



Universidad
Rey Juan Carlos



UNIVERSITY
of Prince Edward
ISLAND

THE MASTER IN
GLOBAL AFFAIRS

HANDBOOK

The Master in Global Affairs
HANDBOOK



1. MISSION STATEMENT OF UNIVERSITY OF PRINCE EDWARD ISLAND

The University of Prince Edward Island, founded on the tradition of liberal education, exists to encourage and assist people to acquire the skills, knowledge, and understanding necessary for critical and creative thinking, and thus prepare them to contribute to their own betterment and that of society through the development of their full potential. To accomplish these ends the University is a community of scholars whose primary tasks are to teach and to learn, to engage in scholarship and research, and to offer service for the benefit of our Island and beyond.

MISSION STATEMENT OF REY JUAN CARLOS UNIVERSITY: Plan Estratégico 2020-2025: MISIÓN, VISIÓN, VALORES

MISIÓN, lo que somos... La universidad Rey Juan Carlos es una universidad pública que busca ampliar el conocimiento a través de una investigación básica y aplicada en todas las ramas del saber y que mediante una docencia de calidad lo trasmite a sus estudiantes de grado y posgrado. La URJC contribuye también al desarrollo económico y social regional, nacional e internacional, transfiriendo conocimiento, innovación y valores a todas las personas y organizaciones con las que interactúa.

VISIÓN, lo que queremos ser.... la Universidad Rey Juan Carlos busca su consolidación como una universidad interdisciplinar de prestigio, apostando decididamente por una docencia y una investigación de calidad al servicio de nuestros estudiantes y de la sociedad en general.....

VALORES, apoyándonos en.... La Universidad Rey Juan Carlos es la suma y a la vez el producto de las personas que la componen. Su heterogeneidad induce a velar siempre por el respeto a la pluralidad y equidad. Consciente de su compromiso como servicio público, asume con responsabilidad y ética la gestión eficaz, eficiente, y sostenible de los recursos, impulsando la cultura del esfuerzo y el compromiso con el trabajo....

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3. Dedication

This Master in Global Affairs Handbook is dedicated to the MGA Director's, dear friend, and founder of the MGA program, Ambassador Guido Bellatti Ceccoli, who passed in 2017.

4. Our Mandate

Our mandate in the *Master in Global Affairs* is to provide students with competent and practical leadership skills while preparing them for careers in multilateral international institutions, government and non-governmental organizations, civil societies, diplomatic corps and various careers in the private sector. *MGA* faculty and staff will prepare students for a career in policy making, diplomacy, and peace-building with a focus on following the United Nations Sustainable Development Agenda 2030 Goals (SDGs) to create a better world.

5. Program Overview

The *Master in Global Affairs* (MGA) is a professional 12 months Master. The academic teaching model incorporates lectures in diplomacy, international relations, politics, government, public policy, law and development, dispute settlement, Human Rights, and rule of law offering the students the skills to succeed in an interconnected, globalized world.

The students take classes in three campuses and three countries (Canada, Spain, and France). The uniqueness of the structure allows the students to be in the heart of the world's policy and decision making: the Parliament of Europe, the Council of Europe, and the European Court of Human Rights.

The *MGA* program opened its doors at the Universidad Rey Juan Carlos (URJC) in August of 2017. A year later, the *MGA* partnered with the University of Prince Edward Island (UPEI), expanding the program to Canada (Prince Edward Island). Together, the two institutions provide students with a robust hands-on education that will develop contextual perspectives for becoming a successful, well-rounded professionals in one of the many fields shaping global relations today.

5.1 The Timeline

Please note: this is a general time frame to give students or potential applicants an idea of what the year will look like. Do not book accommodations based on this. Please wait until the Director & Coordinator have officially delegated the start dates, travel dates, and stop dates as the times can be subject to change.

First Semester 2021:

URJC (Madrid, Spain):

September-November

Strasbourg (France):

November-December

Second Semester 2022:

UPEI (Charlottetown, Canada):

January- April 2022

Thesis & Internship period: May-August depending on the student's internship period or thesis approach. Timeline for Theses and Internships must always be approved by the Academic Committee; check with the Coordinator.

6. The Courses

The MGA promotes a teaching model that is predominantly lecture based with the addition of personal research and hands-on experience in multilateral organizations, NGOs, corporations, or national governments (for those who choose to do the internship modality).

The academic program offers students opportunities in international and national institutions, and civil-society organizations. The exceptional learning experience of studying in three different countries, and at the doorsteps of the Council of Europe in Strasbourg, prepares a new generation of World leaders who will feel comfortable in North American and European diplomacy and would thrive in the global milieu. The program additionally incorporates institutional visits, debates, readings, guest lectures, excursions and fine arts presentations.

In Strasbourg the students are at the heart of European politics. As part of the academic curriculum, the students will prepare a personal agenda following the relevant topics being discussed in the Council of Europe at the time. The students will have access to the European Parliamentarians promulgating the topics for discussion.

In the classroom, students will engage with a range of government officials, non-governmental organizations, journalists, business and religious leaders, advocates and activists from both civil societies and social movements, and scholars with expertise in global affairs. It will provide students with competent and effectual leadership skills while preparing them for their future careers.

Ultimately, the program will give students a strong and robust academic background, a solid foundation in International Relations skills, and a genuinely multi-ethnic and multi-cultural experience.

Over the course of 12 months, students will participate in the following courses under the supervision of a multi-disciplinary faculty.

Please note: Courses change from year to year. Check with the Coordinator or the UPEI Timetable in June.

