



**UPEI BOARD OF GOVERNORS
BOARD OF GOVERNORS MEETING
Thursday, October 3, 2019
Alumni Hall
6:00 – 9:00 pm**

MINUTES

Members Present: Mr. Pat Sinnott, Chair, UPEI Board of Governors; Alaa Abd-El-Aziz, President; Hon. Catherine Callbeck, Chancellor; Dr. Rabin Bissessur, Ms. Bertha Campbell, Professor Tim Carroll; Dr. Adam Fenech, Dr. Janice Gillis, Mr. Scott Harper, Ms. Mary Best, Mr. James Bradley, Dr. Geraldine Johnston, Mr. Peter Hayes, Mr. Ed Lawlor, Mr. Alex MacBeath, Ms. Shannon MacDonald, Dr. James Moran, Ms. Perlene Morrison, Mr. Brian Thompson, Ms. Margo Thompson, Dr. Liane Nelson, Ms. Shauna Sullivan Curley, Ms. Emma Drake and Mr. Owen Shaw

Regrets: Ms. Kathy Hambly, Dr. Sandy MacDonald

Invited: Dr. Kathy Gottschall-Pass, Interim Vice-President Academic and Research

Staff Present: Ms. Jackie Podger, Vice President Administration and Finance
Ms. Michelle Arbing, Executive Assistant to the Board

1. CALL TO ORDER

Mr. Pat Sinnott, Chair, called the meeting to order at 6:15 p.m. and thanked everyone for attending. He welcomed Dr. Kathy Gottschall-Pass, Interim Vice-President Academic and Research to the meeting.

2. APPROVAL OF MINUTES

The draft minutes of the UPEI Board of Governors' meeting of May 16, 2019 were circulated to Board members prior to the meeting. There was a minor amendment required, and then the following motion was proposed:

1) MOVED by Ms. Shannon MacDonald, SECONDED by Mr. Jim Bradley, that the minutes of the May 16, 2019 meeting of the UPEI Board of Governors be approved as amended. CARRIED

3. CHAIR'S REPORT

Mr. Sinnott commented on the many exciting happenings on campus:

- Announcement of the Canadian Centre for Climate Change and Adaptation

- Announcement of the new residence
- 50th Anniversary celebrations, including the Alex B. Campbell Tribute event
- LMMI hosting of Her Imperial Highness Princess Takamado of Japan
- Technical Infrastructure progress

Mr. Sinnott referenced *the E-Vote Summary Report* (June 25, 2019 and August 19, 2019) circulated to members in advance of the meeting.

4. EQUITY, DIVERSITY AND INCLUSION

Dr. Kathy Gottshcall-Pass provided Board members with an update on Equity, Diversity and Inclusion.

5. PRESIDENT'S REPORT

President Abd-El-Aziz informed members that he is in early conversation with a potential land donor. There was unanimous support that the President continue to pursue this initiative and bring this back to the appropriate committee(s) for approval and engage legal consultation as needed.

6. STUDENT UNION REPORT

Ms. Emma Drake shared that the Student Union Executive has been very busy working on many projects. Among those projects has been a presentation to Provincial Government in September regarding the housing issue, the Federal 'get out the vote' campaign, launch of the Panther Patrol and the Bicycle Co-op. Work continues on Clubs and Hubs. The Fox and the Crow is again successfully operational.

6. SENATE REPORT TO THE BOARD:

Ms. Bertha Campbell reported that Senate met on September 13 and covered the following topics:

- i. Enrolment is at a record high and our International students now make up 29% of our student population and from 93 countries.
- ii. The University will be implementing a fall break starting in 2020.
- iii. Convocation ceremony dates will change so that in 2020, ceremonies will be held on Thursday and Friday. Starting in 2021, ceremonies will be held on Tuesday, Wednesday, Thursday and Friday.

7. BOARD COMMITTEES' UPDATES:

a) Finance and Audit Committee: Mr. Alex MacBeath provided updates on several items from the September 19 Committee meeting.

- i. At committee meeting, Ms. Tara Judson, Comptroller, presented the UPEI Consolidated Financial Statements April 30, 2019. These were circulated to Board members in advance of the Board meeting.

