



**UPEI BOARD OF GOVERNORS  
BOARD OF GOVERNORS MEETING**

**Tuesday, February 15, 2022**

**Via Zoom**

**6:00 – 9:00 pm**

**MINUTES**

**Members Present:** M. Pat Sinnott, Chair, UPEI Board of Governors; Dr. Greg Keefe, President; Hon. Catherine Callbeck, Chancellor; Mr. Andrew Bartlett; Dr. Rabin Bissessur; Mr. James Bradley; Professor Tim Carroll; Ms. Kateri Coad; Mr. Charles Curley; Dr. Albert Fogarty; Ms. Kathy Hambly; Ms. Donna Hassard; Mr. Peter Hayes; Mr. Alex MacBeath; Dr. Sandy MacDonald; Ms. Shannon MacDonald; Mr. Adam MacKenzie; Dr. Stan MacPherson; Ms. Tolulope Oginni; Ms. Perlene Morrison; Mr. Brian Thompson

**Regrets:** Dr. Geraldine Johnston, Dr. James Moran

**Staff Present:** Dr. Kathy Gottschall-Pass, Vice-President Academic and Research (Interim)  
Ms. Jackie Podger, Vice-President Administration and Finance  
Mr. Dana Sanderson, Chief Information Officer  
Ms. Michelle Arbing, Executive Assistant to the Board  
Ms. Sonia O'Connor, Administrative Assistant to the President's Office

**1. CALL TO ORDER**

Mr. Pat Sinnott, Chair, called the meeting to order at 6:02 p.m. and thanked everyone for attending the meeting.

**2. APPROVAL OF MINUTES**

The draft minutes of the UPEI Board of Governors' meeting of November 23, 2021 were circulated to Board members prior to the meeting. There being no revisions, the following motion was proposed:

- 1) MOVED by Mr. Jim Bradley, SECONDED by Mr. Charles Curley, that the minutes of the November 23, 2021 meeting of the UPEI Board of Governors be approved as presented. CARRIED.**

**3. CHAIR'S REPORT**

Mr. Pat Sinnott indicated he had nothing to report.

**4. PRESIDENT'S REPORT**

President Keefe noted that a written President's Report was distributed to Members in advance of the meeting.

President Keefe reported on several special meetings of Senate that took place from late December up to and including today to address the ever-changing pandemic situation and updated guidance from the Office of the Chief Public Health Officer (CPHO). The CPHO provided guidance to UPEI on February 11 and a special meeting was held on February 15 where a motion was passed to reconvene in-person teaching classes of less than 100 students as of February 28, 2022.

The President also shared that a planning committee has been formed for the progression of the Joint Medical Degree with Memorial University of Newfoundland. There have been several meetings with the Medical Society of PEI and the Province. Based on information received from the Committee on Accreditation of Canadian Medical School (CACMS), the target date to admit students is Fall 2024.

President Keefe informed the board that UPEI's enrollment numbers have increased and that the Maritime Provinces Higher Education Commission would be releasing the official numbers soon.

He highlighted many other aspects of the President's Report, adding that his current goal is to build relationships with UPEI stakeholders, especially in terms of what we can learn from them and how we can help them as well.

He concluded by commenting that the university community is excited to host the 2022 U-Sports Women's Hockey Championship from March 24-27, 2022, and he encourages everyone to attend.

**5. STUDENT UNION REPORT**

Mr. MacKenzie introduced himself as the new President of the UPEI Student Union and acknowledged the recent turbulence within the UPEISU which has received local media attention. He assured the Board that the Student Union is aiming to find solutions to internal issues, and his intention as President is to see the organization move upwards.

His main priorities are to build relationships with students and with UPEI and to see the Student Union finish the academic year on a high note. He thanked President Keefe and his executive team for their support for the UPEISU and for keeping students their number one priority.

Mr. MacKenzie announced that Ms. Maggie LeClair is the new Vice President Academic & External for the Student Union. She will be following up with the HPV vaccine accessibility, addressing the rental agreement issue, and writing new policies and priorities for the next VP Academic & External.

Mr. MacKenzie reported that that the Student Union continues to offer a variety of services to students; over 60 grocery gift cards are given out monthly; Panther Patrol, the free shuttle service for UPEI students is almost always fully booked; and The Fox and Crow was able to host several

events despite COVID restrictions and will be opening with fixed hours on Monday, February 28, 2022.

He also mentioned that the election for the 2022-23 Executive Team and Council Representatives is already underway, and voting will be held March 8 and 9, 2022.

