

Minutes of the Sixth Senate Meeting  
February 8, 2013, 3:00 pm, Robertson Library Rm 235

Present: A. Abd-El-Aziz, W. Bradley, D. Buck, B. Campbell, L. Chilton, S. Dawson D. Desserud, B. Déziel, R. Domike, I. Dowbiggin, M. Doyle, A. Duncan, G. Germain, R. Gilmour, K. Gottschall-Pass, F. Gray, R. Herbert, K. Kielly, N. Kujundzic, C. Lacroix M. Leggott, P. MacAulay, D. MacDonald, , D. MacLellan, J. Magrath, L. McDuffee, M. Sweeney-Nixon, S. Opps, L. Pack, J. Podger, C. Ryan, J. Sentance, A. Smallwood, S. Thomas, K. Tilleczek, M. Turnbull, K. VanGerven, B. Wagner, Laura Wisener

Regrets: D. Wagner, D. Reynolds, J. Mitchell R. Lemm, G. Conboy, L. Edwards, G. MacDonald , M. MacInnis

Guest: Betty Jeffery

Senate Asst: A. Deighan

The President called the meeting to order.

**1. Approval of Agenda**

**Moved** (M. Turbull/M. Sweeney-Nixon): to approve the agenda.  
**Carried.**

**2. Approval of Minutes of February 8, 2013**

**Moved** (L. Chilton/D. Desserud): to approve the minutes of February 8, 2013.  
**Carried.**

**3. Business Arising from February 8, 2013**

The VP Academic informed Senators that the business proposal outlining the criteria/model for the Environmental Studies program will be presented at the next meeting of Senate, if possible. The model created will be used as a framework for all future business proposals that come forward to Senate.

**4. President's Report**

**Budget Consultation**

- The President informed Senators that our primary operations focus continues to be on the budget process. Deans and Directors have been actively engaged from a 'front line' perspective and continue to work diligently to identify opportunities to increase revenue and maintain a high level of campus involvement. The President stated that there is no question that the budget process will be very difficult, but that we are all working very hard to ensure that the process remains open and transparent.

**AVC AGREEMENT**

- The PEI government is engaged in discussions with the other 3 Atlantic Provinces regarding funding provided to the AVC's operations, for the current and subsequent academic years. The University is working closely with PEI government representatives on this matter while examining various scenarios in the event of a decrease in funding.

## **Recruitment**

- Next to the budget process, recruitment (both domestic and international) and enrolment growth is UPEI's key priority in addressing revenue growth. Over the past several weeks, I have been having ongoing conversations with the Senior Management Group to outline this priority. I have requested the Vice President Academic to deliver a full recruitment plan for the next five years outlining both domestic and international targets and the necessary initiatives to achieve these targets. UPEI must leverage key opportunities and aggressively pursue enrolment revenue to balance the budget.
- The President also informed Senators that in late January he traveled with the Premier of PEI to further international relations and recruitment efforts in Egypt and the Middle East. These efforts are key to securing global partnerships that enable academic partnerships and program/research opportunities, international opportunities for UPEI students, and the attraction of international students to UPEI.

## **School of Engineering, Development Highlights**

- The President informed Senators that ongoing meetings have been conducted with the provincial and federal governments to discuss the proposed UPEI School of Engineering. The presentations were well received in terms of potential impact on transforming UPEI, the provincial economy, and growth of industry. Discussions will continue on the ability of both governments to invest in this key project.
- The President circulated a draft architectural design for a new Engineering building, created for UPEI by Daniel Mok, an alumni of the UPEI Engineering Diploma program.

## **School of Justice**

- The President informed Senators that we are exploring the potential long term benefits (in terms of program delivery, and enrolment revenue) of developing a Justice Studies program targeted at members of the Canadian policing community.
- Research has been taking place over the past few weeks to determine market potential and possible returns from both higher learning and financial standpoints. Members of the President's Office team participated in conference call interviews on February 2 with two key leaders of the Canadian policing sector to further determine the feasibility and demand for new educational programs targeted towards police and policing professionals. A few more interviews regarding future HR/staffing/training needs within the policing sector will take place before mid-February.
- The Minister of Innovation & Advanced Learning has indicated his enthusiastic support for the development of such a program.
- The development of such a program would be approached from a highly collaborative model leveraging existing PEI strengths and contacts in the subject area.

