 4620 (Limnology) and Biology 8620 and ESC 8620. Responsibility for this course rests with the department of Biology.	ESC 8620 ADVANCED <u>TOPICS IN</u> FRESHWATER ECOLOGY SCIENCE This course provides advanced study in <u>into the hydrology, chemistry, and ecology of freshwater habitats ecosystems,</u> particularly those found on Prince Edward Island. The first part of the course concentrates is <u>lecture-based and focuses</u> on the physical, chemical, and biological characteristics of fresh waters, classification of freshwater habitats, and applied limnology. <u>The second part of the course is seminar-based, examining peer review literature both assigned by the instructor and chosen by the student.</u> A laboratory/field component includes an introduction to water analysis techniques and field equipment, field water analysis, the collection and analysis of biological samples, and the physical properties of water. The second part is a field/lab project on a limnological topic tailored to the student's individual program, and consists of an experimental or observational study coupled with a comprehensive literature review, project write-up, and oral presentation. <u>A laboratory component includes an introduction to, and an assignment regarding geographical information systems and their use in hydrology. Laboratory work will include water analysis techniques and instrumentation.</u> NOTE: Credit is not given for both Biology 4620 (Limnology) and Biology 8620 and ESC 8620. Responsibility for this course rests with the department of Biology. PREREQUISITE: Admission to a graduate program in Science or permission of the instructor HOURS OF CREDIT: 3 NOTE: Responsibility for this course rests with the Department of Biology.

Rationale for Change: to better reflect the broad appeal of the course and remove outdated information

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none

CALENDAR & CURRICULUM CHANGE**Motion # 25**

<i>Authorization</i>	<i>Date:</i>
Departmental Approval: Department of Biology	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 26

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: to update course description and title for ESC 8650

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8650 ADVANCES IN MARINE ECOLOGY This course provides an update on relevant areas of ongoing marine research. The first part of the course concentrates on marine ecology topics including benthic-pelagic coupling, dispersal and adult-larval interactions, animal-sediment relationships, biodiversity ecosystem services, encrusting communities and their interactions, and aquatic invasive species. The second part includes participation in regular discussion sessions based on analysis of advanced literature relevant to the discipline and to the student's particular research. Assignments include an essay relevant (but not restricted) to a student's field of research, and a seminar on a topic relating general ecological hypotheses to the topic addressed in the essay. NOTE: Credit will not be given for both Biology 4650 (Marine Community Ecology) and ESC 8650. PREREQUISITE: Entry into a graduate program at UPEI and permission of the instructor HOURS OF CREDIT: 3 (3 hours lecture and 3 hours lab/field trip per week, plus discussion group.) NOTE: Responsibility for this course rests with the Department of Biology.	ESC 8650 ADVANCES IN MARINE ECOLOGY COASTAL RESEARCH This course provides an update on relevant areas of ongoing marine coastal research. The first part of the course concentrates on topics presentations relevant to climate change on coastal settings, including marine ecology topics including benthic-pelagic coupling, dispersal and adult-larval interactions, animal-sediment relationships ocean warming, coastal erosion and other global stressors, long-term and large-scale changes, coastal biodiversity loss, ecosystem services, encrusting communities and their interactions and aquatic invasive species. The second part of the course includes participation in regular discussion sessions based on analysis of advanced literature relevant to coastal research the disciplines and to the student's particular research interest. Assignments include an essay relevant (but not restricted) to a student's field of research. and a seminar on a topic relating general ecological hypotheses to the topic addressed in the essay. NOTE: Credit will not be given for both Biology 4650 (Marine Community Ecology) and ESC 8650. PREREQUISITE: Entry into a graduate program at UPEI and permission of the instructor <u>Admission to a graduate program in Science or permission of the instructor</u> HOURS OF CREDIT: 3 (3 hours lecture and 3 hours lab/field trip per week, plus discussion group.) NOTE: Responsibility for this course rests with the Department of Biology.

CALENDAR & CURRICULUM CHANGE

Motion # 26

Rationale for Change: to better reflect the broad appeal of the course and remove outdated information.

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none.

Authorization***Date:***

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 27

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: to update course description for ESC 8710

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8710 ADVANCED STUDIES IN ENVIRONMENTAL TOXICOLOGY This course provides an in depth analysis of environmental impacts of the major classes of contaminants including methodologies for environmental impact assessment and monitoring. Effects of environmental contaminants are examined at the ecosystem, organismal, cellular, biochemical and molecular levels. Additional emphasis is placed on understanding the fate of contaminants of concern in aquatic and terrestrial environments including their environmental chemistry, biogeochemical cycles, and exposure and uptake pathways by organisms. The course consists of lectures, discussions of peer-reviewed literature, case studies, presentations by students and laboratories. Cross-listed with MMS 8240. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3	ESC 8710 ADVANCED STUDIES IN ENVIRONMENTAL TOXICOLOGY This course provides an <u>in-depth</u> analysis of environmental impacts of the major classes of contaminants including methodologies for environmental impact assessment and monitoring. Effects of environmental contaminants are examined at the ecosystem, organismal, cellular, biochemical and molecular levels. Additional emphasis is placed on understanding the fate of contaminants of concern in aquatic and terrestrial environments including their environmental chemistry, biogeochemical cycles, and exposure and uptake pathways by organisms. The course consists of lectures, discussions of peer-reviewed literature, case studies, presentations by students and laboratories. Cross-listed with MMS 8240 <u>and VBS 8450</u>. PREREQUISITE: Admission to a graduate program in Science <u>or permission of the instructor</u> HOURS OF CREDIT: 3. <u>NOTE: Responsibility for this course rests with the Department of Biology.</u>

Rationale for Change: to better reflect the broad appeal of the course and remove outdated information

Effective Term: WINTER 2026

Implications for Other Programs: this course is cross-listed with **MMS 8240 and VBS 8450**

Impact on Students Currently Enrolled: none

Authorization

Date:

Departmental Approval: Department of Biology	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 28

Revision is for a: **Course Deletion**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: Delete ESC 8720 from list of ESC courses

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8720 ADVANCED STUDIES OF MACROECOLOGY AND BIOGEOGRAPHY This course examines our current understanding of the patterns of distribution and abundance of organisms from the integrative perspective of macroecology and biogeography. The first discipline is concerned with understanding patterns at large spatial and temporal scales via the use of large quantitative databases and statistical techniques. The second one is concerned with the study of the patterns of distribution of animal species by integrating information on historical events (e.g., plate tectonics), evolutionary processes, as well as ecological and physiological trends. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3.	ESC 8720 ADVANCED STUDIES OF MACROECOLOGY AND BIOGEOGRAPHY This course examines our current understanding of the patterns of distribution and abundance of organisms from the integrative perspective of macroecology and biogeography. The first discipline is concerned with understanding patterns at large spatial and temporal scales via the use of large quantitative databases and statistical techniques. The second one is concerned with the study of the patterns of distribution of animal species by integrating information on historical events (e.g., plate tectonics), evolutionary processes, as well as ecological and physiological trends. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3

Rationale for Change: content no longer consistent with expertise in the department

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none

Authorization

Date:

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 29

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: to update course description and title for ESC 8730

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
ESC 8730 CONSERVATION GENETICS Conservation genetics is an emerging and topical field of biology that combines molecular genetic approaches with environmental, evolutionary and ecological research under the umbrella of conservation biology. This course will cover a range of research topics pertaining to the conservation of biodiversity including ecological and landscape genetics, contemporary evolution and human-mediated change, invasion biology, genomics for endangered species, and genetics of captive or isolated populations. The course will introduce students to theoretical and experimental approaches to measuring and managing genetic diversity, as well as cultural and ethical issues in conservation biology through lectures, tutorial and case study discussion. Students will have hands-on experience with DNA and molecular marker analysis techniques, lead in-class discussions, write critical reviews of current research, and develop research proposals for selected questions in conservation genetics. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3.	ESC 8730 CONSERVATION GENETICS <u>ANALYSIS OF GENETIC DATA</u> <u>Conservation genetics is an emerging and topical field of biology that combines molecular genetic approaches with environmental, evolutionary and ecological research under the umbrella of conservation biology. This course will cover a range of research topics pertaining to the conservation of biodiversity including ecological and landscape genetics, contemporary evolution and human-mediated change, invasion biology, genomics for endangered species, and genetics of captive or isolated populations. The course will introduce students to theoretical and experimental approaches to measuring and managing genetic diversity, as well as cultural and ethical issues in conservation biology through lectures, tutorial and case study discussion. Students will have hands-on experience with DNA and molecular marker analysis techniques, lead in-class discussions, write critical reviews of current research, and develop research proposals for selected questions in conservation genetics. This course will help graduate students develop the skills needed to analyze genetic data. Topics will be set to suit participants' research interests. This can include many types of data: transcript abundance in cells, allele frequency in populations, sequence evolution in lineages, species composition in communities, and more. Activities are student-led and will include paper discussions, coding models and simulations, and research presentations. The course will help students design projects that use the power of genetic data. The course will help students understand the processes that drive genetic change to design projects that use the power of genetic data.</u> PREREQUISITE: Admission to a graduate program in Science <u>or permission of the instructor</u> HOURS OF CREDIT: 3 <u>NOTE: Responsibility for this course rests with the Department of Biology.</u>

Rationale for Change: to better reflect the broad appeal of the course and remove outdated information

Effective Term: WINTER 2026

Implications for Other Programs: none

CALENDAR & CURRICULUM CHANGE

Motion # 29

Impact on Students Currently Enrolled: none

Authorization

Date:

Departmental Approval: Department of Biology	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 30

Revision is for a: **Course Deletion**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: Delete ESC 8750 from list of ESC courses

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8750 QUANTITATIVE METHODS FOR THE ANALYSIS OF ANIMAL MOVEMENT A better comprehension of animal movement is vital to interpreting key ecological and evolutionary processes, such as the spatial-temporal patterns of resource selection, foraging behaviour, and predator-prey interactions. As human activities continually alter landscapes and influence the behaviour and movement patterns of organisms, a variety of pressing ecological and health issues are emerging, such as the spread of invasive species and infectious diseases. Hence, advances in our understanding of animal movement will have direct implications in several disciplines including landscape ecology, conservation biology, and wildlife management, as well as those dealing with public health. In this course, the student will investigate the various methods currently employed to study animal movement in complex landscapes. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3	ESC 8750 QUANTITATIVE METHODS FOR THE ANALYSIS OF ANIMAL MOVEMENT A better comprehension of animal movement is vital to interpreting key ecological and evolutionary processes, such as the spatial-temporal patterns of resource selection, foraging behaviour, and predator-prey interactions. As human activities continually alter landscapes and influence the behaviour and movement patterns of organisms, a variety of pressing ecological and health issues are emerging, such as the spread of invasive species and infectious diseases. Hence, advances in our understanding of animal movement will have direct implications in several disciplines including landscape ecology, conservation biology, and wildlife management, as well as those dealing with public health. In this course, the student will investigate the various methods currently employed to study animal movement in complex landscapes. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3.

Rationale for Change: content no longer consistent with expertise in the department

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none

Authorization

Date:

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 31

Revision is for a: **Course Deletion**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: Delete ESC 8790 from list of ESC courses

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8790 ADVANCED TECHNIQUES IN SCANNING ELECTRONIC MICROSCOPY This course covers the principles of scanning electron microscopy including techniques used for the preparation of biological or other materials for microscopy and the use of specialized software to analyze surface features of samples. Students will learn to operate the instrument over the full spectrum of use and will generate their own images and learn to interpret patterns. A microscopical investigation of material relevant to the student's discipline will form the basis of a course project. Cross-listed with MMS 8130 and HB 8250. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3	ESC 8790 ADVANCED TECHNIQUES IN SCANNING ELECTRONIC MICROSCOPY This course covers the principles of scanning electron microscopy including techniques used for the preparation of biological or other materials for microscopy and the use of specialized software to analyze surface features of samples. Students will learn to operate the instrument over the full spectrum of use and will generate their own images and learn to interpret patterns. A microscopical investigation of material relevant to the student's discipline will form the basis of a course project. Cross-listed with MMS 8130 and HB 8250. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3.