## **6. SENATE REPORT TO THE BOARD**

### **Regular Meeting of the Senate**

Prof. Tim Carroll reported that Senate met for their regularly scheduled meeting on February 11, 2022. Of note, was the approval of the first foundational course in the Faculty of Indigenous Knowledge, Education, Research and Applied Studies (IKERAS).

### **Special Senate Meetings**

Since late December, the Senate has held four special meetings, all dealing with the evolving COVID-19 situation and course delivery, taking into consideration the most recent guidance from the Office of the Chief Public Health Officer. The most recent special meeting was today at noon for the purpose of holding a vote for a new motion. The motion was to resume in-person teaching for classes of under 100 students as of February 28, 2022. This was in accordance with the updated Winter 2022 Public Health Measures for PEI Post-Secondary Education. The motion included extensions to apply for online teaching for individual courses beyond February 27, 2022 based on medical accommodation or pedagogical principles.

## **7. BOARD COMMITTEE UPDATES**

- a) **Property and Asset Committee:** Mr. Peter Hayes informed Governors that the Committee met on January 26, 2022 and received a comprehensive update from the Vice-President Administration and Finance with respect to the new residence, the Canadian Centre for Climate Change and Adaptation and the new Faculty of Medicine building. The Canadian Centre for Climate Change and Adaptation is now occupied.

With regard to the new medical building, additional information made it evident that the site proposed initially is not suitable, so a comparison of four different sites was discussed at special Property Committee meetings.

At the Committee's request, Dr. Keefe consulted numerous knowledgeable stakeholders and, at the special committee meeting, which was held on February 10, 2022, Dr. Keefe provided the Property and Asset Committee with a comparative analysis of the four potential sites and a recommendation. The Committee agreed with the recommendation and passed a motion recommending that the Board approve the recommended site.

The following motion was proposed:

- 2) MOVED by Mr. Peter Hayes SECONDED by Mr. Albert Fogarty that the UPEI Board of Governors approve that the new building for the Faculty of Medicine be located on the Northern end of Campus, in the area behind Alumni Hall, as recommended by the Property and Asset Committee. CARRIED.**
- b) **Finance and Audit Committee:** Mr. Alex MacBeath informed Governors that the Committee met on February 1, 2022, on a number of items, with only one item being presented for Board

approval.

Mr. MacBeath informed Members of Mr. Dana Sanderson's presentation to the Committee updating them on the Technology Infrastructure Modernization Project. The following motion resulted:

- 3) MOVED by Mr. Alex MacBeath, SECONDED by Mr. Stan MacPherson that the UPEI Board of Governors approves funding in the amount of \$1,751,000 to complete the remaining remediation, installation and commissioning of the modernized campus network, as recommended by the Finance and Audit Committee. CARRIED.**

At the Committee meeting, Ms. Jackie Podger provided an update similar to what was provided to the Property and Asset Committee regarding the campus infrastructure projects.

- c) Development, Fundraising and External Relations Committee:** Ms. Kathy Hambly informed Governors that the Committee did not meet in the last quarter, however, there will be a meeting in March, and she will have a further report in April. She also referenced the summary of approved awards that were voted upon electronically and circulated in advance of today's meeting.
- d) Governance and Appeals Committee:** Ms. Shannon MacDonald informed Governors that the Committee met on February 2, 2022, where the Student Traveling Abroad Policy was presented. This new robust Student Traveling Abroad Policy replaces the Study/Work Abroad Policy. The following motions were presented:
- 4) MOVED by Ms. Shannon MacDonald, SECONDED by Ms. Kathy Hambly that the UPEI Board of Governors repeal the Risk Management – Study/Work Abroad Policy (version date: October 7, 2004), as recommended by the Governance and Appeals Committee. CARRIED.**
- 5) MOVED by Ms. Shannon MacDonald, SECONDED by Mr. Charles Curley that the UPEI Board of Governors approve the Student Travelling Abroad Policy, as recommended by the Governance and Appeals Committee. CARRIED**

Ms. MacDonald added that there was a very good discussion surrounding risk management and further information will be shared about this in the coming months.

- e) Executive Committee:** Mr. Sinnott informed Members that there were no new items for the Committee to report.

**MEETING MOVED TO IN CAMERA**

- f) Human Resources Committee**

**MEETING RETURNED TO OPEN SESSION**

**8. ADJOURNMENT**

The meeting adjourned at 7:05 pm.