



UNIVERSITY
of Prince Edward
ISLAND

TO: Senate
FROM: Andrea Trowbridge, Secretary to Senate
DATE: February 7th, 2025
RE: Sixth Senate Meeting – February 14, 2025

The Senate of the University of Prince Edward Island will hold its sixth meeting for 2024-2025 on **Friday, February 14, 2025, at 3:00 p.m. at Alumni Hall in Rm 102.**

OPEN AGENDA

1. **Call to Order, Welcome, Land Acknowledgement and Opening Remarks from Chair and Vice-Chair** 5 min
2. **Approval of Agenda** 5 min
MOTION: That Senate approve the agenda as presented.
3. **Approval of Minutes** 5 min
MOTION: That Senate approve the minutes of January 17, 2025, as presented.
4. **Business Arising from Minutes** 5 min
 - a. Placemat Questions and Answers - For Information
 - b. Universities Canada in Egypt Financial Summary
5. **President's Report** 30 min
 - a. Vice-President Academic and Research Report
 - b. Vice-President People and Culture Report
6. **Question Period** 10 min
 - a. Questions Received in Advance
 - b. Questions Received from the Floor
7. **Senate Standing Committee Reports** 20 min
 - a. **Academic Planning and Curriculum Committee – G. Naterer**
 - i. Fifth Curriculum Report
MOTION: That Senate approve the recommended motions.
 - b. **Senate Steering and Nominating Committee (SSNC) – W. Rodgers**
 - i. Updates
 1. December 5, 2024
 2. January 9, 2025

Agenda

Sixth Senate Meeting– February 14, 2025

- ii. Senate and Senate Committee Vacancies
 - 1. *Senate:*
Faculty member from Arts to replace Raquel Hoersting from Jan. 1 to June 30, 2025
 - 2. *Senate Library Committee:*
Two Faculty Members elected by Senate for a 2-year term
 - 3. *Senate Committee on Enhancement of Teaching:*
Three Faculty Members no more than two from any faculty for a 3-year term
 - 4. *Academic Planning & Curriculum Committee*
One graduate student
 - 5. *Ad Hoc Senate Committee on Teaching Evaluation:*
Three faculty/librarians; Two undergraduate students; One graduate student needed
 - 6. *Committee for Emerita/Emeritus/Emeriti Status:*
One Faculty member – IKERAS

- iii. Senate and Senate Committee Appointments
 - 1. *Senate Academic and Student Discipline Appeals Committee:*
 - Peter Foley
 - Owen Brown, Graduate Student Representative
 - 2. *Senate Research Advisory Committee:*
 - Atif Zahoor, Graduate Student Representative
 - 3. *Senate Committee on Scholarships and Awards:*
 - Prantor Kr Mondal, Graduate Student Representative
 - 4. *Senate Library Committee*
 - Synthia MacEachern, Graduate Student Representative
 - 5. *Senate Committee on the Enhancement of Teaching*
 - Osagie Atomon, Graduate Student Representative

- iv. 2025-2026 Senate Meeting Dates

- v. Annual Elections – A. Trowbridge

- 8. **Update on Working Group – Academic Regulation 12: Academic Appeals** 5 min

- 9. **Review and Approval of Scholarly Integrity Committee Terms of Reference** 5 min
MOTION: That Senate approve the Scholarly Integrity Committee Terms of Reference as presented. Corollary to the approval of Terms of Reference of the Scholarly Integrity Committee (SIC), that the Policy on Responsible Conduct of Research, Scholarly and Creative Work¹ be concordantly amended to replace in the third sentence of section 7.1.2 the words “no two” by “up to two”.

- 10. **Board Report to Senate – W.Montelpare/W. Waterman – For Information** 5 min

- 11. **Shout Outs**

- 12. **Adjournment**
MOTION: That the Senate meeting be adjourned.

DRAFT Minutes of the Fifth Meeting of Senate
Friday, January 17, 2025
3:00 – 5:00 pm
Alumni Hall and via Zoom

Present: W. Rodgers (Chair), K. Mears (Vice-Chair), A. Trowbridge (Secretary to Senate), C. Adeyanju, N. R. Agunbiade, P. Bernard, M. Buote, M. Clapson, N. Clark, S. Connolly, P. Drake, N. Etkin, S. Fitzpatrick, P. Foley, R. Gauthier, K. Gottschall-Pass, D. Griffon, S. Hamilton, A. Hsiao, G. Jiang, T. Judson, S. Kresta, B. Linkletter, A. MacKenzie, N. Mannholland, J. McClure, M. A. McMahon, R. McPhee, W. Montelpare, D. Moses, S. Myers, G. Naterer, R. Raiswell, Y. Rashchupkina, J. Sentance, P. Smith, M. Sweeney-Nixon, M. Turnbull, M. von Eccher, H. Wang, W. Waterman, A. Weenie, W. Whalen

Regrets: A. Braithwaite, P. Augustine, A. Bourque, R. Dennis, A. MacLaren, T. Mady, F. Sadat

Recorder: K. Porter

1. Call to Order, Welcome, Land Acknowledgment and Opening Remarks from Chair and Vice-Chair

W. Rodgers called the meeting to order at 3:02 pm and gave a land acknowledgment.

2. Approval of Agenda

MOTION: (M. Turnbull/W. Waterman) to approve the agenda as presented. CARRIED.

3. Approval of Minutes

MOTION: (W. Montelpare/P. Bernard) to approve December 13, 2024, minutes with minor amendments. CARRIED.

4. Business Arising from Minutes

Questions that have been left on the Post-it notes after Senate meetings will be addressed during Business Arising, if appropriate and will also be addressed in a document with the meeting material.

At the December Senate meeting, the following question was asked.

Q: How does the new PAL system affect the ability of UPEI Cairo students to come to PEI?

A: UPEI Cairo students apply to come to UPEI and are processed exactly the same as all other international students. They require a PAL and must pay a tuition deposit to confirm and register.

5. President's Report

W. Rodgers gave Senators a verbal report of activities since the December Senate meeting. Work continues on the 2025-2030 Strategic Plan, with Senators being invited to a consultation session involving senior leaders on January 29, 2025.

The search for the Vice-Presidents continues and everyone is encouraged to provide feedback on the candidates by using the link provided in the email advising of the session or by emailing president@upei.ca.

Review of the 2025-2026 budget priorities is underway. The Provincial Government requested UPEI provide their budget requests by October 31, 2024, which resulted in an improved process for the University. In reviewing the budget priorities, consideration will be given to continuing stability and sustainability of the University while reviewing institutional initiatives. Factors influencing the budget are student enrollment, effective and efficient processes and core institutional priorities. A joint Board-Senate Budget Café is being organized for February 7, 2025, to discuss the components of a university budget.

a. Vice-President Academic and Research Report

G. Naterer recognized recent successes and achievements of colleagues and students: a group of UPEI Business students who placed second against seven other US and Canadian universities at a case competition in the US; Caroline Ritter; Javier Sanchez; Annabelle Cohen; Jurgen Krouse; Susan Graham; Michael McIsaac; Patrick Murphy; Kuljeet Grewal; and Suzanne Kresta.

Due to the reduced number of study permits being issued by Immigration, Refugees and Citizenship Canada (IRCC), UPEI has been increasing recruitment efforts. Additional initiatives include: expanding the domestic recruitment in Alberta, Ontario and Newfoundland; specific Faculties visiting Island high schools; UPEI has joined an Atlantic university tour to visit with the New England States; partnerships with agents in Dubai, Abu Dhabi, Panama, Colombia, Brazil, Japan and Vietnam; reallocation of scholarships to diversify to give a more competitive edge; the International Student Office has been enhancing the student experience on PEI by scheduling student activities; investment into a student ambassador program to expand the student experience; and social media activity has increased.

Senators are encouraged to determine if their Faculty isn't already engaged in recruitment efforts with Island high schools that they should follow up with Jane DiCarlo in the Recruitment Office.

b. Vice-President People and Culture Report

S. Connolly gave a verbal report on the following items:

- Activities in Year 1 of the UPEI Action Plan are being implemented and evidence is being gathered.
- Implementation Plans for Year 2 are being developed.
- A committee has been tasked with creating a RFP to select an auditor. The audit for Years 0 and 1 will begin on May 1, 2025.
- Working to find synergies between the results of the Employee Engagement Survey and the Year 2 Implementation Plans to ensure feedback is reflected.
- The HR Department has received the Employee Engagement Survey results and is preparing a plan to roll the results out to the campus community.
- HR has been working collaboratively with departments across campus on process improvement work. Also working on year-end payroll pension benefits.
- The EDI and Human Rights Office is working on a progress report on the EDI Strategy, which should be released in the coming months.

6. Question Period

A question was raised on recruitment efforts in the United States. Recruitment efforts have increased in the United States along the eastern seaboard, with more visits to schools. The next few months are the most critical for Fall 2025 enrollments.

Should Faculty members on their own visit Island high schools to speak about courses. Faculty members are encouraged to visit high schools but should keep the Recruitment team informed of the visits to have a coordinated approach.

Has UPEI approached international student graduates to be ambassadors of UPEI. This is a great idea and will be followed up with the Recruitment Office as well as the Alumni and Development Office.

If Senators have additional recruitment suggestions, they are requested to write them on the Post-It notes on the placemat.

An update was requested on the status of the RFP to review the emergency protocols. The RFP to review policies and procedures for emergencies and crisis has been awarded to Loomex. It is expected to receive a report from Loomex by March 13, 2025.

7. Senate Standing Committee Reports

a. Academic Planning and Curriculum Committee

i. Approval of Revised Scheduling Policy

G. Naterer reported to Senators that a working group was formed to develop the proposed changes to the revised Scheduling Policy. The Registrar's office was also involved with the development and the APCC reviewed and approved the revised policy. The policy has not been updated since 2007 and is overdue for review.

Some of the revisions include clarifying the scope and objectives of the policy; responsibilities of the Registrar's Office and the academic units; and updates to definitions and principles.

Proposed changes from feedback recently received include adding definitions of academic unit and instructor. It was also noted that the appendices that were included with the document in the meeting material were not meant to be attached to the document as they are procedures, which would not be included as part of the policy.

Senators raised concern that the policy does not include labs and tutorials which is a concern because these are now scheduled the same way as courses and challenging situations have been created because of labs not being identified the same way as courses. Following a lengthy discussion on time patterns and including labs and tutorials in the policy, it was decided to include time patterns in the procedures. The procedures will be further reviewed with the information discussed today and brought forward to a future Senate meeting. A reference will be added to the policy indicating that there are procedures available.

Questions were asked on how the Scheduling Policy will work with Infosilem and concern was raised on the issue that compulsory courses offered overlap with each other, making students decide which compulsory course they will take. Additionally, why is the Vice-President of Academic and Research approving scheduling and offering of courses and sections with enrolments of less than 20 students.

Every effort should be made to ensure degree requirements are available and conflict-free to students. If courses have an enrollment number lower than 20, the VPAR, Dean and Department Chair will have a discussion to understand the low enrollment number and determine if there's opportunities to make a section available to students outside the major or opportunities for collaboration with other units. The software can be configured to recognize conflicts as long as they are clearly identified and defined in the academic calendar. If there are issues identified, please bring forward to the Registrar's Office for review. The intent is that the policy and principles will drive what is required in the software.

Following discussion, amendments to the policy include adding a definition of academic unit; adding a definition of an instructor; a reference in the document that procedures are available; under 2A include courses and components are scheduled; under 4F include assignments of courses and components; in the first paragraph of the Purpose "limited space" will be updated to "available or existing space"

Action: The procedures will be updated with corrections identified and brought forward to a future Senate meeting for approval.

MOTION: (W. Montelpare/N. Mannholland) that Senate approve the revised Scheduling Policy with the amendments proposed during the meeting. CARRIED.

ii. **Approval to adopt the UPEI Framework for Online and Technology-Supported Learning Guidelines, Documentation and Resources**

G. Naterer gave a presentation to Senators on the proposed UPEI Framework for Online and Technology-Supported Learning. The Maritime Provinces Higher Education Commission requires Maritime universities to develop an institutional framework for online learning. UPEI established a working group consisting of broad representation to develop the framework. Resources for some of the Framework are available in the Teaching and Learning Centre, while others require further development.

Concern was raised on how section 3, Academic Oversight, in the Framework aligns with academic freedom criteria in the collective agreement. G. Naterer assured Senators that the Framework does not infringe or inhibit academic freedom. The process for reviewing online courses will be the same as the current process for the APCC and the Framework includes how online courses are reviewed.

A question was raised as to when the monitoring of the course will take place, before or after the course. Monitoring will take place prior to the course occurring. The Framework will guide how the course is assessed.

MOTION: (M.A. McMahon/D. Moses) that Senate adopt the UPEI Framework for Online and Technology-Supported Learning Guidelines, Documentation and Resources as presented. CARRIED.

iii. **Fourth Curriculum Report**

FACULTY OF ARTS

OMNIBUS MOTION: (R. Raiswell/J. Sentance) that motions 1-3 be approved as noted below. CARRIED.

1. To delete EC 3420: Economic Development Policy.

(See details in the attached Curriculum Report – Page 3)

2. To have English 2330 approved as a new course.

(See details in the attached Curriculum Report – Pages 4-8)

3. To have the calendar entry change approved as proposed.

(See details in the attached Curriculum Report – Pages 9-10)

FACULTY OF EDUCATION

MOTION: (M. Turnbull/K. Mears) that motion 4 be approved as noted below. CARRIED.

4. To update Academic Dates for 2025-2026 for the Bachelor of Education programs.

(See details in the attached Curriculum Report – Pages 12-15)

FACULTY OF GRADUATE STUDIES

OMNIBUS MOTION: (D. Griffon/S. Kresta) that motions 5-6 be approved as noted below. CARRIED.

5. That for VHM 8680, Recent Advances in Large Animal Surgery II, the pre-requisite of ‘permission of the instructor’ and “DVM or equivalent” be removed.

(See details in the attached Curriculum Report – Pages 17-18)

6. That for VHM 8690, Recent Advances in Large Animal Surgery III, the pre-requisite of ‘permission of the instructor’ and “DVM or equivalent” be removed.

(See details in the attached Curriculum Report – Pages 19-20)

FACULTY OF SCIENCE

OMNIBUS MOTION: (N. Etkin/W. Montelpare) that motions 7-12 be approved as noted below. CARRIED.

