



UNIVERSITY
of Prince Edward
ISLAND

CENTRE d'EXCELLENCE
en FRANÇAIS

Course Outline
FR-PD1011-A
(Beginner 1.2)

October 6 to December 12, 2025

Facilitator: Ramona Pál-Kovács

Online Live Meetings: Tuesdays, 11:30 AM - 12:30 PM

Course Access: via Talent LMS

DESCRIPTION OF THE COURSE

This professional development course is intended for employees of the PEI Public Service, Health PEI employees, and any other professional in Prince Edward Island who wish to begin their language learning journey through professional development. It is designed for **participants who have very limited** levels of French competency and desire an introductory level course. The Beginner 1 courses are also supplemented with conversation group participation to be able to practice pronunciation and simple conversational situations.

This 10-week, non-credit course is delivered through 1 weekly synchronous session via Zoom, as well as a homework assignment for each week. In addition, virtual conversation classes will round out the learning experience, offering a range of available session times and levels each week. Synchronous sessions will take place via Zoom and a link will be provided, with the focus being on oral communication. The course will be run in a manner that supports a non-threatening, encouraging learning environment for all participants. Asynchronous content focused on reading and writing will consist of one assignment, or multiple shorter assignments to be completed on the participant's own time and submitted to the facilitator.

COURSE OBJECTIVES

- Understand familiar words and expressions when pronounced slowly and clearly.
- Identify themselves and ask and answer questions concerning, for example, their identity, nationality, age, place of residence, and place of work and profession.
- Briefly talk about their family, work, and hobbies.
- Talk about the weather and time.
- Find information in simple texts.

CONTENT

Content will be selected with the goal of balancing fun and engagement with the learning objectives of the course. A variety of sources will be used, with all materials supplied by the facilitator.

ESSENTIAL MATERIAL

- Computer, such as a desktop and monitor or laptop computer would be best
- A reliable internet connection
- Internet browser
- A microphone and speakers (or a headset with a microphone)
- A web camera
- A keyboard with accents (French or Canadian French keyboard)
- A quiet place

Grading and Course Completion

Participants in this course will be evaluated based on the following criteria:

- **Course Attendance**
Regular attendance is expected. Participants must attend at least 80% of classes (no more than **2 absences** for 10-week courses or **1 absence** for 6-week courses). If a class is missed, students should attend a virtual conversation group to make up for the absence. Exceptions may be made for extenuating circumstances if the participant remains actively engaged through homework and conversation group attendance.
- **Written Assignments / Homework**
Weekly homework is an essential part of language acquisition. Participants are expected to complete all assigned homework, submitted either through the online platform or by email, as applicable. Occasional missed assignments will be considered if the participant demonstrates consistent overall engagement.

Final Grade: Pass (P) or Incomplete (INC)

At the end of the course, participants will receive either a **Pass (P)** or an **Incomplete (INC)**:

- A **Pass (P)** is awarded to participants who:
 - Meet attendance expectations,
 - Submit the majority of written assignments, and
 - Demonstrate active effort and participation throughout the course.
- An **Incomplete (INC)** is given if:
 - Attendance falls below 80% without accommodation,
 - There is insufficient homework submission or engagement, or
 - The participant does not meet the minimum criteria for participation.

Participants who successfully complete the course will receive an **official Letter of Completion** from the UPEI Office of Continuing Education and Professional Development.