Rationale for Change: use of this instrumentation is more appropriate on a case-by-case basis

Effective Term: WINTER 2026

Implications for Other Programs: this course is cross-listed with **HB 8250**

Impact on Students Currently Enrolled: none

Authorization

Date:

Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: January 2022

CALENDAR & CURRICULUM CHANGE

Motion # 32

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Biology**

MOTION: to update course description and title for ESC 8800 and cross-list with MMS

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
ESC 8800 MOLECULAR BIOTECHNOLOGY This course examines principles of gene manipulation, and the application of molecular biology in all the fields of biotechnology. Recent developments in medicine, agriculture, industry and basic research are considered. Emphasis is placed on reviewing current literature in the field, particularly on areas more closely related to the natural sciences/ environment. PREREQUISITE: Admission to a graduate program in Science HOURS OF CREDIT: 3.	ESC 8800 <u>ADVANCED APPLICATIONS OF MOLECULAR BIOTECHNOLOGY</u> This course examines principles of gene manipulation, and the <u>technological</u> application of <u>modern</u> molecular biology <u>tools in all the fields of biotechnology</u>. <u>Topics include Recent research developments in and application of biotechnology in fields such as medicine, agriculture, and industry and basic research are considered.</u> Emphasis is placed on reviewing current literature in the field, particularly on areas <u>more closely related to the natural sciences / environment and human health.</u> <u>Cross-listed with MMS 8800</u> PREREQUISITE: Admission to a graduate program in Science <u>and permission of the instructor</u> HOURS OF CREDIT: 3. <u>NOTE: Responsibility for this course rests with the Department of Biology.</u>

Rationale for Change: to better reflect the broad appeal of the course and remove outdated information

Effective Term: WINTER 2026

Implications for Other Programs: cross-listed with MMS 8800

Impact on Students Currently Enrolled: none

Authorization

Date:

Departmental Approval: Department of Biology	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

CALENDAR & CURRICULUM CHANGE

Motion # 33

Faculty/School: **Science**

Department/Program(s): **MMS grad program (Chemistry)**

MOTION: to approve cross-listing existing graduate course ESC 8800 as MMS 8800

Course Number and Title	MMS 8800 ADVANCED APPLICATIONS OF MOLECULAR BIOTECHNOLOGY
Description	This course examines principles of gene manipulation, and the technological application of modern molecular biology tools. Topics include recent research developments and application of biotechnology in fields such as medicine, agriculture, and industry. Emphasis is placed on reviewing current literature in the field, particularly on areas related to the natural sciences / environment and human health. NOTE: Responsibility for this course rests with the department of Biology. PREREQUISITE: Admission to a graduate program in Science or permission of the instructor HOURS OF CREDIT: 3 NOTE: Responsibility for this course rests with the Department of Biology.
Cross-Listing	Cross-listed with ESC 8800
Prerequisite/Co-Requisite	Admission to a graduate program in Science or permission of the instructor
Credit(s)	3
Notation	3 hours lecture

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 5

Rationale for New Course: Cross-listing this course with existing ESC 8800 will offer students in MMS a specific elective within their program.

Effective Term: WINTER 2026

Implications for Other Programs: none

Impact on Students Currently Enrolled: none

Resources Required: none

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain.

CALENDAR & CURRICULUM CHANGE

Motion # 33

Authorization	Date:
Departmental Approval: Biology Department	May 26, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Graduate Studies Dean's Approval: Marva Sweeney-Nixon	September 5, 2025
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 33

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

N/A – see ESC 8800

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
- Interdisciplinary packages that include content that support this course
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support

New resources needed to support this proposal:

- Collections:
 - Monographs
 - Subscriptions/Databases
 - Other including potential Open Educational Resources (OERs)
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ ____ in first fiscal year the course/program is offered
- Additional startup years: \$ ____ in second year, \$ ____ in third year....
- Annual: \$ _____ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: _____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

CALENDAR & CURRICULUM CHANGE**Motion # 33**

Date Received by Liaison/Collections Librarian	Click here to select date received.
Name of Librarian to be Contacted with Questions	Click here to enter name.
Approved by University Librarian or Designate	Click here to enter approver's name.
Date Approved by UL or Designate	Click here to select approval date.

CALENDAR & CURRICULUM CHANGE

Motion # 34

Revision is for a: **Course Title Change**

Faculty/School/Department: Science

Department/Program(s)/Academic Regulations: **Biology**

MOTION: To approve name change of areas of specialization of Major in Biology program

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>																														
COURSE REQUIREMENTS FOR THE AREAS OF SPECIALIZATION Students may apply for a particular specialization any time before the end of their third year. Those who have not specified a specialization must meet the requirements for the General Biology Program. The Life Sciences specialization may be of interest to students who intend to pursue careers or graduate studies related to veterinary medicine ('pre-vet'), human health professions, or research in biomedical or biotechnological sciences. The Environmental Biology specialization may be of interest to students interested in careers or graduate studies related to biodiversity and conservation, or wildlife biology in the modern context of climate change and human interactions. The General Biology Program will give students a broad background in biology. GENERAL BIOLOGY PROGRAM <table><tr><td>Core Biology Courses</td><td>Hours</td><td>Credit</td></tr><tr><td>Biology 1310-1320</td><td>6</td><td></td></tr><tr><td>Two of Biology 2020, 2040 and 2060</td><td>6</td><td></td></tr><tr><td>Two of Biology 2210, 2220 and 2230</td><td>6</td><td></td></tr><tr><td>Biology 3260 or 3820</td><td>3</td><td></td></tr></table> At least seven additional Biology electives at or above the 2000-level that fit the following criteria; at least two must be at the 4000 level 21	Core Biology Courses	Hours	Credit	Biology 1310-1320	6		Two of Biology 2020, 2040 and 2060	6		Two of Biology 2210, 2220 and 2230	6		Biology 3260 or 3820	3		COURSE REQUIREMENTS FOR THE AREAS OF SPECIALIZATION Students may apply for a particular specialization any time before the end of their third year. Those who have not specified a specialization must meet the requirements for the <u>Integrative Biology specialization</u> General Biology Program. The Life Sciences <u>Biology of Health and Diseases</u> specialization may be of interest to students who intend to pursue careers or graduate studies related to veterinary medicine ('pre-vet'), human health professions, or research in biomedical or biotechnological sciences. The Environmental Biology <u>and Ecology</u> specialization may be of interest to students interested in careers or graduate studies related to biodiversity and conservation, or wildlife biology in the modern context of climate change and human interactions. The General Biology Program <u>Integrative Biology specialization</u> will give students a broad background in biology. GENERAL BIOLOGY PROGRAM <u>INTEGRATIVE BIOLOGY SPECIALIZATION</u> <table><tr><td>Core Biology Courses</td><td>Hours</td><td>Credit</td></tr><tr><td>Biology 1310-1320</td><td>6</td><td></td></tr><tr><td>Two of Biology 2020, 2040 and 2060</td><td>6</td><td></td></tr><tr><td>Two of Biology 2210, 2220 and 2230</td><td>6</td><td></td></tr><tr><td>Biology 3260 or 3820</td><td>3</td><td></td></tr></table> At least seven additional Biology electives at or above the 2000-level that fit the following criteria; at least two must be at the 4000 level 21	Core Biology Courses	Hours	Credit	Biology 1310-1320	6		Two of Biology 2020, 2040 and 2060	6		Two of Biology 2210, 2220 and 2230	6		Biology 3260 or 3820	3	
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CALENDAR & CURRICULUM CHANGE

Motion # 34

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly																																																								
Required courses in other departments, and electives to total 120 semester hours of credit: See list below. LIFE SCIENCES SPECIALIZATION (including Pre-Veterinary Medicine Stream) <table> <tr> <th>Core Biology Courses</th><th>Hours Credit</th></tr> <tr> <td>Biology 1020 or 1030</td><td>3</td></tr> <tr> <td>Biology 1310-1320</td><td>6</td></tr> <tr> <td>Biology 2040 and 2060</td><td>6</td></tr> <tr> <td>Biology 2210 and 2230</td><td>6</td></tr> <tr> <td>Foods and Nutrition 2110 or Biology 2430</td><td>3</td></tr> <tr> <td>Biology 3260</td><td>3</td></tr> <tr> <td>Biology 3520 or Biology 3440</td><td>3</td></tr> </table> At least six additional Biology electives at or above the 2000 level that fit the following criteria: 18 - at least two must be at the 4000 level and from the Life Sciences Specialization list; - at least an additional two must be selected from the Life Sciences Specialization list; - at least two must be a Biology course not on the Life Sciences specialization list. ENVIRONMENTAL BIOLOGY SPECIALIZATION <table> <tr> <th>Core Courses</th><th>Hours Credit</th></tr> <tr> <td>Environmental Studies 1010</td><td>3</td></tr> <tr> <td>Biology 1310-1320</td><td>6</td></tr> <tr> <td>Biology 2020, 2040 and 2060</td><td>9</td></tr> <tr> <td>Biology 2220 and 2230</td><td>6</td></tr> <tr> <td>Biology 3820</td><td>3</td></tr> </table> At least six additional Biology electives at or above the 2000 level that fit the following criteria: 18	Core Biology Courses	Hours Credit	Biology 1020 or 1030	3	Biology 1310-1320	6	Biology 2040 and 2060	6	Biology 2210 and 2230	6	Foods and Nutrition 2110 or Biology 2430	3	Biology 3260	3	Biology 3520 or Biology 3440	3	Core Courses	Hours Credit	Environmental Studies 1010	3	Biology 1310-1320	6	Biology 2020, 2040 and 2060	9	Biology 2220 and 2230	6	Biology 3820	3	Required courses in other departments, and electives to total 120 semester hours of credit: See list below. <u>LIFE SCIENCES BIOLOGY OF HEALTH AND DISEASES</u> SPECIALIZATION (including Pre-Veterinary Medicine Stream) <table> <tr> <th>Core Biology Courses</th><th>Hours Credit</th></tr> <tr> <td>Biology 1020 or 1030</td><td>3</td></tr> <tr> <td>Biology 1310-1320</td><td>6</td></tr> <tr> <td>Biology 2040 and 2060</td><td>6</td></tr> <tr> <td>Biology 2210 and 2230</td><td>6</td></tr> <tr> <td>Foods and Nutrition 2110 or Biology 2430</td><td>3</td></tr> <tr> <td>Biology 3260</td><td>3</td></tr> <tr> <td>Biology 3520 or Biology 3440</td><td>3</td></tr> </table> At least six additional Biology electives at or above the 2000 level that fit the following criteria: 18 - at least two must be at the 4000 level and from the <u>Life Sciences Biology of Health and Diseases</u> Specialization list; - at least an additional two must be selected from the <u>Life Sciences Biology of Health and Diseases</u> Specialization list; - at least two must be a Biology course not on the <u>Life Sciences Biology of Health and Diseases</u> specialization list. <u>ENVIRONMENTAL AND ECOLOGY BIOLOGY</u> SPECIALIZATION <table> <tr> <th>Core Courses</th><th>Hours Credit</th></tr> <tr> <td>Environmental Studies 1010</td><td>3</td></tr> <tr> <td>Biology 1310-1320</td><td>6</td></tr> <tr> <td>Biology 2020, 2040 and 2060</td><td>9</td></tr> <tr> <td>Biology 2220 and 2230</td><td>6</td></tr> <tr> <td>Biology 3820</td><td>3</td></tr> </table> At least six additional Biology electives at or above the 2000 level that fit the following criteria: 18	Core Biology Courses	Hours Credit	Biology 1020 or 1030	3	Biology 1310-1320	6	Biology 2040 and 2060	6	Biology 2210 and 2230	6	Foods and Nutrition 2110 or Biology 2430	3	Biology 3260	3	Biology 3520 or Biology 3440	3	Core Courses	Hours Credit	Environmental Studies 1010	3	Biology 1310-1320	6	Biology 2020, 2040 and 2060	9	Biology 2220 and 2230	6	Biology 3820	3
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CALENDAR & CURRICULUM CHANGE