7. To approve the Calendar Entry Change for the section titled “Elective Courses in the Environmental Biology Specialization”.

(See details in the attached Curriculum Report – Pages 22-23)

8. To approve the Calendar Entry Change for the section titled “Life Sciences Specialization”.

(See details in the attached Curriculum Report – Pages 24-25)

9. To approve the Course Description Change for ENV 1010 Introduction to Environmental Studies as proposed.

(See details in the attached Curriculum Report – Page 26)

10. To approve the Calendar Entry Change for the section titled “Requirements for a Minor in Environmental Studies” as proposed.

(See details in the attached Curriculum Report – Pages 27-29)

11. To approve the Calendar Entry Change for the section titled “Course Requirements for the Areas of Specialization”.

(See details in the attached Curriculum Report – Pages 30-32)

12. To have the deletion of the list of “Approved Science, Business and Arts Courses” for the BES Major be approved as presented.

(See details in the attached Curriculum Report – Pages 33-35)

FACULTY OF VETERINARY MEDICINE

OMNIBUS MOTION: (D. Griffon/P. Bernard) that motions 13-14 be approved as noted below. CARRIED.

13. To have the 2025-2026 Academic Calendar Dates for the Veterinary Medicine Program approved as proposed.

(See details in the attached Curriculum Report – Page 37-38)

14. To have the 2026-2027 Academic Calendar Dates for the Veterinary Medicine Program approved as proposed.

(See details in the attached Curriculum Report – Page 39-40)

b. Senate Steering and Nominating Committee

- Senate and Senate Committee Vacancies
 - *Senate:*
Faculty member from Arts to replace Raquel Hoersting from Jan. 1 to June 30, 2025
 - *Senate Academic and Student Discipline Appeals Committee:*
Faculty member from Arts, Nursing, IKERAS, Medicine or Education AND a member of Senate, to replace Alyson Campbell, from Jan. 1 to June 30, 2025
 - *Committee for Emerita/Emeritus/Emeriti Status:*
One Faculty member – IKERAS
 - *Senate Academic and Student Discipline Appeals:*
One graduate student appointed by the Graduate Student Association
- Senate and Senate Committee Appointments
 - *Senate:*
Nancy Clark, Faculty of Nursing, replacing Alyson Campbell from Jan. 1 to June 30, 2025

W. Rodgers welcomed new Senators N. Clark and J. McClure and welcomed R. Raiswell back to Senate who has been on leave.

- Annual Elections – A. Trowbridge

A. Trowbridge reported work is underway to prepare for the annual election to replace Senators whose terms are expiring on June 30, 2025. These will be three-year terms. Information on the election and the upcoming vacancies will be circulated prior to February 10, 2025. An information session will be held for faculty who are interested in learning about the Senate prior to February 20, 2025, and nominations will be closed by February 28, 2025.

A request was made to include Deans in the nomination emails so they are aware and can help communicate the vacancies.

It was noted that the Senate Student and Academic Discipline Appeals Committee membership is not accurate on the Senate VRE. This will be updated.

8. Board Report to Senate

W. Montelpare reported that the Board of Governors have not met since the last Senate meeting therefore there is nothing to report.

9. Closed agenda

MOTION: (W. Whelan/W. Montelpare) that Senate move to a closed agenda. CARRIED.

10. Adjournment

MOTION: (W. Montelpare) to adjourn the Senate meeting at 4:35 pm. CARRIED.

Respectfully submitted,

Andrea Trowbridge
Secretary to Senate

Placemat Questions and Responses from Fifth Meeting of Senate, January 17, 2025

Q: Would the President, VPAR and VPPC provide a brief written report (main points acceptable) to accompany the oral report?

A: Yes, the President, VPAR and VPPC will provide written reports beginning for the March Senate meeting.

**University of Canada Egypt (UCE)
Financial Summary
Prepared for Senate, February 2025**

UPEI has an agreement with Canwell Canada who is responsible for operating University of Canada Egypt (UCE). The current agreement is in effect until August 31, 2025.

Financial arrangements are as follows:

- tuition fees charged by UCE in respect of the Programs shall be determined by UCE.
- UCE Students registered in the Programs at UCE shall pay their fees at UCE
- UPEI issues installment invoices to UCE throughout the year and then reconciles the payments with the actual student enrolments to calculate any amount that may be owed. This reconciliation occurs in the summer following the academic year and any final adjustments are made to the amounts owing.
- UPEI has an internal formula to share all revenues received from UCE once all the revenues are received and reconciled.
- UCE is solely responsible for all expenses incurred by UPEI in respect of the offering of the Programs at UCE

UCE payment to UPEI are calculated as follows:

Undergraduate courses:

UCE pays \$1,050 CAD per full-time undergraduate student or \$105 CAD per course for students registered in less than ten 3-credit hour courses to the university.

Graduate courses (MBA):

UCE pays UPEI a fee of \$1,700 CAD per full-time student registered in the MBAGL program, or a fee of \$121 per course for students registered in less than ten 3-credit hour courses per academic year to the university.

UPEI revenue sharing model is as follows:

50% of the revenue is allocated to the Academic Unit (AU)

10% to each of:

Robertson Library
Registrar
President

5% to each of:

Vice-President Academic and Research
ITSS
Vice-President Administration and Finance
Comptroller

Further sharing occurs among Academic Units when a student from one academic unit takes a course from another faculty, the Academic Units share the revenue for those students 50/50.

In Chart #1 below, funds received and internal allocations since the beginning of the agreement are shown.

Chart #1

HISTORICAL UCE BUDGET ALLOCATIONS/REVENUE SHARE AMOUNTS							
UNIT	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	TOTAL
FACULTY OF ARTS	-	-	17,557	6,286	21,630	26,827	72,300
FACULTY OF SUSTAINABLE DESIGN ENGINEERING	35,048	74,423	69,968	84,341	36,586	56,676	357,042
FACULTY OF SCIENCE	9,002	33,745	40,880	51,076	60,857	73,653	269,213
FACULTY OF IKERAS	-	-	-	-	655	7,380	8,035
MCDUGALL FACULTY OF BUSINESS	44,166	160,461	178,195	218,710	172,760	176,174	950,466
LIBRARY	17,642	53,726	61,320	72,083	58,498	68,142	331,411
REGISTRAR	17,642	53,726	61,320	72,083	58,498	68,142	331,411
INTL RELATIONS PRESIDENT	17,642	53,726	61,320	72,083	58,498	68,142	331,411
ITSS	8,821	26,863	30,660	36,041	29,249	34,071	165,705
VP ACADEMIC & RESEARCH	8,821	26,863	30,660	36,041	29,249	34,071	165,705
VP ADMIN & FINANCE	8,821	26,863	30,660	36,041	29,249	34,071	165,705
COMPTROLLER'S OFFICE	8,821	26,863	30,660	36,041	29,249	34,071	165,705
TOTAL	176,426	537,259	613,200	720,826	584,978	681,420	3,314,109

Note - UCE allocations to units are 1-year trailing. For example, UCE revenue earned in 2018-19 was allocated in 2019-20

SUMMARY OF MOTION'S

McDougall Faculty of Business Summary of Changes

2

1. Accelerated BBA	Calendar Entry Change	3-6
2. Accounting Certificate	Calendar Entry Change	7-9
3. BBA	Calendar Entry Change	10-14
4. BBST	Calendar Entry Change	15-18
5. BBTH	Calendar Entry Change	19-21
6. Certificate in Public Administration	Calendar Entry Change	22-26

Faculty of Education Summary of Changes

27

7. ED-4230	Pre-requisite Addition/Change	28-29
8. Regulation 10	Calendar Entry Change	30-31
9. Admission Requirements (BEd (français langue seconde))	Calendar Entry Change	32-35

Faculty of Science Summary of Changes

36

10. FN 4760	New Course Proposal	37-40
11. KINE 4760	New Course Proposal	41-44
12. KINE 3510 (Honours)	Calendar Entry Change	45-48
13. KINE 3510 (Minor)	Calendar Entry Change	49-53
14. KINE 4430	Course Description Change	54-55
15. HB 8430	Course Description Change	56-57
16. KINE 2320	Course Description Change	58-59
17. KINE 2510	Course Description Change	60-61
18. KINE 3440	Course Description Change	62-63



SUMMARY OF CHANGES FACULTY OF BUSINESS

Motion #'s 1-6

Summary of Motions
Faculty of Business

#	Type of Motion	Motion
1.	Calendar Entry Change	Accelerated BBA
2.	Calendar Entry Change	Accounting Certificate
3.	Calendar Entry Change	BBA
4.	Calendar Entry Change	BBST
5.	Calendar Entry Change	BBTH
6.	Calendar Entry Change	Certificate in Public Administration

CALENDAR & CURRICULUM CHANGE

Motion # 1

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Accelerated Bachelor of Business Administration Program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Accelerated Bachelor of Business Administration Program</p> <p>Graduates of two year college diploma programs can gain access to the Bachelor of Business Administration degree (BBA) by way of the Accelerated Bachelor of Business Administration Program.</p> <p>The Accelerated Bachelor of Business Administration program is available to students who have a two-year diploma from Holland College (or a similar college). They must satisfy general UPEI and Faculty of Business entrance requirements. Applicants must demonstrate a minimum average of 70% in their college program. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES:</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p> <p>Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2410 – Management Information Systems Business 2880 – Research and Evidence-Based Management Economics 1010 – Introductory Microeconomics</p>	<p>Accelerated Bachelor of Business Administration Program</p> <p>Graduates of two year college diploma programs can gain access to the Bachelor of Business Administration degree (BBA) by way of the Accelerated Bachelor of Business Administration Program.</p> <p>The Accelerated Bachelor of Business Administration program is available to students who have a two-year diploma from Holland College (or a similar college). They must satisfy general UPEI and <u>McDougall</u> Faculty of Business entrance requirements. Applicants must demonstrate a minimum average of 70% in their college program. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES:</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p> <p>Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2410 – Management Information Systems Business 2880 – Research and Evidence-Based Management Economics 1010 – Introductory Microeconomics</p>



CALENDAR & CURRICULUM CHANGE

Motion # 1

<p><u>Reproduction of Current Calendar Entry</u></p>	<p><u>Proposed revision with changes underlined and deletions indicated clearly</u></p>
<p>Economics 1020 – Introductory Macroeconomics Math 1110 – Finite Mathematics UPEI 1010 – Writing Studies (see <u>note 3</u>) IKE 1040 – Indigenous Teachings Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see <u>note 1</u>)</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2120 – Business Presentations and Communications Business 2310 – Corporate Finance Business 2510 – Introduction to Management Science Business 2720 – Human Resource Management Business 3010 – Business Law – Part I Business 3430 – Integrated Cases in Marketing Accounting 2210 – Managerial Accounting</p> <p>Required courses recommended to be taken in a student’s THIRD year at UPEI:</p> <p>Business 3330 – Integrated Cases in Corporate Finance OR Business 334 – Personal Finance Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills Business 4950 – Business Research I</p> <p>ELECTIVE COURSES:</p> <p>For students whose college diploma was in Accounting:</p> <p>In addition to the 22 required courses, students must take eight elective courses. At least three electives must be business courses, and at least four electives must be non-business courses.</p>	<p>Economics 1020 – Introductory Macroeconomics Math 1110 – Finite Mathematics UPEI 1010 – Writing Studies (see <u>note 3</u>) IKE 1040 – Indigenous Teachings Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see <u>note 1</u>)</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2120 – Business Presentations and Communications Business 2310 – Corporate Finance Business 2510 – Introduction to Management Science Business 2720 – Human Resource Management Business 3010 – Business Law – Part I Business 3430 – Integrated Cases in Marketing Accounting 2210 – Managerial Accounting (<u>except students whose college diploma was in Accounting; see note 1</u>)</p> <p>Required courses recommended to be taken in a student’s THIRD year at UPEI:</p> <p>Business 3330 – Integrated Cases in Corporate Finance OR Business 334 – Personal Finance Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills Business 4950 – Business Research I</p> <p>ELECTIVE COURSES:</p> <p>For students whose college diploma was in Accounting:</p> <p>In addition to the 22 <u>21</u> required courses, students must take eight <u>nine</u> elective courses. At least three electives must be business courses, and at</p>



CALENDAR & CURRICULUM CHANGE

Motion # 1

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>For students whose college diploma was not in Accounting:</p> <p>In addition to the 23 required courses, students must take seven elective courses. At least two electives must be business courses, and at least four electives must be non-business courses. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>Students must obtain at least 60% in at least 14 of the 18 required business courses in order to qualify for the Bachelor of Business Administration degree.</p> <p>NOTES:</p> <ol style="list-style-type: none"> 1. Students whose college diploma was in Accounting will substitute a business elective for ACCT 1010. 2. Students in this program are eligible for the Business Co–op option. 3. The completion of UPEI 1010 is a required course for the Accelerated BBA, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. 	<p>least four electives must be non-business courses. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>For students whose college diploma was not in Accounting:</p> <p>In addition to the 23 required courses, students must take seven elective courses. <u>At least two electives must be business courses, and at least four electives must be non-business courses.</u> The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>Students must obtain at least 60% in at least 14 of the 18 required business courses in order to qualify for the Bachelor of Business Administration degree.</p> <p>NOTES:</p> <ol style="list-style-type: none"> 1. Students whose college diploma was in Accounting will substitute <u>a two business elective electives</u> for ACCT 1010 <u>and ACCT 2210.</u> 2. Students in this program are eligible for the Business Co–op option. 3. The completion of UPEI 1010 is a required course for the Accelerated BBA, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.

Rationale for Change: Students who have completed a diploma in Accounting Technology would have completed courses in their diploma similar to Accounting 2210 in terms of content and learning outcomes. To avoid duplication, it would be beneficial for these students to be able to substitute a different business course in place of the required Accounting 2210 course. Regarding the change to the elective requirement, this is to provide more flexibility to students with respect to course selections and agency over their own decision-making For example, the change would make it easier for students who are pursuing a Bachelor of Business Administration degree to pursue multiple minors in disciplines outside the Faculty of Business. The change would also enable students who are pursuing a Bachelor of Business Administration with a



CALENDAR & CURRICULUM CHANGE

Motion # 1

specialization to also pursue a minor in a discipline outside the Faculty of Business. The change would make it possible students who are pursuing a Bachelor of Business Administration degree with a specialization in accounting to take a business course as an elective that is not an accounting course. Currently this is not possible within the confines of a 120-semester hour degree.

