

**Minutes of the Second Meeting of Senate**  
**Friday, October 27, 2017**  
**3:00 – 5:00 pm**  
**618 University Avenue**

- Present:** A. Abd-El-Aziz (Chair), H. Ahmed, R. Bissessur, A. Braithwaite, B. Campbell, L. Chilton, P. Courtenay-Hall, D. Dahn, M. Doyle, P. Drake, P. Foley, K. Gottschall-Pass, L. Hammell, L. Heider, A. Hsiao, G. Jiwani, G. Keefe, K. Khayyat, J. Krause, N. Kujundzic, S. Lee, A. MacFarlane, T. Mady, R. Morin Chasse, T. Nabuurs, B. O’Keefe, J. Podger, R. Raiswell, R. Reed-Jones (designate for N. Etkin), N. Saad, D. Sutton, C. Thorne, and Grace Wedlake
- Regrets:** G. Conboy, N. Etkin, R. Gilmour, G. Irvine, R. Kays, G. Lindsay, E. MacNeill, D. Moses, and C. Ryan,
- Absent:** R. MacDonald, C. Kamunde and M. Van den Heuvel
- Invited:** D. Sanderson, CIO  
N. Krouglicof, Associate Dean, School of Sustainable Design Engineering
- Recorder:** D. MacLean, Administrative Assistant to Senate

President Alaa Abd-El-Aziz called the meeting to order at 3:04 p.m.

1. **Approval of Agenda**  
**MOTION (K. Gottschall-Pass/H. Ahmed) to approve the agenda as presented. CARRIED**
  
2. **Welcome New Senators**  
President Abd-El-Aziz welcomed everyone and introduced the following new senators:  
  

**Ms. Bertha Campbell, Board of Governors’ Representation**  
**Dr. Doug Dahn, Physics, Faculty of Science, replacing Kathy Gottschall-Pass for the remainder of her term, to June 30, 2018**  
**Rachel Kays, Graduate Student Representative**
  
3. **Approval of Minutes**  
**MOTION (G. Jiwani/T. Mady) to approve the minutes of September 22, 2017 as presented. CARRIED**

4. **Business Arising**

**University Closure Procedures Update**

Ms. Jackie Podger provided the revised draft University Closure Procedures document. She indicated that at the last meeting suggestions were made to make announcements throughout the day related to campus closure as opposed to just once in the morning. The following schedule was suggested:

- 1) **6:30 a.m. Announcement (Morning):** The decision to delay opening or close the University will be made on or before 6:30 a.m., with further announcement at 10:00 a.m.
- 2) **10:00 a.m. Announcement (Afternoon):** The decision to open the University at 12:00 p.m. or again delay opening with further announcement at 2:00 p.m.
- 3) **2:00 p.m. Announcement (Evening):** The decision to open the University at 4:00 p.m. for evening classes or close the University for the remainder of the school day.

President Abd-El-Aziz asked if senators would endorse the procedural document, and all agreed.

7. **Institutional Wi-Fi Educational Matter**

President Abd-El-Aziz called upon Mr. Dana Sanderson, CIO, to provide a presentation to senators on the status of the campus network. He indicated that the network is in need of major upgrades in order to support user needs. This will be very costly but must be done in the near future. Mr. Sanderson indicated that he has hired a consulting firm to determine what we need to improve the situation and related costs. He is still waiting for that report. In the interim, his team has taken a two-phase approach to the problem.

Phase I – Replace and upgrade core switches, border switch, upgrade wiring closets, firewall, network distribution, Edge and wireless infrastructure and teaching classrooms.

Phase II – Review select buildings opportunistically while moving additional network traffic to wireless, and manage and shape network traffic with new tools.

The President informed Senators that Mr. Sanderson provided the same presentation to the Board Finance and Audit Committee yesterday and they understand the urgency of upgrading the network. They have requested more details around the actual costs of doing this and will be meeting again in mid-November for further discussions.

5. **President's Report**

The President reported that enrollment is up by 2.6% which is the best in the Atlantic region. We have increased our International student numbers to almost 1100. President Abd-El-Aziz thanked faculty and staff for their contribution in this regard.

