

**Minutes of the Fifth Meeting of Senate**  
Held Friday, January 5, 2007  
ITEC Lecture Theatre , Robertson Library, 3:00 p.m

Present: L. Bate, G. Bradshaw, A. Buchanan, D. Buck, K. Critchley, D. Dahn, B. Davetian, M. Doyle, N. Etkin, F. Gray, J. Hogan, M. Hughes, R. Kurial, C. Lacroix, M. Leggott, A. López, F. Markham, J. Moran, M. Murray, M. J. McCarthy, S. MacDonald, W. MacLauchlan, M. McNiven, T. Ogilvie, G. Pike, W. Rankaduwa, D. Ryan, K. Schultz, D. Seeler, J. Sentance, W. Shilton, H. Sutherland, V. Timmons, J. Velaidum

Regrets: R. Gallant, R. MacDonald, P. McKenna, W. Peters, S. Thomas

Absent: C. Keen, K. Landry, M. MacEachern, J. Nimmo, S. Simpson

Guest: I. Dowbiggin

**1. APPROVAL OF THE AGENDA**

The Chair, W. MacLauchlan, called the meeting to order and asked for approval of the agenda.

**2. APPROVAL OF MINUTES - December 1, 2006**

It was suggested to re-word the second sentence of the sixth paragraph in Item #5 on page 2 of the minutes to state "The Chair proposed that the Senate Steering Committee ensure there is a further discussion by Senate on the question of enrolments and class sizes at the March meeting."

**Moved (D. Seeler/R. Kurial):** that the minutes of the December 1, 2006 meeting of Senate be approved as amended.

**Carried**

**3. BUSINESS ARISING FROM THE MINUTES OF DECEMBER 1, 2006**

None

**4. REPORT OF THE PRESIDENT**

- The Chair welcomed Wendy Shilton to Senate (she is replacing Doroley Coll who is on sabbatical)
- He noted that there is a memorial service being planned for Mae Gallant, School of Nursing, who passed away last month and will be sadly missed.
- Deirdre Kessler has been selected by the Tasmanian Writers' Centre for 2007 Tasmanian-Prince Edward Island writers exchange.
- A reception will be held for the two Canada Research Chairs (CRC) - Drs. Russell Kerr and Michael van den Heuvel.
- Faculty and Staff Time ( hosted by the Academic Support Group) will be held next Friday, January 12 from 4:00 - 6:00 in Faculty Lounge
- Annual International Luncheon will be held on Friday, February 9. Doreen Kays will be the guest speaker.

**5. CRITERIA ON NOMINATION AND EVALUATION PROCESS FOR PROFESSOR EMERITUS**

The Chair welcomed Ian Dowbiggin as Chair of the Task Force Committee to speak on the recommendations on the process of professor emeritus.

In 2003, the Honorary Degree Committee recommended to Senate to form a task force committee to evaluate the professor emeritus process used at the University of Prince Edward Island. The Task Force Committee, consisted of Ian Dowbiggin, Ron Collins, Doroley Coll and Richard Walshaw. They examined procedures and guidelines in other institutions. The changes listed below were recommended and will be reflected in the new policy.

**Moved (K. Schultz/N. Etkin):** that Senate approve in principle the adoption of the professor emeritus document and it be carried forward to the next meeting for further discussion of the incorporated changes.

**Criteria -**

(Third bullet) Normally, and at least 10 years of service as a full-time faculty member at UPEI. Exceptional circumstances may be considered.

(Fourth bullet) Change “unusually” to “exceptionally”

**Nominating process -**

(First bullet) Faculty member may be nominated by another faculty member and forward nomination to Chair of the University Review Committee

(Third bullet) delete "and on what basis"

(Fourth bullet) The Nomination goes to the Chair of the URC and then the Chair and Dean are invited to add any documentation to the nomination.

**Privileges**

Technical Support - as available (Should be a separate bullet)

The right to apply to outside funding agencies for research and travel funds “in accordance with the funding institution guidelines.”

D. Seeler noted that the University Review Committee (URC) is borne out of the faculty agreement and queried assigning it this additional role. It was suggested that the URC is an existing body with the appropriate skill set and composition to take on this additional role which is not in conflict with other duties.

