



UNIVERSITY
of Prince Edward
ISLAND

**UPEI BOARD OF GOVERNORS
BOARD OF GOVERNORS MEETING
Thursday, February 16, 2023
Alumni Hall and Via Zoom
6:00 pm**

MINUTES

Members Present: Mr. Pat Sinnott, Chair, UPEI Board of Governors; Dr. Greg Keefe, President; Hon. Catherine Callbeck, Chancellor; Mr. Shreesh Agrawal; Mr. Andrew Bartlett; Mr. Steve Bellamy; Dr. Rabin Bissessur; Mr. James Bradley; Professor Tim Carroll; Ms. Kateri Coade; Mr. Charles Curley; Dr. Albert Fogarty; Dr. Geraldine Johnston; Dr. Christian Lacroix; Mr. Alex MacBeath; Dr. Sandy MacDonald; Ms. Shannon MacDonald; Mr. Adam MacKenzie; Dr. William Montelpare; Ms. Perlene Morrison; Mr. Brian Thompson

Regrets: Mr. Peter Hayes; Dr. Stan MacPherson

Staff Present: Ms. Michelle Arbing, Executive Assistant to the Board
Dr. Greg Naterer, Vice-President Academic and Research
Ms. Jackie Podger, Vice-President Administration and Finance
Mr. Dana Sanderson, Chief Information Officer

1. CALL TO ORDER

Mr. Pat Sinnott, Chair, called the meeting to order at 6:21 p.m. and thanked members for attending the meeting.

MEETING MOVED TO IN CAMERA

MEETING MOVED TO OPEN SESSION

2. APPROVAL OF MINUTES

The draft minutes of the UPEI Board of Governors' meeting of November 29, 2022 were circulated to Board members prior to the meeting. Following minor edits, the following motion was proposed:

- 1) MOVED by Mr. Charles Curley, SECONDED by Dr. William Montelpare, that the minutes of the November 29, 2022 meeting of the UPEI Board of Governors be approved as presented. CARRIED.**

3. CHAIR'S REPORT

Mr. Pat Sinnott indicated he had nothing to report.

4. PRESIDENT'S REPORT

President Greg Keefe referenced his detailed report, which was circulated to Members in advance of the meeting. He indicated that the official enrolment numbers for this semester will be available on March 1.

The President provided an update on the Faculty of Medicine, indicating that work continues on the three pillars (curriculum, infrastructure, and the integration of medical training into the Provincial health system). He indicated that at this stage of the accreditation process, a guarantee of infrastructure was required. Given the construction timeline, this could not be guaranteed, so the first intake date is moved from 2024 to 2025.

Dr. Greg Naterer continues to advance the search process for several Deans.

The Equity, Diversity, and Inclusion (EDI) Strategy requires the University to produce an annual progress report. The report has been presented to the EDI Steering Committee and will go to the Senate and Board of Governors as part of the process.

A new five-year research strategic plan that will serve as a roadmap for research excellence was approved by Senate and released, under the leadership of Dr. Greg Naterer.

President Greg Keefe acknowledged the list of recent academic faculty and staff and student achievements noted in his report. He highlighted: Varesh Kumar Beeharry, a fourth year actuarial science student who won a prestigious scholarship; Dr. Amy Hsiao, Faculty of Sustainable Design Engineering was recognized by Engineers PEI for her ProGRES (Promoting Girls in Research on Engineering and Sustainability) initiative; seven teams from the Faculty of Sustainable Design Engineering that completed at the 2023 Atlantic Engineering Competition; Dr. Marva Sweeney-Nixon was named one of five 2023 Black Changemakers, which recognizes “individuals in Atlantic Canada who are creating positive change, inspiring others, and helping shape our future”.

President Greg Keefe indicated that the new residence and Performing Arts Centre is completed and ready to welcome Canada Games athletes and then our students in the Fall. President Greg Keefe expressed appreciation to Ms. Jackie Podger and her team for their commitment on this project and continued preparations for Canada Games. An additional tour(s) for Board Members will be arranged following Canada Games.

Some notable events highlighted by President Greg Keefe included: the inaugural Nursing Scrub Coat Ceremony for first-year nursing students held in February and the 21st Recognition of Founders ceremony in December recognizing Dr. Douglas Dahn, Ms. Cathy Gillan and Dr. Timothy Ogilvie as founders.

