

Grade Replacement Option—Winter 2023

The information below provides directions for students who wish to learn more about and consider requesting grade replacement for eligible courses completed in Winter 2023.

This alternate Pass or Fail grading model can be requested for any eligible course (more on eligible courses below).

The standard numeric grade model will apply to any course for which the grade replacement option has not been selected.

The Pass or Fail grade applied to a course remains on the student record (transcript) permanently and cannot be changed.

No action is required if you wish to be graded using the regular numeric grade model.

About the Pass or Fail grading model

Upon receiving a final grade (final grades are due by May 5, 2023; May 3 for graduating students), students enrolled in eligible courses may select to have their course grade replaced under this temporary, alternate grade replacement option. Students will be able to make a choice on a course-by-course basis. The alternate grading model may be requested for some courses but not others (students may choose which course(s) they wish to have the alternate grading option applied to).

For eligible courses successfully passed, a student can request a replacement of the numeric grade with a grade of P.

For eligible courses not successfully passed, a student can request a replacement of the numeric grade with a grade of F.

Once a grade replacement request is made, there can be no change back to the numeric grade. The Pass or Fail grade applied to the course remains on the student record (transcript) permanently and cannot be changed.

If no choice is made (regarding grade replacement option) on a course, then it is deemed to follow the regular established grading process (i.e., numeric grade remains).

The deadline for students to make this choice is: **MAY 8, 2023**

Understanding the Alternate Grading model

Grade of Pass (P)

A grade of P represents original grades that are in the range of a minimum pass to 100%. A grade

of P allows for the award of course credit. A course with a grade of P will fulfill degree credit and prerequisite registration requirements.

The grade of P is excluded from any calculations of grade average, GPA, CGPA and SGPA, as a grade of P carries no grade points (only reflects credit). A course with a grade of P will not fulfill a degree/major/designation requirement that has a specific grade performance minimum that is above a pass (i.e., some programs require a specific number of courses with individual grades at or above 60%—a course with a grade of P will NOT fulfill this type of requirement).

Grade of Fail (F)

A grade of F represents grades below the minimum pass. A grade of F will NOT fulfill degree or prerequisite requirements, but WILL impact calculations of grade average, GPA, SGPA and CGPA.

Minimum Pass

Please consult the [Academic Calendar](#) for details on the minimum pass grade for your program or specific course(s).

Most undergraduate courses have a minimum pass of 50% (there are exceptions, such as NURS-coded courses have a minimum pass of 60%). A grade of P can only be requested for a course that has been successfully passed.

Course Repeats

A grade of P will not replace a previous attempt of the same course but will be permitted to serve as credit if the previous attempt was unsuccessful.

Impacts on (S)GPA and CGPA (Undergraduate)

P grades are excluded from the calculation of (S)GPA and CGPA.

Grade Point Average or grade average performance requirements in Specializations, Majors, etc, will not be impacted by a grade of P (i.e., a course with a grade of P will NOT be included in these calculations or average performance requirements).

A grade of F will impact GPA (Semester and Cumulative) and other grade average calculations and will indicate that no credit was received.

Numeric grade vs P/F model

You are encouraged to maintain the standard numeric grade awarded if you believe this reflects your performance in your coursework. If you feel that the changes to delivery and evaluation in the final weeks of the Winter 2023 semester had an impact on accurately reflecting your final performance, you may wish to consider the Grade Replacement option.

Ineligible Courses

The Grade Replacement option may not be available on some courses used for accreditation or licensure.

