



**UPEI BOARD OF GOVERNORS  
BOARD OF GOVERNORS MEETING  
Thursday, May 16, 2019  
618 University Avenue  
6:00 – 9:00 pm**

**MINUTES**

**Members Present:** Mr. Pat Sinnott, Chair, UPEI Board of Governors; Alaa Abd-El-Aziz, President; Hon. Catherine Callbeck, Chancellor; Ms. Bertha Campbell, Dr. Adam Fenech, Dr. Janice Gillis, Ms. Kathy Hambly, Mr. Scott Harper, Ms. Mary Best, Mr. James Bradley, Dr. Geraldine Johnston, Mr. Peter Hayes, Mr. Ed Lawlor, Mr. Alex MacBeath, Ms. Shannon MacDonald, Dr. James Moran, Mr. Brian Thompson, Ms. Margo Thompson, Dr. Liane Nelson, Ms. Shauna Sullivan Curley, Ms. Emma Drake and Mr. Owen Shaw

**Regrets:** Dr. Rabin Bissessur, Professor Tim Carroll, Dr. Sandy MacDonald and Ms. Perlene Morrison

**Invited:** Dr. Stephen Butler, Director of Training, Doctor of Psychology Program, Faculty of Arts  
Ms. Charlotte McCardle, Manager of Strategic Planning

**Staff Present:** Mr. Dana Sanderson, Chief Information Officer  
Ms. Jackie Podger, Vice President Administration and Finance  
Ms. Tara Judson, Comptroller  
Ms. Dianne MacLean, Administrative Assistant to the Board

**1. CALL TO ORDER**

Mr. Pat Sinnott, Chair, called the meeting to order at 6:25p.m. and thanked everyone for attending. He welcomed Dr. Stephen Butler who is the Director of Training with the Doctor of Psychology Program in the Faculty of Arts to the Board meeting.

**2. MENTAL HEALTH STRATEGY:**

The Mental Health Strategy document was circulated to Board members. President Abd-El-Aziz and Dr. Butler provided details on the creation of the document and Dr. Butler informed the Board that he came to UPEI as he wanted to be part of this strategic vision. We now have six students accepted to the Doctor of Psychology Program; these students already have a degree in Psychology and will be here as Interns. The planned renovations to the Health Centre will fit nicely with this strategic plan. The President asked that the Board endorse the plan and the

following motion was proposed:

- 1) **MOVED by Dr. James Moran, SECONDED by Dr. Geraldine Johnston that the UPEI Board of Governors endorses the Mental Health Strategy Plan as presented.  
CARRIED**

2. **APPROVAL OF MINUTES**

The draft minutes of the UPEI Board of Governors' meeting of April 11, 2019 were circulated to Board members prior to the meeting. There were a number of minor amendments required, and then the following motion was proposed:

- 2) **MOVED by Ms. Bertha Campbell, SECONDED by Mr. Brian Thompson, that the minutes of the April 11, 2019 meeting of the UPEI Board of Governors be approved as amended. CARRIED**

3. **CHAIR'S REPORT**

Mr. Sinnott informed Board members that he attended the three UPEI Convocation Ceremonies and was very impressed with all three valedictorian speeches.

E-Vote Summary Report

Results of two e-votes held with Board members were provided, and the details are noted below:

On Wednesday, April 17, 2019, two e-votes were held; one around the issue of Tuition Deposits and the other around the "Selection of Deans Policy".

In regards to the first e-vote around the tuition deposit increase, the President met with the Vice-President Academic and Research, the Associate Vice President Students and Registrar, and the Comptroller to find a solution as this was brought up at the April 11<sup>th</sup> Board meeting. In order to ensure that there is no hardship put on our students and to excite more students to apply to our great university, a decision was made to reverse the tuition deposit from \$500 to \$250, effective immediately. The following motion was circulated in an e-vote to Board members:

**"That the UPEI Board of Governors approves the proposal of the Vice President Academic and Research, the Associate Vice President of Students and Registrar, and the Comptroller that the tuition deposit be reverted back to \$250 for all faculties, effective immediately."**

Twenty-four Board members were in favor of the motion. (Two members did not vote.)