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Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
- at least two must be at the 4000 level and from the Environmental Biology Specialization list - at least an additional two must be selected from the Environmental Biology Specialization list - at least two must be Biology courses not on the Environmental Specialization list. ... SUGGESTED COURSE SEQUENCES First Year (10 courses – 30 semester hours) Introductory Biology (BIO 1310-1320) Introductory Chemistry (CHEM 1110-1120) Calculus (MATH 1120 or 1910) Indigenous Teachings of Turtle Island (IKE 1040) Physics for the Life Sciences (PHYS 1210 and 1220) One of UPEI 1010, 1020, or 1030 - For the General Biology Program: one elective - For the Environmental Specialization: Introductory Environmental Studies (ENV 1010) - For the Life Sciences Specialization: Human Health (BIO 1020) OR Animal Health (BIO 1030) Second Year (10 courses-30 semester hours) Organic Chemistry (CHEM 2410-2420 or 2430) Statistics (STAT 1210) - For the General Program: - Two of: Botany (BIO 2020), Zoology (BIO 2040), Microbiology (BIO 2060) - Two of: Cell & Molecular Biology (BIO 2210), Botany (BIO 2020), Genetics I (BIO 2230) - Electives to make up 30 semester hours of credit - For the Environmental Specialization:	- at least two must be at the 4000 level and from the Environmental <u>and Ecology</u> Biology Specialization list - at least an additional two must be selected from the Environmental <u>and Ecology</u> Biology Specialization list - at least two must be Biology courses not on the Environmental <u>and Ecology</u> Specialization list. ... SUGGESTED COURSE SEQUENCES First Year (10 courses – 30 semester hours) Introductory Biology (BIO 1310-1320) Introductory Chemistry (CHEM 1110-1120) Calculus (MATH 1120 or 1910) Indigenous Teachings of Turtle Island (IKE 1040) Physics for the Life Sciences (PHYS 1210 and 1220) One of UPEI 1010, 1020, or 1030 - For the <u>General Integrative Biology Specialization</u> Program: one elective - For the Environmental <u>and Ecology</u> Specialization: Introductory Environmental Studies (ENV 1010) - For the <u>Life Sciences Biology of Health and Diseases</u> Specialization: Human Health (BIO 1020) OR Animal Health (BIO 1030) Second Year (10 courses-30 semester hours) Organic Chemistry (CHEM 2410-2420 or 2430) Statistics (STAT 1210) - For the <u>Integrative Biology Specialization</u> General Program: - Two of: Botany (BIO 2020), Zoology (BIO 2040), Microbiology (BIO 2060) - Two of: Cell & Molecular Biology (BIO 2210), Botany (BIO 2020), Genetics I (BIO 2230) - Electives to make up 30 semester hours of credit - For the Environmental <u>and Ecology</u> Specialization:

CALENDAR & CURRICULUM CHANGE

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Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
- Botany (BIO 2020) AND Zoology (BIO 2040), AND Microbiology (BIO 2060) - Ecology (BIO 2220) AND Genetics I (BIO 2230) - Elective(s) to make up 30 semester hours of credit - For the Life Science Specialization: - Zoology (BIO 2040) AND Microbiology (BIO 2060) - Cell and Molecular Biology (BIO 2210) AND Genetics (BIO 2223) - Introductory Nutrition (FN 2110) OR Physics of the Human Body (BIO 2430) - Electives to make up 30 semester hours of credit Third Year (10 courses-30 semester hours) - For the General Program: - Physiology of Cells and Organisms (BIO 3260) OR Evolutionary Biology (BIO 3820) - Biochemistry (CHEM 3530) OR Human Biochemistry (BIO 2250) - 5 Biology Electives at or above the 2000-level - Electives to make up 30 semester hours of credit - For the Environmental Specialization: - Evolutionary Biology (BIO 3820) - Environmental Chemistry (CHEM 2020) OR Biochemistry (CHEM 3530) OR Human Biochemistry (BIO 2250) - Two Biology Electives at or above the 2000-level from the Environmental Biology Specialization List - Two Biology Electives at or above the 2000-level chosen from courses not on the Environmental Biology Specialization List - Electives to make up 30 semester hours of credit - For the Life Sciences Specialization: - Physiology of Cells and Organisms (BIO 3260) - Molecular Biology Research Techniques (BIO 3520) OR Biomedical Imaging (BIO 3440) - Biochemistry (CHEM 3530) OR Human Biochemistry (BIO 2250)	- Botany (BIO 2020) AND Zoology (BIO 2040), AND Microbiology (BIO 2060) - Ecology (BIO 2220) AND Genetics I (BIO 2230) - Elective(s) to make up 30 semester hours of credit - For the Life Science <u>Biology of Health and Diseases</u> Specialization: - Zoology (BIO 2040) AND Microbiology (BIO 2060) - Cell and Molecular Biology (BIO 2210) AND Genetics (BIO 2223) - Introductory Nutrition (FN 2110) OR Physics of the Human Body (BIO 2430) - Electives to make up 30 semester hours of credit Third Year (10 courses-30 semester hours) - For the <u>Integrative Biology Specialization</u> General Program: - Physiology of Cells and Organisms (BIO 3260) OR Evolutionary Biology (BIO 3820) - Biochemistry (CHEM 3530) OR Human Biochemistry (BIO 2250) - 5 Biology Electives at or above the 2000-level - Electives to make up 30 semester hours of credit - For the Environmental and Ecology <u>Specialization</u>: - Evolutionary Biology (BIO 3820) - Environmental Chemistry (CHEM 2020) OR Biochemistry (CHEM 3530) OR Human Biochemistry (BIO 2250) - Two Biology Electives at or above the 2000-level from the Environmental and Ecology <u>Biology Sciences</u> Specialization List - Two Biology Electives at or above the 2000-level chosen from courses not on the Environmental and Ecology <u>Biology Sciences</u> Specialization List - Electives to make up 30 semester hours of credit - For the Life Sciences <u>Biology of Health and Diseases</u> Specialization: - Physiology of Cells and Organisms (BIO 3260) - Molecular Biology Research Techniques (BIO 3520) OR Biomedical Imaging (BIO 3440) - Biochemistry (CHEM 3530) OR Human Biochemistry (BIO 2250)

CALENDAR & CURRICULUM CHANGE

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Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
- Two Biology Electives at or above the 2000-level from the Life Sciences Specialization List - One Biology Elective at or above the 2000-level from courses not on the Life Sciences Specialization List - Electives to make up 30 semester hours of credit Fourth Year (10 courses) - Two Biology electives at 4000 level from the required specialization lists - Electives to make up 30 semester hours of credit LIST OF COURSES THAT MAY BE USED TOWARDS THE SPECIALIZATION AREAS IN BIOLOGY Certain courses like BIO 4410 (Directed studies) or BIO 4090 (Special Topics) courses, or courses transferred from other universities for Biology credit, may be credited toward a specialization with prior permission of the Chair. ELECTIVE COURSES IN THE LIFE SCIENCES SPECIALIZATION *Biology 2260—Human Anatomy and Histology - Biology 2310- Biological Physics of Molecules - Biology 2430—Physics of the Human Body *Biology 3110—Plants and People - Biology 3750—Medical Microbiology - Biology 3220—Bioinformatics *Biology 3230—Genetics II *Biology 3040—Vertebrate Zoology *Biology 3240—Comparative Vertebrate Anatomy *Biology 3350—Animal Behaviour - Biology 3420- Introduction to Medical Physics - Biology 3440- Medical Imaging *Biology 3710—Life of Mammals - Biology 3720- Virology *Biology 4010—Human Physiology and Pathophysiology *Biology 4020—Comparative & Environmental Vertebrate Physiology *Biology 4030—Developmental and Stem Cell Biology	- Two Biology Electives at or above the 2000-level from the <u>Life Sciences Biology of Health and Diseases</u> Specialization List - One Biology Elective at or above the 2000-level from courses not on the <u>Life Sciences Biology of Health and Diseases</u> Specialization List - Electives to make up 30 semester hours of credit Fourth Year (10 courses) - Two Biology electives at 4000 level from the required specialization lists - Electives to make up 30 semester hours of credit LIST OF COURSES THAT MAY BE USED TOWARDS THE SPECIALIZATION AREAS IN BIOLOGY Certain courses like BIO 4410 (Directed studies) or BIO 4090 (Special Topics) courses, or courses transferred from other universities for Biology credit, may be credited toward a specialization with prior permission of the Chair. ELECTIVE COURSES IN THE <u>BIOLOGY OF HEALTH AND DISEASES</u> LIFE SCIENCES SPECIALIZATION *Biology 2260—Human Anatomy and Histology - Biology 2310- Biological Physics of Molecules - Biology 2430—Physics of the Human Body *Biology 3110—Plants and People - Biology 3750—Medical Microbiology - Biology 3220—Bioinformatics *Biology 3230—Genetics II *Biology 3040—Vertebrate Zoology *Biology 3240—Comparative Vertebrate Anatomy *Biology 3350—Animal Behaviour - Biology 3420- Introduction to Medical Physics - Biology 3440- Medical Imaging *Biology 3710—Life of Mammals - Biology 3720- Virology *Biology 4010—Human Physiology and Pathophysiology *Biology 4020—Comparative & Environmental Vertebrate Physiology *Biology 4030—Developmental and Stem Cell Biology

CALENDAR & CURRICULUM CHANGE

Motion # 34

Reproduction of Current Calendar Entry	Proposed revision with changes underlined and deletions indicated clearly
*Biology 4040—Endocrinology *Biology 4050—Biology of Health and Diseases Biology 4320- Biological Physics of Cells Biology 4350—Biology of Sex Biology 4710—Molecular Biotechnology *Biology 4720—Biology of Cancer and Other Diseases Biology 4750—Basic and Clinical Immunology ELECTIVE COURSES IN THE ENVIRONMENTAL BIOLOGY SPECIALIZATION Biology 2130-Integrated Watershed Management Biology 2630- Climate Physics *Biology 3020-Aquaculture and the Environment *Biology 3040—Vertebrate Zoology *Biology 3140—Plant Community Ecology *Biology 3270—Field Coastal Ecology *Biology 3350—Animal Behaviour *Biology 3610—Biology of Fishes *Biology 3710—Life of Mammals *Biology 3910—Marine Biology *Biology 4110—Wildlife Biology *Biology 4130—Conservation Genetics *Biology 4520—Biogeography and Macroecology *Biology 4540—Biodiversity and Conservation Ecology *Biology 4620—Watershed Ecology *Biology 4650—Marine Community Ecology *Biology 4660—Plant-Animal Interactions *Biology 4850—Environmental Toxicology OTHER BIOLOGY ELECTIVES NOT DESIGNATED AS SPECIALIZATION ELECTIVES IN THE ENVIRONMENTAL BIOLOGY OR LIFE SCIENCES *Biology 2020—Botany *Biology 2040—Zoology *Biology 2060—Microbiology Biology 2310- Biological Physics of Molecules Biology 2430 Physics of the Human Body Biology 2630 Climate Physics Biology 3120—History of Biology	*Biology 4040—Endocrinology *Biology 4050—Biology of Health and Diseases Biology 4320- Biological Physics of Cells Biology 4350—Biology of Sex Biology 4710—Molecular Biotechnology *Biology 4720—Biology of Cancer and Other Diseases Biology 4750—Basic and Clinical Immunology ELECTIVE COURSES IN THE ENVIRONMENTAL <u>BIOLOGY AND ECOLOGY</u> SPECIALIZATION Biology 2130-Integrated Watershed Management Biology 2630- Climate Physics *Biology 3020-Aquaculture and the Environment *Biology 3040—Vertebrate Zoology *Biology 3140—Plant Community Ecology *Biology 3270—Field Coastal Ecology *Biology 3350—Animal Behaviour *Biology 3610—Biology of Fishes *Biology 3710—Life of Mammals *Biology 3910—Marine Biology *Biology 4110—Wildlife Biology *Biology 4130—Conservation Genetics *Biology 4520—Biogeography and Macroecology *Biology 4540—Biodiversity and Conservation Ecology *Biology 4620—Watershed Ecology *Biology 4650—Marine Community Ecology *Biology 4660—Plant-Animal Interactions *Biology 4850—Environmental Toxicology OTHER BIOLOGY ELECTIVES NOT DESIGNATED AS SPECIALIZATION ELECTIVES IN THE ENVIRONMENTAL <u>AND ECOLOGY BIOLOGY OR BIOLOGY OF HEALTH AND DISEASES</u> <u>LIFE SCIENCES</u> *Biology 2020—Botany *Biology 2040—Zoology *Biology 2060—Microbiology Biology 2310- Biological Physics of Molecules Biology 2430 Physics of the Human Body Biology 2630 Climate Physics Biology 3120—History of Biology

CALENDAR & CURRICULUM CHANGE

Motion # 34

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
Biology 3310- Research Methods and Communications in Biology Biology 3420 Introduction to Medical Physics Biology 3440 Biomedical Imaging *Biology 3520—Molecular Biology Research Techniques Biology 3620- Computational Biology Biology 3820- Evolutionary Biology Biology 3900- Work Integrated Learning in the Biological Sciences *Biology 4210—Design and Analysis of Biological Studies Biology 4320 Biological Physics of Cells	Biology 3310- Research Methods and Communications in Biology Biology 3420 Introduction to Medical Physics Biology 3440 Biomedical Imaging *Biology 3520—Molecular Biology Research Techniques Biology 3620- Computational Biology Biology 3820- Evolutionary Biology Biology 3900- Work Integrated Learning in the Biological Sciences *Biology 4210—Design and Analysis of Biological Studies Biology 4320 Biological Physics of Cells

Rationale for Change: renaming the specialization will serve two main goals: (1) provide a more accurate description of the specialization, and (2) enhance recruitment efforts into the program by providing more appealing specialization titles for potential students.