- The four core undergraduate Psychology courses, PSYC-1010, PSYC-1020, PSYC-2780, and PSYC-2790, are NOT eligible for the Grade Replacement option. (Note: the minimum passing grade in each of the four core courses is 60%, and the average in those four core courses must be 70% or above.)
- Doctor of Veterinary Medicine courses are NOT eligible for the Grade Replacement option.
- Most graduate courses are NOT eligible for the Grade Replacement option.
Exception:
 - MBA courses (BUS-6000 level and BUS-7000 level courses) are eligible for Grade Replacement option).
- Undergraduate Nursing courses ARE eligible for the Grade Replacement option (Note: the minimum passing grade in undergraduate Nursing courses is 60%)
- Most undergraduate Sustainable Design Engineering courses ARE eligible for the Grade Replacement option. *Exceptions:*
 - ENGN-1220, ENGN-2220 and ENGN-3720: if a student has a numeric grade between 50% and 59% in one of these courses, they will NOT be granted the option for Grade Replacement but are encouraged to reach out to their Dean for further review and consideration.

Academic Standing

Academic Standing reviews will be conducted at the end of the Winter 2023 semester. Grades of P are excluded from average calculations so will not influence GPA (SGPA and CGPA) calculations. Grades of F WILL influence GPA (SGPA and CGPA) calculations.

NOTE: Academic Regulation #17 (Academic Standing) will not be fully applied to any student who would otherwise receive a standing of Academic Probation or Academic Suspension in the May 2023 review. Any student in this situation will receive communication regarding the

review, the standing and the leniency being granted, as well as direction on available supports and resources.

In these cases, an Academic Standing of “Leniency Granted (labour action)” will be reflected on the transcript in the Academic Standing entry.

**(this Academic Standing leniency is applied equally to students who do and to students who do not chose the Grade Replacement option)*

Graduating students

If you are graduating in May 2023, you should be aware that courses with grades of P will be permitted to fulfill degree requirements (noting that a course with a P grade may NOT satisfy minimum grade or grade average performance requirements—see Academic Regulation #1).

As courses graded with a P are excluded from semester Grade Point Average (SGPA) and cumulative GPA calculations (CGPA), there will be an impact on the evaluation of Degree Standing and Dean’s Honours (i.e., only courses carrying Grade Points can influence these evaluations—while credit earned may fulfill course-load eligibility criteria, grades of P are excluded from the calculation of performance in the assessments). A Grade of F influences these evaluations in the same way that any failing grade would normally.

External Recognition of P/F Grading

Please note that UPEI cannot dictate or predict how other institutions, organizations or any external consumers of transcript information will interpret the use of the P or F grading model.

Grades of P may not be recognized for specific admission requirements for professional programs, post-baccalaureate programs, competitive entry programs or graduate programs. Students should review requirements published by institutions to fully understand admission requirements and the impact of choosing a grade of P on eligibility.

Grades of P may not be recognized by professional accrediting bodies.

Grades of P may not be accepted for transfer credit by some institutions (particularly where there is a requirement for specific minimum grade performance to be eligible for transfer credit).

Grades of P may not be eligible for some scholarship eligibility.

Grades of F may be considered differently than a numeric grade that is below the minimum pass mark. How grades of F are used in reviews (admissions, scholarships, etc.) should be understood before making this selection.

UPEI Disbursed Scholarships

For UPEI-disbursed scholarships, awards, and other financial aid, a grade of P will be permitted to fulfill a credit (i.e., course-load) criteria but will not impact calculations of grade performance or grade average criteria, as P carries no grade-point value.

Students should look into the criteria of any scholarship, award or bursary that they currently receive to ensure they understand the impact of choosing a grade of P on eligibility.

Selecting Grade Replacement (by course)

The deadline to make a selection(s) is May 8, 2023.

The request for grade replacement must be made on each eligible course that a student wishes to have impacted by this option.

No action is necessary if you are choosing to have your numeric grade reflected on your transcript.

Step-by-step instructions for choosing the grade replacement option

More information will be shared on how to make this request once an appropriate request form is developed.

NOTE: No action is necessary if you are NOT choosing a grade replacement.

NOTE: Once a grade replacement request is made, there can be no change back to the numeric grade. The Pass or Fail grade applied to any course remains on the student record (transcript) permanently and cannot be changed.