

Minutes of the First Senate Meeting - September 17, 2010
Held Friday, September 17, 2010
ITEC Lecture Theatre, Robertson Library, 3:00 p.m.

Present: B. Banks, D. Buck, B. Campbell, K. Critchley, D. Dahn, B. Davetian, S. Dawson, B. Deziel, R. Domike, G. Doran, I. Dowbiggin, M. Doyle, K. Gottschall-Pass, F. Gray, M. Hughes, K. Kielly, R. Kurial, C. Lacroix, A. López, R. MacDoanld, J. McIntyre, B. MacLaine, W. MacLauchlan, K. Murnaghan, M. Murray, F. Papps, J. Randall, D. Reynolds, R. Saada, K. Schultz, M. Shaver, D. Sims, H. Styrhn, M. Sweeney-Nixon, S. Thomas, B. Wagner

Regrets: G. Bradshaw, L. Chilton, L. Edwards, T. Goddard, R. Livingstone, J. MacAulay, D. Seeler

Absent: P. Callbeck, D. Coll, M. Leggott, A. Smith

Guest: P. Smith

The Chair called the meeting to order

1. APPROVAL OF AGENDA

Moved (B. Davetian/M. Sweeney-Nixon): to approve the agenda.

Carried.

2. APPROVAL OF THE MINUTES OF APRIL 28, 2010

Moved (R. MacDonald/M. Shaver): to approve the minutes.

Carried.

3. WELCOME TO NEW MEMBERS

The Chair welcomed the new and returning Senators: Barb Campbell, Lisa Chilton, Sue Dawson, Reuben Domike, Ian Dowbiggin, Suzanne Thomas and Neb Kujundzic who is on sabbatical, John McIntyre is filling in for him. Also, he welcomed new students Brittany Banks, Bob Deziel, Kyle Murnaghan, Rob Livingstone, and Robbie Saada.

4. UPDATE ON GRADUATING CLASS OF 2010

The Registrar reported that there were 673 graduates approved at the April 28th Senate meeting with 23 cases of incomplete course work. Out of these 23, 18 completed and there were 8 new cases that required approval further to the special motion delegating authority to the President, Dean and Registrar. The total number of graduates for 2010 is 699.

5. SELECTION OF CHAIR, VICE-CHAIR AND SECRETARY of Senate

The usual term for the position of Chair of Senate is three years. D. Buck nominated W. MacLauchlan for a one year term given we are currently in a Presidential search. As there were no other nominations, W. MacLauchlan was declared Chair by acclamation.

Carried.

The Vice-Chair serves as Chair if the Chair is not present for a meeting. The filling of this position will be held over until the October meeting.

The Secretary is usually the Registrar. W. MacLauchlan nominated K. Kielly for the Secretary position, seconded by R. Kurial.

K. Kielly is Secretary by acclamation.

Carried.

6. PRESIDENT'S REPORT

- Welcome to the new Senators and new Student Senators as well as Jim Randall, VP Academic and Brian Wagner, AVP Graduate Studies
- Twenty-two new academic staff and faculty were invited to a special dinner hosted by Jim Randall.
- NSO had the highest numbers ever. There were more than 800 new student participants, and up to 100 volunteer student leaders. Congratulations to everyone involved for making it such a success. This year's Shinerama surpassed its target in fundraising.
- Eleventh Founder's Day will be held on Friday, September 24 beginning at 2:30. There will be an official presentation by the Lt. Governor Barbara Hagerman of the UPEI Coat of Arms.
- There will be an unveiling of Past Presidents' Portraits on October 14 in Robertson Library.
- UPEI will be host to the Atlantic Association of Universities Regional Teaching Showcase on September 24 and 25. Professor Jane Magrath who has won the 2010 AAU Distinguished Teaching Award for outstanding teaching. As well, Fiona Walton will receive the Janet Murray Pottie Award for Instructional Leadership.
- It was announced in May that UPEI was 1 of 13 institutions in Canada that received a Prestigious Canada Excellence Research Chair
- Julie Bull received one of Canada's most prestigious scholarships for doctoral studies - Vanier Canada Graduate Scholarship. There are 50 given out in Canada.
- Homecoming Weekend is September 23 - 25
- On September 25, there will be a fundraising dinner to support a scholarship honouring Professor Frank Ledwell, Professor of English who passed away in 2008.
- October 4 & 5 are Deans' Honours Nights
- October 6 - Veterinary Medicine Awards Night
- There will be a call going out for Nominations for Honorary Degrees with a deadline of October 15

7 a) SEARCH COMMITTEES FOR DECANAL SEARCHES - ARTS, BUSINESS AND NURSING

The Chair reviewed the procedures for the selection of new Deans in the areas of Arts, Business and Nursing. The Chair of the Senate Nominating Committee will oversee the various selection processes. By way of general information for Senators, Deans may serve up to six years with a review at three years. Deans have the opportunity to extend their term to a maximum of nine years. The Dean of Nursing has been in the position for 6 years. The Deans of Arts and Business are approaching their maximum terms of nine years.

It was noted that the Decanal Search policy document needs to be reviewed and it was suggested this could be done after these searches are completed. One area of concern is student representation. With the addition of new graduate programs, student representation should be updated to reflect both the undergraduate and graduate student bodies in the composition of the committees.