Effective Term: FALL 2026

Implications for Other Programs: none anticipated

Impact on Students Currently Enrolled: [Click here to enter text.](#)

Authorization

Date:

Departmental Approval:	May 26, 2025; revised July 22, 2025
Faculty/School Approval: Science Council	August 12, 2025
Faculty Dean's Approval: Nola Etkin	August 18, 2025
Grad. Studies Dean's Approval: n/a	
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023



Summary of Motions
Faculty of Veterinary Medicine

#	Type of Motion	Motion
35.	New Course Proposal	VHM 3550 Advanced Equine Imaging
36.	Calendar Entry Change	4 th Year Credit Requirement Change
37.	Calendar Entry Change	DVM Academic Calendar Dates 2025-2026
38.	Calendar Entry Change	DVM Academic Calendar Dates 2026-2027

Faculty/School: **Veterinary Medicine**

Department/Program(s): **Department of Health Management, Doctor of Veterinary Medicine Program**

MOTION: That a new course, VHM 3550, Advanced Equine Imaging, be approved as proposed.

Course Number and Title	VHM 3550, Advanced Equine Imaging
Description	This course focuses on development of knowledge and skills needed to utilize equine imaging in the field setting. Students will gain an in-depth understanding of equine radiology, ultrasonography, airway endoscopy and gastroscopy. Opportunities will be available to gain technical skills in each of these areas through hands-on participation in supervised laboratories.
Cross-Listing	N/A
Prerequisite/Co-Requisite	Third year standing in the DVM program.
Credit(s)	1
Notation	Five-week module with 3 hours of lab per week.

This is: An Elective Course

Grade Mode: Pass/Fail

Anticipated Enrolment: 12

Rationale for New Course: Upon completion of their final year of study, basic skills in diagnostic imaging are expected for those veterinary students wishing to pursue a career in equine or mixed large animal practice. Currently within the AVC curriculum, opportunities for hands-on practice and experience with the different diagnostic modalities currently used in a field setting, such as radiology, ultrasonography, upper airway endoscopy and gastroscopy, are limited. This course was designed to address this gap in training and provide students the knowledge and experience needed to utilize these modalities within their final year of clinical training and entrance into clinical practice.

Effective Term: WINTER 2026

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Resources Required: Access to the North barn clinical procedures room (one 3 hour lab weekly for 5 weeks). Access to the required equipment (radiograph machine & protective equipment, ultrasound, endoscope & gastroscope) from the Ambulatory Equine Service. Proposed animal use will include up to 13

NEW COURSE PROPOSAL

Motion # 35

horses total for B1 procedures (radiology, ultrasonography, upper airway endoscopy) and up to 2 Horses for a B2 procedure (gastroscopy). Procedures will follow recommended animal care rest periods. This animal use will be pending animal care committee approval.

In offering this course will UPEI require facilities or staff at other institutions: No

If yes, please explain. [Click here to enter text.](#)

Authorization

Date:

Departmental Approval: Dr. J T. McClure, Acting Chair	January 23, 2025
Faculty/School Approval: AVC Curriculum Committee	August 21, 2025
Faculty Dean's Approval: Dr. Dominique Griffon, Dean	August 26, 2025
Graduate Studies Dean's Approval: Not Applicable	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2023

NEW COURSE PROPOSAL

Motion # 35

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

[Click here to enter text.](#)

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Collections – Print books, Ebooks, other physical media, other online media, subscriptions, other
 - Books/ebook
 - OneSearch - filters: Books, eBooks
 - (equine or equines or horse or horses or equid*) AND (radiolog* or radiograph* or ((medical or diagnos*) n/2 imag*) or ultrasound or ultrasonograph* or "airway endoscop*" or gastroscop*) - results 1113 results
 - DVM Student Academics Portal - eBooks page
 - Under both Equine and Radiography
 - [Atlas of equine ultrasonography](#) / Jessica Kidd et al
 - Journals
 - Subject 'Veterinary Medicine' 286 journals (216 peer-reviewed)
 - Title contains: equine - 5
 - Title contains: radiology - 1
 - Databases
 - Interdisciplinary
 - PubMed
 - Medline Ultimate
 - Academic Search Complete
 - Scopus
 - BioOne
 - Subject Specific
 - CAB abstracts

NEW COURSE PROPOSAL**Motion # 35**

- VetMed Resource
 - Plumb's Veterinary Drugs
 - Earth, Atmospheric & Aquatic Science Database
 - Agricola
- Interdisciplinary packages that include content that support this course
 - Journal Packages
 - SAGE Premier Collection
 - Elsevier ScienceDirect
 - Wiley Online
 - Springer
 - Oxford
 - Taylor and Francis
 - Cambridge
 - eBook packages
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - EBSCO
 - Proquest
 - JSTOR
 - Cambridge
 - Wiley
 - Elsevier
 - Taylor and Francis
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support

NEW COURSE PROPOSAL

Motion # 35

- Liaison Librarians at the library provide reference and instruction support for both students and faculty. They supervise the collection and ensure there are adequate resources for the program.

New resources needed to support this proposal: No new library resources are requested for this course.

- Collections:
 - Monographs
 - Subscriptions/Databases
 - Other including potential Open Educational Resources (OERs)
- Physical Space in Library (other than collections, explain)
- Library Administrative/Research Support
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain)

Summary of additional budget allocation required:

- First year startup: \$ ____ in first fiscal year the course/program is offered
- Additional startup years: \$ ____ in second year, \$ ____ in third year....
- Annual: \$ _____ in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: _____

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	August 26, 2025
Name of Librarian to be Contacted with Questions	Keri McCaffrey
Approved by University Librarian or Designate	Simon Lloyd
Date Approved by UL or Designate	September, 2nd , 2025

CALENDAR & CURRICULUM CHANGE

Motion # 36

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **Doctor of Veterinary Medicine**

MOTION: ?

<u>Reproduction of Current Calendar Entry</u>					<u>Proposed revision with changes underlined and deletions indicated clearly</u>				
THE FOURTH YEAR The fourth year of the DVM program consists of at least 41 semester-hours of credit comprising; -one 2-semester-hour didactic course (VHM 4110) -23 semester-hours (23 weeks) of core clinical rotations -at least 16 semester-hours (16 weeks) of elective clinical rotations Fourth Year Semester 7 or 8					THE FOURTH YEAR The fourth year of the DVM program consists of at least <u>44</u> semester-hours of credit comprising; -one 2-semester-hour didactic course (VHM 4110) -23 semester-hours (23 weeks) of core clinical rotations -at least 17 semester-hours (17 weeks) of elective clinical rotations Fourth Year Semester 7 or 8				
		Weekly Contact					Weekly Contact		
Core Course		Lecture Lab Credit			Core Course		Lecture Lab Credit		
VHM 4110	Clinical Conference	0	2	2	VHM 4110	Clinical Conference	0	2	2
Clinical rotations in Fourth Year must consist of at least 39 semester-hours of credit selected from among approved one-to three-credit-hour core and elective rotations. Fourth-year rotations require a minimum time commitment of 28 hours per week of each student, and emergency and out-of-hours duties may be required. Normally, one week of fourth-year rotation experience equates to one semester-hour of credit. Fourth-year rotation selections comprising the required 39 semester-hours of credit must meet the following criteria: All students must take a core consisting of 23 semester-hours (weeks) of internal rotations as follows: a. Clinics in Radiology (VCA 4400)—3 weeks b. Clinics in Anaesthesiology (VCA 4000) —3 weeks c. Clinics in Companion Animal Medicine (VCA 4100)—3 weeks d. Clinics in Companion Animal Surgery (VCA 4300)—3 weeks e. Community Practice (VCA 4340)—3 weeks f. Clinics in Large Animal Medicine and Surgery (VHM 4600)—3 weeks					Clinical rotations in Fourth Year must consist of at least 39 <u>40</u> semester-hours of credit selected from among approved one-to three-credit-hour core and elective rotations. Fourth-year rotations require a minimum time commitment of 28 hours per week of each student, and emergency and out-of-hours duties may be required. Normally, one week of fourth-year rotation experience equates to one semester-hour of credit. Fourth-year rotation selections comprising the required 39 <u>40</u> semester-hours of credit must meet the following criteria: All students must take a core consisting of 23 semester-hours (weeks) of internal rotations as follows: a. Clinics in Radiology (VCA 4400)—3 weeks b. Clinics in Anaesthesiology (VCA 4000) —3 weeks c. Clinics in Companion Animal Medicine (VCA 4100)—3 weeks d. Clinics in Companion Animal Surgery (VCA 4300)—3 weeks e. Community Practice (VCA 4340)—3 weeks f. Clinics in Large Animal Medicine and Surgery (VHM 4600)—3 weeks				



