

## ANNUAL PROGRESS REPORT

### TO BE COMPLETED BY MAY 31

Student: \_\_\_\_\_ Id# \_\_\_\_\_

Supervisor(s): \_\_\_\_\_  
\_\_\_\_\_

Review Period Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

### To be Completed by Student

1. a. List the courses completed this past year and grade received. (Do not include progress recorded in last year's report.) Include an explanation if you have deviated from your plan (e.g. maternity leave).

b. If working on a dissertation describe the work completed this past year (e.g., literature review, data collection, etc.)

2. List the remaining requirements for your degree, including stages of your dissertation and propose a timeline for completion, and specific goals for next year:

**To be Completed by Supervisor**

Check each box that applies to the student you supervise. Use the comment section at the bottom to document any concerns or issues.

- The student has progressed according to plan.
- The student's objectives for next year are appropriate.
- The student's timeline for completing the degree requirement are attainable and appropriate.
- The student has attended at least one regional or national conference this year
- The student has presented at one regional or national conference this year.

Please provide any comments related to the student's overall professional/scholarly learning development (e.g. stage in program, conference presentations, publications, etc.) which remediation or intervention may be required for which additional support may be required.

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Coordinator's Signature

\_\_\_\_\_  
Date