Moved (M. Murray/J. Randall) to have Senate cause to set up decanal search committees in Arts, Business and Nursing.

Carried.

I. Dowbiggin pointed out that article 6 in the Deans document states that these committees be set up one year prior and he asked why they are being set up in September? The Chair commented that September, being the beginning of the academic year, is a natural time to address business of this nature. The Chair further added that this particular clause may be addressed when the document is under review.

7 b) AD-HOC COMMITTEE - RE: FALL WEEKEND BREAK

At the March 2010 meeting, it was agreed that an ad hoc committee be set up to evaluate the impact of the pilot Fall Weekend Break to be implemented in November 2010. The Steering Committee of Senate addressed the make-up of this Committee and the Senate Nominating Committee will be asked to bring back names to the October meeting of Senate. It will be very beneficial to have the Committee established in advance of the weekend break. .

8. SENATE REPORTS

Nominating Report

The Senate Nominating Committee brings forward the following names as nominees for the Committees indicated -

Academic Appeals Committee

Sue Dawson (Vet Med) 3 year term
Reuben Domike (Bus) 3 year term
Marva Sweeney-Nixon (Science) 2 year term
Kathy Gottschall-Pass (Science) 2 year term
Malcolm Murray (Arts) 1 year term

Steering Committee

Michael Shaver (Science)

Board Senate Liaison Committee

Rob Livingstone (student senator)

Nominating Committee

Kyle Murnaghan (student senator)

Carried.

First Academic Review and Planning Committee Report

Moved (J. Randall/R. Kurial): that the University offer, through the Department of Psychology, a program of study leading to a minor in Psychology, the content and structure of which shall be described in the attached submission.

Carried

Moved (J. Randall/K. Murnaghan): that the procedure for the award of Posthumous degrees be published within the policy of "Death of a Student" which will be forwarded to Senior Management Group for approval, once Senate approves the academic nature of the award of the Posthumous degree, the content of which shall be described in the attached submission.

Carried.

For Information

The name of the PhD in Molecular and Materials Science Integrating the Business of Science, approved by Senate at its meeting on February 6, 2009 and currently under review at MPHEC, has been changed to PhD in Molecular and Macromolecular Sciences with an Introduction to the Business of Science.

J. Randall congratulated the Arts faculty and the Dean of Arts for all the hard work involved in the creation of the following Articulation Agreements with Holland College. Each of these will allow Holland College students to enter into the third-year of a Bachelor of Arts degree:

Accounting Technology Diploma Program; Business Administration Program; Golf Club Management Program; Hotel and Restaurant Management Program; Human Services Diploma Program; Marketing and Advertising Management Program; Professional Golf Management Program; Retail Business Management Diploma Program; Tourism and Travel Management Program

Holland College graduates in the Child and Youth Care Work Program can enter into the second year of a Bachelor of Arts degree.

**First Curriculum Report
Faculty of Arts**

Department of History and Canadian Studies

Moved (R. Kurial/I. Dowbiggin): to delete the cross listings for CST 302/Hist 302 The Canadian Experience; CST 201/Hist 231 The Atlantic Region; CST 202/Hist 232 The Atlantic Region and History would like to take ownership of History 231 and 232.

Carried.

Department of Music

Moved (R. Kurial/F. Gray): to add the following note on page 154 and 155 of the 2010-2011 Academic Calendar below the NOTE following Year I in the Bachelor of Music Programs, Bachelor of Arts with a Major in Music and the Bachelor of Arts with a Major in Music in Conjunction with a Certificate in Highland Bagpipes-
“All students must pass a keyboard proficiency test before being admitted to Music 116, Keyboard Harmony, in Year II. Please contact the Music Department for current keyboard proficiency requirements and study options.”

Carried.

Department of Psychology

Moved (R. Kurial/F. Papps): to add “or 251” following 278-279 in the prerequisite for each of the following courses, 301, 302, 303, 305, 308, 309, 331, 333, 342, 351, 352, 353, 382, 391, 392, 393, 441, 442, 453, 463

Carried.

Moved (R. Kurial/F. Papps): to make the following changes to Psychology 251 -

THINKING CRITICALLY ABOUT PSYCHOLOGICAL RESEARCH

Designed for non-Psychology majors, this course develops their abilities as consumers of psychological research. Students learn about paradigms of research and knowledge, consider key assumptions in both quantitative and qualitative research, and explore how quantitative and qualitative perspectives influence the construction of knowledge. Students apply critical thinking strategies within the context of psychological research and develop skills to evaluate claims made about psychological phenomena in the popular media and professional literature. Concepts explored include understanding and prediction, description and inference, biases in research conduct and communication, representativeness, evaluating testimonials, correlation and causation, multiple causation, operational definitions, placebo effects, experimental control, and probability.

PREREQUISITES: Psychology 101-102. This course is not open to students who already have earned credit for Psychology 278 or 279, or who are currently enrolled in Psychology 278 or 279.

NOTE: This course cannot be counted as one of the 14 courses required to earn a major in Psychology.

Carried.