Effective Term: FALL 2025

Implications for Other Programs: This change may or may not affect enrollment in other programs but will provide more flexibility for students wishing to pursue a Minor outside the McDougall Faculty of Business.

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion # 2

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the proposed changes to the Accounting Certificate to coordinate with changes to the BBA program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Certificate in Accounting</p> <p>The Accounting Certificate is intended for non-business students who satisfy the entrance requirements of the Business program. Generally, students must have successfully completed Grade 12 in a University Preparatory program with an overall average of at least 70% in English, Mathematics, any two Social Studies, Languages, or Sciences, and one other academic course. Applicants with the appropriate work experience may also be accepted into the program.</p> <p>Students who graduated with a BBA, BBST or BBTH, without the Accounting Specialization, are also eligible to return to complete the Accounting Certificate.</p> <p>The Certificate provides some of the foundation courses for the Chartered Professional Accountant designation. To be eligible to receive the Certificate, students must obtain a minimum average of 60% in each of the courses taken.</p> <p>REQUIRED COURSES</p> <p>Accounting 1010 – Introduction to Financial Accounting</p> <p>Accounting 2020 – Introductory Financial Accounting – Part II</p> <p>Business 2310 – Corporate Finance</p>	<p>Certificate in Accounting</p> <p>The Accounting Certificate is intended for non-business students who satisfy the entrance requirements of the Business program. Generally, students must have successfully completed Grade 12 in a University Preparatory program with an overall average of at least 70% in English, Mathematics, any two Social Studies, Languages, or Sciences, and one other academic course. Applicants with the appropriate work experience may also be accepted into the program.</p> <p>Students who graduated with a BBA, BBST or BBTH, without the Accounting Specialization, are also eligible to return to complete the Accounting Certificate.</p> <p>The Certificate provides some of the foundation courses for the Chartered Professional Accountant designation. To be eligible to receive the Certificate, students must obtain a minimum average of 60% in each of the courses taken.</p> <p>REQUIRED COURSES</p> <p>Accounting 1010 – Introduction to Financial Accounting</p> <p>Accounting 2020 – Introductory Financial Accounting – Part II</p> <p>Business 2310 – Corporate Finance</p> <p>Business 2410 – Management Information Systems</p> <p>Accounting 3010 – Intermediate Accounting – Part I</p>



CALENDAR & CURRICULUM CHANGE

Motion # 2

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Business 2410 – Management Information Systems</p> <p>Accounting 3010 – Intermediate Accounting – Part I</p> <p>Accounting 3020 – Intermediate Accounting – Part II</p> <p>FOUR of the following courses:</p> <p>Accounting 2210 – Managerial Accounting</p> <p>Accounting 3120 – Cost Accounting</p> <p>Accounting 4010 – Advanced Financial Accounting – Part I</p> <p>Accounting 4020 – Advanced Financial Accounting – Part II</p> <p>Accounting 4150 – Auditing</p> <p>Accounting 4160 – Auditing, Accounting, and Society</p> <p>Business 3330 – Integrated Cases in Corporate Finance</p> <p>English 3810 – Professional Writing</p> <p>Students who have earned a specialization in accounting in the Bachelor of Business Administration program are not eligible for the Certificate in Accounting.</p>	<p>Accounting 3020 – Intermediate Accounting – Part II</p> <p>FOUR of the following courses:</p> <p>Accounting 2210 – Managerial Accounting</p> <p>Accounting 3120 – Cost Accounting</p> <p>Accounting 4010 – Advanced Financial Accounting – Part I</p> <p>Accounting 4020 – Advanced Financial Accounting – Part II</p> <p>Accounting 4150 – Auditing</p> <p>Accounting 4160 – Auditing, Accounting, and Society</p> <p>Business 3330 – Integrated Cases in Corporate Finance</p> <p>English 3810 – Professional Writing</p> <p>Students who have earned a specialization in accounting in the Bachelor of Business Administration program are not eligible for the Certificate in Accounting.</p>

Rationale for Change: The Accounting Certificate is updated to reflect changes to the BBA program.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 2

Authorization	Date:
Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 3

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Bachelor of Business Administration Program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>The Faculty of Business is committed to providing students with a high quality, integrated business education in a personalized learning environment. It is structured to provide the broad-based, cross-functional business education required for leaders of business, government, and not-for-profit organizations. The Faculty's personalized learning environment provides opportunities for extensive interaction between students, faculty and practitioners.</p> <p>The Faculty of Business holds a unique position within the province's education system. It is committed to intellectual leadership, and to excellence in developing new knowledge and conveying that knowledge to its students and to the public. In order to attract, develop and retain students, faculty and staff, the Faculty recognizes that it must sustain an intellectually stimulating environment.</p> <p>The Faculty views its students not as customers, but rather as partners in the development of a high quality business education. Graduates are expected to have developed competency in integrating the core functional business disciplines; ethical, social, historical and global awareness; critical thinking and problem solving; quantitative analysis; communication skills and leadership; team work as well as personal initiative; technological application in business; and using business research to support evidence-informed practice.</p> <p>The degree program in the Faculty of Business is designed to fulfill this mission and to provide the</p>	<p>The <u>McDougall</u> Faculty of Business is committed to providing students with a high quality, integrated business education in a personalized learning environment. It is structured to provide the broad-based, cross-functional business education required for leaders of business, government, and not-for-profit organizations. The Faculty's personalized learning environment provides opportunities for extensive interaction between students, faculty and practitioners.</p> <p>The <u>McDougall</u> Faculty of Business holds a unique position within the province's education system. It is committed to intellectual leadership, and to excellence in developing new knowledge and conveying that knowledge to its students and to the public. In order to attract, develop and retain students, faculty and staff, the Faculty recognizes that it must sustain an intellectually stimulating environment.</p> <p>The Faculty views its students not as customers, but rather as partners in the development of a high quality business education. Graduates are expected to have developed competency in integrating the core functional business disciplines; ethical, social, historical and global awareness; critical thinking and problem solving; quantitative analysis; communication skills and leadership; team work as well as personal initiative; technological application in business; and using business research to support evidence-informed practice.</p> <p>The degree program in the <u>McDougall</u> Faculty of Business is designed to fulfill this mission and to</p>

CALENDAR & CURRICULUM CHANGE

Motion # 3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>educational breadth and depth needed by business leaders.</p> <p>ACCOUNTING AND BUSINESS ADMINISTRATION</p> <p>The Faculty of Business maintains a close liaison with the Chartered Professional Accountants of Prince Edward Island, and students who satisfactorily complete designated university courses are given broad exemptions by this professional organization. Students interested in pursuing a professional accounting designation should contact the Dean's office prior to enrolling in their third year. These students should not enrol in Business electives other than those that are designated as accounting exemptions. Students not pursuing a Bachelor of Business Administration degree may register for the Certificate in Accounting.</p> <p>Bachelor of Business Administration</p> <p>The Bachelor of Business Administration degree (BBA) is a four-year degree consisting of 120 semester hours. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>1000-Level Courses: Accounting 1010 (Introduction to Financial Accounting) Business 1410 (Marketing) Business 1710 (Organizational Behaviour) Economics 1010 (Introductory Microeconomics) Economics 1020 (Introductory Macroeconomics) Math 1110 (Finite Mathematics) UPEI 1010 (Writing Studies) (see note 3) IKE 1040 (Indigenous Teaching)</p> <p>2000-Level Courses:</p>	<p>provide the educational breadth and depth needed by business leaders.</p> <p>ACCOUNTING AND BUSINESS ADMINISTRATION</p> <p>The <u>McDougall</u> Faculty of Business maintains a close liaison with the Chartered Professional Accountants of Prince Edward Island, and students who satisfactorily complete designated university courses are given broad exemptions by this professional organization. Students interested in pursuing a professional accounting designation should contact the Dean's office prior to enrolling in their third year. These students should not enrol in Business electives other than those that are designated as accounting exemptions. Students not pursuing a Bachelor of Business Administration degree may register for the Certificate in Accounting.</p> <p>Bachelor of Business Administration</p> <p>The Bachelor of Business Administration degree (BBA) is a four-year degree consisting of 120 semester hours. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>1000-Level Courses: Accounting 1010 (Introduction to Financial Accounting) Business 1410 (Marketing) Business 1710 (Organizational Behaviour) Economics 1010 (Introductory Microeconomics) Economics 1020 (Introductory Macroeconomics) Math 1110 (Finite Mathematics) UPEI 1010 (Writing Studies) (see note 3) IKE 1040 (Indigenous Teaching)</p> <p>2000-Level Courses:</p>



CALENDAR & CURRICULUM CHANGE

Motion # 3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Accounting 2210 (Managerial Accounting) Business 2120 (Business Presentations and Communications) Business 2310 (Corporate Finance) Business 2410 (Management Information Systems) Business 2510 (Introduction to Management Science) Business 2720 (Human Resource Management) Business 2880 (Research and Evidence-Based Management)</p> <p>3000-Level Courses:</p> <p>Business 3010 (Business Law – Part I) Business 3330 (Integrated Cases in Corporate Finance) OR Business 3340 (Personal Finance) Business 3430 (Integrated Cases in Marketing) Business 3510 (Operations Management) Business 3710 (Entrepreneurship and New Ventures) Business 3910 (Strategic Management)</p> <p>4000-Level Courses:</p> <p>Business 4850 (Developing Management Skills) Business 4950 (Business Research I)</p> <p>ELECTIVE COURSES</p> <p>In addition to the 23 required courses, students must take 17 elective courses. At least three electives must be business courses and at least eight electives must be non-business courses. The other six electives (“free electives”) may be either business or non-business courses.</p> <p>For students pursuing one of the seven specializations, the courses prescribed for the particular specialization will fulfill electives on the degree.</p> <p>Students must obtain at least 60% in at least 14 of the 18 required business courses in order to</p>	<p>Accounting 2210 (Managerial Accounting) Business 2120 (Business Presentations and Communications) Business 2310 (Corporate Finance) Business 2410 (Management Information Systems) Business 2510 (Introduction to Management Science) Business 2720 (Human Resource Management) Business 2880 (Research and Evidence-Based Management)</p> <p>3000-Level Courses:</p> <p>Business 3010 (Business Law – Part I) Business 3330 (Integrated Cases in Corporate Finance) OR Business 3340 (Personal Finance) Business 3430 (Integrated Cases in Marketing) Business 3510 (Operations Management) Business 3710 (Entrepreneurship and New Ventures) Business 3910 (Strategic Management)</p> <p>4000-Level Courses:</p> <p>Business 4850 (Developing Management Skills) Business 4950 (Business Research I)</p> <p>ELECTIVE COURSES</p> <p>In addition to the 23 required courses, students must take 17 elective courses. At least three electives must be business courses and at least eight electives must be non-business courses. The other six electives (“free electives”) may be either business or non-business courses.</p> <p>For students pursuing one of the seven specializations, the courses prescribed for the particular specialization will fulfill electives on the degree.</p> <p>Students must obtain at least 60% in at least 14 of the 18 required business courses in order to qualify for the degree of Bachelor of Business Administration.</p>



CALENDAR & CURRICULUM CHANGE

Motion # 3

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>qualify for the degree of Bachelor of Business Administration.</p> <p>NOTES:</p> <ul style="list-style-type: none"> Accounting courses are considered to be business courses. All courses will not necessarily be offered each year. Students should consult the current timetable before registration. The completion of UPEI 1010 is a required course for the BBA, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. <p>SPECIALIZATIONS</p> <p>The specializations in the BBA Program are designed to provide students with a deeper level of expertise within a discipline, to improve students' competitiveness upon entering the workforce.</p>	<p>NOTES:</p> <ul style="list-style-type: none"> Accounting courses are considered to be business courses. All courses will not necessarily be offered each year. Students should consult the current timetable before registration. The completion of UPEI 1010 is a required course for the BBA, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. <p>SPECIALIZATIONS</p> <p>The specializations in the BBA Program are designed to provide students with a deeper level of expertise within a discipline, to improve students' competitiveness upon entering the workforce.</p>

Rationale for Change: : The change to the elective requirement is to provide more flexibility to students with respect to course selections and agency over their own decision-making For example, the change would make it easier for students who are pursuing a Bachelor of Business Administration degree to pursue multiple minors in disciplines outside the Faculty of Business. The change would also enable students who are pursuing a Bachelor of Business Administration with a specialization to also pursue a minor in a discipline outside the Faculty of Business. The change would make it possible students who are pursuing a Bachelor of Business Administration degree with a specialization in accounting to take a business course as an elective that is not an accounting course. Currently this is not possible within the confines of a 120-semester hour degree.

Effective Term: FALL 2025

Implications for Other Programs: This change may or may not affect enrollment in other programs but will provide more flexibility for students wishing to pursue a Minor outside the McDougall Faculty of Business.