On that same day, another E-vote was held with Board members to approve the "Selection of Deans" Policy. The following motion was proposed:

**"That the UPEI Board of Governors approves the "Selection of Deans Policy" as presented."**

Twenty-one Board members were in favor of the motion. (Five members did not vote.)

**4. PRESIDENT’S REPORT**

The President spoke about the three convocation ceremonies and how well each one was received.

The President spoke about how well the recruiting department is doing and how we are dealing with housing for our students.

**5. STUDENT UNION REPORT**

Ms. Emma Drake reported that the Student Union wrapped up their “Get Out the Vote” campaign and hosted a non-partisan party to watch the election results at a packed house at Bar1911. The Student Union has started building relationships with the newly elected MLAs, particularly those in the Departments of Education and Lifelong Learning. The new SU Executive received four days of training and was introduced to various people and departments on campus. The SU also participated in the Presidential awards by presenting an award to one faculty and one staff as chosen by the students. Ms. Drake reported that the Student Union hosted the Senior Class Awards, and she, as President, participated in the three Convocation ceremonies. Feedback has been received from students that they liked moving to the three ceremonies, but prefer that the grad and undergrad faculties not be split in the future. The Education students have begun classes, and many students are participating in summer classes. The Student Union is currently in the process of hiring a new Hospitality Manager. Ms. Drake also reported that students are deferring attending UPEI due to lack of housing.

**6. SENATE REPORT TO THE BOARD:**

The Senate Committee met on May 3<sup>rd</sup> and covered the following topics:

- 1) Certificates of Appreciation were presented to those Senators whose terms expire this year.
- 2) A very detailed power point presentation was provided on a proposed new program – Doctor of Applied Health, and Senators endorsed sending it off to the Maritime Provinces Higher Education Commission (MPHEC).
- 3) There are over 940 graduates receiving Certificates, Diplomas or Degrees at this year’s Convocation ceremonies, and the lists per faculty were approved by Senate.
- 4) The Search Committees for the Dean of Science and the Dean of Graduate Studies and Research were presented and approved.

**7. BOARD COMMITTEES’ UPDATES:**

**a) Finance and Audit Committee:** Mr. Alex MacBeath reported that the Finance and Audit Committee met with the external auditors regarding the audit plan. The draft financial statements will be ready for review by the end of July, with the final financial statements ready for the September meeting.

**b) Development, FR and ER Committee:** Ms. Kathy Hambly noted that the Committee did not meet as there was nothing new to discuss.

**c) Governance and Appeals Committee:** Ms. Shannon MacDonald noted that the Committee did not meet as there was nothing new to report. The details on the Board Retreat will be the main focus over the summer as well as a self-assessment on the Board.

**d) Property and Asset Committee:** Ms. Margo Thompson reported that the Committee did not meet as there was nothing new to discuss. She did, however, have an up-to-date drawing of the Alex B. Campbell recognition piece which she shared with Board members. She noted that we are still waiting on drawings for the Robertson Library renovations as well as the Health Clinic renovations.

**e) Human Resources Committee**

**MEETING MOVED IN CAMERA**

**MEETING RETURNED TO OPEN MEETING**

**e) Executive Committee:**

The proposed Board dates for 2019-2020 were presented for review, and the following motion was proposed:

**3) MOVED by Ms. Bertha Campbell, SECONDED by Ms. Margo Thompson that the following proposed Board Dates for 2019-2020 be approved as presented:**

**Thursday, October 3, 2019**  
**Thursday, November 21, 2019**  
**Thursday, January 30, 2020**  
**Thursday, April 2, 2020**  
**Thursday, May 21, 2020**

**8. NEW BUSINESS:**

Mr. Sinnott congratulated Dr. James Moran on the recent publication of his book entitled "Madness on Trial".

The idea of a Medical School was raised by one Board member. The President responded saying that it is not easy and very expensive, but that he has experience in building such a facility in his previous position.

Ms. Janice Gillis requested a tour of the Robertson Library for Board members in the fall. She also mentioned that the history of the Atlantic Veterinary College can be found in a new publication entitled "Pets, Professions and Politicians".

**9. ADJOURNMENT:**

The meeting adjourned at 8:15 p.m.