Moved (R. Kurial/F. Papps): to add the following new minor and put new calendar entry on page 183 following Bachelor of Science requirements for Psychology major of the 2010-2011 Academic Calendar

REQUIREMENTS FOR A MINOR IN PSYCHOLOGY

Students may declare a minor in Psychology at any time. Minors complete the following core courses, preferably in their first two years: Psychology 101-102 (Introduction to Psychology I and II) and either Psychology 278-279 (Statistics and Research Design I and II) or Psychology 251 (Thinking Critically About Psychological Research). A formal review of each student’s performance is conducted upon completion of the core courses. Continuation in the program requires a 70% average in the core courses with no mark below 60% in the core courses.

Students considering whether to take 278-279 or 251 are advised that many upper-level courses are open only to students who have completed 278-279. Students planning a minor, but wanting the option to change from a minor to a major in Psychology within the same degree, are advised that the major requires 278-279, and that 251 does not count as one of the 14 Psychology courses required for a major (but would count as a non-Psychology elective for someone who becomes a major).

Students completing a minor in Psychology complete at least seven Psychology courses, including the core courses, and including at least one course at the 300- or 400-level.

Carried.

Faculty of Science

Department of Biology

Moved (C. Lacroix/M. Sweeney-Nixon): to change the contact hours for Biology 403 Developmental Biology from “Three hours lecture” to “Three hours lecture, three hours laboratory a week”

Carried.

Moved to change the contact hours for Biology 472 Pathobiology from “Three hours lecture a week” to Three hours lecture a week, three hours laboratory a week”

Carried.

Department of Chemistry

Moved (C. Lacroix/M. Hughes): to change the last sentence of Chemistry 001 as follows - This course is ~~highly recommended~~ required for those...”

Carried.

Moved (C. Lacroix/B. Wagner): to change to the prerequisite for Chemistry 111 - “Grade XII Chemistry, Chemistry 001 or the permission of the instructor”

Carried.

Moved (C. Lacroix/B. Wagner): to delete Chemistry 466 - Macrocyclic Chemistry

Carried.

Moved (C. Lacroix/M. Shaver): to change requirements for a Major in Chemistry on page 83 of the 2010-2011 Academic Calendar -

Requirements for a Major in Chemistry

Additional course requirements for the Chemistry major include the following courses from other disciplines: Biology 131-132, Mathematics 151, Mathematics 152, Mathematics ~~22+~~ 251 and a Math elective, Physics 111-112 or Physics 111-122. As well, students majoring in Chemistry are advised to take Physics 272 (Electronics and Instrumentation).

Second Year	
Chemistry 221	3 credit hours
Chemistry 241-242	6 credit hours
Chemistry 231	3 credit hours
Chemistry 272	3 credit hours
Mathematics 22+ <u>251</u>	3 credit hours
Electives	12 credit hours
Total	30

The chemistry electives may be chosen from the Chemistry courses numbered: 202, 382, 432, 441, 461, 462, 463, 464, 466, 467, 468, ~~or 469, 482 or 483~~. At least one of the electives must be a 4th year course. The mathematics elective may be selected from Mathematics 221, 242, 251 or 261.

Carried.

Moved (C. Lacroix/M. Shaver): to approve changes to the Minor in Chemistry

Requirements for a Minor in Chemistry

Students may obtain a degree with a minor in Chemistry by successfully completing the following courses: Chemistry 111-112, Chemistry 221, Chemistry 231, Chemistry 241-242 or ~~243~~, ~~Chemistry 242~~ 243 and ~~or~~ Chemistry 202, and Chemistry 272.

Carried.

Moved (C. Lacroix/B. Wagner) to approve changes to Honours Chemistry

Requirements for Honours in Chemistry

Second Year

Chemistry 221	3 credit hours
Chemistry 241-242	6 credit hours
Chemistry 231	3 credit hours
Chemistry 272	3 credit hours
Mathematics 221 <u>252</u>	3 credit hours
Mathematics 251	3 credit hours
Physics: one of 211, 221, 272 or 332	3 credit hours
Electives	6 <u>9</u> credit hours
Total	30

Third Year

Chemistry 322	3 credit hours
Chemistry 331	3 credit hours
Chemistry 342	3 credit hours
Chemistry 353	3 credit hours
Chemistry 361	3 credit hours
Chemistry 374	3 credit hours
<u>Chemistry elective</u>	<u>3 credit hours</u>
Mathematics elective	3 credit hours
Electives	9 <u>6</u> credit hours
Total	30

The Chemistry electives may be chosen from among Chemistry courses numbered: 202, 382, 461, 462, 463, 464, 466, 467, 468, or 469. The Mathematics elective may be chosen from Mathematics 221, 252, 261, 301 or 321 in consultation with the Chair. As well, students in the Honours Program in Chemistry are strongly advised to take Physics 272 (Electronics and Instrumentation) and/or Physics 312 (Electromagnetism I).

Carried.

Department of Family & Nutritional Sciences

Moved (C. Lacroix/K. Gottshcall Pass): to approve the grade of Pass/Fail for Foods & Nutrition 431 Evidence-based Practice In The Health Sciences.

Carried.

Moved (C. Lacroix/K. Gottschall Pass): to change the average of 70% to 75% under the Continuance Requirements for the Dietetic Internship Program in Foods & Nutrition on page 124 of the 2010-2011 Academic Calendar.