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 3

Authorization	Date:
Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 4

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Bachelor of Business Studies Program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Bachelor of Business Studies</p> <p>The Bachelor of Business Studies (BBST) program is a post-diploma degree. It will require a minimum of two years of academic study at UPEI, the curriculum of which will consist primarily of core courses and a few electives.</p> <p>To be eligible for program admission, students must have already completed a two-year business diploma in specified programs at a recognized college and have achieved an overall average of 70%. Students must meet the UPEI admission requirements for this degree. In the BBST, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p> <p>Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications</p>	<p>Bachelor of Business Studies</p> <p>The Bachelor of Business Studies (BBST) program is a post-diploma degree. It will require a minimum of two years of academic study at UPEI, the curriculum of which will consist primarily of core courses and a few electives.</p> <p>To be eligible for program admission, students must have already completed a two-year business diploma in specified programs at a recognized college and have achieved an overall average of 70%. Students must meet the UPEI admission requirements for this degree. In the BBST, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p> <p>Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications</p>



CALENDAR & CURRICULUM CHANGE

Motion # 4

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see <u>note 1</u>) Accounting 2210 – Managerial Accounting UPEI 1010 – Writing Studies (see <u>note 7</u>) IKE 1040 – Indigenous Teachings</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills</p> <p>ELECTIVE COURSES</p> <p>For students whose college diploma was in Accounting:</p> <p>In addition to the 17 required courses, students must take 3 elective courses. At least one elective must be a business course and at least one elective must be a non-business elective. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>For students whose college diploma was in Business or Retail Management:</p> <p>In addition to the 18 required courses, students must take 2 elective courses. At least one elective must be a non-business course at the 2000 level or higher. The other elective (“a free elective”) may be either a business or a non-business course.</p>	<p>Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I Accounting 1010 – Introduction to Financial Accounting (except students whose college diploma was in Accounting; see <u>note 1</u>) Accounting 2210 – Managerial Accounting (<u>except students whose college diploma was in Accounting; see note 1</u>) UPEI 1010 – Writing Studies (see <u>note 7</u> <u>note 6.</u>) IKE 1040 – Indigenous Teachings</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills</p> <p>ELECTIVE COURSES</p> <p>For students whose college diploma was in Accounting:</p> <p>In addition to the 17 <u>16</u> required courses, students must take 3 <u>4</u> elective courses. At least one elective must be a business course and at least one elective must be a non-business elective. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>For students whose college diploma was in Business or Retail Management:</p> <p>In addition to the 18 required courses, students must take 2 elective courses. At least one elective</p>



CALENDAR & CURRICULUM CHANGE

Motion # 4

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>NOTES:</p> <ol style="list-style-type: none"> 1. Students who have completed a diploma in Accounting Technology must take a business elective in place of Accounting 1010. 2. Accounting courses are considered to be Business electives. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration. 3. Political Science 2010 (Canadian Politics I: Government) and 3110 (Canadian Public Administration) are recommended as potential non-business electives. 4. Recommended Business electives include Business 2650 (Introduction to Small Business and Entrepreneurship), Business 4650 (Project Management), Business 4710 (Org. Development), and Business 4760 (Intercultural Management). 5. Students are eligible to apply to the Co-operative Education program upon entrance to the university. 6. Unless specified, the following courses are not eligible as electives for the BBST program: Math 1110/1120, Economics 1010/1020, and Business 1010. 7. The completion of UPEI 1010 is a required course for the BBST, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030. 	<p>must be a non-business course at the 2000 level or higher. The other elective (“a free elective”) may be either a business or a non-business course.</p> <p>NOTES:</p> <ol style="list-style-type: none"> 1. <u>1.</u> Students who have completed a diploma in Accounting Technology must take a <u>two business elective electives</u> in place of Accounting 1010 <u>and Accounting 2210.</u> 2. <u>2.</u> Accounting courses are considered to be Business electives. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration. 3. Political Science 2010 (Canadian Politics I: Government) and 3110 (Canadian Public Administration) are recommended as potential non-business electives. 4. <u>3.</u> Recommended Business electives include Business 2650 (Introduction to Small Business and Entrepreneurship), Business 4650 (Project Management), Business 4710 (Org. Development), and Business 4760 (Intercultural Management). 5. <u>4.</u> Students are eligible to apply to the Co-operative Education program upon entrance to the university. 6. <u>5.</u> Unless specified, the following courses are not eligible as electives for the BBST program: Math 1110/1120, Economics 1010/1020, and Business 1010. 7. <u>6.</u> The completion of UPEI 1010 is a required course for the BBST, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.



CALENDAR & CURRICULUM CHANGE

Motion # 4

Rationale for Change: : Students who have completed a diploma in Accounting Technology would have completed courses in their diploma similar to Accounting 2210 in terms of content and learning outcomes. To avoid duplication, it would be beneficial for these students to be able to substitute a different business course in place of the required Accounting 2210 course. Regarding the change to the elective requirement, this is to provide more flexibility to students with respect to course selections and agency over their own decision-making For example, the change would make it easier for students who are pursuing a Bachelor of Business Administration degree to pursue multiple minors in disciplines outside the Faculty of Business. The change would also enable students who are pursuing a Bachelor of Business Administration with a specialization to also pursue a minor in a discipline outside the Faculty of Business. The change would make it possible students who are pursuing a Bachelor of Business Administration degree with a specialization in accounting to take a business course as an elective that is not an accounting course. Currently this is not possible within the confines of a 120-semester hour degree.

Effective Term: FALL 2025

Implications for Other Programs: This change may or may not affect enrollment in other programs but will provide more flexibility for students wishing to pursue a Minor outside the McDougall Faculty of Business.

Impact on Students Currently Enrolled: N/A

Authorization	Date:
Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean’s Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean’s Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar’s Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 5

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the changes as submitted for the Bachelor of Business in Tourism and Hospitality Program.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Bachelor of Business in Tourism and Hospitality</p> <p>The Bachelor of Business in Tourism and Hospitality (BBTH) is a two-year post-diploma degree available only to graduates of diploma programs at the Atlantic Tourism and Hospitality Institute (ATHI) or of similar programs at similar post-secondary institutions. This post-diploma degree provides the opportunity for students to continue their education through a concentration in Business Administration.</p> <p>Students must meet the UPEI admission requirements for this degree by completing the ATHI diploma, including economics, or equivalent course work at a university or college, with a minimum overall average of 70%. In the BBTH program, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p>	<p>Bachelor of Business in Tourism and Hospitality</p> <p>The Bachelor of Business in Tourism and Hospitality (BBTH) is a two-year post-diploma degree available only to graduates of diploma programs at the Atlantic Tourism and Hospitality Institute (ATHI) or of similar programs at similar post-secondary institutions. This post-diploma degree provides the opportunity for students to continue their education through a concentration in Business Administration.</p> <p>Students must meet the UPEI admission requirements for this degree by completing the ATHI diploma, including economics, or equivalent course work at a university or college, with a minimum overall average of 70%. In the BBTH program, students must obtain grades of at least 60% in at least 12 of the 16 required business courses in order to qualify for the degree. Students are subject to all of the Academic Regulations of the University. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.) (See <u>note-4 note 3</u>)</p> <p>REQUIRED COURSES</p> <p>Required courses recommended to be taken in a student's FIRST year at UPEI:</p>

CALENDAR & CURRICULUM CHANGE

Motion # 5

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Accounting 1010 – Introduction to Financial Accounting Accounting 2210 – Managerial Accounting Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I UPEI 1010 – Writing Studies (see <u>note 4</u>) IKE 1040 – Indigenous Teachings</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910 – Strategic Management Business 4850 – Developing Management Skills</p> <p>ELECTIVE COURSES</p> <p>In addition to the 18 required courses, students must take 2 elective courses. At least one elective must be a non-business course. The other elective (“a free elective”) may be either a business or a non-business course at the 2000 level or higher. For the non-business elective, Island Studies 2110 (Island Tourism: The Search for Paradise) is highly recommended.</p> <p>NOTES:</p> <p>1. Accounting courses are considered to be Business electives.</p>	<p>Accounting 1010 – Introduction to Financial Accounting Accounting 2210 – Managerial Accounting Business 1410 – Marketing Business 1710 – Organizational Behaviour Business 2120 – Business Presentations and Communications Business 2510 – Introduction to Management Science Business 2880 – Research and Evidence-Based Management Business 3010 – Business Law – Part I UPEI 1010 – Writing Studies (see <u>note 4</u> <u>note 3</u>) IKE 1040 – Indigenous Teachings</p> <p>Required courses recommended to be taken in a student’s SECOND year at UPEI:</p> <p>Business 2310 – Corporate Finance Business 2720 – Human Resource Management Business 3330 – Integrated Cases in Corporate Finance OR Business 3340 – Personal Finance Business 3430 – Integrated Cases in Marketing Business 3510 – Operations Management Business 3710 – Entrepreneurship and New Ventures Business 3910– Strategic Management Business 4850 – Developing Management Skills</p> <p>ELECTIVE COURSES</p> <p>In addition to the 18 required courses, students must take 2 elective courses. At least one elective must be a non-business course. The other elective (“a free elective”) may be either a business or a non-business course <u>One of these electives must be at the 2000 level or higher. For the non-business elective,</u> Island Studies 2110 (Island Tourism: The Search for Paradise) is highly recommended.</p> <p>NOTES:</p> <p>1. Accounting courses are considered to be Business electives.</p>



CALENDAR & CURRICULUM CHANGE

Motion # 5

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2. Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration.</p> <p>3. Business 3730 (Tourism Management) or Business 4540 (Tourism and Hospitality management) is recommended for the free elective.</p> <p>4. The completion of UPEI 1010 is a required course for the BBTH, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.</p> <p>5. Students are eligible to apply to the Cooperative Education program upon entrance to the University.</p> <p>6. The following courses are not eligible as electives for the BBTH program: Math 1110/1120, and Economics 1010/1020.</p>	<p>2. <u>1.</u> Due to student enrolments and faculty availability, some courses may not necessarily be offered each year. Students should consult the current timetable before registration.</p> <p>3. <u>2.</u> Business 3730 (Tourism Management) or Business 4540 (Tourism and Hospitality management) is recommended for the free elective.</p> <p>4. <u>3.</u> The completion of UPEI 1010 is a required course for the BBTH, but the course also meets the general UPEI requirement of taking UPEI 1010, 1020 or 1030.</p> <p>5. <u>4.</u> Students are eligible to apply to the Cooperative Education program upon entrance to the University.</p> <p>6. <u>5.</u> The following courses are not eligible as electives for the BBTH program: Math 1110/1120, and Economics 1010/1020.</p>

Rationale for Change: The change to the elective requirement is to provide more flexibility to students with respect to course selections and agency over their own decision-making.

Effective Term: FALL 2025

Implications for Other Programs: This change may or may not affect enrollment in other programs but will provide more flexibility for students wishing to pursue a Minor outside the McDougall Faculty of Business.

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 6

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Business**

Department/Program(s)/Academic Regulations: **Academic Regulations**

MOTION: To approve the removal of ENG 3810 as a required course for the Certificate in Public Administration.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Public Administration</p> <p>The University of Prince Edward Island, through the Faculty of Business, offers an interdisciplinary program of studies leading to a Certificate and a Diploma in Public Administration. The program is intended for working federal, provincial, and municipal public servants who wish to prepare themselves for higher administrative and management positions. Others with similar interests may apply. Every effort is made to schedule the compulsory and elective courses for the program at times convenient for those employed.</p> <p>ADMISSION: Admission requirements to the Certificate and Diploma Programs are as for the Faculty of Business.</p> <p>OBJECTIVES The UPEI Public Administration program has three basic objectives: -to develop, along with specific skills, an understanding of the interpersonal and interorganizational roles of an individual within the public service; -to assist in the training and development of</p>	<p>Public Administration</p> <p>The University of Prince Edward Island, through the <u>McDougall</u> Faculty of Business, offers an interdisciplinary program of studies leading to a Certificate and a Diploma in Public Administration. The program is intended for working federal, provincial, and municipal public servants who wish to prepare themselves for higher administrative and management positions. Others with similar interests may apply. Every effort is made to schedule the compulsory and elective courses for the program at times convenient for those employed.</p> <p>ADMISSION: Admission requirements to the Certificate and Diploma Programs are as for the <u>McDougall</u> Faculty of Business.</p> <p>OBJECTIVES The UPEI Public Administration program has three basic objectives: -to develop, along with specific skills, an understanding of the interpersonal and interorganizational roles of an individual within the public service; -to assist in the training and development of</p>

CALENDAR & CURRICULUM CHANGE

Motion # 6

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>individuals for policy and administrative positions in the public service; and -to equip individuals with knowledge and techniques for efficient and effective decision making.</p> <p>CERTIFICATE PROGRAM</p> <p>The Certificate program is designed and intended for advancement to the middle management in the public service. To qualify for a Certificate, a student must complete ten (10) three semester-hour courses for a total of thirty (30) semester hours. Eight (8) of the three semester hour courses are compulsory and two (2) are chosen from the list of approved electives.</p> <p>COMPULSORY CERTIFICATE COURSES Organizational Behaviour – Business 1710 Introductory Microeconomics- Economics 1010 Introductory Macroeconomics – Economics 1020 UPEI 1010 AND a writing intensive course Professional Writing – English 3810 Canadian Politics I: Government – Political Science 2010 Law Politics and the Judicial Process I – Political Science 2110 Canadian Public Administration – Political Science 3110</p> <p>DIPLOMA PROGRAM</p> <p>The Diploma program is designed and intended for more advanced Public Administration education. To qualify for a Diploma, a student must complete an additional ten (10) three semester hour courses beyond the Certificate.</p>	<p>individuals for policy and administrative positions in the public service; and -to equip individuals with knowledge and techniques for efficient and effective decision making.</p> <p>CERTIFICATE PROGRAM</p> <p>The Certificate program is designed and intended for advancement to the middle management in the public service. To qualify for a Certificate, a student must complete ten (10) three semester-hour courses for a total of thirty (30) semester hours. Eight (8) of the three semester hour courses are compulsory and two (2) are chosen from the list of approved electives.</p> <p>COMPULSORY CERTIFICATE COURSES Organizational Behaviour – Business 1710 Introductory Microeconomics- Economics 1010 Introductory Macroeconomics – Economics 1020 UPEI 1010 AND a writing intensive course Professional Writing – English 3810 <u>A writing intensive course</u> Canadian Politics I: Government – Political Science 2010 Law Politics and the Judicial Process I – Political Science 2110 Canadian Public Administration – Political Science 3110</p> <p>DIPLOMA PROGRAM</p> <p>The Diploma program is designed and intended for more advanced Public Administration education. To qualify for a Diploma, a student must complete an additional ten (10) three semester hour courses</p>