## **Motion Re-opened for Discussion**

Original motion:

Moved: to approve that the President of the UPEI Faculty Association be invited to attend Senate in a non-voting capacity

Following considerable discussion the motion was withdrawn (D.Desserud/S.Opps) with the understanding that a motion would return to Senate at its next meeting with the wording that was used in the Faculty Association Agreement and a clear definition of the work 'serve'. The President cautioned that any motion coming forward could not contravene the University Act. Dean Desserud will provide a revised motion at the next meeting of Senate.

Note: The President of the Faculty Association expressed her dismay with the length of time it has been taking to approve her role on Senate and wished her displeasure be recorded in the minutes.

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## **5. Senate Reports**

### **Nominating Report**

**Moved** (L. Chilton / M. Turnbull): to approve the following names as nominees for committees as indicated:

#### **RESEARCH GRANTS COMMITTEE**

One member of the Nursing Faculty is required to serve as a maternity leave replacement. One nomination has been received: Patrice Drake

#### **FYI - RESEARCH ADVISORY COMMITTEE**

One graduate student representative is sought for service on this committee. One nomination has been received: Hailey Lambe

#### **FYI - MPHEC NOMINATING COMMITTEE**

On 17 January the Senate Nominating Committee was informed that one senator was required to complete the UPEI contingent on the Nominating Committee of the MPHEC. The timeline given for electing this senator was very tight (approximately one week). Barb Campbell was elected by acclamation as a result of an email-correspondence election process.

The Senate Nominating Committee would like to thank senators for their assistance in facilitating such a smooth selection process.

## **PROFESSOR EMERITUS COMMITTEE**

The fact that the composition of the Professor Emeritus Committee needs to be revisited was raised on a couple of occasions last semester. This committee will soon be meeting to review applications, and thus we would like to conclude this discussion with the establishment of a new set of terms outlining how the committee ought to be constituted as soon as possible. As noted in the report on Current Senate Standing Committees presented by Don Desserud in the fall, Senate changed the composition of this committee on 20 April 2007. The new composition was to be as follows:

*The Professor Emeritus Evaluation Committee shall consist of three Deans and three Full-Professors, selected to represent the six faculties, serving for terms of up to three years. The members and Chair of the Professor Emeritus Evaluation Committee shall be determined by Senate. In discussion, it was commented that the Committee should endeavour to assess teaching excellence and the international contribution to the discipline of the nominee. It was noted that this amendment deals only with the Committee and its composition. One senator commented that there should be more faculty members and fewer Deans on the Committee. (Minutes of Senate, 20 April 2007)*

However, the composition today does not reflect this change, and is as follows:

1. One Dean (Chair)
2. Faculty member Arts
3. Faculty member AVC
4. Faculty Member (Business)
5. Faculty Member (Education)
6. Faculty Member (Nursing)

Note: The last three positions are not mandated to be from those three faculties; it is unclear why the first two faculty positions *are* mandated to be from the AVC and Arts; and there seems to be no mandate to say that the chair must be a dean, but rather this seems to have become standard practice.

**Proposal: That in the spirit of the intentions of previous changes made to this committee, it now be constituted as follows:**

One Dean

- 5 members of faculty - representing a wide variety of Faculty/School affiliations
- all at the level of Associate or Full Professor

And that a new Chair of the committee be elected by the members of the Professor Emeritus Committee at the end of each Chair's term.

**After various discussions took place, Senators decided on the following composition for the Professor Emeritus Committee:**

**6 members, one from each Faculty/School, all at the rank of Associate or Full Professor (and they do not have to be nominated from Senate)**

**Carried**

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## **Academic Planning and Curriculum Committee Report**

**Moved** (C. Lacroix / D. MacDonald): that the Senate approve the establishment of an outreach centre named "Institute of Island Studies" within the Faculty of Arts at the University of Prince Edward Island and recommend it to the UPEI Board of Governors

**Carried**

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## **Fifth Curriculum Report**

### **Faculty of Education**

**Moved** (C. Lacroix/M. Turbull): **to approve all motions contained in the fifth curriculum report for the Faculty of Education**

**Motion:** to approve the following changes to special topics

#### **ED 601 ~~SELECTED~~ SPECIAL TOPICS IN EDUCATION**

In this course, students investigate special topics in the field of ~~public school~~ education. ~~Students carry out literature reviews and conduct research on approved topics that are of common interest to educators. Students share their research findings in a seminar format.~~

Permission of the Coordinator of Graduate Studies and the Dean is required.

