



UNIVERSITY
of Prince Edward
ISLAND

SSHRC SEED FUNDING - 2024 COMPETITION PROGRAM GUIDELINES

PURPOSE:

The SSHRC Seed Funding program is designed to enhance research excellence in the social sciences and humanities. This program supports activities that will strengthen a SSHRC grant proposal and lead to the submission of an application by March 31, 2026.

Eligible expenses include:

- student assistance
- pilot data collection, including travel to conduct preliminary research (e.g., field/library/archival travel)
- travel and/or hospitality costs to meet with prospective team members and partners (both within and outside of academia)
- materials, supplies, and equipment
- publication costs

Ineligible expenses include consultation fees paid to other faculty members, subcontracting of research, retro-active research expenses, and grant over-expenditures. Grants may not be used to travel for the purpose of attending a conference for dissemination of results.

This program will support applications that align with SSHRC's mandate. Please visit "[Selecting the Appropriate Federal Granting Agency](#)" for more information on agency mandates.

VALUE and DURATION: up to \$2500, to be expended by March 31, 2026

APPLICATION DEADLINE & COMPETITION RESULTS:

Deadline: **September 15, 2024, by 4pm**

Notification and funding start date: October 2024

ELIGIBLE APPLICANTS:

Tenured, Tenure Track, and Term UPEI Faculty in Arts, Business, Education, IKERAS, Nursing, Medicine, Science, or Sustainable Design Engineering, and Librarians, who are employed by UPEI at the time of application and for the duration of the award. Faculty members in Veterinary Medicine may participate as co-applicant but cannot be the Principal Investigator. A professor emeritus or adjunct professor may apply as co-applicant with a tenured/tenure-track UPEI faculty member.

Other eligibility considerations:

- The term of the applicant's appointment must cover the time frame of the SSHRC Seed Funding award and the subsequent SSHRC grant application.
- The SSHRC Seed Funding applicant must be the Principal Investigator on the subsequent SSHRC application.

APPLICATION INSTRUCTIONS:

Applications must be completed and submitted using the UPEI Romeo Researcher Portal (login or register [here](#)).

- On the Home page, click on 'Apply New' to access the available application forms. Select the 'SSHRC Seed Funding Application Form.' Complete the tabs, taking note of the following instructions:
 - Project Information – enter the required information; note that the project term must fall between October 1, 2024 and March 31, 2026
 - Project Team – enter the required information regarding any co-applicants and team members
- Complete the application form, using the PDF-fillable template available in the 'Attachments' tab.
- Upload your completed application form, project description, and research history document to the 'Attachments' tab.
- When your application is complete and free from errors, click the 'Submit' button. Please note that your application will be routed to your Chair (if applicable) and your Dean for approval before being received by Research Services, therefore, you must submit the application well in advance of the deadline to allow sufficient time for their approval. Research Services must receive your application by **4pm on September 15, 2024**. It is the applicant's responsibility to monitor the Researcher Portal (see the 'log' section) to determine the status of their application.

For further information, please contact Leslie Cudmore, Research Grants Coordinator, at 902-566-0709 or lcudmore@upei.ca.

Late and/or incomplete applications will not be considered for funding. If you have questions regarding the required components of your application, please contact Leslie Cudmore. However, it is the applicant's responsibility to ensure that the application is complete.

If you have questions regarding the UPEI Romeo Researcher Portal, please contact researchservices@upei.ca.