

<b>University of Prince Edward Island Protocol</b>	<b>Protocol No. 6</b>	<b>Revision No.</b>
<b>Protocol Title:</b> Health Centre Fee Schedule		<b>Page</b>
<b>Creation Date:</b> February 22, 2019	<b>Version Date July 18, 2023</b>	
<b>Authority:</b> Director Health & Wellness Centre	<b>Review Date</b>	
<b>Responsibility:</b> Director Health & Wellness Centre		

**1.0 Purpose**

The UPEI Health & Wellness Centre requires a fee schedule that can be posted for visitors to the centre to ensure they are aware of potential costs and to ensure fairness and equity for all patients. Fees are to be paid in cash, up front, prior to receiving the service. A receipt will be provided at time of payment.

NOTE: The physicians who work at the health centre are Fee-for-Service and may need to bill differently to recover their costs.

For patients who require forms to be completed by a primary care provider, please complete your section first and date/sign the form prior to presentation at the health centre.

**2.0 Fee schedule**

Transfer/copying of medical records*	\$45.00
Office visit for patients who are from Quebec**	\$40.00
Office visit for patients who are International (with private insurance) *	\$50.00
Driver’s Medical Form	\$80-130.00
Insurance forms	\$100.00
Insertion of IUD (if uninsured or from Quebec)	\$105.00
Insertion/Removal of Nexplanon (if uninsured or from Quebec)	\$60.00
Athletic Physicals	\$40.00
Other forms (e.g., Disability Tax credit Form)	\$50-100.00

\*after 20 pages, there will be an additional \$0.50/page including printing of an electronic medical record

\*\*an additional \$10.00 will be billed if bloodwork is completed.

**3.0 References**

Medical Society of Prince Edward Island (2023). Physician’s Guide to Uninsured Services: admin@mspei.org.