Hours of Credit: 1, 2 or 3 credit hours

#### **ED 559 SPECIAL TOPICS IN EDUCATION**

In this course, students investigate special topics in the field of ~~investigate a special topics that have has particular reference~~ education. Permission of the Coordinator of Graduate Studies and the Dean is required.

Hours of Credit: 1, 2 or 3 credit hours

~~Three hours a week.~~

#### **395 SPECIAL TOPICS IN ADULT EDUCATION**

Students investigate special topics that have particular reference to the fields of adult education, technological training and development, trades education, and other related areas. ~~Students are expected to explore and research an approved topic of their choice.~~

Hours of Credit: 1, 2 or 3 credit hours

~~Three hours a week~~

#### **469 SPECIAL TOPICS IN EDUCATION**

To create a category for uniquely titled courses offered by a department and put on the timetable as a "special course" on a one-time basis. Hours of Credit: 1, 2 or 3 credit hours

**Carried**

### **Department of Science**

**Moved** (C. Lacroix/D. MacLellan): **to approve all motions contained in the fifth curriculum report for the Faculty of Science**

## **Environmental Studies**

**Motion:** to approve changes to special topics

### ENV 309 SPECIAL TOPICS

To create a category for uniquely titled courses offered by a department and put on the timetable as a “special course” on a one-time basis.

PREREQUISITE: ENV 201 OR ENV 202 or permission of the instructor.

### ENV 321 NATURAL HAZARDS

This course provides an introduction to the causes of a variety of natural hazards (tectonic - e.g. earthquakes, tsunamis, and volcanic activity; meteorological - e.g. hurricanes and flooding; and mass movement - e.g. landslides and avalanches) as well as their impact on human activities and the strategies available to predict and manage such events.

PREREQUISITE: ENV 201 OR ENV 202 or permission of the instructor.

### ENV 409 SPECIAL TOPICS

To create a category for uniquely titled courses offered by a department and put on the timetable as a “special course” on a one-time basis.

PREREQUISITE: ENV 201 OR ENV 202 or permission of the instructor.

## **Department of Applied Health Sciences**

**Motion:** to approve changes to the Foods and Nutrition program

### FOODS & NUTRITION

Requirements for a Major in Foods & Nutrition

Students following this degree program must complete 42 semester hours of required courses in Foods and Nutrition and 9 hours in Family Science.

Required Courses for Foods and Nutrition Major

Foods and Nutrition

111 Introductory Foods

211 Introductory Nutrition I

212 Introductory Nutrition II

**223 (formerly 312) Determinants of Dietary Behaviour**

261 Communications

302 Advanced Foods

331 Introduction to Research Methods

351 Nutritional Assessment

352 Clinical Nutrition I

382 Program Planning & Evaluation

412 Human Metabolism

434 Community Nutrition

461 Clinical Nutrition II

One Foods and Nutrition elective at the 300 or 400 level

Family Science

114 Families in Contemporary Society

Two Family Science electives excluding 381, 411 and 412

In addition to the courses required for the Foods and Nutrition major, students interested in

applying for either the Integrated Dietetic Internship Program or a graduate dietetic internship must take Foods and Nutrition 321 (Foodservice Systems Management), ~~and~~ Foods and Nutrition 422 (Quantity Food Production), - and Foods and Nutrition **483 (Professional Practice in Dietetics) 312 (Nutrition and Dietary Behaviour)** is recommended but not required.

#### Course Sequence

Following is the usual sequence for completion of courses:

##### FIRST YEAR

Foods and Nutrition 111 - Introductory Foods  
Family Science 114 - Families in Contemporary Society  
Biology 131 - Introduction to Cell and Molecular Biology  
Chemistry 111 - General Chemistry I  
Chemistry 112 - General Chemistry II  
Global Issues 151 - Critical Thinking and Writing  
Math 111 - Finite Mathematics OR Math 112 - Calculus  
Three Free electives

##### SECOND YEAR

Foods and Nutrition 211 - Introductory Nutrition I  
Foods and Nutrition 212 - Introductory Nutrition II  
**Foods and Nutrition 223 - Determinants of Dietary Behaviour**  
Foods and Nutrition 261 - Communications  
Biology 122 - Human Physiology  
Chemistry 243 - Organic Chemistry for the Life Sciences  
Math 221 - Introductory Statistics I  
One Family Science elective  
Two Free electives

