

Minutes of the Fifth Senate Meeting  
Held Friday, December 3, 2010  
ITEC Lecture Theatre, Robertson Library, 3:00 p.m.

Present: B. Banks, W. Bradley, G. Bradshaw, D. Buck, P. Callbeck, B. Campbell, L. Chilton, K. Critchley, D. Dahn, B. Deziel, R. Domike, G. Doran, I. Dowbiggin, L. Edwards, T. Goddard, K. Gottschall-Pass, F. Gray, K. Kielly, R. Kurial, C. Lacroix, R. Livingstone, A. López, J. MacAulay, R. MacDonald, J. McIntyre, B. MacLaine, W. MacLauchlan, M. Murray, F. Papps, J. Randall, D. Reynolds, M. Shaver, H. Stryhn, B. Wagner

Regrets: D. Coll, B. Davetian, D. Seeler, M. Sweeney-Nixon, S. Thomas

Absent: S. Dawson, M. Doyle, M. Leggott, K. Murnaghan, R. Saada, K. Schultz, D. Sims

Guests: G Clements-Smith, R. Sexton, T. Comeau, A. Montgomery, J. MacLean, R. Giddens, T. Leary

The Chair called the meeting to order.

**1. Approval of Agenda**

**Moved** (L. Edwards/D. Buck): to approve the agenda with the addition of Update on Honorary Degree Committee following Other Business.

**Carried**

**2. Approval of Minutes of November 5, 2010 and November 19, 2010**

**Moved**(T. Goddard/D. Buck): to approve the minutes of November 5, 2010.

**Carried.**

**Moved**( M. Murray/L. Edwards): to approve the minutes of November 19, 2010.

**Carried.**

At this point in the meeting, President-designate Dr. Alaa S. Abd-El-Aziz joined the meeting via video conference. He stated he is excited to become a part of the team at UPEI and he will be on PEI during the first week of January to meet with faculty, students and staff. He asked each Senator to introduce themselves so he could put a name to a face.

**3. Business Arising from the Minutes of November 5 and November 19, 2010**

Following the November 19 special meeting of Senate, and the BOG meeting on November 18th, and with over 1400 supporters from the University community and elsewhere signing their names to an on-line petition, there was clear representation with substantive comments about the value of a university and the value of UPEI particularly. The level of discussion and concern expressed certainly helped in the Government's decision not to proceed at this time with the Degree Granting Act. This has been an important opportunity to stand together and affirm our role and mandate as a provincial university and to engage in good dialogue around the needs of the PEI community for strong post-secondary offerings, including on-line programming. UPEI welcomes partnerships where there are sufficient academic resources and a good academic fit. In response to a question from the floor about discussions between UPEI and the Homburg group, the Chair indicated that we follow a high degree of discretion when we explore partnerships and that, given the attention this matter has received, there will be a high degree of sensitivity to informing the University community of further developments, if any.

**4. President's Report**

- Sizable gifts from the Bragg Family Foundation and McCain Foundation were announced in the month of

November.

- There have been recent international initiatives : a delegation from China were here to learn about the Canadian Swine Industry; and AVC and the Pontifical Catholic University of Valparaiso (PUCV) in Chile recently launched a two-year twinning project to combat Infectious Salmon Anaemia virus (ISAv).
- Dr. Tim Goddard, Dean of Education is now the Lead Dean International and will guide a process of identifying international priorities and pursuing opportunities
- The next Research on Tap will be on December 7 at 7:00 p.m. at Mavor's. Dr. Anne Furlong will be speaking on cramming our communication into byte-sized spaces making for some interesting use of the English language.
- Christmas Social will be held on Thursday, December 16 at 3:00 - 4:30 p.m
- Sugarplum Luncheon will be held on Tuesday, December 21 at noon.
- Research Breakfast was held on Wednesday, December 1 at 7:00 a.m. Charlottetown Hotel with guest speakers Mark Fast and Kim Goslin

## **5. SENATE REPORTS**

### **Third Nominating Report**

The Senate Nominating Committee brings forward the following names for Committees as indicated -

#### **Research Advisory Committee**

Byeong Hwa Jeon (Vet Med)

#### **Scholarship and Awards**

Amy MacFarlane (Business)

### **Third Academic Review and Planning Committee**

**Moved** (J. Randall/C. Lacroix): that the Terminology and Definitions in Section 9 of the University Calendar Requirements be amended as per the attached document.

**Carried.**

**Moved** (J. Randall/C. Lacroix): that the B.Sc and B.Sc. Honours in Biology be modified to allow specialization in one of two specific areas of biology.

**Carried.**

**Moved** (J. Randall/T. Goddard): that the Grade Schedule in Section 4, items 1-5 of the Grade Schedules in the Academic Calendar be amended.

**Carried.**

**Moved** (J. Randall/T. Goddard): that the Minimum Grade Requirement in the Academic Regulations be amended.

**Carried.**

**Moved** (J. Randall/R. MacDonald): that the Certificate in Human Resource Management currently offered by the School of Business be terminated.

