



UNIVERSITY
of Prince Edward
ISLAND

**SPECIAL CREDITS ASSESSMENT APPLICATION
OFFICE OF THE REGISTRAR**

NAME _____

(Last)

(First)

(Middle)

STUDENT ID# _____

PHONE # _____

EMAIL _____

ADDRESS _____

Degree being taken at UPEI _____

Year of Study First / Second / Third / Fourth

NAME OF CREDENTIAL _____

NAME OF ISSUING AGENCY _____

EQUIVALENT UPEI CREDIT _____

MATERIAL INCLUDED

- Information about the agency that offered the course or program, including the qualifications of the instructors
- A copy of the certificate or credential earned
- Course outlines and related materials
- Copies of tests and assignments

Assessment Fee: one-half tuition fee of the credit course being challenged for the semester to which the successful course credit will be applied

I am aware the assessment fee is non-refundable as per Academic Regulation #16 – Special Credits

DATE _____ STUDENT SIGNATURE _____

~ Office use only ~

Assessment Fee: _____

Method of Payment _____

Received by _____

The Department has reviewed the materials presented by the above-named student for the credit indicated.

The Department recommends that the University recognize this credential for UPEI academic credit as:

The Department recommends that the University not recognize this credential for UPEI academic credit.

DATE _____ DEAN'S SIGNATURE _____

Special Credits Assessment Form July 2022

Protection of Privacy - The personal information requested on this form is collected under the authority of Section 31(c) of the PEI *Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of that *Act*. It will be used for the purpose of managing information regarding special credits. Direct questions about this collection to: Registrar's Office, University of Prince Edward Island, 550 University Avenue, Charlottetown, PE C1A 4P3 902 566 0439