

COVID-19 PANDEMIC OUTBREAK PLAN
University of Prince Edward Island
updated January 2022

UPEI takes the situation of a positive case of COVID-19 very seriously and will take direction from the PEI Chief Public Health Office (PEI-CPHO) on the management of a potential outbreak. To support this effort, UPEI has developed the following COVID-19 Pandemic Outbreak Plan.

If positive COVID-19 cases occur on campus

Individuals will review their test results online on the [Search my COVID-19 Test Results](#) web page. If their result is positive, they must immediately begin self-isolation and notify their close contacts by following [PEI-CPHO guidance for those who have tested positive](#). The PEI-CPHO will contact individuals who test positive within 48 hours (depending on case numbers) and they will review isolation periods (depending on vaccine status). The PEI-CPHO may contact the UPEI Health, Safety, and Environment Manager (902-213-3183) to notify the University that there is a potential outbreak on campus. All information received from the PEI-CPHO will remain confidential in accordance with the Health Information Act.

If notified and requested by the PEI-CPHO, UPEI will institute staged pandemic response plans at the individual-case, building, and campus-wide level.

In the event of a single case on campus, while the individual is self-isolating, the PEI-CPHO may conduct contact tracing and closely monitor the situation. If notified by the PEI-CPHO, the UPEI Health, Safety, and Environment Manager will work with Facilities Management to ensure any areas that the individual may have come into contact with are thoroughly cleaned and sanitized. The University will increase communications about COVID-19 prevention (washing or sanitizing hands regularly, performing good cough etiquette, physical distancing, staying home when feeling sick, and wearing a mask while inside buildings, etc.). Depending on the advice of the PEI-CPHO, the University may be required to restrict specific campus activities.

If UPEI is notified by the PEI-CPHO that there are multiple cases of COVID-19 in one building or in multiple buildings across campus, UPEI will employ appropriate measures in accordance with the UPEI Pandemic Preparedness Plan and under the direction of the PEI-CPHO. These measures may include but are not limited to building closures or restrictions, testing, self-isolation requirements, reduction in services or services delivered on an alternate schedule, enhanced cleaning and sanitizing, travel restrictions, increase in communications about COVID-19 prevention, and implementation of “Residence Occupancy and Operations Plan” and/or departmental “Business Continuity Plans”.

Once approval is granted by PEI-CPHO to resume operations, the University will re-implement the most current UPEI Operational Plan.

Mental health issues associated with an outbreak of COVID-19

UPEI has support mechanisms in place to help the campus community cope with any emotional or psychological impacts of an outbreak on campus.

Communications Strategy

If positive cases on campus have been identified, the University may employ, with PEI-CPHO approval, various tactics to disseminate information to the campus community. Any communication will focus on the prevention of further spread of COVID-19 and will not identify any individuals who have tested positive.

RESOURCE/ACTION	STUDENT IN RESIDENCE	STUDENT OFF-CAMPUS	FACULTY/STAFF
Notification	Students will obtain their result online and immediately self-isolate, notify close contacts, instructor(s), and RLA. PEI-CPHO may notify students at UPEI within 24-48 hours. Students must notify the RLA who will coordinate meals etc. Students may need to work with professors/instructors to make alternate arrangements.	Students will obtain their result online and immediately self-isolate and notify close contacts and instructor(s). PEI-CPHO may notify student within 24-48 hours. Students may need to work with instructors to make alternate classwork arrangements.	Faculty/staff will notify their supervisor that they will be absent due to a COVID-19 related issue.
Contact Tracing	PEI-CPHO; UPEI to facilitate/assist	PEI-CPHO; UPEI to facilitate/assist	PEI-CPHO; UPEI to facilitate/assist
UPEI Tracking System	Classroom and laboratory tracking lists	Classroom and laboratory tracking lists	Staff schedules; and tracking at UPEI Health and Wellness Centre/PsyD Training Clinic; AVC Cafeteria for those remaining in the facility longer than 15 minutes; Wanda Wyatt Dining Hall; Chi-Wan Young Sports Centre; UPEI-organized meetings and events.
Isolation	Students can be isolated in residence for the amount of time required by PEI-CPHO Guidelines. Students may also be housed at a hotel off-campus as	Isolate at current living quarters for time required by PEI-CPHO Guidelines.	Isolate at home for time required by PEI-CPHO Guidelines.

	per most current UPEI Operational Plan.		
Cleaning/Disinfecting	Facilities Management to ensure residence room is cleaned/disinfected according to UPEI standards.	Student to complete according to instructions from PEI-CPHO	Work areas to be cleaned/disinfected according to UPEI standards
Communications	Review messaging for posters, signage; may send email communication from senior administration	Review messaging for posters, signage; may send email communication from senior administration	Review messaging for posters, signage; may send email communication from senior administration
Human Resources	N/A	N/A	Supervisor to work with HR regarding alternative work arrangements, absence, etc.
Mental Health Care	Student Affairs; UPEI Health and Wellness; if more serious, contact Community Mental Health Walk-In Clinics at 902-368-4430 and request a telephone visit (if positive or suspect COVID-19), and/or an unimmunized/partially immunized close contact); also, may call 8-1-1 for advice/support; call 9-1-1 for emergency.	Student Affairs; UPEI Health and Wellness; if more serious contact Community Mental Health Walk-In Clinics at 902-368-4430 and request a telephone visit (if positive or suspect COVID-19 and/or an unimmunized/partially immunized close contact); also, may call 8-1-1 for advice/support; call 9-1-1 for emergency.	EFAP; refer to UPEI Health and Wellness if more serious; Mental Health Walk-In Clinic/ED if more urgent. Note: if positive for COVID-19 or suspected, and/or an unimmunized/partially immunized close contact) contact Community Mental Health Walk-In Clinics at 902-368-4430 and request a telephone visit. Also, may call 8-1-1 for support/advice or 9-1-1 for emergency.
Follow-up testing	Coordinated through PEI-CPHO	Coordinated through PEI-CPHO	Coordinated through PEI-CPHO