**Carried.**

**Moved** (J. Randall/T. Goddard): that Global Issues 400 be deleted.

**Carried**

**Moved** (J. Randall/T. Goddard): that the course description for GI 151 be changed.

**Carried. (2 Opposed, 1 Absention)**

G. Doran asked to make a friendly amendment to remove reference to this course being a 'foundational writing'

course. D. Buck seconded. T. Goddard replied that foundational writing was in the course description from the beginning and the only changes being brought forward today are the addition of the wording 'communication skills' instead of 'writing' and a change in the prerequisite. Dr. Goddard responded that the Advisory Committee is in discussions regarding Global Issues and the many questions that are arising with regard to the implementation of the course. J. Randall spoke against the amendment since the material in question is not on the table. G. Doran withdrew the amendment.

## **Second Curriculum Report**

### **School of Business**

**Moved** (J. Randall/R. MacDonald): to change Business 801 - Signature Project to Pass/Fail Option. Add the following note to the bottom of the description "The signature project is graded on a pass/fail model."

**Carried.**

**Moved** (J. Randall/R. MacDonald): to clarify the withdrawal from a course section in the calendar for the Master of Business Administration -

#### **Withdrawal from a Course?**

Withdrawal from a course will not occur by default. Students must discuss course withdrawals with the Director of MBA Program. Withdrawal forms must be submitted to the Office of the Registrar within the regulated time frames If the course withdrawal occurs no later than 7 calendar days after the start of the course (or, in the case of courses that are less than 4 weeks in duration, before 25% of the course's classes are complete) then the withdrawal results in no academic penalty.

Course withdrawals after the deadline in the paragraph above, must be approved by the Director of the MBA Program. If such a course withdrawal occurs before two-thirds of the classes are complete, the student will receive a DISC (discontinued) as the grade on the transcript and must pay the course retake fee.

Withdrawals after two-thirds of the classes are complete will normally result in a failing grade on the transcript, and a course retake fee.

In exceptional cases where a withdrawal was unavoidable, the course retake fee may be waived and a DISC may appear on the transcript instead of a failing grade. To avoid academic penalty, a course withdrawal must occur no later than 7 calendar days after the start of a course. Students who withdraw from a course after the first 7 days will receive a DISC (discontinued) as the grade on the transcript and must pay the course retake fee. A student who does not complete a course, and does not formally withdraw in the appropriate time frame noted, will fail the course with an F (fail) grade on the transcript. A course retake fee must be paid.

In exceptional cases, a student may be allowed to discontinue a course after seven days and not have to pay the course retake fee. A "DISC" grade will be recorded on the transcript.

**Carried**

**Moved** (J. Randall/R. MacDonald): to add Accounting 202 to the prerequisite for Business 331 - Corporate Finance "Accounting 202, acceptance into third year Business, or permission of the instructor"

**Carried**

## **Faculty of Education**

**Moved** (J. Randall/T. Goddard): to add the following sentence to the application deadline statement on page 48 for Bachelor of Education

The application deadline is 15 January (must be postmarked by this date). If seats are still available after the applicants meeting the deadline have been considered, the B Ed Committee may review late applications.

**Carried**

**Moved** (J. Randall/T. Goddard): to revise the statement of completing a degree on page 47 of the 2010-2011 Academic Calendar under Admission Requirements

Applications must have completed the requirements for their undergraduate degree from an approved registered university before August 15 of the first year of the program, and have the degree conferred before beginning the second year of the B Ed program.

**Carried**

## **Faculty of Arts**

### **Modern Languages**

**Moved** (J. Randall/R. Kurial): to change the prerequisite for Spanish 215 from “Spanish 202 or permission of the instructor” to “Spanish 102 or permission of instructor”

**Carried.**

### **Theatre Studies**

**Moved** (J. Randall/R. Kurial): to add English 222 to list of electives for Theatre Studies Minor.

**Carried**

**Moved** (J. Randall/R. Kurial): to delete German 312 from the list of electives for Theatre Studies Minor.

**Carried**

### **Psychology**

**Moved** (J. Randall/R. Kurial): to add the bolded sentence to the existing prerequisite for Psychology 311, 313, 321, 381 and 403.

“Students who do not have Psychology 278-279 but do have equivalent statistics research methods courses may enrol with permission of the instructor.”