CALENDAR & CURRICULUM CHANGE

Motion # 6

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Six (6) of the additional three semester hour courses are compulsory and four (4) are chosen from the list of approved electives. In addition, candidates for the Diploma in Public Administration must satisfy the coordinator that they have completed a public service work experience of four months, full-time, in a public administration environment.</p> <p>COMPULSORY DIPLOMA COURSES Human Resource Management – Business 2720 Communications – Business 4610 Organizational Development and Change – Business 4710 Canadian Economic Problems – Economics 3040 Canadian Federalism – Political Science 3020 Canadian Public Policy – Political Science 3140</p> <p>APPROVED ELECTIVES Electives from the following list may be selected for either the Certificate or the Diploma requirement but an elective cannot be used for both Certificate and Diploma.</p> <p>Certificate and Diploma Electives Management Information Systems – Business 2410 Industrial Relations – Business 3720 Business Law I– Business 3010 Business Law II – Business 3020 Postwar Prince Edward Island – History 4890 The Canadian Experience – Canadian Studies 3010 and 3020 Public Finance – Economics 4120 Politics and Government of Prince Edward Island – Political Science 2020 Law, Politics and the Judicial Process II –</p>	<p>beyond the Certificate. Six (6) of the additional three semester hour courses are compulsory and four (4) are chosen from the list of approved electives. In addition, candidates for the Diploma in Public Administration must satisfy the coordinator that they have completed a public service work experience of four months, full-time, in a public administration environment.</p> <p>COMPULSORY DIPLOMA COURSES Human Resource Management – Business 2720 Communications – Business 4610 Organizational Development and Change – Business 4710 Canadian Economic Problems – Economics 3040 Canadian Federalism – Political Science 3020 Canadian Public Policy – Political Science 3140</p> <p>APPROVED ELECTIVES Electives from the following list may be selected for either the Certificate or the Diploma requirement but an elective cannot be used for both Certificate and Diploma.</p> <p>Certificate and Diploma Electives Management Information Systems – Business 2410 Industrial Relations – Business 3720 Business Law I– Business 3010 Business Law II – Business 3020 Postwar Prince Edward Island – History 4890 The Canadian Experience – Canadian Studies 3010 and 3020 Public Finance – Economics 4120 Politics and Government of Prince Edward Island – Political Science 2020 Law, Politics and the Judicial Process II – Political</p>



CALENDAR & CURRICULUM CHANGE

Motion # 6

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Political Science 2120 Canadian Provincial Politics: A Comparative Perspective – Political Science 3220 Public Policy in Small Island Jurisdictions – Political Science 4140</p> <p>Any one of the following statistics courses: Introductory Statistics – Statistics 1210 Statistics and Research Design I – Psychology 2780 Methodology and Research I – Sociology 3310 Introduction to Management Science – Business 2510</p> <p>The substitution of one university credit course not now in the listing of elective courses which is directly related to the present work of the applicant may be permitted with the approval of the program coordinator.</p>	<p>Science 2120 Canadian Provincial Politics: A Comparative Perspective – Political Science 3220 Public Policy in Small Island Jurisdictions – Political Science 4140</p> <p>Any one of the following statistics courses: Introductory Statistics – Statistics 1210 Statistics and Research Design I – Psychology 2780 Methodology and Research I – Sociology 3310 Introduction to Management Science – Business 2510</p> <p>The substitution of one university credit course not now in the listing of elective courses which is directly related to the present work of the applicant may be permitted with the approval of the program coordinator.</p>

Rationale for Change: The Certificate in Public Administration is updated to reflect changes to the BBA program..

Effective Term: FALL 2025

Implications for Other Programs: Manageable registrations in ENG 3810

Impact on Students Currently Enrolled: Students are provided a substitution. With the addition of IKE 1040 there is no change to the number of electives students can take.



CALENDAR & CURRICULUM CHANGE

Motion # 6

Authorization	Date:
Departmental Approval: MFoB Curriculum Committee	December 2, 2024
Faculty/School Approval: MFoB Faculty	December 6, 2024
Faculty Dean's Approval: Tarek Mady	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



Summary of Motions
Faculty of Education

#	Type of Motion	Motion
1.	Pre-requisite Addition/Change	That pre-requisite requirements for ED-4230 be approved as proposed
2.	Calendar Entry Change	That the Regulation 10e on incomplete courses be updated to include the Bachelor of Education and Bachelor of Education (français langue seconde) programs
3.	Calendar Entry Change	That the Admission Requirements for the Bachelor of Education (français langue seconde) program be updated to include English as a possible teachable area for students entering the Intermediate/Senior cohort



CALENDAR & CURRICULUM CHANGE

Motion # 7

Revision is for a: **Pre-requisite Addition/Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education Program**

MOTION: THAT PRE-REQUISITE REQUIREMENTS FOR ED-4230 BE APPROVED AS PROPOSED

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4230 PRIMARY/ELEMENTARY MATHEMATICS This course examines the pedagogy of Primary/Elementary mathematics. Instruction focuses on how children learn mathematics, what it means to engage children in doing mathematics, teaching mathematics through problem solving, and curriculum sequencing. Underlying these foundational ideas for teaching, students will have the opportunity to re-learn key areas of mathematics in a twenty-first century approach to teaching and learning. Three hours a week</p>	<p>4230 PRIMARY/ELEMENTARY MATHEMATICS This course examines the pedagogy of Primary/Elementary mathematics. Instruction focuses on how children learn mathematics, what it means to engage children in doing mathematics, teaching mathematics through problem solving, and curriculum sequencing. Underlying these foundational ideas for teaching, students will have the opportunity to re-learn key areas of mathematics in a twenty-first century approach to teaching and learning. <u>PREREQUISITE: Education 4220</u> Three hours a week</p>

Rationale for Change: The content of ED-4220 Math for Teachers is designed to support students who take Primary/Elementary Mathematics 1 & 2. There is a sequence and consecutive knowledge engaged in ED-4220 and ED-4230 and ED-4280. This is to enhance the learning experience and the coherence of courses, and to achieve the learning outcomes.

Effective Term: SUMMER 2025

Implications for Other Programs: This prerequisite change will help to eliminate the learning hardship to students in the Bachelor of Music Education programs who choose to take these Primary/Elementary Mathematics 1 & 2 courses. This change also increases the number of Education courses the Bachelor of Music Education students take.

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 7

Authorization	Date:
Departmental Approval: Bachelor of Education Committee	September 20, 2024
Faculty/School Approval: Faculty of Education Council	October 4, 2024
Faculty Dean's Approval: Dr. Miles Turnbull	October 4, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 8

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education and Bachelor of Education (français langue seconde) programs**

MOTION: That the Regulation 10e on incomplete courses be updated to include the Bachelor of Education and Bachelor of Education (français langue seconde) programs

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p><u>(from Academic Regulation #10 Grading)</u></p> <p>e) Incomplete courses: under exceptional circumstances, students may request temporary “Incomplete” standing in a course for which they have not completed all requirements. If the instructor approves the request, an Incomplete (INC) will be submitted as an interim final grade, and the student will be given until the last day of classes in the following semester to complete the course work (some program requirements, such as DVM, would dictate shorter extension periods). A request for an extension of up to six months must be approved by the Dean. “Incompletes” automatically become “0” at the end of the approved extension period, if the work is not completed and a grade submitted.</p>	<p><u>(from Academic Regulation #10 Grading)</u></p> <p>e) Incomplete courses: under exceptional circumstances, students may request temporary “Incomplete” standing in a course for which they have not completed all requirements. If the instructor approves the request, an Incomplete (INC) will be submitted as an interim final grade, and the student will be given until the last day of classes in the following semester to complete the course work (some program requirements, such as DVM <u>and Education</u>, would dictate shorter extension periods). A request for an extension of up to six months must be approved by the Dean. “Incompletes” automatically become “0” at the end of the approved extension period, if the work is not completed and a grade submitted.</p>

Rationale for Change: Given the compressed nature of the BEd and BEd (fls) programs, a number of course blocks can occur in a single semester. As one course can build on the learning from the previous course, having until the last day of classes in the following semester to resolve an incomplete grade does not ensure a student is ready for the upcoming courses. As such, there may be times when shorter extension times are appropriate.

Effective Term: SUMMER 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 8

Authorization

Date:

Departmental Approval: BEd Committee	November 22, 2024
Faculty/School Approval: Faculty of Education Council	December 6, 2024
Faculty Dean's Approval: Dr. Miles Turnbull, Dean of Education	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion # 9

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Education**

Department/Program(s)/Academic Regulations: **Bachelor of Education (français langue seconde)**

MOTION: That the Admission Requirements for the Bachelor of Education (français langue seconde) program be updated to include English as a possible teachable area for students entering the Intermediate/Senior cohort.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>(ii) Admission Requirements</p> <ul style="list-style-type: none"> • Applicants must have completed the requirements for their undergraduate degree from an approved registered university and have the degree conferred before June 30. • Applicants must have an overall average of not less than 70% (at least between C+ and B-) computed on the 20 highest grades of the last 22 courses (3 semester hours of credit each). Applicants who have an average of less than 70% may be considered on a case-by-case basis. Graduate study may be taken into consideration for admission requirements. • Applicants who have completed a degree where the language of instruction was not French must have at least 6 semester hours in French (at least 3 semester hours in a writing-intensive course in any discipline). However, applicants who receive, in the last year, a level B2 (at least 70% in all categories) on DELF are not required to complete 6 semester hours in French. • Applicants whose first language is not English must also satisfy the UPEI English Language Proficiency requirements. • Applicants must pass an oral and written proficiency test in French before admission to the specialization is confirmed. 	<p>(ii) Admission Requirements</p> <ul style="list-style-type: none"> • Applicants must have completed the requirements for their undergraduate degree from an approved registered university and have the degree conferred before June 30. • Applicants must have an overall average of not less than 70% (at least between C+ and B-) computed on the 20 highest grades of the last 22 courses (3 semester hours of credit each). Applicants who have an average of less than 70% may be considered on a case-by-case basis. Graduate study may be taken into consideration for admission requirements. • Applicants who have completed a degree where the language of instruction was not French must have at least 6 semester hours in French (at least 3 semester hours in a writing-intensive course in any discipline). However, applicants who receive, in the last year, a level B2 (at least 70% in all categories) on DELF are not required to complete 6 semester hours in French. • Applicants whose first language is not English must also satisfy the UPEI English Language Proficiency requirements. • Applicants must pass an oral and written proficiency test in French before admission to the specialization is confirmed. • Applicants must have completed academic courses in subjects taught in the school system which satisfy the



CALENDAR & CURRICULUM CHANGE

Motion # 9

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<ul style="list-style-type: none"> Applicants must have completed academic courses in subjects taught in the school system which satisfy the requirements for the program level (Primary/Elementary or Intermediate/Senior) into which they seek admission, as follows: <p>Primary/Elementary (grades K-6)</p> <ul style="list-style-type: none"> 3 credit hours in Math 6 credit hours in Social Studies (as listed below); 6 credit hours in Science (as listed below) (3 of which must be a lab-based science); and a course in Developmental Psychology or equivalent. <p>Note 1: Applicants are strongly encouraged to take Education 2130 (Introduction to Education) at UPEI (or equivalent at other universities) prior to beginning the BEd program. Courses in Fine Arts or Music will also be considered assets.</p> <p>Intermediate/Senior (grades 7-12)</p> <p>Applicants must have appropriate coursework in two defined teachable areas as outlined below:</p> <ul style="list-style-type: none"> at least 42 credit hours of university coursework in a first teachable area as listed below; and at least 18 credit hours of university coursework in a second teachable area as listed below, preferably in a teachable area different from the first. <p>The following courses* relate to teachable areas:</p> <p>Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, International and Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, Diversity and Social Justice Studies, Classics, International Development, Humanities, and Women’s Studies);</p> <p>Science (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography,</p>	<p>requirements for the program level (Primary/Elementary or Intermediate/Senior) into which they seek admission, as follows:</p> <p>Primary/Elementary (grades K-6)</p> <ul style="list-style-type: none"> 3 credit hours in Math 6 credit hours in Social Studies (as listed below); 6 credit hours in Science (as listed below) (3 of which must be a lab-based science); and a course in Developmental Psychology or equivalent. <p>Note 1: Applicants are strongly encouraged to take Education 2130 (Introduction to Education) at UPEI (or equivalent at other universities) prior to beginning the BEd program. Courses in Fine Arts or Music will also be considered assets.</p> <p>Intermediate/Senior (grades 7-12)</p> <p>Applicants must have appropriate coursework in two defined teachable areas as outlined below:</p> <ul style="list-style-type: none"> at least 42 credit hours of university coursework in a first teachable area as listed below; and at least 18 credit hours of university coursework in a second teachable area as listed below, preferably in a teachable area different from the first. <p>The following courses* relate to teachable areas:</p> <p>Social Studies (includes Acadian Studies, Anthropology, Canadian Studies, Economics, Environmental Studies, Family Science, Geography, International and Global Studies, History, Indigenous Studies, Law, Philosophy, Political Science, Religious Studies, Sociology, Diversity and Social Justice Studies, Classics, International Development, Humanities, and Women’s Studies);</p> <p>Science (includes Chemistry, Biology, Foods and Nutrition, Forestry, Geology/Earth Sciences, Health Sciences, Kinesiology, Oceanography, Environmental Science, Agriculture, Physics, and Engineering);</p> <p>Mathematics (includes Mathematics, Physics, Statistics, and Computer Science). Other math-</p>



CALENDAR & CURRICULUM CHANGE

Motion # 9

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Environmental Science, Agriculture, Physics, and Engineering); Mathematics (includes Mathematics, Physics, Statistics, and Computer Science). Other math-related courses may be accepted on a case-by-case basis based on course outcomes; French; and Music (offered through the Bachelor of Music Education program in the Faculty of Arts). *Courses not listed may be evaluated on a case-by-case basis. Please note: Preference will be given to:</p> <ul style="list-style-type: none"> • Candidates who have completed a first degree in any relevant discipline from a French language university; • Candidates who have completed a major in French from an English university; • Candidates who have at least a minor in French studies at a recognized university; • Applicants who have significant professional and or life experiences in a French environment are also encouraged to apply. Successful applicants may be required to complete French language course requirements during the two year education program. 	<p>related courses may be accepted on a case-by-case basis based on course outcomes; French; and Music (offered through the Bachelor of Music Education program in the Faculty of Arts). <u>English (includes Communications, Creative Writing, Drama, Journalism, Linguistics, Media Studies, and Theatre);</u> *Courses not listed may be evaluated on a case-by-case basis. Please note: Preference will be given to:</p> <ul style="list-style-type: none"> • Candidates who have completed a first degree in any relevant discipline from a French language university; • Candidates who have completed a major in French from an English university; • Candidates who have at least a minor in French studies at a recognized university; • Applicants who have significant professional and or life experiences in a French environment are also encouraged to apply. Successful applicants may be required to complete French language course requirements during the two year education program.

Rationale for Change: Adding English as a teachable subject broadens the potential applicant pool for this under-subscribed program. Moreover, French teachers often teach English in k-12 schools as part of their workload.

