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| University of Prince Edward Island | Policy Number: 0011 |
| Policy Title: Attendance at Student Conferences/Professional Activities | Pages - 1 of 2 |
| Authority: Faculty of Nursing | Creation Date: May 2007 |
| Reference: Cross-reference Clinical Attendance Policy 0014 | Version Date: May 2018 |
| | Review Date: May 2023 |

1. Purpose

- i) To ensure a balance exists between participation in student conference attendance/professional activities and academic and clinical performance.
- ii) To provide an equitable approach to all students wishing to participate in professional activities.

2. Scope

All students enrolled in the baccalaureate nursing program (2 year program and 4 year program).

3. Responsibility

Faculty of the Faculty of Nursing

4. Policy

- i) Faculty wish to support students in participating in professional activities. While faculty recognize the value of participation in such professional activities, academic recognition and clinical equivalency must be considered in light of the individual student's academic standing and clinical performance/attendance.
- ii) To be eligible for academic recognition and equivalent clinical time, students who wish to attend activities resulting in missed class/lab/clinical time must meet the following criteria:
 - 1. Final grade in previous semester in Nursing course(s) of at least 75%.
 - 2. Overall average in the previous semester of at least 75%.
 - 3. Excellent clinical attendance.
 - 4. Satisfactory clinical performance.
 - 5. In any given course no more than **16** clinical hours may be permitted to be missed for attendance at events.
 - 6. Satisfactory classroom attendance. Documentation from current course coordinator regarding class attendance will be required.

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- iii) Students must apply in writing to the Clinical Placement Committee (submit to Chair of the Committee).

Application must be made a minimum of six weeks prior to the planned event. The student application will be reviewed by the Committee for adherence to the aforementioned criteria.

No air fare or accommodations should be booked prior to receiving Committee approval.

The decision will be returned to the student in writing and copied to the Dean, relevant Course Coordinator and Learning Resource Coordinator.

- iv) It is recommended that students serve on one committee only.

5. Review

This policy will be reviewed every five years.

This policy is to be cross referenced with Policy 0014 **Policy Title: Clinical Attendance.**