CALENDAR & CURRICULUM CHANGE

Motion # 36

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
g. Food Animal Health Management (VHM 4230)—2 weeks h. Diagnostic Services (VPM 4500)—3 weeks 12 semester-hours of credit may consist of internal rotations offered by the AVC, and/or external clinical experiences in institutional/specialist practices (VBS 4900, VCA 4900, VHM 4900, VPM 4900), and/or external clinical experiences in general private practice (VCA 4940, VHM 4940). Students are required to select elective rotations from the following list; however, elective offerings are subject to change in any academic year. VBS 4389 Lab Animal Theriogenology VBS 4390 Large Animal Applied Clinical Anatomy VBS 4400 Exotic and Laboratory Animal Medicine VBS 4900 External Clinical Experience-Institutional or Specialist Practice VBS 4950 Special Topics in Biomedical Sciences VCA 4020 Clinics in Anaesthesiology II VCA 4200 Clinics in Companion Animal Medicine II VCA 4220 Clinical Nutrition in Companion Animals VCA 4320 Clinics in Companion Animal Surgery II VCA 4325 Clinics in Companion Animal Cardiology II VCA 4040 Clinics in Companion Animal Oncology VCA 4050 Community Practice II VCA 4600 Clinics in Dermatology VCA 4750 Client Communications VCA 4800 Clinics in Companion Animal Cardiology VCA 4810 Zoo, Exotic Animal and Wildlife Medicine VCA 4820 Clinics in Ophthalmology VCA 4830 Advanced Zoo, Exotic Animal & Wildlife Medicine VCA 4900 External Clinical Experience-Institutional or Specialist Practice VCA 4940 External Clinical Experience-General Private Practice VCA 4950 Special Topics in Companion Animals VHM 4020 Applied Epidemiology VHM 4030 Short Course in Applied Epidemiology VHM 4040 Aquaculture Health Management I VHM 4050 Aquaculture Health Management II VHM 4060 Topics in Regulatory Veterinary Epidemiology VHM 4070 Production Health of Shrimp-Thailand VHM 4080 Clinics in Ruminant Medicine & Surgery – University of Montreal	g. Food Animal Health Management (VHM 4230)—2 weeks h. Diagnostic Services (VPM 4500)—3 weeks <u>28 semester-hours of credit must consist of internal rotations offered by the AVC.</u> 12 semester-hours of credit may consist of internal rotations offered by the AVC, and/or external clinical experiences in institutional/specialist practices (VBS 4900, VCA 4900, VHM 4900, VPM 4900), and/or external clinical experiences in general private practice (VCA 4940, VHM 4940). Students are required to select elective rotations from the following list; however, elective offerings are subject to change in any academic year. VBS 4389 Lab Animal Theriogenology VBS 4390 Large Animal Applied Clinical Anatomy VBS 4400 Exotic and Laboratory Animal Medicine VBS 4900 External Clinical Experience-Institutional or Specialist Practice VBS 4950 Special Topics in Biomedical Sciences VCA 4020 Clinics in Anaesthesiology II VCA 4200 Clinics in Companion Animal Medicine II VCA 4220 Clinical Nutrition in Companion Animals VCA 4320 Clinics in Companion Animal Surgery II VCA 4325 Clinics in Companion Animal Cardiology II VCA 4040 Clinics in Companion Animal Oncology VCA 4050 Community Practice II VCA 4600 Clinics in Dermatology VCA 4750 Client Communications VCA 4800 Clinics in Companion Animal Cardiology VCA 4810 Zoo, Exotic Animal and Wildlife Medicine VCA 4820 Clinics in Ophthalmology VCA 4830 Advanced Zoo, Exotic Animal & Wildlife Medicine VCA 4900 External Clinical Experience-Institutional or Specialist Practice VCA 4940 External Clinical Experience-General Private Practice VCA 4950 Special Topics in Companion Animals VHM 4020 Applied Epidemiology VHM 4030 Short Course in Applied Epidemiology VHM 4040 Aquaculture Health Management I VHM 4050 Aquaculture Health Management II VHM 4060 Topics in Regulatory Veterinary Epidemiology VHM 4070 Production Health of Shrimp-Thailand



CALENDAR & CURRICULUM CHANGE

Motion # 36

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
VHM 4130 Fish Health VHM 4140 Small Animal Theriogenology VHM 4150 Clinics in Bovine Theriogenology VHM 4160 Veterinary Acupuncture – Small Animal VHM 4310 Clinics in Farm Service – Ruminants and Swine I VHM 4320 Clinics in Farm Service—Dairy VHM 4340 Ecosystem Health VHM 4410 Clinics in Farm Service—Ruminants and Swine II VHM 4430 Clinics in Farm Service—Feedlot Management VHM 4450 Clinics in Farm Service—Ruminant Nutrition VHM 4460 Clinics in Farm Service—Ruminant Mastitis VHM 4470 Clinics in Farm Service—Ruminant Production Record Analysis VHM 4480 Clinics in Farm Service—Ruminant Reproduction VHM 4490 Clinics in Farm Service—Cow/Calf Management VHM 4550 Clinics in Farm Service I VHM 4560 Clinics in Farm Service II VHM 4570 Clinics in Equine Sports Medicine I VHM 4580 Clinics in Equine Sports Medicine II VHM 4590 Clinics in Equine Ambulatory and Reproductive Services VHM 4610 Clinics in Large Animal Medicine & Surgery II VHM 4670 Swine Health Monitoring VHM 4680 International Livestock Health Management VHM 4800 Clinics in Regulatory Medicine VHM 4840 Veterinary Chiropractic Techniques VHM 4900 External Clinical Experience-Institutional or Specialist Practice VHM 4920 Advanced Equine Dentistry and Health Care VHM 4940 External Clinical Experience—General Private Practice VHM 4950 Special Topics in Health Management VPM 4100 International Veterinary Medicine VPM 4120 Diagnostic Veterinary Virology VPM 4130 Wildlife Health VPM 4180 Chinook Project VPM 4210 Foreign Animal Diseases VPM 4530 Diseases of Poultry VPM 4600 Morphologic Pathology VPM 4900 External Clinical Experience—Institutional or Specialist Practice VPM 4950 Special Topics in Pathology and Microbiology	VHM 4080 Clinics in Ruminant Medicine & Surgery – University of Montreal VHM 4130 Fish Health VHM 4140 Small Animal Theriogenology VHM 4150 Clinics in Bovine Theriogenology VHM 4160 Veterinary Acupuncture – Small Animal VHM 4310 Clinics in Farm Service – Ruminants and Swine I VHM 4320 Clinics in Farm Service—Dairy VHM 4340 Ecosystem Health VHM 4410 Clinics in Farm Service—Ruminants and Swine II VHM 4430 Clinics in Farm Service—Feedlot Management VHM 4450 Clinics in Farm Service—Ruminant Nutrition VHM 4460 Clinics in Farm Service—Ruminant Mastitis VHM 4470 Clinics in Farm Service—Ruminant Production Record Analysis VHM 4480 Clinics in Farm Service—Ruminant Reproduction VHM 4490 Clinics in Farm Service—Cow/Calf Management VHM 4550 Clinics in Farm Service I VHM 4560 Clinics in Farm Service II VHM 4570 Clinics in Equine Sports Medicine I VHM 4580 Clinics in Equine Sports Medicine II VHM 4590 Clinics in Equine Ambulatory and Reproductive Services VHM 4610 Clinics in Large Animal Medicine & Surgery II VHM 4670 Swine Health Monitoring VHM 4680 International Livestock Health Management VHM 4800 Clinics in Regulatory Medicine VHM 4840 Veterinary Chiropractic Techniques VHM 4900 External Clinical Experience-Institutional or Specialist Practice VHM 4920 Advanced Equine Dentistry and Health Care VHM 4940 External Clinical Experience—General Private Practice VHM 4950 Special Topics in Health Management VPM 4100 International Veterinary Medicine VPM 4120 Diagnostic Veterinary Virology VPM 4130 Wildlife Health VPM 4180 Chinook Project VPM 4210 Foreign Animal Diseases VPM 4530 Diseases of Poultry VPM 4600 Morphologic Pathology VPM 4900 External Clinical Experience—Institutional or Specialist Practice VPM 4950 Special Topics in Pathology and Microbiology

CALENDAR & CURRICULUM CHANGE

Motion # 36

Rationale for Change: The accrediting body for the Atlantic Veterinary College is the American Veterinary Medical Association (AVMA) Council on Education (COE). The AVMA COE has updated its accreditation standards to reflect the following change: “The summative, concluding period of clinical instruction must include a minimum of 40 weeks of hands-on clinical education involving the prevention, diagnosis, treatment, or mitigation of disease related to animal health, or other experiential, workplace-based learning that is supervised through real-time interactions with the instructor(s).” As the VHM 4110 Clinical Conference course does not meet the requirement of “hands-on clinical education,” we are required to increase the number of clinical rotation weeks from 39 to 40, beginning with the Class of 2027.

Effective Term: SUMMER 2026

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: Students in the Class of 2027 will be required to complete 40 credits of clinical rotations for graduation.

Authorization

Date:

Departmental Approval: Curriculum Committee	August 22, 2025
Faculty/School Approval: Click here to enter name of approver.	Click here to select approval date.
Faculty Dean’s Approval: Dr. Dominique Griffon, Dean	August 26, 2025
Grad. Studies Dean’s Approval: N/A	Click here to select approval date.
Registrar’s Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion # 37

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **2025-2026 Academic Calendar Dates-AVC**

MOTION: To have the 2025-2026 Academic Calendar Dates for the Veterinary Medicine Program approved as proposed.

1st Academic Semester (May-December 2025)
(66 Teaching Days)

May 2025

5 Monday	First day of Fourth Year Rotations - Summer Semester
19 Monday	Victoria Day - no classes

August 2025

11 Monday	First day of Fourth Year Rotations - Fall Semester
21 Thursday	First Year Orientation
25 Monday	Pre-Clinical Classes begin

September 2025

1 Monday	Labour Day - no classes
30 Tuesday	National Day for Truth and Reconciliation - No classes

October 2025

13 Monday	Thanksgiving Day – No classes
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November 2025

11 Tuesday	Remembrance Day - No classes
28 Friday	Final Day of Fall Semester Classes
29-Dec 13(Sat-Sat)	Final Examinations
30 Sunday	Final date to apply to graduate

December 2025

23 Tuesday	End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.
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NOTE: The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December. For further information, please refer to www.icva.net/navle

CALENDAR & CURRICULUM CHANGE

Motion # 37

2nd Academic Semester (January-May 2026) **(70 Teaching Days)**

January 2026

5 Monday First day of Fourth Year Rotations - Winter Semester
5 Monday Pre-Clinical Classes begin - Winter Semester

February 2026

12-13 (Thurs-Fri) Mid-semester break (except 4th year rotations)
16 Monday *Islander Day. No classes.*

April 2026

3 Friday *Good Friday. No classes*
6 Monday *Easter Monday. No classes*
17 Friday Final day of Winter semester classes
19 Sunday Final day of fourth year rotations
18-April-May 1(Sat-Fri) Final Exams
30 Thursday End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon

May 2026

4 Monday Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.
4 Monday First day of Fourth Year Rotation – Summer Semester
12 Tuesday Convocation

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to www.icva.net/navle*

Rationale for Change: [Click here to enter text.](#)

Effective Term: SUMMER 2025

Implications for Other Programs: [Click here to enter text.](#)

Impact on Students Currently Enrolled: [Click here to enter text.](#)

Authorization

Date:

Departmental Approval: N/A	N/A
Faculty/School Approval: AVC Curriculum Committee	September 16, 2024
Faculty Dean's Approval: Dr. Dominique Griffon	November 12, 2024
Grad. Studies Dean's Approval: N/A	Click here to select approval date.

CALENDAR & CURRICULUM CHANGE**Motion # 37**

Registrar's Office Approval: Darcy McCardle

September 15, 2025

Form Version: September 2023

CALENDAR & CURRICULUM CHANGE

Motion # 38

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Veterinary Medicine**

Department/Program(s)/Academic Regulations: **2026-2027 Academic Calendar Dates-AVC**

MOTION: ☐ To have the 2026-2027 Academic Calendar Dates for the Veterinary Medicine Program approved as proposed.

1st Academic Semester (May-December 2026) **(66 Teaching Days)**

May 2026

4 Monday First day of Fourth Year Rotations - Summer Semester
18 Monday *Victoria Day - no classes*

August 2026

17 Monday First day of Fourth Year Rotations - Fall Semester
27 Thursday First Year Orientation
31 Monday Pre-Clinical Classes begin

September 2026

7 Monday *Labour Day - no classes*
30 Wednesday *National Day for Truth and Reconciliation - No classes*

October 2026

12 Monday *Thanksgiving Day – No classes*

November 2026

11 Wednesday *Remembrance Day - No classes*
30 Monday Final date to apply to graduate

December 2026

4 Friday Final Day of Fall Semester Classes
5-19 Final Examinations
23 Tuesday End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.

2nd Academic Semester (January-May 2027)

(70 Teaching Days)

January 2027

4 Monday First day of Fourth Year Rotations - Winter Semester
4 Monday Pre-Clinical Classes begin - Winter Semester

February 2027

11-12 (Thurs-Fri) Mid-semester break (except 4th year rotations)
15 Monday *Islander Day. No classes.*

March 2027

CALENDAR & CURRICULUM CHANGE

Motion # 38

26 Friday *Good Friday. No classes*
29 Monday *Easter Monday. No classes*

April 2027

16 Friday Final day of Winter semester classes
18 Sunday Final day of fourth year rotations
17-April-May 1 Final Exams
29 Thursday End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon

May 2027

3 Monday First day of Fourth Year Rotation – Summer Semester
6 Thursday Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date
11 Tuesday Convocation

Rationale for Change: [Click here to enter text.](#)

Effective Term: SUMMER 2026

Implications for Other Programs: [Click here to enter text.](#)

Impact on Students Currently Enrolled: [Click here to enter text.](#)

Authorization	Date:
Departmental Approval: N/A	N/A
Faculty/School Approval: AVC Curriculum Committee	November 7, 2024
Faculty Dean's Approval: Dr. Dominique Griffon	November 12, 2024
Grad. Studies Dean's Approval: N/A	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	September 15, 2025

Form Version: September 2024

Briefing Note

Inclusion of “Indigenous Studies” on the Graduation Parchment

Senate Committee on Admissions and Degrees (SCAD)
September 12, 2025

Issue

The new major in IKERAS, Indigenous Studies, was approved conditionally by MPHEC as a Bachelor of Arts, Major in Indigenous Studies. The words “Indigenous Studies” are essential to appear on the parchment, however with UPEI’s current practice, the name of the program major does not appear on the parchment.

