

Minutes of the First Senate Meeting
September 21, 2012, 3:00 pm, Robertson Library Rm 235

Present: A. Abd-El-Aziz, P. Bastante, D. Buck, B. Campbell, L. Chilton, G. Conboy, S. Dawson, D. Desserud, B. Déziel, R. Domike, I. Dowbiggin, M. Doyle, L. Edwards, R. Gilmour, K. Gottschall-Pass, F. Gray, R. Herbert, K. Kielly, N. Kujundzic, C. Lacroix, M. Leggott, R. Lemm, P. MacAulay, E. MacDonald, G. MacDonald, M. MacInnis, D. MacLellan, J. Magrath, L. McDuffee, L. Pack, J. Podger, D. Reynolds, C. Ryan, S. Thomas, K. Tilleczeck, M. Turnbull, K. VanGerven, B. Wagner, D. Wagner, J. Willis

Regrets: W. Bradley, A. Duncan, D. MacDonald, J. Mitchell, M. Sweeney-Nixon, S. Opps, A. Smallwood

Senate Asst: A. Deighan

The President called the meeting to order.

1. Approval of Agenda

The Vice-President, Academic stepped forward to request a friendly amendment be made to the agenda. He informed Senators that the current Curriculum Report is not up to date and that the first Curriculum Report be deferred until the next meeting. This amendment will allow Senators more time to review the proper material.

Moved (L. Edwards/M. Turnbull): to approve the agenda and the friendly amendment.

Carried.

2. Approval of Minutes of May 2, 2012

Moved (C. Lacroix/K. Gottschall-Pass): to approve the minutes of May 2, 2012.

Carried.

3. Introduction of Senators

The President welcomed new and returning Senators which also included those on sabbatical replacements.

4. Selection of Vice-Chair of Senate

In order to address the selection of the Vice-Chair position for Senate, the Chair of the Nominating Committee stepped in to conduct the election process. Two nominations were received. D. Buck nominated K. Gottschall-Pass for the position of Vice-Chair and L. Edwards nominated I. Dowbiggin. A vote was then conducted which resulted in K. Gottschall-Pass being voted in as the new Vice-Chair (2 year term).

5. Business Arising from May 2, 2012

Update on 2012 Graduates

The Registrar provided an update on the graduating class of 2012. At the May 2, 2012 meeting of Senate, 876 graduates were approved for graduation. Based upon receipt of missing documentation to support graduation, and the enabling motion to permit the graduation of students not yet identified by the May 2012 meeting of Senate, an additional 38 graduates were

added to the convocation roll. The total number of graduates for the 2012 convocation is 914; coincidentally, the same number of graduates as last year.

Senate Committees & Mandates

Dr. Desserud came forward to deliver his presentation. Dean Desserud explained that, after some study and consultation, the conclusion was reached that the current Senate committee structure worked fairly well. As a result, only a few changes will be recommended. Furthermore, consultations will be held with the current members of those committees where changes are being suggested. A proposal outlining changes should be completed in time for the next Senate meeting.

The President thanked Dr. Desserud for all his hard work and informed Senators that the Dean's presentation will be distributed electronically to all members.

6. President's Report

- The President welcomed everyone back to campus and congratulated all Student Leaders and organizers for a successful New Student Orientation week. NSO raised over 28, 000 for the Shinerama initiative.
- The President also congratulated the staff, faculty and students who participated in the New Student Orientation Welcome Day which was held Saturday, September 1st. Incoming first year students had the opportunity to "one-stop shop" all things UPEI as they went on campus tours, paid for their tuition and other fees, got their ID cards and meal plans, registered for courses, etc. Staff and faculty from service areas and student representatives from many student societies were onsite to help ease the student transition to university.
- The President also informed Senators that Yuqin Gong, Institutional Research Officer, would give a report later in the meeting on our preliminary enrolments.
- Another successful event was held in September. Over 200 staff, faculty and students enjoyed the collegiality and fun of The Dare to Dream launch and BBQ. Dare to Dream has been successful in engaging our campus community and we have received over 60 idea submissions to date. The President thanked those who have submitted ideas and encouraged Senators to be involved and encourage others to participate.
- Next Friday, September 28th, the university will gather to celebrate the Recognition of Founders. Don MacCormac and Heather Love will be recognized as Founders and Lawrence Heider will receive the Honorable Eugene Whalen Green Hat Award. The President encouraged Senators to join the procession from McDougall Hall to the front steps of Main Building, or join us at the event and the reception that will follow.
- **Highlights from China** (September 10-17, 2012)
 - The President participated in the Council of the Premier's Federation mission to China at the invitation of Premier Ghiz. Dr. Barbara Campbell was also involved in meetings and recruitment activities.
 - In addition to securing trade and investment opportunities, the mission was designed to promote Canada's educational excellence. The President participated in the education events organized by the mission, but also took the opportunity to pursue work in other areas of interest in mainland China and Hong Kong.
 - Academic partnerships originating in the 2011 visit were advanced

