

Minutes of the Second Meeting of Senate

Friday, October 16, 2015

3:00 – 5:00 pm

AVC Room 286A & 287N

Present: A. Abd-El-Aziz (Chair), R. Bissessur, A. Braithwaite, B. Campbell, A. Carrothers, L. Chilton, B. Davetian, M. Doyle, L. Edwards, N. Etkin, P. Foley, R. Gilmour, K. Gottschall-Pass, S. Graham, G. Irvine, Z. Jarvis, K. Kielly, N.Kujundzic, C. Lacroix, M. Leggott, G. Lindsay, J.MacDonald, D. MacLellan, M. Murray, S. Myers, C. Parker, J. Podger, J. Rix, N. Saad, J. Sentance, O. Shaw and K. Teather

Regrets: G. Conboy, J. Doiron, G. Keefe, D. Kenny, J. Krause, R.MacDonald, S. McConkey, J. Preston, and C. Ryan

Absent: L. Poirer, S. St. Hilaire, and S. Wilfeard

Recorder: D. MacLean, Administrative Assistant to Senate

President Alaa Abd-El-Aziz called the meeting to order at 3:03 p.m.

1. Approval of Agenda

MOTION (L. Edwards/G. Irvine) to approve the agenda as presented. CARRIED

2. Approval of Minutes – September 18, 2015

MOTION (D. MacLellan/G. Lindsay)) to approve the minutes of September 28, 2015. CARRIED

3. Business Arising - Draft Academic Plan

President Abd-El-Aziz recommended to Senate that a one-hour time period be allotted for discussion and if more time is required, the discussion will move to the next meeting of Senate. Following the agreement of Senate, the President asked C. Lacroix to provide some background on this revised Academic Plan. C. Lacroix informed Senators that some changes have been incorporated into the plan since the last meeting of Senate and a memo depicting those changes was provided to Senators prior to the meeting. C. Lacroix indicated that he is very pleased with the level of feedback and constructive criticism received. Discussion ensued and the following three amendments were recommended to the UPEI Academic Plan (October 2015) document:

- i) page 5: add a statement regarding academic freedom in the Academic Plan Guidelines;
- ii) page 17: Under Initiative 21, make the following change, Goal: Build a ~~culture~~ **comprehensive method** of data gathering **and analysis** ~~from our students, our staff and our faculty~~ about the student experience on campus.
- iii) page 25: On the "Sample Initiative" form, make the following change, Date ~~Presented to~~ **Approved by** Senate.

Given the few revisions required, it was agreed that the 7-day notice be waived, and the following motion was proposed:

MOTION (L. Edwards/J.Rix) that the required 7-day notice of a proposed motion be waived to allow for a motion today to approve the Academic Plan. 24 Approved; 3 Opposed; 2 Abstained. CARRIED

In relation to the Academic Plan, the following motion was proposed:

MOTION (C. Lacroix/Z. Jarvis) that the UPEI Academic Plan (October 2015) be approved incorporating the following three changes:

- i) page 5: add a statement regarding academic freedom in the Academic Plan Guidelines;
- ii) page 17: Under Initiative 21, make the following change, Goal: Build a culture **comprehensive method** of data gathering **and analysis** ~~from our students, our staff and our faculty~~ about the student experience on campus.
- iii) page 25: On the “Sample Initiative” form, make the following change, Date ~~Presented to~~ **Approved by** Senate.

Approved 22; Opposed 4; Abstained 1 CARRIED

4. President’s Report

a. General

President Abd-El-Aziz welcomed Malcolm Murray to his first Senate meeting. He also welcomed Student representatives Owen Shaw and Zak Jarvis.

b. AAU Enrolments 2015-2016

President Abd-El-Aziz informed senators of the AAU Enrolment numbers. UPEI’s enrolment for full-time undergraduates is down -1.9% from the same time last year, reflecting the regional decline in high school graduates, as well as the intense competition between universities in the Atlantic to attract students. We have, however, had an increase in the number of students from outside the province, internationally and at the graduate studies level. The President informed Senators that he sent a “letter to the Editor” of The Guardian speaking to these numbers, as well as promoting our academic programs. The AAU Enrolment numbers for 2015-2016, encompassing the 4 charts as presented to Senate, will be placed on the Senate VRE for access.

