

**Minutes of the Third Meeting of Senate
Friday, November 8, 2013
AVC Rooms 286-287N**

Present: A. Abd-El-Aziz, B. Campbell, G. Conboy, M. Doyle, R. Gilmour, T. Gordon, K. Gottschall-Pass, S. Graham, D. Hurnik, B. Jeffery, K. Kielly, J. Krause, N. Kujundzic, C. Lacroix, M. Leggott, R. Lemm, P. MacAulay, G. MacDonald, R. MacDonald, A. MacFarlane, J. Magrath, L. McDuffee, S. Opps, C. Ryan, J. Sentance, A. Smallwood, and M. Sweeney-Nixon

Regrets: W. Bradley, A. Braithwaite, D. Buck, B. Deziel, L. Edwards, R. Herbert, A. Johnston, L. MacArthur, D. MacLellan, S. McConkey, J. Mitchell, J. Podger, D. Reynolds, K. Tilleczeck, and L. Wisener

Absent: G. Germain

Guests: Yuqin Gong, Institutional Research Officer

Recorder: D. MacLean

1. Approval of Agenda

The agenda was approved as circulated with the modification that Y. Gong would present the Enrolment Overview earlier in the agenda. Also, the Chair confirmed the budget question would be addressed under the President's Report or separately under Other Business depending on Senate's wishes.

Moved (J. Sentance /C. Ryan). **CARRIED.**

2. Approval of Minutes, October 11, 2013

MOTION (J. Sentance/M. Doyle) to approve the minutes of the previous meeting, with a spelling correction for Jim Sentance. **CARRIED.**

3. Enrolment Overview October 15, 2013 AAU Numbers

In 2012-2013, Atlantic universities collectively experienced a decline in undergraduate enrolment (for both full-time and part-time students), full-time first-entry students, and transfer students. The region saw growth in only graduate enrolment and international student categories. UPEI outperformed regional averages on both these fronts. When looking at a longer-term trend, UPEI's growth has remarkably outpaced the regional level in the last decade or so.

Y. Gong advised that for comparator purposes more detailed information is available on both the MPHEC and AAU websites. In response to questions around individual course registrations, Yuqin confirmed that Arts was showing 6525 course registrations in this semester, compared to 4985 for Science. Overall, as of the November 1st date, we are experiencing in course registrations a -3% for the Fall semester 2013, and -7% for the Winter 2014. Please note, that registrations for the Winter will continue to be processed up until the end of the add/drop period.

4. Business Arising from Minutes of October 11, 2013

Motion: To approve the composition for the Senate Nominating Committee. **MOVED** (S. Opps/C. Lacroix). **CARRIED.**

5. **President's Report**

a) Chancellor Search

The President reported that the Chancellor Search Committee met this week for the first time. An advertisement will be coming out soon for this position and will appear in newspapers throughout the province, and be posted on the UPEI website. Also, an invitation to faculty, staff, students and alumni will be issued asking for nominations. Nominators will be required to provide the name, occupation and a short paragraph about the nominee. The Committee will be meeting again on November 27th to take a first look at the list of candidates nominated to date.

b) Presentation by R. Gilmour – “Responsible Conduct of Research, Scholarly, and Creative Work Policy

The documents related to the above policy were circulated for information today and the topic will come back to Senate for a formal review at a later date. R. Gilmour urged all Senators to review the materials in advance of the next meeting. He further added that the Research Advisory Committee has been reviewing all available Tri-Council grants which has been a very extensive process.

