

## **POSITION PROFILE**

### **Interim Vice-President, Academic and Research**

University of Prince Edward Island

#### **Position Summary**

Reporting to the President and Vice-Chancellor, the Interim Vice-President, Academic and Research provides strategic and operational leadership across all academic functions, advancing UPEI's mission of teaching, research, and service while contributing to its vision of transforming lives and communities through lifelong learning.

The role is central to advancing UPEI's Strategic Plan 2025–2030, particularly the pillars of:

- Thriving People and Communities
- Innovative and Connected Teaching, Research, and Scholarship
- Sustainability

#### **Key Responsibilities**

##### **1. Academic Leadership and Strategy**

- Provide leadership for the University's academic mission, including teaching and learning, research and scholarship, and graduate studies
- Lead institutional academic planning, ensuring alignment with UPEI's strategic priorities and enrolment goals
- Guide the development, review, and renewal of academic programs to ensure quality, relevance, and responsiveness to societal and workforce needs
- Foster a culture of academic excellence, innovation, and continuous improvement

##### **2. Strategic Plan Implementation**

- Advance the priorities of UPEI's Strategic Plan (2025–2030), including:
  - Enhancing student success, retention, and experience
  - Promoting interdisciplinary and collaborative research and scholarship
  - Strengthening community, industry, and global partnerships
  - Supporting sustainable institutional growth and resource alignment
- Champion initiatives that improve connectivity across faculties and reduce institutional silos

##### **3. Teaching, Learning, and Student Success**

- Promote high-quality, inclusive, and innovative teaching and learning environments
- Support experiential learning, work-integrated learning, and student engagement

- Oversee academic supports that contribute to student recruitment, retention, and success
- Advance equity, diversity, inclusion, and a sense of belonging across academic programs and practices

#### **4. Research and Scholarly Impact**

- Strengthen UPEI's research enterprise by promoting excellence, impact, and growth
- Encourage interdisciplinary and community-engaged research aligned with regional and global challenges
- Support knowledge mobilization and the translation of research into societal benefit
- Build partnerships with government, industry, and community organizations

#### **5. Indigenous Engagement and Reconciliation**

- Advance the integration of Indigenous knowledge, perspectives, and partnerships across teaching and research
- Support institutional commitments to reconciliation and respectful engagement with Indigenous communities

#### **7. Leadership and Governance**

- Work collaboratively with Senate, Deans, and academic leadership to establish academic priorities and policies
- Ensure effective governance processes and transparent decision-making
- Foster a collegial, collaborative, and accountable academic environment

#### **8. Financial and Resource Stewardship**

- Align academic priorities with budget planning and resource allocation
- Support sustainable enrolment management and revenue strategies
- Ensure responsible stewardship of academic resources in support of long-term institutional sustainability

#### **9. External Relations and Community Engagement**

- Represent UPEI in academic, government, and community forums
- Strengthen partnerships that support teaching, research, and service missions
- Enhance UPEI's reputation as a regional and national leader in higher education

## **Qualifications and Experience**

- Hold a PhD or an equivalent terminal degree and a strong record of academic achievement suitable for appointment at the rank of Professor
- Significant senior academic administrative experience in a university setting
- Demonstrated success in academic planning, program development, and institutional strategy implementation and strong financial acumen and experience
- Experience advancing research excellence and fostering interdisciplinary collaboration
- Proven leadership in financial management and resource alignment
- Deep commitment to equity, diversity, inclusion, and Indigenous engagement
- Exceptional interpersonal, communication, and relationship-building skills
- Demonstrated ability to lead through change in a complex and collegial environment

## **Leadership Competencies**

The Interim Vice-President is expected to demonstrate the competencies and behaviours described in University's [Leadership Framework](#).