ADMISSION REQUIREMENTS

All Foods and Nutrition students who have completed the following required courses and achieved ~~a mark of no less than 70% in nutrition courses~~ an overall average of 75%, will be eligible to apply for the program:

Continuance Requirements

Once admitted to the program, students must continue in full-time enrollment between internship levels. An academic review of students' performance will take place at the end of each semester. Students are required to maintain an average overall grade of 75% and achieve a grade of no less than 75% in nutrition courses. Students who fail to meet these standards or who fail a required course(s) will not be permitted to begin the next internship level until standards are met.

Carried.

Radiography

Moved (C. Lacroix/M. Sweeney-Nixon) to change #7 of the Application Process for Radiography Post-Diploma Degree Program to the following -

The applicant must be a member in good standing of Proof of registration with The Canadian Association of Medical Radiation Technologists (CAMRT) to apply to this program.

Carried.

Moved (C. Lacroix/M. Shaver): to add the following sentence before Admission Requirements on page 51 of the 2010-2011 Academic Calendar -

NOTE: Students must be a member in good standing of the CAMRT to apply for this program.

Carried.

Moved (C. Lacroix/M. Shaver): to change the note following 5. under Application Process on page 51 of the 2010-2011 Academic Calendar

iii) Applicant Instructions (Deadline: ~~May 15~~ Dec 1)

Please note: Successful applicants will be required to make a \$500 non-refundable deposit on or before May 31st, to hold their seat in the program. The deposit will go toward first semester tuition costs. Your application package must be hand delivered or postmarked no later than December 1st, with a copy of the most current transcript to be submitted no later than February 1st. Interviews will be held the last week of March and successful applicants must accept by April 30th.

Carried.

School of Business

Moved (R. MacDonald/R. Domike) to change NOTE on page 69 of the 2010-2011 Academic Calendar -

Students require 5 Business electives, ~~5~~ 6 free electives, 7 non-business electives and ~~7~~ 6 required non-business courses (2 Maths, 2 Economics, ~~1 English, and~~ Global Issues 151 and 1 Writing Intensive course) in their overall 4 year BBA .

Carried.

Moved (R. MacDonald/R. Domike): to delete #5 under notes of Bachelor of Business in Tourism and Hospitality.

Carried.

Faculty of Veterinary Medicine

Moved (D. Reynolds/H. Strhyn): to add the following sentence to the Examination and Publication paragraph on page 253 of the 2010-2011 Academic Calendar -

Examination and Publication

For each doctoral thesis an External Examiner from outside the University is appointed by the Associate Dean of Graduate Studies and Research in consultation with the Supervisor and the Department Chair. The External Examiner will submit a written appraisal of the thesis to the Associate Dean of Graduate Studies and Research and to the Supervisor. Where no External Examiner can be identified who is able to attend the Final Oral Examination within a reasonable time frame, the Associate Dean Graduate Studies and Research, in consultation with the Chair of the Examination Committee and the Chair of the Department, may permit examination via video conference. The External Examiner is expected to attend the Final Oral Examination. Honoraria and expenses are paid by the University in relation to the duties involved.

Carried

Moved (D. Reynolds/A. López): to add the following definitions before the note on page 217 of the 2010-2011 Academic Calendar -

CA Discipline - a course in which the student's time is largely devoted to veterinary clinical practice of dogs or cats or both.

LA Discipline - a course in which the student's time is largely devoted to veterinary clinical practice of horses or cattle or both. While some part of the student's efforts may be devoted to herd health, there must be a substantial component of the course given to individual animal medicine.

Carried.

Moved (D. Reynolds/D. Sims): to add the following note below section e. of Academic Dismissal on page 214 of the 2010-2011 Academic Calendar -

NOTE: Weighted averages are not rounded up.

Carried.

Moved (D. Reynolds/D. Sims): to add the following note to #2 in Advancement and Probation on page 214 of the 2010-2011 Academic Calendar -

...allowed to advance. NOTE: Weighted averages are not rounded up.

VBS 440 Exotic and Laboratory Animal Medicine (P)(~~CA~~)
VBS 490 External Clinical Experience-Institutional or Specialist Practice (~~P~~ determined by Chair)
VBS 495 Special Topics in Biomedical Sciences
VCA 400 Clinics in Small Animal Anaesthesiology (P)(CA)
VCA 410 Clinics in Companion Animal Medicine I (P)(CA)
VCA 420 Clinics in Companion Animal Medicine II (P)(CA)
VCA 422 Clinical Nutrition in Companion Animals
VCA 430 Clinics in Companion Animal Surgery I (P)(CA)
VCA 432 Clinics in Companion Animal Surgery II (P)(CA)
VCA 434 Community Practice (P) (CA) (~~LA~~)
VCA 440 Clinics in Radiology I (~~P~~)(~~CA~~)
VCA 442 Clinics in Radiology II (~~P~~)(~~CA~~)
~~VCA 444 Equine Lameness (P)(LA)~~
VCA 450 Clinics in Large Animal Anaesthesiology and Pain Management (P)(LA)
VCA 460 Clinics in Dermatology (P)(CA)

