

Composition and Selection of Graduate Studies Committees (GSC)

Each faculty with at least one graduate program must establish a GS Committee. Each GS Committee will consider Equity, Diversity, and Inclusion balance when forming their committees, and members may be added to correct any imbalance. The composition will be based on one of the following models.

- A. When the home Faculty has the same graduate programs occurring in multiple departments within the same Faculty (e.g. **AVC, Science**), the GSC will have the following composition:
 1. GS Coordinator who acts as Chair of GSC except in situations in which there is a perceived or real conflict of interest or bias (e.g. discussions regarding a graduate student supervised by the Coordinator)
 2. A representative from each department potentially hosting graduate students. Following a call by the Chair for expressions of interest, the representative will be nominated by the department through an open and transparent process and approved by the Faculty Dean. The representative should be a graduate faculty member who has served on a supervisory committee and/or supervised/co-supervised a graduate student at some point during the previous five years. The term is two years and can be renewed not more than once, except under special circumstances. The Faculty Dean will attempt to have a balanced GS Committee with respect to EDI considerations, career stages, and academic disciplines.
 3. A representative elected by the GSA who is a graduate student hosted in one of the represented departments. The GSA member should be excluded from meetings that discuss confidential graduate student details.

Composition and Selection of Graduate Studies Committees (GSC)

Each faculty with at least one graduate program must establish a GS Committee. Each GS Committee will consider Equity, Diversity, and Inclusion (EDI) balance when forming their committees, and members may be added to correct any imbalance. The composition will be based on one of the following models.

- B. When the home Faculty has the same graduate programs occurring and the home Faculty is not departmentalized (e.g. **Business, Education, Nursing, SDE**), the GSC will have the following composition:
 1. GS Coordinator who acts as Chair of GSC except in situations in which there is a perceived or real conflict of interest or bias (e.g. discussions regarding a graduate student supervised by the Coordinator)
 2. At least two representatives from the Faculty. Following a call by the Dean for expressions of interest, the representatives will be nominated through an open and transparent process and approved by the Faculty Dean. The representatives should be graduate faculty members who have served on a supervisory committee and/or supervised/co-supervised a graduate student at some point during the previous five years. The term is two years and can be renewed more than once. However, some programs may not have a large pool of eligible candidates and may need to rely on fewer individuals to fill the role, but should still endeavour to optimally rotate the responsibility. The Faculty Dean will attempt to have a balanced GS Committee with respect to EDI considerations, career stages, and academic disciplines.

Faculty Level Graduate Studies Committees (Approved by GSAC February 28, 2020; updated Nov 24, 2020)

3. A representative elected by the GSA who is a graduate student hosted in one of the represented non-departmentalized Faculties. The term is one year and can be renewed not more than once, except under special circumstances. The GSA member should be excluded from meetings that discuss personal graduate student details.

Each faculty with at least one graduate program must establish a GS Committee. Each GS Committee will consider Equity, Diversity, and Inclusion balance when forming their committees, and members may be added to correct any imbalance. The composition will be based on one of the following models.

- C. When the home Faculty has graduate programs that are distinctly different and only occur in single department within the Faculty (e.g. **Arts**), the GSC will have the following composition:
 1. GS Coordinator who acts as Chair of GSC except in situations in which there is a perceived or real conflict of interest or bias (e.g. discussions regarding a graduate student supervised by the Coordinator)
 2. A representative from each graduate program. The representative will be a graduate faculty in the program, normally the coordinator of the program, who has served on a supervisory committee and/or supervised/co-supervised a graduate student at some point during the previous five years. The term is two years and can be renewed not more than once, except under special circumstances. The Faculty Dean will attempt to have a balanced GS Committee with respect to EDI considerations, career stages, and academic disciplines.
 3. A representative elected by the GSA who is a graduate student in one of the represented programs. The term is one year and can be renewed not more than once, except under special circumstances. The GSA member should be excluded from meetings that discuss personal graduate student details.