5. STUDENT UNION REPORT

Mr. Adam MacKenzie indicated that he has been devoted to drafting a new strategic plan for the Student Union, helping with the elections, dealing with various matters on campus and working to

assist the Student Union Vice-Presidents on their initiatives.

He indicated that the Vice-President Academic and External, Iyobossa Igbineweka has finished the Policy and Priorities document and is now booking lobbying meetings with elected officials at the municipal and provincial level.

The Vice-President Student Life, Anthonia Bebiem, has been working on events for Black History month and other events for students.

The Student Union Vice-President Finance and Administration, Leena Daboo has been busy with services, giving away free winter clothing throughout early January (and will continue this program during winter). The Gift Store Gift Program has been used frequently and the Student Academic Enrichment Funding has helped close to 50 students attend conferences and education events.

As an executive, Mr. Adam MacKenzie noted that they are looking to finalize the Strategic Plan and ensure elections go smoothly.

6. SENATE REPORT TO THE BOARD

Dr. William Montelpare indicated that the Senate held its regular meeting on February 3, 2023. At the meeting, there was a guest presentation by Ms. Patti Wheatley regarding how best Senate can incorporate the principles of Equity, Diversity and Inclusion in Senate Committees.

Senate Election will take place the end of February for vacancies for the next academic year. Senate agreed to incorporate an extra Senate meeting in January going forward. The Academic and Planning Curriculum Committee provided a report updating Senators on the status of the Quality Assurance Process and Reviews.

Senators approved the Presidential Search Committee and Procedure Policy as recommended by the Board Senate Liaison Committee.

Senate also reviewed the Procedure to Elect the UPEI Chancellor as recommended by the Board Senate Liaison Committee. Both of these Committees were populated as needed by the Senate.

Dr. Greg Naterer provided Senators with and update on Dean searches.

7. BOARD COMMITTEE UPDATES

a) Property and Asset Committee: Mr. Steve Bellamy reported that the Committee met on January 25, 2023 and received an update from Ms. Jackie Podger pertaining to the new residence and Performing Arts Centre as well as the building to house the Faculty of Medicine. A tour of the new residence and Performing Arts Centre preceded the meeting. It was noted that the new building and campus are ready for Canada Games.

b) Finance and Audit Committee: Mr. Alex MacBeath reported that the Committee met on January 31, 2023. At the meeting, Ms. Jackie Podger provided an update on campus infrastructure projects (new residence and Performing Arts Centre as well as the building to house the Faculty of Medicine). Ms. Ouma Cuniah provided updates on internal audits and discussed workshops for risk management.

c) Development, Fundraising and External Relations Committee:

Mr. Andrew Bartlett informed Governors that the Committee met on January 26, 2023. The Committee received updates from Development and Alumni Engagement, Marketing and Production and Communications and University Relations. The Committee conducted e-votes on three awards and these were circulated to Board Members for information.

d) Board-Senate Liaison Committee: Mr. Andrew Bartlett reported that the Committee met on January 4, 2023. The Committee passed a motion recommending that the Board of Governors and the Senate renew the Presidential Search Committee and Procedure Policy and the Procedure. This will be brought forward for approval by the Governance and Appeals Committee.

The Committee also reviewed the Procedure to Elect the UPEI Chancellor and had no changes to that document.

e) Governance and Appeals Committee: Ms. Shannon MacDonald reported that the Committee met on February 1, 2023. At its meeting, the Committee reviewed several policies and are recommending the following two policies for approval.

Presidential Search Committee and Procedure Policy

Ms. Shannon MacDonald indicated that the Presidential Search Committee and Procedure Policy was circulated to Board Members in advance of this meeting.

2) MOVED by Ms. Shannon MacDonald, SECONDED by Mr. Brian Thompson that the UPEI Board of Governors approves the Presidential Search Committee and Procedure Policy, as recommended by the Governance and Appeals Committee. CARRIED.

Biosafety Policy

The Biosafety Policy was circulated to Board Members in advance of this meeting and is recommended for approval by the Governance and Appeals Committee.

3) MOVED by Ms. Shannon MacDonald, SECONDED by Dr. William Montelpare that the UPEI Board of Governors approves the Biosafety Policy, as recommended by the Governance and Appeals Committee. CARRIED.

f) Executive Committee: Mr. Sinnott informed Members that there were no matters to discuss that have not already been addressed by the Committee reports.

MEETING MOVED TO IN CAMERA

g) Human Resources Committee:

MEETING RETURNED TO OPEN SESSION

8. ADJOURNMENT

The meeting adjourned at 7:50 pm.