It was decided that the changes be made and approved at this meeting. The previous motion will be amended to say

**Moved (K. Schultz/N. Etkin):** that Senate approve the adoption of the professor emeritus document with the changes.

**Carried.**

**Criteria and Nominating and Evaluation Process for Professor Emeritus (PE) at UPEI.**

- **Criteria for PE status**
  - Be a retiring or retired faculty member of UPEI
    - If retired, must be nominated within 3 years of retirement
  - Rank of full professor
  - Normally at least 10 years of service as a full-time faculty member at UPEI (exceptional circumstances may

- be considered)
- Extensive research and publication of exceptionally high quality OR continued teaching excellence combined with recognized scholarship while a faculty member at UPEI
- 
- **Nominating process:**
  - Chair of URC shall issue the call for nominations
  - Faculty member can be nominated by another faculty member
  - A faculty member can only be re-nominated ONE time
  - Nomination MUST include:
    - A current curriculum vitae
    - A letter addressing why this faculty member should be awarded PE status
  - The nomination moves in the following sequence:
    - Faculty member making nomination forwards the nomination to the Chair of the URC
    - Chair of the URC will invite the Chair and Dean to add documentation
- **Evaluation process:**
  - The URC evaluates each faculty member nominated
  - The URC makes a recommendation to the Senate as to whether this faculty member should be awarded PE status
  - The Senate is the final approval body
  - Nominees are notified after they have received Senate approval
- **Privileges Afforded a Professor Emeritus**
  - Listing in the university calendar
  - Use of university facilities and technical support, including
  - Office space - as available
  - Research space - as available
  - E-mail system
  - Computer/technical support (as available)
  - Library privileges
  - Sports Centre
  - Purchase of a parking permit
- In concert with a tenured UPEI faculty member, the right to make a joint application for university research funds
- The right to apply to outside funding agencies for research and travel funds in accordance with the funding institution guidelines
- Invitation to Convocation and university social events

The Chair thanked Ian and the Task Force Committee for all their hard work on this document.

## 6. **REPORT OF SENATE STANDING COMMITTEES**

### (i) **Nominating Committee**

**Moved (J. Moran/G. Pike):** that Senate approve the following nominations:

#### **Research Advisory Committee**

Miles Turnbull (replaces R. Doiron 6 month sabbatical)

#### **Board of Governors (Senator Position)**

Wimal Rankaduwa - 2 year term

### (ii) **Fourth Curriculum Report**

**Moved ( R. Kurial/J. Velaidum):** that Senate approve the following calendar entry for the Christian Studies program and place on page 195 of the 2006-2007 calendar preceding the listing of Religious Studies courses:

### **The Christian Studies Program**

In partnership with the Centre for Christianity and Culture, the Department of Religious Studies offers a Minor program in multi-denominational Christian Studies. Christianity is one of the most powerful influences on the history and development of Western civilization and culture. The Minor in Christian Studies offers an academic and scholarly exploration, open to students of all backgrounds, of the fundamental Christian teachings and values, and of Christianity's continuing role in the shaping of the contemporary world and its issues.

### **Requirements for a Minor in Christian Studies**

- a. Three core courses: 202, 232, and 264
- b. Two courses in Christian Thought and Life, chosen from 278, 283, 383, 384
- c. One course on Christianity and Modernity, chosen from 234, 235, 302, 385
- d. One course on Christianity & the World, chosen from 101, 322, 323, 352

At least two courses in total should be at the 300 level.

**Carried.**

**Moved ( C. Lacroix/D. Dahn):** that Senate approve the following prerequisite and changes to Physics major and Physics with Engineering.

Change in prerequisite for Engineering 211 **from** Second-year standing in the Engineering Program or permission of the instructor **to** Second-year standing or permission of the instructor. Priority given to engineering students.

### **Requirements for a Major in Physics**

**Physics** - At least six courses taken from among Physics 311, 322, 332, 382, 391, 402, 411, 421, 422, 431, 441, 451, 472, 481. At least one of the courses chosen must be at the 400 level.

### **Requirements for a B.Sc. with a Major in Physics with Engineering**

**Physics with Engineering** - At least eight additional courses taken from the following: Physics 202 (if not already counted above), 272, 311, 322, 332, 372, 382, 391, 402, 411, 421, 422, 431, 441, 451, 472, 481, and Engineering 332, 341, 342. At least one of the courses chosen must be at the 400 level.

### **Department of Mathematics and Statistics**

#### **Requirements for a Major in Mathematics with Engineering**

Students enrolled in the Engineering Diploma Program may follow an expanded program leading to the Bachelor of Science degree with major in Mathematics. Students must fulfil all requirements for a Diploma in Engineering, as well as the additional requirements for a Major in Mathematics specified below.