##### THIRD YEAR

Foods and Nutrition 302 - Advanced Foods  
Foods and Nutrition 331 - Introduction to Research Methods  
Foods and Nutrition 351 - Nutritional Assessment  
Foods and Nutrition 352 - Clinical Nutrition I  
Foods and Nutrition 382 - Program Planning and Evaluation  
Chemistry 353 - Biochemistry  
Biology 206 - Microbial Diversity  
One Family Science elective  
Two Free electives

##### FOURTH YEAR

Foods and Nutrition 412 - Human Metabolism  
Foods and Nutrition 434 - Community Nutrition  
Foods and Nutrition 461 - Clinical Nutrition II  
One Foods and Nutrition elective at the 300 or 400 level  
Six Free electives

#### Requirements for Honours Program in Foods and Nutrition

The Honours program in Foods and Nutrition is designed to provide research experience at the undergraduate level within the BSc Program. It is available to students with a strong academic

background who intend to continue studies at the post graduate level in Foods and Nutrition or related field, or to students who intend to pursue a career where research experience would be an asset.

The Honours program differs from the major in requiring a two-semester research course with thesis report and one additional advanced Foods and Nutrition course for a total of 126 semester hours for the degree. The research component is to be completed within the BSc program and would normally require one summer (four months) preceding the graduating year. Evaluation of the research data and writing of the thesis would normally be done during the fall and/or spring session in Foods and Nutrition 490: Advanced Research and Thesis. The following are the course requirements for the Honours program in Foods and Nutrition.

#### First Year

Foods and Nutrition 111 - Introductory Foods  
Family Science 114 - Families in Contemporary Society  
Chemistry 111-112 - General Chemistry I and II  
Math 111 or 112 - Finite Mathematics or Calculus  
Biology 131 - Introduction to Cell and Molecular Biology  
Global Issues 151 - Critical Thinking and Writing  
Three free electives

#### Second Year

Foods and Nutrition 211-212 - Introductory Nutrition I and II  
**Foods and Nutrition 223 - Determinants of Dietary Behaviour**  
Foods and Nutrition 261 - Communications  
Biology 122 - Human Physiology  
Chemistry 243 - Organic Chemistry for the Life Sciences  
Math 221 - Introductory Statistics I  
One Family Science elective  
Two free electives

#### Third Year

Foods and Nutrition 302 - Advanced Foods  
Foods and Nutrition 331 - Introduction in Research Methods  
Foods and Nutrition 351 - Nutritional Assessment  
Foods and Nutrition 352 - Clinical Nutrition I  
Foods and Nutrition 382 - Program Planning and Evaluation  
Chemistry 353 - Biochemistry  
Biology 206 - Microbial Diversity  
Family Science elective  
Two free electives

#### Fourth Year

Foods and Nutrition 412 - Human Metabolism  
Foods and Nutrition 434 - Community Nutrition  
Foods and Nutrition 461 - Clinical Nutrition II



Foods and Nutrition 490 - Advanced Research and Thesis  
Two Foods and Nutrition electives at the 300 or 400 level  
Three free electives

## PROFESSIONAL PROGRAM REQUIREMENTS

### Integrated Dietetic Internship Program

Students in Foods and Nutrition may apply for admission to the optional Integrated Dietetic Internship Program. The integrated approach to professional training enables students to build upon and apply theoretical knowledge gained from their academic program. On successful completion of the Integrated Dietetic Internship Program, students will have fulfilled the competencies required to reach entry-level professional dietetic competence as determined by the Dietitians of Canada (DC) and will be eligible to apply for admission to the dietetics profession. Internship levels and their results will be recorded on students' transcripts. Upon successful completion of both the degree program (meeting internship requirements) and the required internship levels, students will be granted a University certificate attesting to their successful completion of the Integrated Dietetic Internship Program.

### Admission Requirements

All Foods and Nutrition students who have completed the following required courses and achieved an overall average of 75% will be eligible to apply for the program: Foods & Nutrition 111 - Introductory Foods

Family Science 114 - Families in Contemporary Society

Foods & Nutrition 211 & 212 - Introductory Nutrition I & II

**Foods and Nutrition 223 - Determinants of Dietary Behaviour**

Foods & Nutrition 321 - Food Service Management

Foods & Nutrition 331 - Research Methods

Foods & Nutrition 351 - Nutritional Assessment

Chemistry 111 - General Chemistry I

Chemistry 112 - General Chemistry II

Chemistry 243 - Organic Chemistry

Biology 131 - Introduction to Cell and Molecular Biology

Interested candidates are encouraged to consult the Department Chair early in their program to discuss admission and course scheduling. Students interested in pursuing this option are also encouraged to seek relevant paid or unpaid work experience in the summer preceding application. A formal application for admission to the Integrated Dietetic Internship Program is required. Students are eligible to apply following the first semester of their third year of the Foods and Nutrition program. Application forms are available from the departmental secretary.