2) MOVED by Mr. Alex MacBeath, SECONDED by Ms. Mary Best, that the UPEI Board of Governors approve the UPEI Consolidated Financial Statements April 30, 2019 as presented and recommended by the Finance and Audit Committee. CARRIED

Mr. Alex MacBeath acknowledged the dedication and efforts of Ms. Jackie Podger and Ms. Tara Judson and their team on a job well done.

- ii. Mr. Alex MacBeath provided an overview of the discussion from the committee meeting in regard to the External Auditors Oversight and Appointment Process.

3) MOVED by Mr. Alex MacBeath, SECONDED by Mr. James Bradley that the UPEI Board of Governors appoints Grant Thornton as the External Auditors for the period ending April 30, 2020, as recommended by the Finance and Audit Committee. CARRIED (It is noted that Ms. Perlene Morrison abstained from the vote.)

- iii. At the committee meeting, as well as at the retreat, President Abd-El-Aziz presented an overview of the new residence.

4) MOVED by Mr. Alex MacBeath, SECONDED by Ms. Mary Best that the UPEI Board of Governors accepts the financial framework for the new residence, as recommended by the Finance and Audit Committee. CARRIED

- iv. At the committee meeting, as well as at the retreat, President Abd-El-Aziz provided an overview of the Canadian Centre for Climate Change and Adaptation.

5) MOVED by Mr. Alex MacBeath, SECONDED by Ms. Margo Thompson, that the UPEI Board of Governors approves that management proceed with the development of the functional plan for the Canadian Centre for Climate Change and Adaptation, as recommended by the Finance and Audit Committee. CARRIED

- v. Mr. Alex MacBeath provided an overview of the Sponsor Board to Committee members. There are two vacancies on the Trustee Board. Mr. Peter Hayes and Mr. Andrew Bartlett have agreed to take on these roles.

6) MOVED by Mr. Alex MacBeath, SECONDED Ms. Perlene Morrison that Mr. Peter Hayes and Mr. Andrew Bartlett assume Trustee roles effective immediately until November 2021, as recommended by the Finance and Audit Committee. CARRIED

b) Development, FR and ER Committee: Professor Tim Carroll reported that the committee met on September 11. Since the last meeting in March, there were three e-votes, approving 6 awards. These were circulated to members in advance of the meeting. One award was approved at the September meeting. The *Inspire!* Campaign wrapped up in April, exceeding the \$50m goal, eight months ahead of target. The Library project and the Alex B. Campbell UPEI Entrance Scholarship fund are the next major fundraising priorities. The 50th anniversary celebrations continue to be a tremendous success. The Alumni Speaker Series has commenced.

c) Governance and Appeals Committee: Ms. Shannon MacDonald informed members that for the November meeting, a compilation of the October retreat discussions will be provided for review. The subcommittee on appeals heard two appeals in August and Ms. MacDonald provided a general overview of the Student Appeal process.

Ms. Mary Best expressed appreciation on behalf of the Board for the hard work leading up to the

retreat and success of the day.

d) Property and Asset – At the committee meeting on September 18th, President Abd-El-Aziz present on the following:

- i. President Abd-El-Aziz presented an overview of the new residence, including floor plans and costing.

7) MOVED by Ms. Janice Gillis, SECONDED by Dr. Rabin Bissessur that the UPEI Board of Governors accepts management’s (stage 1) concept of the residence, as recommended by the Property and Asset Committee. CARRIED

- ii. President Abd-El-Aziz presented an update and overview of the Canadian Centre for Climate Change and Adaptation.

8) MOVED by Dr. Rabin Bissesseur, SECONDED by Mr. Owen Shaw that the UPEI Board of Governors approves that management proceed with the functional planning of the Canadian Centre for Climate Change and Adaptation, as recommended by the Property and Asset Committee. CARRIED

e) Human Resources Committee – Mr. Scott Harper reported that at the September 16th meeting, there were no appointments for approvals.

e) Executive Committee: Mr. Sinnott noted there were no items to report.

8. NEW BUSINESS:

Mr. Owen Shaw announced that due to personal time constraints he will no longer be able to sit on the Board of Governors. He expressed his appreciation for the opportunity to sit on the Board. Mr. Pat Sinnott thanked Mr. Shaw for all of his dedication and service to the Board of Governors and University, wishing him all the best on behalf of the Board Members.

9. ADJOURNMENT:

The meeting adjourned at 8:45 p.m.