VCA 462 Clinics in Companion Animal Behaviour (~~P~~)(~~CA~~)
VCA 470 Issues in Animal Welfare
VCA 475 Client Communications (~~CA~~)
VCA 480 Clinics in Companion Animal Cardiology (P)(CA)
VCA 482 Clinics in Ophthalmology (P)(CA)
VCA 490 External Clinical Experience-Institutional or Specialist Practice (~~P determined by chair~~)
VCA 494 External Clinical Experience-General Private Practice (~~P determined by chair~~)
VCA 495 Special Topics in Companion Animals
VHM 401 Career and Practice Management
VHM 402 Applied Epidemiology
VHM 403 Short Course in Applied Epidemiology
VHM 404 Aquaculture Health Management I (P)(~~LA~~)
VHM 405 Aquaculture Health Management II (P)(~~LA~~)
VHM 406 Topics in Regulatory Veterinary Epidemiology
VHM 410 Clinics in Large Animal Medicine and Theriogenology (P)(LA)
VHM 420 Clinics in Theriogenology - General (P)(LA)
VHM 422 Clinics in Theriogenology - Equine (P)(LA)
VHM 431 Clinics in Farm Service - Ruminants and Swine I (P)(LA)
VHM 432 Clinics in Farm Service - Dairy (P)(LA)
VHM 434 Ecosystem Health
VHM 435 Clinics in Ambulatory Services - Equine I (P)(LA)
VHM 436 Clinics in Farm Services - Swine (P)(~~LA~~)
VHM 437 Clinics in Ambulatory Services - Equine II (P)(LA)
VHM 438 Ecosystem Health - Case Studies
VHM 440 Clinics in Large Animal Medicine I (P)(LA)
VHM 441 Clinics in Farm Service - Ruminants and Swine II (P)(LA)
VHM 443 Clinics in Farm Service - Feedlot Management (~~P~~)(~~LA~~)
VHM 445 Clinics in Farm Service - Ruminant Nutrition (~~P~~)(~~LA~~)
VHM 446 Clinics in Farm Service - Ruminant Mastitis (~~P~~)(~~LA~~)
VHM 447 Clinics in Farm Service - Ruminant Production Record Analysis (P)(LA)
VHM 448 Clinics in Farm Service - Ruminant
Production Record Analysis (~~P~~)(~~LA~~)
VHM 448 Clinics in Farm Service - Ruminant Reproduction (P)(LA)
VHM 449 Clinics in Farm Service - Cow/Calf Management (P)(LA)
VHM 450 Clinics in Large Animal Surgery I (P)(LA)
VHM 452 Clinics in Large Animal Surgery II (P)(LA)
VHM 460 Clinics in Large Animal Medicine & Surgery (P)(LA)
VHM 464 Clinics in Large Animal Medicine II-I (P)(LA)
VHM 465 Clinics in Large Animal Medicine II-2 (P)(LA)
VHM 466 Clinics in Large Animal Medicine II-3 (P)(LA)
VHM 467 Swine Health Monitoring (~~P~~)(~~LA~~)
VHM 468 International Small Holder Dairy Health Management (LA)
VHM 480 Clinics in Regulatory Medicine
VHM 482 Veterinary Acupuncture(~~P~~)
VHM 484 Veterinary Chiropractic Techniques
VHM 490 External Clinical Experience-Institutional or Specialist Practice (~~P determined by chair~~)
VHM 492 Advanced Equine Dentistry and Health Care (P)
VHM 494 External Clinical Experience-General Private Practice (~~P determined by chair~~)
VHM 495 Special Topics in Health Management
VPM 410 International Veterinary Medicine
VPM 421 Foreign Animal Diseases
VPM 422 Foreign Animal Diseases with Practicum
VPM 430 Clinical Virology
VPM 450 Diagnostic Services

VPM 460 Morphologic Pathology
VPM 472 Wildlife Health (P)
VPM 482 Aquaculture Diagnostic Services
VPM 490 External Clinical Experience-Institutional (~~P-determined by Chair~~)
VPM 495 Special Topics in Pathology and Microbiology

Carried.

Miscellaneous

Moved (K. Kielly/B. Campbell to **approve** the following dates for September 2011 - May 2012 and Summer Session Dates for 2012 -

UPEI Calendar Dates (First Semester)

1st Academic Semester - **SEPTEMBER - DECEMBER 2011**

All programs except Veterinary Medicine

SEPTEMBER 2011

7 Wednesday Classes Begin

16 Friday **FINAL DAY FOR LATE REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; FINAL DAY FOR PAYMENT OF FEES OR FORMAL ARRANGEMENT WITH THE ACCOUNTING OFFICE TO PAY LATE.**

Last full week of September Founder's Day and Homecoming Celebrations

30 Friday Last day for discontinuing courses - 60% refund

OCTOBER 2011

3 & 4 (Mon & Tues) Deans' Honours & Awards Night. **REMINDER** - no tests or exams are to be held on the Monday evening to Wednesday portion of the first week in October, when the Deans' Annual Honours and Awards ceremonies are held.

10 Monday Thanksgiving Day. No classes

31 Monday **Final Date** to apply to graduate. Last day for discontinuing courses - 40% refund. **No discontinuations after this date**

NOVEMBER 2011

* 10 Thursday No classes.

10 Thursday - 13 Sunday Fall Weekend Break

11 Friday Remembrance Day. No classes

DECEMBER 2011

1 Thursday Final Day of First Semester classes. **Deadline** for application for second semester

5 - 15 (Mon - Thurs) **EXAMINATIONS. Note:** No examinations will be held during the period 17 November to 1 December inclusive without the permission of the Chair and appropriate Dean.