6.1 UPEI Courses

The UPEI semester will consist of the following five core courses:

MGA-6807 Comparative Human Rights of Indigenous People of the Americas

Professor: Dr. Doreley C. Coll

Hours: 33 hours in class/ 40 hours preparation (3 Credits)

Description: This course introduces the study of Human Rights of Indigenous Peoples of the Americas (north, central and south). The course looks at the different systems of colonization and how they have affected the cultures and peoples to the

present day. It begins by exploring the development of the conventional understanding of Universal Human Rights and the major concepts in Indigenous Human Rights, including OIT article 169 and the 2007 UN declaration. Topics cover land ownership; access to education in original languages; control of natural resources; sustainable environments; treaties, ejidos, and reservations.

MGA-6809 International Organizations and Human Security

Professor: Dr. Jeffrey Collin

Hours: 33 in class/ 40 hours preparation (3 Credits)

Description: This course examines the relationship and interplay between International Organizations and national interests, as reflected in debates on human security. The course examines theories of International Organizations and their historical evolution out of the ashes of the Second World War. Students analyze the role and capacity of major international multilateral organizations such as the United Nations (Security Council), the North Atlantic Treaty Organization (NATO), the International Criminal Court, and the Arctic Council. Topics covered are contemporary human security challenges, peacekeeping/humanitarian intervention, return of great power rivalry, cyber-attacks, terrorism, climate change and resource conflict, mass migration, and populism and protectionism.

MGA-6805 Political Systems & Economic Policies

Professors: Hon. Dr. Shawn Murphy, Dr. Wimal Rankaduwa,
Dr. Jason Stevens.

Hours: 33 in class/ 40 preparation (3 Credits)

Description: This course examines the relationship and interplay between globalization and national interests, as reflected in national economic policies. Topics include theories of international political economy in relation to foreign aid and international development and international trade, as well as the roles played by international organizations and non-state actors, such as NGOs that focus on foreign aid and development.

MGA- 6824 A Comparison of Countries Responses to Covid-19.

Professors: Dr. Rosemary Herbert, Dr. Neb Nkujundzic, Dr. John Vanleeuwen.

Hours: 33 in class/ 40 preparation (3 Credits)

Description: The COVID-19 pandemic has impacted virtually every nation of the world and challenged each nation to seriously inquire into its public health practices, its border control, its economic priorities, and its social justice assumptions. This course aims to discuss several aspects of the COVID-19 pandemic including a basic overview of ethical decision making, fundamental concepts of epidemiology,

and models of health system design and delivery. During this course we will examine country responses to the COVID-19 pandemic with respect to ethics, epidemiological concepts, and health care design. The insights gained will assist students in conducting a comparative analysis of various nations' assumptions and priorities supporting their health policy decisions, along with some of the impacts of those decisions. Wednesday 5:30-8:30

MGA-6828 International Climate Change Diplomacy

Professors: Dr. Adam Fenech & Dr. Yuliya Rushchupkina

Hours: 33 in class/ 40 preparation (3 Credits)

Description: Most countries are signatories to the 1992 United Nations Framework Convention on Climate Change (UNFCCC) and subsequent protocols and accords that govern climate change management in their respective country. This course provides an historical and analytical view for understanding international climate change relations, identifies the main actors and their roles, and presents the core theories and facts about international climate change governance. Using lectures, seminars, videos, guest speakers, case studies, team projects and role-playing exercises, this course provides the opportunity for students to develop knowledge and skills in the international climate change agreement process of negotiation, the actors involved in the agreements, the terminology of agreements, the "guts" of a general agreement, ratification of agreements, responsibilities of signatory nations, and the effectiveness of agreements. Students will even role-play as various countries to negotiate their own climate change agreement.

6.2 URJC Madrid Courses

These courses will take place between Madrid and Strasbourg.

1. Democracy and Rule of Law (3 Credits)

Professors: Dr. Frank Emmet Director, Center for International and Comparative Law Indiana University/US), Dr. Valentina Azarova (Manchester International Law Centre/University of Manchester/.

Hours: 35 in class/ 15 preparation

Description : Not available at this time.

2. Political Economy of Development: Regional Integration (EU's Experience) & International Co-operation in the 2030 Agenda of Sustainable Development Goals (SDGs) (3 Credits)

Professors: Dr. Daniel Gayo (URJC) & Dr. Pablo Bandeira (URJC)

Hours: 35 in class/ 15 preparation

Description : Not available at this time.

3. Whose World Order? Modern Diplomacy, Multilateralism and Multipolarity. (3 Credits)

Professor: Dr. Christian Rieck (Postdam University/Germany)

Hours: 20 in class/ 10 preparation

Description: Not available at this time.

4. Varieties of Hegemony: Regional Powers, Regional Integration, Regional Orders. (3 Credits)

Professor: Dr. Christian Rieck (Postdam University/Germany)

Hours: 20 in class/10 preparation

Description: Not available at this time.

5. Globalization and International Organizations. (3 Credits)

Divided classes: Madrid and Strasbourg.

Professors: Dr. Javier Esguevillas (URJC), Dr. Francesco Paolo de Sanctis (Universities of Strasbourg/Venice), Prof. Andreas Hatzidiakos (European Union Security), Prof. Daniel Schultz (International Consultant on African International Relations/UN)

Hours: 45 in class/ 15 preparation

Description: Not available at this time.

6. Ethics in Global Affairs (3 Credits)

Professor: Dr. Francesco Paolo de Sanctis (Universities of Strasbourg/Venice, France/Italy)

Hours: not listed.