5. Senate Reports

a. Senate Steering and Nominating Committee Report

Senate Membership (for information)

Faculty of Arts

Malcolm Murray was elected to Senate for a three year term, ending on June 30, 2018. (Replacing D. Buck who retired before his 3 year term began.)

Student Representatives (1 year term)

Owen Shaw

Zak Jarvis.

Senate Committee Memberships:

Board-Senate Liaison Committee

Student Representative (1 year term)

Owen Shaw

Honorary Degree Committee

Student Representative (1 year term)

Alex Heighington (replacing Nouhad Mourad who resigned over the summer)

Senate Academic and Student Discipline Appeals Committee

Student Representative (1 year term)

Jane McCorriston (student living in residence)

Senate Research Advisory Committee

Student representative (1 year term)

Stephen Wilfeard – senior undergraduate student

i) Ratification of E-Vote – Senate Representation on UPEI Board of Governors

**MOVED (K. Gottschall-Pass/D. MacLellan) that the UPEI Senate ratifies its E-vote decision to elect Dr. Rabin Bissessur, Faculty of Science, as one of the Senate representatives to sit on the UPEI Board of Governors Committee for a three-year term, ending on June 30, 2018.
CARRIED**

b. Senate Academic Planning & Curriculum Committee

i) Second Curriculum Report

Omnibus Motion (C. Lacroix/N. Kujundzic) to approve the following five motions:

1. To confirm AVC Academic Dates for 2016-2017:

**Academic Calendar Dates 2016-2017
Doctor of Veterinary Medicine
1st Academic Semester
May - December 2016
(67 Teaching Days)**

May

2 Monday

23 Monday

First day of Fourth Year Rotations - Summer Semester

Victoria Day - no classes

August

15 Monday

17 Wednesday

26 Friday

29 Monday

First day of Fourth Year Rotations - Fall Semester

Clinical Conference begins

First Year Orientation

Classes begin

September

5 Monday

Labour Day - no classes

October

10 Monday

31 Monday

Thanksgiving Day - no classes

Final date to apply to graduate. Forms available on campus login

November

11 Friday *Remembrance Day - no classes*

December

2 Friday Final Day of Fall Semester Classes
3 - 17 (Sat-Sat) Final Examinations
21 Wednesday End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December . For further information, please refer to www.nbec.org*

**Academic Calendar Dates 2016-2017
Doctor of Veterinary Medicine
2nd Academic Semester
January - May 2017
(70 Teaching Days)**

January

3 Tuesday First day of Fourth Year Rotations - Winter Semester
Pre-Clinical Classes begin - Winter Semester

February

16-17 (Thurs-Fri) Mid semester break (except 4th year rotations)
20 Monday *Islander Day. No classes.*

April

13 Thursday Final day of winter semester classes.
14 Friday *Good Friday. No classes.*
17 Monday *Easter Monday. No classes.*
17 Monday Final day of fourth year rotations
15 - 29 (Sat-Sat) Final Examinations
26 Wednesday End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon

May

1 Monday First day of Fourth Year Rotation – Summer Semester
3 Wednesday Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.
13 Saturday Convocation

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to www.nbec.org*

2. To approve tentative AVC Academic Dates for 2017-2018:

**ACADEMIC CALENDAR DATES
2017-2018
Doctor of Veterinary Medicine
1st Academic Semester
May - December 2017
(67 Teaching Days)**

May

1 Monday First day of Fourth Year Rotations - Summer Semester
22 Monday *Victoria Day - no classes*

August

14 Monday First day of Fourth Year Rotations - Fall Semester
16 Wednesday Clinical Conference begins
25 Thursday First Year Orientation
28 Monday Classes begin

September

4 Monday *Labour Day - no classes*

October

9 Monday *Thanksgiving Day - no classes*
31 Tuesday **Final date to apply to graduate.** Forms available online.

November

13 Monday *Holiday in lieu of Remembrance Day - No classes*

December

1 Friday Final Day of Fall Semester Classes
2 - 16 (Sat-Sat) Final Examinations
20 Wednesday End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December . For further information, please refer to www.nbec.org*