c) Budget

The President stated the budget process started in August and everyone has been encouraged to get involved in the budget discussions. A meeting with SMG was held recently and the President encouraged the Deans, Directors and Vice-Presidents to talk about the budget with all staff. The President is holding an open forum on campus on Thursday, November 28th so that everyone is kept up-to-date on the status of the budget situation and to provide input to the proceedings. He also indicated that he would like to hold a special Senate meeting to discuss budget either November 25th or 26th. It is hoped that all Senators will get involved in the budget process in relation to academic programs and help to come up with solutions on how best to deal with the current and future financial challenges and opportunities. The President has asked that three scenarios be considered for the Provincial Grant as the Grant numbers will not be known until the spring, +3 %, 0%, and -3%. A number of Senators expressed concern about the budget information as the messages appear to be confusing. The President re-emphasized that the Vice-President Academic, C. Lacroix, send a note to the Deans to ensure the messages are clear. In response to a request to receive detailed budget materials in advance of the meeting, the President reminded Senators that the budget is not ready. Consideration of scenarios, and the metrics to address the budget, are conceptual at this point and this is the conversation in which the Senate and the campus community need to engage. If documents are prepared and circulated, it could be interpreted that the University has a final budget. Scenarios will change until we complete the budget document and we send it to the Finance Committee and then to the Board of Governors for approval. However, conversation is very healthy and should continue in order to provide the best possible scenarios until we submit the final draft of the budget. Following considerable additional discussion it was agreed that future talks would occur at the special Senate meeting planned for late November.

6. **Senate Reports**

a) Nominating Committee Report

S. Opps requested names for nominations be brought forward. There are a number of vacancies on various committees and he has encouraged the Chairs of these committees to seek nominations for vacant positions. S. Opps reported that the Research Grants Committee has nominated Lyndsay Moffatt to complete their committee roster. As well, the Search Committee for the Dean of Business is complete and includes the following members: The President's nominee – C. Lacroix; two full time teaching faculty members from School of Business – Reuben Domike and Tim Carroll; one faculty member outside the School of Business – Russ Kerr, Chemistry; one senior student from School of Business – Melanie McKenna, and one graduate of the school – Jennifer Dunn. S. Opps mentioned there are number of student vacancies and he is working closely with A. Smallwood and T. Gordon to secure students for these vacancies. He also mentioned that he is discouraged with graduate student participation, and asked everyone to

encourage graduate students in their departments to join committees. The Chancellor Search Committee is short one member as Miles Turnbull is leaving the campus in December. Cathy Ryan and Barb Campbell submitted their names to replace Miles and a vote was carried out. Cathy Ryan was elected. It was also necessary to hold a vote for the Senate representative on the Board of Governors. Two nominations were received – Gary Conboy and Jim Sentance. A vote was held and Gary Conboy was elected. Dan Hurnik was elected Vice-Chair of Senate for the period January 1, 2014 to June 30, 2014.

- b) **Academic Planning and Curriculum Committee Report – Third Curriculum Report**
C. Lacroix reported that a new Curriculum Committee has been formed and members have agreed on the Terms of Reference. Members of this committee consist of the following: C. Lacroix and B. Whelan, Co-Chairs; a faculty member from each faculty – J. Moran, Arts; J. Taylor, Science; M. Cassidy, Business; J. MacDonald, Nursing, L. Lamont, AVC; and S. MacAulay, Education.

Faculty of Arts

Department of Modern Languages

MOTION (C. Lacroix/N. Kujundzic) to approve the addition and/or changes to the prerequisites and contact hours for the following courses in Modern Languages Courses – French 101, 102, 121, 122, 211, 212, 221, 222, 241, 242, 251, 252, 261, 311, 312,313, 321, 322, 333, 334, 338, 339, 343, 344, 401, 402, 403, 421, 432, 433, 434, 441, 442, 443, 444 and Spanish 203, 215, 301 302, 401 and 402.

CARRIED

Department of Religious Studies

MOTION (C. Lacroix/N. Kujundzic) to approve the following new Religious Studies course
RS 236 Religion and Politics

CARRIED

Department of Music

MOTION (C. Lacroix/N. Kujundzic) to approve the addition of credit hours for the following courses within the Music Department - Music 337, 338, and 437

CARRIED

Department of History

MOTION (C. Lacroix/N. Kujundzic) to approve the following new History courses
History 353 Canada and the First World War
History 373 The Second World War in Global Context

CARRIED.

