



**UPEI BOARD OF GOVERNORS
BOARD OF GOVERNORS MEETING
Tuesday, April 6, 2021
Via Zoom
6:00 – 9:00 pm**

MINUTES

Members Present: Mr. Pat Sinnott, Chair, UPEI Board of Governors; Dr. Alaa Abd-El-Aziz, President; Hon. Catherine Callbeck, Chancellor; Ms. Mary Best; Dr. Rabin Bissessur ; Ms. Bertha Campbell; Professor Tim Carroll; Mr. Charles Curley; Dr. Adam Fenech; Dr. Albert Fogarty; Ms. Donna Hassard; Ms. Kathy Hambly; Mr. Peter Hayes; Dr. Sandy MacDonald; Ms. Shannon MacDonald; Mr. Alex MacBeath; Dr. Stan MacPherson; Dr. James Moran; Ms. Perlene Morrison; Dr. Liane Nelson; Ms. Tolulope Oginni; Ms. Donna Profit; Mr. Brian Thompson

Regrets: Mr. Akshay Bhaskar; Mr. James Bradley; Dr. Geraldine Johnston

Guests: Ms. Samantha MacLean; Ms. Nicole Philips

Staff Present: Ms. Jackie Podger, Vice President Administration and Finance
Ms. Michelle Arbing, Executive Assistant to the Board

1. CALL TO ORDER

Mr. Pat Sinnott, Chair, called the meeting to order at 6:05 p.m. and thanked everyone for attending via Zoom. He welcomed incoming Student Union President, Ms. Samantha MacLean to the meeting as an observer.

2. APPROVAL OF MINUTES

The draft minutes of the UPEI Board of Governors' meeting of February 16, 2021 were circulated to Board members prior to the meeting. There being no revisions, the following motion was proposed:

- 1) MOVED by Dr. James Moran, SECONDED by Dr. Stan MacPherson, that the minutes of the February 16, 2021 meeting of the UPEI Board of Governors be approved as presented. CARRIED.**

3. CHAIR'S REPORT

Mr. Pat Sinnott indicated that the Board Committees have full reports, many with significant items that they are bringing to the Board. Mr. Sinnott complimented faculty, staff and

administration for their continued dedication during the pandemic and wished our students well as they prepare to finish the semester.

4. PRESIDENT'S REPORT

President Abd-El-Aziz referenced his written report provided to members in advance of today's meeting. He indicated that the University continues to work closely with the Chief Public Health Office with regard to the COVID-19 situation.

The President informed members that MPHEC has approved the Doctor of Applied Health Program and that planning of the logistical details is underway for a July 2022 start.

President Abd-El-Aziz expressed best wishes for our students in the upcoming weeks as they prepare for and take their exams. He praised the dedication of our faculty and staff who are so committed and supportive to our students who make UPEI home.

6. STUDENT UNION REPORT

Ms. Tolulope Oginni informed members that the new Student Union Executive, under the leadership of incoming President Ms. Samantha MacLean, will take office in May. Work continues in the area of advocacy, including a recent partnership with the Canadian Mental Health Association.

6. SENATE REPORT TO THE BOARD:

Ms. Bertha Campbell reported that Senate met on March 12, 2021. The Vice-President Academic and Research has been providing an update at each Senate meeting about Convocation, course delivery for Summer 2021 Semester and course delivery for Fall 2021 Semester.

The following topics were covered:

- a) Convocation – Work is underway on logistics for convocation. Convocation this year will be for the classes of 2019-2020 and 2020-2021. Convocation will comprise both virtual and in person components, and the Convocation will comply with all Chief Public Health Office directives.
- b) Summer 2021 – Courses will be primarily online with a few exceptions.
- c) Fall 2021 – Planning is underway to deliver courses both in person and online, however, plans will be updated depending on the status of the pandemic.
- d) University 1010/1020/1030 – These transitional courses are being reviewed to evaluate the best approach for students' planning. A further discussion will take place at the next Senate.

7. BOARD COMMITTEES' UPDATES:

a) Finance and Audit Committee: Mr. Alex MacBeath informed Governors that the Committee met on March 23, 2021. The meeting was primarily devoted to the draft Operational Budget 2021-2022.

President Abd-El-Aziz provided a detailed presentation of the draft Operational Budget 2021-2022 to the Board of Governors members. Following the presentation and discussion, the following motion was proposed:

- 2) MOVED by Mr. Alex MacBeath, SECONDED by Professor Tim Carroll That the UPEI Board of Governors approves the Draft Operating Budget for the 2021-2022 Fiscal year, as presented and as recommended by the Finance and Audit Committee. CARRIED.**

Mr. MacBeath indicated that the Finance and Audit Committee received an update on the University's Audit Plan as well as a final report regarding the success of Project Beacon.

b) Development, FR and ER Committee: Ms. Kathy Hambly reported that the committee did not meet in person but did review, via email, the Endowment and Special Purpose Funds – Governance and Administration Policy. Board members were provided this in advance of the meeting for review. The following motion was proposed

- 3) MOVED by Dr. James Moran, SECONDED by Professor Tim Carroll, that the the UPEI Board of Governors approves the Endowment and Special Purpose Funds – Governance and Administration Policy, as recommended by the Finance and Audit Committee.**

c) Governance and Appeals Committee: Ms. Shannon MacDonald reported that the Committee met on March 24, 2021. The Committee is required to review the University's policies on a regular basis. The Committee recently reviewed its mandate and the Appeals Policy. Further to the review of the Appeals Policy, Mr. Murray Murphy, Legal Counsel, was invited to attend the meeting and to provide Committee members advice and training with respect to the Appeals Process. The committee also looked at the University Act as part of its annual review.

d) Property and Asset Committee: Mr. Peter Hayes informed Governors that the Committee met on March 18, 2021 and received a comprehensive update from the Vice-President Administration and Finance of both the new residence and the Canadian Centre for Climate Change and Adaption.

e) Executive Committee: Mr. Sinnott noted there was nothing further to report.

f) Human Resources Committee:

MEETING MOVED TO IN CAMERA

MEETING RETURNED TO IN SESSION

9. ADJOURNMENT:

The meeting adjourned at 8:05 pm.