**ACADEMIC CALENDAR DATES
2017-2018
Doctor of Veterinary Medicine
2nd Academic Semester
January - May 2018
(68 Teaching Days)**

January

2 Tuesday First day of Fourth Year Rotations - Winter Semester
3 Wednesday Pre-Clinical Classes begin - Winter Semester

February

15-16 (Thurs-Fri) Mid semester break (except 4th year rotations)
19 Monday *Islander Day. No classes.*

March

30 Friday *Good Friday. No classes.*

April

2 Monday *Easter Monday. No classes*
13 Friday *Final day of winter semester classes.*
15 Sunday *Final day of fourth year rotations*
14 –28 (Sat-Sat) *Final Exams*
25 Wednesday *End of second semester. Course grades for 4th year students to be submitted to Registrar's office by noon*
30 Monday *First day of Fourth Year Rotation – Summer Semester*

May

2 Wednesday *Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar's Office by noon on this date.*
12 Saturday *Convocation*

NOTE: *The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to www.nbec.org*

3. To approve tentative AVC Academic Dates for 2018-2019:

**ACADEMIC CALENDAR DATES
2018-2019
Doctor of Veterinary Medicine
1st Academic Semester
May - December 2018
(67 Teaching Days)**

April

30 Monday *First day of Fourth Year Rotations - Summer Semester*

May

22 Monday *Victoria Day - no classes*

August

13 Monday *First day of Fourth Year Rotations - Fall Semester*
15 Wednesday *Clinical Conference begins*
24 Friday *First Year Orientation*
27 Monday *Classes begin*

September

3 Monday *Labour Day - no classes*

October

8 Monday *Thanksgiving Day - no classes*
31 Wednesday **Final date to apply to graduate.** *Forms available online.*

November

12 Monday *Holiday in lieu of Remembrance Day - No classes*
30 Friday *Final Day of Fall Semester Classes*

December

1 - 15 (Sat-Sat) *Final Examinations*
19 Wednesday *End of First Semester. Course grades to be submitted to the Registrar's Office by noon on this date.*

NOTE: The North American Veterinary Licensing Examination (NAVLE®) is available during a four week testing window in November-December . For further information, please refer to www.nbec.org

**ACADEMIC CALENDAR DATES
2018-2019
Doctor of Veterinary Medicine
2nd Academic Semester
January - May 2019
(69 Teaching Days)**

January

7 Monday First day of Fourth Year Rotations - Winter Semester
3 Thursday Pre-Clinical Classes begin - Winter Semester

February

14-15 (Thurs-Fri) Mid semester break (except 4th year rotations)
18 Monday *Islander Day. No classes.*

April

12 Friday Final day of winter semester classes.
13 –27 (Sat-Sat) Final Exams
19 Friday *Good Friday. No examinations*
22 Monday *Easter Monday. No examinations*
22 Monday Final day of fourth year rotations
24 Wednesday End of second semester. Course grades for 4th year students to be submitted to Registrar’s office by noon
29 Monday First day of Fourth Year Rotation – Summer Semester

May

1 Wednesday Course grades for 1st, 2nd, and 3rd year students to be submitted to Registrar’s Office by noon on this date.
11 Saturday Convocation

NOTE: The North American Veterinary Licensing Examination (NAVLE®) dates are in April. Please refer to www.nbec.org

4. To approve changes to the Asian Studies minor:

A minor in Asian Studies consists of twenty-one (21) semester hours of credit taken from the list of approved courses. Either Asian Studies 201 or and 202 is are compulsory for the Minor. At least three semester hours of credit must be taken from any two of the four groups of Asian Studies electives. Students must take at least six semester hours of elective credit outside of their major area of study.

