

Internal Gen AI and Assessment Innovations Research Grant Special Project Guidelines - 2023

PURPOSE:

The Internal Generative Artificial Intelligence (Gen AI) and Assessment Research Grant supports research pursuits which explore innovative approaches to the use of Gen AI in the assessment of student learning at UPEI. Researchers are encouraged to provide high-quality student training opportunities if possible.

VALUE: The successful applicant will receive one course release in the Winter 2024 semester and a budget of \$2,000 to carry out the work of the project.

APPLICATION DEADLINE & COMPETITION RESULTS:

Deadline: November 13, 2023 by 4pm.

Notification: December 1, 2023.

ELIGIBLE APPLICANTS:

Tenured, Tenure Track, and Term UPEI Faculty in Arts, AVC, Business, Education, IKERAS, Nursing, Science, or Sustainable Design Engineering, Librarians, and Lab Instructors who are employed by UPEI at the time of application and for the duration of the award. A professor emeritus or adjunct professor may apply as co-applicant with a tenure/tenure-track UPEI faculty member. Successful applicants must adhere to the [Spending Authority Policy](#). Please review general information below for other eligibility considerations.

GENERAL INFORMATION:

- The grant supports one teaching release and the direct costs of research e.g., research assistance, operating expenses, research travel/subsistence, manuscript preparation, materials and supplies, etc. Ineligible expenses include consultation fees paid to other faculty members, subcontracting of research, purchase of books, retro-active research expenses, and grant over-expenditures. Grants may NOT be used to travel for the purpose of attending a conference for dissemination of results.
- The grant will be awarded for a 'stand-alone' project; thus, if the proposed project is linked to past and current research projects, applicants are required to briefly describe how the proposed research project differs from those projects (200 words).
- Successful applicants will be required to share their findings with the UPEI community and at a conference focused on teaching and learning, such as the UPEI Teaching Community Conference, or the AAU Teaching Showcase.

For further information, please consult the Eligible Expenses sections of [the 'UPEI Internal Funding – General Regulations'](#) document.

APPLICATION INSTRUCTIONS:

Complete the Application Form (fillable-PDF form) and relevant attachments (available here). Applications must be submitted using the UPEI Romeo Researcher Portal (login or register here), as follows:

- On the Home page, click on 'Apply New' to access the available application forms. Select the 'Internal Gen AI and Assessment Research Grant Application Form.' Complete the tabs, taking note of the following instructions:
 - Project Information – enter the required information; note that the project term must fall between January 1, 2024, and August 31, 2024.
 - Project Team – enter the required information regarding the applicant and any co-applicants
- Project Sponsor – Select UPEI as the 'Agency' and 'Internal Gen AI and Assessment Research Grant' as the 'Program' depending on the subject matter of your application.
- Upload your completed Application Form to the 'Attachments' tab.
- Consolidate your relevant attachments into one document, and upload it to the 'Attachments' tab.
- When your application is complete and free from errors, click the 'Submit' button. Please note that your application will be routed to your Chair (if applicable) and your Dean for approval before being received by Research Services, therefore, you must submit the application well in advance of the deadline to allow sufficient time for their approval, especially since this involves a course release for the winter semester. Research Services must receive your application by 4pm on November 13th. It is the applicant's responsibility to monitor the Researcher Portal (see the 'log' section) to determine the status of their application.

Late and/or incomplete applications will not be considered for funding. If you have questions regarding the required components of your application, please contact the Teaching and Learning Centre Coordinator at 902.620.5217 or cvanleeuwen@upei.ca or the Research Grants Coordinator at 902-566-0709 or lcudmore@upei.ca. However, it is the applicant's responsibility to ensure that the application is complete.