



**UPEI BOARD OF GOVERNORS
BOARD OF GOVERNORS MEETING
Thursday, January 30, 2020
Alumni Hall
6:00 – 9:00 pm**

MINUTES

Members Present: Mr. Pat Sinnott, Chair, UPEI Board of Governors; Alaa Abd-El-Aziz, President; Hon. Catherine Callbeck, Chancellor; Ms. Mary Best; Dr. Rabin Bissessur; Ms. Bertha Campbell; Professor Tim Carroll; Ms. Emma Drake; Dr. Adam Fenech; Ms. Kathy Hambly; Mr. Peter Hayes; Ms. Kari Kruse; Dr. Geraldine Johnston; Mr. Ed Lawlor; Mr. Alex MacBeath; Ms. Shannon MacDonald; Dr. James Moran; Ms. Perlene Morrison; Dr. Liane Nelson; Ms. Shauna Sullivan Curley; Mr. Brian Thompson; Ms. Margo Thompson;

Regrets: Mr. Scott Harper; Dr. Sandy MacDonald and Dr. Janice Gillis

Staff Present: Ms. Tara Judson, Comptroller
Ms. Michelle Arbing, Executive Assistant to the Board

1. CALL TO ORDER

Mr. Pat Sinnott, Chair, called the meeting to order at 6:35 p.m. and thanked everyone for attending.

2. APPROVAL OF MINUTES

The draft minutes of the UPEI Board of Governors' meeting of November 21, 2020 were circulated to Board members prior to the meeting. There being no amendments, the following motion was proposed:

1) MOVED by Mr. Brian Thompson, SECONDED by Ms. Kathy Hambly, that the minutes of the October 3, 2019 meeting of the UPEI Board of Governors be approved as amended. CARRIED

3. CHAIR'S REPORT

Mr. Pat Sinnott acknowledged the tremendous success of the New Year's Levee, noting a great attendance and, as always, the scarves were greatly received. Appreciation was expressed to all who worked to make it such a successful event.

4. PRESIDENT’S REPORT

President Abd-El-Aziz updated members on the increase to student numbers for second term.

5. STUDENT UNION REPORT

Ms. Emma Drake reported on recent Student Union activity:

- Meetings were recently held with the three Provincial parties to outline policy priorities as determined by students.
- A meeting was held with City Council in regards to the effects of short-term rentals within the city.
- The Student Union is working on establishing a number of awards.
- The Student Union elections will be held next week.
- On Wednesday, the Student Union Executive and the Office of the Vice-President Academic and Research hosted ‘Soup for the Soul’ at the Chaplaincy Centre.

6. SENATE REPORT TO THE BOARD:

Mr. Rabin Bisseuseur reported that Senate met on January 17 and Dr. Kim Critchley, Provost, UPEI Cairo Campus attended and provided an update on the success of the campus in Cairo.

7. BOARD COMMITTEES’ UPDATES:

a) Finance and Audit Committee: Mr. Alex MacBeath informed members that the Committee met on January 14.

i) Network Modernization Project – Mr. Dana Sanderson, CIO attended the January 14 Committee meeting. Over the last three months, an extensive review of campus was conducted and the results were presented to the Committee. While the initial project was approved by the Board for the amount of \$8.5M, the projected cost will exceed that amount. The committee requested that the CIO prepare a new proposal with firmer financials based on this assessment.

President Abd-El-Aziz commented on the Network Modernization Project to Board members indicating that the project will come back to Board, via the Finance and Audit Committee.

ii) Procurement Policy – Ms. Tara Judson, Comptroller, provided an overview of the revised Procurement Policy and Procedures. It was noted that the Corporate Credit Card Policy is now included in the revised Procurement Policy. The following motions are proposed:

2) MOVED by Mr. Alex MacBeath, SECONDED by Ms. Kathy Hambly that the UPEI Board of Governors’ approve the Procurement Policy as presented and as recommended by the Finance and Audit Committee. CARRIED.

3) MOVED by Mr. Alex MacBeath, SECONDED by That the UPEI Board of Governors repeal the Corporate Credit Card Policy as recommended by the Finance and Audit Committee. CARRIED.

b) Development, FR and ER Committee: Ms. Kathy Hambly reported on the January 8 Committee meeting. An e-vote was held in December on two awards. An additional two awards were approved via e-vote following the January 8 meeting, after additional information and clarification was provided to members.

The Development and Alumni staff provided an update on activity since the October meeting.

The annual Fund Campaign kicked off in November. The New Year's Levee was a tremendous success, wrapping up the 50th anniversary celebrations.

The Marketing and Communications staff reported that the UPEI Magazine Winter Edition was printed in December and has been circulated to stakeholders. The UPEI commemorative publication, **UPEI at 50**, will be distributed via the Saltwire Network on January 25 to 17,000 Guardian and Journal Pioneer subscribers across PEI. Social media audience continues to show strong growth across all platforms. The content review process continues for the new website.

c) Governance and Appeals Committee: Ms. Shannon MacDonald reported that the Committee met on January 15. The majority of the meeting was dedicated to the student appeal process including review of historical data, discussion of the University Appeals Committee Policy and the Governance and Appeals Committee Rules and Procedures for Appeals.

There was discussion in regard to the calculation of CO2E emissions from travel. Following discussion by Committee members, Dr. Adam Fenech agreed to initiate a study regarding the University's CO2E emissions.

d) Property and Asset Committee: Ms. Margo Thompson updated members on the following:

- Residence – The project will be completed by Architects 4 and Brighton Construction.
- Canadian Centre for Climate Change and Adaptation – A community event is planned for February 14 to unveil building plans.
- Roadway – This has started and will resume in Spring when weather permits.
- Deferred Maintenance – This will be reviewed by the Committee at its February meeting.

e) Human Resources Committee

MEETING MOVED TO IN CAMERA

MEETING RETURNED TO OPEN SESSION

e) Executive Committee: Mr. Sinnott indicated that there were no items to report that have not already been addressed in the committee reports.

8. NEW BUSINESS:

There was one item, which was addressed in camera.

9. ADJOURNMENT:

The meeting adjourned at 8:14 p.m.