

University of Prince Edward Island Policy	Policy No. avcgstrgs_0006	Revision No. 1
Policy Title AVC Implementing Policy for Graduate Faculty Membership & Appointment	Page 1 of 3	
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Responsibility Associate Dean, Graduate Studies & Research	Access C	

1 Purpose

- 1.1 To provide internal College criteria for approving graduate faculty membership and assigning supervisory role.

2 Scope

- 2.1 All AVC faculty members who are eligible for nomination to Graduate Faculty under the *UPEI Policy on Graduate Faculty Approval and Supervisory Role*.

3 Policy

- 3.1 UPEI Graduate Faculty members are probationary, tenured, term, emeritus or adjunct faculty members who have been appointed to Graduate Faculty under the *UPEI Policy on Graduate Faculty Approval and Supervisory Role*. A member of Graduate Faculty may participate in graduate-level teaching, will be eligible for membership on Supervisory and Examination committees, and may supervise graduate students, subject to the procedures and criteria below. When supervising a graduate student, the Supervisor will normally have the degree for which the student is registered.

4 Procedures

- 4.1 Any Atlantic Veterinary College (AVC) faculty member may be nominated for Graduate Faculty membership following the procedures provided in the *UPEI Policy on Graduate Faculty Approval and Supervisory Role*. Department Chairs will submit nominations for Graduate Faculty membership to the AVC Graduate Studies & Research Committee. The Graduate Studies and Research Committee will consider each nominee and recommend the category of appointment to the Dean of Veterinary Medicine. Graduate Faculty membership and supervisory role will be reviewed at the end of the term of Graduate Faculty appointment or upon departmental request. The term for Graduate Faculty appointment will be five years for probationary and tenured faculty, and three years or until the end of faculty appointment (whichever is less) for other faculty members.

5 General Criteria

- 5.1 Graduate Faculty in the Faculty of Veterinary Medicine will normally hold a Doctor of Philosophy degree, or a Doctor of Veterinary Medicine degree (or equivalent) and a graduate qualification (either a graduate degree or certification by an acceptable

specialty board). Graduate Faculty will be active scholars as illustrated by recent publications, presentations, grant support, or other evidence of scholarly endeavour. For the purposes of these procedures, the definition of scholarly endeavour is that found in the UPEI Faculty Association Bargaining Unit 1 Collective Agreement, and evidence for supervisory experience is considered demonstrable only where the supervised graduate students have successfully completed their respective programs.

6 Supervisory Roles

6.1 Faculty of any Supervisory Role may serve as a supervisory committee member. The Supervisor may supervise a student in one of the designated areas of specialization of the academic department in which the student is registered. The Supervisor or Co-supervisor will normally possess the degree (equivalent or higher degree) for which the supervised student is registered, however exceptions may be made, subject to approval of the Graduate Studies & Research Committee, where the supervisor is deemed sufficiently experienced to supervise a student in a higher degree program.

6.1.1 PhD Sole Supervisory Role

6.1.1.1 Serve as Supervisor of masters (MSc or MVSc) and doctoral degree students.

6.1.1.2 Qualifications

6.1.1.2.1 Members of Graduate Faculty (PhD Sole Supervisory) will be tenured or probationary faculty members of an AVC academic department. Graduate Faculty (PhD Sole Supervisory) will be sufficiently experienced in graduate student supervision to permit sole supervision of graduate students at any program level. Experience will normally include previous supervision (with a Co-Supervisor) of a doctoral student.

6.1.2 Masters (MSc) Sole Supervisory Role

6.1.2.1 Serve as Supervisor of thesis-based masters (MSc) degree students.

6.1.2.2 Qualifications

6.1.2.2.1 Members of Graduate Faculty (Masters Sole Supervisory) will be tenured or probationary faculty members of an AVC academic department. Members of Graduate Faculty (Masters Sole Supervisory) will have appropriate experience in graduate-level teaching or participation on graduate supervisory committee, normally including co-supervision of a graduate student.

6.1.3 MVSc Sole Supervisory Role

6.1.3.1 Serve as Supervisor of non-thesis masters (MVSc) degree students.

6.1.3.2 Qualifications

6.1.3.2.1 Members of Graduate Faculty (MVSc Sole Supervisory) will be tenured or probationary faculty members of an AVC academic department. Graduate Faculty (MVSc Sole Supervisory) must hold a veterinary degree, be

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licensed to practice veterinary medicine in PEI, and will be sufficiently experienced in advanced discipline teaching and participation in the veterinary specialty service delivery to permit sole supervision of MVSc graduate students.

6.1.4 Primary Supervisory Role (with a Co-Supervisor)

6.1.4.1 Serve as Co-supervisor of graduate students provided the other supervisor has the appropriate Graduate Faculty role.

6.1.4.1.1 For the purposes of external funding agencies, the primary supervisor in this situation should refer to themselves as the sole or primary supervisor even when their designation requires a co-supervisor to be named for additional mentorship of graduate student supervision. The co-supervisor in this situation would consider themselves as co-supervisors for external funding agencies.

6.1.4.2 Qualifications

6.1.4.2.1 Members of Graduate Faculty (Co-supervisory) will be adjunct, term, probationary, tenured or emeritus faculty members of an AVC academic department for whom the AVC Graduate Studies & Research Committee has deemed that a co-supervisory role is appropriate.

6.1.4.3 Considerations in Assigning Primary Supervisory Role (with a Co-Supervisor)

6.1.4.3.1 Recently hired tenure-track faculty admitted to Graduate Faculty will normally be nominated for Co-supervisory Role for thesis-based graduate degrees unless appropriate prior experience in graduate student supervision can be demonstrated to justify the recommendation to a higher level of supervisory responsibility. Emeritus, term and adjunct faculty appointees are normally eligible for Co-supervisory status only, however term-appointed faculty members may be nominated for other roles on a case-by-case basis.