

Minutes of the Ninth Senate Meeting
May 1, 2013, 3:00 pm, AVC Room 286N

Present: A. Abd-El-Aziz, D. Buck, B. Campbell, L. Chilton, G. Conboy, S. Dawson, B. Deziel, R. Domike, A. Duncan, L. Edwards, G. Germain, R. Gilmour, K. Gottschall-Pass, T. Gordon, F. Gray, B. Jeffery, K. Kielly, N. Kujundzic, C. Lacroix, L. Lamont, M. Leggott, R. Lemm, P. MacAulay, G. MacDonald, D. MacLellan, J. Magrath L. McDuffee, D. Murnaghan, S. Opps, L-A. Pack, J. Podger, C. Ryan, J. Sentance, A. Smallwood, M. Sweeney-Nixon, S. Thomas, K. Tilleczek, M. Turnbull, D. Wagner, L. Wisener

Regrets: W. Bradley, I. Dowbiggin, M. Doyle, R. Herbert, A. Johnston, L. MacArthur, J. Mitchell, D. Reynolds

Senate Asst: S-L. Quig

The President called the meeting to order.

- 1. Approval of Agenda**
Moved (R. Lemm /J. Sentance): to approve the agenda.
Carried.
- 2. Approval of Minutes of April 5, 2013**
Moved (D. MacLellan/M. Sweeney-Nixon): to approve the minutes of April 5, 2013.
Carried.
- 3. Business Arising from April 5, 2013**
There was no business arising.

The President requested a motion to move to an “in-camera” session.
Moved by (R Gilmour/M. Turnbull) to move to an “in-camera” session.

The observers and guests leave the meeting room at 3:06 and the In Camera session begins.

- 4. Approval of Certificates, Diplomas and Degrees (*In Camera*)**
Ms. Cathy Toombs of the Registrar’s Office assists the Deans in presenting the motions for Certificates, Diplomas and Degrees.

The following motions brought forward by the appropriate Dean and individually seconded by Senators, the 2013 graduating class was approved as identified:

FACULTY OF ARTS

- That degrees be approved for the 184 qualified candidates for the degree in Bachelor of Arts.
- That degrees be approved for the 20 qualified candidates for the degree in Bachelor of Arts – Honours.
- That degrees be approved for the 6 qualified candidates for the degree in Bachelor of Music.
- That degrees be approved for the 2 qualified candidates for the degree in Bachelor of Music Education.
- That certificates be approved for the 3 qualified candidates for the Certificate in Public Administration.
- That diplomas be approved for the 4 qualified candidates for the Diploma in Public Administration.

- That degrees be approved for the 10 qualified candidates for the degree in Bachelor of Integrated Studies.
- That degrees be approved for the 4 qualified candidates for the degree in Bachelor of Applied Arts in Print Journalism.
- That degrees be approved for the 3 qualified candidates for the degree in Master of Arts
- That the 8 students on the incomplete list be added to the graduate list upon receipt of final documentation to complete their record.

Carried.

FACULTY OF SCIENCE

- That degrees be approved for the 125 qualified candidates for the degree in Bachelor of Science.
- That degrees be approved for the 2 qualified candidates for the degree in Bachelor of Science – Cooperative Education.
- That degrees be approved for the 26 qualified candidates for the degree in Bachelor of Science – Honours.
- That degrees be approved for the 5 qualified candidates for the degree in Bachelor of Child & Family Studies.
- That degrees be approved for the 6 qualified candidates for the degree in Bachelor of Applied Science in Radiography.
- That degrees be approved for the 2 qualified candidates for the Radiography Post-Diploma Degree.
- That degrees be approved for the 4 qualified candidates for the degree in Bachelor of Wildlife Conservation.
- That diplomas be approved for the 16 qualified candidates for the Diploma in Engineering.
- That degrees be approved for the 8 qualified candidates for the degree in Master of Science.
- That the 3 students on the incomplete list be added to the graduate list upon receipt of final documentation to complete their record.

Carried.

SCHOOL OF BUSINESS

- That degrees be approved for the 114 qualified candidates for the degree in Bachelor of Business Administration.
- That degrees be approved for the 3 qualified candidates for the degree in Bachelor of Business Administration – Honours – Cooperative Education.
- That degrees be approved for the 16 qualified candidates for the degree in Business Administration – Cooperative Education.
- That degrees be approved for the 11 qualified candidates for the degree in Bachelor of Business Studies.
- That the degree be approved for the 1 qualified candidate for the degree in Accelerated Bachelor of Business Administration.
- That degrees be approved for the 10 qualified candidates for the degree in Bachelor of Business in Tourism and Hospitality.
- That the degree be approved for the 1 qualified candidate for the degree in Bachelor of Business in Tourism and Hospitality – Cooperative Education
- That certificates be approved for the 14 qualified candidates for the Certificate in Business.
- That certificates be approved for the 4 qualified candidates for the Certificate in Accounting.
- That the certificate be approved for the 1 qualified candidate for the Certificate in

Entrepreneurship and Small Business.

