



**UPEI BOARD OF GOVERNORS
BOARD OF GOVERNORS MEETING**

Tuesday, May 17, 2022

Via Zoom

6:00 pm

MINUTES

Members Present: M. Pat Sinnott, Chair, UPEI Board of Governors; Dr. Greg Keefe, President; Hon. Catherine Callbeck, Chancellor; Mr. Andrew Bartlett; Dr. Rabin Bissessur; Mr. James Bradley; Professor Tim Carroll; Ms. Kateri Coade; Mr. Charles Curley; Dr. Albert Fogarty; Dr. Geraldine Johnston; Ms. Donna Hassard; Mr. Peter Hayes; Mr. Alex MacBeath; Dr. Sandy MacDonald; Ms. Shannon MacDonald; Mr. Adam MacKenzie; Dr. Stan MacPherson; Ms. Perlene Morrison; Mr. Cory Stevenson; Ms. Tolulope Oginni; Mr. Brian Thompson

Regrets: Ms. Kathy Hambly

Staff Present: Ms. Michelle Arbing, Executive Assistant to the Board
Dr. Greg Naterer, Vice-President Academic and Research
Ms. Jackie Podger, Vice-President Administration and Finance
Mr. Dana Sanderson, Chief Information Officer

1. CALL TO ORDER

Mr. Pat Sinnott, Chair, called the meeting to order at 6:04 p.m. and thanked everyone for attending the meeting.

2. APPROVAL OF MINUTES

The draft minutes of the UPEI Board of Governors' meeting of April 5, 2022 were circulated to Board members prior to the meeting. With minor revisions, the following motion was proposed:

- 1) MOVED by Mr. Charles Curley, SECONDED by Dr. Stan MacPherson, that the minutes of the April 5, 2022 meeting of the UPEI Board of Governors be approved as presented. CARRIED.**

3. CHAIR'S REPORT

Mr. Pat Sinnott congratulated everyone involved in the success of this year's convocation ceremonies. He also extended appreciation to Ms. Donna Hassard and Ms. Tolulope Oginni for their time and commitments as Board of Governors' members.

4. PRESIDENT'S REPORT

President Keefe welcomed Dr. Greg Naterer to the meeting.

President Keefe referenced his Report provided in advance of the meeting.

He spoke of the great success of convocation and expressed his appreciation to everyone that made it so memorable for our students. He noted Board representatives who attended as platform guests: Ms. Kathy Hambly, Ms. Perlene Morrison, Mr. Alex MacBeath and Mr. Brian Thompson.

The President informed Members of a series of town halls, tip to tip on the Island, that will be held next week to consult with communities regarding the medical school. Details will be sent to Members via email.

The President shared details about the opening of the Canadian Centre for Climate Change and Adaptation on May 19 and invited all Board Members to attend. He indicated that at the opening, the new Associate Dean, Dr. Aitazaz Farooque will address the program and vision moving forward.

5. STUDENT UNION REPORT

Mr. Adam MacKenzie shared that the Executive Members of the Student Union are in transition. At the convocation ceremonies last week, each Executive Member of the Student Union was honored to read a citation for an Honorary Degree Graduate.

The Student Union awarded their staff and faculty of the year (two each) last week, which is nominated and voted upon by students. Staff of the year was awarded to Heathyr Francis and Tammy Ryan-Blacquiere, and Faculty of the Year was awarded to Dr. Jessica Strong and Tyler Gallant.

Mr. MacKenzie shared details for the summer, including the bicycle loan program and strategic plan writing.

Mr. Pat Sinnott passed along well wishes for the Executive's transition.

6. SENATE REPORT TO THE BOARD

Professor Tim Carroll provided details of the April 8 and May 5 Senate meetings. At its May 5 meeting, Senate approved the certificates, diplomas and degrees for graduands. Senate vacancies for terms commencing July 1 have been filled. Senate approved the updated Policy on Quality Management for Academic Units, as recommended by the Academic Planning and Curriculum Committee.

7. BOARD COMMITTEE UPDATES

a) **Property and Asset Committee:** Mr. Peter Hayes informed Governors that the Committee met on April 27, 2022 and received a comprehensive update from the Vice-President Administration and Finance with respect to the new residence, the Canadian Centre for Climate Change and Adaptation and the proposed Faculty of Medicine building. Plans are underway for the grand opening of the Canadian Centre for Climate Change and Adaptation.

- b) Finance and Audit Committee:** Mr. Alex MacBeath informed Governors that the Committee met on May 3, 2022, on a number of items.

Ms. Podger provided the Finance and Committee with details of a change to Ancillary Services fees whereby an increase to meal plans is required as a result of inflation and fuel costs. The following motion resulted:

- 2) MOVED by Mr. Alex MacBeath, SECONDED by Dr. Stan MacPherson that the UPEI Board of Governors approves an adjustment to the approved Operating Budget for the 2022-2023 fiscal year to reflect the change in the cost of meal plans, as recommended by the Finance and Audit Committee. CARRIED.**

The Finance and Audit Committee received an update from Ms. Podger on the new residence, the Canadian Centre for Climate Change and Adaptation and the proposed Faculty of Medicine building, resulting in the following motion:

- 3) MOVED by Mr. Alex MacBeath, SECONDED by Dr. Sandy MacDonald that the UPEI Board of Governors approves an addition to the capital budget of \$4 million to be funded from internal sources over the next five years for the completion of the new residence, as recommended by the Finance and Audit Committee. CARRIED.**

- c) Development, Fundraising and External Relations Committee:** Ms. Kathy Hambly informed Governors that there is no report as the Committee did not meeting in May.
- d) Governance and Appeals Committee:** Ms. Shannon MacDonald informed Governors that the Committee did not hold its regular meeting on May 4, 2022 but rather joined the Finance and Audit Committee’s meeting for the presentation by Ms. Ouma Cuniah on the 2022 Campus Wide Risk Report.
- e) Executive Committee:** Mr. Sinnott informed Members that there were no matters to discuss that have not already been addressed by the committee reports.

MEETING MOVED TO IN CAMERA

- f) Human Resources Committee**

MEETING RETURNED TO OPEN SESSION

8. ADJOURNMENT

The meeting adjourned at 7:39 pm.