It was noted that with increased enrollment numbers, the accommodations for students may be stressed. We may need to look at additional affordable housing or possibly another residence to resolve the issue.

As well, with the increased number of students, classroom size will be stressed. It was suggested that we revisit the 50-min and 75-min class schedule. President Abd-El-Aziz suggested that Dr. Gilmour create a Senate Committee to look at class structure and times for implementation for academic year 2019-2020 and provide a presentation to Senate at some point in the future.

6. **Senate Reports**  
**Senate Steering and Nominating Committee Report**

**SECTION A:**

1. **Senate Committee on Admissions and Degrees**  
Two members from the Faculty of Science - Amy Hsiao and Aitazaz Farooque - were nominated to serve on this Committee but we could only accept one as the terms of reference stated “3 faculty members from different faculties, elected by the Senate...”, so a vote was required with Senate members. The vote resulted in Amy Hsiao being elected.
2. **Senate Committee on the Enhancement of Teaching**  
Dr. Yolanda Hood, Librarian - acclaimed
3. **Senate Library Committee**  
Dr. Hayden Woodley, Faculty of Business was acclaimed for the two-year term position to June 30, 2019 and Dr. Xiao Chen, Faculty of Business was acclaimed for the sabbatical replacement for Susan Brown from January 1, 2018 – June 30, 2018.

**SECTION B:**

**FOR INFORMATION OF SENATE**

1. **Honorary Degree Committee**  
*Elected*  
*Ashley McKibbon*  
*Brittany Jakubiec*
2. **Senate Academic and Student Discipline Appeals Committee**  
***Still Required:***  
Student in Resident – TBD
3. **Senate Research Advisory Committee**  
*Elected*  
Grace Wedlake – senior undergraduate student  
Rachel Kays – graduate student

**SECTION C:**

**MOTION (K. Gottschall-Pass/H. Ahmed) to change the composition of the Graduate Studies Advisory Committee as noted below. CARRIED**

**Composition of the Graduate Studies Advisory Committee**

Dean, School of Graduate Studies (Chair)  
Graduate Coordinator, AVC  
Graduate Coordinator, Faculty of Education  
Graduate Coordinator, Faculty of Science  
Graduate Coordinator, Faculty of Business  
Graduate Coordinator, Faculty of Nursing  
Graduate Coordinator, Faculty of Arts  
President, Graduate Student Association  
Representative, Postdoctoral Fellows  
Assistant Registrar  
Librarian or Designate

**CARRIED**

**b) Senate Committee on Scholarships and Awards Report**

The report was circulated to Senators for information.

**c) Academic Planning and Curriculum Report**

Four motions were presented for approval and are noted below:

- 1. Motion (K. Gottschall-Pass/N. Kujundzic) to approve the calendar entry change for the Master of Arts Island Studies program with modifications as per MPHEC requirements. CARRIED**
- 2. Motion (K. Gottschall-Pass/P. Courtenay-Hall) that UPEI suspend admission of students, effective immediately, into the Bachelor of Education – Human Resource Development [Bed (HRD)] degree program and the program be discontinued. CARRIED**
- 3. Motion (K. Gottschall-Pass/A. Braithwaite) that the Department of History and the Department of Classics be amalgamated and renamed as the Department of History and Classics. CARRIED**
- 4. Motion (K. Gottschall-Pass/J. Krause) to further explore an opportunity to deliver UPEI's Bachelor of Business Administration (BBA) and Bachelor of Science in Sustainable Design Engineering (BSCSDE) programs in Egypt as part of a partnership with University Canada – Egypt (UCE).**

Professor Tarek Mady, Faculty of Business and Associate Dean Nicholas Krouglicof provided a power point presentation to Senators on item #4. Discussions followed the presentation, and then the motion was carried.

**8. Annual Reports (for information)**

The following three annual reports were provided to senators for information:

- i) Senate Academic Planning and Curriculum Committee
- ii) Senate Research Advisory Committee
- iii) Senate Committee on Scholarships and Awards

**9. Other Business**

There was no other business.

**10. Adjournment**

Motion (H. Ahmed/K. Gottschall-Pass) that the meeting be adjourned at 4:50 p.m.

Respectfully submitted,

Donna Sutton  
Secretary of Senate