

Minutes of the Eighth Meeting of Senate
held Friday April 15, 2005
ITEC Lecture Theatre, Robertson Library, 3:00 pm

Present: L. Bate, G. Bradshaw, D. Buck, E. Coady, A. Cohen, P. Courtney-Hall, K. Critchley, L. Hale, C. Henderson, G. Irvine, K. Jaipal, S. Jones, C. Keen, R. Kurial, S. Loucks, M.J. McCarthy, R. MacDonald, M. MacKinnon, W. MacLauchlan, L. Miller, J. Moran, J. Nimmo, W. Rankaduwa, D. Ryan, K. Schultz, D. Seeler, J. Sentance, S. Simpson, E. Spangler, V. Timmons, J. Velaidum, B. Wagner, D. Wagner, L. Weeks

Regrets: D. Dahn, R. Gordon, S. Lee, T. Ogilvie, G. Pike, K. Teather,

Absent: P. Curley, M. Doyle, M. O'Halloran

Guests: Cathy Toombs, Wayne Cutcliffe

1. APPROVAL OF AGENDA

Moved (L.Hale/ D.Seeler): that the agenda be approved as circulated.

2. APPROVAL OF MINUTES

Moved (L.Hale/D.Seeler): that the minutes of the March 11 Senate meeting be approved. *Carried.*

3. BUSINESS ARISING

There is no Business Arising.

4. REPORT OF THE PRESIDENT

- Student Union Elections have been completed - Ryan Gallant will take office as President on May 1.
- The Chair thanked the Student Senators who have served us well over the past year, namely, Patrick Curley, Erin Coady, Mark O'Halloran, Sarah Simpson, Megan MacKinnon, and Margaret Doyle. There will be two new student senators Shad Qadri, Hannah Sutherland and three returning, Erin Coady, Mark O'Halloran and Sarah Simpson.
- The two Valedictorians for 2005 Convocation are Jeffery Berkshire at the morning Convocation and Deidre Kelly in the afternoon Convocation.
- Registrar's Search has been short listed to two candidates, who will be announced publicly soon and will take part in meetings and presentations to the UPEI Community..
- The regional meeting of the Association of Atlantic Universities was held on the UPEI campus April 6-7.
- Senior Women Administrators Workshop (SWACC) will be held on campus May 5-7
- In early June the Society for Teaching and Learning in Higher Education will hold its annual conference at UPEI, with over 500 delegates expected to attend.
- It is the recommendation from the Search Committee that Dr. Timothy Ogilvie be offered an extension of his term as Dean of the Atlantic Veterinary College, to June 30th, 2008.
- The province wide PEI Science Fair was held on campus on April 7 with 300 student participants. Thanks to Chris Vessey who was Chair this year, and all colleagues who took part.
- The 5th Annual Sports Hall of Fame was held on April 4th honouring the late Dr. Brian Chandler, Mike Lyriotokis, Libby O'Brien (Baldwin), Dave Shellington, and the 1983 UPEI's mens' soccer team.
- Faculty Recognition night will be held on Saturday, May 14. Annual awards for teaching and research excellence will be given at that time.
- School of Business students received second prize in EXCALIBUR, the Canadian University Tournament in Human Resources. Students from 17 universities competed. UPEI Team members were Sherilyn Acorn, Patrick Crossman, and Stefanie Moore, and Daniel Perry was the alternate.
- Occupational Health and Safety Training Sessions for Supervisors will be held in April and early May. Those wishing to attend should contact Denise Bustard, our Occupational Health and Safety Consultant on campus.

- National Co-operative Education Week was held March 21-25. UPEI was one of 78 colleges and universities across Canada taking part. Co-op Students of the Year were selected and they were Lindy Bryanton, Computer Science; and Anne Shaw, Business.

5. REPORTS OF THE SENATE STANDING COMMITTEES

(i) Annual Report of the Honorary Degree Committee

Report received.

(ii) Annual Report of SCENT

Report received.

(iii) Annual Report of the Nominating Committee

Report received.