Background

Recently MPHEC reviewed the program proposal for the creation of a new undergraduate major at UPEI in Indigenous Studies. An excerpt from this review is provided below.

Our assessment found that Bachelor of Arts Major in Indigenous Studies was highly appropriate in terms of truth in advertising and credential recognition for the proposed degree, based on its structure and content. While we realize that the names of programs tend to get referred to in shorter form colloquially, in terms of formal naming, a DEGREE in (or of) XXX is notably different than a DEGREE with MAJOR IN XXX. Bachelor of Arts in Indigenous Studies denotes that the overarching degree (versus a field of study within) is in Indigenous Studies, which isn’t an appropriate representation of the UPEI program (42 credit hours in the subject area). We see the “in” used more commonly in specialised undergraduate programs (e.g., Bachelor of Science in Nursing, Bachelor of Science in Medical Science, Bachelor of Arts in Health Promotion). These programs don’t typically follow the major/honours structure, the subject is a part of the degree name, and correspondingly the overwhelming majority of the program is focused on the subject matter. Were UPEI to further develop the proposed program, in the future, for example, it might appropriately be renamed to Bachelor of Arts in Indigenous Studies (or Bachelor of Indigenous Studies) with or without majors in specific areas of Indigenous Studies.

Getting back to your original query, UPEI has more flexibility if you’re only referring to the parchment. The cleanest solution, from the QA team’s perspective, would be for UPEI to change its policy in terms of what it includes on parchments. This would also ensure equity across students/programs in terms of approach.

If this isn’t an option, and you can’t include “Major in Indigenous Studies” on the parchment as a one off for your institution, we’d suggest that you might consider the use of brackets (i.e., Bachelor of Arts (Indigenous Studies)). It’s not a perfect solution, but it is a slight variation that is more ambiguous than the “in” which, as above, denotes a different program/credential. The transcript, academic calendar and other such documentation would then still have the fully spelled out “Bachelor of Arts, Major in Indigenous Studies.”

Recommendation

That UPEI includes the name of the major on graduation parchments.

Rationale

Many Canadian universities include the degree name and the major on the parchment. Examples for Bachelor of Arts degrees include, but are not limited to, Dalhousie University, Acadia University, University of Regina, University of Alberta, Brock University, University of Calgary, University of Victoria, among others. However, UPEI does not include the name of the program major on the graduate parchment.

While not universal, it is common at Canadian universities to include the name of the program major, either as “Major in XXX” or through the use of brackets.

The home Faculty of the new undergraduate major in Indigenous Studies is IKERAS. In this case, when the Bachelor of Arts degree is awarded to graduands of the program, it is essential to have the words “Indigenous Studies” on the parchment, either as “Major in Indigenous Studies”, or “Bachelor of Arts (Indigenous Studies)”.

Subject: Revised Sale of Course Materials Policy

Prepared by: Greg F. Naterer, Vice-President Academic and Research

Prepared for: Senate

Date: October 14, 2025

ISSUE

A Review Committee has modified the Sale of Course Materials Policy (a Board policy) based on feedback received from the university community and Senate. This revision is presented to Senate for information and subsequently the Board for review / approval.

BACKGROUND

At the April 2025 meeting of Senate, substantial feedback and suggestions were provided for a proposed revision of the Sale of Course Materials Policy. Afterwards, feedback from the broader university community was also received. Some sample comments from this consultation are provided below.

- Sections 8.2 and 8.5 (Access to Course Materials and Grading Materials) are redundant and it is sufficient to indicate only the Bookstore in 8.2.
- Naming of the policy has changed so the prior Sale of Course Materials policy should be deleted.
- Specific criteria for exceptions should be outlined in Section 8.8 for bundling of assessment and course materials, including standards and criteria for exceptions.
- In Section 8.9, the stated cost limit of \$50 is too low and not possible in some courses.
- Section 8 doesn't address the challenges inherent in some programs where course and grading materials are bundled together.
- The policy should be a joint Senate / Board policy.
- It should be clarified what Section 6.3 (b) (Principles) means to "impose any costs" in the context of costs set by the vendor.
- The restriction of 6.3 (b) for assessment materials free of charge is challenging when some courses need interactive and online software as part of the learning process.
- In Section 8.6 (purchase), it's unclear what happens if the materials are only available by rental.

RECOMMENDATION

A Review Committee has considered the feedback received from the consultations and made further proposed revisions to the policy (attached recommended final version). The proposed revision is presented to Senate for information, and subsequently the Board for review / approval.

RATIONALE

The previous revision had 11 sections whereas the current proposed revision has been significantly shortened to 5 sections. The current version focuses on how students pay for course and assessment materials – not how or what course materials or assessments are selected by instructors.

Six sections were removed to address the above and other concerns including academic freedom. Instructors have discretion, within the boundaries of academic freedom, to: (a) select course materials that their students will be assigned or recommended; and (b) assign grading materials.

Other clauses removed include the pricing limit on textbooks and the concept that a copy needs to be made available on reserve or through another mechanism. The librarian on the committee felt that the copyright provisions in many electronic textbooks prevent their ability to make them available in many cases.

The pricing cap was viewed as problematic in that prices increase rapidly and the policy would soon become difficult to enforce on this point. This clause too was deleted.

Given that a concern has been financial gain from assigning one's own textbook, the committee decided that the Conflict of Interest Policy should be the process used to adjudicate and determine when a conflict of interest standard is met.

The principle of requiring assessment materials, free of charge, is maintained in the revised version. The current document addresses the issue of payments to complete assessments. Course assessment, free of charge, has been an important point for students and the committee.

Several viable alternatives are provided in cases where students are required to purchase or license course materials, such as a free access code obtained from the publisher, a free centralized platform for secure sharing, OER, or alternative way for a student to demonstrate proficiency for the relevant course material.

University of Prince Edward Island Policy	Policy No. admfingnl0003	Revision No. 0
Policy Title Course Materials, Sale Of	Page 1 of 1	
Creation Date February 6, 2002	Version Date October 1, 2025	
Authority Board of Governors	Review Date October 1, 2030	
Responsibility Vice-President, Academic and Research	Access W	

Current Policy (2002)		Proposed Revision (2025)	
1 Purpose	The purpose of this policy is to establish rules governing the sale of course materials to students and any associated reimbursement of costs to faculty.	1 Purpose	The purpose of this policy is to establish rules governing the sale of course materials to students and any associated reimbursement of costs to faculty.
2 Scope	This policy applies to University faculty, instructors and staff.	2 Definitions	
3 Policy		2.1 Closely Associated Person and University Member	have the definitions established in the Conflict of Interest Policy.
3.1	Responsibility for establishment and amendment of this policy rests with the Senior Management Group.	2.2 Course Materials	are physical items, digital materials, and subscriptions that students are required or encouraged to use in a course and include books and other published materials, photocopies, compiled manuals, supplies, software, recordings, and access to online websites or courseware.
3.2	Responsibility for enforcement of this policy within each Faculty rests with the dean of that Faculty.	2.3 Open Educational Resources (OER)	means learning, teaching and research materials in any format or medium that reside in the public domain, or under copyright, that have been released under an open license, and that permit no-cost access, re-use, re-purpose, adaptation and redistribution by others.
3.3	General responsibility for enforcement of this policy rests with the Vice President Finance & Facilities and the Comptroller.	3 Scope	This policy applies to University faculty, instructors and staff.
4 Policy on the sale of course		4 Administration	

materials to students: Sale of course materials to students shall be handled through the University Bookstore; or, in the case of incidental cost recovery of photocopied or other materials, by or on behalf of the University department or School. In no case is a faculty member permitted to collect and keep fees for course materials. Course materials include published materials, photocopies, compiled manuals, tapes, CD ROMs and access to on-line web sites. Reimbursement for course material costs incurred by a faculty member (or individuals or companies related to that faculty member) must be approved by the Dean and must be on a cost recovery basis only. For further clarity, cost recovery does not include development time of the faculty member. Only direct out of pocket expenses may be claimed and these must be supported by receipts submitted to the University Accounting department.	4.1 The Vice-President, Academic and Research is responsible for the administration of this policy. 5 Policy 5.1 Sale of Course Materials to students shall be handled through the University Bookstore; or, in the case of incidental cost recovery of photocopied or other materials, by or on behalf of the University department or School. In no case is a faculty member permitted to collect and keep fees for Course Materials. Course materials shall be made available for purchase by students through the University Bookstore. 5.2 Reimbursement for Course Material costs incurred by a faculty member (or individuals or companies related to that faculty member) must be approved by the Dean and must be on a cost recovery basis only. For further clarity, cost recovery does not include development time of the faculty member. Only direct out of pocket expenses may be claimed and these must be supported by receipts submitted to the University Accounting department. 5.3 In cases where a University Member or Closely Associated Person assigns a Course Material from which one or the other will receive a royalty payment or sales revenue, whether personally or to a corporate or investment fund, a declaration shall be made as per the Conflict of Interest Policy. 5.4 The University encourages the
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	creation and adoption of Open Educational Resources where possible and reasonable. It further supports instructors in securing or developing open-access assessment materials and tools. 5.5 Instructors must include a list in the syllabus or course outline of all required Course Materials, including costs and whether they include assessments that will be part of a student's grade in the course (such as simulations, online quizzes, tests or assignments). If an instructor's role in authoring, editing, publishing, or distributing a Course Material is not listed on the Course Material itself, that role must also be disclosed in the syllabus. 5.6 In cases where students are required to purchase or license a Course Material to access an assessment, the instructor must either provide an alternative way for the student to access the assessment (such as a free access code obtained from the publisher, a free centralized platform for secure sharing, or OER) or provide an alternative way for a student to demonstrate proficiency of the relevant course material, provided that the student makes such a request at least ten days before the assessment. For further clarity, assessments can test students on the content of the Course Materials, but the assessment itself must be accessible to students free of charge.
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To: Members of UPEI Senate

From: Miles Turnbull, Dean, Faculty of Education; Chair of the ad-hoc Committee charged with revision to the policy entitled *Academic Accommodations for Students with Disabilities*

Date: October 10, 2025

Motion: It is moved that the revised policy entitled *Academic Accommodations for Students with Disabilities* be approved by the UPEI Senate.

Purpose

The attached proposal is submitted for Senate consideration and approval. It outlines a significantly revised academic policy entitled *Academic Accommodations for Students with Disabilities*. The existing policy under the same name dates back to 2015.

Background and Rationale

Following a review of out-of-date academic policies, Senate approved the creation of an ad-hoc committee to revise this policy because of the time lapsed since the previous revision and most especially because the current version of the policy does not adequately reflect changes in Human Rights legislation nor does the current policy fully clarify respective responsibilities of various stakeholders with regards to the provision of academic accommodations for students with disabilities. The proposed revised policy responds to these realities and is aligned with current Human Rights legislation and case law, University regulations, and effective practices across comparable institutions.

Consultation and Endorsement

This policy has been reviewed and endorsed by APCC on October 7, 2025. Throughout the revision process, the following groups were consulted on an earlier draft of the proposed revised policy:

- Dean's Council
- the Faculty Association
- The Student Union
- The Graduate Students' Association
- Student Services
- Accessibility Services

Moreover, the draft revised policy was reviewed by internal and external legal counsel.

Summary of the Proposed Revised Policy

Senators are receiving a marked version of the 2015 version of the policy with changes tracked using the traditional strike-out and underline tactics. However, Senators may find this version of

the document difficult to read because the Committee did such an extensive revision to the policy, due in large part to the amount of time that has passed since this policy was reviewed and because of a rapidly evolving Human Rights context with regards to accommodations for individuals with disabilities.