5) To approve modifications to English Language Proficiency admission requirements based on the introduction of an updated Graduate EAP delivery model that allows for more individualized programming and more dedicated teaching time, allowing for greater flexibility in student progression:

Test	Regular Offer (all programs except Nursing, Education)	Regular Officer (Nursing, Education only)	Conditional* Offer
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IELTS	7 in writing and no band lower than 6.5	7 in writing and speaking; 6.5 in reading and listening	6 in writing and no band lower than 5.5
TOEFL pbt	600 TWE 6	600 with minimum TWE 6	530 TWE 4.5 <u>500 TWE-4</u>
TOEFL Internet Based Test	100 with a minimum of 25 in speaking and writing; 22 in reading and listening	100 with no band lower than 25	75 with no less than 19 in writing and no band lower than 17 <u>61</u>
MELAB	85 with 3+ in Speaking	85+ with 3+ in speaking	78 with 3 or above in speaking <u>60</u>
CANTEST	5 in writing with no Other band lower Than 4.5	5	4
CAEL	70	70	60 <u>50</u>
PTE	66	66	55 <u>50</u>
CAE 4/15	CAE A and B and CPE A and B 185-190 after Jan 1/15	CAE A; CPE A & B 185-190 after Jan 1/15	CAE-C 169-175 after Jan <u>140</u>
EIKEN	1	1	Pre-1
CELBAN For Nursing Only	Listening 7.5, Reading 6.5, Writing 7; Speaking 7		

CARRIED

c. Senate Scholarships and Awards Committee (For Information)

The following Awards were approved by the Senate Committee on Scholarships and Awards and details were provided to Senate for information:

- i) Daniel St. Amand Memorial Music Award

Originated: May 2015

Type (Endowed/Special Purpose/Annual): Annually Funded

Account Number: 242237

Value of Award: \$500

To start: 2015/2016

Awarding Cycle: Fall

Background: Daniel “Dan” St. Amand was a talented musician, educator, and UPEI alumnus. He was well-known for his deep involvement with the PEI Symphony, serving as principal trumpet player in that ensemble for over four decades. After retiring from a full career of teaching, he continued to give generously of his time and expertise, assisting young musicians through private lessons, helping junior/senior high school bands, and participating in the UPEI Wind Symphony. A passionate

musician, Dan modelled professional commitment and dedication to his craft, and his exceptional performing abilities were not limited to the classical sphere. Indeed, he was recognized as a pillar of the local jazz scene and was frequently in demand as a prized special guest artist for a number of pop bands.

He was a cherished member of the music community of Prince Edward Island. Dan passed away May 1, 2015. This award has been established by generous donations from friends, colleagues, and family in memory of Dan's life and how he touched so many others.

Criteria: This award will be granted to a UPEI student in the Music Program in any year of study that is in financial need. Further criteria may be determined by the UPEI Senate Scholarships and Awards Committee if necessary.

ii) Prince County Hospital (PCH) Gift Shop Volunteers Award

Originated: April 30, 2015

Type (Endowed/Special Purpose/Annual): Annually Funded

Account Number: 242078

Value of Award: \$500

To start: 2015/2016

Awarding Cycle: Fall

Background: First constituted in October of 1911 as the Ladies Aid Association, the current Prince County Hospital Auxiliary has had a long association of support for Prince County Hospital in its various forms. In fact, the founding members were instrumental in the planning and preparations for the first incarnation of the Prince County Hospital.

Their very first fund-raising project was in response to the need for fresh milk for the patients. Since in 1912 there was not a creamery in the town of Summerside, the Ladies purchased a cow for \$34.00 and donated it to the hospital. Over time the group has gone through several transformations but throughout the years, one thing has never changed....their unwavering support of the Prince County Hospital and the communities it serves.

In January 2000, the Auxiliary established the Adele Gardiner Nursing Award for a nursing student at UPEI. In April 2015, they decided to establish a second bursary in honour of the PCH Gift Shop volunteers.

Criteria: This award will be granted to a full-time student in their second or third year of study in the BSc. in Nursing or Accelerated BSc. Nursing program in the UPEI School of Nursing who is in financial need and has demonstrated volunteerism efforts. Preference will be given to a student from Prince County, PEI. Further criteria may be determined by the selection committee in order to select the most deserving student.

iii) Donna Barnes Award

Originated: June 2015

Type (Endowed/Special Purpose/Annual): Annually Funded

Account Number: 242____
Value of Award: \$500
To start: 2015/2016
Awarding Cycle: Convocation (White Coat Ceremony)

Background: This award was established by the alumni of UPEI's Atlantic Veterinary College in honour Donna Barnes.