Moved (J. Moran/L. Weeks): that Senate approve the nomination of Sharon Myers to serve on the search committee for a new position of Archivist Librarian at Robertson Library.
Carried.

(iv) Sixth Report of the Academic Review and Planning Committee

Moved (V. Timmons/R. Kurial): that the University offer, through the Program of Women's Studies in the Faculty of Arts, a Major in Women's Studies, the content and structure of which shall be as described in the proposal forwarded to Senators.

Moved (V. Timmons/B. Wagner): that the University through the Department of Computer Science and Information Technology in the Faculty of Science offer an Honours in Computer Science, the content and structure of which shall be as described in the proposal forwarded to Senators.

This is the only science department that does not offer an honours program. This requirements match very well in other honours programs for requirements. It was noted that there was no mention of psychology courses in the proposed program but students were encouraged to take business courses. W. Cutcliffe responded that students have the option to take science electives and they could be encouraged to take the cognitive psychology courses.

Moved (V. Timmons/B. Wagner): that the University through the Faculty of Science offer a Radiography Diploma Conversion Program, the content and structure of which shall be as described in the proposal forwarded to Senators.

Moved (V. Timmons/B. Wagner): that the University through the Faculty of Science offer a Bachelor of Applied Science in Medical Laboratory Technology, the content and structure of which shall be as described in the proposal forwarded to Senators.

This program is currently offered at the University of New Brunswick. The Faculty of Science felt that a program would allow students to do their degree at UPEI and not have to leave the Island. The program is reviewed by Health Sciences before it goes to MPHEC. There is a risk that MPHEC may not approve it since there is an equivalent program offered at UNB.

Moved (V. Timmons/B. Wagner): that Senate approve the following procedure in an effort to streamline the degree granting process:

A preliminary list of graduates would be sent to departments as early in the semester as possible for review (end of March). Departments and non-departmental faculty will deal with problem cases and approve list of graduating students. The Deans would then review and discuss the list of candidates with chairs. It will be left to the discretion of the Deans whether to schedule a meeting of the faculty as a whole for the purpose of casting a vote. The list would then be forwarded by Registrar through the Senate.

Moved (V. Timmons/K.Critchley): that Senate approve the rename non program student to unclassified student in the proposal forwarded to Senate.

There was discussion on this document and it was felt there needed to be some tweaking in the wording. V. Timmons stated that this would be looked at and sent onto 4C's.

(v) Fourth Report of the Curriculum, Course Change and Calendar Committee

FACULTY OF ARTS

Moved (R. Kurial/E. Coady): that Senate approve the following new course:

University 193 - Career and Learning Portfolio Development

Environmental Studies

Moved (R.Kurial/J. Sentance): that Senate approve the following new courses:

Environmental Studies 209, 309, 409 - Special Topics

History

Moved (R. Kurial/J.Sentance): that Senate approve the following new area and add to the History program on page 132 of the 2004-2005 Calendar

Global

321 - History of Christianity to the Reformation

322 - History of Christianity from the Reformation to the Present

327 - Migration to Canada I

328 - Migration to Canada II

334 - Madness and Society

371 - The Atlantic World I

372 - The Atlantic World II

455 - War and Revolution in the 20th Century World

483 - The History of the Environmentalist Movement

Moved (R. Kurial/J. Sentance): that Senate approve the following amendment to the History minor on page 133 of the 2004-2005 Calendar changes are underlined:

Minor Program

To complete a minor in History, the student must complete History 101/102 and five other history courses (15 semester hours), including

one Canadian history,

one continental European history,

one course each out of two of the following three fields: British history, USA history, and Global History

one other history course.

At least two of the student's courses must be at the 300 level or above.