MOTION (C. Lacroix/N. Kujundzic) to approve changes to course titles and course descriptions for History 111 and 312

CARRIED

Faculty of Veterinary Medicine

MOTION (C. Lacroix/N. Kujundzic) to approve the following changes to the DVM Academic Requirements for 4th year

Grading in Year 4

Internal courses (rotations) in year 4 are graded according to the following 4– 3 point scale:

- ~~1. Exceptional Performance – consistently exceeds course (rotation) expectations.~~
- ~~2.~~ 1. Satisfactory Performance - consistently meets course (rotation) expectations.
- ~~3.~~ 2. Marginal Performance - consistently underperforms in course (rotation) expectations.
- ~~4.~~ 3. Failing Performance - consistently fails to meet course (rotation) expectations.

Year 4

In Year 4 a student:

1. must achieve a “Marginal Performance” or better in all courses taken for credit regardless of the total number of credits taken. In any multi-component course, a passing grade will be assigned only if each component identified by the course coordinator (e.g. patient management and knowledge-based sections) has been successfully completed.
2. with a “Failing Performance” in a rotation will be required to successfully repeat the failed rotation or complete an equivalent alternative experience (approved by the course coordinator of the failed rotation and Associate Dean Academic and Student Affairs). The performance assessment attained in the repeated rotation will be recorded on the student’s transcript. Students who are unsuccessful when repeating the rotation will be dismissed from the program.
3. with “Failing Performance” in a second rotation, after successfully repeating a first failed rotation, will be dismissed from the program.
4. with “Marginal Performance” for 9 or more rotation credit hours (9 or more weeks) will be dismissed from the program.

THE FOURTH YEAR

Fourth year rotation selections comprising the required 39 semester hours of credit must meet the following criteria:

- All students must take a core consisting of 15 weeks of internal rotations as follows:
 - a. Radiology (VCA 440) - 3 weeks
 - ~~b. Companion Animal (VCA 400) or Large Animal (VCA 450)~~ Anaesthesiology (VCA 400) - 3 weeks
 - c. Companion Animal (VCA 410) or Large Animal Medicine (VHM 440) or Large Animal Medicine and Theriogenology (VHM 410) or Large Animal Medicine and Surgery (VHM 460)* - 3 weeks
 - d. Companion Surgery (VCA 430) or Large Animal Surgery (VHM 450) or Large Animal Medicine and Surgery (VHM 460)* - 3 weeks
 - e. Diagnostic Services (VPM 450) or Morphologic Pathology (VPM 460) - 3 weeks
- 27 semester hours of credit must consist of internal rotations offered by the AVC.
- 6 semester hours of credit may consist of internal rotations offered by the AVC and/or external clinical experiences in institutional/specialist practices (VBS 490, VCA 490, VHM 490, VPM 490), and/or international veterinary medicine (VPM 410)
- 6 semester hours of credit may consist of internal rotations offered by the AVC, and/or external clinical experiences in institutional/specialist practices (VBS 490, VCA 490, VHM 490, VPM 490), and/or

international veterinary medicine (VPM 410), and/or external clinical experiences in general private practice (VCA 494 and VHM 494)

- A minimum of 20 of the 39 rotation weeks must involve primary patient care as designated for internal rotations (P) or as designated by department chairs for external ~~and community practice~~ rotations
- Either within the core, or in addition to the core, students must take at least 2 weeks in rotations that qualify as a large animal (LA) discipline and 2 weeks in rotations that qualify as a companion animal (CA) discipline

CARRIED

7. Annual Reports – For Information

a) **Academic Appeals Committee**

M. Sweeney-Nixon presented for information the AAC Annual Report for the Academic Year 2012-2013. Questions were invited. There were none raised.

8. Adjournment

MOTION (C. Ryan/R. Lemm) to adjourn meeting at 4:45 p.m. **CARRIED**

Respectfully submitted,

Kathleen Kielly
Registrar and Secretary to Senate