With 28 years of experience at the Atlantic Veterinary College Veterinary Teaching Hospital, Donna Barnes recently retired. Hundreds of students passed through AVC during Donna's tenure, and in the words of one of those alumni, "I would say with utter confidence that there is not a single alumnus that did not benefit from their time spent with Ms. Barnes."

Her kind demeanor, extensive experience and unwavering professionalism made her an important asset to AVC, and her abilities set a standard against which all others in the veterinary technician profession were measured.

As a way to express their gratitude, and to honour Ms. Barnes for her guidance, efforts and years of service, AVC alumni have created this award.

Criteria: This award will be granted to a graduating student who has displayed the most outstanding dedication to patient care and technical skills during their senior rotations. The recipient will be recommended by animal health technicians employed in the Veterinary Teaching Hospital at AVC, approved by the AVC Awards Committee and then the UPEI Senate.

iv) Ethel Williams & Vera Murray Memorial Nursing Award

Originated: June 2015
Type (Endowed/Special Purpose/Annual): Annually Funded
Account Number: 242____
Value of Award: \$500
To start: 2015/2016
Awarding Cycle: Convocation

Background: Mrs. Ethel Williams, who passed away January 30, 2003, and Mrs. Vera Murray, who passed away April 2, 2015 were grandmothers who made a significant impact on the personal and professional lives of their families. Without their wisdom and encouragement to pursue an education, their granddaughter, Dr. Christina Murray (BA Psychology/Philosophy, UPEI; BScN, UPEI; MN, University of Calgary; and PhD (Nursing), University of Alberta), would not have achieved her educational and professional goals. She has created this award to honour the memory of her grandmothers.

From an early age, Dr. Murray's grandmothers stressed the importance of women having an opportunity to pursue education. Neither completed junior high school but were firm believers that it was through education that women could develop a professional career enabling them to support themselves and their children independently. They stressed that anything was possible, but the key to achieving this would be through doing well in school and pursuing post-secondary education.

Growing up in rural PEI, the option of attending school was a luxury neither grandmother could afford or achieve. They often dreamed – and spoke - about what they could have been or done if they had had the opportunity to go to school. One of their many gifts to Dr. Murray was instilling the importance of education.

Dr. Christina Murray has established this award in recognition of the many sacrifices that parents and their children make while a parent is pursuing a nursing degree to better provide for their family. It is Dr. Murray's hope that the recipients of this award will use the funds to celebrate with their families the achievement that they have all sacrificed for in achieving a nursing degree.

Criteria: This award will be granted to a student who is graduating from the four year Nursing Program or the Accelerated Nursing Program at UPEI. The recipient will have demonstrated a commitment, dedication, and perseverance in their nursing studies. Preference will be given to a student who has one or more dependents. The successful recipient will be recommended by the Dean of Nursing in consultation with faculty and approved by the Senate Committee on Scholarships and Awards.

v) James Henry 'Jim' Rodd Anthropology Award

Originated: April 2015

Type (Endowed/Special Purpose/Annual): Annually Funded

Account Number: 242__

Value of Award: \$500

To start: 2015/2016

Awarding Cycle: Fall

Background: This award has been established by Jean Mitchell in memory of her much-loved partner James (Jim) H. Rodd (1962 – 2013).

This award acknowledges Jim Rodd's passionate interest in teaching Anthropology. Jim graduated from UPEI's Sociology and Anthropology program in 1992, going on to do graduate studies in anthropology at the University of Victoria. At the time of his passing, he was enrolled in the doctoral program in the Faculty of Education. The discipline of anthropology was compelling for him because as a study of human differences it opened up possibilities of social justice. His classroom was a model of what he believed society could be: a place of respect, openness, tolerance, fairness, intellectual challenge and empathy. He took the time not only to teach but to learn about his students. All of them. After his many years of teaching and study at UPEI, Jim's insight, intelligence, humour, courage and imagination continue to inspire the students, staff and faculty who knew him.

