



**UPEI BOARD OF GOVERNORS
BOARD OF GOVERNORS MEETING**

Tuesday, November 29, 2022

Via Zoom

6:00 pm

MINUTES

Members Present: Mr. Pat Sinnott, Chair, UPEI Board of Governors; Dr. Greg Keefe, President; Hon. Catherine Callbeck, Chancellor; Mr. Andrew Bartlett; Mr. James Bradley; Professor Tim Carroll; Ms. Kateri Coade; Mr. Charles Curley; Dr. Albert Fogarty; Dr. Geraldine Johnston; Ms. Kathy Hambly; Mr. Peter Hayes; Ms. Shannon MacDonald; Mr. Adam MacKenzie; Dr. Stan MacPherson; Dr. William Montelpare; Ms. Perlene Morrison; Mr. Brian Thompson

Regrets: Dr. Rabin Bissessur; Mr. Alex MacBeath; Dr. Sandy MacDonald

Staff Present: Ms. Michelle Arbing, Executive Assistant to the Board
Dr. Greg Naterer, Vice-President Academic and Research
Ms. Jackie Podger, Vice-President Administration and Finance
Mr. Dana Sanderson, Chief Information Officer

1. CALL TO ORDER

Mr. Pat Sinnott, Chair, called the meeting to order at 6:04 p.m. and thanked members for attending the meeting.

MEETING MOVED TO IN CAMERA

MEETING MOVED TO OPEN SESSION

2. APPROVAL OF MINUTES

The draft minutes of the UPEI Board of Governors' meeting of October 24, 2022 were circulated to Board members prior to the meeting. There being no revisions, the following motion was proposed:

- 1) MOVED by Mr. Jim Bradley, SECONDED by Mr. Charles Curley, that the minutes of the October 24, 2022 meeting of the UPEI Board of Governors be approved as presented. CARRIED.**

Ms. Jackie Podger, Dr. Greg Naterer and Mr. Dana Sanderson joined the meeting.

3. CHAIR'S REPORT

Mr. Pat Sinnott indicated he had nothing to report.

4. PRESIDENT'S REPORT

President Keefe referenced his detailed report circulated to Members in advance of the meeting. President Keefe acknowledged Dr. Greg Naterer and his team in undertaking the development of a strategic enrollment strategy for the University. This strategy is vitally important as we look at balancing enrollment with infrastructure needs and ensuring systems are in place.

The President provided an update on dean search processes underway.

The President noted the listing of recent faculty and staff achievements included in his report. He highlighted Corinne Chappell, Academic Advisor to the Vice-President Academic and Research on Indigenous Affairs, awarded the 2022 Adult Dwight Dorey Youth Advocacy Award by the Congress of Aboriginal Peoples' National Youth Council. Also, Dr. Trevor Jain, Director of UPEI's BSc in Paramedicine program, who received the inaugural Doug Dennis Award for Public Service Excellence by the Community Foundation of PEI.

President Keefe brought attention to the achievements of UPEI's athletes in his report, notably, the Women's Rugby Panthers winning the Atlantic University Sport championship title. UPEI will host the University Sports Men's Hockey Championship, March 16 – 19, 2023.

President Keefe acknowledged the tremendous gift provided by Saint Dunstan's University Board of Governors to renovate the Dr. Steel Recital Hall. This year, Giving Tuesday will take place on November 29 and the efforts will be in support of AVC's Wildlife Clinical Care Fund.

UPEI was recently recognized as a Bridge Builder partner for Canada Games. During the Games, teaching activities will close for two weeks and at the last Senate meeting, Senate approved two days be online classes to assist with parking and the Games activities on campus.

5. STUDENT UNION REPORT

Mr. Adam MacKenzie reported that the Student Union participated in a Movember Campaign for Men's Mental Health and Testicular and Prostate Cancer. The Student Union remembered Canada's veterans on Indigenous Veteran's Day and Remembrance Day.

Council orientation took place and planning is underway for the upcoming holidays. Vice-President Student Life, Anthonia Bebiem, planned '5 Days of Cheer', which is the Student Union's Holiday celebration week and it will include a market and wellness events.

Last week, Mr. Adam MacKenzie, along with Vice-President Academic & External, Iyobosa Igbineweka, travelled to Ottawa to attend CASA's advocacy week, where they lobbied Federal MPs, Senators, and Cabinet Ministers, on student needs. Lobbying will begin at the provincial and municipal government in the New Year.

Vice-President Finance & Administration, Leena Daboo has been busy managing services such as the Panther Patrol and the Fox & Crow. Also, she is working on amending the Student Union's 2022-23 budget, hosting a services and sustainability awareness booth, and continuing to review numerous emergency funding applications in the fallout of Hurricane Fiona.

The Student Union office closes on December 21, 2022 and will reopen on January 4, 2023.

6. SENATE REPORT TO THE BOARD

Professor Tim Carroll shared that the Senate held its regular meeting on November 25, 2022. The updated Senate Processes and Procedures were approved. The UPEI Strategic Research Plan (2023-2028) was approved and three Senate Committees' Terms of Reference were approved by Senate. Dr. Greg Naterer provided Senators with an update on the Decanal searches.

7. BOARD COMMITTEE UPDATES

- a) Property and Asset Committee:** Mr. Peter Hayes reported that the Committee met on November 9, 2022 and received an update from Ms. Jackie Podger pertaining to the new residence and Performing Arts Centre, as well as the building to house the Faculty of Medicine.
- b) Finance and Audit Committee:** Mr. Pat Sinnott reported, on behalf of Mr. Alex MacBeath, that the Committee met on November 15, 2022. At the meeting, Mr. Dana Sanderson presented cybersecurity plans based on the recent assessment. Ms. Jackie Podger provided an update on campus infrastructure projects (new residence and Performing Arts Centre as well as the building to house the Faculty of Medicine). Ms. Ouma Cuniah provided updates on internal audits. The Committee adopted a new policy regarding non audit services provided by the University's audit firm.
- c) Development, Fundraising and External Relations Committee:** Mr. Pat Sinnott conveyed appreciation to Ms. Kathy Hambly, whose term on the Board is ending, for giving her time and expertise so generously during her six and one half years as a Member. Ms. Kathy Hambly informed Governors that the Committee met on November 10, 2022 and an orientation session was provided in advance of the meeting for new members. The Committee received updates from Development and Alumni Engagement, Marketing and Production and Communications and University Relations.
- d) Governance and Appeals Committee:** Ms. Shannon MacDonald reported that the Committee did not meet in November and will reconvene in February.
- e) Executive Committee:** Mr. Sinnott informed Members that there were no matters to discuss that have not already been addressed by the Committee reports.

MEETING MOVED TO IN CAMERA

Mr. Dana Sanderson left the meeting.

- f) Human Resources Committee:**

MEETING RETURNED TO OPEN SESSION

8. ADJOURNMENT

The meeting adjourned at 7:52 pm.