19 Monday End of first semester. Course grades to be submitted to Registrar's Office by noon on this date.

* Subject to the Ad Hoc Committee recommendation to Senate

59 teaching days

2nd Academic Semester **JANUARY - MAY 2012**

All programs except Veterinary Medicine

JANUARY 2012

4 Wednesday Classes begin

13 Friday **FINAL DAY FOR LATE REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; FINAL DAY FOR PAYMENT OF FEES OR FORMAL ARRANGEMENT WITH THE ACCOUNTING OFFICE TO PAY LATE.**

31 Tuesday Last day for discontinuing courses - 60% refund

FEBRUARY 2012

20 Monday Islander Day. No classes

20 - 24 (Mon-Fri) Mid-semester break. No classes

21 Tuesday **REGISTRATION** begins for both **SUMMER SESSIONS 2012**

27 Monday Classes resume

29 Wednesday Last day for discontinuing courses - 40% refund. **No discontinuations after this date**

APRIL 2012

5 Thursday Final day of classes

6 Friday Good Friday. No classes/exams

9 Monday Easter Monday. No classes/exams

10 - 20 (Tues - Fri) **EXAMINATIONS. Note:** No examinations will be held during the period March 22 - April 5 inclusive without the permission of the Chair and the appropriate Dean.

25 Wednesday End of second semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.

MAY 2012

2 Wednesday Course grades for third year, second year, first year and part-time students to be submitted to Registrar's Office by noon on this date.

12 Saturday **Convocation**

14 Monday Beginning of first summer session

62 teaching days

JULY 2012

17 Tuesday Registration for September 2012 and January 2013: Students with fourth year standing on July 17, third year standing on July 18, second year standing on July 19; and all others on July 20

SUMMER SESSION DATES 2012

FIRST SUMMER SESSION 2012

FEBRUARY

21 Tuesday **REGISTRATION** begins for both **SUMMER SESSIONS 2012.**

MAY

14 Monday First Summer Session classes begin

18 Friday Last day to register late for First Summer Session courses. Last day to cancel registration for full refund. Last day for changing courses or sections. Late fee is in effect for First Summer Session courses.

21 Monday Victoria Day - No classes

JUNE

1 Friday Last day to discontinue from First Summer Session courses*

21 Thursday Last day of First Summer Session classes

25 & 26 (Mon-Tues) Exams for First Summer Session

JULY

3 Tuesday First Summer Session grades must be submitted to Registrar's Office by noon

28 teaching Days

SECOND SUMMER SESSION 2012

JULY

9 Monday Second Summer Session classes begin

13 Friday Last day to register late for Second Summer Session courses. Last day to cancel registration for full refund. Last day for changing courses or sections. Late fee is in effect for Second Summer Session courses.

17 Tuesday Registration for September 2012 and January 2013: Students with fourth year standing on July 17, third year standing on July 18, second year standing on July 19; and all others on July 20

27 Friday Last day to discontinue from Second Summer Session courses*

AUGUST

16 Thursday Last day of Second Summer Session classes

20 & 21 (Mon-Tues) Exams for Second Summer Session courses

27 Monday Second Summer Session grades must be submitted to the Registrar's Office by noon.

***For courses that begin on the dates prior to the regularly scheduled Summer Session dates, and for regularly scheduled summer session courses, please contact the Registrar's Office for refund schedule and late fee schedule.**

29 teaching Days

SENATE DATES FOR 2011-2012

ITEC Lecture Theatre - Fridays at 3 pm

- September 16
- October 14
- November 4
- December 2
- January 13
- February 10
- March 16
- April 13
- Wednesday, May 2

Moved (K. Kielly/B. Banks): that Senate approve these **tentative** dates for 2012-2013 and 2013-2014

UPEI Calendar Dates (First Semester)

1st Academic Semester - **SEPTEMBER - DECEMBER 2012**

All programs except Veterinary Medicine

SEPTEMBER 2012

5 Wednesday	Classes Begin
14 Friday	FINAL DAY FOR LATE REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; FINAL DAY FOR PAYMENT OF FEES OR FORMAL ARRANGEMENT WITH THE ACCOUNTING OFFICE TO PAY LATE.
28 Friday	Last day for discontinuing courses - 60% refund
Last full week of September	Founder's Day and Homecoming Celebrations

OCTOBER 2012

1 & 2 (Mon-Tues)	Deans' Honours & Awards Night. REMINDER - no tests or exams are to be held on the Monday evening to Wednesday portion of the first week in October, when the Deans' Annual Honours and Awards ceremonies are held.
8 Monday	Thanksgiving Day. No classes
31 Wednesday	Final Date to apply to graduate. Last day for discontinuing courses - 40% refund. No discontinuations after this date

NOVEMBER 2012

* 9 Friday	No Classes
9 Friday - 12 Monday	Fall Weekend Break
11 Sunday	Remembrance Day
12 Monday	Holiday in lieu of Remembrance Day. No classes
30 Friday	Final Day of First Semester classes. Deadline for application for second semester

DECEMBER 2012

4 - 14 (Tues-Fri)	EXAMINATIONS. Note: No examinations will be held during the period 19 November to 30 November inclusive without the permission of the Chair and appropriate Dean.
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18 Tuesday End of first semester. Course grades to be submitted to Registrar's Office by noon on this date.