Description: Not available at this time.

7. Special Seminar: Coaching and International Relations: a Personal Issue in a Multilateral World (3 Credits)

Professor: Dr. Eva Oyarzabal (University of Lisbon/Portugal)

Hours: 30 in class/ 20 research

Description: Not available at this time.

8. Social Impact: Advocacy, Innovation and Career Development (3 Credits)

Professor: Prof. Carlos Sentis (World Impact Alliance CEO)

Hours: not listed.

Description: Not available at this time.

9. Climate Crisis: from the Roots to the Solution (3 Credits)

Professor: María Laín (Catholic Institute of Business Administration and Management)

Hours: not listed.

Description: Not available at this time.

10. Global Affairs (3 Credits)

Professor: Dr. Javier Esguevillas (URJC)

Hours: not listed.

Description: Not available at this time.

11. Ethics in Global Affairs (3 Credits)

Professor: Dr. Francesco Paolo De Sanctis.(University of Strasbourg/Venice, France/Italy)

Hours: not listed.

Description: Not available at this time.

12. Gender Politics (3 Credits)

Professor: Prof. Ainhoa Arroyo (Aberdeen University/Scotland)

Hours: not listed.

Description: Not available at this time.

13. The Architecture of American Democracy (3 Credits)

Professor: Prof. Luisa Godínez (Boston University/US)

Hours: not listed.

Description: Not available at this time

14. The Brexit: UK and EU Future Relations (3 Credits)

Professor: Ian Fletcher (UK Lawyer)

Hours: 12 in class

Description: Not available at this time.

6.3 URJC Strasbourg Courses

1. The Council of Europe

Professor: Dr. Edoardo Rossi (Urbino University/Italy)

Hours: 20 in class/ 20 preparation

Description: Not available at this time

2. Internationalization of Cities and Regions *On-Line Course* + tutorials.

Profesor: Víctor Godínez (Universidad Nacional Autónoma de México/México)

Hours: 40 online

Description: Not available at this time

3. The Perception from Small Countries on the SDGs as Part of the 2030 UN Sustainable Agenda

Special seminar: San Marino: University of San Marino (This course will be taught in San Marino)

Hours: 20

Description: Not available at this time

4. The Silk Road and the China New Geopolitics Agenda: a Travel Experience

Professor: Mr. Suso Mourelo (Spanish writer)

Hours: 40 online

Description: Not available at this time

5. Strasbourg Academic and Professional Agenda

Hours: 140

Description: An individual proposal.

6. The Brexit: UK and EU Future Relations.

Professor: Prof. Ian Fletcher (UK Lawyer)

Hours: 12 in class/ 30 research

Description: Not available at this time

7. The Role of the UN in International Relations: Perspectives and Case Studies on War Crimes and International Terrorism.

Professor: Mr. Gideon du Plessis (CORE/CBRN UN Consultant)

Hours: 12 in class/ 30 research

Description: Not available at this time

8. Personal & Group Meetings with Members of the Council of Europe and the European Parliament

Description: The student must arrange the agenda with MGA's Students Affairs help.

9. Attend a number of public events: The Council of Europe, the Human Rights Court and the European Parliament

Academic Support: Javier Esguevillas and Eduardo Rodríguez (International Organizations Coordinator).

Description: Sessions of the Parliamentary Assembly of the COE monthly. Meetings of the European Parliament, hearings on the European Court of Human Rights, and others.

7. Thesis and Internship

7.1 Thesis Information

As part of the degree requirements students will complete a small thesis or *Tesina* (mini thesis 35-60 pp. no oral defense) following the completion of second semester in Europe. Students who would like to do an internship are allowed to pursue it as well; in addition to the *Tesina*. (Please consult with the Coordinator or Director).

Students must have a proposed topic and a supervisor by the end of March. Before selecting the supervisor, please consult with the Coordinator or Director. Academics need time to prepare and deliberate whether or not they will be able to take on the role

of these supervisors. As this is an accelerated timeline, the sooner the Coordinator is aware of the student's decision the better. If a student has a Faculty member or academic in mind they would like as a supervisor(s), they are more than welcome to suggest the name to the MGA Coordinator, Dr. Coll, who can formally request the offer.

The topic of the thesis will be the student's choice (relating to global affairs, current knowledge, and experience) as long as it is in agreement with the student's thesis supervisor(s).

The thesis must follow the guidelines for writing scholarly papers. The student must use one of the following three citation styles (APA, MLA, or Chicago) as long as the style is consistent throughout the paper. If students need help with citations, academic writing, or finding academic articles, the Robertson Library at UPEI offers workshops students can sign up for in early September. In addition, the Library webpage provides multiple databases students can use to search for scholarly articles using their MyUPEI login. (please see the Appendix for more information).

The thesis should follow the format and structure that students have used for academic research papers throughout their undergraduate studies. The length required is from 35- 60 pages depending on the students writing style (some students have the ability to condense their work while others need more space to elaborate their points).

Once the second semester is finished, the student will start working with his/her supervisor. The final thesis must be sent to Dr. D. Coll by July 30th. The Coordinator will submit the thesis to the MGA Academic Committee. Following the advice of the thesis 'supervisor(s), the Academic Committee will confer a grade. (In the case the topic of the thesis is outside of the Academic Committee's competence, the Committee will send the thesis for evaluation to a European or Canadian specialist in the subject). The Academic Committee is formed by Drs. Doreley C. Coll (Canada), Javier Esguevillas (Spain-France), Daniel Gayo (Spain), Christian Rieck (Germany), and Edoardo Rossi (Italy-France).