### Continuance Requirements

Once admitted to the program, students must continue in full-time enrollment between internship levels. An academic review of students' performance will take place at the end of each semester. Students are required to maintain an average overall grade of 75% and achieve a grade of no less than 75% in nutrition courses. Students who fail to meet these standards or who fail a required course(s) will not be permitted to begin the next internship level until standards are met.

Internship students must complete all of the regular requirements for a Bachelor of Science (Foods and Nutrition) degree. Foods and Nutrition 321

(Food Service Systems Management), and Foods and Nutrition 422 (Quantity Food Production), **and** Foods and Nutrition 431 (Evidence Based Practice in the Health Sciences), **and** **FN 483 (Professional Practice in Dietetics)** must be included within their degree program. It is recommended that internship students take **~~Foods and Nutrition 312 (Nutrition and Dietary Behaviour)~~** or Foods and Nutrition 371 (Lifespan Nutrition) as an elective.

In addition to the above requirements, students must successfully complete three internship levels.

## **Carried**

### **Faculty of Veterinary Medicine**

**Moved (C. Lacroix/B. Wagner): to approve all motions contained in the fifth curriculum report for the Faculty of Veterinary Medicine**

#### **Department of Companion Animals**

**Motion:** to approve changes to course titles and descriptions for the following graduate courses

VCA 821

Advanced Medicine of the ~~cardiac~~ immunologic, pulmonary and neuromuscular systems.

This is a detailed study of the physiology, pathophysiology, diagnosis, and management of disorders of the ~~cardiac~~ immunologic, pulmonary, and neuromuscular systems of companion animals....

VCA 831

Advanced Medicine of the gastrointestinal, hemolymphatic and ~~immunologic~~ cardiovascular systems

This is a detailed study of the physiology, pathophysiology, diagnosis, and management of disorders of the gastrointestinal, hemolymphatic, and ~~immunologic~~ cardiovascular systems of companion animals....

**Motion:** to approve the change in prerequisite for VCA 340

VCA 340

**PREREQUISITE:** ~~VCA-242~~ VCA 231 and VCA 241

## **Carried**

### **Faculty of Arts**

**Moved (C. Lacroix/J. Sentance): to approve all motions contained in the fifth curriculum report for the Faculty of Arts**

## Department of Economics

**Motion:** to approve changes in number of economic electives on the Economics major

### Requirements for a Major in Economics

Students wishing to major in Economics must complete ~~fifty-four~~ ~~forty-eight~~ semester hours in Economics, Mathematics and Computer Science according to the program described below. All courses are valued at three semester hours.

101 Introductory Microeconomics

102 Introductory Macroeconomics

203 Intermediate Microeconomics I

204 Intermediate Macroeconomics I

305 Intermediate Microeconomics II

306 Intermediate Macroeconomics II

### One of :

~~221 Canadian Economic History~~

~~311 History of Economic Thought (I)~~

~~312 History of Economic Thought (II)~~

231 Mathematical Economics

303 Economic Methodology

411 Introduction to Econometrics

~~403 Advanced Microeconomics~~

~~404 Advanced Macroeconomics~~

PLUS: ~~Six (6)~~ ~~Five (5)~~ Seven (7) additional elective courses in economics, at least three of which must be at the 300 or 400 level.

### Mathematics

111 Finite Mathematics

112 Calculus for the Managerial, Social, and Life Sciences

221 Introductory Statistics I

### Information Technology

111 Introduction to Microcomputers

### Recommendation

Students planning to follow graduate studies in Economics are advised to plan their courses with the Department. Such students should include the following two courses as part of their ~~six~~ ~~five~~ seven electives in Economics: 231 Mathematical Economics and 411 Econometrics as well as 403 Advanced Microeconomics and 404 Macroeconomics. The Department further recommends that students who wish to go on to graduate studies choose Mathematics 151 and Mathematics 152, rather than Mathematics 112, as a stronger base for additional Mathematics courses. Students should also consider including Mathematics 261 (Linear Algebra) in their program of studies.

### Carried

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**6. Adjournment**

Moved (J. Magrath/J. Sentance): to adjourn the meeting at 4:45 pm.

Respectfully submitted

Kathleen Kielly, Registrar  
Secretary to Senate