*Subject to the Ad Hoc Committee recommendation to Senate

60 teaching days

2nd Academic Semester **JANUARY - MAY 2013** - All programs except Veterinary Medicine

JANUARY 2013

3 Thursday Classes begin

11 Friday **FINAL DAY FOR LATE REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; FINAL DAY FOR PAYMENT OF FEES OR FORMAL ARRANGEMENT WITH THE ACCOUNTING OFFICE TO PAY LATE.**

31 Thursday Last day for discontinuing courses - 60% refund

FEBRUARY

18 Monday Islander Day. No classes

18-22 (Mon-Fri) Mid-semester break. No classes

19 Tuesday **REGISTRATION begins for SUMMER SESSIONS 2013**

25 Monday Classes resume

MARCH

1 Friday Last day for discontinuing courses - 40% refund. **No discontinuations after this date**

29 Friday Good Friday. No classes/exams

APRIL

1 Monday Easter Monday. No classes/exams

5 Friday Final day of classes

9 - 19 (Tues-Fri) **EXAMINATIONS. Note:** No examinations will be held during the period March 25 - April 5 inclusive without the permission of the Chair and the appropriate Dean.

24 Wednesday End of second semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.

May

1 Wednesday Course grades for third year, second year, first year and part-time students to be submitted to Registrar's Office by noon on this date.

11 Saturday **Convocation**

13 Monday Beginning of first summer session

60 teaching days

JULY 2013

9 Tuesday Registration for September 2013 and January 2014: Students with fourth year standing on July 9, third year standing on July 10, second year standing on July 11; and all others on July 12

SUMMER SESSION DATES 2013

FIRST SUMMER SESSION 2013

FEBRUARY 2013

19 Tuesday **REGISTRATION begins for SUMMER SESSIONS 2013** - Students with fourth year standing on February 19, third year on February 20, second year on February 21, all others on February 22

MAY 2013

13 Monday First Summer Session classes begin

17 Friday Last day to register late for First Summer Session courses. Last day to cancel registration for full refund. Last day for changing courses or sections. Late fee is in effect for First Summer Session courses.

20 Monday Victoria Day - No classes

31 Friday Last day to discontinue from First Summer Session courses*

JUNE 2013

20 Thursday Last day of First Summer Session classes

24 & 25 (Mon-Tues) Exams for First Summer Session

28 Friday First Summer Session grades must be submitted to Registrar's Office by noon

28 Teaching Days

SECOND SUMMER SESSION 2013

JULY 2013

2 Tuesday Second Summer Session classes begin.

9 Tuesday Last day to register late for Second Summer Session courses. Last day to cancel registration for full refund. Last day for changing courses or sections. Late fee is in effect for Second Summer Session courses.

Registration for September 2013 and January 2014: Students with fourth year standing on July 9, third year standing on July 10, second year standing on July 11; and all others on July 12

26 Friday Last day to discontinue from Second Summer Session courses*

AUGUST 2013

- 8 Thursday Last day of Second Summer Session classes
- 12 & 13 (Mon-Tues) Exams for Second Summer Session courses
- 19 Monday Second Summer Session grades must be submitted to the Registrar's Office by noon.

***For courses that begin on the dates prior to the regularly scheduled Summer Session dates, and for regularly scheduled summer session courses, please contact the Registrar's Office for refund schedule and late fee schedule. 28 Teaching days**

Senate Dates for 2012-2013

ITEC Lecture Theatre - Fridays at 3 pm

- September 14
- October 12
- November 2
- November 30
- January 11
- February 8
- March 8
- April 5
- Wednesday, May 1

UPEI Calendar Dates (First Semester)

1st Academic Semester - **SEPTEMBER - DECEMBER 2013**

All programs except Veterinary Medicine

SEPTEMBER 2013

- 4 Wednesday Classes Begin
- 13 Friday **FINAL DAY FOR LATE REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; FINAL DAY FOR PAYMENT OF FEES OR FORMAL ARRANGEMENT WITH THE ACCOUNTING OFFICE TO PAY LATE.**
- Last full week of September Founder's Day and Homecoming Celebrations
- 30 Monday Last day for discontinuing courses - 60% refund
- 30 Monday Deans' Honours & Awards Night. **REMINDER** - no tests or exams are to be held on the Monday evening to Wednesday portion of the first week in October, when the Deans' Annual Honours and Awards ceremonies are held.

OCTOBER 2013

- 1 Tuesday Deans' Honours & Awards Night. **REMINDER** - no tests or exams are to be held on the Monday evening to Wednesday portion of the first week in October, when the Deans' Annual Honours and Awards ceremonies are held.
- 7 Monday Thanksgiving Day. No classes
- 31 Thursday **Final Date** to apply to graduate

NOVEMBER 2013

- 1 Friday Last day for discontinuing courses - 40% refund. **No discontinuations after this date**
- *8 Friday No classes.
- 8 Friday - 11 Monday Fall Weekend Break
- 11 Monday Remembrance Day. No classes
- 29 Friday Final Day of First Semester classes. **Deadline** for application for second semester

DECEMBER 2013

- 3-13 (Tues-Fri) **EXAMINATIONS. Note:** No examinations will be held during the period 18 November to 29 November inclusive without the permission of the Chair and appropriate Dean.
- 18 Wednesday End of first semester. Course grades to be submitted to Registrar's Office by noon on this date.