The main substantive revisions to this new *draft revised policy* include:

- Updates to reflect current Human Rights legislation;
- An expanded and updated set of definitions of key terms and concepts relating to the accommodations realm;
- A clarification of the respective responsibilities for implementation of the policy. Responsibilities of Faculty members have been added to the key players in student learning and success.

Recognition and thank you

I was honored to work with a dedicated, compassionate and talented committee comprised of the following individuals:

- William Crane, undergraduate Engineering student
- Nicole Garland, former Manager of Accessibility Services
- Sandra Griffin, current Manager of Accessibility Services
- Dr. James Moran, Faculty member
- Jan Vaughnce Yrish Plaza, Graduate Student in Education
- Dr. Jennifer Taylor, Faculty member
- Andrea Trowbridge, Interim Registrar
- Patti Wheatley, Human Rights Counsel

Implementation

Upon Senate approval, the policy will take effect immediately. Responsibility for implementation will rest with Accessibility Services with oversight provided by the Vice-President Academic & Research and the Associate Vice-President Students.

Respectfully submitted,

Miles Turnbull

University of Prince Edward Island	Policy No: admss_gn10002	Revision No. 3
Policy Title: Academic Accommodations for Students with Disabilities		Page 1 of 6
Creation Date: February 4, 2002	Version Date: October 24, 2025	Review Date: October 2029
Authority: Senate	Responsibility: Vice-President, Academic and Research and Associate Vice-President Students	Access: W

1. Purpose

- 1.1 The University of Prince Edward Island, founded on the tradition of liberal education, exists to encourage and assist people to acquire the skills, knowledge, and understanding necessary for critical and creative thinking, and thus prepare them to contribute to their betterment and society through the development of their full potential.
- 1.2 To accomplish these ends, the University's community of scholars engages in teaching and learning, scholarship and research, and offers service for the benefit of our Island and beyond.
- 1.3 The University encourages the full participation of all students, including students with Disabilities, as members of the University Community, and strives to ensure Equitable treatment and access to University services, programs, and facilities.
- 1.4 Recognizing the Duty to Accommodate and Human Rights Law¹, the University commits to providing Reasonable Accommodations to the point of Undue Hardship and Equitable opportunities for students with Disabilities, within a supportive and challenging environment and consistent with academic principles.
- 1.5 The University seeks to remove physical, attitudinal, and systemic barriers that may impede or prevent academically qualified students with Disabilities from participating fully in university life. The University understands that persons with Disabilities may have different methods for achieving success and that effective accommodation may include variations in curricula, delivery, and evaluation methodology.

2. Scope

- 2.1 The Policy shall apply to:
 - 2.1.1 all full-time, part-time, and unclassified students ~~self-identified as having~~ with a documented functional limitations or needs related to a Disability that adversely affects their ability to fulfill the requirements of an academic course or program, at the University of Prince Edward Island on and off campus, online, or in experiential education opportunities, including but not limited to practicums, service learning, cooperative education, internships, and land-based learning.

¹ Human Rights Act – Government of Prince Edward Island

2.2 The Policy shall conform to provisions of:

2.2.2 the Prince Edward Island Human Rights Act.

3. Definitions

- 3.1 *Academic Accommodation* – An adaptation or extension of the University’s resources, or a variation of teaching, learning, assessment, or evaluation procedure, that reduces or eliminates barriers in the academic environment without compromising Essential Educational Requirements. Disabilities and functional limitations may be permanent, temporary, or intermittent. Academic Accommodations enable students with Disabilities to perform the essential requirements of their academic program, although how students with Disabilities meet these requirements and standards may vary. Academic Accommodations are accessed through Accessibility Services on an individual basis.
- 3.2 *Disability* The term disability is an ever-evolving concept under Human Rights Law but may include a functional limitation caused by a long-term, temporary, or recurring physical, sensory, mental, psychiatric, or learning impairment that restricts the ability of a person to perform the activities necessary to participate in learning.
- 3.3 *Documentation* -Written information from a regulated health care professional verifying the student has functional limitations that are the result of a Disability, Disclosure of a specific Disability or diagnosis to Accessibility Services is not required. Students with a Learning Disability must provide a summary of a psychoeducational assessment conducted by an appropriate registered psychologist. Documentation is submitted and kept confidential with Accessibility Services.
- 3.4 *Duty to Accommodate* – The Duty to Accommodate is an ever-evolving concept under Human Rights Law but generally means that sometimes it is necessary to treat someone differently to prevent or reduce discrimination. In such cases, the Duty to Accommodate may require that alternative arrangements be made to ensure that a person or group can fully participate. The Duty to Accommodate applies to needs related to protected grounds of discrimination under the PEI Human Rights Act, such as Disability. It is a legal requirement that post-secondary institutions adjust rules, policies, or practices to enable individuals to participate fully.
- 3.5 *Equitable* - A principle of fairness in treatment, access to opportunity, and advancement for all members of the University Community. It requires acknowledging that treating people equally does not always produce fair outcomes, and there is a need to eliminate systemic barriers and biases that have played a role in impeding the full participation of underrepresented or disadvantaged groups.
- 3.6 *Essential Educational Requirements* – The knowledge, skills, and/or abilities that must be acquired and/or demonstrated for a student to successfully meet the learning outcomes, course objectives, or degree-level requirements of a particular course or program, and if applicable, any professional licensing or accreditation requirements.
- 3.7 *Reasonable Accommodation* – Adjusting a course, program, policy, procedure, or physical environment that adversely affects a student with a Disability without changing Essential Educational Requirements. Such Academic Accommodations must be provided in a way that respects the dignity of the student with a Disability to the point of Undue Hardship to the institution.
- 3.8 *Undue Hardship* - The onus is on the University to prove Undue Hardship. Although Undue

Hardship must be considered in the context of each case, a finding of Undue Hardship could be supported in the following four (4) circumstances:

- 3.8.1 financial cost is such that the operation of the University and/or its programs would be fundamentally diminished, or a program or service would cease to exist due to the financial burden of the Academic Accommodation. Significant costs related to a requested Academic Accommodation shall be considered in the context of the University, not based on the individual department, division, faculty, school, or program.
 - 3.8.2 there is a risk to public safety or a substantial risk of personal injury to the student with a Disability.
 - 3.8.3 the Academic Accommodation unreasonably impedes the ability of other students to pursue academic studies.
 - 3.8.4 when Academic Accommodation alternatives would result in requiring substantial alteration of Essential Educational Requirements.
- 3.9 *University Community* - The University of Prince Edward Island as defined by the University Act, R.S.P.E.I. 1988, includes all members involved in the provision of University-related services including teaching, advising, administering, and other support services (e.g. instructors, administrators, counsellors, librarians, and support staff).

4. **Policy**

- 4.1 This policy affirms students' rights to be treated with dignity and respect, to have their privacy and confidentiality protected, and to receive Reasonable Accommodations based on documented functional limitations associated with a Disability. As such, the University recognizes:
 - 4.1.1 its legal obligation and Duty to Accommodate students with Disabilities.
 - 4.1.2 all University Community members including students, staff, faculty, volunteers, and contractors are legally obligated to adhere to the Duty to Accommodate.
 - 4.1.3 it is the responsibility of all University Community members to support and facilitate the University in meeting its Duty to Accommodate.
 - 4.1.4 its responsibility to provide Reasonable Accommodations to all otherwise qualified students registered with Accessibility Services.
 - 4.1.5 that failure to provide Reasonable Accommodations where required by law may be considered discrimination and may be addressed through the University's [Fair Treatment Policy](#). *(new policy name to replace this once approved)*
 - 4.1.6 the provision of Academic Accommodations that permit students with a Disability to access courses shall not compromise Essential Educational Requirements.

4.2 This policy encourages dialogue between Accessibility Services, instructors, and students as to how the needs of individuals can be accommodated within terms of legislation and current University guidelines. All such dealings require mutual understanding and respect from the parties involved in the accommodation process.

4.3 Admissions:

4.3.1 Potential students with Disabilities who are academically qualified will have access to the University's educational programs, facilities, and services, to the point of Undue Hardship.

4.3.1.1 Students with a Disability have the same recourse as other applicants in that they may appeal, through Documentation, to the Manager of Admissions or Admission Committee. Decisions of the Admission Committee are final.

4.3.1.2 Students with a Disability who meet the current admission requirements for entrance to the University of Prince Edward Island are expected to follow the current admission procedures unless accommodation is requested.

4.3.1.3 Students with a Disability shall recognize that admission to the University does not guarantee that Academic Accommodation for a Disability can be made.

4.4 Accommodations:

4.4.1 Students with a Disability who seek Academic Accommodations at the University of Prince Edward Island are responsible for bringing the request to the attention of the appropriate personnel in Accessibility Services, and for providing the relevant Documentation of their Disability in a timely manner. Delays in notifying Accessibility Services personnel may result in Academic Accommodation requests not being processed in time for the term or course in which the Academic Accommodation is sought.

4.4.2 It is recognized that students with documented Disabilities may require certain Academic Accommodations not required by other students to demonstrate their achievement of academic objectives. Nevertheless, it is required that students with Disabilities will satisfy Essential Educational Requirements.

4.4.3 Academic Accommodations are guided by the needs of the students, the recommendations within the professional Documentation, and the resources available at the University.

4.4.4 Generally, an Academic Accommodation is effective as of the date on the letter of accommodation.

4.4.5 Academic Accommodations will be considered and assessed in a timely and responsive manner.

4.4.6 Academic Accommodation decisions will be reviewed as requested and adjusted when necessary.

4.5 Appeals:

- 4.5.1 Students who believe they have not been treated fairly under this Policy should discuss the matter with a designate from Accessibility Services and the Course Instructor.
- 4.5.2 If consensus cannot be reached between the student, instructor, and designate of Accessibility Services, the student can follow [Undergraduate Academic Regulation 12.8: Academic Appeals](#) or [Graduate Academic Regulation 9: Appeals](#)

5. Responsibility

5.1 The University

- 5.1.1 Through the Office of the Registrar, makes decisions respecting admission to the University and is responsible for ensuring that persons with a Disability, once identified, are given Equitable consideration for admission.
- 5.1.2 Provides Reasonable Accommodations up to the point of Undue Hardship.
- 5.1.3 Promotes an attitude of respect within the university for persons with Disabilities.
- 5.1.4 Maintains confidentiality of the information obtained under the Freedom of Information and Protection of Privacy Act (FOIPP) and University policies ([Access to Information and Protection of Personal Information and Privacy Policy](#)).

5.2 Faculty and Instructors

- 5.2.1 Recognize and comply with the University's legal Duty to Accommodate.
- 5.2.2 Understand their role in helping to implement Academic Accommodations as outlined by Accessibility Services.
- 5.2.3 Engage in the Academic Accommodation planning process and consider a range of approaches and reasonable solutions to maintain Essential Educational Requirements while implementing Reasonable Accommodations, if requested.
- 5.2.4 Contact Accessibility Services if they have questions or concerns regarding Academic Accommodations.
- 5.2.5 Maintain confidentiality under this policy.

5.3 Accessibility Services

- 5.3.1 Accessibility Services, is the primary unit responsible for supporting students with Disabilities seeking Academic Accommodations.
- 5.3.2 Reviews Documentation to ensure that recommendations and decisions regarding Academic Accommodations are based on appropriate medical assessments and/or psycho-educational information.

