



UNIVERSITY
of Prince Edward
ISLAND

International Student Office STUDENT TOOLKIT



Before you travel

Apply for a visa

After you have received your acceptance to UPEI, paid your deposit and received your PAL, you will need to apply for your student visa and/or study permit. Please check the IRCC processing times to make sure that you have enough time to receive approval before the semester begins. These websites can guide you in obtaining a student visa and study permit: www.cic.gc.ca or www.educanada.ca

Decide where you want to live

» On-campus (dormitory and apartment style) and meal plans: Apply early! www.upei.ca/residence

» Private off-campus housing (room, apartment, house): www.upei.ca/off-campus-housing

Housing is difficult to find-Please **secure housing before leaving your home country or province**

Estimated room rentals in a shared home are from \$700–\$1000/ a month. Estimated costs for off-campus apartment rentals (excluding food) \$850–\$1,400 a month per person

» Homestay (private room with three meals a day):

www.upei.ca/homestay

Arrange health care/medical coverage

You must have comprehensive health insurance while you are attending UPEI. The UPEI Student Union has a plan that covers full-time international students (those undergraduate students taking three or more courses per semester, and registered graduate students.). The cost is included in your fees. www.upeisu.ca/health-dental

If you are an exchange student you need to arrange for your own health insurance. One option is StudentGuard.™ www.guard.me

If you have any pre-existing health conditions (diabetes, mental health, etc.) you should contact UPEISU Campus Trust at admin@upeisu.ca before leaving your home; **you may need extra insurance coverage.**

Register for your courses

Typically, a full-time undergraduate student at UPEI takes 5 courses per semester. You must be registered in at least 3 courses (**9 semester-hours**) to be considered full-time. Graduate Students are always full time, and must be enrolled every semester.

Students can register for classes after their tuition deposit has been paid. Here is the video instruction on how to register for courses at UPEI. www.upei.ca/registrar/register-for-courses Graduate students should contact their coordinator or supervisor.

If you are in the English Academic Preparation (EAP) program, your course registration will be completed upon your arrival at UPEI.

Arrange to pay all costs

To confirm the total cost for your program, and to research payment options, visit www.upei.ca/fees. Tuition and fees are payable each term, and must be paid by the second week of classes. Send your funds early enough so that they arrive to Canada before the final add/drop date.

Arrival to Canada

Please remember: When you arrive at a Canadian port of entry such as the Toronto Pearson International Airport, you must present yourself to the Canadian Immigration Office also known as CBSA (usually before collecting your luggage) to obtain a study permit. **DO NOT** leave without getting the **study permit**. Exchange Students here for one semester will not have a Study Permit. Make sure to have a flight to YYG (Charlottetown).

Buddy Program

The Buddy Program was developed at UPEI to provide assistance and a smooth transition for new international students, on a student-to-student basis. For more information, please email buddy@upeisu.ca or visit www.upei.ca/buddyprogram

What is the EAP BRIDGING PROGRAM?

EAP, or English Academic Preparation, is an English language program for those students who do not meet the UPEI language requirements, but are **conditionally** accepted to a degree. The program focuses on academic skills and strategies needed for university courses. Students will practice listening, speaking, reading, and writing.

Students who have high-intermediate English begin in the **EAP Bridging Program**. In the Bridging Program, students take a combination of EAP courses (for example, academic writing) and academic courses. Please note that EAP students are unable to work part-time until they are **FT academic**.

English Academic Preparation (EAP) Program

www.upei.ca/eap
Inte@upei.ca
1-800-606-8734

Before Your Arrival to UPEI

Don't forget to check your **UPEI email**- in late July and August we will be hosting online information sessions.

Make sure to register for **New Student Orientation** and **International Student Orientation**. We also have an airport service. Watch your emails for invites!

If you are a graduate student, you may also have a one-day **Graduate Student Orientation**. These sessions are very important and help you have a successful academic and social transition to UPEI.

As an international student, you are required to be aware of all of the immigration rules set out by **IRCC**. It is your responsibility to be aware of what documents an agent is submitting on your behalf. All of your previous education history must be disclosed to UPEI and to IRCC. Failure to do so is called misrepresentation, and is an offence under the *Immigration Act*. **UPEI will not give credit for courses not disclosed on application.**

For other pre-departure preparations, contact inte@upei.ca to get in touch with one of our international student advisors. For information about Prince Edward Island: www.tourismpei.com or www.gov.pe.ca

The English Language Centre is located in the Robertson Library building, Room 216

Checklist

- ☐ Please visit the International Student Office in the Dalton Hall, 4th Floor, to introduce yourself, sign up for orientation if you have not already done so, and **show staff your study permit**. We can also provide answers to any questions you may have.
- ☐ Get your photo taken and your student ID card at the Chi-Wan Young Sports Centre front desk or at the New Residence Building.
- ☐ Pay tuition and fees either online at ***www.upei.ca/fees/payment-options***, or in person at the Registrar's Office (after you have registered for your courses.)
- ☐ Register your UPEI health insurance at ***www.studentbenefits.ca***

International Admissions

www.upei.ca/international-students

902.894.2880 telephone

902.620.5107 fax

inte@upei.ca,

apply@upei.ca for graduate students

First-Year Advisement

www.upei.ca/future-students/first-year-advisement

902.628.4353 telephone

apply@upei.ca

<https://www.upei.ca/graduate-studies/future-students>

Graduate students should contact their supervisor or program coordinator for instructions

Residence Services & Meal Plans

www.upei.ca/residence

902-566-0330 telephone

902.628.4369 fax

UPEI offers many services for students through Student Affairs and the International Student Office.



