



UNIVERSITY
of Prince Edward
ISLAND

**UPEI BOARD OF GOVERNORS
BOARD OF GOVERNORS MEETING**

**Tuesday, May 23, 2023
Alumni Hall and Via Zoom
6:00 pm**

MINUTES

Members Present: Mr. Pat Sinnott, Chair, UPEI Board of Governors; Dr. Greg Keefe, President; Hon. Catherine Callbeck, Chancellor; Mr. Shreesh Agrawal; Mr. Andrew Bartlett; Mr. Steve Bellamy; Dr. Rabin Bissessur; Professor Tim Carroll; Ms. Karen Creighan; Dr. Albert Fogarty; Mr. Peter Hayes; Dr. Geraldine Johnston; Dr. Christian Lacroix; Mr. Alex MacBeath; Dr. Sandy MacDonald; Ms. Shannon MacDonald; Dr. Stan MacPherson; Ms. Camille Mady; Dr. William Montelpare; Mr. Brian Thompson

Regrets: Mr. James Bradley; Ms. Kateri Coade; Mr. Charles Curley; Ms. Perlene Morrison

Staff Present: Ms. Michelle Arbing, Executive Assistant to the Board
Dr. Greg Naterer, Vice-President Academic and Research
Ms. Jackie Podger, Vice-President Administration and Finance
Mr. Dana Sanderson, Chief Information Officer
Ms. Tara Judson, Comptroller
Ms. Nicole Phillips, Director, Communications and University Relations

Observer(s): Mr. Kerry Campbell, CBC

1. CALL TO ORDER

Mr. Pat Sinnott, Chair, called the meeting to order at 6:20 p.m. and thanked members for attending the meeting.

2. APPROVAL OF MINUTES

a) April 4, 2023

The draft minutes of the UPEI Board of Governors' meeting of April 4, 2023 were circulated to Board members prior to the meeting. There being no revisions, the following motion was proposed:

1) MOVED by Dr. William Montelpare, SECONDED by Dr. Christian Lacroix, that the minutes

**of the April 4, 2023 meeting of the UPEI Board of Governors be approved as presented.
CARRIED.**

b) April 14, 2023

The draft minutes of the UPEI Board of Governors' meeting of April 14, 2023 were circulated to Board members prior to the meeting. There being no revisions, the following motion was proposed:

**2) MOVED by Dr. Albert Fogarty, SECONDED by Mr. Brian Thompson, that the minutes of the April 14, 2023 meeting of the UPEI Board of Governors be approved as presented.
CARRIED.**

3. CHAIR'S REPORT

Mr. Pat Sinnott noted congratulations to the over 11 UPEI graduates in May this year. Mr. Pat Sinnott paid tribute to Chancellor Callbeck as she concludes her term as Chancellor at the end of June. He thanked her for her many contributions to the University, in particular, over the last four years, while Chancellor. Chancellor Callbeck indicated it has been her pleasure.

4. PRESIDENT'S REPORT

President Greg Keefe referenced his detailed report circulated to Members in advance of the meeting.

The President noted that it has been a challenging semester and he acknowledged all those in the UPEI community that helped bring an end to the labour disruption. He commended the students for their resilience in facing all the challenges they encountered, not only due to this semester's strike but previously with Hurricane Fiona and COVID to mention a few. He commended Senate for their work on return to class planning and for their efforts during a very progressive special Senate meeting on April 14, where Senators collaborated on how best to end the semester.

Convocation was a great success with four events, one each day from May 16 to 19, seeing over 1100 students graduating. Honorary degrees were conferred upon: Dr. Heather Morrison, Mr. John Horrelt, Dr. Kathy Martin, and Dr. Gaynor Watson-Creed.

The President acknowledged Chancellor Callbeck for her passion and leadership shown to the University during her time as Chancellor and shared that during each Convocation ceremony a standing ovation honouring her occurred. President Keefe expressed appreciation to Chancellor Callbeck for her personal mentorship over the last number of years.

The University has gone through a comprehensive Quality Assurance review with the Maritime Higher Education Commission and the University has just received a positive preliminary report. President Keefe acknowledged Dr. Greg Naterer, Dr. Kathy Gottschall-Pass and Ms. Charlotte McCardle for their work on this multi-year review.

The Doctor of Psychology Program has recently achieved accreditation for a three-year term by the Canadian Psychological Association. The President acknowledged Dr. Philip Smith and others that led that process.

UPEI has recently been awarded multi-year certification from the Canadian Council on Animal Care Certification. This is needed for research on animals and has impacts on the Atlantic Veterinary College and other that use animals for research.

The President updated members on the status of Dean and Associate Vice-President searches. President Keefe acknowledged: Reilly Sullivan, a fourth year biology student who was awarded a 2023 3M National Student Fellowship for outstanding leadership; Dr. Karem Simon and Dr. Russ Kerr who were conferred the title of Professor Emeritus at Convocation; Dr. Trevor Jain, Program Director, Bachelor of Science in Paramedicine, named as the recipient of the 2023 Emergency Physicians of the Year Award (East-Urban) and the 2023 Dr. Alan Drummond Advocacy Award from the Canadian Association of Emergency Physicians; Dr. Greg Naterer received the K.Y. Lo Medal for significant engineering contributions at the International level from the Engineering Institute of Canada.

