

**UNIVERSITY OF PRINCE EDWARD ISLAND**  
**RESEARCH SUPPORT FUND**  
**2022-23 PERFORMANCE TARGETS**

The Research Support Fund (RSF) has allowed and continues to allow UPEI to maintain its research infrastructure, support the research enterprise at UPEI, and invest in technology transfer. At UPEI the RSF is spent in all categories. The outcomes are driven by the research community's interest in applying for funding and their success. UPEI's RSF strives to support research at both the pre-award and post-award stages.

<b>2022-2023 Total RSF Allocation - \$862,035</b>			
<b>Performance Objective</b>	<b>Indicator</b>	<b>Targeted Outcomes</b> <b>Outcomes will be tracked and reported in June 2023</b>	<b>2022-2023 Outcomes</b>
<b>Facilities - \$122,536 (14.2%)</b>			
<ul style="list-style-type: none"> <li>Maintain UPEI research facilities and equipment in support of the research enterprise</li> </ul>	<ol style="list-style-type: none"> <li>Funds are used to offset operating costs, renovations, or additions to research infrastructure</li> </ol>	<ol style="list-style-type: none"> <li>Research facilities operating costs are maintained</li> </ol>	<ol style="list-style-type: none"> <li>RSF funds were used to support research labs and facilities.</li> </ol>
<b>Resources - \$86,204 (10%)</b>			
<ul style="list-style-type: none"> <li>Manage and promote the secure institutional repository to support compliance with tri-agency Open Access Policy.</li> <li>Maintain as many core databases/subscriptions as possible considering rising costs</li> <li>Facilitate the management and preservation of research data</li> <li>Support for creations and dissemination of research</li> <li>Support awareness of funding opportunities</li> </ul>	<ol style="list-style-type: none"> <li>Number of consultations for researchers and/or users</li> <li>Platform to facilitate data deposit and data management plan creation is provided for researchers.</li> <li>Funds are used to offset database/subscription costs.</li> <li>Projects supported</li> <li>Items added to IslandScholar</li> <li>Database of funding opportunities available to researchers</li> </ol>	<ol style="list-style-type: none"> <li>Number of consultations provided for researchers.</li> <li>Assist faculty with the deposit of data sets and creation of data management plans. Number of datasets deposited. Number of Data Management Plans created.</li> <li>Databases/subscriptions are maintained.</li> <li>Support dissemination of research. Number of research-related projects supported.</li> <li>Number of records added to Island Scholar. Number of Open Access records added to IslandScholar.</li> <li>Number of funding opportunities added/updated in the database.</li> </ol>	<ol style="list-style-type: none"> <li>An estimate of 100 consultations with researchers</li> <li>5 datasets deposited and 1 DMP created</li> <li>The library used RSF funds to maintain databases and subscriptions. (almost 50% of funds received used for that purpose)</li> <li>29 VREs supported.</li> <li>660 records added (606 citation records and 54 thesis records added). Open Access records with a CC type license applied during this reporting period = 65 records</li> <li>109 records added to data.upei.ca</li> </ol>
<b>Management and Administration - \$250,145 (29%)</b>			
<ul style="list-style-type: none"> <li>Maintain the human resources supporting UPEI research</li> <li>Provide assistance with proposal preparation</li> <li>Process grants, contracts and agreements</li> <li>Regular updates for Application and Event Forms for Researchers</li> <li>Support staff to attend educational opportunities</li> </ul>	<ol style="list-style-type: none"> <li>Number of full-time equivalent positions supported by the RSF</li> <li>Number of research grant applications processed</li> <li>Number of contracts and agreements processed</li> <li>Number of researcher outreach (workshops, presentations)</li> <li>Application and Event forms to be reviewed</li> <li>Staff participate in useful training opportunities</li> </ol>	<ol style="list-style-type: none"> <li>Invest a portion of RSF in human resources in support and administration of research at UPEI</li> <li>Number of non-tri-council applications submitted to ORS</li> <li>Number contracts and agreements submitted to ORS</li> <li>Number research outreach activities hosted by ORS</li> <li>Review event and applications forms annually and update as required</li> <li>Provide training days for research &amp; compliance staff</li> </ol>	<ol style="list-style-type: none"> <li>29% of RSF provided support for roles in the administration of research.</li> <li>156</li> <li>166</li> <li>Nine outreach sessions</li> <li>Over 14 updates</li> <li>Training days included CARA and CARA East conferences, CARA training sessions, EDI training, Tri Agency Scholarship regional meeting and CAREB conference</li> </ol>

Regulatory Requirements & Accreditation - \$213,400 (24.8%)			
<ul style="list-style-type: none"> <li>Invest a portion of RSF in supporting regulatory requirements for research</li> <li>Maintain human resources involved in regulatory requirements of research at UPEI</li> <li>Support awareness of regulatory requirements for researchers at UPEI</li> </ul>	14. Full-time equivalent positions supported by the RSF 15. Support applications for ethics, biosafety, and animal care 16. Membership in regulatory bodies 17. Outreach to research community and support materials for regulatory requirements.	14. Invest a portion of RSF in supporting regulatory requirements for research. 15. Number of applications for ethics, biosafety, and animal care 16. Membership in CAREB 17. Number of outreach sessions and new materials	14. 24.8% of RSF was used to support regulatory requirements. 15. 501 16. Membership in CAREB was retained. 17. 12
Intellectual Property & Knowledge Mobilization - \$189,750 (22%)			
<ul style="list-style-type: none"> <li>Provide support to Office of Commercialization, Industry, and Innovation (OCII), UPEI's tech transfer office through investing a portion of RSF in supporting IP and knowledge mobilization</li> <li>Provide tech transfer services to faculty</li> <li>Develop and process collaborations with industry</li> <li>Assist in licensing technology or creation of spin-out companies</li> </ul>	18. Number of researchers working with OCII 19. Number of workshops with industry and faculty 20. Number of technologies assessed 21. Number licenses or spin-out companies 22. Number of collaborations with industry 23. External collaborations encouraged via proposal review and contact with OCII	18. Engage with at least 12 faculty members per quarter 19. Host 4 workshops with faculty and industry 20. Evaluate 8 technologies with commercial potential 21. Facilitate 2 licenses or spin-out companies 22. Engage with 60 unique companies in order to facilitate 25 industry collaborations of which 12 will be new clients to OCII 23. Engage with Faculty and Partners early in the partnership development process	18. Total of 65 annually (target was 48) 19. Hosted 4 workshops. 20. Evaluated 6 technologies. 21. Facilitated 2 licenses/spinouts. 22. Engage with 46 companies, with 42 industry collaborations and 20 new clients. 23. Engages with Faculty and Partners