The *MGA* will print two copies of the thesis for the library, and the student. (If the student would like extra copies for family and friends, the student will pay for the extras and must let the Coordinator know).

Basic Information : Mandatory pages: Title page, Signature page, Abstract,

Table of Content.

Optional: Acknowledgments, Dedication, other.

7.1.1 Title Page Format

[Title]

[Name]

A THESIS

Submitted to the Faculty of Graduate Studies

In Partial Fulfilment of the Requirements

For the Degree of

MASTER IN GLOBAL AFFAIRS

University of Prince Edward Island

(Charlottetown, Prince Edward Island, Canada)

Universidad Rey Juan Carlos

(Madrid, Spain)

[Date] Copyright@ [Name], 2020

7.2 Internship Information

Students who would like to pursue the internship experience will be able to do it. However they need to write a thesis as well. The student must have realistic expectations based on their previous experience in a particular area of interest and their GPA. Students may apply to volunteer their time to NGOs and organizations that pertain to global affairs but first must submit their internship ideas to the Director for approval.

The internship route will enhance the hands on aspect of the students' educational and professional experience while developing each student's ability to integrate academic knowledge with practical application. Ultimately, securing an internship will help some students improve career opportunities and develop networking within the work-place.

8. Faculty

Canada

Dr. Doreley Carolina Coll. Coordinator *Master in Global Affairs*, North America. Philology/ Literature/ Social Science, UPEI.

Dr. Nino Antadze, Environmental Science/Biology, UPEI.

Dr. Janet Bryanton, Science/Nursing, UPEI.

Dr. Jeff Collins, Political Science. UPEI

Dr. Marc Doucet, History/Political Science, Saint Mary's University, Halifax.

Dr. Adam Fenech, Environmental Science, UPEI.

Dr. Rosemary Herbert, Science/Nursing, Population Health. UPEI.

Dr. Neb Kujundzic, Philosophy, UPEI.

Dr. Colleen MacQuarrie, Psychology, UPEI.

Hon. Dr. Shawn Murphy, Member of Parliament/Lawyer, UPEI.

Dr. Wimal Rankaduwa, Economics, UPEI.

Dr. Yuliya Rushchupkina, Political and Environmental Science. UPEI.

Dr. Rebecca Reed Jones, Science/Nursing, UPEI.

Dr. Jason Stevens, Economics, UPEI.

Dr. John Vanleeuwen, Veterinary Medicine/Epidemiology, UPEI.

Europe

Dr. Javier Esguevillas, Director. *Master in Global Affairs*. Political Science,

International Law. Madrid.
Dr. Daniel Gayo. Director *Master in Global Affairs*. Economics, URJC, Madrid.
Dr. Valentina Azarova, Manchester Int. Law Center, Manchester Univ., UK.
Dr. Ainhoa Arroyo Carrasco, Aberdeen University, Scotland.
Dr. Francesco Paolo de Sanctis, Universities of Strasbourg/Venice.
Dr. Frank Emmet, Indiana University, US.
Prof. Ian Fletcher, Lawyer, UK.
Dr. Luisa Godínez, Boston University, US.
Prof. Víctor Godínez, Univ. Autónoma de México, México.
Prof. Andrea Hatzidiakos, European Union Security.
Prof. María Laín, Catholic Institute Business Adms. & Mgt., Madrid.
Prof. Souso Mourelo, (Spanish writer), Madrid.
Dr. Eva Oyarzabal, Univ. of Lisbon, Portugal.
Dr. Christian Rieck, Postdam University, Germany.
Dr. Edoardo Rossi, Urbino Univ., Italy.
Prof. Carlo Sentis, CEO: World Impact Alliance, Madrid.
Prof. Daniel Schultz, African International Relations, Madrid.

9. Requirements

9.1 Admission Requirements

Each year the Master in Global Affairs Program is excited to welcome a maximum of 25 students into each of the following cohorts (Canadian & European). To be considered for one of these seats, **the applicant must hold a Bachelor's degree, or equivalent, from a recognized University or College with an achieved average of at least second class (i.e. 75%) standing in the last four semesters of study.**

In addition, all **applicants must demonstrate that they are proficient in English** (unless they have obtained their post-secondary education in the English language or are native speakers). The expectation is **a TOEFL IBT score of 78 or higher and a score of 6.0 or higher on the IELTS.**

9.2 Application Requirements

(Please note the **application fee is \$90.00 (CAD)** and all applicants must provide, and will be assessed for admission, on:

- An application form (via the UPEI Application portal)
- The UPEI Application fee (via the UPEI Application portal)
- Official post-secondary transcripts
- Two letters of recommendation (one academic and one professional)
- Statement of intent (one page)
- Resume or CV
- Confirmation of English language proficiency (if required)

9.3 Fees

Tuition fee for 2021-2022 is \$6,500 CAD for both semesters. Canadian and International students pay the same amount of fees. Please be aware the tuition fee is kept low because you will be insured for about \$7-8,000 for travel, visas, accommodation, and food.

10. Registration

10.1 UPEI Registration

After you have been accepted to the program, the Registrar's Office should provide you with your new UPEI email account, username, and password. These will be used to login to your email, MyUPEI, and Moodle account. Students should log on to each of these accounts when they get their information to get familiar with the platforms.

10.1.1 UPEI Email

Open Google Mail, sign in with your new UPEI email (the one assigned by the Registrar's Office), you will be redirected, enter your username and password.