**Carried**

## **Faculty of Veterinary Medicine**

**Moved** (J. Randall/D. Reynolds): to approve the following new courses -

VCA 851 - Anatomy and Physics of Diagnostic Imaging

VCA 854 - Diagnostic Imaging — Special Procedures

VCA 855 - Pathophysiology, Radiation Biology, Safety and Artifacts

**Carried**

**Moved** (J. Randall/D. Reynolds): to approve the change areas of concentration within the academic departments of Veterinary Medicine for Master of Science, PhD and MVSc Programs

**Master of Science - Page 268**

**Biomedical Sciences**

Animal Behaviour

Behavioural Sciences

Physiology, Pharmacology and Toxicology

Developmental Biology

Physiology

Cell and Molecular Biology

Neuroscience

Endocrinology

**Companion Animals**

Medicine

Surgery

Anesthesiology

Radiology

Cardiology

Diagnostic Imaging

Small Animal Medicine

Small Animal Surgery

**Pathology & Microbiology**

Morphologic Pathology

Wildlife Pathology

Parasitology

Virology

Bacteriology

Public Health

Immunology

Aquatic Animal Health

Biosecurity

Fish Health

Clinical Pathology

**Doctor of Philosophy - Page 272**

**Biomedical Sciences**

Animal Behaviour

Behavioural Sciences

Physiology, Pharmacology and Toxicology

Developmental Biology

Physiology

Cell Biology

Neuroscience

Endocrinology

**Companion Animals**

Internal Medicine

**Pathology & Microbiology**

Bacteriology

Clinical Pathology

Immunology

Morphologic Pathology

Parasitology

Virology

Wildlife Pathology

Public Health

Aquatic Animal Health

Biosecurity

Fish Health

**MVSC- Page 270**

**Companion Animals**

Small Animal Medicine

Small Animal Surgery

Cardiology

Diagnostic Imaging

**Pathology &**

**Microbiology**

Morphologic Pathology

Wildlife Pathology

Clinical Pathology

Parasitology

Virology

Bacteriology

Public Health

Immunology

Aquatic Animal Health

Biosecurity

Fish Health

Anatomic Pathology

**Health Management**

Medicine

Surgery

Theriogenology

Epidemiology/ Health Management

Animal Science &amp; Animal Nutrition

~~Fish Health~~Clinical SciencesAquatic Animal HealthAnimal WelfareBiostatistics

Public Health

**Health Management**

Animal Science and Animal Nutrition

Epidemiology/Health Management

~~Large Animal Clinical Sciences~~~~Fish Health~~Clinical SciencesAquatic Animal HealthBiostatisticsPublic HealthAnimal Welfare

Health Management

Large Animal Medicine

Large Animal Surgery

Theriogenology

Population Medicine

Aquatic Food Animal

Medicine

Equine Clinical SciencesFood Animal ClinicalSciences**Faculty of Science****Moved** (J. Randall/C. Lacroix): to approve the following new course - KIN 101 - Introduction to Kinesiology**Carried****6. ANNUAL SENATE REPORTS****Scholarship Committee**

Report received.

**7. ENROLMENT ANALYSIS**

J. Randall presented the report which shows the percentage changes that have taken place over the past five years. UPEI has seen significant growth comparatively speaking.

We were unable to obtain comparable enrolment figures at Holland College to compare enrolment and trends in the proportion of Island high school students who have chosen to attend UPEI. In general, public disclosure regarding enrolment at Canadian universities is much more transparent than with the Canadian College system. The number of PEI high school graduates has not been quite stable over the past ten years; however, by looking at the number of students registered and expected to come into grade 12, we know that this pool of graduates will be considerably lower in the next five to ten years.

Recruitment is only one part of a strategic enrolment management (SEM) plan. There are many factors that influence recruitment and SEM such as: the institutional mix between programs with limited-entry and unlimited entry; range of academic programs offered; choices available to students elsewhere; and general economic conditions. First-year, first-entry, full-time Island students are not a homogenous group. There are many variables

within this group, for example, grade 12 graduates, grade 12 graduate transition students, grade 12 students who concurrently register in courses at the university, students who stop out after high school, and many others.

J. Randall indicated that in the recruitment process, it is important for Faculties to articulate their message and to be more visible when communicating the message about why a student would study at UPEI in their particular discipline.

J. MacLean reported that recruiters are looking at the Island high school numbers very closely. The recruiters meet with guidance counsellors and principals and are very receptive to feedback and inquiry. It was noted that Colonel Gray has the highest representation of immigrant newcomers on the Island and while we do not have any solid data, it appears that the majority of these students attend Universities off Island. As an example of the changing demographic in schools on the Island and UPEI's ability to respond, Dr. Wang, our International Enrolment Specialist, attended a meeting recently with the domestic recruitment team to answer parents and students questions around post-secondary education in Canada and elsewhere.

In the upcoming recruitment cycles we will be placing a greater emphasis on getting our senior students involved with the incoming class. Additionally, the Vice President Academic will be sending out a letter of welcome to all new applicants and we will commence a telephone campaign early in the new year for prospective students.

## **8. OTHER BUSINESS**

### **Honorary Degree Committee (in camera)**

One of the Honorary Degree nominations approved at the November 5<sup>th</sup> Senate meeting declined.

**Moved** (W. MacLauchlan/B. Deziel): that the name identified at this meeting be offered an Honorary Degree and if accepted, be invited to be one of two speakers at Convocation 2011. **Carried**

## **9. ADJOURNMENT**

The meeting was adjourned 4:50 p.m.

Respectfully submitted,

Kathleen Kielly, Registrar  
Secretary of Senate