Effective Term: SUMMER 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion # 9

Authorization	Date:
Departmental Approval: BEd (fls) Committee	November 22, 2024
Faculty/School Approval: Faculty of Education Council	December 6, 2024
Faculty Dean's Approval: Dr. Miles Turnbull, Dean of Education	December 6, 2024
Grad. Studies Dean's Approval: Click here to enter name of approver.	Click here to select approval date.
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



SUMMARY OF CHANGES FACULTY OF SCIENCE

Motion #'s 10-18

Summary of Motions
Faculty of Science

#	Type of Motion	Motion
1.	New Course Proposal	FN 4760 Applied Data Analysis and Interpretation
2.	New Course Proposal	KINE 4760 Applied Data Analysis and Interpretation
3.	Calendar Entry Change	Requirements for Honours Program in Kinesiology adding KINE 3510
4.	Calendar Entry Change	Requirements for a major in Kinesiology adding KINE 3510
5.	Course Description Change	KINE 4430 Advanced Physiology of Exercise Adaptation and Performance add a lab
6.	Course Description Change	HB 8430 Advanced Physiology of Exercise Adaptation and Performance (Cross-level listed with KINE 4430) Adding a lab for HB 8430
7.	Course Description Change	KINE 2320 Intro to Motor Learning and Control add a lab
8.	Course Description Change	KINE 2510 Anatomical Kinesiology add a lab
9.	Course Description Change	Changing KINE 3440 Active Living Practicum to be a lab only



NEW COURSE PROPOSAL

Motion #10

Faculty/School: **Science**

Department/Program(s): **Applied Human Sciences / Foods & Nutrition and Kinesiology**

MOTION: That the new course proposal FN 4760 Applied Data Analysis and Interpretation be approved as proposed.

Course Number and Title	FN 4760 APPLIED DATA ANALYSIS AND INTERPRETATION
Description	The purpose of this course is to build on the material discussed in KINE/FN 3310. The course will explore more complex methodological and statistical approaches to data. The emphasis will be on understanding the process of data analysis and engage in applied manipulation and interpretation of data. In addition, the course will delve into the role that statistics play in shaping how we consume and develop knowledge.
Cross-Listing	KINE 4760
Prerequisite/Co-Requisite	KINE 3310 OR FN 3310
Credit(s)	3
Notation	3 hours lecture

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 20 students/year
If there is an enrolment limit, please explain.

Is there an Enrolment Cap: No

Rationale for New Course: This course provides upper year students with more complex methodological approaches to data, which is especially useful for students completing Honours programs or directed studies, as well as those interested in graduate programs. The course has been offered for the past 2 years as a Special Topics course.

Effective Term: FALL 2025

Implications for Other Programs: We do not anticipate that this change will have implications for other programs.

Impact on Students Currently Enrolled: KINE students often struggle to get sufficient numbers of upper year electives, and this change will provide an additional elective option for KINE and FN students. We do not anticipate other impacts on currently enrolled students

Resources Required: This course will be taught by existing tenure track faculty. We do not anticipate any additional required resources.

In offering this course will UPEI require facilities or staff at other institutions: No
If yes, please explain.



NEW COURSE PROPOSAL

Motion #10

Authorization

Date:

Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Graduate Studies Dean's Approval: n/a	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

NEW COURSE PROPOSAL

Motion #10

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

FN 4760 APPLIED DATA ANALYSIS AND INTERPRETATION

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Books
 - Print
 - A subject search for Statistics or Data = 2507 results
 - eBooks
 - A subject search for Data - 4936 results
 - A subject search for Statistics - 5307 results
- Journals
 - Subject: Statistics – 69 peer reviewed journals (119 total)
 - Subject: Data – 105 peer reviewed journals (179 total)
- Databases
 - CAB Abstracts (via CAB Direct or EBSCOhost)
 - PEN Nutrition
 - SPORTDiscus with Full Text
 - Gale Health & Wellness
- Media
 - AVON
 - A subject search for Statistics or data = 1917 videos
- Interdisciplinary packages that include content that support this course
 - Databases
 - Academic Search Complete
 - OneSearch
 - CINAHL with Full Text
 - Cochrane Library
 - MEDLINE Ultimate
 - PsycINFO
 - PubMed
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
 - Statista
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journal Packages
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - Media
 - Human Kinetics Library



NEW COURSE PROPOSAL

Motion #10

- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support
 - A Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
 - Monographs - N/A
 - Subscriptions/Databases - N/A
 - Other including potential Open Educational Resources (OERs)
 - Social Data Analysis: Qualitative and Quantitative Approaches by Mikaila Mariel, Lemonik Arthur, and Roger Clark
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support - N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - N/A

Summary of additional budget allocation required:

- First year startup: \$ 0 in first fiscal year the course/program is offered
- Annual: \$ 0 in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: 0

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	October 30, 2024
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	November 12, 2024

Form Version: September 2024

NEW COURSE PROPOSAL

Motion # 11

Faculty/School: **Science**

Department/Program(s): **Applied Human Sciences / Foods & Nutrition and Kinesiology**

MOTION: That the new course proposal KINE 4760 Applied Data Analysis and Interpretation be approved as proposed.

Course Number and Title	KINE 4760 APPLIED DATA ANALYSIS AND INTERPRETATION
Description	The purpose of this course is to build on the material discussed in KINE/FN 3310. The course will explore more complex methodological and statistical approaches to data. The emphasis will be on understanding the process of data analysis and engage in applied manipulation and interpretation of data. In addition, the course will delve into the role that statistics play in shaping how we consume and develop knowledge.
Cross-Listing	FN 4760
Prerequisite/Co-Requisite	KINE 3310 OR FN 3310
Credit(s)	3
Notation	3 hours lecture

This is: An Elective Course

Grade Mode: Numeric (Standard)

Anticipated Enrolment: 20 students/year
If there is an enrolment limit, please explain.

Is there an Enrolment Cap: No

Rationale for New Course: This course provides upper year students with more complex methodological approaches to data, which is especially useful for students completing Honours programs or directed studies, as well as those interested in graduate programs. The course has been offered for the past 2 years as a Special Topics course.

Effective Term: FALL 2025

Implications for Other Programs: We do not anticipate that this change will have implications for other programs.

Impact on Students Currently Enrolled: KINE students often struggle to get sufficient numbers of upper year electives, and this change will provide an additional elective option for KINE and FN students. We do not anticipate other impacts on currently enrolled students

Resources Required: This course will be taught by existing tenure track faculty. We do not anticipate any additional required resources.

In offering this course will UPEI require facilities or staff at other institutions: No
If yes, please explain

Authorization	Date:
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Graduate Studies Dean's Approval: n/a	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

NEW COURSE PROPOSAL

Motion #11

LIBRARY RESOURCE REQUIREMENTS FOR A NEW COURSE PROPOSAL

KINE 4760 Applied Data Analysis and Interpretation

To be completed by the liaison and/or collections librarian.

Note that the submitting program is required to allow the library staff two weeks to complete this.

Existing resources:

- Books
 - Print
 - A subject search for Statistics or Data = 2507 results
 - eBooks
 - A subject search for Data - 4936 results
 - A subject search for Statistics - 5307 results
- Journals
 - Subject: Statistics – 69 peer reviewed journals (119 total)
 - Subject: Data – 105 peer reviewed journals (179 total)
- Databases
 - CAB Abstracts (via CAB Direct or EBSCOhost)
 - PEN Nutrition
 - SPORTDiscus with Full Text
 - Gale Health & Wellness
- Media
 - AVON
 - A subject search for Statistics or data = 1917 videos
- Interdisciplinary packages that include content that support this course
 - Databases
 - Academic Search Complete
 - OneSearch
 - CINAHL with Full Text
 - Cochrane Library
 - MEDLINE Ultimate
 - PsycINFO
 - PubMed
 - Scopus
 - SAGE Research Methods Video Practical Research and Academic Skills
 - Sage Research Methods Foundations
 - Statista
 - eBooks
 - Elsevier eBooks
 - Sage Knowledge Complete
 - Springer eBooks
 - Journal Packages
 - Elsevier ScienceDirect
 - Springer LINK
 - SAGE Premier Collection
 - Wiley Online
 - o Media
 - Human Kinetics Library



NEW COURSE PROPOSAL

Motion #11

- Physical Space in Library (other than collections, explain) – N/A
- Library Administrative/Research Support
 - A Liaison Librarian provides research assistance and instruction services to both students and faculty as needed.

New resources needed to support this proposal:

- Collections:
 - Monographs - N/A
 - Subscriptions/Databases - N/A
 - Other including potential Open Educational Resources (OERs)
 - Social Data Analysis: Qualitative and Quantitative Approaches by Mikaila Mariel, Lemonik Arthur, and Roger Clark
- Physical Space in Library (other than collections, explain) - N/A
- Library Administrative/Research Support - N/A
- Other One-Time or Ongoing Library expenses (e.g. software licenses, explain) - N/A

Summary of additional budget allocation required:

- First year startup: \$ 0 in first fiscal year the course/program is offered
- Annual: \$ 0 in addition to the startup figure(s) above starting in the fiscal year AFTER the year the course is first offered
 - Per-year percentage increase in annual: 0

Note that if future budget constraints require the Library to cancel interdisciplinary packages listed above, there may be a loss of resources needed for this course.

Date Received by Liaison/Collections Librarian	October 30, 2024
Name of Librarian to be Contacted with Questions	Kim Mears
Approved by University Librarian or Designate	Donald Moses
Date Approved by UL or Designate	November 12, 2024

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #12

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the calendar entry change for the section titled “Requirements for Honours Program in Kinesiology” be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>REQUIREMENTS FOR HONOURS PROGRAM IN KINESIOLOGY</p> <p>The Honours program in Kinesiology is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic background who intend to continue studies at the post graduate level in Kinesiology or related field, or to students who intend to pursue a career where research experience would be an asset.</p> <p>The Honours program differs from the major in requiring a two-semester research course with thesis report for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program through completion of Kinesiology 4900: Advanced Research and Thesis.</p> <p>The following are the course requirements for the Honours program in Kinesiology.</p> <p>Year One Kinesiology 1010 – Introduction to Kinesiology Biology 1210 – Human Anatomy Biology 1220 – Human Physiology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030, AND IKE 1040 Math 1120 – Calculus for the Managerial, Social</p>	<p>REQUIREMENTS FOR HONOURS PROGRAM IN KINESIOLOGY</p> <p>The Honours program in Kinesiology is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic background who intend to continue studies at the post graduate level in Kinesiology or related field, or to students who intend to pursue a career where research experience would be an asset.</p> <p>The Honours program differs from the major in requiring a two-semester research course with thesis report for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program through completion of Kinesiology 4900: Advanced Research and Thesis.</p> <p>The following are the course requirements for the Honours program in Kinesiology.</p> <p>Year One Kinesiology 1010 – Introduction to Kinesiology Biology 1210 – Human Anatomy Biology 1220 – Human Physiology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030, AND IKE 1040 Math 1120 – Calculus for the Managerial, Social</p>

CALENDAR & CURRICULUM CHANGE

Motion #12

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>and Life Sciences Psychology 1010 – Introductory Psychology I Psychology 1020 – Introductory Psychology II IKE 1040 – Indigenous Teachings</p> <p>Year Two Kinesiology 2020 – Introduction to Sport and Exercise Psychology Kinesiology 2210 – Introduction to Exercise Physiology Kinesiology 2320 – Introduction to Motor Learning and Control Kinesiology 2510 – Anatomical Kinesiology Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Biology 1310 – Introduction to Cell and Molecular Biology Statistics 1210 – Introductory Statistics Physics 1210 – Physics for Life Sciences I</p> <p>Year Three Kinesiology 3120 – Introduction to Biomechanics Kinesiology 3310 – Introduction to Research Methods Kinesiology 3410 – Human Motor Development Kinesiology 3430 – Physiological Assessment and Training Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training Two Kinesiology electives at the 3000 or 4000 level One Humanities elective</p>	<p>and Life Sciences Psychology 1010 – Introductory Psychology I Psychology 1020 – Introductory Psychology II IKE 1040 – Indigenous Teachings</p> <p>Year Two Kinesiology 2020 – Introduction to Sport and Exercise Psychology Kinesiology 2210 – Introduction to Exercise Physiology Kinesiology 2320 – Introduction to Motor Learning and Control Kinesiology 2510 – Anatomical Kinesiology Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Biology 1310 – Introduction to Cell and Molecular Biology Statistics 1210 – Introductory Statistics Physics 1210 – Physics for Life Sciences I</p> <p>Year Three Kinesiology 3120 – Introduction to Biomechanics Kinesiology 3310 – Introduction to Research Methods Kinesiology 3410 – Human Motor Development Kinesiology 3430 – Physiological Assessment and Training <u>Kinesiology-3510 – Ethical Issues in Fitness and Health</u> Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training Two Kinesiology electives at the 3000 or 4000 level One Humanities elective Two free electives</p>

CALENDAR & CURRICULUM CHANGE

Motion #12

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Two free electives</p> <p>Year Four Kinesiology 4810 – Analysis of Human Movement Kinesiology 4900 – Advanced Research and Thesis Four Kinesiology electives at the 3000 or 4000 level Three free electives</p> <p>NOTE: Honours students are advised to consult with their advisor for assistance in choosing electives that will support their research project.</p> <p>Entrance Requirements For admission to the Honours program, students must have a minimum GPA of 3.0 in all Kinesiology courses combined and an overall GPA of 2.7 in all previous courses. Permission of the Department is also required and is contingent on the student finding an advisor and on acceptance of the research project by the Department of Applied Human Sciences. Students interested in completing the honours program should consult with the Department Chair as early as possible, no later than March 31st of the student’s third year.</p> <p>To graduate with Honours in Kinesiology, students must maintain a minimum GPA of 3.0 in all Kinesiology courses combined and an overall GPA of 2.7.</p>	<p>Year Four Kinesiology 4810 – Analysis of Human Movement Kinesiology 4900 – Advanced Research and Thesis Four Kinesiology electives at the 3000 or 4000 level Three <u>Four</u> free electives</p> <p>NOTE: Honours students are advised to consult with their advisor for assistance in choosing electives that will support their research project.</p> <p>Entrance Requirements For admission to the Honours program, students must have a minimum GPA of 3.0 in all Kinesiology courses combined and an overall GPA of 2.7 in all previous courses. Permission of the Department is also required and is contingent on the student finding an advisor and on acceptance of the research project by the Department of Applied Human Sciences. Students interested in completing the honours program should consult with the Department Chair as early as possible, no later than March 31st of the student’s third year.</p> <p>To graduate with Honours in Kinesiology, students must maintain a minimum GPA of 3.0 in all Kinesiology courses combined and an overall GPA of 2.7.</p>