Department of Political Studies

Moved (R. Kurial/J. Sentance): that Senate approve the following new courses:

Political Studies 209, 309, 409 - Special Topics
Political Studies 475 - International Human Rights

Department of Psychology

Moved (R. Kurial/J.Sentance): that Senate approve the following new courses:

Psychology 251 - Thinking Critically about Psychological Research
Psychology 308 - Child Development
Psychology 309 - Adult Development

Moved (R. Kurial/J.Sentance): that Senate approve the following courses be deleted:

Psychology 304 - Development of Children's Cognitive Processes
Psychology 341 - Personal and Social Development: Infancy Through Adolescence
Psychology 342 - Personal and Social Development: Adulthood
Psychology 402 - Advances in Infancy

Department of Religious Studies

Moved (R. Kurial/P. Courtney-Hall) : that Senate approve the following new courses

Religious Studies 288, 388, 488 - Special Topics
Religious Studies 303 - Neo-Paganism in Modern Culture
Religious Studies 311 - Methods and Issues in Biblical Research
Religious Studies 401 - Theory and Method in the Study of Religion

Moved (R. Kurial/W. Rankaduwa) : that Senate approve the following courses be deleted

Religious Studies 201 - Religious Traditions of Asia
Religious Studies 233 - Religion, Spirituality, and Ecology
Religious Studies 313 - The World of the Bible
Religious Studies 216 - The Bible as Scripture
Religious Studies 471 - Comparative Study of Religion
Religious Studies 481 - Methods and Issues in Biblical Research
Religious Studies 491 - Theoretical Issues in Religion and Modernity

Department of Sociology and Anthropology

Moved (R. Kurial/W. Rankaduwa) : that Senate approve the following new courses

Sociology 271 - Self and Society
Sociology 392 - Media and Society

Department of Theatre Studies

Moved (R. Kurial/W. Rankaduwa): that Senate approve the following new courses be approved:

Theatre Studies 244 - Introduction to Theatre Studies
Theatre Studies 344 - Advanced Theatre Studies
Theatre Studies 444 - Theatre Practicum

Moved (R. Kurial/W. Rankaduwa): that Senate approve the following courses be deleted:

Theatre Studies 231 - Introduction to Theatre - Part I
Theatre Studies 232 - Introduction to Theatre - Part II
Theatre Studies 242 - Theatre Practicum

FACULTY OF EDUCATION

Moved (K. Jaipal/A. Cohen): that Senate approve the following new course

Education 469 - Special Topics

FACULTY OF SCIENCE

Department of Family and Nutritional Sciences

Moved (B. Wagner/L. Weeks): that the following new courses be approved:

Foods & Nutrition 490 - Advanced Research and Thesis
Family Science 382 - Child and Family Education
Family Science 411 - Field Placement I
Family Science 412 - Field Placement II

Moved (B. Wagner/L. Weeks) : that the following courses be deleted:

Family Science 302 - Survey of Historic Clothing
Family Science 402 - Social-Psychological Aspects of Clothing
Family Science 432 - Program Planning and Evaluation

Moved (B. Wagner/L. Weeks): that the following new calendar entry for Bachelor of Child and Family Studies be placed before the "Requirements for a Minor in Foods and Nutrition" on page 125 of the 2005-2006 Calendar:

Bachelor of Child and Family Studies

Students seeking admission to this programme are required to have a two-year diploma from Holland College (or similar College) in Early Childhood Care and Education. They must satisfy general UPEI entrance requirements. Applicants must demonstrate a minimum average of 70% in their college programme. Applicants who completed their college diploma before grades were implemented will submit a portfolio of their training and experience. For those who may not complete the degree within a 10-year period from beginning their college diploma may be considered for admission on a case-by-case basis, and evidence of ongoing professional development in the discipline will be required. All applicants will submit a personal statement including their career objectives and reasons for applying to this degree. Students in the Bachelor of Child and Family Studies programme must complete a total of 60 semester hours at UPEI.

Required Courses are

Family Science 221 (Family Resource Management)
Family Science 242 (Dynamics of Family Living)
Family Science 331 (Introduction to Research Methods)
Family Science 341 (Human Development and the Family)
Family Science 381 (Perspectives on Professional Practice)
Family Science 382 (Child and Family Education)
Family Science 471 (Parent-Child Interaction)
Family Science 411 (Field Placement I)
3 semester hour Family Science elective at the 300 or 400 level
Math 111 (Finite Mathematics)
Math 221 (Introductory Statistics)

English 101 (Academic Writing)
3 semester hours in English
7 free electives

NOTES:

1. Suggested electives for those planning to apply to the Bachelor of Education (Early Years) Program at UPEI are found on page 60 of the 2004-2005 Calendar under Admissions for Bachelor of Education
2. Students are strongly encouraged to complete University 103
3. Suggested Foods and Nutrition electives are 101 (Nutrition for Living), 111 (Introductory Foods), 312 (Nutrition and Dietary Behaviour), and 371 (Lifespan Nutrition).
4. Suggested English electives are English 353 (Children's Literature) and 381 (Professional Writing).

