

**Minutes of the Second Meeting of Senate**  
**October 11, 2013 – 3:00 p.m.**  
**AVC Rooms 286-287N**

**Present:** A. Abd-El-Aziz (Chair), A. Braithwaite, D. Buck, B. Campbell, G. Conboy, B. Deziel, M. Doyle, L. Edwards, G. Germain, R. Gilmour, T. Gordon, K. Gottschall-Pass, R. Herbert, D. Hurnick, B. Jeffery, A. Johnston, K. Kielly, N. Kujundzic, C. Lacroix, R. Lemm, R. MacDonald, A. MacFarlane, D. MacLellan, S. McConkey, L. McDuffee,, J. Mitchell, S. Opps, J. Podger, D. Reynolds, C. Ryan, J. Sentance, K. Tilleczeck, M. Turnbull, L. Wisener.

**Regrets:** P. MacAulay, M. Sweeney-Nixon

**Absent:** W. Bradley, S. Graham, J. Krause, M. Leggott, L. MacArthur, G. MacDonald, J. Magrath, A. Smallwood.

**Recorder:** E. Cardy

The Chair called the meeting to Order.

1. Approval of Agenda

**Moved** (L. Edwards/C. Ryan) to approve the agenda as presented.

**CARRIED.**

2. Approval of Minutes

**Moved** (R. Lemm/C. Lacroix) to approve the minutes of September 13, 2013.

**CARRIED.**

3. Business Arising

a. Clarification of Terms of Reference for Senate Committee on Admission and Degrees

**MOVED (C. Lacroix/J. Sentance)** to approve the Terms of Reference and Composition for the Senate Committee on Admissions and Degrees as follows:

Terms of Reference:

1. To review and make recommendations to Senate on standards, policies and regulations for:
  - a. the admission and re-admission of students;
  - b. Student standing and promotions other than disciplinary matters.
2. On the advice of the Faculty or School and in consultation with the Dean, to recommend to Senate candidates for degrees other than honorary degrees.
3. To assist Senate in the interpretation and application of the University's standards, policies and regulations in specific cases.
4. To advise the Registrar and Senate concerning policies, regulations and procedures governing student standing and promotions as found in the undergraduate and graduate calendars, other than disciplinary matters, and assist in their interpretation and application in specific cases.
5. To recommend to Senate that a diploma, certificate, degree, scholarship or bursary granted or issued by the University of Prince Edward Island be revoked.

Composition:

Vice-President Academic (Chair)

Registrar (non-voting)

Two Deans – appointed by the VP Academic (2-year terms)

3 faculty members from different Faculties/Schools, elected by the Senate but not necessarily from Senate (3-year terms, initially staggered)

1 staff member (2-year term)

1 student nominated by the Student Union and elected by Senate

**CARRIED.**

#### **4. President's Report**

##### a. General

- The President congratulated Dr. Kate Tiilleczek who was recently honoured with the prestigious Whitworth Award. This bi-annual CEA award is in recognition of individuals who have made a sustained and substantial contribution to education research over time.
- Strategic Plan – the President thanked Senators for their input during the Special Senate Meeting on October 4<sup>th</sup>. He also thanked the small committee who met following senate to put together the recommended enhancements to the Plan. The revised Plan has been submitted to the Board, and upon receiving their feedback, the President with report back to Senate.
- External Community Advisory Committee - The President held a very successful first meeting. Anastasia gave a wonderful presentation, which was followed by a healthy discussion about what we are doing and why. He noted the importance of these meetings with our community ambassadors and looks forward to others.
- Faculty /Student Meetings - The President held the first in a series of meetings with Faculty and Students. He noted there was a great discussion during the 1.5 hour meeting, where six faculty members were asked to invite six students. For the next meeting, the President will be asking Dean's to nominate six students who will in turn invite Faculty members.
- Budget Process - The University is currently in the process of building the budget for 2014-2015. The President noted it is important to have everyone involved and every Chair and Dean will have direct access to the budget.

b. Presentation by Dr. Robert Gilmour – Senators agreed this would be moved to the end of the meeting.

#### **5. Senate Reports**

##### a. Nominating Committee Report

S. Opps presented for information, the First Report of the Nominating Committee. During his report overview, he noted that it has been a challenge to populate the various sub-committees and the Nominating Committee is taking steps to better streamline this process. The committee is looking at building a data-base of names of interested individuals and he asked Senators for support in helping to populate the various committees.