Please check this email regularly as professors will use this email to contact you. UPEI will also send emails to students on their UPEI emails regarding closures or delays due to storms or dangerous driving conditions.

10.1.2 MyUPEI

My UPEI is the platform used for students to register for their courses. The MGA courses are set, but students will still have to register for the 5 core courses. The following link will provide a guide to registration: <https://www.upei.ca/registrar/register-for-courses> Be wary not to simply add or “plan” the course to your calendar and that you are in fact registered. Students can find the times and locations of their classes under the course name and number on MyUPEI.

10.1.3 UPEI Moodle

Moodle can be accessed from your MyUPEI or by Googling UPEI Moodle. Login using your username and password. Professors will generally add the syllabus, readings and assignments on this platform.

10.2 UPEI Student Card

To receive your student ID card, please visit the Registrar's Office in Dalton Hall. Your ID card will allow you to ride the bus for free, check-out books from the library, access the gym facilities, and even receive a discount at Sobeys' and Superstore (food shops) every Tuesday.

10.2.1 Library Printing

Your UPEI card will also allow you to access printing at the library. You can visit the front desk at the Robertson Library with your ID card and ask them to load some money on to your printing account. When you login to one of the library computers and attempt to print, it will ask for your Username and password (the same as your MyUPEI). Here, you will see how much money is on your print account.

10.3 URJC Registration

Once URJC has opened its registration period in the late fall, students will be able to submit their information to URJC with help from MGA Student Affairs. Students will not have to pay again to register at URJC.

11. Study Permits/Student Visas

Having the proper travel documents is essential to the MGA Program. As a student applying to an international program it is the student's sole responsibility to obtain the proper documentation allowing you to travel and stay within another country. URJC and UPEI have no responsibility on matters of immigration. For applications that require documents from either institution supporting the student's enrollment and/or program outline, students may request these from the MGA Coordinator and Director during the necessary time.

11.1 Where to Find Information

Canadian Study Permit & eTA-UPEI Information Page:

<https://www.upei.ca/international-students/immigration-information>

Spanish Student Visa Information Page:

<http://www.exteriores.gob.es/Consulados/TORONTO/en/Consulado/Pages/national-visas.aspx>

11.2 Failure to Obtain a Study Permit or Visa

In unfortunate cases, some students may be unable to secure their study permit to Canada. In this case, the student will have to defer from the program. Please see the following UPEI webpage if this circumstance applies to you:

<https://www.upei.ca/fees/refunds>

Please note:

*All issues concerning the VISA Process to Europe must be done at the Spanish Honorary Consulate in Halifax, Canada. (if you have questions, please see Doreley).

** The Student Assistant Coordinator will help with all the administrative issues at URJC (Student's ID, letters, library card, issues with professors, academic syllabi, etc.). The International Relations Coordinator will be responsible for helping the students organize The Strasbourg Academic and Professional Agenda. (Oct. 15h-Dec. 18th).

12. Finances/Tuition

The *MGA* recognizes that an international program can be costly as the student will be traveling to multiple countries. In order to accommodate these extra costs, we have set the tuition at (\$6,500 CAD). The tuition cost will cover the entire year academically. However, the tuition does NOT include university facility fees (see section 1.1 & 1.2).

Students will be responsible to pay and plan for any other expenses throughout the year. Including:

1. Travel (Flights, trains, buses, and city transit) All students should also equate \$5,000 for travel expenses into their budget
2. Accommodations
3. Visa
4. Living expenses

Please be advised, a portion of the Spanish Student Visa Application will require students to have at least \$777.00 (CAD) per month of study in their bank account to show. Student's will need to include the two most recent banking statements prior to application submission. This is the minimum amount that a student can legally take. However, we suggest that it would be more practical to budget between \$1,000-1,200 CAD.

12.1 UPEI (Domestic) Fees

Program Tuition: \$6,500 (CAN)

Fees

- E-Learning Fee - \$75 per web-based course
- Technology Fee - \$50
- Fitness and Administration Fee - \$266
- Library Resource Fee - \$50

Total: \$ 441

Student Union Fees

- Canadian Federation of Students - \$10
- Canadian Student Health Insurance - \$255 (**may opt out with proof of insurance**)
- Transit Pass - \$60
- Student Centre Fee - \$40
- Canadian Student Dental Insurance - \$150 (**may opt out with proof of insurance**)
- WUSC - \$10
- CASA - \$4
- Student Union Fee - \$168

Total: \$ 667.00 or \$262.00 (opting out of dental and medical insurance)

Program Fees

- Maintenance of Status Fee - \$167 per semester

Grand Total: \$7,775.00 or \$7,370.00(opting out of medical & dental)

12.2 UPEI (International) Fees

Program Tuition: **\$6,500 (CAN)**

Fees

- Technology Fee - \$50
- E-Learning Fee - \$75 per web-based course
- Fitness and Administration Fee - \$266
- Library Resource Fee - \$50

Total: \$441 (CAN)

Student Union Fees

- Student Union Fee - \$168
- International Student Health Insurance - \$905 (**International students must have health insurance to attend UPEI, If the student would like to opt out students should contact the Student Union at info@upeisu.ca before opting out as they do not accept all international insurance companies).**)
- Canadian Federation of Students - \$10
- International Student Dental Insurance - \$150 (**International students must have dental insurance to attend UPEI, If the student would like to opt out students should contact the Student Union at info@upeisu.ca before opting out as they do not accept all international insurance companies).**)
- Transit Pass - \$60
- Student Centre Fee - \$40
- WUSC - \$10
- CASA - \$4

Total: \$1,347.00 or \$292.00 (opting out of dental and medical insurance)

Program Fees

- Maintenance of Status Fee - \$167 per semester

Grand Total: \$ 8,455.00 or \$7,400.00 (opting out of medical & dental)

12.3 Tuition Fee Deposit & Deadline

After being accepted, each student will have to make a \$250.00 (CAD) deposit on their tuition. The student will have 30 days following the day of their acceptance to submit the fund to UPEI. You can request an extension by submitting a “permission to pay late” form, found on MyUPEI.