Course Sequence

First Year

Family Science 221 (Family Resource Management)
Family Science 242 (Dynamics of Family Living)
Family Science 341 (Human Development and the Family)
Family Science 381 (Perspectives on Professional Practice)
Family Science 382 (Child and Family Education)
Math 111 (Finite Mathematics)
Math 221 (Introductory Statistics)
English 101 (Academic Writing)
2 free electives

Second Year

Family Science 331 (Introduction to Research Methods)
Family Science 471 (Parent-Child Interaction)
Family Science 411 (Field Placement I)
3 semester hour Family Science Elective at the 300 or 400 level such as
3 semester hours in English
5 free electives

Moved (B. Wagner/L. Weeks): that Senate approve the following the changes in the Calendar entry under the heading "Requirements for a Major in Family Science" on page 122-123 of the 2004-2005 Calendar be amended as follows:

Requirements for a Major in Family Science

Students following this degree program must complete 45 semesters of required courses in Family Science.

~~101 Clothing and Popular Culture~~

111 Introductory Foods

114 Families in Contemporary Society

211 Introductory Nutrition I

212 Introductory Nutrition II

221 Family Resource Management

242 Dynamics of Family Living

261 Communications

331 Introduction to Research Methods

341 Human Development and the Family

~~352 Housing and Society~~

~~432 Program Planning and Evaluation~~

~~462~~ 381 Perspectives on Professional Practice

382 Child and Family Education

411 Field Placement I

412 Field Placement II

Two Family Science electives at the 3rd or 4th year level

Family Science **electives** may be chosen from:

~~Family Science 302~~

~~Family Science 402~~

Family Science 352

Family Science 441/442

Family Science 451

Family Science 471

Family Science 481

Family Science 491

Course Sequence

Following is the usual sequence for completion of courses:

FIRST YEAR

~~Family Science 101 - Clothing and Popular Culture~~

Family Science 111 - Introductory Foods

Family Science 114 - Families in Contemporary Society

Biology 112 - Introduction to Cell and Molecular Biology

Chemistry 111 - General Chemistry I

Chemistry 112 - General Chemistry II

English 101 - Academic Writing

Math 111 - Finite Mathematics

One Introductory Social Science

~~One~~ Two Free electives

SECOND YEAR

no changes

THIRD YEAR

Family Science 331 - Introduction to Research Methods

Family Science 341 - Human Development and the Family

~~Family Science 352 - Housing and Society~~

Family Science 381 - Perspectives on Professional Practice

Family Science 382 - Child and Family Education

Two Science electives

~~Five~~ Four Free electives

FOURTH YEAR

~~Family Science 432 - Program Planning and Evaluation~~

~~Family Science 462 - Perspectives on Professional Practice~~

Family Science 411 - Field Placement I

Family Science 412 - Field Placement II

Two Family Science electives

Six Free electives

Moved (B. Wagner/J. Nimo) that Senate approve the following revision to the calendar entry for Requirements for a Major in Computer Science on page 94 of the 2004-2005 Calendar be amended to as follows (Changes underlined):

..Also required are 6 semester hours of credit from Biology, Chemistry or Physics, [the Faculty of Science (other than Mathematics or Computer Science)]...from the School of Business Administration. An additional 9 semester hours of credit must be selected from either the Faculty of Science (other than Computer Science and Information Technology) or the School of Business Administration. Students are strongly encouraged to complete some of the Science and Business courses early in their program.

