

Facilitator: Lisa Coady

Residence: Emyvale, PE

Occupations: Administrative assistant, UPEI

Areas of Expertise: Microsoft Office program training, data entry

About Lisa: Lisa Coady and her family moved to PEI in May 2020 from Alberta. Coady has been a trained Microsoft Office Specialist since April 2012 and has over fifteen years of administrative experience including customer service, data entry, financial entry, and four years of post-secondary administrative experience. Lisa has been with the Office of Continuing Education and Professional Development since March 2022 as their administrative assistant.



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