- 5.3.3 Develops an individualized accommodation plan in collaboration with the student and any medical professionals that would outline the student's particular needs.
- 5.3.4 Provides information and support for students with a Disability in a timely manner.
- 5.3.5 Communicates the Academic Accommodations for which the student is eligible to faculty, instructors.
- 5.3.6 Communicates the Academic Accommodations for which the student is eligible during experiential education opportunities, including but not limited to practicums, service learning, cooperative education, internships, and land-based learning, to Coordinators, supervisors and preceptors of these external experiential education opportunities.
- 5.3.6 Advises students registered with Accessibility Services on strategies to open a dialogue with instructors, acting as a consultant, facilitator, or coordinator, and advocating for Academic Accommodations when necessary.
- 5.3.7 Raises awareness within the University Community about the Duty to Accommodate.
- 5.3.8 Maintains confidentiality under this policy.
- 5.4 Students
 - 5.4.1 Initiate contact with Accessibility Services and make their functional limitations and need for Academic Accommodations known.
 - 5.4.2. Provide the necessary Documentation to support the need for Academic Accommodations. The University does not provide or assume the cost of diagnostic services.
 - 5.4.3 Actively and fully cooperate in the planning and implementation of Academic Accommodations.
 - 5.4.4 Meet academic program and Essential Educational Requirements.
 - 5.4.5 Inform Accessibility Services if there are any changes in accommodation needs in a timely manner.
 - 5.4.6 Accept Reasonable Accommodation options proposed by Accessibility Services, faculty or others as needed. Students may refuse a reasonable accommodation but doing so may lead to no accommodations in this instance.
 - 5.4.7 Meet deadlines that support the University's ability to provide Academic Accommodations.
 - 5.4.8 Advise Accessibility Services of concerns if Academic Accommodations are not implemented.

6. Review

6.1 This policy will be reviewed every five (5) years.

Relevant Policies:

Service Animal Policy

Fair Treatment Policy (the appropriate new policy)

Access to Information and Protection of Personal Information and Privacy Policy

University Senator Training Topic Survey Results

October 2, 2025

Number of Responses: 21

1. How familiar were you with the **role and responsibilities of a university senator** before joining the Senate?

- Not at all familiar -5
- Slightly familiar -6
- Moderately familiar -8
- Very familiar -2

2. How would you rate your **current level of knowledge** in each of the following university governance topics?

Topic	Not at all familiar	Slightly familiar	Moderately familiar	Very familiar	Ranking (Q3)
Role and responsibilities of the Senate and senators	1	4	10	6	1,1,1,1,4,1,4,1
University governance in Canada (bicameral, legal context)	3	7	8	3	3,1,3,2,1,2
Academic quality assurance (program approval, review, integrity)	1	4	7	9	3,2,2,2,3,1
Equity, diversity, inclusion, and Indigenization in academic decision-making	0	6	10	5	1,1,3,3,2
Legal obligations of senators (e.g., best interests, good faith, conflict of interest)	1	9	8	3	2,2,3,2,1,2,3,3,3,4,2,1,3
Senate procedures and effective meeting participation	1	2	14	4	2,3,2,1,1,2
Institutional policies and academic regulations	1	3	13	4	3,3,2,1
Recognizing and mitigating academic risks	2	7	9	3	2,3,1,2,2,1,3,3,3

Indigenization (added by respondents)					1,3
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3. Please rank the **top 3** training topics you believe should be prioritized. (*Select and rank 1st, 2nd, and 3rd from the list above*)

See rankings in final column of above chart.

4. Are there additional topics you feel should be included in Senate training?

- A detailed overview of the structure of administration (corporate organization) and the structure of the academy (faculty schools, depts, etc.)
- Legal Advice
- Provide better understanding institutional policies and the reasoning behind them. Providing more information on what happens following senate decisions – I keep encountering situations where Senate has made a decision but it is not respected or followed in the outcome of programs, etc.
- Compare with Board responsibilities

5. What is the **best time** to deliver Senate training? (*Select all that apply*)

- Prior to Senators beginning their term - 7
- At the beginning of each academic year - 4
- Throughout the academic year as needed - 6
- On own time - self learning – 4

6. Do you have any suggestions for continual improvements in orientation and/or ongoing education for senators?

- I am brand new to Senate, so my responses are coloured by this newness.
- Keep sessions short. Favour information flow over time spent in the room. Give written information before in person sessions (homework) so that we can come prepared.
- Institute annual planned check-ins with Senators, perhaps via a survey to gather Senator's opinions on how well Senate is performing including in providing education and information.

- When I joined Sente, there was no orientation. Access to where more information and training can be found is not apparent. Even finding the information that needs to be reviewed before the Senate meetings seems to be sent out very late and gives senators little time to fully review.
- It would be great if our agendas allowed time for short topic discussions for each meeting that contribute to senators' ongoing education.
- Develop and share a "Do you know...?" one page handout prior to meetings discussing one of the above listed topics in bullet form.
- Above it said select all that apply, but you can only chose one. I would also choose "On own time" as my 2nd option as I think I can only attend about ½ the training sessions offered. I think the "on own time" would be very important if you want Senators to do some specific training prior to starting their term (which I think they should). Beginning of the academic year is an extremely busy time. At least for me, so not a great time to have more meetings.

7. What training format would you prefer? (*Select all that apply.*)

- In-person sessions -11
- Online modules -13
- Short videos or briefings -12
- Senate retreats or workshops -9
- Live webinars -5
- Reading materials or guides -7

8. Which group do you fall within? This question is optional. Responses will be used to better target training efforts.

- Student – No responses
- Faculty -12
- Administration (VPs, Deans, etc.) -6
- Other -2
- No Response -1

Draft (as of October 6, 2025)
UPEI Senate
Training Plan
2025-2027

Introduction

As the academic governing body of the University, the Senate has authority over academic policy and standards, ensuring the integrity, quality, and advancement of teaching, learning, and research. Senators play an important role in academic governance, contributing their knowledge and perspectives as representatives of faculty, students and staff in shaping academic decisions and priorities.

To fulfill these responsibilities effectively, senators must receive timely and relevant education.

This two-year plan (September 2025 – August 2027) is informed by feedback from a survey of senators on training needs and delivery methods, the UPEI Action Plan and the Senate's role as defined in the University Act.

The plan aims to balance the needs of new senators, through annual orientation sessions, with ongoing professional development of experienced members. Most training will be delivered by the University Secretary unless otherwise noted.

Attendance will be tracked, as required by the Action Plan, and participants will be asked to provide feedback to ensure continuous improvement of future training sessions.

Year One

Topic	Timeline	Method
Orientation for New Senators	September 26, 2025	In-person session prior to regular senate meeting
Indigenous Reconciliation (Blanket Exercise)	October 3, 2025	In-person session with Board of Governors External Facilitator
Roles and Responsibilities of Senate and Senators, including role of committees	November 21, 2025	In-person. Regular meeting agenda Reading material provided in advance
Legal Obligations of Senators	November 21, 2025	In-person. Regular meeting agenda Reading material provided in advance
Future Landscape of Higher Education	November 24 or 27	In-person session with Board of Governors External Facilitator
Recognizing and Mitigating Academic Risks	February 27, 2026	In-person. Regular meeting agenda

Policy Development – Understanding the legal and practical ramifications for the University.	April 2026	On-line video
Equity, Diversity and Inclusion	May, 2026	In-person session with Board of Governors External Facilitator
Structure of Administration and the Academy	June 2026	On-line Video

Year Two

Topic	Timeline	Method
Orientation for New Senators	September 2026	In-person session prior to regular senate meeting
Indigenous Reconciliation	October 2026	TBD
Establishing Academic Units and Associated Impacts	November 2026	In-person. Regular meeting agenda
Standards of Admissions: Impact on the University	February 2027	In-person. Regular meeting agenda
Academic Quality Assurance	March 2027	In-person. Regular meeting agenda
Senate Procedures	May 2027	On-line Video
Equity, Diversity and Inclusion	May, 2027	In-person session with Board of Governors External Facilitator

Purpose:	DECISION
Subject:	Transfer of responsibilities of Secretary of Senate
Prepared by:	Andrea Trowbridge, Registrar and Secretary of Senate, Pascal Robichaud, University Secretary
Prepared for:	Senate
Date:	September 26, 2025

ACTION

That the Senate approve a modification to the Processes and Procedures of Senate making the University Secretary the Secretary of Senate.

BACKGROUND

One of the results of the Governance Review was the creation of the position of University Secretary and the establishment of a University Secretariat. The intent was to strengthen support for the University's governance and ensure coherent, professional and rigorous support to the University decision-making bodies.

The original focus of the Review being the Board of Governors, attention was first given to bolster support for the Board and its committees; to ensure proper oversight of operations, procedural autonomy and enable the Board to be the institution's corporate fiduciary entity.

As the University's governance is bicameral, assuring coherence of governance practices is best served by having the University's chief governance officer handle both the Senate and the Board. This promotes a more seamless transition of decisions where both the Senate and Board are involved. There is value in ensuring a continuum of governance support across the spectrum of senatorial, managerial and corporate responsibilities for a host of issues that require an integrated and holistic perspective of the University's governance apparatus.

The transfer of responsibilities from the Registrar to the University Secretary does not remove all governance responsibilities from the Registrar, who will continue to support the work of some committees of Senate, namely the Senate Academic and Student Discipline Committee and the Academic Planning and Curriculum Committee.

Under section 4.3 of the Processes and Procedures of Senate, the responsibility of the Secretary of Senate is:

- a) receiving and compiling submitted agenda items for the Senate Steering and Nominating Committee.
- b) providing expertise in Roberts Rules of Order (the most recent edition; the most recent In Brief edition is also acceptable).
- c) working with the Senate Assistant to ensure maintenance of records for Senate.

- d) serving on the Senate Steering and Nominating Committee.
- e) arranging elections to Senate vacancies as required.

RECOMMENDATION

That the Processes and Procedures of Senate be modified by removing from section 4.3 the word “Registrar” and replacing it with “University Secretary” with effect at the close of the September 26 meeting of Senate.

Report to Senate

From Senator member of the Board of Governors, W. Montelpare

October 24, 2025

Since the last meeting of Senate, September 26, 2025, the Board has held its Annual General Meeting and an Open Session on October 7, 2025. During those sessions, the following were discussed:

- Approval of the University's Financial Statements for the fiscal year ended April 30, 2025
- Approval of the Board's Annual Workplan for 2025 -2026
- Approval of the University's Strategic Plan for 2025 to 2030
- Reception of the report on the Audit of the Action Plan
- Reception of Annual Reports from the Chair of the Board, the President and Board Committees
- Repeal of the Visual Identity Policy and its replacement with a new policy
- Discussion of Harassment and Discrimination and Sexual Violence policies
- Reception of quarterly reports

Financial Statements

The Board received a clean opinion from its External Auditors, Doane Grant Thornton. The Statements are available to Senators as part of the meeting materials for the Annual General Meeting of the Board. Vice President Walker also presented an overview of the University's financial status based on financial viability indicators developed by the Canadian Association of University Business Officers (CAUBO).

Board's Annual Workplan

For the first time, the Board approved an annual workplan for itself, which fulfills one of the University's commitments under the Governance Review. The plan was derived in good part from workplans developed by all committees of the Board. Those plans were provided to the Board and the Community for information. The workplan brings greater predictability to the Board's activities and allows Board members to deliver better oversight of key University activities.

Strategic Plan

The Board approved the Strategic Plan of the University for 2025 – 2030. The final plan approved is available on the University's website and in the materials for the Open session of the Board. The plan is now in effect.

Action Plan Audit Report

The Board received a report from Deloitte on the implementation of the Action Plan for years 0 and 1. The report points out that UPEI has delivered on 95% of activities under the Action Plan; a percentage qualified by the auditors as impressive. The report of the Auditors was priorly presented to Senate and to a joint meeting of the Campus Culture Oversight Committee and the Finance, Audit and Risk Committee.

Annual Reports

The Board received annual reports from the Chair of the Board, the President and all its committees. These reports are part of the materials for the open session of the Board, which can be consulted on the University's website.

As part of her report, the Chair of the Board noted the increased conjoint events and activities of the Board and Senate, which signals a clear effort on the part of the University to ensure that its apex decision-making bodies work hand-in-hand in delivering on the University's mandate.

Visual Identity Policy

A new Visual Identity Policy was approved, which replaces that old policy. The next policy provides clearer processes and terms and better defines the responsibilities of members of the University Community in the use of the University's visual identity.

Harassment and Discrimination and Sexual Violence Policy

With some questions still unresolved and members having submitted some suggested edits, the Board withdrew the policies and asked that the Steering Committee revisit the text for future consideration. The Board expects the policies to come back to it for approval in the near future, for which it may hold a special meeting before the planned quarterly meeting on December 2, 2025.

Quarterly reports

With the Board's schedule now based on four meetings a year, the Board receives quarterly reports from each committee that has met since the last Board meeting. Those reports are available as part of the meeting materials for the October 7 meeting of the Board.