The Calendar Entry for the First Year of Major in Computer Science is now

Computer Science 151-152	6
Mathematics 151-152	6
<u>English 101 & English Elective</u>	<u>6</u>
<u>Science Electives</u>	<u>6</u>
<u>Business & Arts Electives</u>	<u>6</u>

The other years remain unchanged.

Radiography

Moved (B. Wagner/L. Hale): that Senate approve the following new courses:

QEH 363 - Advanced Imaging
QEH 402 - Sectional Anatomy

Moved (B. Wagner/E. Coady): that the following courses be deleted:

QEH 383 - Apparatus II
QEH 341 - Radiographic Technique IV

Moved (B. Wagner/E. Coady): that Senate approve the following change in the requirements for Bachelor of Applied Science in Radiography:

Information Technology 121 be changed to Information Technology 111

Moved (L. Bate/D. Seeler): that Senate approve revisions to the calendar entry on page 204 entitled Academic Requirements-DVM - Regulations be revised as follows (changes underlined):

Academic Requirements - DVM

Regulations

Course Load and Course Prerequisites

Except in rare circumstances, each student will take a full course load each year. Students must pass prerequisite courses prior to enrolling in courses which require a listed prerequisite.

Materials in Exams

No materials of any kind, other than pencils and pens, may be brought into an examination room without explicit permission of the course coordinator.

Pass-Fail Option

The pass-fail option for courses (Academic Regulation 10c) will apply in the DVM Program only in certain specified courses at the recommendation of the course coordinator and upon approval of the AVC Curriculum Committee and AVC Dean's Council.

Grading in Year 4

Internal courses (rotations) in year 4 are graded according to the following 4 point scale:

1. Exceptional Performance - consistently exceeds course (rotation) expectations.
2. Satisfactory Performance - consistently meets course (rotation) expectations.
3. Marginal Performance - consistently underperforms in course (rotation) expectations.
4. Failing Performance - consistently fails to meet course (rotation) expectations.

Challenge for Credit by Examination

Challenge for credit by examination is normally not permitted in the DVM Program. Students who are able to demonstrate to the satisfaction of the relevant chair that they have previously taken an **equivalent course at the Atlantic Veterinary College** may challenge for credit by examination as outlined in Academic Regulation 15.

Advancement and Probation

Years 1 - 3

In order to advance to the next semester a student must:

1. achieve a grade of at least 50% in all courses taken for credit, regardless of the total number of credits taken. In any multicomponent course a passing grade will be assigned only if each component identified by the course coordinator (e.g., laboratory and didactic sections) has been successfully completed.
2. achieve a weighted average of at least 65%. However, a student with a weighted average of at least 55% but under 65% in first semester of year 1, and at least 60% but under 65% in all other semesters, will be placed on academic probation and allowed to advance. The following criteria will apply to a student on academic probation:
 - a. the student will be permitted only one probationary period (up to a maximum duration of 2 semesters) in the DVM program.
 - b. failure to achieve a weighted average of at least 65% by the end of the probationary period will result in [~~a recommendation for~~] academic dismissal.
 - c. return to a weighted average of under 65% after coming off probation will result in [~~a recommendation for~~] academic dismissal.
 - d. except with permission of the Dean, or designate, a student cannot advance to year 4 without a weighted average of at least 65%.

Year 4

In year 4 a student:

1. must achieve a “Marginal Performance” or better in all courses taken for credit regardless of the total number of credits taken. In any multi-component course, a passing grade will be assigned only if each component identified by the course coordinator (e.g. patient management and knowledge-based sections) has been successfully completed.
2. with a “Failing Performance” in a rotation will be required to successfully repeat the failed rotation. The performance assessment attained in the repeated rotation will be recorded on the student’s transcript. Students who are unsuccessful when repeating the rotation will be dismissed from the program.
3. with “Failing Performance” in a second rotation, after successfully repeating a first failed rotation, will be dismissed from the program.
4. with “Marginal Performance” for 9 or more rotation credit hours (9 or more weeks) will be dismissed from the program.