12.4 Paying Tuition

You can pay your tuition online just like you would pay a bill. Please visit the following UPEI payment options page to review the process and options for both domestic and international students: <https://www.upei.ca/fees/payment-options>

12.5 Potential Scholarships

Ambassador Guido Bellatti Ceccoli Grant: In memory of Ambassador Guido Bellatti Ceccoli, (permanent Representative of San Marino to the Council of Europe and founding member to the MGA,) the Master in Global Affairs, together, with the Research Centre for International Relations offer a scholarship for the program to applicants of San Marino and Italy only. This scholarship will cover the tuition of the program of \$6,500 (excluding university fees). This does not include the costs of flights, visas, or accommodations during the program.

Find out more at:

<http://masteringlobalaffairs.org/grant-ambassador-guido-bellatti-ceccoli/>

The Katherine Gottschall-Pass Global Affairs Award: Granted to a student in the *Master in Global Affairs* program who is in the greatest financial need. Financial need will include estimated travel and related costs to be incurred as a requirement of the program.

Find out more at:

<https://www.upei.ca/scholarships-and-awards/display?awardid=1073>

For more potential scholarship opportunities, students can visit **UPEI’s Scholarship Directory** here:

<https://www.upei.ca/scholarships-and-awards/displayscholarships?faculty=Arts&status=Grad+Studies+at+UPEI>

13. Accommodations

13.1 PEI Accommodations

As Prince Edward Island is small, accommodations can be difficult to find at times. However, UPEI has an excellent Off Campus Housing Office that is full of knowledgeable staff to help students find lodging during their studies. Please visit their website <https://www.upei.ca/off-campus-housing> to contact them or find more information on potential listings.

Another option is to browse kijiji at: <https://www.kijiji.ca/b-for-rent/charlottetown-pe/rooms/k0c3034900111700119>

Here, you can find many students looking for potential roommates. If you are an international student, or a student who does not own any furniture, we suggest looking for furnished rooms that are within walking distance to UPEI or close to a regularly running bus line.

In addition, be advised that “Cornwall” and “Stratford” housing listings may be cheaper but they are located outside the city enough that the bus system does not run to those locations all hours of the day which may conflict with the class schedule.

13.1.1 Charlottetown Bus Line

Here is the transit map and schedule for Charlottetown: <https://t3transit.ca/wp-content/uploads/2017/04/SystemMap.pdf> (note, UPEI is on line number 1).

13.2 Europe Accommodations

Many MGA students in the past have used Airbnb to secure housing while studying in Madrid and Strasbourg. The platform is easy to use and has a healthy number of listings for every type of budget.

To save money, students will often live together in pairs or groups in Europe. Living alone is also an option but be weary and prepared for the cost. There are many benefits to living with your new classmates as it can be less isolating, more frugal, and a great opportunity to make close, life long, friends.

14. Cultural Difference & International Travel

The prospect of travel, combined with education, is an exciting venture for many students. However, it is important for students to keep an open and accepting mind while traveling. The *MGA* is an international program that respects and appreciates each country's cultural differences, diversity, and way of life.

While traveling students should not expect that things will be carried out in the exact manner they may be used to in their native land. Universities in Europe follow the guidelines of the Bologna agreement to ensure high standards in comparability and university education. For example, in Europe, grades are posted (with your name) on an open platform, meaning your classmates will be able to see your mark. Transcripts are not issued until ALL the requirements for the program are completed, these include theses and project reports completion. In addition, some shops and restaurants close during the afternoon in Spain and dinner is not usually eaten until 10pm. These are all small differences that *MGA* students should prepare for. As a student in global affairs, diversities should be celebrated, and as travelers, they should be respected.

15. The Degree

A Professional Masters in Global Affairs. MGA.

What is a Professional Masters?

A Professional Masters is a masters that is based heavily on real world experience to help give students the hands on experience many employers desire when entering the workforce. Rather than specifically focusing on personal research, these programs will help develop knowledge and skills in a professional setting.

The only downfall to gaining this valuable experience is that Professional Masters are generally considered terminal. This means some institutions will not consider them to be equivalent to a Research Masters when applying for a PhD program. If you are looking to continue towards a PhD in Global Affairs, please check with the university(s) you have in mind.

16. The Parchment

16.1 What Will the Parchment Look Like?

As the *MGA* program is owned by the Universidad Rey Juan Carlos (URJC), the parchment will be awarded from that institution. The UPEI seal will be included on

the degree as well. As URJC is located in Spain, a Spanish speaking country, the parchment will be presented in Spanish and English.

16.2 When Will the Parchment be Received?

Parchments can take a time to process in graduate programs such as this. When two institutions are involved, there is a substantial amount of information that must be exchanged between the universities which takes ample time and patience.

As a general rule of thumb, students should see their parchment within the following year of their program completion in the summer. If students have an issue with this timeline they will need to contact URJC as it is a personal matter.