Rationale for Change: Making KINE 3510 a required course will allow our program to meet the minimum number of socio-cultural courses required by Canadian Council of University Physical Education Association (CCUPEKA), our national accrediting body. To accommodate this change we have removed



CALENDAR & CURRICULUM CHANGE

Motion #12

the requirement that students take KINE 4810, which is typically not a required course at other institutions. Because students will now be required to take two socio-cultural Kinesiology courses to graduate (KINE 2620 and 3510), we are removing the Humanities Elective requirement, and replacing this with a Free Elective. This change also results in at least 50% of students' semester hours being received in courses offered within the KINE academic unit, which is the minimum requirement to meet Canadian Council of University Physical Education and Kinesiology Administrators (CCUPEKA) accreditation standards. We have also fixed an error, which listed IKE 1040 as a possible replacement for UPEI 1010, 1020, or 1030 in Year One.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval: n/a	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #13

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the calendar entry change for the section titled “Requirements for a major in Kinesiology” be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Kinesiology</p> <p>REQUIREMENTS FOR A MAJOR IN KINESIOLOGY</p> <p>Students following this degree program must complete 57 semester hours of required courses in Kinesiology and 6 semester hours of required courses in Foods and Nutrition, and 6 semester hours of courses in humanities. Students are advised to consult with the Department Chair or their Faculty Advisor prior to registration. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES FOR THE KINESIOLOGY MAJOR</p> <p>Kinesiology courses 1010 – Introduction to Kinesiology 2020 – Introduction to Sport and Exercise Psychology 2210 – Introduction to Exercise Physiology 2320 – Introduction to Motor Learning and Control 2510 – Anatomical Kinesiology 2620 – Introduction to the Sociology of Sport and</p>	<p>Kinesiology</p> <p>REQUIREMENTS FOR A MAJOR IN KINESIOLOGY</p> <p>Students following this degree program must complete 57 60 semester hours of required courses in Kinesiology and 6 semester hours of required courses in Foods and Nutrition, and 6 semester hours of courses in humanities. Students are advised to consult with the Department Chair or their Faculty Advisor prior to registration. (NOTE: As per Academic Regulation #1 h), all undergraduate degree programs require successful completion of IKE-1040, one of UPEI-1010, 1020 or 1030, and a Writing Intensive Course.)</p> <p>REQUIRED COURSES FOR THE KINESIOLOGY MAJOR</p> <p>Kinesiology courses 1010 – Introduction to Kinesiology 2020 – Introduction to Sport and Exercise Psychology 2210 – Introduction to Exercise Physiology 2320 – Introduction to Motor Learning and Control 2510 – Anatomical Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise</p>

CALENDAR & CURRICULUM CHANGE

Motion #13

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Exercise 3120 – Introduction to Biomechanics 3310 – Introduction to Research Methods 3410 – Human Motor Development 3430 – Physiological Assessment and Training 3530 – Exercise Techniques and Prescription for Resistance Training 4810 – Analysis of Human Movement Eight Kinesiology electives at the 3000 or 4000 level</p>	<p>3120 – Introduction to Biomechanics 3310 – Introduction to Research Methods 3410 – Human Motor Development 3430 – Physiological Assessment and Training <u>3510 -- Ethical Issues in Fitness and Health</u> 3530 – Exercise Techniques and Prescription for Resistance Training 4810 – Analysis of Human Movement Eight Kinesiology electives at the 3000 or 4000 level</p>
<p>Foods and Nutrition 2110 – Introductory Nutrition I 2120 – Introductory Nutrition II</p>	<p>Foods and Nutrition 2110 – Introductory Nutrition I 2120 – Introductory Nutrition II</p>
<p>REQUIRED COURSES FROM OTHER DEPARTMENTS</p>	<p>REQUIRED COURSES FROM OTHER DEPARTMENTS</p>
<p>Mathematics 1120 – Calculus for the Managerial, Social and Life Sciences</p>	<p>Mathematics 1120 – Calculus for the Managerial, Social and Life Sciences</p>
<p>Statistics 1210 – Introductory Statistics</p>	<p>Statistics 1210 – Introductory Statistics</p>
<p>Chemistry 1110 – General Chemistry I 1120 – General Chemistry II</p>	<p>Chemistry 1110 – General Chemistry I 1120 – General Chemistry II</p>
<p>Physics 1210 – Physics for Life Sciences I</p>	<p>Physics 1210 – Physics for Life Sciences I</p>
<p>Biology 1210 – Human Anatomy 1220 – Human Physiology 1310 – Introduction to Cell and Molecular Biology</p>	<p>Biology 1210 – Human Anatomy 1220 – Human Physiology 1310 – Introduction to Cell and Molecular Biology</p>

CALENDAR & CURRICULUM CHANGE

Motion #13

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>UPEI courses and Writing Intensive Course One of: UPEI 1010 – Writing Studies – Engaging Writing, Rhetoric, and Communication, UPEI 1020 – Inquiry Studies – Engaging Ideas and Cultural Contexts, OR UPEI 1030 – University Studies – Engaging University Contexts and Experience; AND One writing intensive course</p> <p>Psychology 1010-1020 – Introductory Psychology I and II</p> <p>Indigenous Knowledge Education IKE 1040 – Indigenous Teachings</p> <p>Students are advised to consult with the Department Chair or their Faculty Advisor prior to registration.</p> <p>COURSE SEQUENCE</p> <p>Following is the usual sequence for completion of courses</p> <p>Year One</p> <p>Kinesiology 1010 – Introduction to Kinesiology Biology 1210 – Human Anatomy Biology 1220 – Human Physiology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1120 – Calculus for the Managerial, Social and Life Sciences Psychology 1010 – Introductory Psychology I</p>	<p>UPEI courses and Writing Intensive Course One of: UPEI 1010 – Writing Studies – Engaging Writing, Rhetoric, and Communication, UPEI 1020 – Inquiry Studies – Engaging Ideas and Cultural Contexts, OR UPEI 1030 – University Studies – Engaging University Contexts and Experience; AND One writing intensive course</p> <p>Psychology 1010-1020 – Introductory Psychology I and II</p> <p>Indigenous Knowledge Education IKE 1040 – Indigenous Teachings</p> <p>Students are advised to consult with the Department Chair or their Faculty Advisor prior to registration.</p> <p>COURSE SEQUENCE</p> <p>Following is the usual sequence for completion of courses</p> <p>Year One</p> <p>Kinesiology 1010 – Introduction to Kinesiology Biology 1210 – Human Anatomy Biology 1220 – Human Physiology Chemistry 1110 – General Chemistry I Chemistry 1120 – General Chemistry II One of UPEI 1010, 1020 or 1030 Math 1120 – Calculus for the Managerial, Social and Life Sciences Psychology 1010 – Introductory Psychology I</p>

CALENDAR & CURRICULUM CHANGE

Motion #13

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>Psychology 1020 – Introductory Psychology II IKE 1040 – Indigenous Teachings</p> <p>Year Two</p> <p>Kinesiology 2020 – Introduction to Sport and Exercise Psychology Kinesiology 2210 – Introduction to Exercise Physiology Kinesiology 2320 – Introduction to Motor Learning and Control Kinesiology 2510 – Anatomical Kinesiology Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Biology 1310 – Introduction to Cell and Molecular Biology Statistics 1210 – Introductory Statistics Physics 1210 – Physics for Life Sciences I</p> <p>Year Three</p> <p>Kinesiology 3120 – Introduction to Biomechanics Kinesiology 3310 – Introduction to Research Methods Kinesiology 3410 – Human Motor Development Kinesiology 3430 – Physiological Assessment and Training Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training Two Kinesiology electives at the 3000 or 4000 level One Humanities elective Two free electives</p>	<p>Psychology 1020 – Introductory Psychology II IKE 1040 – Indigenous Teachings</p> <p>Year Two</p> <p>Kinesiology 2020 – Introduction to Sport and Exercise Psychology Kinesiology 2210 – Introduction to Exercise Physiology Kinesiology 2320 – Introduction to Motor Learning and Control Kinesiology 2510 – Anatomical Kinesiology Kinesiology 2620 – Introduction to the Sociology of Sport and Exercise Foods and Nutrition 2110 – Introductory Nutrition I Foods and Nutrition 2120 – Introductory Nutrition II Biology 1310 – Introduction to Cell and Molecular Biology Statistics 1210 – Introductory Statistics Physics 1210 – Physics for Life Sciences I</p> <p>Year Three</p> <p>Kinesiology 3120 – Introduction to Biomechanics Kinesiology 3310 – Introduction to Research Methods Kinesiology 3410 – Human Motor Development Kinesiology 3430 – Physiological Assessment and Training Kinesiology 3530 – Exercise Techniques and Prescription for Resistance Training <u>Kinesiology 3510 Ethical Issues Fitness and Health</u> Two Kinesiology electives at the 3000 or 4000 level One Humanities elective Two free electives</p>

CALENDAR & CURRICULUM CHANGE

Motion #13

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
Year Four Kinesiology 4810 – Analysis of Human Movement Six Kinesiology electives at the 3000 or 4000 level Three free electives	Year Four Kinesiology 4810 — <u>Analysis of Human Movement</u> Six Kinesiology electives at the 3000 or 4000 level Three <u>Four</u> free electives

Rationale for Change: Making KINE 3510 a required course will allow our program to meet the minimum number of socio-cultural courses required by Canadian Council of University Physical Education Association (CCUPEKA), our national accrediting body. To accommodate this change we have removed the requirement that students take KINE 4810, which is typically not a required course at other institutions. Because students will now be required to take two socio-cultural Kinesiology courses to graduate (KINE 2620 and 3510), we are removing the Humanities Elective requirement, and replacing this with a Free Elective. This change also results in at least 50% of students' semester hours being received in courses offered within the KINE academic unit, which is the minimum requirement to meet Canadian Council of University Physical Education and Kinesiology Administrators (CCUPEKA) accreditation standards.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval: n/a	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #14

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for KINE 4430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>4430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE</p> <p>This course focuses on factors governing chronic exercise adaptations, acute exercise performance and health. Course content explores concepts such as skeletal muscle repair, genetics of sport performance and the effects of various training modalities (HIIT, resistance etc.). Students will combine theoretical background with applied learning experiences in advanced fitness appraisal methods and techniques. Cross-level listed with Human Biology 8430.</p> <p>PREREQUISITE: Kinesiology 2210 and Biology 1310</p> <p>Three lecture hours</p>	<p>4430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE</p> <p>This course focuses on factors governing chronic exercise adaptations, acute exercise performance and health. Course content explores concepts such as skeletal muscle repair, genetics of sport performance and the effects of various training modalities (HIIT, resistance etc.). Students will combine theoretical background with applied learning experiences in advanced fitness appraisal methods and techniques.</p> <p>Cross-level listed with Human Biology 8430. <u>Objectives, assessment and outcomes will be commensurate with the undergraduate level.</u></p> <p>PREREQUISITE: Kinesiology 2210, <u>3430</u> and <u>3530</u> Biology 1310</p> <p>Three lecture hours, <u>three laboratory hours per week</u></p>

Rationale for Change: In our recent external review it was noted that more laboratory and hands-on experiences are needed by KINE students to meet national accreditation standards. Adding a lab to KINE 4430 will build on the lecture component, and provide students with advanced fitness testing techniques not provided elsewhere in our program. Labs are common in similar courses at other institutions. AHS will be requesting an additional laboratory instructor to oversee labs in KINE 4430 and other courses. The



CALENDAR & CURRICULUM CHANGE

Motion #14

prerequisites are being updated to ensure that students have the necessary experience from 3rd year lab-based courses that will be necessary for students to succeed in the lab component moving forward.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	November 13, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024



CALENDAR & CURRICULUM CHANGE

Motion #15

Revision is for a: **Calendar Entry Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for HB 8430 Advanced Physiology of Exercise Adaption and Performance be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>HB 8430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE</p> <p>(Cross-level listed with Kinesiology 4430)</p>	<p>HB 8430 ADVANCED PHYSIOLOGY OF EXERCISE ADAPTION AND PERFORMANCE</p> <p><u>This course focuses on factors governing chronic exercise adaptations, acute exercise performance and health. Course content explores concepts such as skeletal muscle repair, genetics of sport performance and the effects of various training modalities (HIIT, resistance etc.). Students will combine theoretical background with applied learning experiences in advanced fitness appraisal methods and techniques. A graduate-level project will be required as defined in consultation with the instructor.</u></p> <p>(Cross-level listed with Kinesiology 4430). <u>Credit cannot be received for both KINE 4430 and HB 8430.</u></p> <p><u>PREREQUISITE: Admission to the graduate program in the Faculty of Science.</u></p> <p><u>Three lecture hours, three laboratory hours per week</u></p>

Rationale for Change: These changes are being made to ensure that the calendar entry for HB 8430 matches that of the cross-listed course, KINE 4430.