Academic Dismissal

1. The following will result in [~~are grounds for~~] academic dismissal:
 - a. failure to achieve a grade of 50% in any course taken for credit.
 - b. failure to achieve a weighted average of: (i) at least 55% in semester 1 of year 1, and (ii) at least 60% in any semester (other than semester 1 of year 1) in years 1-3.
 - c. failure to achieve a weighted average of at least 65% by the end of a probationary period in years 1 - 3 or return to a weighted average of under 65% after coming off probation in years 1 - 3.
 - d. “Failing Performance” in a single rotation that is not successfully repeated
 - e. “Failing Performance” in a second rotation after successfully repeating a first failed rotation in year 4.

Petition for Readmission

1. Dismissed students may petition the Dean for readmission to the program. Dismissed students who are successful in their petition for readmission in years 1 - 3 will normally be required to:
 - a. [~~normally be required to~~] repeat all courses in the semester in question if dismissed for failing one or more courses.
 - b. [~~normally be required to~~] repeat all courses in the academic year in question if dismissed for failing to attain a weighted average of at least 60% in years 1 - 3.
 - c. [~~normally be required to~~] reenter the program at the beginning of the academic year in which they were first placed on probation if dismissed for failing to achieve the required weighted average of at least 65% at the end of a two semester probationary period.
2. Dismissed students who are successful in their petition for re-admission in year 4 will normally be required to repeat year 4.

Moved (L. Bate/D. Seeler): that Senate move that the following courses be deleted:

VBS-410 - Clinical Pharmacology and Toxicology
VHM 461 - Infectious and Production Limiting Diseases of Ruminants
VHM 462 - Clinics in Equine Medicine and Surgery
VPM 452 - Clinical and Morphologic Pathology
VPM 470 - Clinical Pathology and Microbiology
VPM 462 - Diseases of Poultry

Moved (V. Timmons/J. Moran): that Senate move the following dates be slated for Senate meetings for 2005-2006

Friday, September 9
Friday, October 14
Friday, November 4
Friday, December 2
Friday, January 13, 2006
Friday, February 10
Friday, March 10
Friday, April 7
Wednesday, May 3
Wednesday, June 7

The following motions were tabled and will be brought back to the May 5, 2005 Senate Meeting.:

It will be moved that the following dates be approved for Dean's Honours on a yearly basis and they will be set with the Calendar Dates - the first Monday evening and Tuesday in October.

It will be moved that the following new item be placed within the academic regulation as 13 c)

- 13 c) No tests or examinations of any kind are to be held on the Monday to Wednesday portion of the first week in October, when the Deans' Annual Honours and Awards ceremonies are held. No assignments are due during this period.

Moved (W. MacLauchlan/D. Buck) : that Senate continue on until 5:15.

6. ANNUAL REPORT OF THE RESEARCH ETHICS BOARD

Report will be dealt with at the May 5th meeting.

7. REPORT OF THE RESEARCH ADVISORY COMMITTEE

- (i) Biosafety Policy

K. Schultz introduced the new policy on Biosafety. She mentioned that the committee members' terms would be staggered so that there would not be a complete turnover each year. The policy will be reviewed every three years. L. Hale congratulated the Research Development on preparing this solid document, however, he had concerns about section 4.3.b pertaining to Chairs. With the new C-45-"Westray" Bill, individuals who have supervisory roles are held criminally liable for oversights in occupational health and safety resulting in bodily injury and death. Would this put supervisors in a criminal position? It should be made absolutely clear that there are levels of responsibility, and that we are being responsible to have people who are knowledgeable in dealing with issues of this matter. Does it map out due diligence for those who hold those roles? CAUT has given legal analysis for C-45 that is important for Senate

members to know. President MacLauchlan responded that a primary function of a biosafety policy is to ensure that the University has a regime of due diligence, including prescribed and appropriate roles for department chairs. The Biosafety Policy is brought to Senate for notice and comment. It will be considered by the Board of Governors at the upcoming Board meeting.

(ii) Creation of the Centre for Christianity and Culture

Deferred to next meeting.

Motion for Adjournment. (W. MacLauchlan/R. Kurial)

Respectfully Submitted,

Elizabeth Spangler
Acting Secretary of Senate