A question arose about the reference to the Dean of Arts Search Committee and it was clarified that this was an error. The Report should have read the Dean of *Business*. S. Opps noted that he required more administrative assistance and expressed his displeasure with the processes noting it needs to be more streamlined. The President pointed out that there is a Policy for appointing members to a Search Committee and suggested Dr. Opps follow-up with the Vice-President Academic should he require more clarification. A question arose about the status of the Graduate Studies Advisory Committee. The President clarified that unless a sub-committee is disbanded in Senate; all sub-committees of Senate are still active.

b. Academic Planning and Curriculum Committee Report – Second Curriculum Report

Faculty of Arts

**MOTION (C. Lacroix/N. Kujundzic)** to approve the following a new course:

WST 406 Queer Theory:

**CARRIED.**

**MOTION (C. Lacroix/N. Kujundzic)** to approve the cross listing of PHIL 371 as WST 371.

**CARRIED.**

**MOTION (C.Lacroix/N. Kujundzic)** to approve changes to the calendar entry for Women’s Studies, once MPHEC approves the change to the program title to the major and minor.

**CARRIED**

Faculty of Veterinary Medicine

**MOVED** (C.Lacroix/M. Turnbull) to approve the 2014-2015 Academic Calendar Dates- for the Faculty of Veterinary Medicine as follows:

**CARRIED.**

**6. Annual Reports – For Information**

**a. APCC**

C. Lacroix presented the APCC Annual Report on Activities for 2012-2013 for Information.

**7. Presentation by Dr. Robert Gilmour, “Responsible Conduct of Research, Scholarly, and Creative Work Policy”**

R. Gilmour noted that he had a PowerPoint presentation which needs a few edits, so he will be speaking today and distributing the presentation to Senators prior to the next Senate meeting. He gave the following an overview of the research climate and ways that Research Services are looking at addressing challenges.

### Tri-Council Grants

There has been a steady decline in the number of grants awarded over the past five years. This presents a concern as it not only affects our reputation, but also our resources. We use our Tri-Council Grants to support our research, our students, and our post-docs. The University receives indirect cost recovery based on our grants.

Research Services has put together the following four point program to help to address this:

- o Create groups of experts to review application prior to submission
- o Present workshops on how to write a grant for NSERC and SSHRC
- o Post-Review – an intervention and share why proposal was not funded
- o Reinstate Time to Write Exercises (one in May and one in November) where Faculty members spend 4 days dedicated to writing

### Internal Grants Program

In the past there have been 9 different programs. With only \$125,000 in total available, there are too many programs to support with too little resources. With the exception of the Travel Grant program all other programs will be rolled into the Research Grant Program.

The Travel Grant program will be revised to one application process and will be extended to Graduate Students. Those invited to present internationally will be eligible for up to \$1,000 in support, and those invited to present nationally will be eligible for up to \$500.

The Research Grant Program will be broken into 2 application groups – SSHRC and NSERC/CIHR with a maximum \$5,000 grant available per application. Broken down \$30,000 will be available for SSHRC and \$30,000 for NSERC/CIHR type applications. The awarding of these grants will be based on 50% project, 25% investigation and 25% impact. The emphasis is to reward good writing.

In addition Research Services is working on a summer program for undergraduate research, with a target of having it in place for students to apply for the summer 2014.

During discussion that followed it was noted there is a downward shift in funding and all universities are working hard to get a bigger piece of the available funds. NSERC changed their mandate approximately 4 year ago and the resulting shift is fewer grants in number but larger dollar amounts for the successful grants. Unfortunately smaller institutions are being affected. The key is not to give up, but to keep trying as it is important to stay in the loop. Once you are out, it is very difficult to get back in. Dr. Gilmour encouraged people to collaborate with each other and with people still in the loop. The CIDA project was successful because of a combination of a number of experts in many areas.

The President noted this very important discussion that directly impacts our future. He noted it should be a part of the budget discussion and the academic planning exercise. We need to maintain our identity. He reminded Senators that these things go in cycles. In the early 90's there was very little money to go around and that this changed in the late 90's with a substantial increase in funding available. We need to think creatively. It is important for the future of our students and Senate has an important role to play in it.

**OTHER**

- The President noted that a record 73 UPEI athletes receive CIS Academic All-Canadian recognition, representing almost 40 percent of our athlete population. It is one of the top percentages in Canada. A poster honouring the athletes was distributed to all Senators, which they were encouraged to display with pride in front of their offices.
- The Student Union reminded Senators that renovations in the Wave are complete and it is now open for business.

**MOTION** (M. Turnbull/R. Gilmour) at 4:36 .m. to adjourn the meeting. **CARRIED**

Respectfully submitted

Kathleen Kielly  
Secretary to Senate