- MOU's were signed
 - Relationships were built
 - New recruitment and program expansion partnerships were initiated
 - Visits were held with alumni and donors
- The President also visited Jiangsu University where he will co-chair an International Conference on Advanced Materials in 2013. An MOU was signed. Both universities will encourage faculty and student exchanges, and development of 2 + 2 programs in Science and Engineering
- **Highlights from Beijing:**
 - UPEI signed a partnership with the Foundation College of China Scholarship Council (FCCSC). The Council is actively exploring opportunities for students to attend Canadian universities.
 - Discussions related to opportunities for UPEI were held with the Canada China Business Council (CCBC), the Canadian Foundation Centre for International Education, and the Concord College of Sino-Canada. Officials from Concord College just visited UPEI and signed an MOU relating to student practicums for the Faculty of Education.
 - Canadian Embassy meetings on Education and Tourism - The Trade Commissioner offered an education briefing and referencing the 2012 international education advisory report.
- **Further Visits:**
 - Chongqing City - Congqing Creation Vocational College
 - English academic preparation program delivered on this campus by UPEI BEd graduates.
 - Hong Kong
 - The President held a positive meeting in Honk Kong with a distinguished alumnus and friend to exchange ideas regarding a vision for a unique engineering program at the university.
 - Hong Kong University
 - There was an MOU in place. Discussions were held regarding exchange possibilities for faculty and students, practicum experiences, engineering, AVC, and summer camp possibilities. This University is ranked in the top 100 in the world.
 - Hong Kong International School recruitment visits and partner meetings
 - Victoria Shanghai Academy
 - Delia International School of Canada
 - South Island International School

7. Senate Reports

Nominating Report

Moved (L. Chilton/L. Edwards): approve the following names for Senate Committees:

BOARD-SENATE LIAISON COMMITTEE

Required: 2 faculty members from Senate

Marva Sweeney-Nixon (Science)

A nomination from the floor

With no further nominations from the floor, Marva Sweeney-Nixon was accepted by acclamation.

No other nominations were received for the second position - still required.

PROFESSOR EMERITUS COMMITTEE

Required: 1 Dean

Debbie MacLellan, Dean of Science

Required: 3 faculty members (Arts, Nursing, AVC)

Ian Dowbiggin, Arts

Luis Bate, AVC

Donna Murnaghan, Nursing

*Due to complications with the committee's terms of reference and composition, the current nominations will be deferred until a later date.

SCHOLARSHIPS & AWARDS COMMITTEE

Required: 1 Director, Centre Life Long Learning

Patricia MacAulay

Required: 1 member of staff

Lisa Stapleton

With no further nominations from the floor, Patricia MacAulay and Lisa Stapleton were accepted by acclamation.

SENATE COMMITTEE ON THE ENHANCEMENT OF TEACHING

Required : 2 faculty members (Education & AVC)

Tess Miller, Education (renewed)

Wendy Duckett, AVC

With no further nominations from the floor, Tess Miller and Wendy Duckett were accepted by acclamation.

RESEARCH GRANTS COMMITTEE

Required: 1 faculty member (Arts)

Jean Mitchell, Arts (renewed)

With no further nominations from the floor, Jean Mitchell was accepted by acclamation.

HONORARY DEGREE COMMITTEE

Required: 2 faculty members (Arts & Science)

Ed MacDonald, Arts

Larry Hale, Science

With no further nominations from the floor, Ed MacDonald and Larry Hale were accepted by acclamation.

STEERING COMMITTEE OF SENATE

Required: 1 faculty member from Senate
David Buck

With no further nominations from the floor, David Buck was accepted by acclamation.

FOR INFORMATION ONLY:

ACADEMIC APPEALS COMMITTEE

(FYI only because the selection process took place in June via email)

Marva Sweeny-Nixon (renewed)
Kathy Gottschall-Pass (renewed)
Jane Magrath (to replace Greg Doran, no longer on Senate)

STUDENT REPRESENTATIVES

Academic Appeals Committee

Kate VanGerven
Matt MacInnis

Academic Review & Planning Committee

Required: 2 members from Student Union
Danielle MacDonald
Bob Deziel

Board-Senate Liaison Committee

Required: 1 Student member from Senate
Danielle MacDonald

Nominating Committee

Required: 2 Student Members from Senate
Kate VanGerven
Danielle MacDonald

Scholarship & Awards Committee

Required: 1 Student from Student Union
Daniel MacDonald

Senate Committee - Enhancement of Teaching

3 Students
Kate VanGerven
Danielle MacDonald
1 vacant position to be filled in September

Research Grants Committee

Required: 1 Graduate Student and 1 Senior Undergraduate Student
Jessica Willis as Graduate Student
1 vacant position to be filled in September

