



**UPEI BOARD OF GOVERNORS
BOARD OF GOVERNORS MEETING
Tuesday, May 18, 2021
Via Zoom
6:00 – 9:00 pm**

MINUTES

Members Present: Mr. Pat Sinnott, Chair, UPEI Board of Governors; Dr. Alaa Abd-El-Aziz, President; Hon. Catherine Callbeck, Chancellor; Ms. Mary Best; Mr. Akshay Bhaskar; Dr. Rabin Bissessur ; Mr. James Bradley; Ms. Bertha Campbell; Mr. Charles Curley; Dr. Adam Fenech; Dr. Albert Fogarty; Dr. Geraldine Johnston; Ms. Donna Hassard; Ms. Kathy Hambly; Mr. Peter Hayes; Mr. Alex MacBeath; Ms. Shannon MacDonald; Dr. Stan MacPherson; Dr. James Moran; Ms. Perlene Morrison; Dr. Liane Nelson; Ms. Tolulope Oginni; Ms. Donna Profit; Mr. Brian Thompson; Ms. Samantha MacLean

Regrets: Professor Tim Carroll; Dr. Sandy MacDonald

Staff Present: Ms. Jackie Podger, Vice President Administration and Finance
Ms. Michelle Arbing, Executive Assistant to the Board

1. CALL TO ORDER

Mr. Pat Sinnott, Chair, called the meeting to order at 6:06 p.m. and thanked everyone for attending via Zoom. He welcomed incoming Student Union President, Ms. Samantha MacLean to the meeting as an observer.

2. APPROVAL OF MINUTES

The draft minutes of the UPEI Board of Governors' meeting of April 6, 2021 were circulated to Board members prior to the meeting. There being no revisions, the following motion was proposed:

- 1) MOVED by Ms. Shannon MacDonald, SECONDED by Dr. Stan MacPherson, that the minutes of the April 6, 2021 meeting of the UPEI Board of Governors be approved as presented. CARRIED.**

3. CHAIR'S REPORT

Mr. Pat Sinnott expressed appreciation to all involved with the convocation celebrations, noting the significance of the Chancellor's positive message for graduates during the online component. Mr. Sinnott, on behalf of the Board of Governors, extended congratulations to all graduates.

4. PRESIDENT'S REPORT

President Abd-El-Aziz noted his written report was circulated in advance of today's meeting. He provided an overview of the convocation events and indicated that all events have been approved by the Chief Public Health Office. The President reiterated that the University continues to work with the Chief Public Health Office in regards to the COVID-19 situation.

5. STUDENT UNION REPORT

Ms. Tolulope Oginni indicated the new Student Union executive commenced their term two weeks ago and are in the process of transitioning and meeting with various departments on campus. The executive also met with various levels of government to introduce the Student Union's policy priorities for the coming year.

6. SENATE REPORT TO THE BOARD

Ms. Bertha Campbell reported that Senate met on May 3, 2021. At the meeting, the Vice-President Academic and Research, in keeping with practice at previous Senate meetings, provided an update on Convocation, course delivery for the Summer 2021 Semester and course delivery for Fall 2021 Semester. All aspects of course delivery continue to be in accordance with guidance from the Chief Public Health Office.

In response to a request by the Student Union to APCC, and brought to Senate by the Vice-President Academic and Research, Senators unanimously approved an extension so that Winter semester would start on a Monday, no later than January 12, rather than starting immediately following New Year's Day. This is effective for the 2021-2022 academic year.

In follow up to discussions at Senate in 2018, and given that the dates for Canada Games are now finalized, Senators unanimously approved February 20 – March 3, 2023 for Winter Break to allow for Canada Games to occur on campus.

7. BOARD COMMITTEES' UPDATES

a) Property and Asset Committee: Mr. Peter Hayes informed Governors that the Committee met on April 29, 2021 and received a comprehensive update from the Vice-President Administration and Finance with respect to both the new residence and the Canadian Centre for Climate Change and Adaption. Ms. Podger provided Governors with this same presentation that was provided to both the Property and Assets Committee and the Finance and Audit Committee.

Mr. Hayes indicated that the Property and Asset Committee, having heard the presentation at their meeting, made a recommendation to the Finance and Audit Committee that management commits an additional 1.5M to the project.

b) Finance and Audit Committee: Mr. Alex MacBeath informed Governors that the Committee met on May 4, 2021. At the meeting, the Vice-President Administration and Finance provided members with the same presentation that was provided to the Property and Asset Committee on April 29, 2021. The following motion resulted:

- 2) MOVED by Mr. Alex MacBeath, SECONDED by Dr. Geraldine Johnston that the UPEI Board of Governors approves 1.5M of the current operational year be allocated to the capital budget of the Canadian Centre for Climate Change and Adaptation, as recommended by the Finance and Audit Committee. UNANIMOUSLY CARRIED.**

Mr. MacBeath noted that the Finance and Audit Committee also received a presentation from Grant Thornton with regard to the 2021 Audit Plan.

- c) Development, Fundraising and External Relations Committee:** Ms. Kathy Hambly indicated that the Committee met on April 28, 2021 and received robust updates from staff in the Development and Alumni Engagement, Communications and University Relations and the Marketing and Production areas. Ms. Hambly referenced the summary of approved awards circulated in advance of the meeting.
- d) Governance and Appeals Committee:** Ms. Shannon MacDonald reported that the Committee met on May 5, 2021. Ms. Ouma Cuniah attended the meeting, which focused on Internal Audit and specifically to the area of the Risk Registry and the Operational Plan for 2021. The Operational Plan for 2021 was circulated to Governors in advance of today's meeting with the proposed motion:

- 3) MOVED by Ms. Shannon MacDonald, SECONDED by Mr. Charles Curley that the UPEI Board of Governors approves the Operational Plan 2021, as recommended by the Governance and Appeals Committee. CARRIED.**

Ms. MacDonald indicated that the Committee adjusted its mandate to reflect the role the Committee has in regard to risk. The Risk Registry will be further reviewed in the Fall.

- e) Executive Committee:** Mr. Sinnott noted there was nothing further to report.

- f) Human Resources Committee:**

MEETING MOVED TO IN CAMERA

8. NEW BUSINESS

MEETING RETURNED TO OPEN SESSION

9. ADJOURNMENT

The meeting adjourned at 7:01 pm.