

University of Prince Edward Island	Policy Number: FNDI-023
Policy Title: <b>ARTIFICIAL INTELLIGENCE (AI) USE POLICY</b>	Pages - 4
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**1. Purpose**

To outline expectations for the ethical, transparent, and responsible use of artificial intelligence (AI) tools by interns enrolled in the UPEI Integrated Dietetic Internship Program. This policy ensures alignment with UPEI academic integrity requirements, placement site expectations, and emerging standards for safe and accountable use of digital and AI technologies in health and nutrition practices.

**2. Scope**

This policy applies to all interns enrolled in the UPEI Integrated Dietetic Internship Program. It applies to all AI tools, including but not limited to generative AI systems (e.g., ChatGPT, Copilot, Gemini), automated writing tools, summarization tools, translation tools, image generation tools, and any other algorithm-based systems used to generate, modify, or analyze text, data, or clinical content.

This policy applies to all academic, practicum, reflective, and professional documentation produced during the internship program.

**3. Responsibility**

**Interns are responsible for:**

- Understanding and adhering to this policy and all UPEI academic integrity expectations;
- Ensuring any AI use is permitted for the specific task or assignment;
- Disclosing AI use when required;
- Maintaining accountability for all submitted work, regardless of AI involvement;
- Ensuring AI tools are not used in ways that compromise confidentiality, professional judgment, or competency development.

**The Professional Practice Coordinator is responsible for:**

- Communicating expectations related to appropriate AI use in academic and practicum settings;
- Clarifying acceptable versus unacceptable use when questions arise;

- Addressing concerns related to inappropriate or undisclosed AI use.

**Placement preceptors are responsible for:**

- Supporting interns in understanding site-specific expectations regarding AI use;
- Reporting concerns regarding inappropriate or undisclosed AI use.

#### 4. Policy

AI tools may be used in the UPEI Integrated Dietetic Internship Program only when their use aligns with course, placement, and program expectations, and where such use does not compromise the development or assessment of entry-level competency.

Interns must recognize that AI use in health professions education is evolving. While AI may support learning (e.g., brainstorming, summarizing concepts, editing drafts), it must not replace critical thinking, clinical reasoning, professional judgment, or authentic demonstration of competence.

Interns are expected to adhere to the following principles:

- **Transparency:** Disclose any use of AI in coursework, assignments, or placement-related projects;
- **Accountability:** Interns remain fully responsible for all submitted work, regardless of AI involvement;
- **Integrity:** AI must not be used to misrepresent knowledge, skills, or competency achievement;
- **Confidentiality:** No client, patient, placement site, or identifiable information may be entered into AI tools;
- **Professional judgment:** AI outputs must be critically evaluated and not accepted as clinically or professionally accurate without verification.

AI use that is not explicitly permitted or disclosed may be considered academic or professional misconduct under UPEI policies and the program's Professional Conduct Policy.

#### 5. Procedure

**Acceptable and Unacceptable Use**

Acceptable use may include (when permitted):

- Brainstorming ideas for assignments or reflections;
- Improving grammar, structure, or clarity of written work;
- Summarizing publicly available information for personal learning;

- Supporting study preparation (e.g., practice questions, concept review).

Unacceptable use includes:

- Submitting AI-generated work as original, independent work;
- Using AI to complete assessments or competency-based tasks unless explicitly permitted;
- Entering any confidential or placement-related information into AI tools;
- Using AI to fabricate citations, clinical data, or professional documentation;
- Using AI in a way that replaces required demonstration of competency or skill development.

### **Program Alignment and Professional Expectations**

Interns are expected to understand that AI use must support—not replace—the development of entry-level dietetic competencies as outlined in the ICDEP framework and program policies.

Emerging guidance in health professions education emphasizes that AI must be used responsibly, with attention to ethical risks including bias, confidentiality concerns, and reduced development of critical reasoning skills when over-relied upon.

Interns are expected to demonstrate professional judgment consistent with entry-level dietetic practice at all times, including in digital environments.

### **Procedures for inappropriate use**

Where AI use is suspected or disclosed inappropriately:

- The Professional Practice Coordinator will review the situation in consultation with the Program Director and/or course instructor;
- The intern may be required to provide documentation of their work process (e.g., drafts, version history, notes);
- A determination will be made regarding whether the AI use aligns with permitted expectations;
- If inappropriate use is identified, the matter will be managed under the [Professional Conduct Policy](#) and/or [Academic Integrity procedures](#) as applicable;
- Remediation may include reflective learning, resubmission of work, or formal review of competency progression.

Serious breaches (including misrepresentation of competency, confidentiality violations, or repeated misconduct) may result in progression delays or program termination under relevant program policies.

### **Education and Support**

The program recognizes that AI literacy is an emerging professional competency. Interns will be provided with guidance on responsible AI use, including examples of appropriate application in academic and practice contexts.

Expectations for AI use may vary by course or placement, and interns are responsible for confirming requirements prior to use.

## **6. Review**

This policy will be reviewed annually by the Foods and Nutrition Program in consultation with the Professional Practice Coordinator and Advisory Committee to ensure alignment with UPEI policies, evolving regulatory expectations, and best practices in health professional education and digital ethics.