17. Transcripts

The transcript for the *Master in Global Affairs* will include the courses from both institutions along with the internship or thesis grade. As the degree will be awarded from URJC students will have to request their “Academic Certificate” from URJC. (**Please note:** URJC will issue transcripts **only** when you have completed **ALL** the requirements for the degree: courses and thesis. URJC transcripts are in Spanish).

18. Graduation

Convocation can be an important ceremony for students and families as they want their hard efforts throughout the years to be recognized. As this program takes place over three countries and is composed of people from all over the world, an official graduation ceremony is difficult to organize. Although students will not be graduating from UPEI the institution will still allow the *MGA* graduates to participate in Convocation the following year in May. (provided the student had completed all the requirements and thesis). The degrees will be awarded during this time and students who are unable to attend will have the parchment mailed to them.

How to Apply:

If you would like to be a part of the UPEI Convocation Ceremony, please apply on the MyUPEI platform by the end of October. Please follow the instructions from there.

18.1 Post-Graduate Work Permit (PGWP)

The MGA program is not eligible for the PGWP in Canada. A requirement is that the student must spend a minimum of 8 months in Canada for their studies to be considered eligible. Because the majority of the program will be held in Europe, *MGA* students will not be able to apply for the PGWP in Canada. If you are an international student who has completed a Bachelor's degree in Canada and who is considering applying for this program, please be advised that you should apply for the PGWP within 180 days of graduating with your Canadian Bachelor's degree.

19. APPENDIXES

19.1. Faculty of Graduate Studies

The Faculty of Graduate Studies serves as a central location and source of information for all graduate students and graduate faculty at UPEI. The Faculty refines and develops graduate studies policies, supports new program development, promotes graduate student research and scholarly work, and provides guidance and support to graduate students in their programs.

Faculty of Graduate Studies and Research

Kelley Building, Room 236

Monday-Friday, 8:30am-4:30pm Phone:

(902) 620-5120

Email: cgallant@upei.ca (Colleen Gallant, Administrative Assistant)

19.2. Robertson Library

Robertson Library: (902) 566-0583 <http://library.upei.ca>

The Robertson Library provides numerous resources and services for graduate students, including:

- Research assistance through liaison librarians to get orientated with the library services and information resources and to receive assistance with search strategies and using specific databases.

- Extensive library collections, including the library catalogue, article databases, journals, theses, government information, and the Data Liberation Initiative (original data from Statistics Canada).
- Off campus access to search licensed databases and electronic journals through the UPEI network login.
- Additional services, including borrowing library materials, photocopying, interlibrary loans, and scanned articles from the library's print journal collection.

Library Hours:

Starting September 01, 2021 (subject to change)

Monday-Friday: 8:00am-6:00pm

Saturday-Sunday: 12:00pm-5:00pm

Chat Reference Available Monday to Friday: 9:00am-9:00pm

Please check the library website for information on updated COVID-19 procedures, services available, holiday hours, closures, and more.

Information Desk – you can visit the information desk in person, by telephone (902) 566-0583, or email reference@upei.ca for more information.

19.3. Campus Security: (902) 566-0384 security@upei.ca

www.upei.ca/office-vice-president-administration-and-finance/security

UPEI SAFE: www.upei.ca/upei-safe

UPEI SAFE is the University's safety app and mass notification system which helps UPEI advise the campus community about university/storm closures and any safety concerns. All members of the UPEI community - students, faculty, staff, family, and friends - are encouraged to download the app. Standard message and data rates may apply.

Lost and Found:

If you have lost or misplaced an item on campus, please contact Security by email at security@upei.ca or drop by the Central Utility Building between 8:00am and 4:00pm. You can also call (902) 566-0384 to report a lost item. Items may be turned in to the Security Services Division office in the Central Utility Building and are held for a period of time before they are removed from inventory.

- **Safety Services:**

UPEI Emergency Contact Line: (902) 628-4357 or (902) 628-HELP

In the event that you feel your safety is in jeopardy, call the Security Dispatch and an Officer will immediately be dispatched to your location. To contact Security Services Dispatch from on campus telephones, dial 0384

- (902) 566-0384 or 566-0373

Individuals, upon request to the Security Services Division, can obtain an escort to points between buildings and parking lots and be given approved access to buildings on campus 24 hours a day.

We encourage individuals to take advantage of the campus Safe Walk program. Security Services staff provide a point-to-point escort anywhere on campus. Potential users of this service are reminded that availability of Officers to respond to a call for this service is based on dispatch priorities at the time the request is made. Some delay in responding to an escort request may be inevitable.

- **Campus Alone:**

“Campus Alone” is a UPEI program initiated and provided by Security Services. It is available to all members of the campus community who work or study on campus outside of normal working hours (i.e., evenings, nights, and weekends).

Individuals concerned with their personal safety while working/studying on campus at night may telephone Security Services at (902) 566-0384 and provide the following information:

- Your name
- Exact location where you are working in a building
- A contact phone number
- Your estimated time of departure

A member of Security will make every effort to visit you when you are working alone. However, due to unforeseen demands, Security Officers may be involved with emergency situations and be unable to visit you. In the event that you feel your safety is in jeopardy, call the Security Dispatch and an Officer will immediately be dispatched to your location. To report an emergency or suspicious activity, immediately contact Security Services dispatch at (902) 566-0384 or through one of the following options:

- **Emergency Poles:** There are five blue poles located on Campus. They provide direct voice access to the Security Services Office in the Central Utility Building.