The Mathematics with Engineering program requires a total of 120 semester hours of course credit. A total of 36 semester hours of Mathematics is required: Math 151, 152, 221, 251, 252, 261, 272, 301, 331, one of 351 and 361, and 6 semester hours of electives at the 300 level or above. All of the required courses for a Diploma in Engineering must be completed; specifically: Engineering 121, ~~122, 221~~, (132, 142) , ~~222, 231~~, (241, 272,) 311, 312, 321, (322,) 332, 341, 352(, 361, 372, 391, 392) ~~plus 3 additional semester hours of Engineering at the 300 level or above.~~ Also required are 6 semester hours of Computer Science: Computer Science 151 (or Engineering ~~231~~-132) and one of Computer Science 152, 241, 392. Additional Science requirements are: Physics 111, 112, ~~211~~ and Chemistry 111, 112. The remaining electives must include the 6 semester hours of English required by the University.

The specific courses required are listed below:

|   | Semester Hours Credit |
|---|-----------------------|
| <b>First Year</b>                         |                       |
| Mathematics 151-152                       | 6                     |
| Engineering 121- <del>122</del>           | <del>6</del> (3)      |
| (Computer Science 151 or Engineering 132) | (3)                   |

|                   |       |
|-------------------|-------|
| (Engineering 142) | (3)   |
| Physics 111-112   | 6     |
| Chemistry 111-112 | 6     |
| Electives         | 6 (3) |

**Second Year**

|   |              |
|---|--------------|
| (Mathematics 221)   | 3)           |
| Mathematics 251-252   | 6            |
| Mathematics 261   | 3            |
| Mathematics 272   | 3            |
| Engineering <del>221-222</del> (241)                        | 6 (3)        |
| (Engineering 272)   | (3)          |
| (Engineering 321)   | (3)          |
| <del>Engineering 231 (132) or Computer Science 151(2)</del> | <del>3</del> |
| Computer Science 152, 241, or 392                           | 3            |
| <del>Physics 211</del>                                      | <del>3</del> |
| Elective  | 3            |

**Third & Fourth Year**

|                                 |              |
|---------------------------------|--------------|
| <del>Mathematics 221</del>      | <del>3</del> |
| Mathematics 301                 | 3            |
| Mathematics 331                 | 3            |
| Mathematics 351 or 361          | 3            |
| Mathematics Electives           | 6            |
| Engineering 311-312             | 6            |
| <del>Engineering 321</del>      | <del>3</del> |
| (Engineering 322)               | (3)          |
| Engineering 332                 | 3            |
| Engineering 341                 | 3            |
| Engineering 352                 | 3            |
| (Engineering 361)               | (3)          |
| (Engineering 372)               | (3)          |
| (Engineering 391)               | (3)          |
| (Engineering 392)               | (3)          |
| <del>Engineering Elective</del> | <del>3</del> |
| Electives                       | 21 (15)      |

**Total Carried. 120**

**(iii) ACADEMIC REVIEW AND PLANNING REPORT**

**Moved ( V. Timmons/D. Buck):** that Senate approve the terms of reference for the Academic Planning Facilitation Committee.

**Carried**

There was a great deal of discussion about the document . D. Ryan noted that the title of the document did not reflect the decision and approval of Senate. He asked if Senators could have a complete list of what the committee’s initiatives and developments might be.

V. Timmons stated that the committee is working very hard in getting a more robust document but needs to confirm its terms of reference to proceed. She hopes to have a report in the Spring. The Committee would like to take specific action but needs a mandate to do so.

D. Seeler questioned if there was a difference in the understanding of what actually was approved, and that perhaps this was causing the ambiguity.

It was suggested to put the full title "UPEI Academic Planning 2005: Guiding Principles, A Report Prepared by the Academic Planning and Facilitation Committee based on the 2004-2005 Consultative Process" of the guiding principles document and to add "and through consultation with other themes" in the second bullet following "specific themes"

**( iv) RESEARCH ADVISORY COMMITTEE REPORT**

**Moved (K. Schultz/T. Ogilvie):** that Senate approve the proposed Centre for Veterinary Epidemiological Research and recommend its establishment to the Board of Governors.

There was some discussion as to the process for the establishment of the centre and the degree to which departmental faculty were involved in the development and approval of the proposal. It was agreed by both the mover and seconder to table the proposal and bring it back to Senate for its consideration at the February 6<sup>th</sup> meeting.

**Tabled**

**7. OTHER BUSINESS**

The Registrar was invited to provide a report on student success and retention from first semester 2006-07. However, due to the disruption caused by the fire during the exam period, some exams have not yet been administered or graded. The report will be provided at the February meeting.

**8. ADJOURNMENT**

There being no further business, the Chair adjourned the meeting at approximately 4:35 PM.

Respectfully submitted;

Alan Buchanan  
Secretary