STUDENT RESEARCH TRAVEL GRANT PROGRAM GUIDELINES 2026-2027

PURPOSE:
To fund students who are presenting a paper or poster on their research activity at a national or international scholarly conference.

VALUE:
Up to $500 toward eligible travel expenses.

APPLICATION DEADLINE:
OPEN deadline. Applicants may apply prior to attending the conference, or within 30 days after return from travel. Post-travel submissions must be accompanied by a completed travel claim, with appropriate receipts, indicating other sources of funding as applicable.

PROCESS:
Travel grant applications are typically processed by Research Services within 2-3 business days of submission.

ELIGIBLE APPLICANTS:

- UPEI graduate and undergraduate students who are enrolled at UPEI at the time of application and during the period of travel.

Please note the following:

- Only one grant may be held per calendar year (i.e., January 1 – December 31), based on the date of travel.
- If multiple UPEI investigators are authors on the same paper, only one applicant (typically the first author) may receive travel funding.
- If an applicant is eligible for Research Travel Funding in more than one role (Student, Postdoctoral Fellow, and Faculty), they may apply to only one program in a calendar year.

GENERAL INFORMATION:

- Funds may be used in support of the costs of conference registration and travel expenses. Expenditures must be in line with the UPEI Travel Expenses Policy and Travel Expense Procedures. The cost of membership in a professional association is not eligible.
- Due to differences among disciplines in the nature and extent of peer review, as well as the fact that invited submissions may not be peer reviewed, it is not required that abstracts be peer reviewed.

For further information, please contact the Office of Research Services at researchgrants@upei.ca

STUDENT RESEARCH TRAVEL GRANT REQUEST FORM

DEADLINE: OPEN

Consult eligibility information in program guidelines

SUBMIT to Kelley Building Room 102 or researchgrants@upei.ca

APPLICANT INFORMATION

Date:	_____
Applicant's Signature:	_____
Supervisor's Signature:	_____

Name:	Department:
Email:	Program: ☐ Bachelors ☐ Masters ☐ Doctoral
Month & Year Started:	Month and Year Expected Completion:

- ☐ Conference attending: _____
- ☐ Dates of conference: From_____ To_____
- ☐ Location of conference:_____
- ☐ Title of presentation:_____
- ☐ Abstract as submitted to conference organizers (append copy or paste below)
- ☐ Proof of acceptance (append an email or letter confirming acceptance; if none available, append a print-out from the conference program that confirms your participation)

Abstract:

For Research Services use only

Research Services Approval:_____Date:_____