

**UNIVERSITY OF PRINCE EDWARD ISLAND**  
**RESEARCH SUPPORT FUND**  
**2024-25 PERFORMANCE TARGETS**

The Research Support Fund (RSF) has allowed and will continue to allow UPEI to maintain its research infrastructure, support the research enterprise at UPEI, and invest in technology transfer. At UPEI the RSF is spent in all categories. The outcomes are driven by the research community's interest in applying for funding and their success. UPEI's RSF strives to support research at both the pre-award and post-award stages.

<b>2024-2025 Total RSF Allocation - \$1,041,691</b>		
<b>Performance Objective</b>	<b>Indicator</b>	<b>Targeted Outcomes Outcomes will be tracked and reported in 2025</b>
<b>Facilities - \$172,140 (17%)</b>		
<ul style="list-style-type: none"> <li>Maintain UPEI research facilities and equipment in support of the research enterprise</li> </ul>	1. Funds are used to offset operating costs, renovations, or additions to research infrastructure	1. Research facilities operating costs are maintained
<b>Research Resources - \$104,530 (10%)</b>		
<ul style="list-style-type: none"> <li>Continued investment in library acquisitions and library research infrastructure and services</li> </ul>	2. Funds are used to support core database subscriptions 3. Funds are used for memberships in library consortia and open-source communities, 4. Funds are used for library related research support and services	2. Core database subscriptions maintained or enhanced 3. Ongoing membership and support of consortia and open source communities 4. Institutional repositories and associated services are maintained
<b>Management and Administration of Research Enterprise - \$274,248 (26%)</b>		
<ul style="list-style-type: none"> <li>Maintain staffing in support of UPEI research</li> <li>Provide assistance with proposal preparation</li> <li>Process grants, contracts and agreements</li> <li>Regular updates for Application and Event Forms for Researchers</li> <li>Support staff to attend educational opportunities</li> </ul>	5. Number of full-time equivalent positions supported by the RSF 6. Number of researcher outreach (workshops, presentations) 7. Application and Event forms to be reviewed 8. Staff participate in useful training opportunities 9. Aid in identifying and mitigating research security risks	5. Invest a portion of RSF in human resources in support and administration of research at UPEI 6. Number of research outreach activities hosted by ORS 7. Review event and applications forms annually and update as required 8. Provide training days for research and compliance staff, membership in CARA 9. Identify and mitigate risks to research security (e.g. physical, cyber, partnerships, intellectual property, people)
<b>Regulatory Requirements &amp; Accreditation - \$228,203 (22%)</b>		
<ul style="list-style-type: none"> <li>Invest a portion of RSF in supporting regulatory requirements for research compliance</li> <li>Maintain human resources involved in regulatory requirements of research at UPEI</li> <li>Support awareness of regulatory requirements for researchers at UPEI</li> </ul>	10. Full-time equivalent positions supported by the RSF 11. Membership in regulatory bodies 12. Outreach to the research community and support materials for regulatory requirements	10. Invest a portion of RSF in supporting compliance with regulatory requirements for research and ensuring applications are processed based on requirements 11. Membership in CAREB 12. Number of outreach sessions and new materials
<b>Intellectual Property &amp; Knowledge Mobilization - \$262,570 (25%)</b>		
<ul style="list-style-type: none"> <li>Provide support to Office of Commercialization, Industry, and Innovation (OCII), UPEI's technology transfer office and investing a portion of RSF in supporting IP and knowledge mobilization</li> </ul>	13. Number of researchers working with OCII 14. Number of events with partners, funders and researchers 15. Number of technologies assessed 16. Number of patent applications and number licenses or spin-out companies	13. Engage with at least 15 researchers per quarter, including at least 2 new researchers per quarter 14. Host 6 events with researchers, partners and / or funders 15. Evaluate 8 technologies with commercial potential 16. Facilitate 2 patent applications and 2 licenses or spin-out companies

<ul style="list-style-type: none"> <li>● Provide tech transfer services to the university community</li> <li>● Develop and process collaborations with industry, government and community groups</li> <li>● Assist in licensing technology or creation of spin-out companies</li> </ul>	<p>17. Number of engagements with partners, including confidentiality agreements</p> <p>18. Number of funded collaborations with partners</p>	<p>17. Engage with 60 partners</p> <p>18. Engage with 35 partner collaborations of which 10 will be new clients to OCII</p>
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**UNIVERSITY OF PRINCE EDWARD ISLAND**  
**RESEARCH SUPPORT FUND – Research Security**  
**2024-25 PERFORMANCE TARGETS**

With increased Research Security funding, UPEI is required to implement the National Security Guidelines for Research Partnerships. The research security funding will help to build capacity within UPEI to identify, assess and mitigate the potential risks to research security.

<b>2024-2025 Research Security Allocation - \$3,604</b>				
<b>Project title</b>	<b>Output (investment of research security funds)</b>	<b>Performance objective</b>	<b>Performance indicator</b>	<b>Target outcome</b>
<b>Implementation of the National Security Guidelines for Research Partnerships</b>	\$3604 invested in hiring research security staff (facilitators, officers, etc.)  This is in addition to funds from the RSF Management and Administration objectives	Assist in coordinating research security across the institution	Aid in identifying and mitigating research security risks	Identify and mitigate risks to research security (e.g. physical, cyber, partnerships, intellectual property, people)