The President noted that the Dr. Steel Recital Hall is currently undergoing renovations and thanks to the Board's approval, SDU Main HVAC upgrades have begun.

President Keefe referenced the launch of the Equity, Diversity and Inclusion (EDI) Strategy in early 2021 which has some reporting and review processes. The progress report is in the final stages and it is anticipated to be brought before the Board of Governors and Senate in the Fall. The report highlights five areas: Student Success; Success of Faculty, Researchers, and Staff; Organizational Systems; Capacity Building and Campus Culture

There are a number of highlights. A new EDI Employment Systems Advisor was hired that will provide EDI training and gender biased training to faculty. The President noted that Four Seasons a resource to support Indigenization and reconciliation is free to all campus members. The Sexual Violence and Prevention Office provides mandatory training to all incoming residence life advisors and athletes to help with understanding consent and sexual violence processes. This will be extended to all incoming students in the Fall.

President Keefe provided an update on the Sexual Violence Policy, which is currently under review. In 2018, the policy was developed. In 2022 updates began to policy and a new Sexual Violence and Prevention Officer began. They began working with a sexual violence response team to help look at all parts of the policy, a big component of which was focusing on survivors who do not wish to make formal complaints. The development of the sexual violence response team allows for greater depth and understanding across the University and ensures proper follow up. Now, the Sexual Violence and Prevention Office is receiving guidance and oversight from the EDI Officer, who has experience in procedural and intersection of sexual violence and other human rights issues.

Being looked at now is a more comprehensive risk assessment process, looking at sexual violence to ensure everyone is well protected going forward. There are many processes and policies that are moving forward that will benefit the university community.

5. STUDENT UNION REPORT

Ms. Camille Mady shared that she is honoured to be a Board Member representing the student body. She thanked past-President, Mr. Adam MacKenzie for stepping in for her during the last

month while away on training. She also reiterated comments on the success of Convocation.

6. SENATE REPORT TO THE BOARD

Prof. Tim Carroll reported that the Senate met on May 12, 2023. At the meeting, the list of graduates' certificates, diplomas and degrees were approved by the Senate. Several Senate Policies were repealed, primarily because they are now contained within academic regulations. The Sixth Curriculum Report was reviewed and an update on the status of Dean searches was provided to Senators.

7. BOARD COMMITTEE UPDATES

a) Property and Asset Committee: Mr. Steve Bellamy indicated that the Committee did not meet in person but rather circulated an infrastructure report to Committee Members containing updates on the construction of the building to house the Faculty of Medicine.

b) Finance and Audit Committee: Mr. Alex MacBeath reported that the Committee met on May 23, 2023. At the meeting, President Keefe presented the draft Operating Budget for the 2023-2024 fiscal year, noting that this was circulated to Board Members in advance of this Board meeting. President Keefe also presented the draft Operating Budget for the 2023-2024 fiscal year to Board Members. A discussion followed and President Keefe answered questions regarding the 2023-2024 budget. After discussion, the following motion resulted:

3) MOVED by Mr. Alex MacBeath, SECONDED Mr. Steve Bellamy that the UPEI Board of Governors approves the Draft Operating Budget for the 2023-2024 Fiscal year, as recommended by the Finance and Audit Committee. CARRIED.

It is noted that Ms. Camille Mady and Mr. Shreesh Agrawal opposed this motion.

At its Committee meeting, Members also received an update on the SDU Main Building upgrades and due to time sensitivity, recommended, via e-vote:

That the UPEI Board of Governors approves an expenditure of up to \$5 million to complete heating, ventilation, and air-conditioning upgrades to SDU Main Building.

c) Development, Fundraising and External Relations Committee:

Mr. Andrew Bartlett informed Governors that the Committee did not hold its regularly scheduled meeting. However, the Committee did conduct an e-vote two awards which were circulated to Board members for information.

d) Governance and Appeals Committee: Ms. Shannon MacDonald reported that the Committee met on May 10, 2023.

The Committee reviewed the Medical Surveillance for Research Involving Biohazardous Material Policy, details of which were circulated to Board Members in advance of the meeting. The following motion resulted:

4) MOVED by Ms. Shannon MacDonald, SECONDED by Ms. Karen Creighan that the UPEI Board of Governors approves the Medical Surveillance for Research Involving Biohazardous Material, as recommended by the Governance and Appeals Committee.

CARRIED.

Ms. Shannon MacDonald noted that the Committee also reviewed a report on the status of all Board of Governors policies. She indicated that some policies, for example the Sexual Violence Policy, need to be updated sooner than its regular review cycle. President Keefe indicated that Senate is undergoing the same process as Board, with a review of the status of all Senate policies.

The Committee also received an update on the the Equity, Diversity and Inclusion (EDI) Strategy, noting that the annual progress report will be brought before Senate and the Board of Governors. Ms. Shannon MacDonald indicated that EDI training will be organized for Board Members.

An update on the Sexual Violence Policy was received by Committee Members.

- e) **Executive Committee:** Mr. Sinnott informed Members that there were no matters to discuss that have not already been addressed by the Committee reports.

MEETING MOVED TO IN CAMERA

Mr. Dana Sanderson left the meeting.

- f) **Human Resources Committee:**

MEETING RETURNED TO OPEN SESSION

8. ADJOURNMENT

The meeting adjourned at 8:32 pm.