Pay Phones and Elevator Phones: Pay phones and elevator phones provide no-cost dialing to 4357 or HELP.

19.4. University Closures

In the event of a non-scheduled closure of the UPEI campus, details will also be provided through the following:

- **UPEI Safe App** (www.upei.ca/upei-safe)
- **UPEI Website:** An Urgent Notice, in red, will be posted at the top of the News and Events bar of the UPEI website (www.upei.ca).
- **UPEI Emergency Alert:** an email via our mass notification system will be sent to all students via your upei.ca email address. Learn more about UPEI Emergency Alerts and how to sign up to receive text alerts here: www.upei.ca/vpaf/emergency/upei-emergencyalert
- **UPEI Campus Closure and Alert Phone Line: (902) 894-2882.** A recorded message will be made available, if possible, by 7am.
- **Tweets from UPEI's Twitter account:** follow @UPEI
- **Media Outlets:** Announcements will be made on local radio stations by 7am, if possible. TV and print news websites are informed and encouraged to share our status.

19.5. Health and Wellness Centre

(902) 566-0616

healthcentre@upei.ca www.upei.ca/health-centre

The mission of the UPEI Health and Wellness Centre is to provide access to high quality, safe health care delivery to students, staff, faculty, and families. To accomplish these ends, the Health and Wellness Centre is committed to partnering with interdisciplinary and collaborative teams to deliver health promotion, optimal health care and ongoing education. To learn more, you can visit their website or in person at the W.A. Murphy Student Centre, Second Floor. Hours of Operation: 8:30am to 4:30pm (closed from 12:00-1:00pm for lunch).

19.6. Sexual Violence Prevention and Response Office

www.upei.ca/svpro

UPEI established the Cross-Campus Sexual Violence Prevention and Response Task Force in 2017 to build on previous protocols and develop a formal, stand-alone policy on sexual violence prevention and response. The Sexual Violence Policy is now in place and UPEI has its first Sexual Violence Prevention and Response Office (SVPRO). Eileen Conboy, the SVPRO Coordinator, has an M.Ed in Counselling from the University of Ottawa and is committed to providing trauma-sensitive services to survivors of sexual violence on campus and to bring the University's new Sexual Violence Policy to practice. The SVPRO is located on the 3rd floor of the Kelley Memorial Building, Room 304. Additional information can be found on the SVPRO website. If you have questions or are in need of assistance/support, please contact (902) 620-5090, econboy@upei.ca or sv-pro@upei.ca

19.7. Campus Policies

Tobacco use policy: In accordance with UPEI provincial legislation, no person shall smoke on campus or any other University owned or leased property, including all outdoor, indoor or other enclosed space.

Scent-Free Initiative: UPEI is committed to creating scent-free indoor work, study, and play environments. Scent-free includes the smells or odours from cosmetics (perfumes, shampoos, deodorants, make-up, etc.) or from other products such as air fresheners, cleaning products, etc.

19.8. Chi-Wan Young Sports Centre

(902) 566-0368

panthercentral@upei.ca

www.upei.ca/ar/athletic-facilities/chi-wan-young-sports-centre

Please note: hours and services available may be reduced due to COVID-19. Please check the website for updated information and hours, or contact them via email or phone. Students not residing in Prince Edward Island can submit a request to opt out of the Fitness and Administration Fee by completing the '2021 Fall Fitness and Admin Opt Out' form located under UPEI Forms on the MyUPEI student portal. Please note the deadline to opt out of this fee is Friday, September 18, 2021.

The Fitness Centre fee that you pay as part of your full-time student fees provides access to both the indoor and outdoor facilities at the Chi-Wan Young Sports Centre, as well as free admittance to some of the fitness classes, Bell Aliant Centre pool, Intramurals, and Panther Sport regular season home games from September to April. You can purchase a Summer Student membership for the months of May to August.

Hours of operation (effective July 23, 2021 until further notice)

Monday to Friday: 6:00 am - 9:00pm

Saturday: 8:00 am- 6:00 pm

Sunday: 10:00am- 6:00pm

Labour Day (Sept 06): CLOSED

- **Residence/Housing** www.upei.ca/residence

This website has information about campus housing. For those travelling from off-island who require accommodations, please visit the website above for information on accommodation and special rates that may be available. For those looking for off-campus housing, please visit

www.upei.ca/off-campus-housing

19.9. Webster Centre For Teaching and Learning

- www.upei.ca/student-affairs/webster-centre

The Webster Centre for Teaching and Learning is located within Student

Affairs in Dalton Hall at UPEI and provides a central place for resources and people committed to the academic success of students. They can provide assistance with writing, English as an additional language, time management, and study skills. The mandate of the Webster Centre for Teaching and Learning is to create a dynamic hub of integrated academic support services by partnering with other campus groups and departments to maximize student learning success.

- **The UPEI Writing Centre: (902) 628-4320 jjpuiras@upei.ca www.upei.ca/writing-centre**

The Writing Centre is a FREE writing support service offered to all UPEI students. Upper level and graduate students can work with the **Writing Centre Coordinator, Jarmo Puiras**. All writers, regardless of their skill level, can

benefit from sharing their work with another reader and writer; it is very easy to lose your perspective and objectivity when immersed in your own work. Writing is also a key communication skill that you will use long after you graduate from UPEI, and in many aspects of your life. The Writing Centre is located in the Robertson Library, Room 274. Appointments are up to 45 minutes long. For more information please visit the website. To see current available appointments and to book an appointment up to two weeks in advance, please register for an account at upei.mywconline.com