Senate Research Advisory Committee

Required: 1 Graduate Student and 1 Senior Undergraduate Student
Sylvie Morin, undergraduate student
1 vacant position (graduate student) to be filled in September

Honorary Degree Committee

Required: 2 Students from the graduating class
Jon Millington
Kate VanGerven

Steering Committee of Senate

Required: 1 Student senator
Kate VanGerven

Student Discipline Appeals

Required: 3 students (2 of whom must live on campus)
Jon Millington
2 vacant positions to be filled in September

Academic Review and Planning Committee Report

Moved (C. Lacroix/D. Wagner): that the university offer an undergraduate interdisciplinary Gerontology Program, through the Department of Applied Human Sciences, in conjunction with Faculties of Arts and Science, and the School of Nursing, the content and structure of which is described in the attached submission.

Carried

8. Annual Reports

Academic Review and Planning Committee.
Report Received.

2011-2012 Activities

- The Academic Review and Planning Committee met sixteen times and provided five reports to Senate during the 2011-12 academic year.
- The ARPC considered and recommended the following new programs to Senate:
 - Bachelor of Science in Engineering
 - Post-Baccalaureate Certificate in Video Game Programming
- The ARPC considered and recommended the following to Senate:
 - Date change for Dean's Honours and Awards Night to resolve the conflict with the Provincial election date.

- A department name change in the faculty of Science, from Family and Nutritional Sciences to Applied Human Sciences.
- A department name change in the Faculty of Arts, from Department of Political Studies to Department of Political Science.
- A revised description for Specialization for the University Calendar
- A description for cross-listed courses to be added to the University Calendar
- A motion to approve a minimum of 60 teaching days in each of the First (September) and Second (January) semesters and that this be built into the framework for creating the academic calendar dates.
- During, 2010-11 the following Departmental Reviews were ongoing or completed:
- The ARPC considered and recommended the following to Senate:
 - Computer Science and Information Technology (*completed*)
 - Family Science (*completed*)
 - Fine Arts (*in progress*)
 - Mathematics (*in progress*)
 - Modern Languages (*in progress*)
 - Women's Studies (*completed*)

9. Preliminary Enrollment Overview

Y. Gong, Institutional Researcher, reported that enrolment as of today, is 4555, down from last year by 1% or 47 students. Considering the demographic environment, 4555 students is good news. Last year and the year before we had a record number of students. Since 2000, UPEI's total enrolment increased from less than 3400 to over 4500.

The total number of undergraduate students in Arts, Business, Science, and Nursing is down by 1.7% or 65 students. However, the story is different from Faculty to Faculty. The Faculty of Science and School of Nursing enjoy a 3% increase while Arts saw a 2.3% decline and Business an 8.2% decline.

Total Graduate students saw a 10% increase from 274 last year to 301 this year (27 students). This year we received roughly the same number of applications to graduate programs as last year; however the conversion rate is not as encouraging. Approximately 20 fewer graduate applicants actually registered this year compared to last year.

International enrolment is up slightly by 2.4% over last year with a total of 555 students registered, 13 more than last year, representing 61 countries/regions and accounting for about 12% of the total student body (same as last year). Excluding AVC, international students account for 10.4% of the student body this year and 10.2% last year. Close to 1000 international applications were received this year, 18% more than last year. Unfortunately in some situations a much longer visa application process has forced several dozen international students to either delay until Winter or decide not to come at all. Over 180 new international students have arrived to study on campus and 150 of them are at the undergraduate level (not including DVM studies).

We had another successful year in domestic undergraduate recruitment. We were able to attract more first-year applicants from Canada (+5%) and thus more registrations. We were particularly successful in the Atlantic regions; however, in PEI, although a slightly higher percentage of available PEI high school graduates applied and registered, the yield in terms of

headcount is still lower than last year. The number of PEI high school graduates continues to decline. This demographic change and its potential impact on UPEI enrolment is a known challenge. On the positive side, 16 IB graduates from Island high schools have come to study at UPEI, as have 7 IB students from NB and NS.

Total course registration remains steady, 18,260 this year compared to 18,229 in 2011.

10. Senate Retreat

The President informed Senators that the next Senate Retreat will be held during the second term. He encouraged Senators to send any topics of interest to the Secretary of Senate.

11. Adjournment

Moved (F. Gray/L. Edwards): to adjourn the meeting at 4:00 pm.

Respectfully submitted

Kathleen Kielly, Registrar
Secretary to Senate