- That degrees be approved for the 36 qualified candidates for the degree in Master of Business Administration.
- That the 2 students on the incomplete list be added to the graduate list upon receipt of final documentation to complete their record.

Carried.

FACULTY OF EDUCATION

- That degrees be approved for the 64 qualified candidates for the degree in Bachelor of Education.
- That degrees be approved for the 10 qualified candidates for the degree in Bachelor of Education – Enseignement en français langue seconde.
- That degrees be approved for the 4 qualified candidates for the degree in Bachelor of Education – Human Resource Development.
- That certificates be approved for the 16 qualified candidates for the Certificate in Adult Education.
- That certificates be approved for the 4 qualified candidates for the Certificate in Inclusive Education.
- That certificates be approved for the 6 qualified candidates for the Certificate in School Librarianship.
- That certificates be approved for the 22 qualified candidates for the Certificate in Educational Leadership.
- That degrees be approved for the 33 qualified candidates for the degree in Master of Education.
- That the 2 students on the incomplete list be added to the graduate list upon receipt of final documentation to complete their record.

Carried.

FACULTY OF VETERINARY MEDICINE

- That degrees be approved for the 61 qualified candidates for the degree in Doctor of Veterinary Medicine.
- That degrees be approved for the 7 qualified candidates for the degree in Master of Science Veterinary Science.
- That degrees be approved for the 2 qualified candidates for the degree in Master of Veterinary Science.
- That degrees be approved for the 13 qualified candidates for the degree in Doctor of Philosophy.

SCHOOL OF NURSING

- That degrees be approved for the 60 qualified candidates for the degree in Bachelor of Science in Nursing.
- That degrees be approved for the 2 qualified candidates for the degree in Master of Applied Health Services Research.
- That the 3 students on the incomplete list be added to the graduate list upon receipt of final documentation to complete their record.

Carried

The Registrar reported that as of today's date, there are 945 confirmed graduates and 18 students awaiting confirmation of requirements. There are 2 new credentials this year: Bachelor of Wildlife Conservation and Certificate in Educational Leadership.

- **Moved (M. Turnbull/C. Lacroix):** To empower the President, relevant Dean and Registrar acting together in full agreement to approve any degrees, diplomas or certificates that may surface as unexpected cases.

5. Professor Emeritus

**Motion to nominate Dr. John Burka as Professor Emeritus (C. Lacroix, S.Thomas)
Carried.**

The President requested a motion to move out of "in-camera" session

**Moved by (M.Leggott/A. Smallwood) to move out of "in-camera session."
Carried.**

The doors were opened and observers were invited back into the meeting room.

6. President's Report

The President presented information related to the 2013-14 budget which would be before the Board of Governors for approval on May 9th, 2013. The President's presentation and ensuing discussion included the following:

- The \$9 Million dollar issue with the budget is not a deficit, but a budget shortfall due to stable revenues and increasing expenses. The 2013-14 operating budget would in fact be larger than last year by \$600 thousand. Revenues from the PEI Government grant did not increase this year, and the revenues to the AVC have actually decreased due to a 3% decrease in the grant received from Nova Scotia.
- The revenues in the budget are estimates based on anticipated enrollment figures that will be confirmed in late September 2013.
- New revenue generating programs, projects and services, are being considered across the campus.
- Expenses have increased due to inflation, the addition of HST, increased salaries, higher annual pension plan contributions on behalf of the employer as per the collective agreements, rising utility costs, deferred maintenance costs, etc.
- No programs will be adjusted without the advice and consent of the Senate, as indicated in the University Act.

Questions were raised regarding:

- Offering early retirement incentives. This was not an option as the PEI Government was not offering incentives and UPEI would have had to self-finance these, reducing the operating budget further.
- Increasing the tuition significantly was also raised as an option, as a proposal to increase the tuition significantly to cover a portion of the shortfall was proposed. It was felt that the ability of students to absorb a large increase would affect enrollment.
- Asking the Board and the PEI Government to allow for a deficit budget. The University Act does not allow for a deficit operating budget.

Action items:

- The Board-Senate Liaison Committee will meet at least once a year.
- The President to bring the issue of classroom size limitations to the Board
- A subcommittee to be struck to look at teaching space recommendations

**At 5:00 pm the President requested a motion to extend the meeting until 5:15 pm.
Motion to extend the meeting (R. Lemm/R. Gilmour)
Carried.**

7. Other Business

The President noted that despite the difficulties that UPEI is facing, it is important to note that we are approaching Convocation. Families and graduates and the University community are coming together to celebrate.

8. Adjournment

Motion to adjourn (M. Leggott, D. Murnaghan).
Carried.