Effective Term: FALL 2025



CALENDAR & CURRICULUM CHANGE

Motion #15

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A

Authorization

Date:

Departmental Approval: Travis Saunders	November 13, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean’s Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean’s Approval:	
Registrar’s Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #16

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for KINE 2320 Introduction to Motor Learning and Control be approved as proposed

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2320 INTRODUCTION TO MOTOR LEARNING AND CONTROL</p> <p>This course will introduce students to the basic principles of motor behaviour and motor control. Included will be considerations of the physical changes during growth and motor developmental while considering the role of feedback and practice on skilled behaviour.</p> <p>PREREQUISITE: Kinesiology 1010, Biology 1220 and admission to BSc Kinesiology program</p> <p>Three hours a week</p>	<p>2320 INTRODUCTION TO MOTOR LEARNING AND CONTROL</p> <p>This course will introduce students to the basic principles of motor behaviour and motor control. Included will be considerations of the physical changes during growth and motor developmental while considering the role of feedback and practice on skilled behaviour.</p> <p>PREREQUISITE: Kinesiology 1010, Biology 1220 and admission to BSc Kinesiology program</p> <p>Three <u>lecture</u> hours, <u>three hours laboratory</u> a week</p>

Rationale for Change: In our recent external review it was noted that more laboratory and hands-on experiences are needed by KINE students to meet national accreditation standards. Adding a lab to KINE 2320 will build on the lecture component and will use content previously developed for in-class labs. Having stand-alone labs will allow more content to be covered in class time. Labs are common in similar courses at other institutions. Applied Human Sciences (AHS) will be requesting an additional laboratory instructor to oversee labs in KINE 2320 and other courses.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion #16

Authorization	Date:
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #17

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for KINE 2510 Anatomical Kinesiology be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>2510 ANATOMICAL KINESIOLOGY</p> <p>This course introduces kinesiology students to the science of human movement with special consideration given to skeletal, muscular and neural contributions. Topics include: anatomical directional terminology; basic biomechanical factors and concepts; muscular analysis of trunk, upper/lower extremities with reference to sport performance/technique/training; and neuromuscular fundamentals.</p> <p>PREREQUISITE: Biology 1210 and admission to BSc Kinesiology program</p> <p>Three lecture hours</p>	<p>2510 ANATOMICAL KINESIOLOGY</p> <p>This course introduces kinesiology students to the science of human movement with special consideration given to skeletal, muscular and neural contributions. Topics include: anatomical directional terminology; basic biomechanical factors and concepts; muscular analysis of trunk, upper/lower extremities with reference to sport performance/technique/training; and neuromuscular fundamentals.</p> <p>PREREQUISITE: Biology 1210 and admission to BSc Kinesiology program</p> <p>Three lecture hours, <u>three hours laboratory a week.</u></p>

Rationale for Change: In our recent external review it was noted that more laboratory and hands-on experiences are needed by KINE students to meet national accreditation standards. Adding a lab to KINE 2510 will build on the lecture component and will use content previously developed for in-class labs. Having stand-alone labs will allow more content to be covered in class time. Labs are common in similar courses at other institutions. Applied Human Sciences (AHS) will be requesting an additional laboratory instructor to oversee labs in KINE 2510 and other courses.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion #17

Authorization	Date:
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	January 7, 2025

Form Version: September 2024

CALENDAR & CURRICULUM CHANGE

Motion #18

Revision is for a: **Course Description Change**

Faculty/School/Department: **Science**

Department/Program(s)/Academic Regulations: **Applied Human Sciences**

MOTION: That the course description change for KINE 3440 Active Living Practicum be approved as proposed.

<u>Reproduction of Current Calendar Entry</u>	<u>Proposed revision with changes underlined and deletions indicated clearly</u>
<p>3440 ACTIVE LIVING PRACTICUM</p> <p>This course will provide students with in-depth experience with one-on-one personal training and client management. Students will work with community volunteers to develop and oversee progressive, personalized training programs with a focus on improving health and performance.</p> <p>PREREQUISITE: KINE 3430</p> <p>Four lecture hours per week</p>	<p>3440 ACTIVE LIVING PRACTICUM</p> <p>This course will provide students with in-depth experience with one-on-one personal training and client management. Students will work with community volunteers to develop and oversee progressive, personalized training programs with a focus on improving health and performance.</p> <p><u>This course will be graded on a pass/fail basis.</u></p> <p>PREREQUISITE: KINE 3430</p> <p>Four lecture hours per week</p> <p><u>Three lab hours per week</u></p> <p><u>3 hours credit</u></p>

Rationale for Change: This course takes place in the UPEI Fitness Centre and is entirely hands-on learning. For this reason it is more appropriate to classify it as a lab, rather than as a lecture. In order to fit within the Fitness Centre’s space constraints, we are going to offer 2 sections of the lab, each lasting 3 hours/week. The above changes will allow us to offer the course in a way that fits better within the time constraints of the Fitness Centre, while still providing students with the necessary learning. With the change of instructional method to lab, the expectation is that the course will also generate a lab fee.

Effective Term: FALL 2025

Implications for Other Programs: N/A

Impact on Students Currently Enrolled: N/A



CALENDAR & CURRICULUM CHANGE

Motion #18

Authorization	Date:
Departmental Approval: Travis Saunders	October 23, 2024
Faculty/School Approval: Science Council	December 4, 2024
Faculty Dean's Approval: Nola Etkin	December 4, 2024
Grad. Studies Dean's Approval:	
Registrar's Office Approval: Darcy McCardle	January 7, 2025



Committee Report to Senate

Committee Name: Senate Steering and Nominating Committee

Committee Meeting Date: 12/5/2024

Attendance: Present: Shannon Fitzpatrick, George Jiang, Andrea Trowbridge, Pam Trainor and Kim Porter (recorder)

Regrets: Wendy Rodgers and Kim Mears

Senate Meeting Date: 12/13/2024

Items Discussed

- Senate agenda requests: Draft Terms of Reference for the Ad Hoc Teaching Evaluation Committee; UPEI Cairo Presentation; UPEI Action Plan Update
- Senators' attendance at Senate Meetings
- Senate Committee Reporting Template
- Senate Holiday Social
- Scholarly Integrity Committee Next Steps
- Senators whose terms have ended on Senate

Decisions Made

- The Scholarly Integrity Committee draft Terms of Reference will be created and brought to a future meeting.
- Approved December 13, 2024 Senate Agenda

Recommendations to Senate

- The reporting template will be made available to Senate Committees as an option to complete, instead of minutes.

Report due to senate@upei.ca at least two weeks prior to Senate meeting



UNIVERSITY
of Prince Edward
ISLAND

Committee Report to Senate

Committee Name: Senate Steering and Nominating Committee

Committee Meeting Date: 1/9/2025

Attendance: Present: Wendy Rodgers, Kim Mears, Shannon Fitzpatrick, George Jiang, Andrea Trowbridge, Pam Trainor, Willow Anderson and Kim Porter (recorder)

Senate Meeting Date: 1/17/2025

Items Discussed

- The process for receiving agenda item requests after the deadline.
- A request from Dr. Naterer that was received after the deadline.
- A request for an update on the Faculty Association correspondence requesting a review of Regulation 12
- Senate agenda requests: Approval of revised Scheduling Policy; Approval of UPEI Framework for Online and Technology-Supported Learning Guidelines Documentation, and Resources; the Fourth Curriculum Report
- The exclusion of Associate Deans from membership on Senate Committees
- Process for responding to questions left on placemats after the Senate meeting
- The appointment process for the Committee for Emeritus/Emerita/Emeriti Status
- Current Senate vacancies and the upcoming annual Senate election
- An update on the Senate SharePoint site

Report due to senate@upei.ca at least two weeks prior to Senate meeting

Decisions Made

- Agenda item requests received after the deadline will be reviewed for urgency and non-urgent items will be brought forward for the next SSNC meeting.
- The request from Dr. Naterer will be brought forward to the February SSNC agenda.
- Kim M. to bring forward the request of the Faculty Association to the February SSNC agenda. An update from Dr. Naterer on the working group is needed.
- Future Senate agenda requests will require a briefing note attached.
- Pam Trainor to conduct a review of the Associate Dean position to determine how to address the exclusion of this position on Senate Committees. This information will be brought forward at a future meeting.
- The appointment process for the Committee Emeritus/Emerita/Emeriti Status should follow the regular Senate Committee appointment process.
- A second call for nominations will be made to replace Raquel Hoersting on Senate, who is on sabbatical leave from Jan. 1 to June 30, 2025, as well as to replace Alyson Campbell on the Senate Academic and Student Discipline Appeals Committee, who resigned.
- Andrea T. to contact Dr. Weenie to confirm Dr. Augustine's intention to be a member of Senate. This will be brought forward to Senate.
- Approval of January 17, 2025 Senate agenda.

Recommendations to Senate

- N/A

Senate Meeting Dates 2025-2026

2025 Fall Term

Friday, September 26th, 2025

Friday, October 24th, 2025

Friday, November 21, 2025

Friday, December 19, 2025

2026 Winter Term

Friday, January 30th, 2026

Friday, February 27th, 2026

Friday, March 27th, 2026

Friday, April 24th, 2026

Friday, May 8th, 2026 to approve graduates

APCC Academic Regulations Review Subcommittee

Report to Senate, February 14, 2025

A subcommittee of APCC was constituted to review the Academic Regulations for Academic Appeals (AR 12) and Academic Integrity (AR 20) and the related Graduate Academic Regulations (Graduate AR 6 and 9).

Since the last update to Senate on May 3, 2024, the Committee Chair has retired and the graduate student representative has completed their degree. The subcommittee has resumed its review with a new committee chair and graduate student representative.

The subcommittee has met several times, most recently on January 24, 2025, and since the last update has reviewed all four academic regulations. The subcommittee has recommended substantial revisions to the Academic Regulations, including:

- Clarifying the allowable grounds for appeal;
- Simplifying the process for academic appeals, removing redundancies (especially in departmentalized faculties);
- Including timelines for all stages of the appeal process;
- Ensuring written documentation of appeal outcomes at all stages;
- Ensuring the student and instructor have the right to be heard by the appeals committee;
- Creating a separate appeals process in cases of Academic Integrity violations under AR 20;
- Clarifying sanctions that may be imposed for violations of AR 20;
- Harmonizing the Graduate Academic Regulations with the Undergraduate.

The subcommittee will be finalizing its review of the proposed amendments in February, and seeking feedback from the Senate Academic and Student Discipline Appeals Committee and the Graduate Studies Advisory Committee before submission to APCC and Senate in the coming months

Respectfully submitted,

Nola Etkin, Chair
APCC Subcommittee

University of Prince Edward Island

Senate Academic Policy Tracking Form

New Policy Revised Policy Cancellation of Existing Policy

Policy Title Responsible Conduct of Research, Scholarly and Creative Work


In a separate document, please describe the personnel, department, and committee (if applicable) involved in drafting this document and the purpose thereof. If an amendment, please provide a **highlighted copy reflecting the changes**.

Originating Person/Department

1 Senate Steering and Nominations Committee

2

<input type="checkbox"/> Originating Dept's Head recommendation for review and approval		
	<u>6 February, 2025</u>	_____
	Date	Signature

<input type="checkbox"/> Reviewed by:		
Secretary of Senate/ Chair of Senate	<u>7 February, 2025</u>	_____ 
	Date	Signature
University Auditor	<u>N/A</u>	_____
	Date	Signature

<input type="checkbox"/> Vetted by legal counsel (Optional)		
	<u>N/A</u>	_____
	Date	Name of Legal Counsel

<input type="checkbox"/> Authorized for Approval by the President		
	<u>N/A</u>	_____
	Date	Signature

<input type="checkbox"/> Senate Approval	
	Date Approved by Senate _____
(Return Approved Policy to the Senate Assistant)	

For Office Use	
_____	<u>admordgnl0004</u>
Date of Receipt of Approved Policy	Assigned Policy Number
_____	_____
Date of Approval of Policy Changes	Date of Posting Policy to Policy Website
_____	<input type="checkbox"/> Check box if not to be posted to website
Signature	

Senate Academic Policy Summary Sheet

Policy Title:	
Policy Number: <i>(if new policy leave blank)</i>	
Creation Date: <i>(if new policy leave blank)</i>	
History of Amendments: <i>(if new policy leave blank)</i>	
Who amended the Policy:	
Purpose of Change(s):	
Section(s) of Policy that have been amended:	
Possible Issue(s) for Discussion:	

Amendment to the Policy on Responsible Conduct of Research, Scholarly and Creative Work

Corollary to the approval of *Terms of Reference of the Scholarly Integrity Committee (SIC)*, that the *Policy on Responsible Conduct of Research, Scholarly and Creative Work*¹ be concordantly amended to replace in the third sentence of section 7.1.2 the words “no two” by “up to two”.

Current Policy	Amended Policy
<p>7.1.2 Establishing a Standing Committee (the “Scholarly Integrity Committee” or “SIC”), elected by Senate, from which the Vice-President, Academic and Research, will draw when constituting a Complaint Investigation Committee (“CIC”) or performing an initial inquiry. The SIC will consist of not less than seven faculty members and librarians elected by the Senate, but not necessarily from Senate. To ensure a diversity of view and backgrounds, no two members should be elected from the same Faculty. The chair will be elected from the committee membership, normally with a term of two years. The SIC shall meet at least once per year to discuss any issues arising from this policy, and to recommend revisions of this policy when necessary.</p>	<p>7.1.2 Establishing a Standing Committee (the “Scholarly Integrity Committee” or “SIC”), elected by Senate, from which the Vice-President, Academic and Research, will draw when constituting a Complaint Investigation Committee (“CIC”) or performing an initial inquiry. The SIC will consist of not less than seven faculty members and librarians elected by the Senate, but not necessarily from Senate. To ensure a diversity of view and backgrounds, up to two members should be elected from the same Faculty. The chair will be elected from the committee membership, normally with a term of two years. The SIC shall meet at least once per year to discuss any issues arising from this policy, and to recommend revisions of this policy when necessary.</p>

1

https://files.upei.ca/policy/responsible_conduct_of_research_scholarly_and_creative_work_policy_admordgn10004.pdf

DRAFT - SENATE SCHOLARLY INTEGRITY COMMITTEE

Terms of Reference:

1. To review allegations of scholarly misconduct and determine if sufficient merit exists for an allegation to proceed to an investigation (Responsible Conduct of Research, Scholarly and Creative Work Policy, Policy No. Admordgnl0004)
2. To serve as members of a Complaint Investigation Committee, as needed.
3. To review the scholarly integrity procedures within the University and, as needed, to make recommendations to Senate
4. To provide a summary report of activities to Senate annually.

Composition:

Vice President, Academic and Research, or designate

7 Faculty Members or Librarians, up to two from any Faculty, elected by Senate, but not necessarily Senators

1 student appointed by the Student Union

Note: Senate will consider Equity, Diversity, and Inclusion to balance the composition of the committee.

The chair will be elected from the committee membership.

POSITION	INCUMBENT	EXPIRY DATE	APPOINTMENT
VP Academic & Research		For term	Ex officio
			elected by Senate
			elected by Senate
			elected by Senate
			elected by Senate
			elected by Senate
			elected by Senate
1 Student Member			Appointed by the Student Union