Criteria: Beginning in the academic year 2015/16, one award, valued at \$500, will be granted to a student majoring in anthropology who had the highest grade in Anthropological Theory 361 in the previous year of study.

vi) Wendell and Bailey MacLean Memorial Award

Originated: June 2015

Type (Endowed/Special Purpose/Annual): Annually Funded

Account Number: 242____

Value of Award: \$500

To start: 2015/2016

Awarding Cycle: Fall (AVC Recognition Night)

Background: Wendell and Wanda MacLean's family have a long history with the Atlantic Veterinary College (AVC) at UPEI. Their love of animals has endeared them all on the university's campus. Wendell and Wanda have two daughters, Heidi who is a veterinary cardiologist in Washington State and is a graduate of AVC, and Wendy, a graduate of UPEI and UNB who practiced corporate law and now practices health management in British Columbia.

Known as "Clever" in his early years, Wendell was an active athlete and loved all sports. He attended Prince of Wales College, and went on to work with the provincial Department of Highways, Materials Branch (Highway Lab) for nearly 40 years. He was devoted to his family, and to animals and wildlife. His constant companion was his black lab, Bailey. Wendell passed away suddenly in November 2005.

Following Wendell's passing, Bailey continued as the constant companion of Wanda, offering her joy and love for a further nine years. As Bailey aged, health issues arose, and Wanda was immensely grateful to AVC's Veterinary Teaching Hospital for its care and support of Bailey's needs. In particular, Wanda was very grateful for the care provided by Drs. Foley, Ortenburger, and Stewart.

In February 2015, Wanda made the very difficult decision to have Bailey put to sleep at nearly 18 years of age. In memory of her dear husband, Wendell, and their beloved Bailey, Wanda and her family have established this award at AVC.

Criteria: This award will be granted to a student entering their fourth year of the DVM program at AVC who has an expressed interest and proficiency in veterinary cardiology and/or acupuncture, and has demonstrated a real compassion and caring for animals.

vii) Dr. Toby Emo Memorial Award

Originated: June 2015

Type (Endowed/Special Purpose/Annual): Endowed

Account Number: 575____

Value of Award: based on approved expenditure rate from endowment

To start: Fall 2016

Awarding Cycle: Fall

Background: Toby unexpectedly passed away on Sunday, June 7, 2015 at the youthful age of 40. He leaves behind his vet school sweetheart and soul mate, Ailsa, their two adorable and much-adored children, Piper (10) and Brooks (5), a bevy of well-loved animals, and countless friends and family members. In addition to being a compassionate and knowledgeable veterinarian in Nunda, NY, Toby was an avid horseman who also enjoyed bowling and golfing. He was a 26 year member of the New York Grange and was also a Captain and Owner of the Buffalo Wings flyball team. Above all else, Toby was a devoted family man who cherished time with Ailsa, Piper, and Brooks.

We will all remember Toby for his booming and infectious laugh, and big smile. Toby had a great passion for life, for living every moment to the fullest, and showing friendship to everyone that he met along his path. To honour his memory, Toby's classmates at AVC and his family have created this award as a lasting legacy of the impact he made on the world around him.

Criteria: The Dr. Toby Emo Memorial Award will be granted to a student who was in good academic standing in their third year, has demonstrated an interest in mixed animal practice (including equine health), and has been involved in extra-curricular activities within and/or outside of the Atlantic Veterinary College.

6. **Annual Reports (For Information)**

The following Annual Reports were provided to Senators for information:

- i) Senate Scholarships and Awards Committee
- ii) Biosafety Committee Report 2013-2014
- iii) Biosafety Committee Report 2014-2015
- iv) Research Ethics Board Report 2013-2014
- v) Research Ethics Board Report 2014-2015

7. **Other Business**

There was no other business.

8. **Adjournment**

MOTION: (M. Murray/L. Edwards) moved the meeting be adjourned at 4:30 p.m.

Respectfully Submitted

Kathleen Kielly
Secretary of Senate