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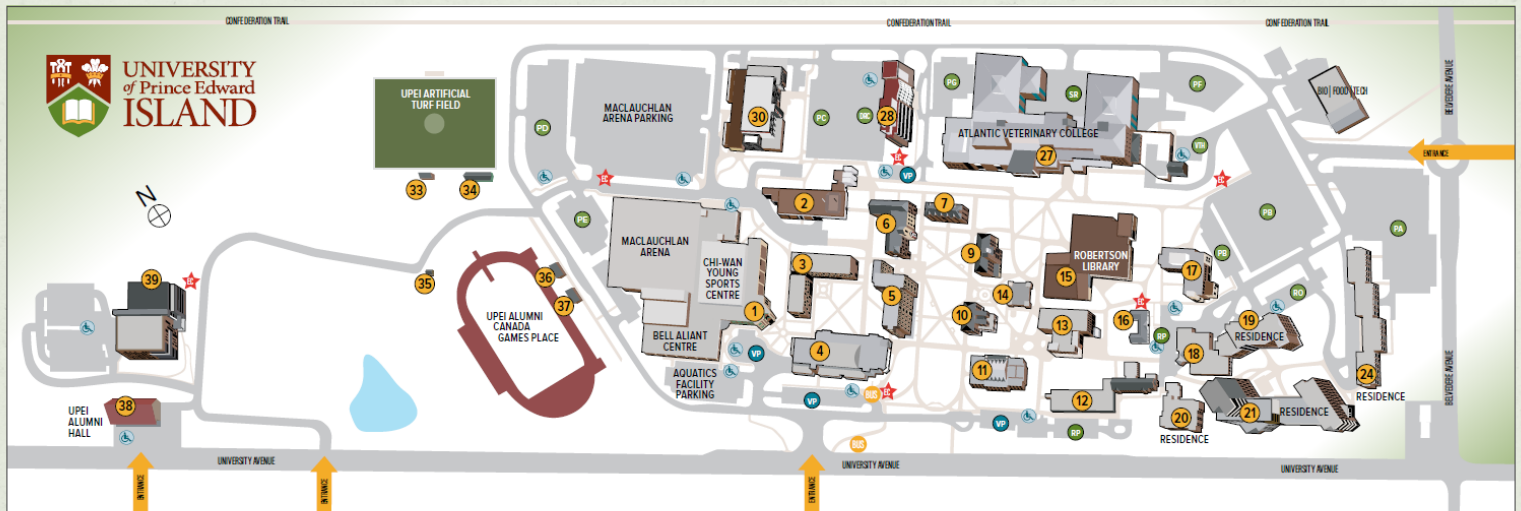
UNIVERSITY OF PRINCE EDWARD ISLAND » CAMPUS MAP »

550 University Avenue, Charlottetown, Prince Edward Island, Canada C1A 4P3 upei.ca

40 2024-2025 UPEI VIEWBOOK

CAMPUS MAP 41

Campus map



UPEI CAMPUS BUILDINGS

- | | | |
|-------------------------------------|---|---|
| 1 CHI-WAN YOUNG SPORTS CENTRE (YSC) | 12 DON AND MARION MCDUGALL HALL (MCDH) | 21 PERFORMING ARTS CENTRE AND RESIDENCE (PAC) |
| 2 CENTRAL UTILITY BUILDING (CUB) | 13 DUFFY SCIENCE CENTRE (DSC) | 24 BLANCHARD HALL (BLH) (RESIDENCE) |
| 3 HEALTH SCIENCES BUILDING (HSB) | 14 CHAPLAINCY CENTRE (CC) | 27 ATLANTIC VETERINARY COLLEGE (AVC) |
| 4 W.A. MURPHY STUDENT CENTRE (MSC) | 15 ROBERTSON LIBRARY (RL) | 28 REGIS AND JOAN DUFFY RESEARCH CENTRE (DRC) |
| 5 SDU MAIN BUILDING (SDMB) | 16 DAYCARE BUILDING (DCB) | 30 FACULTY OF SUSTAINABLE DESIGN ENGINEERING BUILDING (FSDEB) |
| 6 STEEL BUILDING (SB) | 17 K.C. IRVING CHEMISTRY CENTRE (ICC) | 33 ARTIFICIAL TURF FIELD ANNOUNCERS' BUILDING |
| 7 DALTON HALL (DH) | 18 WANDA WYATT DINING HALL (WDH) | |
| 9 MEMORIAL HALL (MH) | 19 BILL AND DENISE ANDREW HALL (AH) (RESIDENCE) | |
| 10 CASS SCIENCE HALL (CSH) | 20 BERNARDINE HALL (BEH) (RESIDENCE) | |
| 11 KELLEY MEMORIAL BUILDING (KMB) | | |

PARKING

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| PA GENERAL (OVERNIGHT DURING WINTER MONTHS) | RO RESIDENCE ONLY |
| PB GENERAL AND DESIGNATED | RP RESERVED |
| PC DESIGNATED | SR SHIPPING AND RECEIVING |
| PD GENERAL | VP VISITOR METETERED |
| PE GENERAL | VTH VETERINARY TEACHING HOSPITAL CLIENTS |
| PF DESIGNATED | |
| PG DESIGNATED | |
| ACCESSIBLE AQUATICS FACILITY PARKING | |
| DRC DUFFY RESEARCH CENTRE MACLAUCHLAN ARENA PARKING | |



550 University Avenue, Charlottetown, Prince Edward Island, Canada C1A 4P3

www.upei.ca/international