60 teaching days

* Subject to the Ad Hoc Committee recommendation to Senate

2nd Academic Semester **JANUARY - MAY 2014**

All programs except Veterinary Medicine

JANUARY 2014

- 6 Monday Classes begin
- 17 Friday **FINAL DAY FOR LATE REGISTRATION, FOR CHANGING COURSES OR SECTIONS, FOR CANCELLATION OF COURSES OR SECTIONS, FOR CANCELLATION OF COURSES WITH FULL REFUND; FINAL DAY FOR PAYMENT OF FEES OR FORMAL ARRANGEMENT WITH THE ACCOUNTING OFFICE TO PAY LATE.**
- 31 Friday Last day for discontinuing courses - 60% refund

FEBRUARY 2014

- 17 Monday Islander Day. No classes
- 17-21 (Mon-Fri) Mid-semester break. No classes
- 18 Tuesday **REGISTRATION begins for SUMMER SESSIONS 2014**
- 24 Monday Classes resume

28 Friday Last day for discontinuing courses - 40% refund. **No discontinuations after this date**

APRIL 2014

3 Thursday Final day of classes

7-17 (Mon -Thurs) **EXAMINATIONS. Note:** No examinations will be held during the period March 24 - April 4 inclusive without the permission of the Chair and the appropriate Dean.

18 Friday Good Friday. No classes/exams

21 Monday Easter Monday. No classes/exams

23 Wednesday End of second semester. Course grades for fourth year students to be submitted to the Registrar's Office by noon on this date.

30 Wednesday Course grades for third year, second year, first year and part-time students to be submitted to Registrar's Office by noon on this date.

MAY 2014

10 Saturday **Convocation**

12 Monday Beginning of first summer session

59 teaching days

JULY 2014

15 Tuesday **REGISTRATION begins for September 2014 & January 2015.** Students with fourth year standing on July 15, third year on July 16, second year on July 17, all others on July 18

SUMMER SESSION DATES 2014

FIRST SUMMER SESSION 2014

FEBRUARY 2014

18 Tuesday **REGISTRATION begins for SUMMER SESSIONS 2014 -**

MAY 2014

12 Monday First Summer Session classes begin

16 Friday Last day to register late for First Summer Session courses. Last day to cancel registration for full refund. Last day for changing courses or sections. Late fee is in effect for First Summer Session courses.

19 Monday Victoria Day - No classes

30 Friday Last day to discontinue from First Summer Session courses*

JUNE 2014

19 Thursday Last day of First Summer Session classes

23-24 (Mon-Tues) Exams for First Summer Session
30 Monday First Summer Session grades must be submitted to Registrar's Office by noon

28 Teaching Days

SECOND SUMMER SESSION 2014

JULY 2014

7 Monday Second Summer Session classes begin
11 Friday Last day to register late for Second Summer Session courses. Last day to cancel registration for full refund. Last day for changing courses or sections. Late fee is in effect for Second Summer Session courses.
15 Tuesday **REGISTRATION begins for September 2014& January 2015.** Students with fourth year standing on July 15, third year on July 16, second year on July 17, all others on July 18
25 Friday Last day to discontinue from Second Summer Session courses*

AUGUST 2014

14 Thursday Last day of Second Summer Session classes
18-19 (Mon-Tues) Exams for Second Summer Session courses
25 Monday Second Summer Session grades must be submitted to the Registrar's Office by noon.

***For courses that begin on the dates prior to the regularly scheduled Summer Session dates, and for regularly scheduled summer session courses, please contact the Registrar's Office for refund schedule and late fee schedule.**

29 Teaching Days

Senate Dates for 2013-2014

ITEC Lecture Theatre - Fridays at 3 pm

- September 13
- October 11
- November 8
- November 29
- January 10
- February 7
- March 7
- April 4
- Wednesday, April 30

Carried.

First Report Senate Research Advisory Committee

Moved (K. Schultz/B. Wagner): that Senate approve and adopt the proposed revisions to the policy entitled “UPEI Biosafety in Research and Teaching Policy, and recommend to the Board of Governors for approval.

Carried.

D. Reynolds mentioned that some of his faculty were concerned about confidentiality as well as conflict of interest. K.Schultz responded that each committee member signs a confidentiality agreement.

9. ANNUAL REPORTS

Annual Report of Academic Review and Planning Committee

Report received.

10. ANNUAL REPORT: WEBSTER CENTRE FOR TEACHING AND LEARNING

Report received.

11. PRELIMINARY ENROLLMENT OVERVIEW

J. Randall provided an early snapshot of enrollment numbers for the Sept 2010 semester. In our year-over-year totals from 2009 and 2010, we have an overall increase in students of 6%. Our international student numbers and our graduate student numbers are very positive, both areas with a 20% increase. It is interesting to note that the distribution of students shows the increase in students is being experienced at the third and fourth year levels. The first and second year student enrollments are relatively the same as last year. J. Randall reminded Senators that we will have more definitive numbers following the September 30 reporting period.

12. ADJOURNMENT

The meeting adjourned at 4:35 p.m.

Respectfully submitted

Kathleen Kielly, Registrar
Secretary to Senate